

OSAWATOMIE CITY COUNCIL

AGENDA

June 27, 2013

6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action*
 - A. Approve June 27 Agenda
5. Presentations; Comments from the Public
 - A. Presentation by Representative from the Kansas Energy Office
 - B. Public Comments
 - Citizen participation will be limited to 5 minutes. Please stand & be recognized by the Mayor.*
6. Public Hearing – none
7. Unfinished Business
 - A. Resolution to Create the Tourism Committee
 - B. Resolution to Create the Public Safety Committee
8. New Business
 - A. Appointments – *None*
 - B. Resolution to Adopt Personnel Policy Amendment
 - C. Budget Work Session
9. Council Reports
10. Mayor's Report
11. City Manager's Report
12. Executive Session
13. Adjournment

REGULAR MEETING – July 11, 2013

SPECIAL BUDGET WORKSHOP – Wednesday, July 17, 2013

REGULAR MEETING – July 25, 2013



STAFF AGENDA MEMORANDUM

DATE OF MEETING: June 27, 2013

AGENDA ITEM: New Committees

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: I have prepared for you two proposed resolutions to create a new Tourism Committee and a new Public Safety Committee. The Tourism Committee is created in response to the passage of Charter Ordinance 15 which removed the Committee creation to a regular ordinance or resolution. The Public Safety Committee establishes a committee which has no specific authorization for operation.

You reviewed these proposed resolutions at the last meeting and proposed no amendments. I have also not received any comments on them since the last meeting.

COUNCIL ACTION NEEDED: Review and vote on the proposed resolutions.

STAFF RECOMMENDATION TO COUNCIL: Approve the proposed resolutions.

RESOLUTION NO. ____

A RESOLUTION ESTABLISHING THE TOURISM COMMITTEE AND DELEGATING POWERS AND RESPONSIBILITIES.

WHEREAS, the Osawatomie Charter Ordinance 10 authorizes a transient guest tax levy of up to six percent upon the gross rental receipts derived from or paid by transient guests for lodging or sleeping accommodations to provide funding for the promotion of tourism in Osawatomie; and

WHEREAS, the receipts derived from the transient guest tax are to be expended to promote economic development, conventions and tourism and related expenditures and such other purposes as may be determined by the Governing Body; and

WHEREAS, the Governing Body wishes to officially establish and recognize a Tourism Committee which is responsible for making recommendations concerning tourism programs and expenditures for promotion of conventions and tourism; and

WHEREAS, the input of citizens, business owners, and other individuals in the community is important to creating a comprehensive strategy for the promotion and marketing of Osawatomie to visitors and citizens alike;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: There is hereby created a committee of the City to be known as the Tourism Committee hereinafter called the “Committee”.

SECTION TWO: In accordance with the Governing Body’s policies on the appointments to advisory bodies, the Governing Body shall appoint five members to the Committee. Each member shall be a resident of the City, own property within the City, or own or operate a retail storefront business within the City. The Committee’s membership shall also include three ex-officio members: one Council member, who shall be appointed as a liaison, the City Manager, or his or her designee, and the Executive Director of the Osawatomie Chamber of Commerce.

The initial terms of appointed Committee members shall be determined by the Governing Body upon appointment, such that three members shall have terms expiring at the end of an odd year and two members have terms expiring at the end of an even year. No initial appointment shall create a term that is longer than two years.

Following the initial appointment, members shall serve a term of two years beginning on January 1 of the appointed year. Each of the members appointed by the Governing Body shall serve a two-year term and may be re-appointed for one additional two-year term.

In the case of a vacancy on the Committee, it shall be filled by appointment for the unexpired term only and according to the resolution on advisory board appointments. Committee members shall serve until resignation or replacement on the Committee; however, when a member of the Committee has served two consecutive full terms, that member shall not be eligible for reappointment until they have vacated the position for one full term.

SECTION THREE: The Committee shall meet at least four times per year, or more often is deemed necessary by the Committee Chairman or at least three of the Committee members. The Committee shall also meet when called upon by the City Council or City Manager to consider a special issue.

Within the guidelines of the Governing Body's resolution for advisory bodies, the Committee shall choose its own officers, determine the time and place for its meetings, and make its own procedural rules. The Committee shall also provide the City Clerk with adequate notice of the date and time of its next meeting and agenda and with copies of the minutes of its proceedings. A majority of its duly appointed committee shall constitute a quorum for the transaction of its business.

Upon the first meeting of the Committee after the passage of this ordinance, and at the first meeting of the Committee after January 1 in each subsequent year, the Committee shall elect from among its members a Chairperson, a Vice-Chairperson and a Secretary. The Chairperson shall be responsible for conducting the meetings, and the Vice-Chairperson shall conduct meetings in the Chairperson's absence. The Secretary shall be responsible for recording attendance and the minutes of the Committee.

SECTION FIVE: It shall be the mission of the Committee to promote tourism, attract visitors, and market the community to increase the public awareness of Osawatomie within in the county, region and state.

SECTION SIX: The Committee is hereby empowered to: (1) make recommendations to the Governing Body on tourism and marketing policies; (2) to assist in developing a strategic tourism and marketing plan for the City; (3) review and make recommendations on the expenditure of transient guest tax revenues collected by the City. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.

SECTION SEVEN: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 27th day of June, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

L. Mark Govea
Mayor

(SEAL)

ATTEST:

Ann Elmquist
City Clerk

RESOLUTION NO. ____

A RESOLUTION ESTABLISHING THE PUBLIC SAFETY COMMITTEE AND DELEGATING POWERS AND RESPONSIBILITIES.

WHEREAS, the City of Osawatomie currently utilizes a Public Safety committee to provide support and advice to the Governing Body on issues of public safety within the community; and

WHEREAS, the City Council of Osawatomie wishes to officially establish and recognize a Public Safety Committee; and

WHEREAS, the cooperation and input of citizens is critical to effective police enforcement and public safety response;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: There is hereby created a committee of the City to be known as the Public Safety Committee hereinafter called the “Committee”.

SECTION TWO: In accordance with the Governing Body’s policies on the appointments to advisory bodies, the Governing Body shall appoint five (5) members to the Committee. Each of the five appointed members shall be a resident of the City, with at least one member from each of the City’s four wards and one member appointed at large. No member of the Committee shall have been convicted of a felony or have pending felony charges filed against them. As a requirement of membership, each member shall sign a waiver which will allow the police department to perform a background check to determine eligibility to serve.

The Superintendent of USD 367, or his or her designee, and the Superintendent of the Osawatomie State Hospital, or his or her designee, shall serve as standing members of the Committee. However, neither Superintendent, nor their designee, shall serve as an officer of the Committee.

The Committee’s membership shall also include three ex-officio members, which will include: the Chief of Police, the Chief of the Fire Department, and one Council member who shall be appointed as a liaison.

The initial terms of appointed Committee members shall be determined by the Governing Body upon appointment, such that three members shall have terms expiring in an odd year and two members have terms expiring in an even year. No initial appointment shall create a term that is longer than two years.

Following the initial appointment, members shall serve a term of two years beginning on January 1 of the appointed year. Each of the members appointed by the Governing Body shall serve a two-year term and may be re-appointed for one additional two-year term. A member or ex-officio member shall retain their membership on the committee until:

- A. Replacement by the Governing Body after the completion of their term
- B. The member resigns from the committee
- C. The member's qualifying status, whether employment, residency or other factor, has changed and no longer qualifies the member to serve on the Committee.
- D. The member is dismissed by a vote of the Governing Body, in accordance with the Governing Body's procedures for removal of advisory body members.
- E. The Committee is terminated by the Governing Body

The initial terms of appointed Committee members shall be determined by the Governing Body upon appointment, such that three members shall have terms expiring in an odd year and two members have terms expiring in an even year. No initial appointment shall create a term that is longer than two years.

SECTION THREE: The Committee shall meet at least six times per year, but shall not meet more than once a month unless authorized by the Governing Body or City Manager. The Committee shall also meet when called upon by the Governing Body or City Manager to consider a special issue.

Within the guidelines of the Governing Body's resolution for advisory bodies, the Committee shall choose its own officers, determine the time and place for its meetings, and make its own procedural rules. The Committee shall also provide the City Clerk with adequate notice of the date and time of its next meeting and agenda and with copies of the minutes of its proceedings. A majority of its duly appointed committee shall constitute a quorum for the transaction of its business.

Upon the first meeting of the Committee after the passage of this ordinance, and at the first meeting of the Committee after January 1 in each subsequent year, the Committee shall elect from among its members a Chairperson, a Vice-Chairperson and a Secretary. The Chairperson shall be responsible for conducting the meetings, and the Vice-Chairperson shall conduct meetings in the Chairperson's absence. The Secretary shall be responsible for recording attendance and the minutes of the Committee.

SECTION FIVE: It shall be the mission of the Committee to provide a forum for residents, schools, the Osawatomi State Hospital, and the City of Osawatomi to share information and concerns about the safety of life and property in Osawatomi and to promote and improve public safety operations in the City of Osawatomi

SECTION SIX: The Committee is hereby empowered to: (1) assist the Police and Fire Departments in developing long-range planning for the improvements of services and programs offered by the Osawatomi Police and Fire Departments; (2) make recommendations to the City Council or City Manager on planning or proposed changes to traffic signage, parking, pedestrian walkways or other modes of transportation through the community; (3) review emergency

management preparedness plans and coordination of the City of Osawatomie with Miami County Emergency Management; and (4) assist the Police and Fire Department staff in developing a comprehensive safety program for City functions and personnel. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.

SECTION SEVEN: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 27th day of June, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

L. Mark Govea
Mayor

(SEAL)

ATTEST:

Ann Elmquist
City Clerk



STAFF AGENDA MEMORANDUM

DATE OF MEETING: June 27, 2013

AGENDA ITEM: Personnel Regulation Amendment

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: As I mentioned at the last meeting, the Legislature passed and Governor Brownback signed HB 2052 this session which authorizes the carrying of concealed weapons in state and municipal buildings unless metal detectors and personnel are stationed at each public entrance. The legislation also allows employees to carry concealed weapons while at work, unless we have a personnel policy which prohibits it. We have drafted an amendment to our personnel policies which adds a provision to prohibit both concealed and open carrying of weapons while on duty and when in or on City property.

COUNCIL ACTION NEEDED: Review the proposed amendment and vote on the resolution.

STAFF RECOMMENDATION TO COUNCIL: Approve the proposed amendment and resolution.

RESOLUTION NO. ____

**A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS
AMENDING THE PERSONNEL POLICIES AND GUIDELINES.**

WHEREAS, the Governing Body adopted Resolution 583 on April 13, 2007 which established the current City of Osawatomie Personnel Polices and Guidelines; and

WHEREAS, the Governing Body wishes to amend said Personnel Polices and Guidelines.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: The "Personnel Policies and Guidelines, City of Osawatomie, Kansas", dated April 13, 2007 is hereby amended by amending Article K - CONDUCT to add Section K-11 – POSSESSION OF WEAPONS, as follows:

K-11. Possession of Weapons. Employees of the City employed in positions, other than law enforcement and are not Kansas licensed law enforcement officers, shall be prohibited from the open or concealed carry of weapons in any City facility, property, vehicle or equipment. This includes but not limited to: common work areas, conference and meeting rooms, private offices, elevators, hallways, cafeterias, employee lounges, stairs, restrooms, all other enclosed facilities, trucks, vehicles and heavy equipment. "Weapons" includes firearms and any knife more than 4 inches in blade or switch blade knife or any knife that is in violation of K.S.A. 21-6301 and amendments thereto.

- (a) The term "firearm" means (1) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (2) the frame or receiver of any such weapon; or (3) any firearm muffler or firearm silencer. Such term does not include an antique firearm.
- (b) The term "knife" or "firearm" does not include a tool or device provided by the City to the employee, to be used by the employee in the legitimate execution of his or her duties on behalf of the City.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 27th day of June, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Ann Elmquist, City Clerk

CIP REQUESTS SUMMARY

Category	Dept	Project Total	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
Facilities		\$ 19,868,322	\$ -	\$ -	\$ 28,631	\$ -	\$ 2,442,913	\$ 868,000	\$ 3,775,000	\$ 1,907,000	\$ 6,305,000	\$ 5,050,000
	City Hall Complex	311,908	-	-	-	-	103,860	50,000	-	150,000	-	-
	Tourism/Public Use	132,620	-	-	12,620	-	10,000	10,000	-	100,000	-	-
	Public Safety	4,995,250	-	-	-	-	495,250	-	25,000	1,500,000	3,000,000	-
	Library	615,114	-	-	16,011	-	54,103	545,000	-	-	-	-
	Parks & Recreation	3,333,170	-	-	-	-	78,500	170,000	20,000	10,000	3,000,000	50,000
	Power Plant & Sub-Stations	4,010,000	-	-	-	-	305,000	30,000	3,615,000	30,000	30,000	-
	Water Plant	5,287,000	-	-	-	-	22,000	60,000	100,000	105,000	-	5,000,000
	Sewer Plant	993,700	-	-	-	-	1,333,200	3,000	7,500	-	150,000	-
	Golf Course	189,560	-	-	-	-	41,000	-	7,500	12,000	125,000	-
Infrastructure		\$ 8,203,368	\$ 118,718	\$ 166,667	\$ 1,022,639	\$ -	\$ 216,000	\$ 1,443,000	\$ 4,005,000	\$ 3,302,500	\$ 117,000	\$ 90,000
	Levees & Cemeteries	392,799	118,718	120,372	121,851	1,523	41,000	350,000	2,150,000	-	-	-
	Streets	4,347,500	-	-	861,381	198,619	60,000	930,000	1,540,000	717,500	20,000	20,000
	Electric Distribution	478,069	-	46,295	39,407	32,367	60,000	60,000	60,000	60,000	60,000	60,000
	Water	387,000	-	-	-	-	42,000	90,000	225,000	10,000	10,000	10,000
Technology		\$ 197,823	\$ -	\$ -	\$ 6,485	\$ -	\$ 16,000	\$ 144,000	\$ 14,000	\$ 8,000	\$ 8,000	\$ -
	City Hall	74,338	-	-	-	7,338	10,000	45,000	14,000	4,000	4,000	-
	Public Safety	42,485	-	-	6,485	3,000	6,000	19,000	-	4,000	4,000	-
	Parks & Recreation	1,000	-	-	-	1,000	-	-	-	-	-	-
	Electric Department	80,000	-	-	-	-	-	80,000	-	-	-	-
Equipment		\$ 1,203,659	\$ -	\$ -	\$ -	\$ 46,195	\$ 66,200	\$ 388,040	\$ 327,336	\$ 124,888	\$ 182,000	\$ 69,000
	City Hall	27,800	-	-	-	-	2,800	5,000	5,000	5,000	5,000	5,000
	Public Safety	53,540	-	-	-	-	-	25,540	14,000	4,000	10,000	-
	Parks & Recreation	178,729	-	-	-	20,229	8,000	77,500	17,000	27,000	10,000	19,000
	Golf Course	130,224	-	-	-	-	-	-	71,336	31,888	27,000	-
	Streets & Cemeteries	384,400	-	-	-	-	2,400	240,000	85,000	7,000	50,000	-
	Electric	88,466	-	-	-	25,966	12,500	5,000	5,000	5,000	35,000	-
	Water & Sewer	340,500	-	-	-	-	40,500	35,000	130,000	45,000	45,000	45,000

CIP REQUESTS SUMMARY

Category	Dept	Project Total	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
Vehicles		\$ 861,572	\$ -	\$ -	\$ 161,122	\$ -	\$ 27,000	\$ 305,000	\$ 110,000	\$ 60,000	\$ 147,000	\$ 30,000
	City Hall	98,250	-	-	-	8,250	-	30,000	-	30,000	-	30,000
	Public Safety	375,200	-	-	-	-	27,000	275,000	30,000	-	30,000	-
	Parks & Recreation	20,000	-	-	-	-	-	-	20,000	-	-	-
	Streets & Cemeteries	62,000	-	-	-	-	-	-	-	30,000	32,000	-
	Electric	241,122	-	-	161,122	-	-	-	45,000	-	35,000	-
	Water	50,000	-	-	-	-	-	-	-	-	50,000	-
	Sewer	15,000	-	-	-	-	-	-	15,000	-	-	-
TOTAL		\$ 58,071,488	\$ 237,436	\$ 333,335	\$ 2,437,754	\$ 344,487	\$ 5,523,226	\$ 6,283,080	\$ 16,432,672	\$ 8,289,776	\$ 13,491,000	\$ 10,478,000

CIP REQUESTS - FACILITIES

Description	Dept	Funding Source	Project Total	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
City Hall Complex			\$ 311,908	\$ -	\$ -	\$ -		\$ 103,860	\$ 50,000	\$ -	\$ 150,000	\$ -	\$ -
Mold Abatement	Admin	CI-Gen	31,500				2,640	28,860					
Boiler Repairs	Admin	CI-Gen	5,408				5,408						
Renovate Old Police Station into Council/Court Room	Admin	Debt	75,000					75,000					
Repair City Hall Building - Outside	Admin	Debt	200,000						50,000		150,000		
Toursim/Public Use			\$ 132,620	\$ -	\$ -	\$ 12,620		\$ 10,000	\$ 10,000	\$ -	\$ 100,000	\$ -	\$ -
Roof Replacement - Old Stone Church	Tourism	CI-Gen	12,620			12,620							
Shutters - Old Stone Church	Tourism	CI-Gen	10,000					10,000					
Repair Garage at Cabin	Tourism	CI-Gen	10,000						10,000				
Renovate Memorial Hall	Tourism	CI-Gen	100,000								100,000		
Public Safety			\$ 4,995,250	\$ -	\$ -	\$ -		\$ 495,250	\$ -	\$ 25,000	\$ 1,500,000	\$ 3,000,000	\$ -
Remodel Selected Areas of P.D. Offices	Police	CI-Gen								25,000			
New Police Station	Police	Debt	495,250	-	-	-	-	495,250	-	-	-	-	-
Building, Property, Renovation, Parking			420,250					420,250					
Furniture			30,000					30,000					
Technology (Phones, Surveillance, Data Relocation)			45,000					45,000					
New Fire Station	Fire	Debt	1,500,000								1,500,000		
Construct Joint Facility	Police/Fire	Debt	3,000,000									3,000,000	
Library			\$ 615,114	\$ -	\$ -	\$ 16,011		\$ 54,103	\$ 545,000	\$ -	\$ -	\$ -	\$ -
Library Improvements - Phase 2	Library	CDBG/Library	561,011			16,011			545,000				
Basement Improvements	Library	Library	9,103					9,103					
Fix Settlement on SE Corner	Library	CI-Gen	45,000					45,000					
Parks & Recreation			\$ 3,333,170	\$ -	\$ -	\$ -		\$ 78,500	\$ 170,000	\$ 20,000	\$ 10,000	\$ 3,000,000	\$ 50,000
Replace Bathrooms & Concession Stand Buildings	P&R	LP/Grant	125,000						125,000				
Irrigation System	P&R	CI-Gen	25,000						25,000				
Sports Complex - Chip Seal Parking Lot	P&R	CI-Gen	20,000						20,000				
Sports Complex Improvements - Playground	P&R	SP&R/Grant	45,000					45,000					
JB Park - New Mulch	P&R	SP&R	12,300					12,300					
JB Park - Bench, Trashcans, Shelter Upgrades/Bridges	P&R	SP&R	30,000							20,000	10,000		
Roof Replacement - Park Bathroom	P&R	P&R/CI-Gen	6,200					6,200					
Workshop for Parks & Recreation	P&R	CI-Gen	50,000										50,000
Swimming Pool Replacement	P&R	Bonds/Sales	3,019,670				4,670	15,000				3,000,000	

CIP REQUESTS - FACILITIES

Description	Dept	Funding Source	Project Total	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
Power Plant & Sub-Stations			\$ 4,010,000	\$ -	\$ -	\$ -		\$ 305,000	\$ 30,000	\$ 3,615,000	\$ 30,000	\$ 30,000	\$ -
RICE Conversion	Electric	CI-Gen	260,000					260,000					
Substation Replacement & New Electric Shop	Electric	Debt	3,500,000							3,500,000			
Breaker Replacement	Electric	Electric	120,000	-	-	-	-	-	30,000	30,000	30,000	30,000	-
Power Plant Sub - Feeder 3			30,000						30,000				
Power Plant Sub - Feeder 4			30,000							30,000			
Power Plant Sub - Feeder 5			30,000								30,000		
Power Plant Sub - Feeder 6			30,000									30,000	
Upgrade Meters on Switchgear			45,000					45,000					
Clean/Test Generators & Switchgear	Electric	Electric	45,000							45,000			
Replace/Repair Water Plant Breaker	Electric	Electric	40,000							40,000			
Water Plant			\$ 5,287,000	\$ -	\$ -	\$ -		\$ 22,000	\$ 60,000	\$ 100,000	\$ 105,000	\$ -	\$ 5,000,000
Replace Chlorine Tank	Water	Water	22,000					22,000					
UltraSonic Level Indicator for Clearwell	Water	Water	10,000						10,000				
Autmation and Alarms at Plant and Towers	Water	Water	50,000							30,000	20,000		
Replace Filter Media	Water	Water	50,000						50,000				
Replace #1 High Service Pump	Water	Water	40,000							40,000			
Replace/Add Filter Back Wash Pump	Water	Water	30,000							30,000			
Clean & Dredge Intake	Water	Water	25,000								25,000		
Clean Sludge Lagoon	Water	Water	60,000								60,000		
Expand Water Treatment Plant to 6MGD	Water	Debt	5,000,000										5,000,000
Sewer Plant			\$ 993,700	\$ -	\$ -	\$ -		\$ 1,333,200	\$ 3,000	\$ 7,500	\$ -	\$ 150,000	\$ -
Upgrade Alarms at Lift Stations	Sewer	Sewer	20,000					20,000					
Plant Upgrade - Phase I - Headworks	Sewer	SRLF	813,200					813,200					
Plant Upgrade - Phase II - Sludge Press & Optimization	Sewer	SRLF						500,000					
Maintenance - Replace 1 decanter arm drive	Sewer	Sewer	3,000						3,000				
Cover UV System	Sewer	Sewer	7,500							7,500			
Sludge Truck Replacement	Sewer	Sewer	150,000									150,000	

CIP REQUESTS - FACILITIES

Description	Dept	Funding Source	Project Total	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
Golf Course			\$ 189,560	\$ -	\$ -	\$ -		\$ 41,000	\$ -	\$ 7,500	\$ 12,000	\$ 125,000	\$ -
Zoysia on Fairways	Golf	Loan	41,000					41,000					
Golf Course Repairs from Storm and Drought	Golf	CI-Gen	4,060				4,060						
Bentgrass Sod on #3 & #4 Greens	Golf	Golf	2,500							2,500			
Level / Sand Cap Tee Boxes / Reseed	Golf	Golf	5,000							5,000			
Upgrade Clubhouse/Cart Storage/Maintenance Facilities	Golf	CI-Gen	125,000									125,000	
Construct on course Restrooms	Golf	Golf	12,000								12,000		
TOTAL			\$ 19,868,322	\$ -	\$ -	\$ 28,631		\$ 2,442,913	\$ 868,000	\$ 3,775,000	\$ 1,907,000	\$ 6,305,000	\$ 5,050,000

CIP REQUESTS - INFRASTRUCTURE

Description	Dept	Funding Source	Total Project	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
Levees & Cemeteries			\$ 392,799	\$ 118,718	\$ 120,372	\$ 121,851	\$ 1,523	\$ 41,000	\$ 350,000	\$ 2,150,000	\$ -	\$ -	\$ -
Levee Certification - Planning & Inpsection	Levee	CIP/GF	392,799	118,718	120,372	119,709		34,000					
Levee Certification - Construction	Levee	Debt							350,000	2,150,000			
New Section in Cemetery	Cemetery	Gen/CI-Gen				2,142	1,523	7,000					
Streets			\$ 4,347,500	\$ -	\$ -	\$ 861,381	\$ 198,619	\$ 60,000	\$ 930,000	\$ 1,540,000	\$ 717,500	\$ 20,000	\$ 20,000
Chip Seal Program	Streets	Street Fund	200,000					60,000	60,000	20,000	20,000	20,000	20,000
Brown & Pacific Replacement	Streets	Mix	4,147,500	-	-	861,381	198,619	-	870,000	1,520,000	697,500	-	-
CDBG Administration		CDBG/Loan	25,000			14,446	10,554						
Engineering/Design/Inspection		Loan	90,549			72,732	17,817						
Construction		CDBG/Loan	944,451			774,203	170,248						
Mill/Overlay Main Street from 1st to 5th	Streets	CDBG/Loan	1,500,000							1,500,000			
Brown from 16th to 18th, 18th from Brown to Main	Streets	CDBG/Loan	850,000						850,000				
8th from Main to Pacific & 9th from Main to Pacific	Streets	CDBG/Loan	697,500								697,500		
West Lake Road - Rip up, Rock, Double Chip-Seal	Streets	CI-Gen	40,000						20,000	20,000			
Electric Distribution			\$ 478,069	\$ -	\$ 46,295	\$ 39,407	\$ 32,367	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Poles	Electric	Electric	130,420		24,269	8,189	7,962	15,000	15,000	15,000	15,000	15,000	15,000
Transformers	Electric	Electric	142,239		6,266	11,145	4,828	20,000	20,000	20,000	20,000	20,000	20,000
Wire	Electric	Electric	205,410		15,760	20,073	19,577	25,000	25,000	25,000	25,000	25,000	25,000
Power Line Replacement	Electric		2,598,000	-	-	-	-	13,000	13,000	30,000	2,515,000	27,000	-
Between Main and Main Terrace from 16 to 18 (under)	Electric	Electric	13,000					13,000					
Between Main st. Terrace and Brown from 16 to 18 (under)	Electric	Electric	13,000						13,000				
Between Main st. and Parker from 16 to 18 (under)	Electric	Electric	30,000							30,000			
Between Main and Parker from 5 to 7 (over)	Electric	Electric	15,000								15,000		
Replace poles, insulators, and cross arms on 34,500 lines east of town	Electric	Electric	27,000									27,000	
Upgrade Distribution System	Electric	Debt	2,500,000								2,500,000		
Water			\$ 387,000	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 90,000	\$ 225,000	\$ 10,000	\$ 10,000	\$ 10,000
Water Main on Main Street from 1st to 5th	Water	Loan/Water	60,000						60,000				
Water Main on Main St. - 14th to 18th St.	Water	Loan/Water	60,000							60,000			
Water Main on Reed - 4th to 5th	Water	Loan/Water	15,000							15,000			
Finish 8-in Loop on 11th & Walnut	Water	Water	2,000					2,000					
Replace Main on 3rd & Walnut	Water	Water	30,000					30,000					
Replace Main on 4th Street	Water	Loan/Water	60,000							60,000			
Replace Main on 5th Street	Water	Loan/Water	60,000							60,000			
Replace Water Main Valves	Water	Water	100,000					10,000	30,000	30,000	10,000	10,000	10,000
TOTAL			\$ 8,203,368	\$ 118,718	\$ 166,667	\$ 1,022,639		\$ 216,000	\$ 1,443,000	\$ 4,005,000	\$ 3,302,500	\$ 117,000	\$ 90,000

CIP REQUESTS - TECHNOLOGY

Description	Dept	Funding Source	Total Project	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
City Hall			\$ 74,338	\$ -	\$ -	\$ -	\$ 7,338	\$ 10,000	\$ 45,000	\$ 14,000	\$ 4,000	\$ 4,000	\$ -
Workstation Replacement/Upgrades	Admin	General	19,338				7,338	-	-	4,000	4,000	4,000	
Upgrade Finance Software/Court Module	Admin	General	30,000						30,000				
Upgrade Telephone System	Admin	General	15,000						15,000				
Replace/Expand File Server	Admin	General	10,000							10,000			
Replace Work Stations at Shops	All	All						10,000					
Public Safety			\$ 42,485	\$ -	\$ -	\$ 6,485	\$ 3,000	\$ 6,000	\$ 19,000	\$ -	\$ 4,000	\$ 4,000	\$ -
Workstation Replacement/Upgrades	Police	General	27,485			6,485	3,000	6,000	4,000		4,000	4,000	
Phone System Replacement	Police	General	15,000						15,000				
Parks & Recreation			\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Workstation Replacement/Upgrades	P&R	SP&R	1,000				1,000						
Electric Department			\$ 80,000	\$ -	\$ -	\$ -		\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -
New Tower to Keep Current Meter System	Electric	Electric	80,000						80,000				
TOTAL			\$ 197,823	\$ -	\$ -	\$ 6,485		\$ 16,000	\$ 144,000	\$ 14,000	\$ 8,000	\$ 8,000	\$ -

CIP REQUESTS - EQUIPMENT

Description	Dept	Funding Source	Total Project	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
City Hall			\$ 27,800	\$ -	\$ -	\$ -	\$ -	\$ 2,800	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
General Equipment	Admin	General	27,800					2,800	5,000	5,000	5,000	5,000	5,000
Public Safety			\$ 53,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,540	\$ 14,000	\$ 4,000	\$ 10,000	\$ -
Replace Handguns (approx. 20)	Police	General	10,000									10,000	
New Hoses/Nozzles/Valves for 1969 truck	Fire	PS/CI-Gen	21,540						21,540				
Office Furniture	Police	General	12,000						4,000	4,000	4,000		
Replace and Relocate Generator	Police	General	10,000							10,000			
Parks & Recreation			\$ 178,729	\$ -	\$ -	\$ -	\$ 20,229	\$ 8,000	\$ 77,500	\$ 17,000	\$ 27,000	\$ 10,000	\$ 19,000
Swimming Pool Safety Equipment	P&R	General	10,230				10,230						
Mowers			168,499	-	-	-	9,999	8,000	77,500	17,000	27,000	10,000	19,000
New 2012 - Hustler 72"	P&R	SP&R	21,999				9,999						12,000
Replace 2001 - Hustler 72"	P&R	SP&R	10,500						10,500				
Replace 48" Kubota 1 - Cemetery	Cem	SP&R	8,000					8,000					
Replace 48" Kubota 2 - Cemetery	Cem	SP&R	7,000						7,000				
Replace 1998 Grasshopper 72"	P&R	SP&R	10,000							10,000			
Replace Lake Mower - John Deere 72"	P&R	SP&R	7,000							7,000			
Replace 2008 - Hustler 72"	P&R	SP&R	11,000								11,000		
Replace 72' Kubota - Cemetery	Cem	SP&R	16,000								16,000		
Replace 525 John Deere Mower - Sewer	WW	WW	10,000									10,000	
Replace Tractor and Mower for Levee	Levee	CI-Gen	60,000						60,000				
Replace Lawn Tractor - John Deere 40"	Water	Water	7,000										7,000
Golf Course			\$ 130,224	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 71,336	\$ 31,888	\$ 27,000	\$ -
Purchase New Fairway Mower	Golf	Golf	43,245							43,245			
Replace Greensmower	Golf	Golf	28,091							28,091			
Replace Dakota Topdresser	Golf	Golf	13,888								13,888		
Replace Select Golf Carts	Golf	Golf	18,000								18,000		
Purchase New 15' Pull Behind Finish Mower	Golf	Golf	15,000									15,000	
Purchase New Rotary Trim Mower	Golf	Golf	12,000									12,000	

CIP REQUESTS - EQUIPMENT

Description	Dept	Funding Source	Total Project	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
Streets & Cemeteries			\$ 384,400	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ 240,000	\$ 85,000	\$ 7,000	\$ 50,000	\$ -
Replace Walk Behind Saw	Streets	General	2,400					2,400					
Replace Crack Seal Machine	Streets	CI-Gen	15,000						15,000				
Skid Steer Loader for all Departments	Cem	CI-Gen	30,000							30,000			
Replace Street Sweeper	Streets	LP	220,000						220,000				
Replace Ford Tractor for Levees	Cemetery	CI-Gen	45,000							45,000			
Purchase Metal Curb & Sidewalk Forms	Streets	General	5,000						5,000				
Purchase Small Used Asphalt Paver	Streets	General	10,000							10,000			
Purchase broom attachment for Bobcat	Streets	General	7,000								7,000		
Replace Motorgrader with small used unit	Streets	CI-Gen	50,000									50,000	
Electric			\$ 88,466	\$ -	\$ -	\$ -	\$ 25,966	\$ 12,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 35,000	\$ -
Skid-steer Trencher	Electric	Electric	25,966				25,966						
Dump Trailer	Electric	Electric	7,500					7,500					
Purchase Mini Excavator-Lease	Electric	Electric	20,000					5,000	5,000	5,000	5,000		
Replace 1992 Chipper Unit	Electric	Electric	35,000									35,000	
Water & Sewer			\$ 340,500	\$ -	\$ -	\$ -	\$ -	\$ 40,500	\$ 35,000	\$ 130,000	\$ 45,000	\$ 45,000	\$ 45,000
Water Plant Equipment	Water	Water	105,000					15,000	10,000	20,000	20,000	20,000	20,000
Sewer Plant Equipment	Sewer	Sewer	145,000					20,000	25,000	25,000	25,000	25,000	25,000
Enclosed Tool Trailer for Water/Sewer	Water	W/WW	5,500					5,500					
Replace Backhoe	Water	W/WW	85,000							85,000			
TOTAL			\$ 1,203,659	\$ -	\$ -	\$ -	\$ 46,195	\$ 66,200	\$ 388,040	\$ 327,336	\$ 124,888	\$ 182,000	\$ 69,000

CIP REQUESTS - VEHICLES

Description	Dept	Funding Source	Total Project	Previous Actual	2010 Actual	2011 Actual	2012 Actual	2013 REVISED	2014 Budget	2015 Projected	2016 Projected	2017 Projected	2018 Projected
City Hall			\$ 98,250	\$ -	\$ -	\$ -	\$ 8,250	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
Purchase used pickups	Admin	CI-Gen	98,250				8,250		30,000		30,000		30,000
Public Safety			\$ 375,200	\$ -	\$ -	\$ -		\$ 27,000	\$ 275,000	\$ 30,000	\$ -	\$ 30,000	\$ -
Replace Patrol Units	Police	CI-Gen	100,200				13,200	27,000		30,000		30,000	
Replace 1969 Fire Truck	Fire	LP	275,000						275,000				
Parks & Recreation			\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Replace 1992 Ford F-250 Truck	P&R	CI-Gen	20,000							20,000			
Streets & Cemeteries			\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 32,000	\$ -
Replace Inmate Super. 2001 Truck 4dr/4wd 1 ton	Cemetery	CI-Gen	30,000								30,000		
Replace Street Foreman Pickup/Transfer Plow & Spreader	Streets	CI-Gen	32,000									32,000	
Electric			\$ 241,122	\$ -	\$ -	\$ 161,122		\$ -	\$ -	\$ 45,000	\$ -	\$ 35,000	\$ -
Digger Truck	Electric	Electric	161,122			161,122							
Replace 1987 Chipper Truck	Electric	Electric	45,000							45,000			
Replace 1998 3/4 Ton Utility Pickup	Electric	Electric	35,000									35,000	
Water			\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -
Replace Department Service Truck	Water	Water	50,000									50,000	
Sewer			\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -
Replace Plant Truck	Sewer	Water	15,000							15,000			
TOTAL			\$ 861,572	\$ -	\$ -	\$ 161,122		\$ 27,000	\$ 305,000	\$ 110,000	\$ 60,000	\$ 147,000	\$ 30,000

County Clerk: Budget Information for 2013 Budget Year

CITY OSAWATOMIE

1. Valuation Information as of July 2012:

Estimated Assessed Valuations:

OSAWATOMIE	Assessed Valuation	Territory Added	Changed Use
Real Estate	16,782,118	0	1,297
State Assessed	5,567,659		
Severed Minerals	0		
Personal Property	380,123		
Oil	0		
Gas	0		
Total Value	<u>22,729,900</u>		
New Improvements	<u>4,723</u>		

2. Personal Property excluding oil, gas and mobile homes: 313,394
 (Use this amount on Computation to Determine Limit for 2013 Budget, Line 5a)

3. Actual Tax Rates Levied for the 2012 Budget: (2011 Levies)

Fund	Rate
531OSAWATOMIE GENERAL	22.36500
535OSAWATOMIE BOND & INT.	10.94500
536OSAWATOMIE EMP BENE	19.92300
Total Levied	<u>53.23300</u>

4. Final Assessed Valuation from the November 2011 Abstract: 23,005,714

5. 2011 P. Property excluding oil gas and mobile homes: 342,524
 (Use this amount on Computation to Determine Limit for 2013 Budget, Line 5b)

6. Gross Earnings (Intangible) Tax Estimate: .00

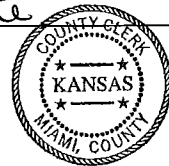
7. Neighborhood Revitalization Districts:
 Valuation Subject to Rebates 0

8. 2010 Average Tax Delinquency Percentage: 3.3530

9. 2010 Delinquent Percentage for Special Assessments:

Date Provided: 6/19/2012

Provided by: Janet White
 MIAMI COUNTY



County Clerk: Budget Information for 2014 Budget Year

CITY OSAWATOMIE

1. Valuation Information as of July 2013:

Estimated Assessed Valuations:

OSAWATOMIE	Assessed Valuation	Territory Added	Changed Use
Real Estate	16,349,139	0	0
State Assessed	5,800,402		
Severed Minerals	0		
Personal Property	372,654		
Oil	0		
Gas	0		
Total Value	<u>22,522,195</u>		
New Improvements	<u>79,936</u>		

2. Personal Property excluding oil, gas and mobile homes: 305,207
 (Use this amount on Computation to Determine Limit for 2014 Budget, Line 5a)

3. Actual Tax Rates Levied for the 2013 Budget: (2012 Levies)

Fund	Rate
531OSAWATOMIE GENERAL	25.37500
535OSAWATOMIE BOND & INT.	10.44900
536OSAWATOMIE EMP BENE	22.43300
Total Levied	<u>58.25700</u>

4. Final Assessed Valuation from the November 2012 Abstract: 22,720,472

5. 2012 P. Property excluding oil gas and mobile homes: 309,589
 (Use this amount on Computation to Determine Limit for 2014 Budget, Line 5b)

6. Gross Earnings (Intangible) Tax Estimate: .00

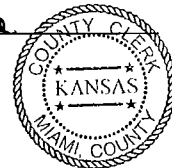
7. Neighborhood Revitalization Districts:
 Valuation Subject to Rebates 0

8. 2011 Average Tax Delinquency Percentage: 3.5263

9. 2011 Delinquent Percentage for Special Assessments:

Date Provided: 6/19/13

Provided by: [Signature]
 MIAMI COUNTY





MEMORANDUM

To: Mayor and City Council
From: Don Cawby, City Manager
Re: **Projects & Issues Update**
Date: June 27, 2013

Issues

Pool Shuttle & Trips. Staff reports that ridership of the Paola Shuttle has picked up over the past couple of weeks. We have sold 60 pool passes. On Wednesday, we had about 20 people using the service. We also have seen an increase in our Pool Trips. We had 21 in our second week to Spring Hill and had a good group today, despite the weather.

Budget-Tax Valuation. We received our annual valuation from County and our valuation dropped by 0.9% from 2012. This calculates to about a \$13,000 reduction in our total property taxes levied. The good news is that we are only about \$2,200 behind on sales taxes for the year, which is about 0.7% behind. I think this is good news that things are leveling out.

Rail-banking. There is a small portion of the Flint Hills Trail that has not yet been rail-banked. It is a section directly behind Trojan Elementary and going about a ½ mile to the west. At the next meeting I plan on putting this issue in front of you for discussion and I will ask Doug Walker to come and answer questions about this issue.

Upcoming Meetings/Dates

July 4	Fireworks at City Lake
July 11	Council Meeting
July 17	Budget Workshop (Wednesday at 6:30)
July 18	Ward 4 Ice Cream Social (South 5 th Street)
July 25	Council Meeting

Manager's Out of Town Schedule

June 28 – July 1 Trip to Western Kansas – Get meters from Colby