

OSAWATOMIE CITY COUNCIL

REVISED AGENDA

August 23, 2018

6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
 - A. August 23rd Agenda
6. Comments from the Public
 - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Presentations & Proclamations
 - A. Oath of Office – Public Safety Officer John Johnson
 - B. Oath of Office – Public Safety Officer Nina Coleman
8. Public Hearings
 - A. 2019 Osawatomi City Budget
9. Unfinished Business
 - A. Adoption of the 2018-2019 City Budget
 - B. Adoption of the 2019-2023 Capital Improvements Plan (CIP)
 - C. Resolution – 2019 Appropriations
 - D. Election Results
 - E. Ordinance – Sales Tax Levy
10. New Business
 - A. Recommendation – Trash Contract Committee
 - ~~B. **Permanent Utility Easement**~~
 - C. 2019 League of Kansas Municipalities Delegates
11. Council Report
12. Mayor's Report
13. City Manager & Staff Reports
 - A. 2nd Quarter Department Reports
14. Executive Session
15. Other Discussion/Motions
16. Adjourn

WORKSHOP/PUBLIC HEARING – September 5, 2018

NEXT REGULAR MEETING – September 13, 2018

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: August 23, 2018

AGENDA ITEM: **2019 Proposed Budget**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: Attached is the memo from the August 9, 2018 Council Meeting when the City Manager's proposed 2019 Budget, along with the revised 2018 Budget was presented. The only change to that budget from the published budget on August 8, 2018 was the replacement of 3.178 mils with the projected sales tax revenue from the ballot measure that was passed on August 7, 2018.

Attached are the **2019 State Budget Forms** and the **Five-Year Capital Improvements Program (CIP)** for your approval.

COUNCIL ACTION NEEDED:

1. Conduct the public hearing and take comments.
2. Vote on the 2019 Recommended Budget, and amend if the body so chooses.
3. Vote on the 2019-2023 CIP Budget, and amend if the body so chooses.
4. Vote on the budget appropriation resolution for 2019.

STAFF RECOMMENDATION TO COUNCIL: Approve by motions and resolutions necessary to approve the 2019 Proposed Budget and 2019-2023 CIP Budget as presented.

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: August 9, 2018

AGENDA ITEM: 2019 Recommended Budget

PRESENTER: Don Cawby, City Manager

BUDGET SUMMARY: Attached is the City Manager's proposed 2019 Budget, along with the revised 2018 Budget, for the City of Osawatomie.

Current Year. The 2018 revised budget reflects \$15,570,894 in total expenditures from all funds. It is an increase of only \$70,000 over the 2018 approved budget, but that doesn't tell the real story. The current year includes new expenditures of limited funds:

- \$257,000 for the lease-purchase of the fire truck in the Public Safety Equipment Fund
- \$239,000 for the lease-purchase for the police, court and city hall software
- \$242,000 in carryforward for the Phase 2 Street Project from loan proceeds
- \$500,000 in carryforward from the Electric Generation Project

Other offsetting reductions occur in budgeted funds of almost \$865,000 primarily a result of the elimination of cash basis reserve for budgeting in the current year. Also, there is a significant reduction in the Refuse Fund because of billing responsibilities moving to Waste Management in 2018.

Revenues were adjusted from \$15.2 million to \$12.9 million, primarily from timing of capital improvement project funding and revenues related to the major expenditure changes listed above.

Budget Year. The 2019 proposed budget expenditures total \$14,962,952 from all funds. This is a \$600,000 million reduction in expenditures from the current year revised budget. This reduction doesn't account for \$708,000 in cash balance reserves that are in the 2019 amount. Capital Improvement Funds and the Refuse Fund budget account for \$2.2 million in reductions from the prior year. Again, the change in expenditures from the Big Seven funds, is only 3.3% after factoring out the cash balance reserves. For all limited funds, proposed expenditures are

\$12,193,877, and increase of \$530,000 million from the revised 2018 budget. Factoring out the Refuse Fund budget, the increase is only \$152,914, which is a 1.3% increase for all limited expenditures.

The proposed 2019 budget has estimated revenues at \$14.8 million, an increase of \$1.8 million over the revised 2018 budget. Of that total, \$1.7 million is a result of non-limited capital improvement funds and the Refuse Fund. For limited funds, revenues increase by \$135,000 over 2018. The largest gains in revenue are in the General Fund and Bond & Interest Fund. The increased debt service reflects a 1.0 mil levy increase for the Bond and Interest Fund, the second increase in a planned four-step/4.0 mill levy increase for Phase II Main Street bonds.

SELECTED FUNDS

General Fund. The General Fund is essentially flat in 2018 when factoring out the originally budgeted 2018 cash basis reserves. The 2018 budget reflects a \$115,000 (4.5%) increase over 2017 actual expenditures. The largest increase is in the Police Department, with a \$62,500 (7.0%) increase over 2017. This is a result of less turnover, the phase in of a full-time position for 2019, and overtime increases from staff not accumulating compensatory time. Increasing fuel prices and increased utilities are offset for 2018 by a major reduction in property and liability insurance premiums. The General Fund eliminates \$30,000 for building demolition, anticipating demolition to occur in 2019.

General fund revenues for 2018 are expected to increase by approximately \$115,000 over the original budget. This is a result of a one-time legal settlement of \$60,000, strong growth in sales taxes of \$35,000, and the addition of pass-through training funds showing in the budget (\$18,000). For 2018, we show revenue from the COPS grant moving to USD 367 to provide funding for 75% of the position, although it will show as a reduction to expenses in the final numbers.

Expenditures for 2019, when factoring out cash reserves, are just under \$100,000, a 3.8% increase over the previous year. Driving the increases are:

- \$15,000 for full implementation of a new full-time police officer position
- \$40,000 for housing demolition in 2019
- \$20,000 for increased software fees for the Incode and Brazos systems
- \$20,000 for growth in insurance, fuel prices and utilities
- \$18,000 to show pass-through training funds in the court budget

General fund revenues are expected to increase by approximately \$33,000 over the revised 2018 estimate. This is primarily a result of \$30,000 in reduced transfers to other funds, increases in

transfers for increased overhead expenses, and an increase in the General Fund share of utilities as a result of higher 2018 receipts.

Water Fund. The proposed 2019 Water Fund budget has an increase in total expenses by \$55,000, when factoring out the cash reserves of \$50,000. The increase is almost entirely the result of \$60,000 for capital improvements in the budget year and no improvements in the current year. Staff has already purchased material for their fall water line project, but are waiting for time and staffing to complete it. Also, revenues for both years look much better as rate increases were finally built on good data and weather has driven sales in 2018.

Electric Fund. After factoring out \$100,000 in cash reserves, the proposed Electric Fund budget for 2019 is an increase of \$91,000 over 2018. That increase is primarily in 2 areas: about half in increased capital outlay for the system voltage conversion project and the other half for increased overhead and profit transfers as a result of a projected increase in sales of \$350,000 in 2018.

Employee Benefits. The proposed Employee Benefit Fund budget is projected to remain in balance, with an ending balance for 2018 of around \$166,000. In 2019, the property tax dollars remain even, but the mil levy reduces through growth. Expenditures for 2019 increase by \$50,000 for a scheduled KPERS rate increase and growth in health care costs. Also, contributions for ICMA-RC are moved to the fund for 2019, to make tracking and compliance easier in the future. The ability to hold the line on health care costs in 2018 has allowed for a reduction in the mill levy for 2019.

Sewer Fund. Proposed Sewer Fund expenditures for 2019 are an increase of \$36,000 (when factoring out cash reserves). This increase is a result of \$60,000 to replace of the decanter arm drive at the sewer plant (\$50,000) should it need to be replaced before Phase II of the plant upgrade project starts. The budget also includes \$10,000 for equipment. Although balances are low, no rate increases are expected at this time, as debt payments will drop by more than \$100,000 from 2019 to 2020.

Golf Course Fund. The 2019 golf course budget will seek to maintain similar expenses and see a modest increase in revenues due to increased greens fees and member fees. The golf course is hoping the continued maintenance and improvement on the course will lead to the continued steady growth in revenues it has experienced in the past 2 years.

SUMMARY OF MAJOR PROJECTS OR INITIATIVES

2018 Projects/Initiatives

Phase 2 Main Street - \$2.13 million

Electric Generation - \$501,635

Electric/PW Buildings - \$450,000

Auditorium Façade - \$150,000 (\$260,000 total)

City Hall Renovations - \$150,000

Fire Station Interior Renovation Materials - \$25,000

Library Improvements - \$32,000 from 2017 Donation

10th Street Bridge/Curb & Gutter - \$60,000

Sewer Heater - \$24,000

Underground Fiber - \$41,850 in 2018

Levee Certification Planning and Construction - \$110,000

2019 Projects/Initiatives

Trail Planning - \$25,000

New Fire Truck L-P Payment - \$39,965

New Software L-P Payment - \$65,038

New Patrol Position ~ \$30,000 - Offset costs with part-time and overtime.

Underground Fiber - \$44,850 for option in contract.

1.0 mill increase in 2019 for Bond & Interest for Phase 2 Main Street.

Housing Demolition - \$40,000

MIL LEVY

With the passage of the sales tax, the mil levy that was published for the Budget Hearing can now be reduced by 3.178 mils. That would leave the mil levy at 68.861 which is a reduction of 0.044 mills from the 2018 levy. The total levied mills fall under the maximum allotted amount with adjustments for the property tax lid.

OTHER GENERAL ISSUES

Grocery Store. The lease-purchase on the grocery store equipment expires on October 1. By that time, we will have a plan in place, which should be revenue neutral. Therefore, other than possibly rolling the lease-purchase forward with different terms, no funding is set aside for this project.

Northland Apartments. We are just beginning the assessment of needs at the Northland property. While the City will not be responsible for bringing utilities to the site, there may be circumstances where the City may want to participate to increase the size or scope of those extensions. Nothing is included in the budget for this project.

Salary Increases. The proposed budget has no funds allocated for 2019 salary increases. Because of some major budget expenses (Levee and Fiber) funds were not directly appropriated for this purpose.

Rate Increases. No utility rate increases are proposed at this time.

Budget Hearing. The City Clerk published the budget hearing summary in the paper of August 8, 2018. The hearing is set for August 23, 2018.

CERTIFICATE

To the Clerk of Miami County, State of Kansas

We, the undersigned, officers of

City of Osawatomie

- certify that: (1) the hearing mentioned in the attached publication was held;
 (2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2019; and
 (3) the Amounts(s) of 2018 Ad Valorem Tax are within statutory limitations.

		2019 Adopted Budget		
		Budget Authority	Amount of 2018	County
		for Expenditures	Ad Valorem	Clerk's
			Tax	Use Only
Table of Contents:		Page		
		No.		
Computation to Determine Limit for 2019		2		
Allocation of MVT, RVT, 16/20M Veh Tax		3		
Schedule of Transfers		4		
Statement of Indebtedness		5		
Statement of Lease-Purchases		6		
Computation to Determine State Library Grant		7		
Fund	K.S.A.			
General	12-101a	8	2,794,958	683,020
Debt Service	10-113	9	1,007,780	386,505
Library	12-1220	10	122,500	
Industrial	12-1617h	11	135,588	4,644
Employee Benefits	12-16,102	12	885,041	501,413
Public Safety Equipment	12-110b	13	154,265	23,218
Recreation	12-1927	14	500	
Recreation Employee Benefit	12-16,102	14	200	
Street Improvements (Spec. Hwy)		15	180,000	
Refuse		15	430,000	
Special Revenue 911		16	9,897	
Tourism		16	77,775	
Special Parks & Recreation		17	47,290	
Electric Reserve Debt Service		17	442,500	
Water		18	1,059,585	
Electric		19	4,233,605	
Sewer		20	1,013,313	
Golf Course		21	305,079	
Non-Budgeted Funds-A		22		
Non-Budgeted Funds-B		23		
Non-Budgeted Funds-C		24		
Totals		xxxxxx	12,899,877	1,598,800
				County Clerk's Use Only
Budget Summary		25		
Neighborhood Revitalization Rebate				Nov 1, 2018 Total Assessed Valuation

Assisted by: _____

Address: _____

Email: _____

Attest: _____, 2018

County Clerk

Governing Body

City of Osawatomie

2019

Computation to Determine Limit for 2019

	Amount of Levy
1. Total tax levy amount in 2018 budget	+ \$ <u>1,540,799</u>
2. Debt service levy in 2018 budget	- \$ <u>354,509</u>
3. Tax levy excluding debt service	\$ <u>1,186,289</u>

2018 Valuation Information for Valuation Adjustments

4. New improvements for 2018:	+ <u>424,191</u>	
5. Increase in personal property for 2018:		
5a. Personal property 2018	+ <u>181,795</u>	
5b. Personal property 2017	- <u>198,689</u>	
5c. Increase in personal property (5a minus 5b)	+ <u> </u>	
		(Use Only if > 0)
6. Valuation of annexed territory for 2018		
6a. Real estate	+ <u>0</u>	
6b. State assessed	+ <u>0</u>	
6c. New improvements	- <u>0</u>	
6d. Total adjustment (sum of 6a, 6b, and 6c)	+ <u>0</u>	
7. Valuation of property that has changed in use during 2018		<u>0</u>
8. Total valuation adjustment (sum of 4, 5c, 6d & 7)		<u>424,191</u>
9. Total estimated valuation July 1, 2018	<u>23,217,564</u>	
10. Total valuation less valuation adjustment (9 minus 8)		<u>22,793,373</u>
11. Factor for increase (8 divided by 10)		<u>0.01861</u>
12. Amount of increase (11 times 3)		+ \$ <u>22,077</u>
13. 2019 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 12)		\$ <u>1,208,366</u>
14. Debt service levy in this 2019 budget		<u>386,505</u>
15. 2019 budget tax levy, including debt service, prior to CPI adjustment (13 plus 14)		<u>1,594,871</u>
16. Consumer Price Index for all urban consumers for calendar year 2017		<u>1.4%</u>
17. Consumer Price Index adjustment (3 times 16)		\$ <u>16,608</u>
18. Maximum levy for budget year 2019, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (15 plus 17)		\$ <u>1,611,479</u>

If the 2019 adopted budget includes a total property tax levy exceeding the dollar amount in line 18 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will such resolution or published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2018	Ad Valorem Levy Tax Year 2017	Allocation for Year 2019				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	658,115	69,640	1,035	270	780	190
Debt Service (Bond & Int)	354,509	37,513	558	145	421	103
Library						
Industrial	2,240	237	4	1	3	1
Employee Benefits	506,058	53,549	797	208	600	147
Public Safety Equipment	19,876	2,103	31	8	24	6
Recreation						
Recreation Employee Benefits						
TOTAL	1,540,799	163,042	2,425	632	1,828	447

County Treas Motor Vehicle Estimate	<u>163,042</u>					
County Treas Recreational Vehicle Estimate		<u>2,425</u>				
County Treas 16/20M Vehicle Estimate			<u>632</u>			
County Treas Commercial Vehicle Tax Estimate				<u>1,828</u>		
County Treas Watercraft Tax Estimate						<u>447</u>

Motor Vehicle Factor	<u>0.10582</u>					
Recreational Vehicle Factor		<u>0.00157</u>				
16/20M Vehicle Factor			<u>0.00041</u>			
Commercial Vehicle Factor				<u>0.00119</u>		
Watercraft Factor						<u>0.00029</u>

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2017	Current Amount for 2018	Proposed Amount for 2019	Transfers Authorized by Statute
Water	General	132,169	140,297	150,783	K.S.A. 12-825d
Water	Employee Benefit Fund	60,826	61,963	65,493	KSA 12-16,102
Water	G.O. Bond & Interest	126,000	127,500	126,500	K.S.A. 13-1270
Electric	General	353,189	358,340	441,895	K.S.A. 12-825d
Electric	Employee Benefit Fund	105,034	102,293	107,733	KSA 12-16,102
Electric	Special Parks & Rec	20,000	20,000	20,000	K.S.A. 12-825d
Electric	Golf Course	70,000	70,000	70,000	K.S.A. 12-825d
Electric	Tourism	10,000	10,000	10,000	K.S.A. 12-825d
Electric	CIP - General	130,000	150,000	140,000	K.S.A. 12-1,118
Electric	Public Safety Equipment	60,000	40,000	20,000	K.S.A. 12-825d
Electric	Electric Debt Reserve	435,725	435,725	432,500	K.S.A. 12-1,117
Employee Benefit	Cafeteria 125/HRA	25,000	25,000	25,000	KSA 12-16,102
Recreation	Special Parks & Rec	-	1,000	500	K.S.A. 79-2958
Public Safety Equip	CIP - Technology	-	-	29,000	K.S.A. 12-1,118
Sewer	General	126,786	134,879	140,560	K.S.A. 12-825d
Sewer	Employee Benefit Fund	38,105	39,697	42,108	KSA 12-16,102
Sewer	G.O. Bond & Interest	322,500	322,300	320,800	K.S.A. 13-1270
Sewer	CIP Sewer		20,000	-	K.S.A. 12-1,118
Recreation Emp Ben	Employee Benefit Fund	-	500	200	K.S.A. 79-2958
Golf Course	Industrial Fund	10,920	5,460	5,460	K.S.A. 12-825d
	Totals	2,026,254	2,064,954	2,148,532	
	Adjustments				
	Adjusted Totals	2,026,254	2,064,954	2,148,532	

*Note: Adjustments are required only if the transfer is being made in 2018 and/or 2019 from a non-budgeted fund.

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2018	Date Due		Amount Due 2018		Amount Due 2019	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
2012 G.O. Refunding Bonds	5/8/2012	9/1/2027	2.0-3.0	2,810,000	1,010,000	3/1 & 9/1	9/1	23,200	270,000	17,800	230,000
2016A G.O. Bonds	5/19/2016	9/1/2045	2.0 - 4.0	8,145,000	7,945,000	3/1 & 9/1	9/1	238,080	290,000	232,280	350,000
2017 Temporary Notes			2.25	1,650,000	1,650,000	6/15	6/15			55,688	1,650,000
Total G.O. Bonds					10,605,000			261,280	560,000	305,768	2,230,000
Revenue Bonds:											
2015-A Electric Revenue Bonds	12/14/2015	9/1/2035	3.50	6,095,000	5,735,000	3/1 & 9/1	9/1	200,725	235,000	192,500	240,000
Total Revenue Bonds					5,735,000			200,725	235,000	192,500	240,000
Other:											
2013 WWTP Rev Loan	11/20/2013	9/1/2029	2.83	1,273,000	1,208,132	3/1 & 9/1	9/1	35,353	54,647	33,795	56,205
Total Other					1,208,132			35,353	54,647	33,795	56,205
Total Indebtedness					17,548,132			497,358	849,647	532,063	2,526,205

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	427,561	359,415	291,268
Receipts:			
Ad Valorem Tax	583,099	609,414	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	40,117	22,000	17,000
Motor Vehicle Tax	61,369	65,507	69,640
Recreational Vehicle Tax	100	1,036	1,035
16/20M Vehicle Tax	950	414	270
Commercial Vehicle Tax	0	1,000	780
Watercraft Tax	0	0	190
Special Assessments	11,815	200	0
Local Alcoholic Liquor	3,505	6,192	5,016
City Sales Tax	241,496	255,566	250,000
County Sales Tax	348,735	356,061	350,000
Compensating Use Tax - City	63,365	61,501	60,000
Compensating Use Tax - County	67,247	70,528	67,000
Grants	45,286	28,654	21,000
Franchise Fees	110,393	111,900	104,200
Licenses & Permits	24,076	20,140	21,340
Charges for Services	55,005	59,300	59,700
Fines and Fees	149,497	160,000	160,000
Transfer In from Electric	183,000	176,000	251,000
Transfer In from Sewer	40,000	42,000	43,000
Transfer In from Water	42,000	44,000	49,000
Overhead Fees	347,144	371,516	390,238
Reimbursed Expense	8,980	100,000	38,000
Interest on Idle Funds	12,241	12,000	12,000
Neighborhood Revitalization Rebate			0
Miscellaneous	23,089	2,400	2,400
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,462,510	2,577,328	1,972,809
Resources Available:	2,890,071	2,936,743	2,264,076

City of Osawatomie

FUND PAGE - GENERAL

Adopted Budget General	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Resources Available:	2,890,071	2,936,743	2,264,076
Expenditures:			
Administration	556,294	568,869	590,078
Code Enforcement	144,171	127,283	184,945
Police	895,259	957,718	969,296
John Brown Cabin	36,022	38,843	38,404
Streets & Alleys	186,690	202,017	208,503
Properties and Maintenance	287,869	313,268	315,162
Fire	69,234	79,163	88,293
Municipal Court	194,798	194,991	188,204
Levee & Stormwater	22,240	16,931	17,460
Library	138,079	146,392	144,612
Subtotal detail (Should agree with detail)	2,530,656	2,645,476	2,744,958
Cash Forward (2019 column)			50,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,530,656	2,645,476	2,794,958
Unencumbered Cash Balance Dec 31	359,415	291,268	xxxxxxxxxxxxxxxxxxxxxx
2017/2018/2019 Budget Authority Amount	2,638,308	2,673,263	2,794,958
		Non-Appropriated Balance	107,454
		Total Expenditure/Non-Appr Balance	2,902,412
		Tax Required	638,336
	Delinquent Comp Rate: 7.0%		44,684
	Amount of 2018 Ad Valorem Tax		683,020

City of Osawatomie

2019

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Expenditures:			
Administration			
Salaries	360,203	369,629	388,311
Contractual	131,051	153,090	165,117
Commodities	12,475	22,750	18,250
Capital Outlay	45,002	17,000	12,000
Other Expenses	7,564	6,400	6,400
Total	556,294	568,869	590,078
Code Enforcement			
Salaries	84,207	91,126	98,649
Contractual	52,768	27,106	77,247
Commodities	7,098	7,950	7,950
Capital Outlay	99	1,100	1,100
Total	144,171	127,283	184,945
Police			
Salaries	770,444	819,531	833,836
Contractual	80,786	86,171	79,444
Commodities	40,778	49,516	53,516
Capital Outlay	3,251	2,500	2,500
Total	895,259	957,718	969,296
John Brown Cabin			
Salaries	28,651	29,260	28,793
Contractual	7,299	8,383	8,411
Commodities	72	200	200
Capital Outlay	0	1,000	1,000
Total	36,022	38,843	38,404
Streets & Alleys			
Salaries	120,577	131,566	131,654
Contractual	24,346	23,751	25,316
Commodities	38,566	43,200	45,200
Capital Outlay	3,201	3,500	6,333
Total	186,690	202,017	208,503
Page 1 - Total	1,818,436	1,894,730	1,991,227

City of Osawatomie

2019

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Expenditures:			
Properties and Maintenance			
Salaries	195,245	207,004	210,354
Contractual	43,748	45,026	45,409
Commodities	35,006	40,500	42,400
Capital Outlay	13,870	20,738	17,000
Total	287,869	313,268	315,162
Fire			
Salaries	46,805	50,139	50,552
Contractual	14,564	15,724	24,441
Commodities	7,865	12,800	12,800
Capital Outlay	0	500	500
Total	69,234	79,163	88,293
Municipal Court			
Salaries	52,268	44,462	37,567
Contractual	123,761	129,380	129,487
Commodities	1,431	1,650	1,650
Capital Outlay	1,661	1,500	1,500
Other Expenses (Training Funds)	15,676	18,000	18,000
Total	194,798	194,991	188,204
Levee & Stormwater			
Contractual	2,507	2,294	2,823
Commodities	2,823	4,000	4,000
Capital Outlay	16,910	10,637	10,637
Total	22,240	16,931	17,460
Library			
Salaries	91,722	97,200	96,508
Contractual	20,155	22,842	23,106
Commodities	20,720	23,850	22,498
Capital Outlay	5,482	2,500	2,500
Total	138,079	146,392	144,612
Page 2 -Total	712,220	750,746	753,731
Page 1 -Total	1,818,436	1,894,730	1,991,227
Grand Total	2,530,656	2,645,476	2,744,958

(Note: Should agree with general sub-totals.)

City of Osawatomic

2019

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Debt Service	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	202,542	193,896	198,141
Receipts:			
Ad Valorem Tax	292,751	328,276	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	19,168	11,900	11,000
Motor Vehicle Tax	30,130	31,535	37,513
Recreational Vehicle Tax	466	479	558
16/20M Vehicle Tax		182	145
Commercial Vehicle Tax	353	493	421
Watercraft Tax		160	103
Transfer In from Sewer	322,500	322,300	320,800
Transfer In from Water	126,000	127,500	126,500
Reimbursed Expense	5		
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	791,374	822,825	497,040
Resources Available:	993,916	1,016,721	695,181
Expenditures:			
Bond Principal	460,000	560,000	580,000
Bond Interest	339,069	258,580	247,780
Bond Issuance Expenses	950		
Cash Basis Reserve (2019 column)			180,000
Miscellaneous			
Does miscellanous exceed 10% Total Exp			
Total Expenditures	800,019	818,580	1,007,780
Unencumbered Cash Balance Dec 31	193,896	198,141	XXXXXXXXXXXXXXXXXXXX
2017/2018/2019 Budget Authority Amount	939,069	971,280	1,007,780
		Non-Appropriated Balance	48,621
		Total Expenditure/Non-Appr Balance	1,056,401
		Tax Required	361,220
	Delinquent Comp Rate: 7.0%		25,285
	Amount of 2018 Ad Valorem Tax		386,505

City of Osawatomie

2019

Adopted Budget Library	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	108,330	142,920	112,001
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Grant Receipts (Non CDBG)	8,500	11,188	10,000
Donations	35,147	5,700	2,000
Interest on Idle Funds	292		300
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	43,939	16,888	12,600
Resources Available:	152,269	159,808	124,601
Expenditures:			
Contractual Services	2,292	2,000	2,500
Commodities	7,057	12,007	10,000
Capital Improvements	0	33,800	110,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	9,349	47,807	122,500
Unencumbered Cash Balance Dec 31	142,920	112,001	XXXXXXXXXXXXXXXXXXXX
2017/2018/2019 Budget Authority Amount	114,000	150,000	122,500
		Non-Appropriated Balance	1,801
		Total Expenditure/Non-Appr Balance	124,301
		Tax Required	0
	Delinquent Comp Rate:	7.0%	0
	Amount of 2018 Ad Valorem Tax		0

City of Osawatomie

2019

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Industrial	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	70,913	91,670	102,087
Receipts:			
Ad Valorem Tax	2,074	2,074	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	8	29	10
Motor Vehicle Tax		223	237
Recreational Vehicle Tax		3	4
16/20M Vehicle Tax		1	1
Commercial Vehicle Tax		3	3
Watercraft Tax		1	1
Land Lease	60,201	16,060	15,000
Reimbursed Expense	10,920	5,460	5,460
Lease Payment for Building	12,000	12,000	12,000
Loan Proceeds (Grocery Store)	150,000		
Sale of Assets		84,600	
Total Receipts	235,203	120,454	32,716
Resources Available:	306,116	212,124	134,803
Expenditures:			
Insurance	997	989	1,088
Professional Services	46,141	2,500	5,000
Printing and Advertising			2,000
Other Contractual Services	5,058	5,000	5,000
Grocery Store Equipment	150,000		
Other Commodities		10,000	10,000
Improvements Other than Buildings		75,000	
Note Service Fee	250	4,548	5,500
Lease Payments to the State	12,000	12,000	12,000
Cash Forward (2019 column)			95,000
Total Expenditures	214,446	110,037	135,588
Unencumbered Cash Balance Dec 31	91,670	102,087	xxxxxxxxxxxxxxxxxxxx
2017/2018/2019 Budget Authority Amount	228,138	109,480	135,588
		Non-Appropriated Balance	3,555
		Total Expenditure/Non-Appr Balance	139,143
		Tax Required	4,340
	Delinquent Comp Rate: 7.0%		304
	Amount of 2018 Ad Valorem Tax		4,644

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Employee Benefits	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	83,598	167,185	165,783
Receipts:			
Ad Valorem Tax	506,658	468,610	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	39,163	20,000	17,000
Motor Vehicle Tax	60,883	58,000	53,549
Recreational Vehicle Tax	943	828	797
16/20M Vehicle Tax		314	208
Commercial Vehicle Tax	719	853	600
Watercraft Tax		276	147
Reimb Health Ins - Water	39,983	38,966	40,464
Reimb Health Ins - Elec	65,821	59,241	61,519
Reimb Health Ins - Sewer	18,086	17,680	18,360
Reimb Overhead Ben - Water	20,843	22,997	25,029
Reimb Overhead Ben - Elec	39,213	43,052	46,214
Reimb Overhead Ben - Sewer	20,019	22,017	23,748
Transfer from Rec Emp Ben Fund		500	200
Reimbursed Expenses	5,643		
Total Receipts	817,973	753,333	287,835
Resources Available:	901,572	920,518	453,618
Expenditures:			
FICA	135,490	150,670	152,718
KPERS	144,211	167,154	191,959
Health Insurance	336,478	319,841	334,867
Dental Insurance	33,958	26,260	27,752
Vision Insurance	6,841	5,315	5,491
Life Insurance	439	1,567	1,604
ICMA-RC Contributions		11,152	11,649
Workers' Compensation	55,373	45,804	51,001
Unemployment Insurance	2,451	1,972	2,998
Insurance	81		
Other Contractual	-6,463		
Reimbursement to 125/HRA	25,000	25,000	25,000
Penalties & Interest	528		
Cash Forward (2019 column)			80,000
Total Expenditures	734,387	754,735	885,041
Unencumbered Cash Balance Dec 31	167,185	165,783	xxxxxxxxxxxxxxxxxxxx
2017/2018/2019 Budget Authority Amount	825,610	872,458	885,041
		Non-Appropriated Balance	37,188
		Total Expenditure/Non-Appr Balance	922,229
		Tax Required	468,610
	Delinquent Comp Rate: 7.0%		32,803
	Amount of 2018 Ad Valorem Tax		501,413

City of Osawatomic

2019

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Public Safety Equipment	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	15,083	22,442	46,065
Receipts:			
Ad Valorem Tax	20,717	18,405	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	80	300	200
Motor Vehicle Tax		2,234	2,103
Recreational Vehicle Tax		34	31
16/20M Vehicle Tax		13	8
Commercial Vehicle Tax		35	24
Watercraft Tax		11	6
City Sales Tax			52,083
City Comensating Use Tax			10,417
Grants	31,468	1,448	
Loan Proceeds		277,108	
Reimbursed Expense	3,960	3,960	3,960
Transfer In - From Electric Fund	60,000	40,000	20,000
Total Receipts	116,225	343,547	88,832
Resources Available:	131,308	365,990	134,897
Expenditures:			
Police			
Commodities	3,614	3,500	3,000
Vehicles	37,814	19,500	42,000
Other Capital Outlay	15,710	13,000	7,000
Fire			
Truck Rental	2,100		
Commodities	7,771	7,500	9,800
Vehicles	34,500	257,108	10,000
Other Capital Outlay	7,357	12,643	3,500
Fire Truck Lease Purchase Payment		6,674	39,965
Transfer to Tech Fnd for PD Software			29,000
Cash Forward (2019 column)			10,000
Total Expenditures	108,866	319,925	154,265
Unencumbered Cash Balance Dec 31	22,442	46,065	xxxxxxxxxxxxxxxxxxxx
2017/2018/2019 Budget Authority Amoun	117,063	63,300	154,265
		Non-Appropriated Balance	2,331
		Total Expenditure/Non-Appr Balance	156,596
		Tax Required	21,699
	Delinquent Comp Rate: 7.0%		1,519
	Amount of 2018 Ad Valorem Tax		23,218

City of Osawatomic

2019

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Recreation	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax		1,000	500
Total Receipts	0	1,000	500
Resources Available:	0	1,000	500
Expenditures:			
Transfer Balance to Parks & Rec Fund		1,000	500
Total Expenditures	0	1,000	500
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXXXX
2017/2018/2019 Budget Authority Amount	2,000	1,000	500
		Non-Appropriated Balance	0
		Total Expenditure/Non-Appr Balance	500
		Tax Required	0
	Delinquent Comp Rate:	7.0%	0
	Amount of 2018 Ad Valorem Tax		0

Adopted Budget Recreation Employee Benefit	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax		500	200
Total Receipts	0	500	200
Resources Available:	0	500	200
Expenditures:			
Transfer Balance to EBF		500	200
Total Expenditures	0	500	200
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXXXX
2017/2018/2019 Budget Authority Amount	1,000	500	200
		Non-Appropriated Balance	0
		Total Expenditure/Non-Appr Balance	200
		Tax Required	0
	Delinquent Comp Rate:	7.0%	0
	Amount of 2018 Ad Valorem Tax		0

City of Osawatomie

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Street Improvements (Spec. Hwy)	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	148,184	184,943	180,813
Receipts:			
State of Kansas Gas Tax	114,718	116,370	116,800
County Transfers Gas	5,100	5,100	5,100
Total Receipts	119,818	121,470	121,900
Resources Available:	268,002	306,413	302,713
Expenditures:			
Contractual Services	7,660	5,500	5,500
Machine Parts	3,047		3,000
Street Materials	727		
Other Commodities	44,817	50,000	50,000
Equipment	26,808	15,100	1,500
Other Capital Outlay		55,000	70,000
Cash Forward (2019 column)			50,000
Total Expenditures	83,059	125,600	180,000
Unencumbered Cash Balance Dec 31	184,943	180,813	122,713
2017/2018/2019 Budget Authority Amount	157,980	187,500	180,000

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Refuse	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	7,760	13,818	4,293
Receipts:			
Sales/Charges	402,697	40,400	430,000
Interest on Idle Funds	435		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	403,132	40,475	430,000
Resources Available:	410,891	54,293	434,293
Expenditures:			
Communications	600		
Sanitation Services Contract	396,474	50,000	430,000
Total Expenditures	397,074	50,000	430,000
Unencumbered Cash Balance Dec 31	13,818	4,293	4,293
2017/2018/2019 Budget Authority Amount	431,500	431,500	430,000

City of Osawatomie

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Revenue 911	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	9,897	9,897	9,897
Receipts:			
Interest on Idle Funds			
Total Receipts	0	0	0
Resources Available:	9,897	9,897	9,897
Expenditures:			
Emergency Communications Equipment	0	0	9,897
Total Expenditures	0	0	9,897
Unencumbered Cash Balance Dec 31	9,897	9,897	0
2017/2018/2019 Budget Authority Amount	9,897	9,897	9,897

Adopted Budget

	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Tourism			
Unencumbered Cash Balance Jan 1	36,462	35,772	33,647
Receipts:			
Tourism Operations			
Transient Guest Tax	18,365	18,000	18,000
Donations/Dedicated Funds	3,988	2,750	2,750
All Other	250	250	250
Special Events			
Sponsorships & Donations	15,250	16,000	16,000
Transfers In	10,000	10,000	10,000
All Other	2,524		
Total Receipts	50,377	47,000	47,000
Resources Available:	86,839	82,772	80,647
Expenditures:			
Tourism Operations			
Contractual Services	17,670	20,650	20,650
Commodities	2,302	2,750	2,750
Other Expenses	1,797	2,500	2,500
Special Events			
Contractual Services	24,258	14,875	16,825
Other Expenses	5,040	8,350	9,050
Cash Forward (2019 column)			26,000
Total Expenditures	51,066	49,125	77,775
Unencumbered Cash Balance Dec 31	35,772	33,647	2,872
2017/2018/2019 Budget Authority Amount	85,350	76,320	77,775

City of Osawatomie

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Special Parks & Recreation	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	100,084	82,338	32,240
Receipts:			
Liquor Tax	3,535	6,192	5,016
Donations	600		
Miscellaneous	2,180		
Reimbursed Expense	1		
Transfer from Recreation Fund		1,000	500
Transfer from Electric Fund	20,000	20,000	20,000
Total Receipts	26,316	27,192	25,516
Resources Available:	126,400	109,530	57,756
Expenditures:			
Contractual Services	4,900		
Commodities	10,246		
Capital Outlay	11,626	60,000	20,000
Debt Service	17,290	17,290	17,290
Cash Forward (2019 column)			10,000
Total Expenditures	44,062	77,290	47,290
Unencumbered Cash Balance Dec 31	82,338	32,240	10,465
2017/2018/2019 Budget Authority Amount	90,290	37,290	47,290

See Tab C

Adopted Budget

Adopted Budget	Prior Year	Current Year	Proposed Budget
Electric Reserve Debt Service	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	147,866	149,990	149,990
Receipts:			
Transfer In from Electric Fund	435,725	435,725	432,500
Interest on Idle Funds			
Total Receipts	435,725	435,725	432,500
Resources Available:	583,591	585,715	582,490
Expenditures:			
Bond Principal	225,000	235,000	240,000
Bond Interest	208,600	200,725	192,500
Bond Service Fee	1		
Cash Forward (2019 column)			10,000
Total Expenditures	433,601	435,725	442,500
Unencumbered Cash Balance Dec 31	149,990	149,990	139,990
2017/2018/2019 Budget Authority Amount	443,600	445,725	442,500

City of Osawatomie

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Water	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	243,189	214,466	267,953
Receipts:			
Sales and Charges	582,793	650,000	640,000
Wholesale Water	283,201	315,000	300,000
Bulk Water Sales	13,965	17,000	16,500
New Utility Services		2,294	
Reimbursed Expense	3,632		
Water Protection Tax	3,362	3,500	3,500
Tower Lease	16,331	19,831	22,331
Total Receipts	903,284	1,007,625	982,331
Resources Available:	1,146,473	1,222,091	1,250,284
Expenditures:			
Administration			
Operating Expenses	62,563	62,699	65,013
Overhead Expenses	111,012	119,294	126,812
Capital Outlay	1,634	1,000	1,000
Debt Service	0	0	0
Taxes and Fees	22,487	23,000	28,000
Transfers	168,000	171,500	175,500
Treatment			
Salaries & Wages	123,682	141,356	140,989
Utilities	38,240	38,000	38,000
Treatment Chemicals	86,020	90,000	90,000
Capital Outlay	5,430	0	5,000
All Other Expenses	36,530	64,124	32,906
Distribution			
Salaries & Wages	123,682	141,356	140,989
Construction Materials	56,205	30,000	30,000
Capital Outlay	32,264	13,000	73,333
All Other Expenses	64,258	58,809	62,043
Cash Forward (2019 column)			50,000
Total Expenditures	932,007	954,138	1,059,585
Unencumbered Cash Balance Dec 31	214,466	267,953	190,699
2017/2018/2019 Budget Authority Amount	1,054,025	1,037,805	1,059,585

City of Osawatomie

2019

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
Electric	Actual for 2017	Estimate for 2018	Year for 2019
Unencumbered Cash Balance Jan 1	427,571	347,040	305,884
Receipts:			
Sales and Charges	3,323,801	3,644,905	3,511,349
Penalties and Fees	131,571	132,363	126,045
Excess Capacity Sales	-	-	158,000
Utility Deposits	55,549	55,000	55,000
Sales Taxes Collected	116,001	121,658	115,453
Miscellaneous	37,718	46,902	52,552
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,664,640	4,000,828	4,018,399
Resources Available:	4,092,211	4,347,869	4,324,283
Expenditures:			
Administration			
Operating Expenses	150,484	150,173	143,712
Overhead Expenses	209,402	225,392	237,109
Capital Outlay	1,634	-	-
Taxes and Fees	118,933	127,635	125,837
Transfers	473,000	466,000	511,000
All Other Expenses	103,264	107,300	106,950
Transfer to Elec Reserve Debt Service	435,725	435,725	432,500
Supply			
Purchased Power/Trans/Fuel	1,575,260	1,771,609	1,781,447
Insurance	68,077	43,743	48,117
All Other Expenses	128,877	163,055	147,265
Distribution			
Building & Construction Materials	47,767	64,000	64,000
All Other Operating Expenses	389,452	387,352	416,669
Capital Outlay	43,296	100,000	119,000
Cash Forward (2019 column)			100,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	3,745,170	4,041,984	4,233,605
Unencumbered Cash Balance Dec 31	347,040	305,884	90,678
2017/2018/2019 Budget Authority Amount	4,223,746	4,141,431	4,233,605

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Sewer	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	153,253	222,860	181,045
Receipts:			
Sales/Charges	899,014	905,000	905,000
Reimbursed Expense	5,333		
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	904,347	905,000	905,000
Resources Available:	1,057,600	1,127,860	1,086,045
Expenditures:			
Salaries & Wages	167,577	186,886	182,823
Utilities	42,133	48,000	50,000
Prof Services & Contract Maint	28,991	30,000	25,000
Chemicals	4,681	6,500	8,000
Parts & Supplies	6,237	13,500	17,000
All Other Capital Outlay	16,399	14,000	64,000
Debt Service	362,500	412,300	410,800
Transfer to General Fund	40,000	42,000	43,000
Transfer to CIP - Sewer		20,000	
Overhead Fees	106,805	114,896	121,308
All Other Expenses	59,416	58,734	61,382
Cash Forward (2019 column)			30,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	834,739	946,816	1,013,313
Unencumbered Cash Balance Dec 31	222,860	181,045	72,731
2017/2018/2019 Budget Authority Amount	979,430	1,025,141	1,013,313

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Golf Course	Prior Year Actual for 2017	Current Year Estimate for 2018	Proposed Budget Year for 2019
Unencumbered Cash Balance Jan 1	1,399	11,035	19,610
Receipts:			
Greens & Range Fees	74,650	83,800	81,300
Member Fees	43,075	33,000	36,000
Cart Related Fees	45,461	45,300	45,300
Food & Beverage	48,374	44,200	44,200
Pro Shop Sales	4,713	5,000	5,000
Sales Taxes	9,000	8,000	8,100
Transfer from Electric	70,000	70,000	70,000
Miscellaneous	8,948	1,500	1,500
Does miscellaneous exceed 10% Total Rec			
Total Receipts	304,222	290,800	291,400
Resources Available:	305,621	301,835	311,010
Expenditures:			
Salaries & Wages	136,886	129,625	130,736
Utilities	18,869	19,532	22,000
Rentals	2,812	3,000	3,500
Chemicals/Seed/Fertilizer	15,946	17,295	17,295
Fuels	7,728	9,500	9,500
Food & Beverage	24,912	22,000	22,000
Debt Service	10,920	5,460	5,460
All Other Expenditures	76,513	75,813	79,588
Cash Forward (2019 column)			15,000
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	294,586	282,225	305,079
Unencumbered Cash Balance Dec 31	11,035	19,610	5,932
2017/2018/2019 Budget Authority Amount	313,946	302,253	305,079

City of Osawatomie

NON-BUDGETED FUNDS (C)

2019

(Only the actual budget year for -2 is to be shown)

Non-Budgeted Funds-C

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Court ADSAP		Court Bonds		Evidence Liability		Forfeitures			
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered	
Cash Balance Jan 1	7,401	Cash Balance Jan 1	13,270	Cash Balance Jan 1	12,900	Cash Balance Jan 1	978	Cash Balance Jan 1	
									Total
									34,549

Receipts: Receipts: Receipts: Receipts: Receipts:

		Bonds	26,292			Reimbursed Exp.	2,440		
Total Receipts	0	Total Receipts	26,292	Total Receipts	0	Total Receipts	2,440	Total Receipts	0
Resources Available:	7,401	Resources Available:	39,561	Resources Available:	12,900	Resources Available:	3,418	Resources Available:	0
									63,280

Expenditures:

		Refunds	24,310			Undercover Ops	1,500		
Total Expenditures	0	Total Expenditures	24,310	Total Expenditures	0	Total Expenditures	1,500	Total Expenditures	0
Cash Balance Dec 31	7,401	Cash Balance Dec 31	15,252	Cash Balance Dec 31	12,900	Cash Balance Dec 31	1,918	Cash Balance Dec 31	0
									25,810
									37,471
									37,471

**Note: These two block figures should agree.

NOTICE OF BUDGET HEARING

2019

The governing body of
City of Osawatomie

will meet on August 23, 2018 at 6:30 PM at Memorial Hall, 11th & Main, Osawatomie, Kansas for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at City Hall or at www.osawatomieks.org and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2019 Expenditures and Amount of 2018 Ad Valorem Tax establish the maximum limits of the 2019 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2017		Current Year Estimate for 2018		Proposed Budget Year for 2019		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2018 Ad Valorem Tax	Estimate Tax Rate *
General	2,530,656	28.098	2,645,476	29.418	2,794,958	683,020	29.418
Debt Service (Bond & Int)	800,019	14.109	818,580	15.847	1,007,780	386,505	16.647
Library	9,349		47,807		122,500		
Industrial	214,446	0.100	110,037	0.100	135,588	4,644	0.200
Employee Benefits	734,387	24.417	754,735	22.621	885,041	501,413	21.596
Public Safety Equipment	108,866	0.999	319,925	0.888	154,265	23,218	1.000
Recreation			1,000		500		
Recreation Employee Benefit			500		200		
Street Improvements (Spec. Hwy)	83,059		125,600		180,000		
Refuse	397,074		50,000		430,000		
Special Revenue 911					9,897		
Tourism	51,066		49,125		77,775		
Special Parks & Recreation	44,062		77,290		47,290		
Electric Reserve Debt Service	433,601		435,725		442,500		
Water	932,007		954,138		1,059,585		
Electric	3,745,170		4,041,984		4,233,605		
Sewer	834,739		946,816		1,013,313		
Golf Course	294,586		282,225		305,079		
Non-Budgeted Funds-A	258,738						
Non-Budgeted Funds-B	2,135,530						
Non-Budgeted Funds-C	25,810						
Totals	13,633,165	67.723	11,660,963	68.874	12,899,877	1,598,800	68.861
Less: Transfers	2,026,254		2,064,954		2,148,532		
Net Expenditure	11,606,911		9,596,009		10,751,345		
Total Tax Levied	1,494,115		1,540,799		xxxxxxxxxxxxxxxx		
Assessed Valuation	22,062,081		22,370,979		23,217,564		
Outstanding Indebtedness,							
January 1,	2016		2017		2018		
G.O. Bonds	9,709,000		9,415,000		10,605,000		
Revenue Bonds	6,095,000		5,960,000		5,735,000		
Other	1,270,563		1,266,954		1,208,132		
Lease Purchase Principal	217,999		170,873		352,292		
Total	17,292,562		16,812,828		17,900,424		

*Tax rates are expressed in mills

Donald R Cawby
City Official Title: City Manager

CIP SUMMARY

Category	Dept	Req Project Total	Rec Project Total	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Facilities	City Hall Complex	687,491	487,491	50,650	86,025	200,000	350,816	-	200,000	-	-	-
	Codes/Dog Pound	45,000	-	-	-	10,000	-	5,000	35,000	-	-	-
	Toursim/Public Use	90,385	15,385	15,385	-	-	-	-	50,000	25,000	-	-
	Public Safety	131,761	62,261	18,261	7,357	90,000	36,643	-	69,500	-	-	-
	Library	898,818	180,818	135,018	36,000	545,000	41,800	110,000	576,000	-	-	-
	Sports Complex & Pool	521,803	521,803	521,803	-	-	-	-	-	-	-	-
	Parks	262,708	200,708	48,363	17,346	20,000	60,000	20,000	22,000	20,000	75,000	-
	Lake	127,867	52,867	22,867	-	10,000	10,000	-	50,000	25,000	20,000	-
	Trail	145,000	-	-	-	25,000	-	25,000	50,000	70,000	-	-
	Public Works & Utilities	7,155	7,155	7,155	-	-	-	-	-	-	-	-
	Water Plant	5,268,245	149,745	49,530	14,769	15,000	58,946	10,000	5,055,000	30,000	50,000	-
	Power Plant & Sub-Stations	6,250,090	6,219,992	3,173,150	2,095,207	-	981,733	-	-	-	-	-
	Sewer Plant	2,636,257	1,290,257	1,266,257	-	170,000	24,000	120,000	1,226,000	-	-	-
Golf Course	444,294	183,794	69,195	9,599	8,000	-	6,000	16,000	238,500	105,000	-	
Subtotal		\$17,516,875	\$ 9,372,277	\$ 5,377,635	\$ 2,266,303	\$ 1,093,000	\$ 1,563,937	\$ 296,000	\$ 7,349,500	\$ 408,500	\$ 250,000	\$ -
Infrastructure	Development	130,000	-	-	50,000	40,000	40,000	40,000	-	-	-	-
	Levees & Cemeteries	507,005	507,005	390,732	6,273	-	110,000	-	-	-	-	-
	Streets	7,131,647	6,116,647	2,785,603	45,421	65,000	2,185,623	55,000	100,000	610,000	450,000	900,000
	Electric Distribution	854,963	509,963	244,354	30,609	60,000	55,000	110,000	115,000	120,000	125,000	55,000
	Water	1,176,007	1,026,007	981,007	-	45,000	-	60,000	45,000	45,000	45,000	-
	Sewer	405,000	-	-	-	300,000	-	-	370,000	35,000	-	-
	Stormwater	355,000	140,000	-	-	15,000	-	-	15,000	200,000	100,000	40,000
	Subtotal		\$10,429,621	\$ 8,299,621	\$ 4,401,695	\$ 82,303	\$ 485,000	\$ 2,350,623	\$ 225,000	\$ 645,000	\$ 1,010,000	\$ 720,000

CIP SUMMARY

Category	Dept	Req		Rec		Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
		Project Total	Project Total	Project Total	Project Total									
Technology	City Hall	1,764,270	1,677,570	16,960	39,962	44,850	162,498	35,000	44,850	-	-	-	1,500,000	-
	Public Safety	140,433	122,833	4,685	12,000	-	112,548	-	-	-	-	5,600	5,600	-
	Public Works & Utilities	8,302	8,302	3,400	4,902	-	-	-	-	-	-	-	-	-
	Subtotal	\$ 1,913,005	\$ 1,808,705	\$ 25,045	\$ 56,864	\$ 44,850	\$ 275,046	\$ 35,000	\$ 44,850	\$ -	\$ -	\$ 5,600	\$ 1,505,600	\$ -
Equipment	City Hall	2,000	2,000	-	-	-	2,000	-	-	-	-	-	-	-
	Public Safety	321,340	238,190	159,036	22,154	18,300	27,000	26,800	27,000	49,850	15,000	15,000	15,000	15,000
	Parks	348,759	264,348	156,287	23,412	24,637	29,375	30,637	29,375	35,637	24,137	24,137	30,637	24,637
	Streets	491,117	378,117	160,699	33,318	29,000	14,100	16,000	14,100	29,000	29,000	95,000	85,000	45,000
	Water & Sewer	154,295	114,295	4,295	-	20,000	40,000	40,000	40,000	20,000	20,000	20,000	20,000	30,000
	Electric	183,361	91,361	57,361	7,000	9,000	8,000	43,000	8,000	9,000	74,000	9,000	19,000	-
Golf Course	270,950	129,950	61,450	-	5,000	5,000	5,000	5,000	17,000	52,000	54,000	63,000	18,500	
Subtotal	\$ 1,771,822	\$ 1,218,261	\$ 599,128	\$ 85,884	\$ 117,937	\$ 125,475	\$ 161,437	\$ 125,475	\$ 117,937	\$ 260,487	\$ 217,137	\$ 232,637	\$ 232,637	\$ 133,137
Vehicles	City Hall	53,942	43,942	43,942	-	10,000	-	-	-	-	-	-	-	-
	Public Safety	572,291	438,326	67,978	72,314	91,965	26,174	70,000	26,174	39,965	81,965	109,965	109,965	81,965
	Parks & Cemeteries	82,689	35,689	3,995	31,694	-	-	17,000	-	-	23,000	24,000	-	-
	Streets & Cemeteries	309,522	279,522	22,522	-	-	-	-	-	-	-	30,000	162,000	95,000
	Water	63,230	63,230	-	28,230	-	-	-	-	-	-	-	35,000	-
	Electric Distribution	661,060	381,060	201,060	-	-	-	-	-	-	100,000	180,000	30,000	150,000
Power Plant	20,000	20,000	-	-	-	-	-	-	-	-	-	20,000	-	
Sewer	17,000	-	-	-	-	-	-	-	-	17,000	-	-	-	
Golf Course	11,503	11,503	11,503	-	-	-	-	-	-	-	-	-	-	
Subtotal	\$ 1,791,238	\$ 1,273,273	\$ 351,001	\$ 132,238	\$ 101,965	\$ 26,174	\$ 87,000	\$ 26,174	\$ 101,965	\$ 179,965	\$ 315,965	\$ 356,965	\$ 356,965	\$ 326,965
TOTAL	\$ 33,541,057	\$ 21,960,633	\$ 10,743,000	\$ 2,673,592	\$ 825,752	\$ 4,381,255	\$ 1,901,437	\$ 4,381,255	\$ 825,752	\$ 8,434,952	\$ 1,957,202	\$ 3,065,202	\$ 1,455,102	

CIP - FACILITIES

Description	Dept	Funding Source	Req Project Total	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
City Hall Complex												
Mold Abatement	Admin	CI-Gen	19,392	19,392			-					
Boiler-Radiator Repairs	Admin	CI-Gen/ECP	10,817	5,408		5,409						
Renovate Old PD into Council/Court Room	Admin	CI-Grant/CIP	154,591	-	5,909	148,682						
Repair City Hall Building - Masonry	Admin	CI-Bonds	300,000	25,850	77,425	196,725						
Repair City Hall Roof - West Entrance	Admin	CI-Gen	2,691	-	2,691	-						
Replace City Hall / Auditorium Roof	Admin	CI-Gen	200,000	-		200,000		200,000				
Subtotal			\$ 687,491	\$ 50,650	\$ 86,025	\$ 200,000	\$ 350,816	\$ -	\$ 200,000	\$ -	\$ -	\$ -
Dog Pound												
Dog Pound Ceiling	Codes	CI-Gen	5,000	-		5,000		5,000				
Dog Pound Heating and AC	Codes	CI-Gen	5,000	-		5,000		5,000				
Animal Cages	Codes	CI-Gen	35,000	-				35,000				
Subtotal			\$ 45,000	\$ -	\$ -	\$ 10,000	\$ -	\$ 5,000	\$ 35,000	\$ -	\$ -	\$ -
Toursim/Public Use												
Renovate Memorial Hall - Exterior	Tourism	CI-Gen	50,000	-					50,000			
Renovate Memorial Hall - Interior	Tourism	CI-Gen	25,000	-						25,000		
Subtotal			\$ 90,385	\$ 15,385	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 25,000	\$ -	\$ -
Public Safety												
New Police Station	Police	Debt	503,422	503,422								
Police Parking Lot	Police	Debt	18,261	18,261								
Gun Range Maintenance	Police	CI-Gen	4,500	-					4,500			
New Fire Station - Renovate Electric Building	Fire	CI-Gen	25,000	-		25,000		25,000				
Fire Station Roof and Gutter Repair	Fire	CI-Gen	65,000	-		65,000		65,000				
Emergency Operation Center	Fire	PSE	19,000	-	7,357		11,643					
Subtotal			\$ 131,761	\$ 18,261	\$ 7,357	\$ 90,000	\$ 36,643	\$ -	\$ 69,500	\$ -	\$ -	\$ -

CIP - FACILITIES

Description	Dept	Funding Source	Req Project Total	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Library												
Front Sidewalk Upgrade	Library	Library	4,758	4,758								
Roof Replacement	Library	CI-Gen/Lib	36,000	-	36,000							
Furnace Replacement	Library	Library	9,800	-	-		9,800					
Library Parking Lot	Library	Library	25,000	-	-			25,000				
Library Upgrades	Library	Library	142,000	-	-		32,000	110,000				
Light Replacement	Library	Library	6,000	-	-			6,000				
Library Improvements - Phase 2	Library	CDBG/Lib	545,000	-	-			545,000				
Subtotal			\$ 898,818	\$ 135,018	\$ 36,000	\$ 545,000	\$ 41,800	\$ 110,000	\$ 576,000	\$ -	\$ -	\$ -
Sports Complex & Pool												
Complex - Replace BR & Concession Stand Buildings	Prop	LP/Grant	135,900	135,900								
Complex - Drainage, Canopy, Sidewalks	Prop	CI-Gen	70,555	70,555								
Complex - Bleachers, Courts, Shade	Prop	CDBG	267,672	267,672								
Subtotal			\$ 521,803	\$ 521,803	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parks												
JB Park - Survey of Park / Master Planning	Prop	SPR	7,284	7,284								
JB Park - General Improvements	Prop	SPR	6,941	6,941								
JB Park - Replace Pipe Under Concert Area	Prop	CI-Gen	15,740	15,740								
JB Park - Parker Avenue Bridge	Prop	SPR	13,853	-	13,853							
JB Park - Replace 10th Street Bridge	Prop	SPR	41,208	-	1,208		40,000					
JB Park - Replace Curb & Gut - 10th St. & Cabin Loop	Prop	SPR-Grant	42,285	-	2,285		20,000	20,000				
JB Park - Realign Creeks & Const Energy Disipators	Prop	SPR	10,000	-					10,000			
JB Park - Construct New Restrooms	Prop	SPR	12,000	-					12,000			
JB Park - Construct Pavilion North of Playground	Prop	SPR	20,000	-						20,000		
Develop East Side Park	Prop	SPR	75,000	-							75,000	
Subtotal			\$ 262,708	\$ 48,363	\$ 17,346	\$ 20,000	\$ 60,000	\$ 20,000	\$ 22,000	\$ 20,000	\$ 75,000	\$ -

CIP - FACILITIES

Description	Dept	Funding Source	Req Project Total	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Lake												
City Lake - Shelterhouse Improvements	Prop	CI-Gen/Grant	32,867	22,867		10,000	10,000					
City Lake - Construct Earthen Fishing Weirs	Prop	CI-Gen/Grant	5,000	-					50,000	5,000		
City Lake - Replace Playground Equipment	Prop	CI-Gen/Grant	50,000	-						20,000		
City Lake - Const Restrooms on E Side of Lake	Prop	CI-Gen	20,000	-							20,000	
City Lake - Const Restrooms on W Side of Lake	Prop	CI-Gen	20,000	-							20,000	
Subtotal			\$ 127,867	\$ 22,867	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 50,000	\$ 25,000	\$ 20,000	\$ -
Trail												
Trail - Improvements	Prop	CI-Gen/Grants	75,000	-		25,000		25,000	50,000			
Trail - Construct Trailhead Parking/Access Rod	Prop	CI-Gen/Grants	70,000	-						70,000		
Subtotal			\$ 145,000	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ 50,000	\$ 70,000	\$ -	\$ -
Public Works & Utilities - Buildings & Workshops												
Salt Storage Structure	DPWU	Street Imp	7,155	7,155								
Subtotal			\$ 7,155	\$ 7,155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Water Plant												
UltraSonic Level Indicator for Clearwell	Water	Water	10,000	-						10,000		
Intake Water Meter	Water	Water	5,430	-	5,430							
Clean Sludge Lagoon	Water	Water	15,000	-		15,000			15,000			
Replace Filter Media	Water	Loan/Water	9,339	-	9,339		(0)					
Upgrade Water Treatment Plant	Water	Debt	5,010,000	-				10,000	5,000,000			
Automation and Alarms at Plant and Towers	Water	Loan/Water	50,000	-							50,000	
Replace #1 High Service Pump	Water	Loan/Water	40,000	-					40,000			
Replace/Add Filter Back Wash Pump	Water	Loan/Water	20,000	-						20,000		
Clean & Dredge Intake	Water	Loan/Water	35,446	-								
River Pump #3 and Motor Rebuild	Water	Water	12,000	-			35,446					
High Service Pump #3 - New Seals	Water	Water	3,000	-			12,000					
Combined Filter Effluent - New Turbidimeter	Water	Water	8,500	-			3,000					
Subtotal			\$ 5,268,245	\$ 49,530	\$ 14,769	\$ 15,000	\$ 58,946	\$ 10,000	\$ 5,055,000	\$ 30,000	\$ 50,000	\$ -

CIP - FACILITIES

Description	Dept	Funding Source	Req Project Total	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Power Plant & Sub-Stations												
Substation Breaker Replacement - Plant	Elec	Electric	23,505	23,505	2,095,207	-	-	-	-	-	-	-
New Generation/Substation/Electric Shop	Elec	Electric CIP	5,924,070	2,877,228	2,095,207	951,635	-	-	-	-	-	-
Generator #2 Intercooler Rebuild	Elec	Electric	30,098	-	30,098	30,098	-	-	-	-	-	-
Subtotal			\$ 6,250,090	\$ 3,173,150	\$ 2,095,207	\$ -	\$ 981,733	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Plant												
Plant Upgrade - Phase I - Headworks & Sludge Press	Sewer	SRLF/Sew	1,290,257	1,266,257	-	50,000	24,000	50,000	-	-	-	-
Maintenance - Replace 1 decanter arm drive	Sewer	Sewer	50,000	-	-	50,000	-	-	526,000	-	-	-
Plant Upgrade - Phase II - UV Replacement	Sewer	SRLF	526,000	-	-	50,000	-	-	700,000	-	-	-
Plant Upgrade - Phase III - Optimization	Sewer	SRLF	770,000	-	-	70,000	-	70,000	1,226,000	-	-	-
Subtotal			\$ 2,636,257	\$ 1,266,257	\$ -	\$ 170,000	\$ 24,000	\$ 120,000	\$ 1,226,000	\$ -	\$ -	\$ -
Golf Course												
Clubhouse - Counter, Ceiling, Floor Upgrade	Golf	CI-Gen	11,893	11,893	-	-	-	-	-	15,000	-	-
Clubhouse - Bathroom Remodel	Golf	CI-Gen	15,000	-	-	-	-	-	-	-	30,000	-
Clubhouse - Kitchen Upgrade + Fryers	Golf	CI-Gen	30,000	-	-	-	-	-	-	-	-	-
Irrigation Control System Upgrade	Golf	CI-Gen	6,000	-	-	6,000	-	-	6,000	-	-	-
Cart Path/Drainage Upgrades	Golf	CI-Gen/Debt	19,099	-	9,599	-	-	-	-	3,500	-	-
Maint Fac;Course Shelter;Bathrooms; Irrig Controls	Golf	CI-Gen/Debt	200,000	-	-	-	-	-	-	200,000	-	-
Clubhouse - Deck Upgrades	Golf	CI-Gen	2,000	-	-	2,000	-	-	2,000	-	-	-
Cart Storage Pad & Permanent Tent	Golf	CI-Gen	75,000	-	-	-	-	-	-	-	75,000	-
Zoysia Tee Box Expansion	Golf	CI-Gen	8,000	-	-	-	-	-	8,000	-	-	-
Irrigation Addition to Range	Golf	CI-Gen	20,000	-	-	-	-	-	-	20,000	-	-
Subtotal			\$ 444,294	\$ 69,195	\$ 9,599	\$ 8,000	\$ -	\$ 6,000	\$ 16,000	\$ 238,500	\$ 105,000	\$ -
TOTAL			\$ 18,020,297	\$ 5,881,057	\$ 2,266,303	\$ 1,093,000	\$ 1,563,937	\$ 301,000	\$ 7,349,500	\$ 408,500	\$ 250,000	\$ -

CIP - INFRASTRUCTURE

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Development												
Slayman Property Purchase		Cl - Gen	130,000	-	50,000	40,000	40,000	40,000	-	-	-	-
Subtotal			\$ 130,000	\$ -	\$ 50,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Levees & Cemeteries												
Levee Certification	Prop	CIP Gen	494,931	384,931			110,000					
New Section in Cemetery	Prop	Gen/CI-G	5,801	5,801								
HESCOS Bastion			6,273	-	6,273							
Subtotal			\$ 507,005	\$ 390,732	\$ 6,273	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -
Streets												
Reconstruct Main Street from 1st to 5th	Streets	CDBG/Loar	1,572,093	1,572,093								
Reconstruct Main Street from 7th to 12th	Streets	CDBG/Loar	2,286,861	110,817	45,421		2,130,623					
West Lake Road - Rip up, Rock, Double Chip-Seal	Streets	Street Funr	36,385	36,385								
East Lake Road -	Streets	Street Funr	13,444	13,444								
Unassigned Street Replacement/Chip Seal	Streets	Street Funr	230,000	-	-	55,000	55,000	55,000	60,000	60,000		
Unassigned Sidewalk Construction/Replacement	Streets	Cl-Gen	70,000	-		10,000			10,000	20,000	20,000	20,000
Unassigned Curb and Gutter Replacement	Streets	Cl-Gen	120,000	-					30,000	30,000	30,000	30,000
Pacific - 1st to East/ Oscar - Mill to Pacific	Streets	CDBG/Loar	500,000	-						500,000	150,000	
Brown from 16th to 18th	Streets	Street Funr	150,000	-							250,000	
18th from Brown to Main	Streets	Street Funr	250,000	-								
8th from Main to Pacific & 9th from Main to Pacific	Streets	CDBG/Loar	850,000	-								850,000
Subtotal			\$ 7,131,647	\$ 2,785,603	\$ 45,421	\$ 65,000	\$ 2,185,623	\$ 55,000	\$ 100,000	\$ 610,000	\$ 450,000	\$ 900,000
Water												
Water Main on Main Street from 1st to 5th, 7th to 12th	Water	Loan	945,781	945,781								
Replace Main on 5th Street	Water	Water	22,213	22,213								
Water Main on Main terr	Water	Water	-	-		45,000		60,000	45,000	45,000	45,000	
Unassigned Water Main and Valve Replacement	Water	Water	195,000	-								
Subtotal			\$ 1,176,007	\$ 981,007	\$ -	\$ 45,000	\$ -	\$ 60,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -

CIP - INFRASTRUCTURE

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Electric Distribution												
Poles	Elec	Electric	120,567	35,567	-	15,000	15,000	15,000	15,000	20,000	20,000	
Transformers	Elec	Electric	169,566	51,908	2,658	20,000	20,000	20,000	25,000	25,000	25,000	
Wire	Elec	Electric	228,097	97,461	10,636	20,000	20,000	25,000	25,000	25,000	25,000	
Power Line Replacement				-			-					
Between Main st. and Parker from 16 to 18 (under)	Elec	Electric	31,171	31,171			-					
Between Main and Parker from 5th to 7th (over)	Elec	Electric	17,315	-	17,315		-					
Replace poles, insu.& crossarms 34.5k E of town	Elec	Electric	-	-			-					
Upgrade Distribution System - Start Changing Feeders	Elec	Debt	260,000	-			-	50,000	50,000	50,000	55,000	55,000
Subtotal			\$ 854,963	\$ 244,354	\$ 30,609	\$ 60,000	\$ 55,000	\$ 110,000	\$ 115,000	\$ 120,000	\$ 125,000	\$ 55,000
Sewer												
Replace Sewer Line - Shady Lane to Lift Station	Sewer	Sewer	20,000	-			-		20,000			
Replace Sewer Line - 15th Street to 15th Terrace	Sewer	Sewer	35,000	-			-			35,000		
Replace West Lift Station	Sewer	CIP Sew	350,000	-		300,000	-		350,000			
Subtotal			\$ 405,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 370,000	\$ 35,000	\$ -	\$ -
Stormwater												
Drainage Study	DPWU	Storm Tax	15,000	-		15,000	-		15,000			
West Parker Ave	DPWU	Storm Tax	40,000	-			-				20,000	20,000
4th Street Ditch - Lincoln to Carr	DPWU	Storm Tax	40,000	-			-				20,000	20,000
13th St. Ditch - Parker to Pacific	DPWU	Storm Tax	200,000	-			-			200,000		
East Side Ditch - 3rd to 4th Street	DPWU	Storm Tax	60,000	-			-				60,000	
Subtotal			\$ 355,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ 200,000	\$ 100,000	\$ 40,000
TOTAL			\$ 10,559,621	\$ 4,401,695	\$ 132,303	\$ 525,000	\$ 2,500,623	\$ 265,000	\$ 645,000	\$ 1,010,000	\$ 720,000	\$ 995,000

CIP - TECHNOLOGY

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
City Hall												
Upgrade to VOIP Telephone System	ALL	SPLIT	13,485	13,485								
Court Only Software	Court	General	3,475	3,475								
Upgrade Finance Software/Court Module	Admin	General	120,648	-	39,962	35,000	120,648					
Replace/Expand File Server	Admin	General	39,962	-								
Fiber Loop	Admin	CI - Gen	86,700	-			41,850	44,850				
Sensus Upgrade w/ Current Meters			-	-								
Sensus Complete Replacement			1,500,000	-							1,500,000	
Subtotal			\$ 1,764,270	\$ 16,960	\$ 39,962	\$ 35,000	\$ 162,498	\$ 44,850	\$ -	\$ -	\$ 1,500,000	\$ -
Public Safety												
Access Control System for PD	Police	CIP-Gen	4,685	4,685								
New RMS (\$13k annual operating cost)	Police	PSE	112,548	-			112,548					
Dispatch Console	Police	PSE	12,000	-	12,000							
Computer Replacement	Police		11,200	-						5,600		
Subtotal			\$ 140,433	\$ 4,685	\$ 12,000	\$ -	\$ 112,548	\$ -	\$ -	\$ 5,600	\$ 5,600	\$ -
Public Works & Utilities												
GIS Equipment	DPWU	Split	4,902	-	4,902							
Subtotal			\$ 8,302	\$ 3,400	\$ 4,902	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL			\$ 1,913,005	\$ 25,045	\$ 56,864	\$ 35,000	\$ 275,046	\$ 44,850	\$ -	\$ 5,600	\$ 1,505,600	\$ -

CIP - EQUIPMENT

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
City Hall												
Metal Detector	Codes	Water	2,000	-	-	-	2,000	-	-	-	-	-
Subtotal			\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
Public Safety												
Equipment and Gear	Fire	PS/Gen	28,457	21,100	7,357	-	-	-	-	-	-	-
SCBA & Bottle Replacement	Fire	PS/Grant	110,956	85,956	7,473	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Bunker Gear Replacement	Fire	PS/Grant	46,495	6,922	7,473	4,800	7,500	4,800	4,800	5,000	5,000	5,000
Water Dive Replacement	Fire	PS/Grant	-	-	-	3,500	-	-	-	-	-	-
Upgrade SCBA Compressor	Fire	PS/Grant	5,000	-	-	5,000	5,000	-	-	-	-	-
Backup Generator and Transfer Switch	Fire	PS/Grant	10,000	-	-	-	-	10,000	10,000	-	-	-
Large Diameter Hose	Fire	PS/Grant	7,000	-	-	-	-	7,000	7,000	-	-	-
Body Armor & Carriers	Police	PS/Grant	31,316	8,202	3,614	1,500	1,500	1,500	1,500	5,000	5,000	5,000
Tasers	Police	PS/Grant	19,046	19,046	-	-	-	-	-	-	-	-
Car Cameras	Police	PSE	14,799	14,799	-	-	-	-	-	-	-	-
Body Cameras (16)	Police	PSE	3,010	3,010	-	-	-	-	-	-	-	-
Surveillance Equipment	Police	PSE	7,000	-	-	7,000	-	7,000	-	-	-	-
Flashlights & Gun Lights (16)	Police	PSE	3,710	-	3,710	-	-	-	-	-	-	-
Radio Repeater System	Police	PSE	10,000	-	-	-	-	10,000	10,000	-	-	-
15 Portable Radios	Police	PSE	11,550	-	-	-	-	11,550	11,550	-	-	-
Emergency Traffic Recording System	Police	PSE	13,000	-	-	13,000	-	-	-	-	-	-
Subtotal			\$ 321,340	\$ 159,036	\$ 22,154	\$ 26,800	\$ 27,000	\$ 18,300	\$ 49,850	\$ 15,000	\$ 15,000	\$ 15,000
Parks & Property												
Mower Replacement	Prop	GF-Prop	170,126	57,113	12,775	20,000	18,738	14,000	20,000	13,500	20,000	14,000
Crawler Video Camera for Pipe Inspection	Prop	SPLIT	46,577	46,577	-	-	-	-	-	-	-	-
Lease Purchase Tractor-Mower	Prop	GF-Levee	88,372	13,913	10,637	10,637	10,637	10,637	10,637	10,637	10,637	10,637
Trade-In UTV	Prop	CI-Gen	5,000	-	-	-	-	-	5,000	-	-	-
Replace Gator	Prop	GF-Prop	11,901	11,901	-	-	-	-	-	-	-	-
Subtotal			\$ 348,759	\$ 156,287	\$ 23,412	\$ 30,637	\$ 29,375	\$ 24,637	\$ 35,637	\$ 24,137	\$ 30,637	\$ 24,637

CIP - EQUIPMENT

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Streets												
Purchase Metal Curb & Sidewalk Forms	Streets	Street	8,160	8,160			-					
Lease Payment Street Sweeper	Streets	LP-Streets	101,758	76,440	25,318		-					
Lease Trac Loader	DPWU	SPLIT	56,000	21,000	8,000	9,000	9,000	9,000	9,000			
Purchase Bucket for Skid Steer Loader	DPWU	Split	1,865	1,865			-					
Purchase Dozer Blade for Bobcat	Streets	CI-Gen	6,707	6,707			-					
Replace Walk Behind Saw	Streets	Street	5,100	-		7,000	5,100					
Replace Case 580L Backhoe	Streets	SPLIT/LP - S	100,000	-			-	20,000	20,000	20,000	20,000	20,000
Replace Motorgrader with small used unit	Streets	CI-Gen	50,000	-			-			50,000		
Replace Air Compressor	Streets	CI-Gen	25,000	-			-				25,000	
Replace Roller Compactor	Streets	CI-Gen	15,000	-			-				15,000	
Replace Elgin Street Sweeper	Streets	CI-Gen/LP	75,000	-			-			25,000	25,000	25,000
Subtotal			\$ 491,117	\$ 160,699	\$ 33,318	\$ 16,000	\$ 14,100	\$ 29,000	\$ 29,000	\$ 95,000	\$ 85,000	\$ 45,000
Electric												
Lease Mini Excavator	Elec	SPLIT	75,200	24,200	7,000	8,000	8,000	9,000	9,000	9,000	9,000	
Replace 1992 Chipper Unit	Elec	Electric	35,000	-		35,000	-		35,000			
Replace Trencher	Elec	Electric	30,000	-			-		30,000			
Replace Dump Trailer	Elec	Electric	10,000	-			-				10,000	
Subtotal			\$ 183,361	\$ 57,361	\$ 7,000	\$ 43,000	\$ 8,000	\$ 9,000	\$ 74,000	\$ 9,000	\$ 19,000	\$ -
Water & Sewer												
Purchase Vacuum Excavation Trailer	W/WW	SPLIT	50,000	-		40,000	40,000					10,000
Replace 580M Backhoe	Water	W/WW	100,000	-			-	20,000	20,000	20,000	20,000	20,000
Subtotal			\$ 154,295	\$ 4,295	\$ -	\$ 40,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 30,000

CIP - EQUIPMENT

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Golf Course												
Range Picker and Beverage Cart	Golf	Golf	2,500	2,500								
Purchase Fairway Mower (2011 TORO RM5510)	Golf	CI-Gen	16,000	16,000								
Replace Greensmower (2011 TORO GR3150)	Golf	CI-Gen	13,000	13,000								
Purchase Utility Vehicle (2011 Workman HDX)	Golf	CI-Gen	8,500	8,500								
Golf Cart Fleet Expansion (6-10)	Golf	CI-Gen	46,450	21,450		5,000			5,000	5,000	5,000	5,000
Purchase New 15' Pull Behind Finish Mower	Golf	CI-Gen	15,000	-					15,000			
Purchase New Rotary Trim Mower	Golf	CI-Gen	12,000	-					12,000			
Replace Rough Mower	Golf	CI-Gen	17,000	-				17,000				
Replace Dakota Topdresser	Golf	CI-Gen	14,000	-					14,000			
Replace John Deere fairway mower	Golf	CI-Gen	40,000	-						40,000		
Replace John Deere Greens Mower	Golf	CI-Gen	16,000	-						16,000		
Replace John Deere Gator	Golf	CI-Gen	12,000	-						12,000		
Beverage Cart Conversion	Golf	CI-Gen	6,000	-					6,000			
Replace Toro Greens Mower	Golf	CI-Gen	21,000	-						21,000		
Replace Toro Fairway Mower	Golf	CI-Gen	18,000	-							18,000	
Replace Toro Utility Vehicle	Golf	CI-Gen	13,500	-								13,500
Subtotal			\$ 270,950	\$ 61,450	\$ -	\$ 5,000	\$ 5,000	\$ 17,000	\$ 52,000	\$ 54,000	\$ 63,000	\$ 18,500
TOTAL			\$ 1,771,822	\$ 599,128	\$ 85,884	\$ 161,437	\$ 125,475	\$ 117,937	\$ 260,487	\$ 217,137	\$ 232,637	\$ 133,137

CIP - VEHICLES

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
City Hall												
General Vehicles/Work Trucks	Admin	CI-Gen	53,942	43,942	-	-	-	10,000	-	-	-	-
Subtotal			\$ 53,942	\$ 43,942	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Public Safety												
Replace Patrol Units (Every 2 years)	Police	PSE	291,292	67,978	37,814	20,000	19,500	42,000	42,000	42,000	40,000	42,000
Used SUV for Asst. Chief	Fire	PSE	4,000	-	4,000	-	-	-	-	-	-	-
Replace Rental Pumper Truck	Fire	PSE	10,000	-	10,000	-	-	-	-	-	-	-
Lease Purchase Pumper Truck	Fire	Grant/LP	226,999	-	20,500	50,000	6,674	39,965	39,965	39,965	39,965	39,965
Chief's Vehicle	Fire		40,000	-	-	-	-	10,000	-	-	30,000	-
Subtotal			\$ 572,291	\$ 67,978	\$ 72,314	\$ 70,000	\$ 26,174	\$ 91,965	\$ 39,965	\$ 81,965	\$ 109,965	\$ 81,965
Parks & Cemeteries												
New Trailer Truck for Mowing Crews	Property	CI-Gen	3,995	3,995	-	-	-	-	-	-	-	-
Replace Inmate Super. 2001 Truck 4dr/4wd 1 ton	Cemetery	CI-Gen	31,694	-	31,694	-	-	-	-	-	-	-
Replace 2000 Ford Ranger (mechanic)	Property	CI-Gen	23,000	-	-	17,000	-	-	23,000	-	-	-
Replace 2006 Ford F-150 (mowing)	Property	CI-Gen	24,000	-	-	-	-	-	-	24,000	-	-
Subtotal			\$ 82,689	\$ 3,995	\$ 31,694	\$ 17,000	\$ -	\$ -	\$ 23,000	\$ 24,000	\$ -	\$ -
Streets & Cemeteries												
Trailer for Skid Steer	DPWU	Split	5,016	5,016	-	-	-	-	-	-	-	-
Replace Street Pickup (Brent)	Streets	CI-Gen	35,000	-	-	-	-	-	-	-	35,000	-
Replace 1990 Chevrolet Kodiak Tand-axle Dump	Streets	CI-Gen	100,000	-	-	-	-	-	-	30,000	100,000	-
Replace 2005 Ford F-350 (Jason)			30,000	-	-	-	-	-	-	-	-	70,000
Replace 1998 GMC 2500 (Old Elec Truck)			27,000	-	-	-	-	-	-	-	27,000	-
Replace 2007 GMC C-7500 (Dump)			70,000	-	-	-	-	-	-	-	-	25,000
Replace 2007 Dodge Durango (Blake)			25,000	-	-	-	-	-	-	-	-	95,000
Subtotal			\$ 309,522	\$ 22,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 162,000	\$ 95,000

CIP - VEHICLES

Description	Dept	Funding Source	Req Total Project	Total Prior Actual	2017 Actual	2018 Approved	2018 Revised Req	2019 Rec.	2020 Rec.	2021 Rec.	2022 Rec.	2023 Rec.
Water												
Replace 2002 Ford F-350 Service Truck	Water	Water/Se'	28,230	-	28,230	-	-	-	-	-	35,000	-
Replace 2009 Ford F-350	Electric	Electric	35,000	-	-	-	-	-	-	-	35,000	-
Subtotal			\$ 63,230	\$ -	\$ 28,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -
Power Plant												
Replace 2005 Chevrolet Colorado			20,000	-	-	-	-	-	-	-	20,000	-
Subtotal			\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Electric Distribution												
Replace 1998 3/4 Ton Utility Pickup	Electric	Electric	39,938	39,938	-	-	-	-	-	-	-	-
Replace 87 Chip Truck/2 F-350 w/ Forestry Truck	Electric	Electric	70,000	-	-	-	-	-	70,000	-	-	-
Replace 1998 GMC 2500 (Old Elec Truck)	Electric	Electric	30,000	-	-	-	-	-	30,000	-	-	-
Replace 2006 Freightliner Big Bucket	Electric	Electric	180,000	-	-	-	-	-	-	180,000	-	-
Replace 2009 Ford F-350	Electric	Electric	30,000	-	-	-	-	-	-	-	30,000	-
Replace 2008 Ford F-650 Small Bucket	Electric	Electric	150,000	-	-	-	-	-	-	-	-	150,000
Subtotal			\$ 661,060	\$ 201,060	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 180,000	\$ 30,000	\$ 150,000
Sewer												
Replace 2001 Ford Ranger	Sewer	Sewer	17,000	-	-	-	-	-	17,000	-	-	-
Subtotal			\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -	\$ -
Golf Course												
Work Truck	Golf	CIP-Gen	11,503	11,503	-	-	-	-	-	-	-	-
Subtotal			\$ 11,503	\$ 11,503	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL			\$ 1,779,735	\$ 339,498	\$ 132,238	\$ 87,000	\$ 26,174	\$ 101,965	\$ 179,965	\$ 315,965	\$ 356,965	\$ 326,965

RESOLUTION NO. 754

A RESOLUTION PROVIDING FOR THE APPROPRIATION, BY FUND, OF THE BUDGET OF THE CITY OF OSAWATOMIE FOR THE YEAR BEGINNING JANUARY 1, 2019; AND APPROPRIATING MONEY FROM THE VARIOUS FUNDS TO PAY PAYROLLS AND CLAIMS AGAINST THE CITY OF OSAWATOMIE FOR THE CALENDAR YEAR 2019.

WHEREAS, on August 23, 2018, the City of Osawatomie, Kansas approved the annual budget as shown on official State of Kansas budget forms and subject to notice of hearing and public hearing was approved, adopted and appropriated, by fund as the maximum amounts to be expended for the year starting January 1, 2019; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Osawatomie, Kansas:

SECTION ONE. That the 2019 budget of the City of Osawatomie, as adopted, shall constitute an appropriation of the money so budgeted, and the City Manager shall be authorized to adjust all salaries, including exempt positions, to pay payrolls and claims as provided in said budget of the City of Osawatomie; provided that all such payments made shall be deducted from the accounts so appropriated and that the total of payment made shall not exceed the amount appropriated.

SECTION TWO. That the City Manager shall establish regulations as to the manner of payment of the periodic dates on which payrolls and claims shall be paid, provided, that all employees of the City of Osawatomie shall be paid biweekly and no payroll or claim shall be paid until it has been approved by the City Manager and the City Clerk.

SECTION THREE. That the payment of payrolls and claims shall be by warrant checks as provided by law and such warrant checks shall be signed by two of the following; the City Manager, the City Clerk, the Assistant City Clerk, or the Mayor. All such warrant checks issued in payment of payrolls and claims shall be delivered to the officers, employees, agents, vendors and other claimants of the City by the City Clerk and that it shall be his/her duty to maintain a record of all warrant checks so delivered.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 23rd day of August, 2018, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: August 23, 2018

AGENDA ITEM: Sales Tax

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: Attached a copy of the certification of the sales tax vote on August 7th. The measure passed 335-127 which is 72.5% in favor. With the passage of the vote, the City Council must now adopt an ordinance and submit it to the Kansas Department of Revenue so that the tax will be enacted.

COUNCIL ACTION NEEDED: Review the proposed sales tax ordinance.

STAFF RECOMMENDATION TO COUNCIL: Approve the sales tax ordinance as presented.

Janet White
 Miami County Clerk
 201 S. Pearl, Suite 102
 Paola, Kansas 66071



Phone: (913) 294-3976
 Fax: (913) 294-9544
 countyclerk@miamicountyks.org
 www.miamicountyks.org

CERTIFICATION OF CANVASS OF VOTES

STATE OF KANSAS)
) ss:
 COUNTY OF MIAMI)

I, the undersigned Clerk of Miami County, Kansas, do hereby certify that the following are the true and correct results according to the abstract of votes cast at the Special Sales Tax Election, in the City of Osawatomie held on August 7, 2018, in Miami County, Kansas on the following proposition:

Shall the Following Be Adopted?

Shall the city of Osawatomie, Kansas levy a retailers' sales tax in the amount of one quarter of one percent (.25%), to take effect on January 1, 2019, and to be levied for eight years until December 31, 2026, on retail sales consummated within the city of Osawatomie, with revenues of such tax to be used to help finance the purchase and installation of equipment for the City's fire and police operations, and the purchase and installation of any new, replacement or updated computer software for the City's fire, police and municipal court operations, and any such related computer hardware for the operation thereof, and to pay obligations of the City issued to finance purchases for these same purposes, all in accordance with the provisions of K.S.A. 12-187 et seq., and amendments thereto?

As shown by the returns of said election which are on file in the Office of the County Clerk and canvassed as provided by law:

Yes -----	335
No -----	127
Total Vote -----	462

WITNESS my hand and official seal on August 16, 2018.

(Seal)

 Janet White, Clerk
 Miami County, Kansas

ORDINANCE NO. 3767

AN ORDINANCE LEVYING AN ADDITIONAL ONE-HALF PERCENT (0.25%) RETAILERS' SALES TAX IN THE CITY OF OSAWATOMIE, FOR THE PURPOSE OF PURCHASE AND INSTALLATION OF EQUIPMENT FOR THE CITY'S FIRE AND POLICE OPERATIONS, AND THE PURCHASE AND INSTALLATION OF ANY NEW, REPLACEMENT OR UPDATED COMPUTER SOFTWARE FOR THE CITY'S FIRE, POLICE AND MUNICIPAL COURT OPERATIONS, AND ANY SUCH RELATED COMPUTER HARDWARE FOR THE OPERATION THEREOF, AND TO PAY OBLIGATIONS OF THE CITY ISSUED TO FINANCE PURCHASES FOR THESE SAME PURPOSES.

WHEREAS, the City of Osawatomie, has by prior action levied a City Retailer's Sales Tax in the amount of one percent (1.0%), and

WHEREAS, by election held on August 7, 2018, a majority of the electors voting did approve the levying of an additional one-quarter of one percent (.25%) retailers' sales tax in the City of Osawatomie, Kansas;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: A majority of the electors voting thereon having approved, at the general election on August 7, 2018, the levying of an additional retailers' sales tax in the amount of one quarter of one percent (.25%), to take effect on January 1, 2019, and to be levied for eight years until December 31, 2026, on retail sales consummated within the city of Osawatomie, in accordance with the provisions of K.S.A. 12-187 et seq., and amendments thereto. Such tax shall be in addition to the one percent (1.0%) retailers' sales tax currently levied in the City of Osawatomie, Kansas.

SECTION TWO: The revenues derived from the additional retailers' sales tax levied by this ordinance are hereby pledged for the purchase and installation of equipment for the City's fire and police operations, and the purchase and installation of any new, replacement or updated computer software for the City's fire, police and municipal court operations, and any such related computer hardware for the operation thereof, and to pay obligations of the City issued to finance purchases for these same purposes.

SECTION THREE: The additional retailers' sales tax shall be identical in its application and exemptions therefrom to the Kansas Retailers' Sales Tax Act, and all laws and administrative rules and regulations of the Kansas Department of Revenue relating to the state retailers' sales tax shall apply to such the additional City retailers' sales tax insofar as such laws and regulations may be made applicable. The services of the Kansas Department of Revenue shall be utilized to administer, enforce and collect such additional retailers' sales tax.

SECTION FOUR: This ordinance shall take effect and be in force from and after its passage, approval, and publication in the Official City Newspaper.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, a majority being in favor thereof, this 23rd day of August, 2018,

APPROVED AND SIGNED by the Mayor.

L. Mark Govea
Mayor

(SEAL)

ATTEST:

Tammy Seamands
City Clerk

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: August 23, 2018

AGENDA ITEM: Trash Committee Recommendations

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: The Trash Committee reviewed RFP submissions from Waste Management and WCA, the only two respondents to the RFP. After reviewing the submissions, in person interviews were conducted by the Committee. The summary table of the submissions are on the attached tables. Also attached is a copy of the original RFP sent to bidders.

The Committee, comprised of Karen LaDuex, Kenny Diehm, Tammy Seamands, Blake Madden and myself, definitely has an opinion on what they like and don't like about each proposal. However, the change to WCA would be a major change how we handle solid waste in the City, and we feel additional steps need to be taken before selecting a vendor. The Committee recommends the following steps to select a vendor.

1. Present the two proposals at this meeting.
2. We recommend setting a public hearing be set for September 5th at 6:30, at which members of the public can come and provide comment or input on the two proposals.
3. At the public hearing, we recommend there be an opportunity at the end of the meeting for each vendor to address the comments and concerns made. We have already recommended both vendors be at this meeting to be available to ask questions about the proposals and to make sure we have adequately summarized the proposals that will be shared with the public.
4. At this meeting, the Committee will recommend to the Council to authorize the City Manager to finalize the contracts with both providers, to be ready by noon on September 5th.
5. From August 24 to September 5, we will educate the community through Facebook, our website and hopefully a newspaper article, about the two options before the Council, as presented in the RFP responses and based on preferences of both providers in the interview sessions.
6. We would recommend that unless there is a strong consensus at the September 5th meeting, that the Council would schedule the two contracts to be before the Council on September 13 to select the appropriate contract.

7. Recommend putting out the comparison to the public and advertising the public hearing. We recommend letting members of the public know that we will accept written and emailed comments on the proposals. We would also suggest that Facebook or other social media posts not be accepted, as well as anonymous complaints or unaddressed complaints.

While this is somewhat an abnormal way to handle this process, the Committee believes the plans are so different and have various pros and cons, that public input is crucial to the Council's deliberations. Issues of customer service, billing, impact to streets, and cost are all issues that make this a hard decision for the Committee and Council.

COUNCIL ACTION NEEDED: Consider the Committee's recommended proposal.

STAFF RECOMMENDATION TO COUNCIL: Approve by motion to accept the Committee's recommendations by setting a public hearing for Sept. 5, 2018 and authorizing the City Manager to negotiate a final contract with both vendors.

**Solid Waste Collection Best Proposals Comparisons
Residential**

	WM	WM Notes	WCA	WCA Notes
Residential Base Bid:	\$17.25		\$17.98	
Carts				
95 Gallon Cart	add \$3		2 included (waste/recycling)	City must be uniform, can't have mixed sizes
65 Gallon Cart	add \$2.50		2 included (waste/recycling)	
Collection Style				
Truck	Curb/Alley		Curbside	
Pickup Schedule	Single Axle		Dual Axle-Automated	
Trash (town)	1 day		3 days	
Recycling	Separate Day		Same Day	
Bulk Pickup				
Monthly	1 item/mo price included		1 item/mo price included	
Annual Cleanup	Included		\$175/ton limited items; \$250/ton unlimited items	
Waste Tires	City pays disposal fee	once a year	\$250/ton	once a year
Forestry Site	pay per dump		6 dumps included	\$200 each additional
Billing	By WM	City billing saves \$.12	By City	Add \$1.25 for WCA billing
Recycling				
Mixed Pickup	Yes		Yes	Proposals Identical
Glass	n/a		n/a	
Contract				
Term	5 yrs		7 yrs	5 yrs - add \$0.72
Renewals	one-year terms		3 one-year terms	
Rate Increase (begins year 3)	3%		3%	
Call Center	National		Regional	

Solid Waste Commercial Collection Proposals

WM

Container Size	Days		2X	3X	4X	5X	6X
	1X						
Less Than 1/2 Yard	\$ 17.80	\$	\$ 19.71	\$ 26.37	\$ 37.64	\$ 45.72	N/A
1/2 Yard	\$ 20.98	\$	\$ 36.10	\$ 52.36	\$ 73.71	\$ 87.70	N/A
1 Yard	\$ 39.15	\$	\$ 49.31	\$ 77.17	\$ 104.44	\$ 120.71	\$ 148.73
2 Yard	\$ 61.68	\$	\$ 70.98	\$ 99.64	\$ 112.50	\$ 140.22	\$ 166.30
4 Yard	\$ 102.85	\$	\$ 112.56	\$ 161.90	\$ 222.57	\$ 278.71	\$ 334.11
6 Yard	\$ 155.03	\$	\$ 167.92	\$ 254.14	\$ 334.11	\$ 415.90	\$ 500.28
8 Yard	\$ 213.18	\$	\$ 233.30	\$ 334.16	\$ 444.91	\$ 555.68	\$ 667.21

WCA

Frequency

	1		2		3		4		5		6	
2yd	\$	69.06	\$	138.13	\$	207.19	\$	287.31	\$	372.95	\$	447.54
3yd	\$	91.16	\$	182.33	\$	273.49	\$	364.66	\$	455.82	\$	546.99
4yd	\$	121.55	\$	243.11	\$	364.66	\$	486.21	\$	607.77	\$	729.32
6yd	\$	164.10	\$	314.93	\$	472.40	\$	629.87	\$	787.33	\$	944.80
8yd	\$	209.96	\$	419.91	\$	629.87	\$	751.42	\$	994.53	\$	1,259.73

July 6, 2018

City of Osawatomie
439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

Dear Mayor and City Council of the City of Osawatomie:

Being a true community partner is the foundation of our commitment to the City of Osawatomie. As your service provider for the last 14 years, Waste Management, formerly L&K Services, understands what makes Osawatomie such a great place to live, work, and play. Providing a welcoming experience to all who visit, Osawatomie's small-town warmth and hospitality are why so many people are proud to call this great community home. Simply put, we understand that Osawatomie's community atmosphere is second to none, which is why we have developed a plan to further enhance your neighborhoods' quality of life and environment while providing the highest level of service and value for your residents and those that come to visit.

Waste Management of Kansas, Inc. DBA L&K Group Holdings, LLC (Waste Management) is pleased to present this fully responsive proposal to **the City's request for proposals** (RFP) for a solid waste collection program contract. We have read and understand the scope of work outlined in the RFP and have built a plan to develop a strong partnership with the City and bring high value to the Osawatomie community. Waste Management acknowledges receipt, review, and consideration of the list of questions and answers released on Monday, June 18, 2018 by the City of Osawatomie.

As you evaluate this proposal, we hope you will agree that Waste Management will be the best environmental solutions partner for the City. Following are just some of the highlights that prove this:

- Your priorities are our priority. As your environmental solutions provider, we make your priorities our priority. What is important to you will become action items for our Osawatomie operations team. A prime example of this is how we helped the City implement a new billing program in 2018, saving the City time and money while streamlining the process.
- We invest in the Osawatomie community. We take pride in giving back to organizations and programs that contribute to a high quality of life in our partner communities. We look forward to continuing to sponsor programs that matter to the City of Osawatomie and your community, such as the Border War BBQ competition and the Lights on the Lake event. In addition, we donated \$10,000 to the Osawatomie Fire Department in the fall of 2017.
- We are your partner in safety. To help keep Osawatomie safe, our team employs best-in-class safety training, standards, and performance metrics as described later in this proposal. Also, we implemented our esteemed Waste Watch® program that utilizes existing resources to help keep Osawatomie **safe and further preserve your community's** high quality of life. Details about how our Waste Watch program helps protect the Osawatomie community are provided later in this proposal.
- Local operations with national resources. While we are a local team with regional operations, our national footprint and network keep us abreast of best practices to increase diversion, improve service delivery, drive efficiency, and provide transparency for your community.

In short, we are committed to being the best solid waste solutions partner for Osawatomie now and in the future. Thank you for the opportunity to participate in this important procurement process.

Sincerely,

Bryce Smith | District Manager | Waste Management of Kansas, Inc.





July 5, 2018

Tammy Seamands, City Clerk
439 Main Street
PO Box 37
Osawatomie, KS 66064

RE: Request For Proposal for Solid Waste Collection Program Contract

Ms. Seamands

WCA of Missouri, LLC, a subsidiary of WCA Waste Corporation, is pleased to submit our proposal for the City of Osawatomie's Solid Waste Collection Program Contract. We have carefully examined all of the RFP documents and have a clear understanding of the requirements necessary to meet and exceed the City's needs.

As WCA's area municipal representative, I am firmly committed to ensuring that WCA exceeds the Customer's needs when it comes to solid waste service. Regulatory compliance, safety, customer service and environmental responsibility are the pillars of WCA's corporate philosophy. Every member of our team – including our operations personnel, our customer service representatives and our supervisors who oversee facilities – strives to be the best in the industry. We will maintain our record of upholding the City's stringent standards and expectations. To highlight our expertise, please consider the following as you evaluate our proposal:

- WCA has a proven history of serving municipalities across the Kansas City region and our other markets, and we understand the intricacies involved in safe and successful operations of transfer stations and landfills.
- WCA has become a leader in the waste industry by maintaining the highest levels of control over our operations, customer service, environmental responsibilities, safety and other critical areas. This focus will enable WCA to provide unparalleled service to the City of Osawatomie, its residents and its business community.
- With WCA, safety is a core value of our company. To illustrate the importance of our safety culture, WCA created a Safety Bonus program which allows employees to earn bonuses by adhering to the high standards of WCA's safety culture.
- WCA takes care of our employees, which includes paying some of the highest wages in the industry in many of the markets we serve. We do this to ensure stability in our workforce, which allows us to provide world class service.

- WCA uses the latest technology and leading software systems in our industry. These systems include comprehensive billing, customer service, real time tracking through GPS systems and reporting capacity down to the individual level.
- With the resources of a top American Corporation, WCA of Missouri LLC is also a local company well positioned to meet local needs. We have a decentralized management system that empowers local teams to make real-time decisions on the ground when situations arise.
- WCA remains committed to protecting our natural resources, as evidenced by our construction of waste-to-energy operations at our landfills. Both of our Missouri landfills and our Kansas landfill convert landfill gases into electrical energy, thus reducing the demand for non-renewable resources.

I want to thank you for accepting this proposal from WCA. Enclosed are the required documents requested by the RFP with all other necessary documents to be made available upon notice of award. WCA is currently the incumbent provider of these services in cities across the region, and we look forward to providing similar services in Osawatomie. We take great pride in the services and safety record we offer.

After reviewing our bid, we are confident you will agree that WCA has the experience, financial backing and qualifications to be the preferred solid waste services provider for the City of Osawatomie.

Sincerely,

A handwritten signature in black ink, appearing to read "Tom Coffman", with a long horizontal flourish extending to the right.

Tom Coffman
WCA Municipal Representative
19212 E. 231st Street
Harrisonville, MO 64701
816-787-2382
tcoffman@wcamerica.com

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

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ozcity@osawatomieks.org
www.osawatomieks.org

REQUEST FOR PROPOSAL FOR SOLID WASTE COLLECTION PROGRAM CONTRACT

OVERVIEW

The City of Osawatomie, Kansas currently contracts for a solid waste collection program that provides the curbside collection of solid waste, recycling, and a monthly bulky item pickup program from approximately 1,500 residential units and 100 commercial units each week. The City of Osawatomie is seeking a qualified firm that will provide a level of excellence in the performance of all solid waste services that meets the values and requirements specified herein.

CITY POINT OF CONTACT

Questions: Respondents shall direct any and all questions and correspondence regarding this RFP to:

Tammy Seamands, City Clerk
439 Main Street
PO Box 37
Osawatomie, KS 66064
Phone: (913) 755-2146
Email: tseamands@osawatomieks.org

TENTATIVE SCHEDULE

May 22	RFP Posted (Online)
May 30	Notice of Request for Qualifications (Legal Record Publication)
June 8	Deadline to Submit Questions via Email
June 15	Response to Questions Sent via Email
July 6	RFP Response Submission Deadline at 3:00 P.M.
July 13	Staff Review and Schedule of Interviews
August 3	Interviews Conducted & Selection
August 9	City Council Awards Contract

SCOPE OF WORK

This section summarizes the services that the City seeks to procure, but the successful bidder should examine the City's "Solid Waste & Recycling Services Agreement" later in the process – the provisions in the Agreement would govern and not this RFP.

PURPOSE

The City of Osawatometie desires to enter into an exclusive contract with a qualified firm to provide solid waste collection and disposal, a single-stream curbside recycling service, and a bulky item collection program to all housing units (approximately 1,500) and certain other City-owned facilities. Additionally, there is a requirement for a once per year City-wide tire pickup. The term of this contract will be five (5) years.

Background

The City has an existing residential solid waste agreement. That agreement is due to terminate December 31, 2018. The City desires to provide continuation, without interruption, of those collection and disposal services (with possible modifications).

Current Service

Residential, including solid waste and recycling, is collected once per week with recycling occurring on Wednesdays and solid waste occurring on Thursdays, subject to a holiday schedule. Pickup is done primarily in alleys with a single axle truck and curbside when alley access is not provided (approximately 600 homes). The contractor is responsible for the direct billing and collection for all waste services to Osawatometie customers at the beginning of each calendar quarter for all residential services. All commercial and industrial services are billed for services provided during the previous month.

Commercial waste is provided to approximately 100 units. Contractor provides bins for commercial and industrial units whenever accessible, outside location on a hard surface. Contractor may decline to collect refuse in bins not so placed.

Customers are allowed to place up to three bags or three cans with a 95-gallon maximum volume of solid waste each week in their designated pickup location. For any additional bags, trash stickers must be purchased and placed on each bag. These stickers can be purchased at City Hall. The contractor is responsible for direct billing and collection of all customer fees.

On the first collection day of the month, Osawatometie customers are permitted to set out one bulky item next to the regular trash. Additional bulky items require the customer to schedule a pickup in advance for an additional fee. Bulky items include furniture, toilets, paint that is dried, sinks, etc. Appliances such as refrigerators, stoves and air conditioners are not picked up by the bulky item collection.

In addition, there is a citywide cleanup day once per year allowing customers to place multiple bulky items out and an annual tire collection day.

Curbside recycling services shall at a minimum collect:

- 1) #1 thru #7 plastics
- 2) Aluminum food and beverage containers
- 3) Steel food and beverage containers
- 4) Newspaper
- 5) Office Paper
- 6) Magazines and Phone Books
- 7) Cardboard and Cereal Boxes

The city provides all Osawatomie residents with a free Forestry Disposal Site. The contractor provides Roll-Off container(s) for the City located at the City Forestry Site behind the Power Plant at 101 11th Street for the use of hauling Yard Waste materials. Service of these bins is done on an on-call basis, meaning the City will call the Contractor when they need to have a roll-off container delivered and they will call the Contractor to have the roll-off container emptied.

New and/or Modified Services

The City will consider some minor program modifications including changes to:

- Bulky Item Program
- City Wide Cleanup day
- Annual Tire Pickup
- Yard Waste Collection
- Curbside Trash
- Dual-axle Trucks
- Billing by City

The City will require an enhanced service level. Telephone response will be prompt and courteous. Any required corrections, remediation or missed pickups will be handled promptly. Metrics will be in place to ensure compliance with these requirements.

Enhanced penalties for missing pickups and for failure to comply with customer service requirements will be in place. Excessive "misses" will be further penalized.

Tipping of drivers at holidays will not be allowed, and the placement of envelopes encouraging such tipping will not be allowed.

Presently glass is not allowed as part of the single-stream curbside recycling. The proposal will ask whether or not the proposer accepts glass in their recycling.

Vendors will be required to provide metrics on the entire waste stream. This includes solid-waste, recycling, and monthly bulky item pickup. This will allow a more complete and accurate determination of diversion rates.

This contract will contain a “favored nations” clause. Under this clause should the contractor enter into a residential solid waste and recycling services agreement with the cities of Spring Hill, Paola or Louisburg, Kansas and the provisions of that contract are more financially favorable, the City will have the right to modify this contract to incorporate the same or similar benefits.

Personnel:

1. All personnel shall be appropriately licensed with valid permits to operate vehicles throughout their employment with the vendor. They shall be neatly dressed, courteous, and competent. They shall be appropriately trained and equipped and shall operate their vehicles in a safe and responsible manner.
2. Drivers shall be cautioned to stay within the curb lines. Any incident of a vehicle driving over a curb and damaging a sprinkler or other property will result in charges for damage repair, together with administrative charges being assessed the vendor.
3. No tipping will be allowed, and no envelopes soliciting tips will be allowed.
4. Vendor will supply one roving “ambassador” equipped and empowered to resolve complaints in a timely manner
5. Vendor will name a management level employee to liaison with designated City personnel.

Equipment:

1. All refuse and wastes shall be collected and transported in a watertight vehicle or container and shall be fully enclosed or securely covered. All collection vehicles and equipment shall be maintained in a safe, clean and sanitary condition, and shall be so constructed and maintained and operated as to prevent spillage of solid waste. The vehicles and other equipment shall be clearly identified with the name of the company and phone number and shall be affixed to each vehicle and piece of equipment.
2. At the conclusion of the five (5) year contract or upon termination of the contract, the vendor will be required to remove all wheeled carts from the premises of all service addresses. The vendor may, upon agreement with a new vendor and with the approval of the City sell the wheeled carts to the new vendor for their continued use, with an appropriate reduction in unit price by the new vendor.

Removal of Solid Waste and Recycling (Residential Waste)

1. The successful bidder must provide removal of residential waste to all residences in the City of Osawatomie once per week. Each dwelling unit will receive this service the same day each week. Solid waste, recyclables, and bulky items should be set out no later than

7:00 AM on the regular day of collection. Collection shall not begin before 7:00 AM nor extend beyond 6:00 PM unless specifically authorized by the City. The hauler may not, in any case, collect on arterial streets before 9:00 AM or between 4:00 and 6:00 PM on weekdays. Should the regular collection day fall on a recognized holiday, collection cycle will be delayed one day for all routes. When inclement weather (ice/snow events) prevents collection on the regularly scheduled day, the Contractor will collect on the following day or as soon thereafter as practical.

2. Solid waste must be removed and disposed of at an appropriately licensed disposal site. All vehicles will be weighed and the aggregated results reported monthly to the City. Recycled materials shall be taken to a materials recovery facility, the elements of the single stream determined and sold. Total weight and types of recyclables will be reported monthly to the city. The respondents shall be responsible for accurately reporting the revenue received from the sale of recyclables and shall propose as part of the bidding, the percentage share of such revenues that shall be remitted to the City. Landscape waste must be transported and disposed of at a licensed composting facility. At this time the City does NOT accept glass in its recycling. The response to the proposal will ask the proposer whether or not they accept glass in their single-stream curbside recycling.
3. Residents are required to place all containers at the curb prior to 7:00 AM the morning of their scheduled pick-up, however, residents receiving "special services" due to disability will have their container at the house line for the vendor to pick-up. The vendor will be required to remove all waste from the residents' property in a complete and neat manner. Should parked vehicles interfere with an automated pickup, the driver shall retrieve the carts so pickup can be accomplished. All carts or containers must be returned neatly to the location where they were picked up except that in no case shall carts be left blocking a sidewalk. If products are left in bins because they have not been prepared properly for solid waste disposal, landscape waste disposal or recycling, the contractor will leave the customer notice as to why the materials were left. In the event, items fall from the bin or collection vehicle, either at the point of pick-up or during hauling, the items are to be retrieved immediately or within one hour of notice.
4. Residents are allowed to set out one bulky item per month during the first residential solid waste pickup of the month. These items must be smaller, such as rugs, countertop appliances, or small furniture. The item must not be larger than 2' X 2' and weight less than 45 pounds.
5. The vendor will be required to perform one City-wide large item pickup per year.
6. As indicated herein, the successful bidder must develop and provide detailed tracking and waste diversion reports.

Customer Service Standards

1. Within ten days of notice to proceed the successful contractor shall have prepared and distributed an informational brochure to all residential customers. This brochure shall at a minimum contain the name, phone number, e-mail address and hours of operation of the vendor. It shall also communicate the collection days and hours. It shall also contain the holidays observed by the vendor and the alternative collection days for those holidays. It shall also contain information concerning alternative days should the vendor be unable to collect on regularly scheduled days due to snow/ice. Regulations regarding the preparation of waste, solid waste, recycling and bulky item pickup will also be communicated. It is expected the vendor will promote recycling through this communication and periodically (minimally twice) through the year.
2. The vendor will maintain a website and e-mail address for the timely communication of Osawatomie customers with the company. Additionally, it will maintain an office with a toll-free telephone line staffed by trained personnel at the minimum between the hours of 8:00 AM and 5:00 PM Monday through Friday except for holidays. There shall be a supervisor with authority to handle problems and complaints as they may arise. During non-business hours the telephone may be maintained by an answering machine or answering service. In the event, phones are busy during working hours and a message must be left, all such calls must be returned within the business day. In all instances, the phone shall be answered promptly and courteously.
3. All complaints are meant to come directly to the vendor. In the event complaints are received first by the City, the details of those complaints will be forwarded to the vendor's representative.

MINIMUM QUALIFICATIONS

License and Experience: At least five (5) years of experience in curbside refuse and recyclables collection similar to the program described herein.

Compliance with Laws: The Contractor shall comply at all times with all applicable federal, state, county, and municipal laws, ordinances, and regulations at any time applicable to the Contractor's operations under this Agreement, with no increase to the Contractor's compensation as set forth in this Agreement. Specifically, but without limitation of the foregoing, the Contractor shall comply with all current and amended Miami County, Kansas, regulations, and City ordinances or regulations imposed in the discretion of the City to protect the public health, safety, and welfare.

Financial Surety: The resulting contract shall specify requirements for a performance bond in the case of Contractor's failure to perform contracted services. The performance bond shall be

for a minimum of 100 percent (100%) of the first-year value of the contract and shall be in effect for the duration of the contract and any extensions.

Qualifications Required: If the City determines that a Respondent does not meet these minimum qualifications, the City need not further review such Respondent's proposal.

SELECTION CRITERIA

The selection of the successful bidder will not be based on price alone, but upon qualifications and references as well. The following is a non-exclusive listing of selection criteria.

- Experience with related programs
- Ability to perform to the satisfaction of the City as evidenced by a minimum of three references
- Completeness of proposal
- Technical feasibility to market collected materials
- Consistency with the overall objectives of the City and the health, safety, and the welfare of the citizens
- Type, condition, and adequacy of equipment
- Number and type of personnel to be involved in the work
- Cost of the program per household
- The sharing formula for the sale of recyclables proposed by the Respondent

CONTRACT AWARD

Contract: The successful bidder must agree to sign the "Solid Waste & Recycling Services Agreement" prepared by the City. The bidder must acknowledge it has received and read such contract before submission of the bid. The Agreement will include terms standard in City contracts, including, but not limited to, subject to a cash basis and budget law, indemnity, insurance, equal employment opportunity, and a requirement that the successful bidder provides an annual performance bond in the amount of the annual fee due under the agreement. The contract will also contain a "favored nations" clause. Under this clause should the contractor enter into a residential solid waste and recycling services agreement with the other three primary municipalities in Miami County, Kansas and the provisions of that contract are more financially favorable, the City will have the right to modify this contract to incorporate the same or similar benefits.

Contract Term and Extension: The term of this contract shall be five (5) years term (expiring December 31, 2023, with a City option to extend for up to 180 days, at the end of the initial term or any renewal term of this Agreement, for the purpose of implementing a new agreement for the provision of the solid waste services.

Cash Basis and Budget Law: This Agreement will include the following provision:

“The right of the City to enter into this Agreement is subject to the provisions of the Cash Basis Law (K.S.A, 10-1112, and 10-1113), the Budget Law (K.S.A. 79-2935), and other laws of the state of Kansas. This Agreement shall be construed and interpreted so as to ensure that the City shall at all times stay in conformity with such laws, and as a condition of this Agreement the City reserves the right to unilaterally terminate this Agreement at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such laws.”

Cost increases: Any proposed cost increases during the term of the contract, should be included in the proposal.

Interview: The City reserves the right to interview selected Contractor(s) before a contract is awarded. The costs of attending any interview are the Contractor’s responsibility

Incurred Costs: The City is not liable for any cost incurred by Contractor(s) in response to this solicitation

City Council: The City Council will make the award from this solicitation. The award resulting from this solicitation will be made to the Contractor that submits a response that, in the sole opinion of the City Council, best serves the overall interest of the City. Awards will not be based on cost alone. Unsuccessful Respondents will be notified of the final decision.

Basis of Bidding: Bids will be based on the unit cost of each residential unit of three dwellings or less. Currently, the estimated number of such units is 1,500. This number may vary and the contractor agrees to accept an increase in this number should additional residential units be added.

PROPOSAL CONTENT

Bid Bond: As a security, each Proposal must be accompanied by a Bid Bond by a recognized Surety Company or a Cashier’s or certified check of the Respondent drawn on a responsible bank in the amount of 5% of the first year’s revenue under the Agreement. Said security is subject to forfeiture to the City in the event the successful Respondent fails to enter into the Agreement. All securities of unsuccessful Respondents will be returned within 120 days of the bid date. The successful Respondent will provide the required Performance Bond upon which the Bid Bond will be returned.

The proposal shall address the following issues in detail sufficient to ascertain the ability to provide the specified services to the level required by the City of Osawatomie.

1. List the names of key personnel, titles, roles, locations, phone numbers, and e-mail addresses of each member of the team that will be responsible for this service delivery. Indicate which person and position will serve as the day-to-day contact for the City.

Provide brief resumes of the listed personnel including education, work experience, and technical qualifications.

2. Information describing your firm's financial condition. Included in such description, where applicable, the credit rating of your firm's parent entity or related subsidiaries that would provide service under this RFP.
3. Description of any relevant changes in your firm within the past year or anticipated changes that may affect your capability to perform the services being requested.
4. Statement as to any claims, suits, or litigation in the past five (5) years and the current status or resolution of that litigation.
5. List of regulatory actions "Orders, Notices, or Citations" of any and all environmental or safety law-related orders, notices or citations received during the past three (3) years by your firm or related entity.
6. Three (3) customer references of public agencies presently being served by your company with similar services to those being requested by the City. Include name and address of the public agency and their principal contact person name, address, phone number, and e-mail address.
7. Description of your company's safety management practices and in specific, the safety measures followed in your collection operations and/or your processing facility operations.
8. Detailed description demonstrating how your firm will provide a smooth transition between services presently being provided and those your firm would provide. This should include how cart change-out will be provided, communications plans with residents regarding collection dates, times, recycling rules, rules regarding the placement of trash, and any other communications deemed important to a smooth transition.
9. Narrative and all relevant requested documentation sufficient to demonstrate your company's ability to perform all elements detailed in this RFP including any modifications to the current services provided.
10. A description of your firm's proposed on-going customer relations plan. This plan should detail how calls and scheduling are handled (and where call centers are located), any web services and portals for customer directed service and a process for handling excess trash overages.

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
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ozcity@osawatomieks.org
www.osawatomieks.org

BID FORM

BASE BID: Provide weekly collection, on the same day of the week, solid waste, and recycling, with a monthly bulky item pickup in accordance with the accompanying RFP for approximately 1,500 residences. The resident is allowed a choice of 35-gallon or 65-gallon containers. Any overflow from such containers may be placed in overflow bags which can be purchased for \$1.50 per bag. Additionally, each resident will be allowed to dispose of one bulky item per month. The bid will be based on the monthly price per household (non-adjusted for two (2) years. Base bid will include the cost of one City-wide large item pick-up. It shall also include the collection of solid waste and recycling at City-owned facilities.

Please attach all additional information to the back of this bid form including potential changes to current services and a customer relations plan.

Base Bid: The contract term shall be five (5) years (rate non-adjusted for two (2) years) expiring December 31, 2023. The Base Bid shall consider all current services as provided, including billing by the vendor.

Monthly Cost Per Residence \$ _____

Provide a Commercial Matrix for 1-7 pickups per week, according to the size of container provided.

Alternates

(Indicate additional cost or reduction in cost from the base bid, or if not available)

1. Curbside Service for all residential customers.
 - a. With single axle truck \$ _____
 - b. With dual axle truck \$ _____

Comments:

2. Curbside Service with automated carts (96-gallon waste carts included in price)
 - a. With single axle truck \$ _____
 - b. With dual axle truck \$ _____

Comments:

3. Single truck pickup for waste and recycling (dual axle truck)

a. With carts for each included \$ _____

Comments:

4. Billing by City with collections passed on. \$ _____

Comments:

5. Add separate glass recycling \$ _____ Remove Tire Recycling \$ _____

Comments:

6. Eliminate Monthly Bulky Item Pickup program \$ _____

Comments:

7. Eliminate Annual Cleanup Day \$ _____

Comments:

8. Add Curbside Yardwaste Pickup \$ _____

Comments:

Additional Comments Related to Bid or Alternates:

August 1, 2018

Dear City Clerks, City Managers, or City Administrators:

Save the date for October 6-8, 2018 in Topeka for the League's Annual Conference: Ideas Worth Exploring. This event will provide you the resources needed to be knowledgeable and skilled in your local government role, offer opportunities to expand your knowledge of local government issues as well as engage with other leaders to share and brainstorm ideas to implement in your community, and engage the audience to think creatively and use problem-solving tactics to address common municipal challenges. More information is in the July issue of the *Kansas Government Journal*.

The annual business meeting and policy session of city voting delegates will be held on Monday afternoon, October 8th, at the conference in Topeka.

I am writing to request your governing body register their League voting delegates. K.S.A. Supp. 12-1601f provides that "The governing body of each member city may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities."

Article 2, Section 2 of the League Bylaws states "When a city is a member of the League, any elected or appointed officers of such city may be elected by the city governing body as voting delegates and alternate voting delegates, in accordance with the provisions of Article 4 of these Bylaws, to represent the city in any meeting of the voting delegates and in the conduct of any other affairs of the instrumentality requiring action of the member cities. Alternate voting delegates may vote on matters before a meeting of the voting delegates in the absence of the regular delegate. A voting delegate or alternate shall qualify by having his or her name, city, title and address registered with the executive director and shall hold such position while qualified and until a successor is elected and qualified."

Article 4, Section 5 of the League Bylaws prescribes the total number of votes provided to each member city based on population. The number of delegate registration forms enclosed is based on the following table.

Population	Votes	Delegate Forms	Alternate Forms
1 – 2,500	1	1	1
2,501 – 7,500	2	2	2
7,501 – 17,500	3	3	3
17,501 – 37,500	4	4	4
37,501 – 77,500	5	5	5
77,501 – 117,500	6	6	6
117,501 – 157,500	7	7	7
157,501 – 197,500	8	8	8
197,501 – 237,500	9	9	9
237,501 – 277,500	10	10	10
277,501 – 355,500	11	11	11
355,501 – 395,500	12	12	12

		Golf Course - 2nd Quarter					
		APR	MAY	JUN	Total		
2018							
Course		\$7,169.50	\$17,745.00	\$19,163.75	\$44,078.25		
Pro Shop		\$241.50	\$861.50	\$962.25	\$2,065.25		
F&B		\$2,293.27	\$5,508.79	\$6,015.94	\$13,818.00		
Miscellaneous		\$0.00	\$90.00	\$45.65	\$135.65		
		\$9,704.27	\$24,205.29	\$26,187.59	\$60,097.15		
		APR	MAY	JUN	Total		
Rounds	538	\$3,563.00	1020	\$8,437.00	814	\$10,311.25	2377
Carts	135	\$1,830.00	327	\$3,913.50	375	\$4,931.00	837
Tournaments	0	\$0.00	2	\$3,075.00	1	\$1,728.00	3
Memberships	13	\$791.50	12	\$1,545.00	11	\$1,665.50	36
Food	385	\$753.77	746	\$1,766.79	780	\$1,752.94	1911
Beverages	383	\$571.50	841	\$1,163.50	913	\$1,354.00	2137
Beer	182	\$968.00	553	\$2,578.50	693	\$2,909.00	1428

Golf Course Superintendent Report

2nd quarter

The second quarter usually marks the beginning of the golf weather. However, this year, April brought cold temperatures, rain and even some snow. Normally we schedule greens aeration for the last week in March. Between cold weather and rain we had to reschedule and were able to complete it in early May. The trend of cold weather ended abruptly with warm/hot temperatures beginning in the second week of May and this trend continued throughout May and the month of June. The week before Memorial Day we had to have our irrigation pump rebuilt. My first concern was finding some way to keep the greens hydrated. For four days we drove a water truck around and watered the greens that were showing stress. While this method is not ideal it did work and bought us time while the pump was being repaired.

April and May we started to clean the ditch and fence along the eastern part of the golf course entrance. We completed it right before Memorial Day. In May and June we spent a total of 23 man hours working equipment breakdowns. We also spent a total of 13 hours working on irrigation wiring diagnostics. There was also one water leak fixed in this time.

The Osawatomie Golf Association was able to finish the memorial garden in May. The finished project looks good and is a nice addition to the front entrance.

We normally start working on projects during the month of June. Unfortunately, hot and dry conditions persisted for the entire month. Time that is normally set aside for projects was devoted to hand watering greens, and some tees. While hand watering is labor intensive we are able to control the amount and placement of the water so the individual areas receive the moisture that is needed.

Normal scope of maintenance per week

-30 hrs to mow rough 1x

-10 hrs to mow fairways 1x – we mow 2x week

1.5 hrs to mow greens 1x- we mow 7x week

3 hrs to mow tees 1x

3.5 hrs to mow tee and green banks

1.5 hrs to move pins on greens 1x – done 4x week

2 hours to hand water greens 1x- as needed

10 hours to spray fairways 1x

3 hours to topdress and drag greens (2 men) 1x-

8 – 10 hours spot spraying fairways 1x – done as needed

3 hours to spray greens 1x

3 hours to spray green and tee surrounds and tee boxes 1x

Monthly Library Report - 2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2018 Total
Adult Books Purchased	84	36	22	88	62	93							385
Adult Books Donated	16	2	9	13	19	7							66
Adult CD/Audio Books Purchased	7	4	7	7	7	3							35
Adult DVD's Purchased	12	5	22	9	13	18							79
Adult DVD's Donated	3	0	13	0	0	0							16
Adult Total	122	47	73	117	101	121	0	0	0	0	0	0	581
Juvenile Books Purchased	21	18	62	129	99	54							383
Juvenile Books Donated	0	0	0	0	3	9							12
Juvenile CD/Audio Books Purchased	0	0	0	1	0	1							2
Juvenile DVD's Purchased	8	3	6	4	9	7							37
Juvenile DVD's Donated	2	0	2	0	0	0							4
Juvenile Total	31	21	70	134	111	71	0	0	0	0	0	0	438
Total Acquisitio	153	68	143	251	212	192	0	0	0	0	0	0	1019
Fiction	909	833	1308	1039	1101	1148							6338
Non Fiction	121	154	161	98	87	81							702
Paperbacks	18	18	16	16	0	17							85
Laptops	2	0	2	0	3	1							8
DVD Movies	904	816	806	631	679	692							4528
Audio CD's - Books	98	45	71	78	84	72							448
Magazines	2	1	0	0	0	0							3
Audio CD's - Music	12	11	11	13	1	4							52
Microfilm Readers	6	3	4	4	0	0							17
ILL Microfilm	0	0	0	0	0	0							0
Adult Total	2072	1881	2379	1879	1955	2015	0	0	0	0	0	0	12181
Juvenile Fiction	373	310	598	466	724	774							3245
Juvenile Non Fiction	53	71	66	76	59	64							389
Video Games	21	24	17	23	9	13							107
Juvenile Tot	447	405	681	565	792	851	0	0	0	0	0	0	3741
Interlibrary Books Borrowed	760	960	949	801	675	743							4888
Interlibrary Books Loaned	579	625	629	593	664	674							3764
Internet Users	308	222	240	357	292	404							1823
Total Circulati	4166	4093	4878	4195	4378	4687	0	0	0	0	0	0	26397

Monthly Library Report - 2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	nov	Dec	2015
Children's Programs	19	19	24	22	6	80							170
Attendance	162	205	310	262	110	1636							2685
Adult Programs	5	10	17	6	3	0							41
Attendance	38	38	81	34	12	0							203
Library Visitors	1685	1612	2014	1957	1960	3925							13153
Days Open	26	22	26	25	25	26							150

2018 2nd Quarter Report

2018 OPD ACTIVITY

	1st Qtr Totals			2nd Qtr Totals			2017 MTD Totals
	Apr-18	May-18	Jun-18	Apr-18	May-18	Jun-18	MTD Totals
Warrant Arrests	87	27	28	31	86	173	288
Other Arrest / Charges filed	134	48	49	56	153	287	377
Traffic Stops	446	218	237	178	633	1079	2032
Suspicious Activ., Inv. Persons, Ped Checks, Prowlers	495	113	192	112	417	912	1476
Traffic Accidents	36	11	16	16	43	79	163
Assist EMS	133	47	51	34	132	265	622
Fights , Disturbance, Assaults, Domestic, Harras, Violation of Protection Orders	105	51	83	42	176	281	427
Sex crimes	4	1	3	3	7	11	27
Damage to Prop., thefts, Burglarys,	79	26	31	28	85	164	349
Drug Cases Dispatched	10	3	7	1	11	21	39
Drug Cases Cleared	24	12	11	5	28	72	72
Animal calls	151	47	49	43	139	290	570
Child in Need of Care, Runaways, Missing Children	12	8	4	6	18	30	69
Vehicle Lock outs	39	15	20	19	54	93	231
Escorts, Civil Stand-bys, 911 Misdiags, Motor Assist, X-Patrol, Alarm Calls, Welfare Checks	231	49	74	45	168	399	722
Citizen Inquires	255	73	64	74	211	466	873
Calls for service otherwise not classified	240	65	111	77	253	493	1183
Assist Out Side Agency, Loud Music, , Traffic Haz, Driving Complaints, Drug Testing Finger Printing, Open Doors, Follow-ups, Found Property, etc...	280	108	101	92	301	581	1029
Calls handled by Officers	2603	862	1071	801	2734	5337	10156
Actual Reports Taken by Officer	391	143	184	136	463	854	1701
*Total requests for service	3561	1160	1432	1039	3631	7192	12617
Traffic Citations	170	91	140	76	307	477	939
Other Citations	69	68	77	46	191	260	268
Total Citations	239	159	217	122	498	737	1207