

Osawatomie, Kansas. **November 9, 2023.** The Council Meeting was held at Memorial Hall located at 411 11<sup>th</sup> Street. Mayor Nick Hampson called the meeting to order at 6:30 p.m. Council members present were: Schasteen, Macek, Diehm, Dickinson, LaDuex, Bratton, Filipin and Caldwell. City Staff present at the meeting were: City Manager Bret Glendening, City Clerk Tammy Seamands, City Attorney Jeff Deane, Public Works Director Michele Silsbee and Assistant to the City Manager Samantha Moon. Members of the public were: Derek Hennes, Donna Eichorn, Jennifer Williams, Dale Samuels, Brian Kingsley and Brian McCauley.

**INVOCATION.** – Dale Samuels – Faith Community Church

**CONSENT AGENDA.** Approval of November 9, 2023 Agenda, October 26<sup>th</sup> Council Meeting Minutes, Pay Application – Killough Construction – \$668,804.10 - Street Improvements, Special Use Permit – Miracle on Main Street. **Motion** made by LaDuex, seconded by Dickinson to approve the consent agenda as presented. Yeas: All

**COMMENTS FROM THE PUBLIC.**

Pastor Dale Samuels - Faith Community Church is offering a free breakfast on Veterans Day for anyone that wants to stop by the church and have some pancakes and sausage.

**PUBLIC HEARINGS.** -None.

**PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS.**

OZ COMMONS PHASE II “THE HUB” FINAL RECOMMENDATIONS – This was rescheduled to a later date.

**UNFINISHED BUSINESS.**

RESOLUTION 1182 –AUTHORIZING AGREEMENT WITH BG CONSULTANTS FOR NORTHLAND SEWER - Resolution 972 authorized application to the State of Kansas, Dept. of Commerce’s BASE grant program. While that first application was for design costs associated with the new water treatment plant and was not successful, we reapplied to the BASE Grant program for round two with a modified scope to extend sewer service to the Northland property. That application was successful and as was mentioned in Resolution 972, the city’s match requirement for the program was 25%.

The grant amount is for \$1,500,000. The city’s match is \$500,000. Because this extension will benefit not only Osawatomie, but the county as a whole, Bret approached the county for assistance with this match requirement. The county agreed to match \$250,000 so this will get a sewer line from the sewer plant up to the southeast edge of the Northland Property. It also gets us within a mile of the airport which would help greatly if the airport had an expansion and position of businesses to get them off of septic tanks. The county did ask for some credit for their participation in this for sewer tap fees. We offered dollar per dollar and they were very receptive of this. They would get a \$250,000 credit for tap fees for any businesses that would connect to this sewer line at the airport. **Motion** made by Dickinson, seconded by Schasteen to

approve Resolution 1182 – Authorizing the mayor to sign an agreement with BG Consultants for the design and construction engineering contract to extend sewer to northland development area and to enter into an interlocal agreement with Miami County for the matching funds requirement as presented. Yeas: All.

RESOLUTION 1186 – AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH ALWAYS & FUREVER- As we work towards a closing date with A&F, outlining the future relationship between A&F and the City of Osawatomie needs to be done. This agreement gets us pretty close to where we need to be. Pending final negotiations of the PSA, I would ask the council to adopt resolution 1186 which authorizes the City Manager to enter into an agreement with A&F for the provision of animal care services at the Always and Furever Animal Shelter at Osawatomie (or whatever the name ends up being).

The only items to be finalized in this agreement are the sections on Indemnification and an assurance that animals picked up in Osawatomie will be given preference to the shelter over animals picked up in Miami County or the City of Paola. **Motion** made by Schasteen, seconded by LaDuex to approve Resolution 1186 -Authorizing the city manager to enter into an agreement with Always & Furever for the provision of animal care services at the Osawatomie Animal Shelter. Yeas: All.

#### **NEW BUSINESS.**

RESOLUTION 1184 – DECLARING THE BOUNDARIES OF THE CITY OF OSAWATOMIE - State law requires that whenever a city adds or removes territory from within its corporate limits, the governing body of that city, make a formal declaration of the entire boundary of that city.

Since we've de-annexed a portion of land and annexed other portions, we are required to do so.

The last time the city was required to declare its boundaries was in 2009. The legal description from that resolution was sent to Allendbrand Drews along with the de-annexation and two annexations to confirm a correct legal description is included with this resolution. **Motion** made by Caldwell, seconded by Filipin to approve Resolution 1184 – Declaring the entire boundary of the City of Osawatomie as presented. Yeas: All.

RESOLUTION 1185 – AUTHORIZING PURCHASE OF TRANSFORMER FROM GARDEN CITY, KS – We had a critical failure of the transformer at the power plant substation on October 24. Garden City happened to have the transformer we needed. Garden City's City Commission voted on November 7<sup>th</sup> to sell the transformer to the City of Osawatomie.

This transformer will serve us as we finish our conversion work to move the 4 circuits currently served by the 4160/2400 voltage coming out of the power plant substation and ultimately decommission that substation. **Motion** made by Bratton, seconded by Caldwell to approve

Resolution 1185 – Authorizing the purchase of a transformer for the Osawatomie Electric Utility as presented. Yeas: All.

**RESOLUTION XXXX – DISCUSS POSSIBLE ASSISTANCE FOR 6<sup>TH</sup> ST BUSINESSES DURING CONSTRUCTION** – Bret and Michele met with some of the businesses along 6<sup>th</sup> street about a month ago. Due to the construction and limited access to their businesses they had an interest in what the city would do to help them get through the construction phase of this project. One of the things that Bret discussed with them was some possible assistance with utility bills. Council gave some direction so that the city manager could work on writing up a program to provide some utility assistance to those businesses while the construction is in front of the business.

**RESOLUTION XXXX – DISPOSAL OF CITY OWNED PROPERTY (904 CHESTNUT)**  
-Bids for this property was originally due tomorrow but city offices will be closed for Veterans Day. We are extending the due date of the bids to Monday.

**EXECUTIVE SESSION** – None.

### **COUNCIL REPORTS**

Kevin Schasteen ~ Thank you to the Mayor, Bret, Terry, Michele, Sam and the whole crew. They were out there all night long working hard to get the electricity back on. Thank you to Killough. They are really making progress now on Brown Ave. I also want to say thanks, I got some gravel on my alley.

Kenny Diehm ~ It's great to be able to drive Main all the way.

Lawrence Dickinson ~ The community Thanksgiving is November 19<sup>th</sup> in the city auditorium. I believe they are planning a Vespers concert on December 16<sup>th</sup>.

Karen LaDuex ~ Congratulations to the three incumbents that was re-elected and to Mr. Henness. I want to thank all of the city crews that got us through the transformer issue.

Cathy Caldwell ~ I want to comment how well our city leaders did in this crisis. Everyone of them chipped in and was willing to do whatever needed done. We are fortunate to have the people that we have in place. Also, congratulations to the new chamber director.

### **MAYOR'S REPORT**

Congratulations Jennifer on becoming the new Chamber Director. The chamber office has moved to Donna & Viola's Shirts and the chamber dinner is Tuesday.

I am glad that we had the team in place that we have. They did a great job getting us through the transformer issue. We have some really good assets in Osawatomie.

I look forward to Derek coming aboard even though Karen has been a staple for many years. Derek thank you for stepping up and Karen thank you for your service.

### **CITY MANAGER & STAFF REPORTS.**

Bret Glendening – They are working on the USDA letter of conditions. They will need our October financials. We will forward them to Austin Masters at USDA as soon as they are completed.

I appreciate the opportunity to serve this community.

Michele Silsbee – Asphalt will start on Brown next week and some of the mill & overlay projects were discussed.

Samantha Moon – Michele and I are working on a publicity information campaign for 6<sup>th</sup> Street because it is such an intense project.

I applied for a Place Making Grant for the hub this week. It is a \$100,000 opportunity and there is no match requirement.

We have started a gratitude campaign for city employees as a way to say Thanks.

### **OTHER DISCUSSION/MOTIONS.**

**Motion** made by Bratton, seconded by LaDuex to adjourn. Yeas: All. The mayor declared the meeting adjourned at 07:46 p.m.

*/s/ Tammy Seamands*  
Tammy Seamands, City Clerk