

Osawatomie, Kansas. **December 18, 2014.** The Council meeting was held in Memorial Hall. Mayor Govea called the meeting to order at 6:33 p.m. Council members present were Dickinson, Farley, Hunter, LaDuex, Walmann and Wright. Absent were Hampson and Maichel. Also present were City Manager Cawby, City Attorney Wetzler and City Clerk Elmquist. Visitors were Wayne Ova, Blake Madden and Colleen Truelson.

INVOCATION. Pastor Wayne Ova, Faith Baptist Church, delivered the invocation.

CONSENT AGENDA. Approval of December 18 Agenda, approval of the minutes of November 13 and November 20 Council Meetings and approval of Appropriation Ordinance 2014-11. **Motion** made by LaDuex, seconded by Hunter to approve the Consent Agenda as presented. Yeas: All.

Presentations, Comments from the Public:

Pastor Ova said the church opened its doors 60 years ago on Labor Day 1954.

Public Hearings:

**2014 BUDGET AMENDMENT HEARING.** Mayor Govea opened the hearing at 6:39 p.m.

	<u>Original</u>	<u>Proposed</u>
Water	903,467	1,016,092
Refuse Fund	379,700	396,700
Recreation	783	5,000
Rec Employee Benefits	80	1,000
Sewer	893,881	934,760

There were no comments from the public. The hearing was closed at 6:41 p.m.

Unfinished Business:

**APPROVE 2014 BUDGET AMENDMENT.** **Motion** made by LaDuex, seconded by Hunter to approve the 2014 Budget Amendment as presented. Yeas: All.

**WWTP IMPROVEMENTS PROJECT CHANGE ORDERS NO. 4 AND NO. 5.** Order No. 4 increases the contract by \$3,009.28. It includes additional work performed on the piping and valves in the headworks and thickener building to reduce water hammer when the belt press and/or mechanical screen starts and stops operation and adding an exterior garage door opener on the overhead door of the building. Also, a downspout had to be relocated due to a design oversight. BG Consultants will cover the cost. Because of delays associated with processing the HVAC equipment the contractor has requested an additional 35 days. Order No. 5 increases the contract \$3,604.86. It adds a new data logger in the office building and transducer at the head of the plant. **Motion** made by Hunter, seconded by Maichel to approve Change Orders No. 4 and No. 5. Yeas: All.

**WWTP IMPROVEMENTS PROJECT PAY APP 6.** **Motion** made by Hunter, seconded by LaDuex to approve Pay App 6. Yeas: All.

**RAILS TO TRAILS – INTERIM CONTRACT WITH KANZA RAIL-TRAILS CONSERVANCY.** The interim agreement with the KRTC gives them time for their organization to agree on whether they would like a 99-year lease or an out-right purchase agreement. **Motion** made by Hunter, seconded by Dickinson to authorize the Mayor to sign the agreement with the KRTC. Yeas: All.

New Business:

**APPOINTMENTS:** none

**APPROVE 2015 CEREAL MALT BEVERAGE LICENSES.** The following renewals were considered:

Casey's Retail Store – East Main Pizza Hut  
Casey's Retail Store – 6th & Parker Tailgators  
Gasmart LLC (Quick Stop) Whistle Stop Café  
Hayden & Hayden, LLC (Oz Mart) Willard's, Inc. (Moon's Hometown Market)  
Osawatomie Golf Course (Bogey's)

**Motion** made by Hampson, seconded by Maichel to approve the CMB licenses. Yeas: All

**ANNUAL FEES RESOLUTION – UTILITY RATES.** City Manager Cawby recommended an increase to sewer averaging 8% per customer and an increase to water averaging 10% per customer. The changes would become effective January 1, 2015. **Motion** made by LaDuex, seconded by Hunter to approve the utility rates with the exception of the late fees. Yeas: All. **Motion** made by Hunter, seconded by LaDuex to adopt the Annual Fees Resolution. Yeas: All. The Resolution was assigned No. 695.

**SRO CONTRACT WITH USD 367.** The City was awarded a COPS grant which provides a school resource officer for USD #367. The school will pay the match portion of the officer's salary and the City will provide the equipment. The City and the school district have proposed an agreement to govern the coordination issues between the two parties. Motion made by Maichel, seconded by Walmann to approve the agreement subject to technical changes by the City Attorney. Yeas: Dickinson, Hunter, LaDuex, Walmann and Wright. Nay: Farley.

**RESOLUTION – NEW PERSONNEL POLICIES.** A final draft of the personnel regulations was presented. **Motion** made by Hunter, seconded by LaDuex to adopt the policy as presented, subject to any technical or non-substantive changes. Yeas: All.

**2015 PAY INCREASES.** **Motion** made by LaDuex, seconded by Farley to approve a .5% COLA, an increase of \$.10 per hour, along with a \$500 bonus. Yeas: All.

**SKID LOADER & TRAILER.** KC Bobcat's Municipal Rollout Program offers a one-year lease with a new replacement machine provided each year for \$7,000 per year. A trailer would need to be purchased to haul the loader. **Motion** made by LaDuex, seconded by Wright to approve the leasing of a T750 skid loader. Yeas: All.

**CLOSE CITY OFFICES ON DECEMBER 26.** **Motion** made by LaDuex, seconded by Hunter to approve December 26 as the floater holiday. Yeas: All.

Council Reports:

LaDuex: Attended annual Northland Committee meeting.

Hunter: B & B Aircraft Supplies has moved their business to Osawatomie. They also export airplane parts.

Maichel: The employees breakfast is tomorrow. Very excited about the housing stock report.

Mayor's Report:

Would like those employees celebrating special years of service to attend the breakfast.

Was invited to the attend the swearing-in ceremony of Governor Sam Brownback.

City Manager's Report:

Projects:

**Sports Complex.** Staff has completed most of the drainage work. Continues working on contract with John Wendt. An agreement should be ready for the January 8 Council meeting. Will work with Wendt to get some of the basic project started as soon as possible.

**Police State Garage.** Headway has been made on building the sally port. The concrete has been poured.

**Lake Shelter House.** Last week the top parts of the chimneys were removed for the installation of the roof.

Issues:

**RFP for Recodification.** Received three bids to do the City's recodification process. Will be meeting with them over the next few weeks.

**Golf Course Contract.** Has been working with Maxim Golf about their contract operation of the Golf Course. The company would act as the General Manager of the facility and would operate the the facility.

**Resignation of Parks & Recreation Director.** Ryan Crowley has resigned as Parks & Recreation Director. His last day will be January 2.

**Court Changes.** Court Clerk operations have been assigned to a full time position. The part-time clerk position will be eliminated. Carol Gatlin's last day is January 2.

**EXECUTIVE SESSION** – none

OTHER DISCUSSION/MOTIONS: none

At 9:14 p.m. **motion** was made by Hunter, seconded by Hampson to adjourn. Yeas: All.

/s/ Ann Elmquist  
Ann Elmquist, City Clerk