

Osawatomie, Kansas. **December 28, 2023.** The Council Meeting was held at Memorial Hall located at 411 11th Street. Pro Tem Mayor Lawrence Dickinson called the meeting to order at 6:30 p.m. Council members present were: Schasteen, Macek, Diehm, Dickinson, LaDuex, Bratton, Filipin and Caldwell. Mayor Hampson was absent. City Staff present at the meeting were: City Manager Bret Glendenning, City Clerk Tammy Seamands, City Attorney Jeff Deane, Utilities Director Terry Upshaw, Public Works Director Michele Silsbee and Nuisance Officer David Ellis. Members of the public were: Derek Henness, Michelle Chester and John Wastlund.

INVOCATION. – Pastor John Wastlund, The Well Wesleyan Church

CONSENT AGENDA. Approval of December 28, 2023 Agenda, December 14th Council Meeting Minutes, Special Event Permit – Freedom Festival, 2024 CMB Licenses – Casey’s on 6th St., Casey’s on Main, Gas Mart, Bogey’s, and Whistlestop, 2023-11 Council Report. **Motion** made by LaDuex, seconded by Schasteen to approve the consent agenda as presented. Yeas: All

COMMENTS FROM THE PUBLIC. – None.

PUBLIC HEARINGS.

2023 BUDGET ADMENDMENT HEARING –The pro tem mayor opened the public hearing at 6:33 p.m. and asked if there were any comments. The pro tem mayor asked a second time if there were any comments. The pro tem mayor asked for a third time if there were any comments. Hearing no comments, the pro tem mayor closed the hearing at 6:34 p.m.

PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS. -None.

UNFINISHED BUSINESS.

ORDINANCE 3840 –AMENDING THE 2023 BUDGET FOR THE CITY OF OSAWATOMIE – On August 25, 2022, the city council adopted the 2023 budget which established the dollars to be levied in support of operations for the 2023 Fiscal Year. As a precursor to determining the 2023 budget, staff compiled proposed budget amounts for each line item within each fund. As we close out the year, we must account for any unforeseen expenses that were incurred, and in order to stay compliant with budget law, the City needs to amend a few funds in its 2023 Budget. The 2023 budget amendment is Attachment A to the ordinance. What follows is an explanation of the changes to the budget.

General: Enterprise lease (\$135K). We originally budgeted \$80,000 for the enterprise lease program, but did so not knowing for sure when we would begin taking delivery of vehicles, or which vehicles would be delivered first. All vehicles that have been delivered to date are for general fund departments. The additional ~\$55,000 (\$135,000 - \$80,000) in budget authority is to allow for some breathing room as we wrap up the year and finalize the 2023 financials. Employee Benefits: Workers compensation insurance (~\$50K), FICA (~\$40K) and Unemployment Insurance (~\$10K) are all over what was initially budgeted for these line items.

Industrial Fund: Design and platting services for 5th Street Terrace were paid through this fund (~\$50K), as well as the Kansas Department of Commerce Grant for 544 Main was received in this fund and the corresponding reimbursements to the builders were paid from this fund (\$75K).

Tourism: Stan Herd earthworks, maintenance at the trail.

Special Parks & Recreation: 100% of this was a sunflower grant for the Flint Hills Trail.

Electric: Transformer issue (~\$332K); and the cost of additional electricity for Osawatomie State Hospital (~\$300K).

Sewer: This fund originally needed amended, but upon review we noticed a debt service payment was incorrectly coded to the Sewer fund that should have been paid from the Bond & Interest Fund. This fund does not need to be amended at this time

Golf Course: This fund needs amended to account for the addition of the aerator (~\$60K) that was approved back in August. Additionally, as the course continues to grow in popularity, so to do sales at the clubhouse. Food and beverages (~\$40K) and the corresponding sales taxes (~\$23K) account for a large piece of the rest of the amendment.

Motion made by LaDuex, seconded by Schasteen to approve Ordinance 3840 – Amending the 2023 budget of the City of Osawatomie as presented. Yeas: All.

NEW BUSINESS.

RESOLUTION 1199 – FEE RESOLUTION FOR 2024 FISCAL YEAR – City staff has reviewed certain portions of the city’s fee table adopted under Resolution 1199 and is making recommendations for changes to the current fee table. Fees changing include: EV Charging Station Rates, Water Rates (per water KMEA Study from April 2022), Building Rentals, Cemetery Fees, Library Fees/fines sent to collections (to align with other charges for collections), Solicitors Licenses and Camping Fees. **Motion** made by LaDuex, seconded by Filipin to allow OZ Pickleball to rent the auditorium on Tuesdays and Thursdays from 6:00 p.m. to 8:00 p.m. during the winter months (Nov – March) at a rate of \$20 per day. Yeas: (4) Diehm, Dickinson, LaDuex, and Filipin. Nays (4) Schasteen, Macek, Bratton, and Caldwell. Motion failed.

Motion made by Schasteen, seconded by Bratton to approve Resolution 1199 – Amending the annual fee table as presented. Yeas: All.

ORDINANCE 3839 – EXPANSION OF THE PLANNING COMMISSION MEMBERSHIP (No Action) – As we looked forward at the planning processes the city would be engaged it was apparent that we needed to reorganize the City’s Planning Commission. After discussions at the staff level, Governing Body level and Planning Commission level changes were recommended that required modification of the City Code including Planning Commission membership, appointment date, meeting times and authority over changes to meeting dates and times. We believe that these changes would assist with the development of the Comprehensive Plan 2040 and Future Land Use Map, as well as all the county-, region-, state-wide planning efforts that are underway. An effective and engaged Planning Commission will be key to the

redevelopment and development of the City of Osawatomie going forward and the changes recommended in Ordinance 3839 will hopefully assist us in our efforts.

EXECUTIVE SESSION – None.

COUNCIL REPORTS

Karen LaDuex ~ I attended the city Christmas party on Saturday, December 16th and it was really nice. There was a good turnout and it was nice to see everyone. This is my last meeting as a council member. I want to thank everyone that has helped me over the years. I have had a lot of mentors and I have really enjoyed serving on the council.

Cathy Caldwell ~ Karen thank you for serving. I hope that you continue to serve in some form. Thank you for being my mentor.

MAYOR'S REPORT – Karen, we will miss you and we look forward to seeing you at the next meeting.

CITY MANAGER & STAFF REPORTS.

Bret Glendening ~ The sewer plant is close to final completion with the exception of resolving overloaded breakers for the digester blowers.

Michele Silsbee ~ Brown Street is substantially complete. Sixth Street is falling apart since we pushed traffic over for the water line replacement. We have traffic driving on the seams of different patches and along the gutter. With the moisture that we have been getting and vehicles driving on areas that they don't normally drive we have pot holes popping up. We are patching when we can and this will be an ongoing project until we start working on the street project in those areas.

OTHER DISCUSSION/MOTIONS.

Motion made by Dickinson, seconded by Diehm to adjourn. Yeas: All. The pro tem mayor declared the meeting adjourned at 07:44 p.m.

/s/ Tammy Seamands
Tammy Seamands, City Clerk