

Osawatomie, Kansas. **December 22, 2016.** The Council Meeting was held in Memorial Hall. Mayor Govea called the meeting to order at 6:30 p.m. Council members present were Dickinson, Hampson, Hunter, LaDuex, Maichel, Walmann and Wright. Absent was Farley. Also present was City Manager Don Cawby and City Attorney Dick Wetzler. Members of the public were: Interim Police Chief David Ellis, Charity Keitel with the Miami County Republic, Michelle Williams, Drew Tarwater and Public Works Director Blake Madden.

**INVOCATION.** Drew Tarwater with First Baptist Church.

**CONSENT AGENDA.** Approval of December 22<sup>nd</sup> Agenda and 2017 CMB Permit. **Motion** made by Hunter, seconded by LaDuex to approve the Consent Agenda as presented. Yeas: All.

**COMMENTS FROM THE PUBLIC.**

Pastor Drew Tarwater with the First Baptist Church invited the public to the 5pm Christmas Eve service on Sunday and the regular service on Christmas morning. This year the church done Operation Christmas Child Drive and had 256 shoe boxes. Reviewing the shipping labels, it appeared that most of the boxes were delivered in Mexico. They are hoping to continue this drive.

Michelle Williams, 101 E. Pacific Ave, spoke to the council regarding easements on her property. She was not aware of an alley easement on her property until recently. This is after she had spoken to the building and planning department about building a new garage and driveway. She was unaware at the time that this was a public alley, as she had been the only one that had used the drive area. Blake Madden would like to review and bring back for discussion.

**PRESENTATIONS.** None.

**PUBLIC HEARINGS.** None.

**UNFINISHED BUSINESS.**

**STREET NAME SIGNS.** Public Works Director, Blake Madden, provided the council with photos of street name signs and stop signs. He also provided the cost of signs mounted on separate posts vs. mounted on the same post, showing that by mounting the signs on the same post would save approximately \$35 per sign location. Staff direction from consensus of the council is to move forward with replacing the reflective signs that need to be replaced, replace street name signs to be mounted on one post with the stop sign, street signs to be on brown signs with white lettering and numbered street signs to be 1<sup>st</sup> – 10<sup>th</sup> in text format all big print and 11<sup>th</sup> -18<sup>th</sup> to be in numeric format; all to be done based on budget and time.

**UTILITY BILLING POLICY.**

**UTILITY ORDINANCE AMENDMENTS.**

City Manager Cawby explained that since last meeting he had taken out the high risk deposit and wording from the policies but did keep the language in the ordinance. He also defined the word customer more in the policies and ordinance.

**Motion** made by LaDuex, seconded by Hunter to Approve the Utility Ordinance #3744.  
Yeas: All.

**Motion** made by Hunter, seconded by LaDuex to Approve the Utility Billing Policy.  
Yeas: All.

## **NEW BUSINESS.**

SENIOR HOUSING TAX-CREDIT APPLICATION TO KS HOUSING RESOURCES CORPORATION. Letter of support for the Builders Development Corporation as they will be filing for a moderate income housing grant to hopefully build around 30 senior housing units. **Motion** made by LaDuex, seconded by Hunter to Approve the Letter of Support for the Senior Housing Tax-Credit Application. Yeas: All.

ANNUAL FEE RESOLUTION. City Manager Cawby explained that we didn't really have a lot of changes to the fee table. Clarify that we don't have adoption fees if an authorized adoption organization adopts the animals, eliminated the tavern deposit to just include it with the commercial deposits, add the interest on past due utility balances per the ordinance/policy that was adopted earlier in the evening, termination fee would be just a rename of the reconnection trip and updating references for Ordinance 3744. **Motion** made by Maichel, seconded by LaDuex to Approve the Annual Fee Resolution. Yeas: All.

EMPLOYEE SALARY INCREASES. During the budget process, there was no funding allowing raises in 2017. Based on minimum savings for 2016, Cawby proposed recommended options for 2017. **Motion** made by Maichel, seconded by Hunter to Approve Employee Salary Increases to be a 1.5% COLA and a \$400 bonus for 2017. Yeas: All.

## **COUNCIL REPORTS.**

Ted Hunter mentioned that the employee breakfast was a great turn out and that the employees seemed pleased. Thanked staff and recognized some of the current things that had been happening; such as the police activities and the water leaks the guys had been on.

Jeff Walmann attended the Vesper's service at the Old Stone Church. Said that it was very interesting and recommended next year for anyone that hasn't attended to do so.

Kirk Wright brought cupcakes for everyone to grab one on the way out the door.

## **MAYOR'S REPORT.**

\*Open house at the golf course from 10-2.

\*Would like to do special recognitions to employees when special circumstances come up.

\*Employee breakfast was good. Thank you to Tamara for sending cupcakes as well.

\*Representatives from the veterans' Tiny Houses project in Kansas City are going to be meeting with the Rotary on January 10<sup>th</sup>, invited Blake, Ted and Don to meet afterwards.

#### **CITY MANAGER'S REPORT.**

\*Briefly went over the 2016 completed projects and the current future projects.

\*Staff has really done a great job in 2016 within all departments.

\*Reminder that City Hall will be closed until Tuesday.

#### **STAFF REPORTS.**

#### **EXECUTIVE SESSION.**

**Motion** made by LaDuex, seconded by Hunter to go into Executive Session for the purpose of Consideration of Acquisition of Real Estate and Attorney-Client Matters including the City Council, City Attorney, City Manager and Public Works Director for 15 minutes ending at 8:20p.m.

Council reconvened at 8:20 with no action taken.

#### **OTHER DISCUSSION/MOTIONS.**

**Motion** made by Hunter, seconded by Hampson to adjourn. Yeas: All. Mayor declared the meeting adjourned at 8:21 p.m.

*/s/ Ashley Kobe*

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Ashley Kobe, Deputy City Clerk