

Osawatomie, Kansas. **May 28, 2020.** The Council Meeting was held at Memorial Hall. Mayor L. Mark Govea called the meeting to order at 6:30 p.m. Council members present were LaDuex, Macek, Diehm, Hampson, Dickinson and Wright. Council members Walmann and Caldwell were absent. City Staff present at the meeting were: City Manager Michael Scanlon, City Clerk Tammy Seamands, Assistant to the City Manager Samantha Moon, Building Official Ed Beaudry, Public Works Director Bill Roseberry, City Attorney Richard Wetzler and Public Safety Officer Nina Coleman. Members of the public present were Garrett nordstrom, Jerry Burns, Paul Davidson and Jon Michael Brand.

INVOCATION. Paul Davidson, New Hope Parish

CONSENT AGENDA. Approval of the May28th Agenda; May 14th Council Minutes, Pay Application – Hall’s Bobcat Service – Trail Construction - \$2,276.22, Contract – BG Consultants, Contract – GAS Consultants, Contract – Kansas Fiber Network, LLC. **Motion** made by Hampson, seconded by LaDuex to Approve the Consent Agenda without the Pay Application – Hall’s Bobcat Service – Trail Construction - \$2,276.22 and a correction to the May 14th Council Minutes to reflect that City Attorney Richard Wetzler was present via remote access through go to meeting as presented. Yeas: All. **Motion** made by LaDuex, seconded by Dickinson to Approve Pay Application – Hall’s Bobcat Service – Trail Construction - \$2,276.22. Yeas: All. Hampson abstained due to conflict of interest.

COMMENTS FROM THE PUBLIC. – Paul Davidson wanted everyone to know that even though the church building at New Hope Parish is dark that the church is still open and serving the community. The New Hope Parish has two sister churches. One is located in Paola and one in Louisburg. They are working together to form a parish. They are doing things online including a puppet show.

Jerry Burns – Lives at 937 Main Street and during the construction of Main Street Burns was promised by the City that the grass would be restored to the way it was prior to the construction. Public Works Director Bill Roseberry stated that he would go by the property and visit with Mr. Burns the next day.

PUBLIC HEARINGS.

CDBG-CV – Mayor Govea opened the public hearing at 6:39 p.m. for consideration of an application to be submitted to the Kansas Department of Commerce for Small Cities Community Block Grant Funds under the CV Category. The specific project application is for Economic Development CV Grants for small businesses located within the city limits of Osawatomie in the amount of \$300,000 and \$100,000 for meal programs. The proposed project will consist of funds for working capital, inventory, wages, rent, food programs and other eligible expenses. The estimated project cost is \$400,000 with the grant request for \$400,000 of the project cost. Other project proposals introduced at this hearing will be considered. Govea asked if there were other project proposals the community would like to have considered. Hearing no further comments from the public Mayor Govea closed the public hearing at 6:41 p.m.

PRESENTATIONS & PROCLAMATIONS.

KANSAS BUSINESS APPRECIATION MONTH – Councilwoman LaDuex read the proclamation. **Motion** made by LaDuex, seconded by Hampson to recognize the Kansas Business Appreciation Month as presented. Yeas: All.

PUBLIC SERVICE APPLICATION – LIBRARY BOARD OF DIRECTORS – GARY STEVENSON – **Motion** made by LaDuex, seconded by Dickinson to approve the public service application for Gary Stevenson to serve on the Library Board. Yeas: All.

UNFINISHED BUSINESS.

RESOLUTION NO. 783 – AUTHORIZING A NEW HOUSING CONSTRUCTION INCENTIVE – **Motion** made by Macek, seconded by Hampson to approve Resolution No. 783 authorizing a new housing construction incentive program for the City of Osawatomie as presented. Yeas: All. Wright abstained due to conflict of interest.

NEW BUSINESS.

RESOLUTION NO. 784 – DIRECTING STAFF TO PRODUCE A FIVE-YEAR FINANCIAL FORCAST TO ASSIST IN ESTABLISHING APPROPRIATE BUDGETARY POLICIES FOR 2021 THROUGH 2025 – **Motion** made by LaDuex, seconded by Wright to approve Resolution No. 784 directing staff to produce a five-year financial forecast to assist in establishing appropriate budgetary policies for 2021 through 2025. Yeas: All.

RESOLUTION NO. 785 – DIRECTING STAFF TO AMEND THE SOLID WASTE SECTION OF THE CITY OF OSAWATOMIE CODE TO ALLOW FOR THE COST OF SOLID WASTE AND RECYCLING SERVICES TO BE COLLECTED ON THE ANNUAL PROPERTY TAX BILL OF RESIDENTIAL PROPERTIES – **Motion** made by LaDuex, seconded by Wright to approve Resolution No 785 directing staff to amend the solid waste section of the City of Osawatomie Code to allow for the cost of solid waste and recycling services to be collected on the annual property tax bill of residential properties. Yeas: (5) LaDuex, Dickinson, Macek, Wright, Diehm. Nays: (1) Hampson

RESOLUTION NO. 786 – SUPPORTING ADOPTION OF THE MIAMI COUNTY ECONOMIC DEVELOPMENT STRATEGIC PLAN – **Motion** made by LaDuex, seconded Wright to approve Resolution 786 supporting adoption of the Miami County Economic Development Strategic Plan. Yeas: All.

RESOLUTION NO. 787 – ESTABLISHING THE CITY COUNCIL POLICY MANUAL AND CITY COUNCIL POLICY 101 – **Motion** made by LaDuex, seconded by Hampson to approve Resolution 787 establishing the City Council Policy Manual and City Council Policy 101. Yeas: All.

RESOLUTION NO. 788 – SETTING A 2021 BUDGET CALENDAR – **Motion** made by Hampson, seconded by Macek to approve Resolution 788 setting a 2021 budget calendar. Yeas: All.

RESOLUTION NO. 789 – DIRECTING STAFF TO DEVELOP A PLAN OF COMPLETION FOR THE OSAWATOMIE CITY LAKE SHELTER HOUSE PATIO PROJECT – **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 789 directing staff to develop a plan of completion for the Osawatome City Lake Shelter House Patio Project. Yeas: All.

RESOLUTION NO. 790 – ESTABLISHING A BUDGET AND DIRECTING STAFF TO SEEK FUNDING OPTIONS FOR FUTURE IMPROVEMENTS TO THE OSAWATOMIE TRAILHEAD CONNECTING TO THE FLINT HILLS TRAIL STATE PARK – **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 790 establishing a budget and directing staff to seek funding options for future improvement to the Osawatome Trailhead connecting to the Flint Hills Trail State Park. Yeas: All.

RESOLUTION NO. 791 – ACCEPTING THE BID FROM BALDRIDGE ENGINEERING, LLC FOR ENGINEERING AND CONSTRUCTION OF THE TRAIL BRIDGE LOCATED IN PROXIMITY TO THE OSAWATOMIE TRAILHEAD CONNECTING TO THE FLINT HILLS TRAIL STATE PARK – **Motion** made by Hampson, seconded by Dickinson to approve Resolution 791 accepting the bid from Baldrige Engineering, LLC for engineering and construction of the trail bridge located in proximity to the Osawatome Trailhead connecting to the Flint Hills State Park. Yeas: All.

RESOLUTION NO. 792 – CERTIFYING LEGAL AUTHORITY AND AUTHORIZATION TO APPLY FOR THE CDBG-CV FROM THE KANSAS DEPARTMENT OF COMMERCE – **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 792 certifying legal authority and authorization to apply for the CDBG-CV grant from the Kansas Department of Commerce. Yeas: All.

RESOLUTION NO. 793 – DELAYING THE SHUTOFF OF UTILITIES FOR 15 BUSINESS DAYS FOLLOWING THE EXPIRATION OF THE CURRENT STATEWIDE STATE OF DISASTER EMERGENCY FOR COVID-19 – **Motion** made by LaDuex, seconded by Diehm to approve Resolution 793 delaying the shutoff of utilities for 15 business days following the expiration of the current statewide state of disaster emergency for COVID-19 making the shutoff date June 25th as a one time extension. Yeas: All.

DALE SHAY – FIREWORKS SALE EXTENSON – Shay did not attend the meeting no action was taken.

BACKHOE PURCHASE PROPSAL – **Motion** made by Hampson, seconded by Macek to approve the purchase of a 2020 Case 580 SN Backhoe from Victor L. Phillips in the amount of \$100,056.00 and authorizing staff to seek bids from local institutions to finance the purchase. Yeas: All.

COUNCIL REPORTS.

Dan Macek – provided council information that was sent out regarding the cancellation of Lights on the Lake event. Sponsors are being given the option to have their money returned or to have us hold on to it for next year’s sponsorship.

MAYOR’S REPORT ~ None.

CITY MANAGER & STAFF REPORTS.

Mike Scanlon ~ Garrett Nordstrom is with us and had first brought this CDBG-CV grant opportunity to our attention. This is money that the City can get and will be able to give out to some of our businesses if we are able to get this grant. Nordstrom will be submitting the grant application this evening. Staff will work on a plan on how to distribute this money. A City Council survey will be sent out tomorrow by email along with the list of the next three months of resolutions. Beaudry was thanked for the getting the table in the office.

EXECUTIVE SESSION. None.

OTHER DISCUSSION/MOTIONS.

CDBG-CV GRANT ADMINSTRATOR PROPOSAL – **Motion** made by Macek, seconded by Dickinson to select Western Consultants DBA Governmental Assistance as our CDBG administrator pending an award by the Kansas Department of Commerce. Yeas: All.

Motion made by LaDuex, seconded by Hampson to adjourn. Yeas: All. Mayor declared the meeting adjourned at 7:56 p.m.

/s/ Tammy Seamands
Tammy Seamands, City Clerk