

OSAWATOMIE CITY COUNCIL
AGENDA

June 10, 2021

6:30 p.m. | Memorial Hall | 411 11th St.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
 - A. June 10th Agenda
 - B. Meeting Minutes – May 13, 2021
 - C. Meeting Minutes – May 27, 2021
 - D. Pay Application(s)
 - Halls Bobcat - \$2,478.75 – Trail
 - Dondlinger & Sons - \$1,299.44 – Trail
 - BG Consultants - \$35,100.00 - WWTP
 - E. Fireworks Permit(s)
 - Dale & Jo’s Fireworks
 - Eddie’s Fireworks, LLC
6. Comments from the Public
 - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Public Hearing
8. Presentations, Proclamations, and Appointments
9. Unfinished Business
10. New Business
 - A. Resolution 885 – Acceptance of Public Works Roof Replacement – Mike Scanlon
 - B. Resolution 886 – Acceptance of Fire Station Improvements – Ed Beaudry
 - C. Resolution 887 – Directing City Manager to Finalize an Agreement with Tower Point Acquisitions for the Sale of Tower Leases – Mike Scanlon
 - D. Resolution 888 – Directing Staff to Produce a Five-Year Financial Forecast to Assist in Establishing Appropriate Budgetary Policies for 2022 through 2026 – Mike Scanlon
 - E. Resolution 889 – Setting A 2022 Budget Calendar – Mike Scanlon,
 - F. Resolution 890 – Directing Staff to Prepare & Submit for City Council Consideration Plans for the Repair and Renovation of the Memorial Hall – Mike Scanlon
11. Hearing of Appeal
 - A. Chris Lewellen
12. Council Report
13. Mayor’s Report
14. City Manager & Staff Report
15. Executive Session
16. Other Discussion/Motions
17. Adjourn

NEXT REGULAR MEETING – June 24th, 2021

*A SPECIAL JOINT MEETING OF THE CITY COUNCIL AND USD 367 BOARD OF EDUCATION
WILL TAKE PLACE ON JUNE 14TH AT 6:00PM AT OSAWATOMIE HIGH SCHOOL*

Osawatomie, Kansas. **May 13, 2021.** The Council Meeting was held at the Memorial Hall located at 411 11th Street. Mayor L. Mark Govea called the meeting to order at 6:30 p.m. Council members present were Wright, Macek, Walmann, LaDuex, Dickinson, Diehm, Hampson and Caldwell. City Staff present at the meeting were City Manager Mike Scanlon, City Clerk Tammy Seamands, Assistant to the City Manager Sam Moon, Chief Building Official Ed Beaudry, Morgan Crabtree and City Attorney Richard Wetzler. Members of the public were: Doug Carder, Donna Koontz, Dale Koontz, Kari Bradley, Teresa Seichepine, Roy Seichepine,, Doug Hensley, Virginia Adams, Daniel Abegg, Mendi Abegg, Kim Balog, JR Balog, Harriett Shaw, Steve Grimes and Emilie Zalfini.

INVOCATION. Virginia Adams, Community of Christ

CONSENT AGENDA. Approval of May 13th Agenda; April 22nd Council Minutes, Pay Application – Dondlinger Construction - \$2,008.65 –Trail, Pay Application – Triangle Builders - \$7,450.00 – Trail, 04-2021 Register Report, Special Event Permit –Play Street. **Motion** made by LaDuex, seconded by Dickinson to Approve the Consent Agenda without the Special Use Permit – Play Street. Yeas: All. **Motion** made by LaDuex, seconded by Hampson to approve the Special Use Permit – Play Street allowing for the closure of Main Street between 5th and 6th Streets for summer reading on June 23rd and July 24th. Yeas: All.

COMMENTS FROM THE PUBLIC.

Roy Seichepine – Thanked Mike Scanlon and Ed Beaudry for 10 Acres looking good. Was wondering about the dumpster at the restaurant located by his house that he mentioned a few weeks ago at the council meeting. The restaurant has pulled a permit for the roof. Seichepine believes that if a commercial property pulls a permit that the property must be up to date on current code and ordinances. He does not feel that this is being followed. Also, the lot across the street from his home needs to be mowed.

Virginia Adams – Community of Christ Church is voting to disband their congregation. They have the building up for sale.

PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS

NLC SERVICE LINE WARRANTY PROGRAM – Emilie Zalfini presented the NLC Service Line Warranty Program. This program helps to educate homeowners on what they are responsible for regarding their water and sewer lines. It is also a warranty program that offers an affordable protection for unanticipated and costly repairs.

PUBLIC HEARINGS. – None.

UNFINISHED BUSINESS.

ORDINANCE 3795 – REPEALING ORDINANCE 3783 (“MASK ORDINANCE”) – City Manager Mike Scanlon informed council that you need to pass an ordinance to repeal an ordinance. This is the same ordinance that was presented at the last council meeting. CDC has

stated that if an individual is fully vaccinated then you would no longer need to wear a mask inside or outside. **Motion** made by LaDuex, seconded by Dickinson to approve Ordinance 3795 – Repealing ordinance number 3783 of the City of Osawatomie, Kansas as presented. Yeas: All.

NEW BUSINESS.

RESOLUTION 797 – APPROVING AN NLC SERVICE LINE WARRANTY PROGRAM – **Motion** made by LaDuex, seconded by Hampson to approve Resolution 797 – Directing staff to establish to produce and prepare a contract with utility service partners private label, inc. (“USP”) D/B/A Service Line Warranties of America (“SLWA”) to license the use of the City of Osawatomie trademark in conjunction with advertisement to the City’s residents of warranty plans for repair of water, sewer, and in-home plumbing lines on residential property; providing for the adoption of representations; providing and effective date as presented. Yeas: All.

RESOLUTION 871 –PURCHASE OF CHURCH PROPERTY. Chief Building Official Ed Beaudry stated that the purchase of the property located at 434 Brown Avenue (garage and driveway) would provide a space to place an emergency back-up generator for City Hall. This would be funded using funds from the American Rescue Act. **Motion** made by Macek, seconded by LaDuex to approve Resolution 871 – Authorizing the City to enter into a contract for the purchase of a portion of 434 Brown Ave as presented. Yeas: All.

RESOLUTION 872 –ACCEPTING BID FOR A LARGE-FORMAT PRINTER – Chief Building Official Ed Beaudry reviewed the bids that were received from the RFP that was issued for the purchase/lease of a large format printer. **Motion** made by Hampson, seconded by Caldwell to approve Resolution 872 – Authorizing the City to enter into a contact with Drexel Technologies for the purchase/lease of a large format printer as presented for a 48-month lease including a service agreement. Yeas: All.

RESOLUTION 873 –CORRECTING THE FLOATING HOLIDAY FOR 2021 – **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 873 – Correcting the floating holiday for calendar year 2021 to Monday, December 27, 2021 as presented. Yeas: All.

RESOLUTION 874 and 875 –SALE OF CITY PROPERTY- 308 REED AVENUE and 820 3RD STREET –Chief Building Official Ed Beaudry reviewed bids received from the RFP that was issued for the sale of City owned real property. This will promote having new dwellings built. **Motion** made by Macek, seconded by Hampson to approve Resolution 874 and 875 Accepting the bids for city owned real property and authorizing the city to enter into a contract sale of 308 Reed Avenue to Ralph Cassone in the amount of \$5,000 and 820 3rd Street to Ralph Cassone in the amount of \$8,000 as presented. Yeas: All.

RESOLUTION 876– CEMETERY MANAGMENT – City Manager Mike Scanlon has been looking at ways to streamline our services and generate dollars savings that can be put back into infrastructure. The City has done a poor job of managing the Cemetery database that has not been fully digitized. This agreement would be for the McCrea’s to manage the physical spaces at

the Osawatomi Cemetery. The McCrea's believe that The City can generate \$200 per cremation burial. A draft agreement will be brought back for final approval on May 27, 2021. **Motion** made by Caldwell, seconded by LaDuex to approve Resolution 876 – Entering into an agreement with Mr. Loren and Ms. Emily McCrea for the management of the Osawatomi Cemetery as presented. Yeas: All.

RESOLUTION 877 – CALLING FOR A JOINT MEETING OF USD 367 BOE AND CITY COUNCIL – City Manager Mike Scanlon stated that communities can benefit from having the City Council set aside time to meet with the school to tackle shared concerns and to set common goals and aspirations. **Motion** made by LaDuex, seconded by Diehm to approve Resolution 877 – Directing Staff to finalize a joint meeting with USD 367 for Monday, June 14th, 2021 at 6:00 p.m. as presented. Yeas: All.

RESOLUTION 878 – DISSOLUTION OF OSAWATOMIE TRAIL TASKFORCE – This was delayed until the next council meeting.

COUNCIL REPORTS.

Kirk Wright ~ Did the Milo training and would suggest that everyone go through it. It is very eye opening.

Lawrence Dickinson ~ City wide clean-up is this weekend.

Kenny Diehm ~ Asked who made the hole in the street on the 400 Block of Brown.

Cathy Caldwell – Did the Milo training – it was fun but very eye opening. Caldwell asked several questions to Officers Johnson and Bradshaw during the training. They showed her things they would have done differently and Caldwell obtained some insight on our Police Department.

Karen LaDuex ~ talked to Bryce Smith with Waste Management and they are seeing improvements around the City. Waste Management is adding a third truck because of the amount of trash that is being picked up.

MAYOR'S REPORT – Thanks to Sam Moon and Tammy Seamands on working with Paychex.

Thanks to Kari Bradley and the Pride Committee for planting trees. Chris Cardwell with the Miami County Conservation District did a good job at getting things set up.

Thanks to David Ellis and Ed Beaudry for the overall improvement of getting things cleaned up around town.

CITY MANAGER & STAFF REPORTS. – the Committee of Landlords has sent over three documents for review. They will be back at the 1st meeting of June. Scanlon had a landlord alert the City that their tenant put things out and we needed to go cite them.

Scanlon had a call from a citizen in the community asked “How do I know if I pad too much or too little for the price spike?” The City will leave it to each citizen to reconcile their account at the end of the three years.

Thanks to Emilie Zalfini with NLC for coming tonight to present the warranty program.

EXECUTIVE SESSION. - None

OTHER DISCUSSION/MOTIONS.

Motion made by Hampson, seconded by LaDuex to adjourn. Yeas: All. Mayor declared the meeting adjourned at 8:13 p.m.

/s/ Tammy Seamands
Tammy Seamands, City Clerk

Osawatomie, Kansas. **May 27, 2021.** The Council Meeting was held at the City Auditorium located at 439 Main Street. Mayor L. Mark Govea called the meeting to order at 6:30 p.m. Council members present were Wright, Macek, Walmann, LaDuex, Dickinson, Diehm, and Hampson. Council member Caldwell was absent. City Staff present at the meeting were City Manager Mike Scanlon, City Clerk Tammy Seamands, Assistant to the City Manager Sam Moon, Chief Building Official Ed Beaudry, Police Chief David Stuteville, Nuisance Officer David Ellis and City Attorney Richard Wetzler. Members of the public were: Wayne Ova, Doug Walker, George Pretz, Traci West and Daniel West.

INVOCATION. Wayne Ova, Faith Baptist

CONSENT AGENDA. Approval of May 27th Agenda; Pay Application – Dondlinger Construction - \$42,999.66 –Trail, Pay Application – Hall’s Bobcat - \$440.00 – Trail, Pay Application – Hall’s Bobcat - \$520.00. **Motion** made by LaDuex, seconded by Dickinson to approve the consent agenda as presented. Yeas: All. Hampson abstained due to conflict of interest.

COMMENTS FROM THE PUBLIC.

Frank Ova – Glad that Covid is winding down. It has been tough on businesses and churches. The City Union Mission in Kansas City still remains. Ova goes there on a regular basis to do chapel. Going forward the church will be bringing in supplies to take up to the Mission.

PUBLIC HEARINGS.

CONDEMNATION HEARING – 831 PACIFIC AVENUE. -The mayor opened the condemnation hearing at 6:35 p.m. Buildings Official Ed Beaudry presented an update on the property. There was a house fire November 23, 2020. There was severe damage to both the interior and the exterior of the property. City staff has boarded up the property numerous times because of break ins. The structure is on a partial rock foundation and partial basement. The floors are sagging and the structure is starting to shift. The previous owners surrendered the property in a bankruptcy and the bank sent a lien release on the property and the trustees for the bankruptcy has sent an email stating that they have no interest in the property and are not liable for the property. The mayor requested comments from the public three times. Hearing no comments, Mayor Govea closed the condemnation hearing at 6:39 p.m.

UNFINISHED BUSINESS.

DETERMINATION OF FINDINGS FOR CONDEMNATIONS – **Motion** made by Hampson, seconded by Diehm to proceed with the condemnation at 831 Pacific Avenue. Yeas: All.

PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS

FINT HILLS TRAIL DAY-LaDuex read the proclamation. **Motion** made by Hampson, seconded by Macek. Yeas: All. Scanlon showed a video of the trail progression and the mayor presented certificates and a goody bag to the Osawatome Trails Taskforce.

NEW BUSINESS.

RESOLUTION 879 – ACCEPTANCE OF THE FLINT HILLS TRAIL BRIDGE – Baldrige Engineering, LLC submitted a letter dated May 10, 2021 which accepted the bridge and started the one-year warranty period from the date on the letter. **Motion** made by LaDuex, seconded by Hampson to approve Resolution 879 –Accepting the Flint Hills Trail Bridge and directing the city manager to make all final payments related to its completion as presented. Yeas: All.

RESOLUTION 880 –ACCEPTANCE OF THE FLINT HILLS TRAIL (OSAWATOMIE REACH) FROM THE TASK FORCE FOR RAILS FOR TRAILS. Scanlon discussed this resolution. This resolution will accept the work of the Task Force for Rails for Trails and accept the “Osawatome Reach” of the Flint Hills Trail that starts at Walker Station – Mile Zero. It also directs the City Manager to create a special budgeted fund to be identified as the Osawatome Trail Conservancy and to ensure that the ongoing maintenance and mowing of the “Osawatome Reach” be budgeted for and identified as a high priority maintenance for the Public Works Department. It also begins the process of coordinating trail activities with the Kansas Department of Wildlife, Parks and Tourism, other communities along the Flint Hills Trail and local merchants to leverage the investment and economic opportunities made available to the City of Osawatome. **Motion** made by Hampson, seconded by Dickinson to approve Resolution 880-Accepting the Flint Hills Trail (Osawatome Reach) from the task force for rails for trails as presented. Yeas: All.

RESOLUTION 881–MODIFYING HIRING PROCEDURES FOR THE OSAWATOMIE POLICE DEPARTMENT AND AUTHORIZING THE HIRING OF OFFICER KYLE HURT – Police Chief Dave Stuteville stated that the city is currently down 7 of 14 officers. Kyle Hurt is now seeking employment with the city. Mr. Hurt is currently employed with the Johnson County Sheriff’s Office and has recently completed the Johnson County Law Enforcement Academy, making Mr. Hurt a certified law enforcement officer in Kansas. However, by Kansas Statute; KSA 74-5609a, any law enforcement agency which commences employment of a police officer within one year of completion of said academy shall reimburse the paying agency any and all tuition, salary, travel expenses and any other expenses incurred which were incidental to training such officer. The costs incurred by Johnson County Sheriff’s Office at this point is \$32,597.85 which is outside of the approved 2021 budget. **Motion** made by Wright, seconded by Macek to approve Resolution 881-Modifying hiring procedures for the Osawatome Police Department and authorizing the hiring of Office Kyle Hurt as presented. Yeas: All.

RESOLUTION 882 –ESTABLISHING A CONTRACT WITH SPRINGBOARD CREATIVE TO RESDESIGN THE CITY LOGO AND OTHE BRANDING ELEMENTS – Assistant to the City Manager Sam Moon stated the City has been using the green tree logo since at least 1993. This logo is very nondescript and generic and has no ties to our community’s most notable features. As the City is working on their downtown planning project and redevelopment staff would like to look at redeveloping the city identity. Within that redesign there will also be

the creation of unique logos for the golf course and library. **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 882 –Directing the City Manager to enter into a contract with Springboard creative to redesign the city logo and other branding elements as presented. Yeas: All.

ORDINANCE 3796– APPROVING KDHE LOAN AGREEMENT FOR THE WWTP PROJECT – City Clerk Tammy Seamands reminded council that at the last meeting they passed a increase in sewer utility rates so that the sewer fund would increase to pay for a sewer loan with KDHE to bring the plant back into compliance. **Motion** made by Dickinson, seconded by LaDuex to approve Ordinance 3796- Authorizing the execution of a loan agreement between the City of Osawatomie, Kansas and the State of Kansas acting by and through the Kansas Department of Health and Environment for the purpose of obtaining a loan from the Kanas Water Pollution Control Revolving Fund for the purpose of financing a wastewater treatment project; establishing a dedicated source of revenue for repayment of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other action in connection with the loan agreement as presented. Yeas: All.

RESOLUTION 883 – USDA GRANT FOR 800 MHZ RADIOS– City Clerk Tammy Seamands reminded council that on March 11,2021 Council approved Resolution 853 – directing the City Manager to complete the upgrade of the public safety radio system to 800 MHz and identifying the funding to be used to pay for the radio system upgrade. On March 25, 2021 Council approved Resolution 856 – adopting the standards of conduct and procurement procedures set forth in the regulations of USDA Rural Development and on March 31, 2021 staff submitted a grant application to the USDA Rural Development. This evening, Council needs to accept the letter of intent to meet conditions and the request for obligation of funds for a grant from USDA Rural Development in the amount of \$46,000. **Motion** made by Hampson, seconded by Dickinson to approve Resolution 883- accepting a grant from the USDA Rural Development program to assist in the purchase of 800 MHz public safety radio system as presented. Yeas: All.

RESOLUTION 884 – ANNUAL HEALTH INSURANCE RENEWALS – City Manager Mike Scanlon – The City’s health insurance plan runs from July – June of each year. Bukaty Companies have gone to the market place and negotiated on behalf of the city and the employees. The renewal increase is approximately 14 percent. Staff is recommending that we offer two Humana plans and switch life insurance, vision and dental to Humana. **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 884 – approving renewal rates for health insurance and setting contribution amounts for the city and city employees as presented. Yeas: All.

COUNCIL REPORTS.

Jeff Walmann ~ As the chairman of the Trail Taskforce Walmann thanked Doherty Steel for the donation of the trail sign and thanked council for the recognition tonight. The payment that we get is seeing people on the trail.

Dan Macek ~ Passed out thank you cards for Lights on the Lake. The committee is still needing volunteers for the event. His reward is seeing people at the event.

MAYOR'S REPORT – On May 19th, Sam Moon was recognized as an upcoming rising star by the Miami County Commissioners.

We continue to see improvement in the community and wanted to thank Ed Beaudry and David Ellis for making a difference.

The trail is really going to make a difference in the City of Osawatomic

CITY MANAGER & STAFF REPORTS. – there is a lot of things on our agendas and those items take a lot of time to put together. Scanlon is lucky to have gifted and talented employees that make the city manger look good.

EXECUTIVE SESSION. - None

OTHER DISCUSSION/MOTIONS.

Motion made by Dickinson, seconded by Hampson to adjourn. Yeas: All. Mayor declared the meeting adjourned at 7:37 p.m.

/s/ Tammy Seamands
Tammy Seamands, City Clerk

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 320013-03

To Owner: CITY OF OSAWATOMIE, KS
509 5TH STREET, P.O. BOX 37

Project: 320013- City of Osawatomie-Flint Hills Nature
Trail Pedestrian Brg.

Application No. : 3

Distribution to :

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor
<input type="checkbox"/>	
<input type="checkbox"/>	

OSAWATOMIE, KS 66064

Period To: 5/27/2021

From Contractor: DONDLINGER & SONS
P.O. BOX 398
WICHITA, KS 67201

Via Architect:

Project Nos: 2020-12

Contract For:

Contract Date: 12/1/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$86,247.50
2. Net Change By Change Order	-\$1,104.73
3. Contract Sum To Date	\$85,142.77
4. Total Completed and Stored To Date	\$85,142.77
5. Retainage :	
a. 0.00% of Completed Work	\$0.00
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$0.00
6. Total Earned Less Retainage	\$85,142.77
7. Less Previous Certificates For Payments	\$83,843.33
8. Current Payment Due	\$1,299.44
9. Balance To Finish, Plus Retainage	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: DONDLINGER & SONS CONST CO INC

By:  Date: 5-28-21

State of: Kansas County of: Sedgwick
Subscribed and sworn to before me this 28th
Notary Public: Andrea Frye day of May, 2021
My Commission expires: 2/15/25



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor

AMOUNT CERTIFIED \$1,299.44

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$2,008.65	\$0.00
Total Approved this Month	\$0.00	\$3,113.38
TOTALS	\$2,008.65	\$3,113.38
Net Changes By Change Order	-\$1,104.73	

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 3

Application Date : 5/27/2021

To: 5/27/2021

Architect's Project No.:

Invoice # : 320013-03

Contract : 320013- City of Osawatomie-Flint Hills Nature Trail Pedestrian Brg.

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
001	Mobilization	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
002	Contractor Construction Staking	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
003	Clearing & Grubbing	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
004	Erosion Control	1,800.00	1,800.00	0.00	0.00	1,800.00	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
005	Permanent Seeding	2,400.00	2,400.00	0.00	0.00	2,400.00	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
006	Aggregate Base (AB-3)(4")	1,072.50	1,072.50	0.00	0.00	1,072.50	100.00%	0.00	
		66.00	66.00	0.00		66.00		0.00	
007	Structural Steel Truss (Design & Manufacture)	33,245.27	33,245.27	0.00	0.00	33,245.27	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
008	Structural Steel Truss (Delivery)	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
009	Structural Steel Truss (Installation)	9,900.00	9,900.00	0.00	0.00	9,900.00	100.00%	0.00	
		0.00	0.00	0.00		0.00		0.00	
010	Abutments	16,100.00	16,100.00	0.00	0.00	16,100.00	100.00%	0.00	
		2.00	2.00	0.00		2.00		0.00	
011	Class III Excavation	3,325.00	3,325.00	0.00	0.00	3,325.00	100.00%	0.00	
		35.00	35.00	0.00		35.00		0.00	
012	Slope Protection (12")(D-50)	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00%	0.00	
		70.00	70.00	0.00		70.00		0.00	
Grand Totals		85,142.77	85,142.77	0.00	0.00	85,142.77	100.00%	0.00	0.00

June 3, 2021

Mike Scanlon, City Manager
 City of Osawatomie, Kansas
 439 Main Street
 Osawatomie, KS 66064

Re: 20-1414L - Osawatomie WWTP Improvements

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of May as follows:

Engineering Services:

<u>Task</u>	<u>Lump Sum Amount</u>	<u>Completion Progress</u>	<u>Total</u>
1. Preliminary Design Phase	\$117,000.00	78.0%	\$91,260.00
2. Final Design Phase*	\$92,000.00	0.0%	\$0.00
3. Bidding and Negotiating Phase	\$20,000.00	0.0%	\$0.00
4. Approvals and Permitting	\$15,000.00	0.0%	\$0.00
5. Construction Substantial Completion	\$5,000.00	0.0%	\$0.00

*Updated, refer to Contract Amendment 01

Subtotal Amount Due: \$35,100.00
 Total Completed to date: \$91,260.00
 Prior Billings to Date: \$56,160.00

Resident Project Observation

Contract Amount	\$ 234,000.00	
Work Completed to Date	\$ -	0%
Work Previously Billed	\$ -	
Subtotal	\$0.00	

Additional Services

Contract Amount	\$ 234,000.00	
Work Completed to Date	\$ -	0%
Work Previously Billed	\$ -	
Subtotal	\$0.00	

Total Amount Due: \$35,100.00

Sincerely,

BG CONSULTANTS, INC.



Paul Owings, P.E.
 Project Engineer

Hall's Bobcat Service

607 Mulberry Ave.
Osawatomie, KS 66064

Invoice

Date	Invoice #
5/26/2021	5889

Division of E & H Properties, Inc.

Bill To
City of Osawatomie 439 Main Street Osawatomie, Ks 66064

Excavation - Residential & Commercial
Rock Yard - Landscape & Supplies (located 607 Mulberry, Osawatomie)

Customer Phone

(913) 755-2146

Office Hours: Mon.-Fri. 8-5 Sat. 8-Noon
Office Phone #: 1-913-245-4089

<u>Your Residential or Commercial Contractor!</u>		P.O. No.	Terms	Project
			Net 10 days	
Description	Qty	U/M	Rate	Amount
Set 6 stone benches for trail				
Mobilization/mi for Unit #70	13.5	ea	3.50	47.25
Cut Stone 28" tall 4' long Dover Limestone	6		250.00	1,500.00T
Sany 35 Mini-Ex	4.65		110.00	511.50
Excavation per hour	7	hr	60.00	420.00
Please make check payable to: Hall's Bobcat Service			Sales Tax (0.0%)	\$0.00
Term: Cash - Accounts not paid within 10 days of the date invoiced are subject to a 1.5% monthly finance charge.			Total	\$2,478.75
email: hallsbobcatservice@gmail.com			Payments/Credits	\$0.00
THANK YOU FOR YOUR BUSINESS			Balance Due	\$2,478.75

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatome, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomieks.org
www.osawatomieks.org

L. Mark Govea, Mayor

2021

APPLICATION FOR FIREWORKS STAND PERMIT

Name of Stand: Dale & Jo's Fireworks

Location of Stand: 1306 6th Street of Storage: 1306 6th Street

Applicant's Name: Jo Shay

Address: 19627 W. 311th Paola, KS 66071

Home #: _____ Cell #: [REDACTED] Email: [REDACTED]

Fed ID #: _____ State of KS Tax ID #: 004-K09588701F01

I understand and agree to follow the laws of the State of Kansas and the Ordinances of the City of Osawatome. I have received a copy of the City of Osawatome Code 2010, Chapter 7, Article 3. The application fee does not guarantee issuance of a permit. Final approval is subject to inspection approval at the time of setup.

Applicant's Signature: Jo Shay Date: 03.23.21

Applications for the sale of fireworks shall be filed with the City Clerk between January 1 & May 31 of the year in which the permit is to be effective. Upon submittal of the application with the permit fee, the City Council will consider the application for approval at their next regularly scheduled meeting. However, all necessary documents must be received by the Deputy City Clerk at least 5 working days before a Council meeting if wanting approval before the May 31st deadline. Those documents are listed below in bold.

FOR OFFICE USE ONLY (Stand Fee \$1,000)

Date of Application: 03-25-21 Receipt #: 43776 Check #: ---

on file

- Drawing**
- Certificate of Insurance - City of Osawatome MUST be named as ADDITIONAL INSURED**
- If located in a tent, proof of flame retardant.**
- Letter of permission from property owner (if applicable).**
- Letter of permission from property owner of structures, etc. within 50' (if applicable).**
- Electricity Temporary Hookup** Rcpt #: _____ Check #: _____

Council Approval Date

Endorsement of Chief of Police, Fire Chief, Utility Distribution Supervisor & Building Official
(Inspection sheet attached)

Permit Approved by Clerk Signature: _____

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomiex.org
www.osawatomiex.org

L. Mark Govea, Mayor

2021

APPLICATION FOR FIREWORKS STAND PERMIT

Name of Stand: Eddie's Fireworks LLC

Location of Stand: 504 Oscar of Storage: 504 Oscar

Applicant's Name: Adam and/or Karyn Shay

Address: 24566 Hedge Lane Paola, KS 66071

Home #: _____ Cell #: [REDACTED] Email: [REDACTED]

Fed ID #: _____ State of KS Tax ID #: 812106598

I understand and agree to follow the laws of the State of Kansas and the Ordinances of the City of Osawatomie. I have received a copy of the City of Osawatomie Code 2010, Chapter 7, Article 3. The application fee does not guarantee issuance of a permit. Final approval is subject to inspection approval at the time of setup.

Applicant's Signature: [REDACTED] Date: 5-20-21

Applications for the sale of fireworks shall be filed with the City Clerk between January 1 & May 31 of the year in which the permit is to be effective. Upon submittal of the application with the permit fee, the City Council will consider the application for approval at their next regularly scheduled meeting. However, all necessary documents must be received by the Deputy City Clerk at least 5 working days before a Council meeting if wanting approval before the May 31st deadline. Those documents are listed below in bold.

FOR OFFICE USE ONLY (Stand Fee \$1,000)

Date of Application: 5/27/21 Receipt #: 47582 Check #: Counter

on file

-
-
-
-

- Drawing**
- Certificate of Insurance - City of Osawatomie MUST be named as ADDITIONAL INSURED**
- If located in a tent, proof of flame retardant.**
- Letter of permission from property owner (if applicable).**
- Letter of permission from property owner of structures, etc. within 50' (if applicable).**
- Electricity Temporary Hookup** Rcpt #: 47584 Check #: Counter

Council Approval Date

Endorsement of Chief of Police, Fire Chief, Utility Distribution Supervisor & Building Official
(Inspection sheet attached)

Permit Approved by Clerk Signature: _____



City of Osawatomie

ACTION ITEM SUMMARY	Item Number:	
	Date:	June 9, 2021
City Manager	From:	Mike Scanlon

RE: Resolution 885 – Acceptance of the Public Works Roof Replacement

RECOMMENDATION: That the City Council approve Resolution 885 – Acceptance of the Public Works Roof Replacement

DETAILS: Mr. Rob George of Legacy Contractors was hired by the City of Osawatomie to replace the roof of the Osawatomie Public Works building. As part of that process, Public Works Director Bill Roseberry and Mr. George are required to write a letter accepting the work performed and starting the warranty period as applicable. Find attached these letters along with Resolution 885.

CITY OF OSAWATOMIE, KANSAS

RESOLUTION No. 885

A RESOLUTION ACCEPTING THE PUBLIC WORKS ROOF REPLACEMENT

WHEREAS, The City of Osawatomie entered into a contract with Legacy Contractors in an agreement dated March 11, 2021, that required removing and replacing insulation, roofing, siding, guttering, and installing louvers and damper at the Osawatomie Public Works building; and

WHEREAS, the work required under said contract has been completed and in compliance with the approved plans and specifications and a final walkthrough was completed by Bill Roseberry, Public Works Director.

NOW, THEREFORE, be it resolved by the Governing Body of the City of Osawatomie:

Section 1. The Governing Body hereby accepts the work performed by Legacy Contractors for the construction done to the Public Works building.

Section 2. The Governing Body accepts the letter from Bill Roseberry of final completion of the construction work done to the Public Works building, dated June 7, 2021.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, this 10th day of June, 2021, a majority voting in favor of.

APPROVED and signed by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomieks.org
www.osawatomieks.org

L. Mark Govea, Mayor

June 07, 2021

To whom it may concern:

Legacy Contractors has satisfactorily completed the contract awarded to them for removing and replacing insulation, roofing, siding, guttering, and installing louvers and damper at the Osawatomie City Public Works building. The warranty period for such work and materials should begin at this time.

Thank you

Bill Roseberry
City of Osawatomie
913-755-4525 x1



helping you build your legacy · commercial contractor · design/builder · construction manager

June 10, 2021

Ed Beaudry,
Building Official
City of Osawatomie
Osawatomie, KS 66064

RE: Public Works – reskin and exhaust fan

Dear Mr. Beaudry,

This letter will serve as notice of completion of the above mentioned project per the agreed upon scope of work. The project has received final inspection and sign off by the City of Osawatomie Building Department and Public Works Department. The start of the 1 year maintenance warranty begins as of this date. The metal roofing and siding has an additional warranty that is coming from the manufacturer, we will forward it to you as soon as we get it.

If you should need any further information or documentation, please let us know.

Sincerely,
Legacy Contractors, LLC

A handwritten signature in black ink, appearing to read "Rob George", with a long, sweeping flourish extending to the right.

Rob George
Managing Member



City of Osawatomie

ACTION ITEM SUMMARY	Item Number:	
	Date:	June 9, 2021
Director of Community Development	From:	Ed Beaudry

RE: Resolution 886 – Acceptance of the Structural Renovations Completed at The Osawatomie Fire Station

RECOMMENDATION: That the City Council approve Resolution 886 – Acceptance of the Structural Renovations Completed at The Osawatomie Fire Station

DETAILS: Mr. Rob George of Legacy Contractors was hired by the City of Osawatomie to finish the structural renovations required as part of the remodel of the Osawatomie Fire Station. As part of that process, Chief Love and Mr. George are required to write a letter accepting the work performed and starting the warranty period as applicable. Find attached these letters along with Resolution 886.

CITY OF OSAWATOMIE, KANSAS

RESOLUTION No. 886

**A RESOLUTION ACCEPTING THE STRUCTURAL RENOVATIONS COMPLETED AT
THE OSAWATOMIE FIRE STATION**

WHEREAS, The City of Osawatomie entered into a contract with Legacy Contractors in an agreement dated March 9, 2021, regarding structural renovations and remodeling at the Osawatomie Fire Station; and

WHEREAS, the work required under said contract has been completed and in compliance with the approved plans and specifications and a final walkthrough was completed by Brian Love, Fire Chief.

NOW, THEREFORE, be it resolved by the Governing Body of the City of Osawatomie:

Section 1. The Governing Body hereby accepts the work performed by Legacy Contractors for the construction done to the Osawatomie Fire Station.

Section 2. The Governing Body accepts the letter from Fire Chief Brian Love of final completion of the construction work done to the Osawatomie Fire Station, dated June 8, 2021.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, this 10th day of June, 2021, a majority voting in favor of.

APPROVED and signed by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk



Osawatomie Fire Department
P.O Box 37
Osawatomie, KS 66064
Dispatch: 913-294-3232

June 8, 2021

To whom it may concern,

Legacy Contractors have satisfactorily completed the entire scope of work in the contract awarded for the fire station renovation. The warranty period for such work and materials should begin at this time.

Thank you,

A handwritten signature in black ink, appearing to read 'B. Love', is written over the 'Thank you,' text.

Brian Love, Chief

Osawatomie Fire Department

913-731-4370

blove@osawatomiaks.org



helping you build your legacy · commercial contractor · design/builder · construction manager

June 10, 2021

Ed Beaudry,
Building Official
City of Osawatomie
Osawatomie, KS 66064

RE: Fire Station renovation

Dear Mr. Beaudry,

This letter will serve as notice of completion of the above mentioned project per the agreed upon scope of work. The project has received final inspection and sign off by the City of Osawatomie Building Department and Fire Department. The start of the 1 year maintenance warranty begins as of this date.

If you should need any further information or documentation, please let us know.

Sincerely,
Legacy Contractors, LLC

A handwritten signature in black ink, appearing to read "Rob George", with a long, sweeping underline.

Rob George
Managing Member



City of Osawatomie

ACTION ITEM SUMMARY	Item Number:	10.C
	Date:	June 8, 2021
City Manager	From:	Mike Scanlon

RE: Resolution 887 – Directing the City Manager to finalize an agreement with Tower Point Acquisitions LLC for the sale of water tower(s) leases.

RECOMMENDATION: That the City Council approve Resolution 887 – – Directing the City Manager to finalize a Letter of Intent (LOI) with Tower Point Acquisitions LLC for the sale of towers leases after verification and valuation review done by Ehlers Inc., the City’s independent financial advisor.

DETAILS: In the fall of 2020 the City was contacted by Tower Point Acquisitions for the sale of tower leases used by cellular phone companies to provide services to their customers. Tonight’s Resolution starts the paperwork necessary to transfer some of those rights. Additionally, the agreement under consideration would give the City \$250,000 in exchange for those future lease revenues and 60% of any dollars produced by new leases sold by Tower Point Acquisitions.

Related Statute / City Ordinances	N/A
Line Item Code/Description	N/A
Available Budget:	N/A

RESOLUTION NO. 887

BY THE CITY OF OSAWATOMIE, KANSAS

A RESOLUTION DIRECTING THE CITY MANAGER TO FINALIZE AN AGREEMENT WITH TOWER POINT ACQUISITIONS LLC FOR THE SALE OF WATER TOWER(S) LEASES.

WHEREAS, the City of Osawatomie’s overriding goal is to provide its residents with a superior level of services with a budget that the community can afford; and

WHEREAS, the City of Osawatomie’s is working to create a pool of resources to take advantage of grants and position itself to make strategic investments across the community; and

WHEREAS, it would benefit the City of Osawatomie to translate future lease payments into large capital balances that the City would have the ability to leverage.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: Direct staff to enter into a Letter of Intent with Tower Point Acquisitions LLC for the sale of future leases – following a valuation review of the Ehlers Inc.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, this 10th day of June, 2021, a majority voting in favor of.

APPROVED and signed by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk

January 25, 2021

City Of Osawatomie KS ("Landlord")
 439 Main St
 Osawatomie, KS 66064

Re: Letter of Intent to Purchase Interest in Wireless Site ("LOI")

Dear Bill Justesen,

In consideration of ten dollars (\$10), the receipt and sufficiency of which is hereby acknowledged, your signature below grants to TowerPoint Acquisitions, LLC and its successors and assigns (including its asset holding company TPA V, LLC) ("TowerPoint") exclusivity to purchase your interest in the Lease(s) ("Lease(s)") as further described in Exhibit A) through an assignment of the Lease and the grant of an underlying telecommunications easement pursuant to the terms herein (the "Transaction"). TowerPoint may close on the Transaction no later than fourteen (14) days after the following closing contingencies are met: (1) receipt of the due diligence items listed in Exhibit B; (2) receipt of a title commitment from TitleVest Agency, LLC (a subsidiary of First American Title Insurance Company) as the escrow/closing agent (the "Escrow Agent") showing title clear of any liens, encumbrances, outstanding taxes which are otherwise due and payable, or other unsatisfied title closing requirements necessary for an insured closing with marketable title; (3) your approval of the Easement Agreement in a mutually agreeable form; (4) proper documentation of the Lease and rents, including your affirmation that you have not received any written or verbal notice of termination, modification or other correspondence from the tenant related to the Lease; (5) compliance with any tenant right of first refusal or consent requirement, if applicable, related to Landlord's assignment of the Lease; and (6) TowerPoint's desktop environmental database search returns a determination of "Low" or "Moderate" risk ("Closing Contingencies"). The basic terms of the transaction are as follows:

Purchase Summary	
PURCHASE PRICE	\$250,000.00
LEGAL STRUCTURE	Telecommunications Easement
TERM LENGTH	for a term of ninety-nine (99) years
REVENUE SHARING	New Tenant Rent: 60% in favor of Landlord (New Tenant Rent will be generated from tenants collocating on available space across the rooftop outside the existing Lease area.)

- Purchase Price shall be pro-rated at closing based on interim monthly or annual rent payments and a rent check redirection period of the two (2) months following closing. Landlord shall retain rent checks for pro-rated periods and during the redirection period.
- TowerPoint pays for due diligence costs, the title insurance policy, and standard closing costs. Each party bears its own legal expenses. Landlord pays transfer/stamp or other tax (if any) and recording fees.

From the date you execute this LOI through the date which is thirty (30) days from the date the Closing Contingencies are met, you agree not to directly or indirectly solicit, initiate or participate in any discussions or negotiations with, or encourage or respond to any inquiries or proposals by, any persons, company or group other than TowerPoint concerning your Lease. You agree to promptly notify TowerPoint if any person, company or group seeks to initiate any discussions regarding your Lease. You further agree to work in good faith with TowerPoint to close this Transaction. This LOI is intended as and shall be a legally binding commitment for you to sell your Lease. The terms of this LOI are confidential and may not be disclosed without the prior written consent of TowerPoint, except to professionals engaged to evaluate and conduct the Transaction on your behalf. You acknowledge that TowerPoint has given you no tax or legal advice in evaluating the Transaction.

To the extent the terms of this LOI represent an offer by TowerPoint, the terms herein are subject to change by TowerPoint after February 12, 2021 if this LOI is not mutually executed. TowerPoint reserves the right to change the terms of this LOI following expiration.

Sincerely,
 TowerPoint Acquisitions, LLC

Accepted and Agreed:
 City Of Osawatomie KS

Jesse M. Wellner, Chief Executive Officer
 January 25, 2021

Landlord's Signature _____ Date _____
 Print Name: _____
 Title: _____

Exhibit A

Site Location and Lease Terms

Site Location: 1st And Main, Osawatomie, KS 66064

Wireless Tenants	Current Rent	Rent Payment Frequency	Escalation (CPI, % or \$)	Escalation Frequency	Date of Next Escalation
T-Mobile	\$4,695.11	Quarterly	15%	Term	April 1, 2024

Pricing is based on the Lease Terms above and is subject to confirmatory due diligence of the Lease Terms.

Initial
Here:

Exhibit B

Required Due Diligence Items

1. Executed Lease including any and all Amendments thereto (as well as any lease commencement letters, notices, or other correspondence regarding the Lease)
2. Proof of Rent Payments under the Lease (minimum of 3 months received in the last 6 months); e.g.: copies of rent checks/stubs and/or direct deposit statements.
3. Landlord Request for Information (RFI): Completed and executed including social security numbers for individuals with 20% or greater ownership positions in the entity which owns the property.
4. Landlord's comments or Landlord's counsel's comments, if any, to the Easement Agreement ("Easement") to be provided under separate cover (to be finalized in a mutually agreeable Easement) or return the Easement with each page initialed showing approval of the form Easement.
5. If an existing mortgage is in place on the property: A Mortgage Statement and Lender contact information for obtaining a non-disturbance agreement from Lender (required only if the property is encumbered by a Mortgage, Deed of Trust, Line of Credit or similar instrument).
6. Legal entity organizational documents (including any Amendments thereto) showing proof of authority, as applicable below, for all entities owning an interest in the Property:

Corporation	LLC	General Partnership	Limited Partnership	Condominium Association	Cooperative Corporation (i.e.: Housing Co-op)	Trust
Articles of Incorporation	Articles of Organization	Certificate of Partnership	Certificate of Limited Partnership	Condominium Declaration	Articles of Incorporation	Trust Agreement
Signed Corporate Bylaws	Signed Operating Agreement	Signed General Partnership Agreement	Signed Limited Partnership Agreement	Signed Condominium Bylaws	Signed Corporate Bylaws	Certificate of Trust

Within 10 days of signing this LOI, I agree to provide to TowerPoint the Required Due Diligence Items listed above to facilitate a timely close under the terms of this LOI.

Initial
Here:



City of Osawatomie

ACTION ITEM SUMMARY	Item Number:	10.D
	Date:	June 8, 2021
City Manager	From:	Mike Scanlon

RE: Resolution 888 – Directing staff to produce a Five-Year Financial Forecast to assist in establishing appropriate Budgetary Policies for 2022 through 2026.

RECOMMENDATION: That the City Council approve Resolution 888 – A Resolution directing staff to produce a Five-Year Financial Forecast to assist in establishing appropriate Budgetary Policies for 2022 through 2026.

DETAILS: It’s important for the City, in order to ensure future services, to look at its operating and capital budgets both in the short- and long-term. Kansas state law prescribes when and how the annual budget is produced, but it doesn’t require cities or counties to take a long-term look at their financial condition. The forecast that we would be producing will help us with our budgeting over the long-term. As we look at “cost centers” and identify the future growth of revenues we can better guarantee to our citizens a level of service that they’ve come to expect. The most important role of a Five-Year financial forecast is to put us in a position to guarantee long-term success – no matter the changes in economic conditions. Forecasts build flexibility and into today’s economic environment flexibility is **KEY!**

Related Statute / City Ordinances	Resolutions 778 and 779
Line Item Code/Description	N/A
Available Budget:	N/A

RESOLUTION NO. 888

BY THE CITY OF OSAWATOMIE, KANSAS

A RESOLUTION DIRECTING STAFF TO DEVELOP A FIVE-YEAR FINANCIAL FORECAST TO ASSIST IN ESTABLISHING APPROPRIATE BUDGETARY POLICIES FOR THE YEARS 2022 THROUGH 2026.

WHEREAS, the City of Osawatomie’s overriding goal is to provide its residents with a superior level of services with a budget that the community can afford; and

WHEREAS, the City of Osawatomie’s City Council through various resolutions in the past (Resolutions 778 and 779) have begun to put in place a financial framework to assist them in managing the financial resources of the City; and

WHEREAS, it is only appropriate for the City to engage in a five-year financial planning process that ensures the effective and efficient delivery of services to the community; and

WHEREAS, the City has spent down a bulk of the City’s General Fund fund balances over the last three years; and

WHEREAS, the COVID-19 pandemic has put even more pressure on the City’s budget both in the short- and long-term; and

WHEREAS, it is only appropriate that the City not simply adopt an annual budget but also a set of multi-year budgetary and financial policies to ensure the ongoing operation of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: Direct staff to undertake the development of a Five-Year Financial Forecast.

SECTION TWO: That the results of the forecast will produce a set of policies that the Governing Body will vote on in addition to the adoption of the 2022 Budget.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, this 10th day of June, 2021, a majority voting in favor of.

APPROVED and signed by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk



City of Osawatomie

ACTION ITEM SUMMARY	Item Number:	10.E
	Date:	June 8, 2021
City Manager	From:	Mike Scanlon

RE: Resolution 889 – Resolution of the City Council of Osawatomie, Kansas, establishing a budget calendar for the 2022 Budget.

RECOMMENDATION: That the City Council approve Resolution 889 – Resolution of the City Council of Osawatomie, Kansas, establishing a budget calendar for the 2022 Budget.

DETAILS: The following is the proposed Budget Calendar for the 2022 Fiscal year.

DATE:	ACTION:
June 24, 2021	Presentation of the City’s General Fund Five-Year Financial Forecast
July 8, 2021	Recommended Budgetary Policies for the 2022 Budget
July 8, 2021	Departmental Review of Line Items
July 22, 2021	Presentation of Departmental Budgets and 2022-2026 Recommended Actions
August 12, 2021	Adoption of the 2022 Budget and Associated Mill Levy and Fees
August 25, 2021	State Budget Forms submitted to the Miami County Clerk
December 10, 2021	Adoption of 2022 Budget Resolution and Expenditure Authority
January 1, 2021	2022 Budget Implementation

Related Statute / City Ordinances	N/A
Line Item Code/Description	N/A
Available Budget:	N/A

RESOLUTION NO. 889

BY THE CITY OF OSAWATOMIE, KANSAS

**A RESOLUTION OF THE CITY COUNCIL OF OSAWATOMIE, KANSAS,
ESTABLISHING A BUDGET CALENDAR FOR THE 2022 BUDGET.**

WHEREAS, City of Osawatomie is required by Kansas State Law to adopt the 2022 Annual Budget by August 25, 2021; and

WHEREAS, the City of Osawatomie is currently preparing its Five-Year Financial Forecast; and

WHEREAS, the City Council hopes to build a multi-year operating budget that it can adopt on an annual basis.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: The City Council hereby approves the following 2022 Budget Calendar for the City of Osawatomie,

DATE:	ACTION:
June 24, 2021	Presentation of the City’s General Fund Five-Year Financial Forecast
July 8, 2021	Recommended Budgetary Policies for the 2022 Budget
July 8, 2021	Departmental Review of Line Items
July 22, 2021	Presentation of Departmental Budgets and 2022-2026 Recommended Actions
August 12, 2021	Adoption of the 2022 Budget and Associated Mill Levy and Fees
August 25, 2021	State Budget Forms submitted to the Miami County Clerk
December 10, 2021	Adoption of 2022 Budget Resolution and Expenditure Authority
January 1, 2021	2022 Budget Implementation

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, this 10th day of June, 2021, a majority voting in favor of.

APPROVED and signed by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk



City of Osawatomie

ACTION ITEM SUMMARY	Item Number:	10.F
	Date:	June 8, 2021
City Manager	From:	Mike Scanlon

RE: Resolution 890 – A Resolution directing staff to prepare and submit for City Council consideration plans for the repair and renovation of the Memorial Hall.

RECOMMENDATION: That the City Council approve Resolution 890 – Directing staff to prepare & submit a plan for the repair and renovation of Memorial Hall.

DETAILS: In late May, 2020 the City undertook an assessment and “condition scoring” of all public buildings owned by the City of Osawatomie. That assessment showed that Memorial Hall was in need of attention and that we should enlist the services of a Structural Engineer to assess and make recommendations related to the repair and renovation of Memorial Hall. That assessment and was included in the September 10, 2020 City Council packet.

The Engineering Assessment provided by the firm of Norton & Schmidt states in their conclusion,

“In conclusion, it is my opinion that the majority of the building should be considered structurally sound with some notable structural concerns existing at the roof frame.....”

Since that time we have done further examination and evaluation of all of the buildings features and systems. This Resolution builds on Resolution 812 and will advance the further creation of a calendar for this project.

Related Statute / City Ordinances	Resolution 812
Line Item Code/Description	N/A
Available Budget:	N/A

CITY OF OSAWATOMIE, KANSAS

RESOLUTION No. 890

A RESOLUTION DIRECTING STAFF TO PREPARE AND SUBMIT FOR CITY COUNCIL CONSIDERATION A PLAN FOR THE REPAIR AND RENOVATION OF MEMORIAL HALL AT 411 11TH STREET.

WHEREAS, the City of Osawatomie was incorporated in 1890 and over the course of the last 130 years has evolved into a full-service City serving its residents with water, wastewater, electrical production and distribution, parks, sidewalks, bridges, streets and alleys, as well as the development of several important historical buildings, including Memorial Hall; and

WHEREAS, through the efforts of Anna January, then President of the Board of Trustees of John Brown Memorial Park, she came up with the idea of a Soldiers and Sailors Memorial at the end of World War I. Planning for what was then referred to as "Victory Hall" began in 1918 with a successful local bond issue for the estimated cost of \$20,000. Victory Hall which we now know as Memorial Hall was completed and dedicated on July 4, 1921; and

WHEREAS, Memorial Hall has been used heavily over the years as a meeting place, court room, concert hall, teen town and even as the first senior center; and

WHEREAS, Memorial Hall serves as a community gathering place connecting the new with the old and the past with the future it is only right and fitting that the City of Osawatomie help direct and lead a community effort to repair and renovate this "Grand Ole Lady."

NOW, THEREFORE, be it resolved by the Governing Body of the City of Osawatomie:

Section 1. The Governing Body hereby requests City Staff undertake the following actions.

1. Prepare a plan for the repair and renovation of Memorial Hall taking into account the current and future uses of the space.
2. In accounting for these uses also incorporate and maintain the historical elements of the building that make it a Community Icon now and in the future.
3. Present both a construction and financing plan that the City Council can consider by August, 2021 with renovation and construction to be underway in the following year.

PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE on this 10th day of June, 2021.

L. Mark Govea, Mayor

ATTEST:

Tammy Seamands, City Clerk