

OSAWATOMIE CITY COUNCIL

AGENDA

May 11, 2017

6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda

Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.

 - A. May 11th Agenda
 - B. Council Minutes for April 13, 2017
 - C. Appropriation Ordinance 2017-04
 - D. Fireworks Stand Permits – (a) Dale & Jo’s Fireworks; (b) Eddie’s Fireworks
 - E. Special Event Permits – John Brown Jamboree
6. Comments from the Public

Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.

 - A. Request from Holly Kastler – Cemetery Condition and Regulations
7. Presentations & Proclamations
 - A. Proclamation - National Public Service Recognition Week
8. Public Hearings
9. Unfinished Business
10. New Business
 - A. Planning Commission Recommendations – Klein RV Park
 - i. Rezoning
 - ii. Text Amendments
 - iii. Conditional Approval
 - B. Auditorium Masonry Repair Bids
11. Council Report
12. Mayor’s Report
13. City Manager & Staff Reports
14. Executive Session – Security of a public body or agency, public building or facility, or the information system of a public body or agency.
15. Other Discussion/Motions
16. Adjourn

NEXT REGULAR MEETING – May 25, 2017

Osawatomie, Kansas. **April 13, 2017.** The Council Meeting was held in Memorial Hall. Mayor Govea called the meeting to order at 6:30 p.m. Council members present were Hunter, Hampson, LaDuex, Macek, Maichel and Walmann. Absent were Dickinson and Wright. Also present was City Manager Don Cawby, City Attorney Dick Wetzler and City Clerk Tammy Seamands. Members of the public were: Interim Police Chief David Ellis, Public Safety Officer Ed Beaudry, Public Safety Officer John Mann, Reserve Public Safety Officer Loren McCrea, Wayne Ova, Scott Catton and Charity Keitel with Miami County Republic.

INVOCATION. Wayne Ova, Faith Baptist

CONSENT AGENDA. **Motion** made by Hunter, seconded by Maichel to Approve the Consent Agenda as presented. Yeas: All.

COMMENTS FROM THE PUBLIC.

Scott Catton, 359th Street, just moved to the area from Canada and although he is not in the city limits, he still wants to be involved.

PRESENTATIONS.

SWEARING IN OF OFFICER MANN AND RESERVE OFFICER MCCREA. City Clerk Tammy Seamands swore in both officers.

PROCLAMATION – ARBOR DAY 2017. Councilwoman LaDuex read the full proclamation. **Motion** made by Hunter, seconded by Hampson to Approve the Arbor Day 2017 Proclamation. Yeas: All.

PUBLIC HEARINGS. None

UNFINISHED BUSINESS.

CLOSEOUT OF CDBG PROJECTS. City Manager Cawby advised the council that we needed authorization of signatures to close-out the grant. **Motion** made by Hunter, seconded by Hampson to Authorize the Mayor to sign the documents to close-out the grant. Yeas: All.

NEW BUSINESS.

ORDINANCE – CODE OF PROCEDURE. Cawby went over the changes in the Code of Procedure that was last completed in 2009 and that we would need to adopt an ordinance to incorporate into the codes. **Motion** made by LaDuex, seconded by Hunter to Adopt the Ordinance (3747) – Code of Procedure. Yeas: All.

PUBLIC DEFENDER CONTRACT. Cawby informed the council that we had two proposals received for the public defender RFP. Both bids came in higher than our expected bid amount. Nicholson, Dasenbrock & Hartley, LC (NDH) was the lowest bid of \$1,700 per month, therefore after negotiating with them we have come to a proposed one-year contract agreement,

with the option for annual renewals. **Motion** made by Maichel, seconded by Hampson to Authorize City Manager Cawby to sign the Public Defender Contract with minor changes that might possibly need to be made.

DISCUSSION OF ECONOMIC DEVELOPMENT POLICY DRAFTS. Cawby and the Council discussed the current draft that has been put together for Economic Development and Housing Incentives. No action taken.

HAWKINS GRANT APPLICATION DISCUSSION. Cawby explained that the recently it was publicly announced that Hawkins Foundation funds would be available for grants this year. Cawby and the council discussed possible items for the grants such as memorial hall improvements, tourism signs, Christmas lights and other items. Cawby will provide more detailed information at a later date. No action taken.

COUNCIL REPORTS.

Tamara Maichel thanked Cawby and Ellis for allowing the officers to get sworn in at the council meetings.

Nick Hampson asked if we knew when the new police vehicle would be in.

Karen LaDuex reminded everyone of the Home and Business Expo this Saturday. Also, was wanting to know when the playground equipment was going to be moved from the old Swenson building.

MAYOR'S REPORT.

Reminded everyone that Arbor Day was coming up and also was asking about when the equipment was going to be moved.

CITY MANAGER'S REPORT. None

EXECUTIVE SESSION. None

OTHER DISCUSSION/MOTIONS.

Motion made by Hunter, seconded by Hampson to adjourn. Yeas: All. Mayor declared the meeting adjourned at 8:01 p.m.

/s/ Ashley Kobe
Ashley Kobe, Deputy City Clerk

RECORD OF ORDINANCES
ORDINANCE NO. 2017-04

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

| Claimant | Nature of Claim or Service | Claim Number | Amount |
|------------------------------|--------------------------------|--------------|-----------|
| KANSAS DEPT OF REVENUE | SALES TAX | 1866 | 11,987.47 |
| KANSAS DEPT OF REVENUE | COMPENSATING USE TAX | 1867 | 67.61 |
| KANSAS DEPT OF REVENUE | SALES TAX | 1868 | 562.93 |
| KMEA | EMP ELECTRICITY | 1869 | 21,290.04 |
| KMEA | SPA ELECTRICITY | 1870 | 2,663.59 |
| KMEA | WAPA ELECTRICITY | 1871 | 7,607.46 |
| KMEA | GRDA ELECTRICITY | 1872 | 78,525.90 |
| WEX BANK | FUEL | 1873 | 4,019.02 |
| CITY OF OSAWATOMIE | PETTY CASH REIMBURSEMENT | 1874 | 1,851.54 |
| UNITED HEALTHCARE | HEALTH INSURANCE | 1875 | 42,957.46 |
| MIDWEST PUBLIC RISK | INSURANCE | 49374 | 31,109.67 |
| UNIVERSITY OF KANSAS | KU CITY/COUNTY MANAGEMENT | 49375 | 270.00 |
| CRAWFORD SALES COMPANY | BUSWEISER | 49376 | 132.00 |
| VISA | LODGING, PHONE, POSTAGE, CABLE | 49377 | 3,501.04 |
| VISA | HEADSET, SEATCOVER, RECEIPT BO | 49378 | 505.35 |
| VISA | WIPERS | 49379 | 19.75 |
| VISA | BOOKS, TOOL KIT, SOAP MAKING K | 49380 | 819.77 |
| MIDWEST DISTRIBUTORS | MILLER | 49381 | 186.10 |
| DISH NETWORK | SERVICE | 49382 | 109.02 |
| JASPER ENGINES | MOTOR | 49383 | 3,159.00 |
| SUDDENLINK COMMUNICATIONS | INTERNET | 49384 | 249.90 |
| CRAWFORD SALES COMPANY | BUDWEISER | 49385 | 160.35 |
| GOVERNMENTAL ASSISTANCE | ADMINISTRATIVE SERVICE | 49386 | 4,659.75 |
| L & K SERVICES, INC. | REFUSE | 49387 | 33,424.21 |
| RESERVE ACCOUNT | POSTAGE | 49388 | 1,200.00 |
| CERAMIC STUDIO | CERAMICS | 49389 | 360.00 |
| ACE PEST CONTROL LLC | PEST CONTROL | 49390 | 475.00 |
| AERO-MOD, INC. | STATOR | 49391 | 104.00 |
| AIRSOURCE TECHNOLOGIES, INC. | EMISSION TESTING SERVICES | 49392 | 7,567.00 |
| ALEXANDER PUMP & SERVICES, | MOTOR | 49393 | 5,430.00 |
| AMERICAN LAW ENFORCEMENT | ACI STALKER | 49394 | 80.00 |
| ANIXTER, INC. | CLUSTER MT 1 BAND | 49395 | 8,181.02 |
| ARROWHEAD SCIENTIFIC, INC. | ARSON EVIDENCE CAN | 49396 | 145.85 |
| AT&T | RTU'S | 49397 | 222.67 |
| ATCO INTERNATIONAL | GLOVES | 49398 | 113.38 |
| AXON ENTERPRISE, INC. | HOLSTER | 49399 | 127.04 |
| BAKER & TAYLOR | BOOKS | 49400 | 1,226.01 |
| BEACHNER GRAIN, INC. | GLYPHOSATE | 49401 | 28.75 |
| BEARING HEADQUARTERS | E30 ELEMENT | 49402 | 231.66 |
| BG CONSULTANTS, INC. | CONSULTING SERVICE | 49403 | 6,778.75 |
| BILL'S SEPTIC TANK CLEANING | CLEANED SEPTIC TANK | 49404 | 500.00 |
| BLUE BOOK | MISSOURI BLUE BOOK | 49405 | 15.95 |
| BOWES AUTOMOTIVE PRODUCTS | TIRE & OIL CHANGE SUPPLIES | 49406 | 82.00 |
| BREWER'S AUTOMOTIVE REPAIR | SWAP 4 TIRES | 49407 | 1,233.18 |
| C & G MERCHANTS SUPPLY | CHIPS | 49408 | 68.67 |
| CENTURYLINK | RTU'S | 49409 | 236.56 |
| CITY OF OSAWATOMIE | UTILITIES | 49410 | 13,406.82 |
| COLE PARMER INSTRUMENT CO. | TUBING | 49411 | 263.91 |
| COLEMAN EQUIPMENT INC. | BACKHOE BUCKET | 49412 | 1,367.00 |
| COMPUTERS & MORE, LLC | DELL POWEREDGE SERVER | 49413 | 370.99 |
| CONTECH ENGINEERED | 12" HDPE DRAIN PIPE | 49414 | 1,107.36 |

RECORD OF ORDINANCES

Dave Varants Issued:
April 30, 2017

Page No. 2

| Claimant | Nature of Claim or Service | Claim Number | Amount |
|--------------------------------|-------------------------------|--------------|-----------|
| THE COW PALACE | HOT DOGS | 49415 | 56.00 |
| DEFFENBAUGH INDUSTRIES | SLUDGE HAUL OFF | 49416 | 1,959.37 |
| DESIGN MECHANICAL, INC. | STEAM TRAP | 49417 | 1,109.82 |
| DONNA & VIOLA'S SHIRTS & ETC. | SHIRTS | 49418 | 54.98 |
| ELLIOTT INSURANCE INC. | TREASURER'S BOND | 49419 | 2,237.00 |
| EMERGENCY REPORTING | GOOGLEMAPS | 49420 | 348.00 |
| EMG, INC. | ENERGY CONSULTING | 49421 | 3,067.59 |
| EVCO WHOLESALE FOOD CORP. | GATORADE, BEEF PATTIES | 49422 | 278.11 |
| EXTREME COLLISION & CUSTOM | REPAIR LIFGATE & FRON BUMPER | 49423 | 685.00 |
| FAMILY CENTER FARM & HOME | KEY, HOSE, NUTS, BOLTS | 49424 | 819.76 |
| FOLEY INDUSTRIES | INSPECTION OF GENERATOR SET | 49425 | 3,837.26 |
| FREEMAN GRANITE AND | MEMORIAL TREE MARKERS | 49426 | 80.00 |
| GALLAGHER BENEFIT SERVICES | ADMINISTRATION FEE | 49427 | 457.00 |
| GEARZONE PRODUCTS | CARGO PANTS | 49428 | 670.34 |
| GENERATOR SERVICES, INC. | GENERATOR INSPECTION | 49429 | 1,415.00 |
| GERKEN RENT-ALL, INC. | CONCRETE SAW RENTAL | 49430 | 64.75 |
| GOVERNMENTAL ASSISTANCE | ADMINISTRATIVE SERVICES | 49431 | 1,000.00 |
| HACH COMPANY | LAMP ASSEMBLY, PHOTOCCELL | 49432 | 4,388.26 |
| HARDING LAW FIRM, LLC | ATTORNEY FEES | 49433 | 300.00 |
| HAWKINS, INC. | CARBON, AQUAHAWK | 49434 | 9,326.37 |
| HD SUPPLY WATERWORKS, LTD | SADDLE EPOXY | 49435 | 57.10 |
| HOLLIDAY SAND & GRAVEL CO. | BRICK SAND | 49436 | 1,416.17 |
| HUBER & ASSOCIATES, INC. | ADDITIONAL ENTERPOL LICENSE | 49437 | 8,957.00 |
| INLAND TRUCK PARTS CO. | INSTALL FLYWHEEL | 49438 | 488.66 |
| JEO CONSULTING GROUP, INC. | CONSULTING SERVICES | 49439 | 19,643.25 |
| JETZ SERVICE CO., INC. | MAYTAG WASHER REPAIR | 49440 | 194.95 |
| JIVE COMMUNICATIONS, INC. | PHONE | 49441 | 685.40 |
| K&G STRIPING, INC. | STRIPE TURN LANE | 49442 | 660.00 |
| KANSAS CITY POWER & LIGHT CO. | SERVICE | 49443 | 995.69 |
| KANSAS CITY WILBERT | GRAVE OPENING-DOYLE MCQUAY | 49444 | 2,170.00 |
| KANSAS DEPT OF COMMERCE | JTC OIL LEASE-APRIL 2017 | 49445 | 1,000.00 |
| KANSAS DEPT OF HEALTH & | ANALYATICAL SERVICES | 49446 | 726.00 |
| KANSAS GAS SERVICE | SERVICE | 49447 | 2,447.53 |
| KANSAS MUNICIPAL UTILITIES INC | 2ND QTR DUES | 49448 | 3,528.00 |
| KANSAS ONE CALL SYSTEM, INC | LOCATES | 49449 | 43.00 |
| KNAPHEIDE TRUCK EQUIP. CO | PLUG COVER KIT | 49450 | 17.10 |
| KRIZ-DAVIS COMPANY | CLEVIS, INSULATOR, STAPLES | 49451 | 3,826.91 |
| KSGFOA | MEMBERSHIP-TAMMY SEAMANDS | 49452 | 50.00 |
| LANG CHEVROLET BUICK GMC, INC. | MANIFOLD, STUD, BOLT | 49453 | 330.30 |
| LEAGUE OF KS MUNICIPALITIES | CODE OF PROCEDURE BOOKS | 49454 | 62.03 |
| LOGAN CONTRACTORS SUPPLY, | WATER COOLER, SURVEYOR FLAG | 49455 | 95.78 |
| LOU'S GLOVES, INCORPORATED | GLOVES | 49456 | 154.00 |
| LYBARGER OIL, INC. | TANK RENTAL | 49457 | 1,768.46 |
| MADDEN RENTAL | PORTABLE TOILET RENTAL | 49458 | 460.00 |
| MARTIN, PRINGLE, OLIVER, | CITY PROSECUTOR | 49459 | 4,076.60 |
| MAXIM GOLFSOLUTIONS, LLC | CONSULTING SERVICE | 49460 | 1,250.00 |
| MCCONNELL & ASSOCIATES CORP. | DISC COVER | 49461 | 38.08 |
| JENNIFER MCDANIEL | COMMUNICATION SERVICES | 49462 | 1,200.00 |
| MIAMI COUNTY SHERIFF'S DEPT | PRISONER CARE | 49463 | 2,217.32 |
| MIAMI COUNTY TREASURER | PROPERTY TAXES | 49464 | 1,581.56 |
| MIAMI COUNTY, KANSAS | MINI GRANT- BEHNKE | 49465 | 250.00 |
| MIAMI LUMBER INC. | ADHESIVE, LUMBER | 49466 | 21.61 |
| NEKLS | DVD CASES | 49467 | 86.00 |
| NICHOLSON, DASENBROCK & | ATTORNEY FEES | 49468 | 2,705.00 |
| NIPS, LLC | JOINT MASTIC | 49469 | 30.00 |
| NPG NEWSPAPERS, INC. | WEATHER PREPAREDNESS | 49470 | 2,016.74 |
| O'REILLY AUTO PARTS | CABLE, EXTENSION CORD, SOCKET | 49471 | 55.96 |

RECORD OF ORDINANCES

Dave Varants Issued:
April 30, 2017

Page No. 3

| Claimant | Nature of Claim or Service | Claim Number | Amount |
|--------------------------------|--------------------------------|--------------|-----------|
| OIL PATCH PUMP & SUPPLY, INC. | CLAMP | 49472 | 20.64 |
| OLATHE HEALTH PHYSICIANS, INC. | PHYSICAL-JOHN MANN | 49473 | 63.00 |
| OLATHE WINSUPPLY CO. | MULE TAPE | 49474 | 300.00 |
| OLATHE WINWATER WORKS | CORP AWWAXCTS NL | 49475 | 3,521.60 |
| OSAWATOMIE CHAMBER OF | APPROPRIATION | 49476 | 9,000.00 |
| OSAWATOMIE HIGH SCHOOL | AD | 49477 | 90.00 |
| PACE ANALYTICAL SERVICES, INC. | ANALYTICAL CHARGES | 49478 | 632.00 |
| PAOLA DO IT BEST HARDWARE | ADAPTER, COUPLING, ELBOW, VALV | 49479 | 105.64 |
| PAT'S SIGNS | FORESTRY DISPOSAL SIGN | 49480 | 355.50 |
| PAVING MAINTENANCE SUPPLY, | ARROW KIT | 49481 | 87.46 |
| PEPSI | POP | 49482 | 213.00 |
| POSTMASTER | UTILITY BILLING | 49483 | 1,000.00 |
| PRAXAIR DISTRIBUTION, INC. | LENS COVER, QUICK CONNECT HOSE | 49484 | 50.98 |
| PRESTIGE FLAG | ALUMINUM CUP | 49485 | 551.54 |
| PRO-VISION | IN CAR VIDEO SYSTEM | 49486 | 2,945.48 |
| PROTECTIVE EQUIP. TESTING LAB. | FLUORESCENT YELLOW GREEN | 49487 | 721.50 |
| PSYCHOLOGICAL RESOURCES | PSYCHOLOGICAL EVALUATION | 49488 | 135.00 |
| QUILL CORPORATION | COFFEE, TOWELS | 49489 | 179.08 |
| R & J TRUCKING | GRAVEL HAULING | 49490 | 147.00 |
| RED BUD SUPPLY, INC. | SAFETY GLASSES | 49491 | 78.48 |
| REINDERS, INC. | ROOT PROFUSION, GORCAL MGB | 49492 | 912.67 |
| RESA POWER SOLUTIONS, LLC | CIRCUIT BREAKER | 49493 | 98.37 |
| RICOH AMERICAS CORP. | COPIER LEASE | 49494 | 311.30 |
| RICOH AMERICAS CORP. | COPIER LEASE | 49495 | 280.78 |
| RURAL WATER DIST. #1 | SERVICE | 49496 | 131.41 |
| SCOTT A. MICHIE PLANNING SERV | CONSULTING SERVICES | 49497 | 352.00 |
| SHERWIN WILLIAMS | PAINT | 49498 | 139.17 |
| SHI INTERNATIONAL CORP | 2016 WINDOWS | 49499 | 894.00 |
| SIGN LADY GRAPHIX | DECAL | 49500 | 400.00 |
| SITE ONE LANDSCAPE SUPPLY | MEMORIAL TREES, BOXWOOD | 49501 | 1,022.16 |
| SMITH'S APPLIANCES | SERVICE CALL | 49502 | 107.95 |
| SOLARWINDS | MAILBOX FILTERING | 49503 | 95.70 |
| SOURCE, INCORPORATED OF MO | CAMERAS, SD CARD | 49504 | 1,504.10 |
| STATE INDUSTRIAL PRODUCTS | ALL PURPOSE CLEANER, MAGIC MAT | 49505 | 392.00 |
| SUDDENLINK COMMUNICATIONS | INTERNET | 49506 | 272.09 |
| SUPERIOR VISION SERVICES, INC. | VISION INSURANCE | 49507 | 632.78 |
| T & R ELECTRIC SUPPLY CO., INC | TRANSFORMERS | 49508 | 6,975.00 |
| DEBBIE TALLEY | MEMORIAL HALL JANITORIAL | 49509 | 375.00 |
| THORNDIKE PRESS | BOOOKS | 49510 | 406.00 |
| TRAINING @ YOUR PLACE | ANNUAL LICENSE RENEWAL, FIX DA | 49511 | 527.50 |
| TRI COUNTY TERMITE & PEST | TERMITE CONTROL | 49512 | 480.00 |
| TRI-COUNTY ICE CO, INC. | TOKENS | 49513 | 200.00 |
| UPS STORE | POSTAGE | 49514 | 19.33 |
| USA BLUE BOOK | JOHN CRANE PACKING | 49515 | 794.95 |
| VAN WALL EQUIPMENT | FILTERS | 49516 | 56.19 |
| VERIZON WIRELESS | INTERNET | 49517 | 80.02 |
| VERMEER | VAC TRAILER | 49518 | 1,485.00 |
| VIKING INDUSTRIAL SUPPLY | PAPER PRODUCTS | 49519 | 349.00 |
| WADE QUARRIES | GRAVEL | 49520 | 1,819.63 |
| WASTE MANAGEMENT | LANDFILL FEES | 49521 | 37.26 |
| WILSON SPORTING GOODS | GRIPS | 49522 | 59.90 |
| WINPRO SOLUTIONS, INC. | TOWELS | 49523 | 143.10 |
| THE WORK ZONE, INC | TELESPAR, POST | 49524 | 952.50 |
| ZEP SALES & SERVICE | LINERS, TOWELS | 49525 | 450.30 |
| PAYROLL 04/14/17 | | | 88,837.61 |
| FICA 04/14/17 | | | 6,216.50 |
| PAYROLL | | | 96,741.86 |

RECORD OF ORDINANCES

Dave Varants Issured: April 30, 2017

| Claimant | Nature of Claim or Service | Claim Number | Amount |
|----------|----------------------------|--------------|------------|
| FICA | | | 6,809.78 |
| KPERS | | | 14,356.05 |
| | | | 654,140.17 |
| | | | |
| | | GO | 212,951.15 |
| | | WTR | 52,789.31 |
| | | EL | 200,164.30 |
| | | Emp Ben | 63,825.09 |
| | | RF | 33,571.47 |
| | | LIB | 732.36 |
| | | IND | 2,581.56 |
| | | SP&R | 307.66 |
| | | ST Imp | 807.00 |
| | | Safety | 2,945.48 |
| | | SEW | 19,890.22 |
| | | GOLF | 17,872.87 |
| | | TRSM | 2,207.50 |
| | | CIP-Gen | 3,388.45 |
| | | CIP-ST | 12,438.50 |
| | | EL Bond | 27,210.25 |
| | | CAF | 457.00 |
| | | | 654,140.17 |
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CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatome, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomeks.org
www.osawatomeks.org

L. Mark Govea, Mayor

2017

APPLICATION FOR FIREWORKS STAND PERMIT

Name of Stand: Dale & Jo's Fireworks

Location of Stand: 1306 State St. of Storage: same

Applicant's Name: Jo Soley

Address: [Redacted] Paola KS 66071

Home #: [Redacted] Cell #: [Redacted] Email: [Redacted]

Fed ID #: [Redacted] State of KS Tax ID #: [Redacted]

I understand and agree to follow the laws of the State of Kansas and the Ordinances of the City of Osawatome. I have received a copy of the City of Osawatome Code 2010, Chapter 7, Article 3. The application fee does not guarantee issuance of a permit. Final approval is subject to inspection approval at the time of setup.

Applicant's Signature: [Redacted] Date: 04.10.17

Applications for the sale of fireworks shall be filed with the City Clerk between January 1 & May 31 of the year in which the permit is to be effective. Upon submittal of the application with the permit fee, the City Council will consider the application for approval at their next regularly scheduled meeting. However, all necessary documents must be received by the Deputy City Clerk at least 5 working days before a Council meeting if wanting approval before the May 31st deadline. Those documents are listed below in bold.

FOR OFFICE USE ONLY (Stand Fee \$1,000)

Date of Application: 04/10/17 Receipt #: 55145 Check #: 5221

on file

Drawing

Certificate of Insurance - City of Osawatome MUST be named as ADDITIONAL INSURED

If located in a tent, proof of flame retardant.

Letter of permission from property owner (if applicable).

Letter of permission from property owner of structures, etc. within 50' (if applicable).

Electricity Temporary Hookup Rcpt #: n/a Check #: n/a

Council Approval Date

Endorsement of Chief of Police, Fire Chief, Utility Distribution Supervisor & Building Official
(Inspection sheet attached)

Permit Approved by Deputy City Clerk Signature: _____

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatome, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomeks.org
www.osawatomeks.org

L. Mark Govea, Mayor

2017

APPLICATION FOR FIREWORKS STAND PERMIT

Name of Stand: Eddie's Fireworks

Location of Stand: 504 Oscar St. of Storage: _____

Applicant's Name: Peaceful Barnett

Address: _____ Lane, KS 66042

Home #: _____ Cell #: _____ Email: _____

Fed ID #: _____ State of KS Tax ID #: _____

I understand and agree to follow the laws of the State of Kansas and the Ordinances of the City of Osawatome. I have received a copy of the City of Osawatome Code 2010, Chapter 7, Article 3. The application fee does not guarantee issuance of a permit. Final approval is subject to inspection approval at the time of setup.

Applicant's Signature: _____ Date: 4-3-17

Applications for the sale of fireworks shall be filed with the City Clerk between January 1 & May 31 of the year in which the permit is to be effective. Upon submittal of the application with the permit fee, the City Council will consider the application for approval at their next regularly scheduled meeting. However, all necessary documents must be received by the Deputy City Clerk at least 5 working days before a Council meeting if wanting approval before the May 31st deadline. Those documents are listed below in bold.

FOR OFFICE USE ONLY (Stand Fee \$1,000)

Date of Application: 04-05-17 Receipt #: 55073 Check #: 1024

on file

Drawing

Certificate of Insurance - City of Osawatome MUST be named as ADDITIONAL INSURED

If located in a tent, proof of flame retardant.

Letter of permission from property owner (if applicable).

Letter of permission from property owner of structures, etc. within 50' (if applicable).

Electricity Temporary Hookup \$100 Rcpt #: _____ Check #: _____

Council Approval Date

Endorsement of Chief of Police, Fire Chief, Utility Distribution Supervisor & Building Official
(Inspection sheet attached)

Permit Approved by Deputy City Clerk

Signature: _____



City of Osawatomie
 439 Main Street; P.O. Box 37
 Osawatomie, KS 66064
 (913) 755-2146

SPECIAL EVENTS PERMIT APPLICATION

Department Use Only

Date Filed: _____
 Event Deposit _____
 Date Paid: _____
 \$50 Permit Fee _____
 Date Paid: _____
 \$25 State Permit _____
 Date Paid: _____

1. NAME OF APPLICANT AND/OR ORGANIZATION: John Brown Jamboree

2. CONTACT PHONE # AND EMAIL (OPTIONAL): 4wrights123@gmail.com
Shelagh Wright 913-731-0518

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR: Car Show and Annual City Celebration - Music Concert

| | |
|--|--|
| 4. MAILING ADDRESS OF APPLICANT/ORGANIZATION: <u>P.O. Box 63</u> <u>Osawatomie, KS 66064</u> | 5. ADDRESS/LOCATION OF SPECIAL EVENT: <u>John Brown Park and</u> <u>300 blk - 600 blk</u> <u>Main St.</u> |
|--|--|

6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:
06/17/17 ~ 7a.m. to midnight

| | | |
|--|---|--|
| 7. ENTRY TO EVENT: FEE YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> PUBLIC <input checked="" type="checkbox"/> OR PRIVATE <input type="checkbox"/> | 8. STREET CLOSURE: YES <input checked="" type="checkbox"/> NO <input checked="" type="checkbox"/> IF YES, TIME OF CLOSURE REQUIRED: <u>NO - John Brown Park</u> <u>YES - 7 AM - 4 PM</u> | 9. # OF EXPECTED ATTENDING: <u>1,500</u> |
|--|---|--|

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES NO
 WILL CMB BE SOLD AT THE EVENT? YES NO
 WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES NO
 IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED _____

11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES NO
 IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE: Midwest Public Risk, \$2,000,000

STATEMENT OF APPLICANT

I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE [Signature] DATE 4-4-17

PERMIT APPLICATION: APPROVED _____ DENIED _____
 DECISION BY: _____ DATE OF DECISION: _____

COMMENTS: _____

OSAWATOMIE

ARTICLE 3. CEMETERIES

- 12-301. CITY CLERK'S DUTIES. The city clerk shall have the custody and keeping of the original and official cemetery records of lots, conveyances, owners and interments in the municipal cemeteries and shall keep an official plat of the cemeteries in the city clerk's office. The city clerk shall collect and account for cemetery funds from the sale of lots or received from other sources and shall issue all cemetery deeds and permits as authorized by law or ordinance. (Ord. 3600, Sec. 1; Code 2008)
- 12-302. BURIAL PERMIT REQUIRED. It shall be unlawful for any person or any agent for any person to bury or attempt to bury their dead in a municipal cemetery without first notifying the city clerk's office. Burials may not be made in a wooden box, but must be made in a two-piece concrete receptacle or a vault approved in advance by the city clerk or authorized representative. (Ord. 3600, Sec. 2; Code 2008)
- 12-303. CHARGES. Fees and charges shall be set for cemetery services in the municipal cemetery in the Annual Fee Resolution. (Ord. 3600, Sec. 3; Code 2008)
- 12-304. SALE OF LOTS. All lots shall be sold for such sums in each case as may be fixed thereon from time to time by the governing body. No lot or lots shall be used as a burial place until the purchase money shall have been paid and the purchaser shall have received a deed therefor. Upon the presentation to the city clerk of the purchase money, there shall be issued to the purchaser, a certificate of such purchase, under the seal of the city which certificate shall be signed by the mayor and countersigned by the city clerk, and such certificate so signed as aforesaid shall convey the estate which, by law in such case made and provided, is intended to be conveyed for the sole purpose of interment. (Ord. 3600, Sec. 4; Code 2008)
- 12-305. TRANSFER OF LOTS. For the purpose of preventing profiteering in dealing in cemetery burial lots, it is hereby declared to be necessary that certain restrictions be placed upon the resale of lots. No person shall have a right to sell or otherwise dispose of any burial lot or lots which are acquired in the municipal cemeteries or any additions thereto subsequent to the effective date of this article to any person, firm or corporation, without first having the consent of the City of Osawatomie. The city shall have the right to purchase-said lot or lots at the price for which said lot or lots were originally sold. (Ord. 3600, Sec. 5; Code 2008)
- 12-306. FUNERAL DIRECTORS RESPONSIBLE FOR BURIAL FEES. All funeral directors who have charge of interments in a municipal cemeteries shall receive and accept the responsibility for the payment of such interment charges as may be made by the governing body unless such funeral directors state, in writing, to the city clerk at least twenty-four (24) hours before time of interment, that they will not be responsible for such interment charges. All interment charges shall be paid in advance before any grave is opened. (Ord. 3600, Sec. 6; Code 2008)
- 12-307. MONUMENTS. Provisions relating to the regulations pertaining to monuments shall be as follows:

(a) No monument shall be over three (3) feet in height except military stones. The north half of Section 3 of the Osawatomie Cemetery shall not be over (4) feet in height. No foot or corner stones will be permitted above the ground. Military monuments will be standard government height except when used as foot stones.

(b) All monuments must be on a foundation of wet poured concrete, not less than 4" in depth. No prefabricated foundations will be permitted. The foundation shall extend beyond the actual base of the monument to form a four (4) inch collar at ground level on all sides.

(c) Monuments and all above ground memorializations are to be placed in the west two (2) feet of each grave.

(d) No temporary markers shall be allowed to remain in the municipal cemetery over six (6) months.

(e) Mausoleums must be built according to the State Board of Health specifications, and only in places where the city shall direct.

(f) No person shall place any monument, foot stone, or headstone upon any lot in the municipal cemetery without first securing a one-time bond fee and a permit for each stone from the City Clerk. No monument shall be permitted until the person setting the stone shall present to the cemetery foreman a valid permit for such work signed by the city clerk's office. Monuments shall not be set by the city but shall be set under the supervision of the cemetery foreman and according to his specifications.

(g) Forms must be removed within ten (10) working days. (Ord. 3600, Sec. 7; Code 2008)

12-308. MAINTENANCE; REGULAR CARE. General maintenance of all lots in the municipal cemetery at no cost to the owners, shall be known as "regular care" and shall include the maintenance of a reasonable stand of grass, filling settled graves and mowing grass. (Ord. 3600, Sec. 8; Code 2008)

12-309. MAINTENANCE; PERPETUAL CARE. No perpetual care arrangements will be made to give special attention to any particular grave. The city has the responsibility to tend to each grave with equal care. (Ord. 3600, Sec. 9; Code 2008)

12-310. CEMETERY FUND. The city clerk shall receive and deposit in the general operating fund of the city, all money derived from the cemeteries of the city by the sale of lots or otherwise with the same to be disbursed only after appropriation duly made and warrants therefore duly issued. (Ord. 3600, Sec. 10; Code 2008)

12-311. REGULATIONS. Provisions relating to the regulations pertaining to the cemeteries shall be as follows:

(a) It shall be unlawful for any person or persons to mar or injure or destroy any trees, grass, shrubbery, walks, streets, monuments or other property in or about the cemetery grounds or break open any gates or fences around or in the same.

(b) The regularly designated entrance gates shall be the sole and only means of entering and leaving the municipal cemetery. It shall be unlawful for any person or persons to trespass on the property of the municipal cemeteries.

(c) The regularly enforced city traffic regulations shall be enforced in the municipal cemeteries except that the speed limit shall not exceed ten miles per hour (10 mph).

(d) Cut flowers and plastic flowers may only be attached to the headstone or placed on the collars around the stone. Any flowers on the ground will be discarded during mowing season with flowers being picked up at the time of mowing. Further, the city shall remove, without notice, all artificial and cut flowers when their appearance becomes unsightly or not in harmony with the overall appearance of the cemetery.

(e) Flowers may be placed on the ground after five o'clock (5:00) p.m. on the Friday before Memorial Day and will be picked up seven (7) full days after Memorial Day.

(f) November 1st to March 1st any appropriate winter decoration may be used such as wreaths or blankets. After March 1st, decorations other than those permitted will be removed.

(g) Glass or tin containers and pieces of wire or anything similar to secure a basket or pot are not permitted. Any other types of structures, ornaments, plantings, decorative rock, embellishments and other decorations that are not in harmony with the overall development of the cemetery, or of a type that they may intensify maintenance problems are subject to removal if, in the judgment of the cemetery foreman, they are not in harmony with the development of the cemetery or they intensify maintenance problems.

(h) No fence, hedge, curb or planting of any kind around any lot or piece of ground will be permitted.

(i) It shall be unlawful for any person or persons to enter or be upon the ground of the municipal cemeteries with firearms of any description in their possession: Provided, that the provisions of this subsection shall not apply to officers of the law nor to members of the armed forces of the United States in the discharge of their duties.

(j) Children under the age of fourteen (14) years are hereby prohibited from the municipal cemeteries, except when accompanied by an adult responsible for their conduct.

(k) It shall be unlawful for any person or any agent for any person to move or attempt to move anybody interred in a municipal cemetery without first applying to the city clerk for permission to do so.

(l) No person shall be permitted on municipal cemetery grounds between the hours of ten o'clock (10:00) p.m. and five o'clock (5:00) a.m. (Ord. 3600, Sec. 11; Code 2008)

12-312. REOPENING GRAVE; DISINTERMENT; PERMIT; FEES. Provision relating to reopening graves, disinterment, permit and fees shall be as follows:

(a) Any person desiring to reopen any grave in a municipal cemetery to disinter or remove a body therefrom shall first obtain a permit from the State Board of Health, and second, a permit from the city clerk upon proper application and payment of the deposit required by this article. The application and permit shall set forth the number of the section, lot, and space on which the grave is situated, the name of the person buried, the time of such burial and the place where such body is to be re-buried. The charge for disinterment will be set by the governing body at the time of disinterment.

(b) The fee for reopening a grave and removing a body therefrom shall be equal to the actual cost to the city for the work done plus an amount equal to ten percent (10%) of such actual cost.

(c) When the applicant proposes a re-internment in another lot in a municipal cemetery, a service charge shall be paid in the amount required for an original internment, in addition to the disinterment permit fees as provided for herein.

(d) An order of the District Court or the judge thereof, for the exhumation of the body of a deceased person shall be of sufficient application for a permit hereunder, and in such case no deposit shall be required, but the cost of such exhumation shall be a claim against the county commissioners as provided by law. (Ord. 3600, Sec. 12; Code 2008)

12-313. FINANCIAL RESPONSIBILITY OF CITY FOR PROPERTY DAMAGE. The city shall not be financially responsible for any damage to lots and structures or objects thereon or for flowers or articles removed from any lot or grave. (Ord. 3600, Sec. 13; Code 2008)

12-314. PENALTY. Any person that violates any of the provisions of this article shall, upon conviction thereof, be fined any sum not exceeding one hundred dollars (\$100.00) plus full cost of restitution, or be imprisoned not exceeding thirty (30) days, or be both so fined and imprisoned. (Ord. 3600, Sec. 14; Code 2008)

CITY OF OSAWATOMIE



PROCLAMATION

ISSUED BY THE MAYOR AND CITY COUNCIL

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working, and

WHEREAS, Public employees take not only jobs, but oaths, and

WHEREAS, Many public servants, including military personnel, police officers, firefighters, border patrol officers, embassy employees, health care professionals and others, risk their lives each day in service to the people of the United States and around the world, and

WHEREAS, Public servants include teachers, doctors and scientists . . . train conductors and astronauts . . . nurses and safety inspectors . . . laborers, computer technicians and social workers . . . and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, Without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials, and

NOW, THEREFORE, I, L. Mark Govea, Mayor of the City of Osawatomie, do hereby proclaim

May 7-13, 2017



in the City of Osawatomie, and I urge all citizens to recognize the accomplishments and contributions of government employees at all levels-federal, state, county and city.

Proclaimed this 11th day of May, 2017.

L. Mark Govea, Mayor
City of Osawatomie

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM *REVISED*

DATE OF MEETING: May 11, 2017

AGENDA ITEM: **Planning Commission Recommendations on Rezoning, Special Use Permit and Text Amendment Requests for RV Park**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: April 25th, the Osawatomie Planning Commission met to discuss an application for rezoning, a special use permit, and two proposed text amendments to the Osawatomie Zoning Regulations. A public hearing was held to discuss the property located south of Kelly along Sixth Street owned by John Klein. Mr. Klein wishes to open a travel trailer park on the property and was requesting the property be rezoned from a general business district to an agricultural district and a special use permit to be allowed to open the park.

Mr. Klein also requested two text amendments to the Osawatomie Zoning Regulations to eliminate the 30-day length of stay restriction in travel trailer parks and to remove the requirement that all parking areas and roadways be constructed and paved with a hard surface bituminous or concrete material.

Rezoning. The Planning Commission discussed the proposal and determined the proposal meets the character of the area, is compatible with existing property and has been vacant for an extended period of time. The Planning Commission recommends to the City Council that the property be rezoned from General Business to Agricultural. The specifics of the rezoning are included in the proposed ordinance.

Special Use Permit. The Commission also voted to conditionally approve the special use permit if (1) the rezoning and two text amendments are approved by the City Council, and (2) Mr. Klein return to the Planning Commission with a more detailed and revised site plan, that includes landscaping for the entrance and other areas, and compliance with the newly amended zoning regulations.

Text Amendments. The Planning Commission recommended two text amendments to the Osawatomie Zoning regulations should the property be rezoned. The first was to extend the length of stay from 30

days to 90 days in a single travel trailer park and no more than 180 days at any and all travel trailer parks located within the city during a 12 month period. The second recommended text amendment allows for a gravel surface improved to standards set forth in the zoning regulations for gravel surface improvements as set forth in the off-street parking regulations in travel trailer parks with the requirement that all dumpster areas and approaches be hard surfaced. The actual two text amendments to Article 10 Section 4(D) of the Osawatomie Zoning Regulations are included in the proposed ordinance.

COUNCIL ACTION NEEDED: When the Planning Commission submits a recommendation of approval or disapproval of such amendment and the reasons therefore, the Governing Body may: (1) adopt the Planning Commission recommendation; (2) override the Planning Commission's recommendation by a 2/3 majority vote of the membership of the Governing Body; or (3) return such recommendation to the Planning Commission with a statement specifying the basis for the Governing Body's failure to approve or disapprove.

STAFF RECOMMENDATION TO COUNCIL: Adopt the Planning Commission's recommendations by: (1) approving the ordinance to rezone the referenced property; and (2) approving the ordinance to make the two requested text amendments.

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
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ozcity@osawatomieks.org
www.osawatomieks.org

L. Mark Govea, Mayor

DATE: May 11, 2017
TO: City Council
FROM: Planning Commission
RE: Re-zoning South side of Kelly along Sixth Street

The Osawatomie Planning Commission held a public hearing August 25, 2017 on the Planning Commission's request to rezone the property located south of Kelly along Sixth Street from a General Business district to Agricultural district and to hear a proposal application for a Special Use Permit on the property. Only the property owner, Mr. Klein, and one member of the public were in attendance at the hearing. The city received no other communication from property owners within 200 feet of the property.

A motion was made by Vice President Mitzner to recommend to the City Council approval of an AG District for the subject land based on the finds of compatibility with the matters to be considered in the zoning regulations. Motion was seconded by Commissioner Cutburth. Yeas: All.

A motion was made by Commissioner Cutburth to conditionally approve special use permit on condition that rezoning and proposed text amendments are approved by City Council and the applicant returns with a more detailed and revised site plan with landscaping and gravel surface improvement proposals. Motion seconded by President Gorman. Yeas: All.

A motion was made by Commissioner Cutburth to recommend to City Council a text amendment to the Osawatomie Zoning Regulations to extend the length of stay from 30 days to 90 days in a single travel trailer park and no more than 180 days at any and all travel trailer parks located within the city during a 12 month period. Motion seconded by Vice President Mitzner. Yeas: All.

A motion was made by Commissioner Cutburth to recommend to City Council a second text amendment to the Osawatomie Zoning Regulations to allow for a gravel surface in travel trailer parks improved to standards set forth in the zoning regulations for gravel surface improvements as set forth in the off-street parking regulations and with a requirement that all dumpster areas and approaches be hard surfaced. Motion seconded by President Gorman. Yeas: All.

ORDINANCE NO. 3748

AN ORDINANCE PROVIDING FOR THE REZONING OF CERTAIN PROPERTY IN THE CITY OF OSAWATOMIE, KANSAS FROM G-B (GENERAL BUSINESS) TO AG (AGRICULTURAL); AMENDING THE ZONING MAP INCORPORATED BY REFERENCE IN ORDINANCE NO. 3738, AND AMENDMENTS THERETO.

WHEREAS: after due and lawful notice, the Osawatomie Planning Commission on April 25, 2017 held a public hearing, and recommended approval of the request to rezone from G-B (General Business District) to AG (Agricultural District).

WHEREAS: the Governing Body may (1) approve such Planning Commission recommendation, (2) override the Planning Commission's recommendation by a 2/3 majority vote of the membership of the Governing Body; or (3) may return the same to the Planning Commission for further consideration, together with a statement specifying the basis for the Governing Body's failure to approve or disapprove.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS, as follows:

SECTION ONE: That the zoning district classification for the following described property, situated in Miami County, Kansas, to-wit:

Commencing at the Northeast corner of the Northwest Quarter of Section 14, Township 18 South, Range 22 East, thence South 89 degrees 01'00" West 30.93 feet along the North line of said Quarter Section, thence South 5 degrees 08'30" West 60.38 feet to the true point of beginning, said point being on South Right of Way line of Kelly Street, thence South 5 degrees 08'30" West 386.51 feet, thence South 74 degrees 09'45" West 417.70 feet, thence South 15 degrees 50'15" East 30.00 feet, thence South 74 degrees 09'45" West 181.42 feet; thence along a curve to the right, said curve having a Radius of 874.42 feet, a Central Angle of 17 degrees 22'21" and an Arc Length of 265.13 feet, to a point on the Easterly Right of Way line of Old 169 Highway, thence North 3 degrees 16'18" West 119.07 feet along said right of way line, thence North 7 degrees 20'18" West 177.38 feet along said right of way line, thence North 89 degrees 01'00" East 117.03 feet, thence North 0 degrees 30'04" West 300.00 feet, to a point on the South Right of Way line of Kelly Street, thence North 89 degrees 01'00" East 780.07 feet along the South Right of Way line of Kelly Street, to the point of beginning, all in the City of Osawatomie, Miami County, Kansas.

EXCEPT THE FOLLOWING DESCRIBED TRACT

Commencing at the Northeast corner of the Northwest Quarter of Section 14, Township 18 South, Range 22 East, thence South 89 degrees 00'58" West 30.93 feet along the North line of said Quarter Section, thence South 5 degrees 08'30" West 60.34 feet to the true point of beginning, said point being on the South Right of Way line of Kelly Street, thence South 5 degrees 08'30" West 386.51 feet, thence South 74 degrees 09'45" West 268.26 feet, thence North 0 degrees 59'02" West 453.07 feet to a point on the South Right of Way line of Kelly Street, thence North 89 degrees 00'58" East 300.54 feet along the South Right of Way line of Kelly Street to the point of beginning, all in the City of Osawatomie, Miami County, Kansas;

is hereby changed from G-B (General Business District) to AG (Agricultural District).

SECTION TWO: That the Zoning Map adopted by Ordinance No. 3738 is hereby amended to reflect the rezoning, as set forth in Section One.

SECTION THREE: EFFECTIVE DATE. This Ordinance shall take effect and be in force from and after its passage and one publication in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, a majority being in favor thereof, this 11th day of May, 2017.

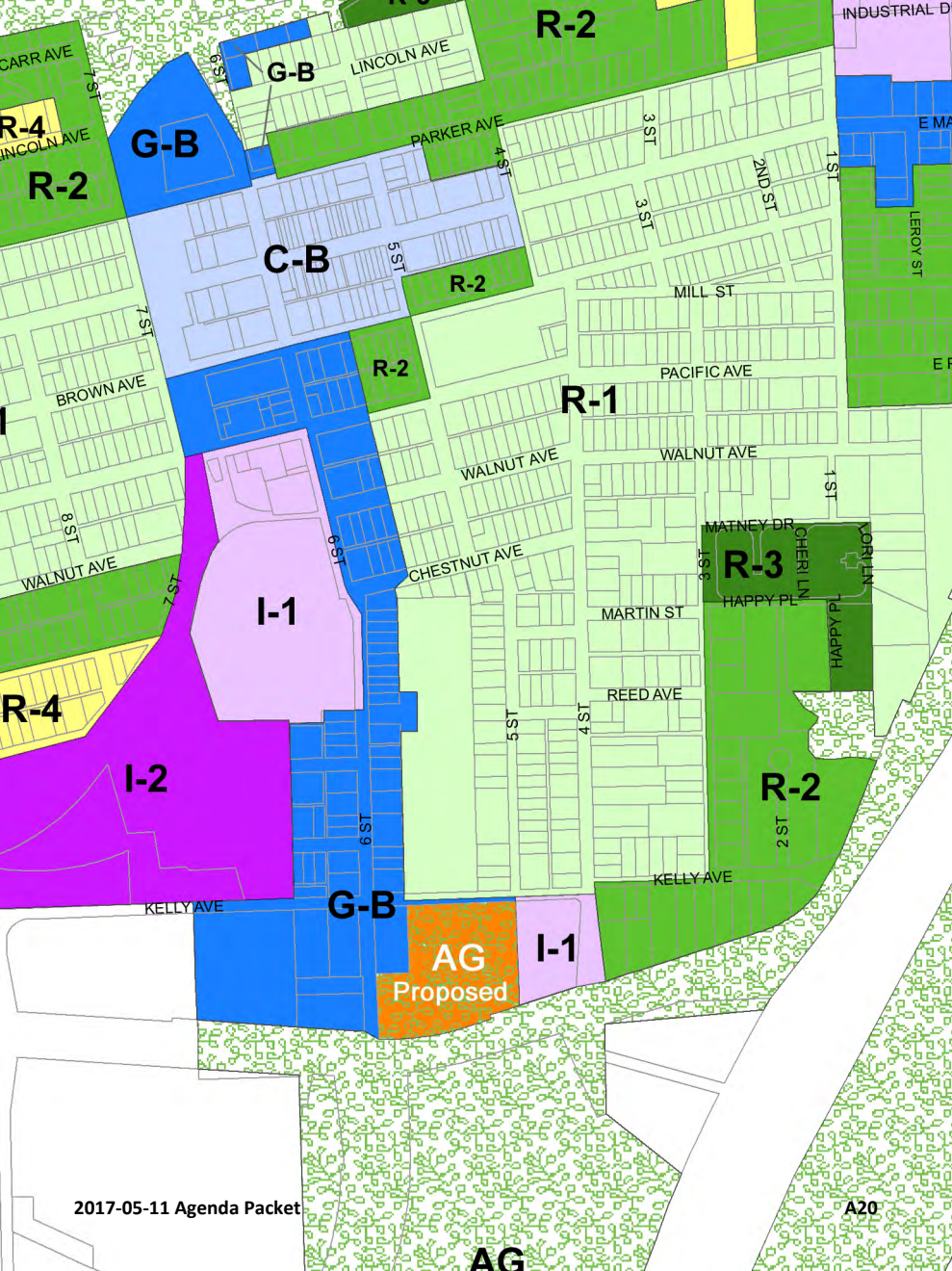
APPROVED and signed by the Mayor.

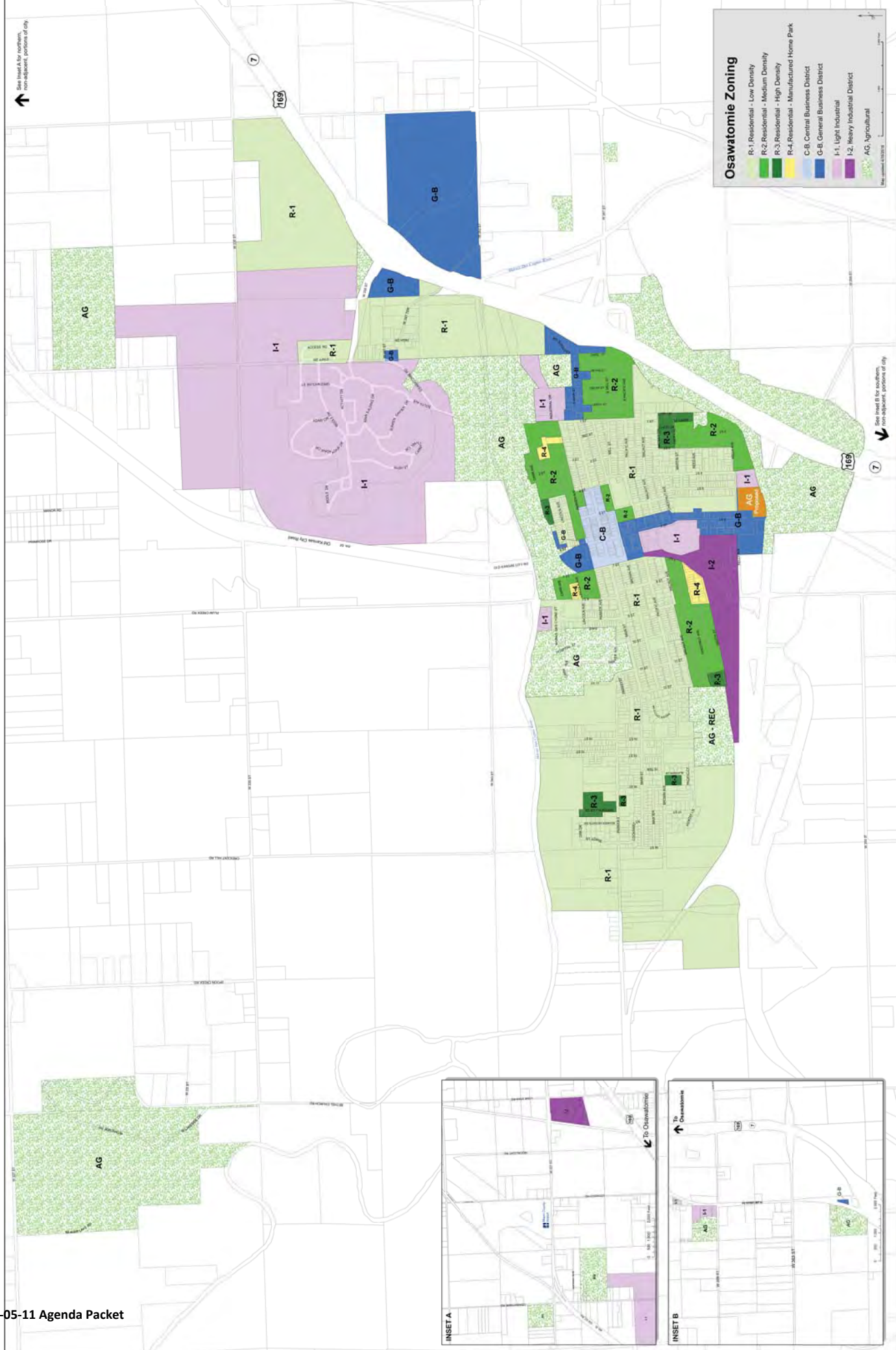
L. Mark Govea
Mayor

(SEAL)

ATTEST:

Tammy Seamands
City Clerk





ORDINANCE NO. 3749

AN ORDINANCE AMENDING THE ZONING REGULATIONS FOR THE CITY OF OSAWATOMIE, KANSAS; AMENDING AND REPEALING SECTION 201 OF ARTICLE 2 OF CHAPTER 162 OF THE CITY OF OSAWATOMIE MUNICIPAL CODE.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

LEGISLATIVE FINDINGS: On April 25, 2017 the Planning Commission of the City of Osawatome considered two text amendments to the City's Zoning and Subdivision Regulations. The proposed text amendments had been previously published, pursuant to K.S.A. 12-749 and 12-757, a notice of time in the official City newspaper that a public hearing would be held on the 25th day of April, 2017, at Memorial Hall, 411 11th Street, for the purpose of considering such proposed amendments.

At said meeting duly held in accordance with state law, upon proper motion and second, a majority of the membership of the Planning Commission recommended changes and have transmitted said recommendations to the Governing Body of the City of Osawatome; and

The Governing Body of the City of Osawatome has considered the recommendations of the Planning Commission and examined the proceedings of the Planning Commission, and find them all in order and conformity with City ordinances and state statues.

SECTION ONE: Code Amended. Chapter 16, Article 2, Section 201 of the Code of the City of Osawatome are hereby amended to read as follows:

16-201. ZONING AND SUBDIVISION REGULATIONS INCORPORATED. There are hereby incorporated by reference as if set out fully herein, the zoning and subdivision regulations adopted by the Governing Body of the City of Osawatome, Kansas, as prepared by the City and consisting of Ordinance No. 3715 as amended by Ordinance No. 3749, and entitled, "Zoning Regulations, Subdivision Regulations & Floodplain Management Regulations for the City of Osawatome, Kansas." No fewer than three copies of these regulations marked "Official Copy as Incorporated by the Code of the City of Osawatome" and to which there shall be a published copy of this section attached, shall be filed with the City Clerk to be open for inspection and available to the public at all reasonable business hours.

SECTION TWO: Repeal. Previous ordinances and any parts of ordinances in conflict with this Ordinance are hereby repealed.

SECTION THREE: Effective Date. This Ordinance shall be in full force and effect from and after its publication in the official City newspaper.

PASSED AND ADOPTED by the Governing Body of the City of Osawatome, Kansas, this 11th day of May, 2017.

APPROVED AND SIGNED by the Mayor.

L. Mark Govea, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk

DRAFT

ZONING REGULATIONS, SUBDIVISION REGULATIONS & FLOODPLAIN MANAGEMENT REGULATIONS

for

CITY OF OSAWATOMIE, KANSAS

CITY OF OSAWATOMIE LAND DEVELOPMENT ORDINANCE

Official Copy as Incorporated by Reference by Ordinance No. 3715

Public Hearing by the Osawatome Planning Commission May 29, 2013

Adopted by the Osawatome City Council October 10, 2013

Amended by the Osawatome City Council, May 11, 2017 (Ord. _____)

Prior Ordinance No. 3576 Adopted November 18, 2004

Amended Floodplain Management Chapter 17 – 06/26/2008 Ordinance No. 3644

Single Wide Overlay Areas Chapter 6-2.C. – 06/30/2008 Ordinance No. 3645

Signs Chapter 21 – 08/14/2008 Ordinance No. 3650

Accessory Uses & Structures Chapter 18-11.B.7 – 11/12/2009 Ordinance No. 3671

Article 10 – Special Uses

- D. Travel trailer camps shall be permitted subject to the following conditions:
- (1) The site selected for travel trailer camp areas shall be well drained and primarily designed to provide space for short-term occupancy to the traveling public. Location of the site may not necessarily front on a major roadway or thoroughfare, but it shall be directly accessible to the major roadway by means of a private road or public road that it has frontage on. Short-term occupancy shall not exceed ~~30~~ 90 days, with a 90-day waiting period before returning to the travel trailer camp and no more than 180 days total of occupancy at any and all travel trailer camps in the City allowed during any 12 month period. except as approved by the Planning and Zoning Department.
 - (2) Minimum tract size shall be two (2) acres under single ownership.
 - (3) The maximum number of travel trailer spaces allowed within the permitted districts shall not be more than 20 per acre. Consideration shall be given to whether the camp and the density level are designed accordingly. The densities of overnight use may be higher than destination type since it primarily serves as a short stopping point while the destination type camp located at or near a scenic historical or outdoor recreational area provides for longer and extended stays of several days or weeks.
 - (4) Minimum width of a trailer space shall be 25 feet and it shall be so designed to provide space for parking both the trailer and towing vehicle off the roadway. No trailer unit shall be closer than ten feet to any other adjacent unit, structure or roadway, and all spaces shall have direct access to the roadway. No unit shall be placed closer than 30 feet to any of the development property lines, and the ten feet nearest the property line shall be permanently maintained as a sodded and/or landscaped area.
 - (5) A central office or convenience establishment with an attendant shall be provided within the trailer camp to register guests and provide service and supervision to the camp for camps in excess of five acres.
 - (6) The applicant for a travel trailer camp shall submit a development plan to the Planning Commission for approval. Such plan shall contain the information as required below and any other information the Board reasonably shall deem necessary to fully evaluate the proposed development. The applicant shall submit the information on a sheet size not to exceed 24” x 36” dimensions as a proposed development plan showing:
 - (a) General layout of development with dimensions, depths, number of spaces and related sanitation accommodations.

- (b) Parking area location, sizes and capacity.
 - (c) Ingress and egress points for the project.
 - (d) Use of structures.
 - (e) General layout of typical travel trailer space showing size of space and proposed improvements.
 - (f) Layout of roadway within the camp.
 - (g) Net density of proposed project, expressed in terms of units per acre.
 - (h) General landscaping plan indicating all new and retained plant material to be incorporated within the new development and layout of outdoor lighting system.
 - (i) Plan and method of sewage disposal and water supply.
 - (j) Location plan and number of proposed sanitary conveniences, including proposed toilets, washrooms, laundries and utility areas.
 - (k) The development shall provide a general refuse storage area or areas that shall be provided with a paved concrete surface and shall be enclosed to screen it from view.
- (7) The travel trailer camps shall be planned and constructed in accordance with the minimum standards as established in this section and as outlined below, as approved by the City Engineer:
- (a) All parking areas and roadways shall be constructed and paved with at least a gravel surface, but can be of a hard surface bituminous or concrete material. All such surface improvements shall be in accordance with commercial and multi-family specifications for such surfaces as detailed in Article 6 of these zoning regulations (Off-Street Parking and Loading Regulations).
 - (b) All camps shall be provided with general outdoor lighting with a minimum of 0.3-foot candles of general illumination.

Article 10 – Special Uses

(c) All yard areas and other open spaces not otherwise paved or occupied by structures shall be sodded and/or landscaped and shall be maintained.

(e)(d) The area where the dumpster is placed and two (2) feet on all sides of the dumpster to include an approach for the trash truck to back up to the dumpster shall also be hard surface.

E. Kennels-Breeding and Boarding:

- (1) The minimum lot size shall not be less than one acre.
- (2) Kennel structures or runs shall be located no less than 25 feet to any property lines.
- (3) Kennel runs or open areas shall be screened around such areas or at the property lines to prevent the distraction or excitement of the dogs. Such screening may be mature, dense deciduous foliage (double row), solid masonry, brick, or stone wall, louvered wood, stockade, or chain link fence with aluminum strip intertwined or other equivalent fencing, providing a sight barrier to the dogs. Shall be either a solid or semi-solid fence or wall at least six feet, but not more than eight feet, high and having a density of not less than 80 percent per square foot.

F. Bed and Breakfast: The following requirements shall apply:

- (1) Two off-street parking spaces with one additional off-street parking space per lodging room shall be provided.
- (2) The structure shall contain no less than 2,000 square feet of habitable floor area, and shall comply with standards for minimum dwelling size as required in the “R-3” district for multifamily dwellings.

G. Echo Housing: A secondary residential dwelling for dependent members of the family residing in the principal dwelling on the same lot may be constructed in R-1, R-2 and C-B districts provided the following restrictions are met:

- (1) Nonconforming lots shall be re-platted to conform to current subdivision regulations.
- (2) The secondary residential dwelling shall be located in the established rear yard no less than ten (10) feet from the rear lot line and in conformance to side yard setbacks.
- (3) Where dwellings are held in separate fee simple ownership, easements shall be dedicated for separate utilities to be provided to each dwelling unit.

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: April 25, 2017

AGENDA ITEM: Klein Property – Rezone, Special Use Permit and Text Amendment

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY:

Background. The owner of this property purchased the property at a tax sale. The City quickly notified the owner that the property had a limited number of permitted uses due to its close proximity to the levee, and the related floodplain and ponding issues on the property.

Rezoning Request. The use of a travel trailer park, as defined in the Osawatomie Zoning Regulations, is permitted if the lot were to be rezoned to an Agricultural District with an approved special use permit. The owner has filed a rezoning request and application for special use permit so he can open a travel trailer park. The initial phase 1 of the park would create 16 camping spaces and depending on demand, 16 more spaces would be added at a later date. The owner has expressed his understanding of the ponding easement that is on this property and has no desire to affect this area. The owner does understand and in written plans he intends to provide sewer, water and electric at each site and a community enclosed trash area.

The issues to consider with rezoning are:

1. If rezoned, the property will not be a stand-alone Agriculture district as there is a tract on the south side of the levy that is agriculture, with R-1 north across Kelly, G-B west across 6th Street and borders I-1 to the east. There is already a mix of zoning districts in the area.
2. Making this property agriculture brings all of the agriculture allowances including the no limits regarding accessory structures.

Special Use Permit.

The issues to consider with an approved special use permit are:

1. There is adequate land to support the proposal.
2. The infrastructure will handle the development.

3. The use should not create a traffic burden in the area.
4. The proposed use seems to be a good fit and use of this land.

According to Article 13, Section 12 of the Osawatomi Zoning Regulations, the Planning Commission must consider the following matters in the consideration of this application.

- A. Character of the neighborhood.
- B. Consistency with the comprehensive plan and ordinances of the City of Osawatomi.
- C. Adequacy of public utilities and other needed public services.
- D. Suitability of the uses to which the property has been restricted under its existing zoning.
- E. Length of time property has remained vacant as zoned.
- F. Compatibility of the proposed district classification with nearby properties.
- G. The extent to which the zoning amendment may detrimentally affect nearby property.
- H. Whether the proposed amendment provides a disproportionately great loss to the individual land owners nearby relative to the public gain.

Text Amendments.

The property owner has also requested two text amendments to the Osawatomi Zoning Regulations. Article 10, Section 4 Subsection D of the Zoning Regulations provides conditions by which travel trailer camps shall be permitted within the City of Osawatomi.

1. The site selected for travel trailer camp areas shall be well drained and primarily designed to provide space for short-term occupancy to the traveling public. Location of the site may not necessarily front on a major roadway or thoroughfare, but it shall be directly accessible to the major roadway by means of a private road or public road that it has frontage on. Short-term occupancy shall not exceed 30 days, except as approved by the Planning and Zoning Department.
2. The travel trailer camps shall be planned and constructed in accordance with the minimum standards as established in this section and as outlined below:
 - a. All parking areas and roadways shall be constructed and paved with a hard surface bituminous or concrete material.

The property owner has requested a text amendment to allow: (1) an indefinite stay of occupancy at a travel trailer camp and (2) the removal of the requirement that all parking areas and roadways be constructed and paved with a hard surface bituminous or concrete material. The owner wishes to pave the interior roads and parking with a gravel surface with the exception of the approach and dumpster area.

Notification.

In accordance with Article 13 of the Osawatomie Zoning Regulations, the city mailed a public notice to all property owners within at least 200 feet of the proposed property to be altered and published a notice of public hearing in the Miami County Republic on March 15, 2017.

COMMISSION ACTION NEEDED: All recommendations should be submitted with findings that address 8 considerations listed in Section 12, Article 13 of the City’s zoning regulations.

1. Recommend approval or denial of the requested rezoning.
2. Recommend approval or denial of the requested special use permit.
3. Recommend approval or denial of the requested text amendments.

STAFF RECOMMENDATION TO COUNCIL:

1. **Rezoning.** Staff recommends the lot located at 6th and Kelly be rezoned from a General Business District to an Agricultural District, with stipulation that the text amendment includes removing manufactured homes from the table of permitted uses for an Agricultural District.
2. **Special Use Permit.** Staff recommends the approval of the owner's special use permit for a travel trailer camp on the property.
3. **Text Amendment – Extension of Stay.** Staff recommends an amendment to the short-term occupancy to not exceed 90 days. Under the Osawatomie Zoning Regulations, a Recreational Vehicle is designed primarily not for use as a permanent dwelling structure, but as temporary living quarters for recreational, camping, travel or seasonal use. City staff believes an indefinite stay is not in the city’s best interest and an indefinite stay does not meet the intent of a travel trailer park.

Staff also recognizes that the current travel trailer park may be in violation of the current 30-day restriction. Staff would provide notice to the current operator that the provision that is decided, either the current or amended, will be enforced going forward.

4. **Text Amendment – Interior Roadways.** Staff recommends an amendment to Zoning Regulations to permit internal gravel surface roads designed and built to the city’s adopted standards for off-street parking gravel improvements. This would still require the following areas to be paved with a hard surface or concrete material:
 - a. all approaches in the right of way;
 - b. entryway into and off of the property as required by regulations; and
 - c. dumpster areas.

John M. Klein
26765 West 327th Street
Paola, Kansas 66071
(913) 731-0459

Site location
Intersection 6th & Kelly Street
Osawatomie, Kansas 66064
NE Quadrant

City of Osawatomie
Article 10 – Conditional Uses Attachment

- (1) It is deemed necessary to change to agriculture because it is required to be used as an RV park
- (2) It is designed to have ease of entry and exit with minimal input on surrounding areas
- (3) Commercial and industrial area is to the east and west. Agriculture is adjoining the property to the South. Agriculture is mostly by the proposed area.
- (4) Should be ok with height regulations because RV's are less than the height of a semi-trailer
- (5) The RV area is off street parking. It also has a one direction flow of traffic to minimize backing up. A drive through condition and as approach is in and out of space. Entrance will be off of 6th Street and the exit will be off Kelly Street as to minimize effects of traffic flow.
- (6) The land area has a natural drainage area to the back of the property. Adjacent to the RV park is actually a ponding area with the levy system. The RV's will have full hook up service for electric, water and sewer

Furthermore, the waste will be in a fenced dumpster.

CONDITIONAL USE PERMIT APPLICATION

Specul

Return Form to:
Codes Administrator
PO Box 37
Osawatomie, KS 66064-0037
(913) 755-2146

For Office Use Only

Case No.: _____
Filing Fee: _____
Deposit: _____
Date Advertised: _____

Codes@osawatomiaks.org

Date Notices Sent _____
Public Hearing Date: _____

APPLICANT: John Klein PHONE: (913) 731-0459

ADDRESS: 26765 West 327th Paola, Kansas ZIP: 66071

OWNER: John Klein PHONE: (913) 731-0459

ADDRESS: 26765 West 327th Paola, Kansas ZIP: 66071

EMAIL CONTACT: _____

LOCATION OF PROPERTY: South east corner of 6th Street & Kelly Avenue

LEGAL DESCRIPTION: Beginning 331.4' west & 60.30' south of the NE Corner of the NW 1/4 of Section 14, Township 18 Range 22, City of Osawatomie, Ks. thence So. 453' southwesterly 149.5' southeasterly 30' southwesterly 446.5' northerly 296.4' E 117' N 300' E 479.5' to the point of beginning containing 7.5 acres more or less

PROPOSED LAND USE ACTIVITY: RV Park

ADJACENT ZONING AND LAND USE: see attached aerial map

| | <u>Land Use</u> | <u>Zoning</u> |
|-------|----------------------------------|------------------------------|
| North | <u>Empty lots - vacant land</u> | <u>R1</u> |
| South | <u>Adjoins the levy</u> | <u>Agriculture</u> |
| East | <u>Storage units</u> | <u>I-1 Industrial</u> |
| West | <u>Retail - daycare - vacant</u> | <u>GB - General Business</u> |

PRESENT USE OF PROPERTY: vacant property

City of Osawatomic Procedures Manual

Article 10—Conditional Uses

Does the proposed conditional use meet the following standards? If yes, attach a separate sheet explaining why. See attached sheet

Yes No

- 1. Is deemed necessary for the public convenience at that location. X

- 2. Is so designed, located, and proposed to be operated that the public health, safety, and welfare will be protected. X

- 3. Is found to be generally compatible with the neighborhood in which it is proposed. X

- 4. Will comply with the height and area regulations of the district in which it is located unless specifically granted. X

- 5. Off-street parking and loading areas will be provided in accordance with the standards set forth in the zoning regulations, and such areas will be screened from adjoining residential uses and located so as to protect such residential use from any injurious effect. X

- 6. Adequate utility, drainage, and other such necessary facilities have been or will be provided. X

Should this conditional use be valid only for a specific time period? Yes No X - Indefinitely

If Yes, what length of time? _____

SIGNATURE: _____

DATE: _____

BY: _____

TITLE: _____

Attachments Required:

_____ Copies of site plan in accordance with the City's Application and Review Schedule showing existing and proposed structures on the property in question, and adjacent property, off-street parking, driveways, and other information.

REZONING APPLICATION FORM

Return Form to:
 Codes Administrator
 PO Box 37
 Osawatomie, KS 66064-0037
 (913) 755-2146
 Codes@osawatomieks.org

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Present Zoning GB General Business Requested Zoning: Agriculture
 Present Use of Property: vacant property

SURROUNDING LAND USE AND ZONING: see attached aerial map

| | <u>Land Use</u> | <u>Zoning</u> |
|-------|---------------------------|-----------------------|
| North | Empty lots - vacant land | R1 |
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CHARACTER OF THE NEIGHBORHOOD: Mixed use
 (Residential, commercial, industrial, rural, mixed use, parkland, etc.)

RELATIONSHIP TO EXISTING ZONING PATTERN:

1. Would proposed change create a small, isolated district unrelated to surrounding districts?
 No
2. Are there substantial reasons why the property cannot be used in accordance with existing zoning?
 Due to the levy being adjacent - ponding area
 If yes, explain: _____

City of Osawatomie Procedures Manual

Article 7—Zoning District Change

CONFORMANCE WITH COMPREHENSIVE PLAN:

1. Consistent with General Development Policies of the Comprehensive Plan? _____
2. Consistent with Future Land Use Map? _____

TRAFFIC CONDITIONS:

1. Street(s) with Access to Property: 6th Street and Kelly Avenue
2. Classification of Street(s): _____
3. Arterial _____ Collector _____ Local _____
4. Right-of-Way Width: 6th Street 60' Kelly Avenue 60'
5. Will turning movements caused by the proposed use create an undue traffic hazard? No
very few units moving in or out at any given time

IS PLATTING OR REPLATTING REQUIRED TO PROVIDE FOR:

1. Appropriately Sized Lots? _____
2. Properly Sized Street Right-of-Way? _____
3. Drainage Easements? _____
4. Utility Easements:
Electricity? _____
Gas? _____
Sewers? _____
Water? _____
5. Additional Comments: _____

UNIQUE CHARACTERISTIC OF PROPERTY AND ADDITIONAL COMMENTS:

REQUIRED ATTACHEMENTS:

- _____ Certified list of property owners within 200 feet obtained from Miami County Clerk's Office (within 1,000 feet if at the corporate limits of the City)
- _____ Copy of notice letters and certified mail receipts to property owners

SIGNATURE: _____ DATE: _____

BY: _____

TITLE: _____

John M. Klein
26765 West 327th Street
Paola, Kansas 66071
(913) 731-0459

Site location
Intersection 6th & Kelly Street
Osawatomie, Kansas 66064
NE Quadrant

City of Osawatomie – Zoning Regulations

Article 10 – Special Uses

D.

- (1) short term 30 days – change to occupy indefinitely
- (2) acreage 7+
- (3) 16 1st phase, 32 total 2nd phase
- (4) 25' width lots, 30' away from any property line, 10' nearest property line shall be sodded or landscaping
- (5) Excess of 5 acres, this is less than 5 acres, the rest of the land is ponding area
- (6) 2' x 3' drawing max size
 - (a) layout drawing with dimensions, depths, number of spaces, sewer hookup at each location
 - (b) parking area next to space for each location
 - (c) Ingress – egress points for project
 - (d) no structures
 - (e) layout sizing
 - (f) roadway crushed limestone with 2 approaches: one on 6th Street and one on Kelly Street
 - (g) units total – 32?
 - (h) sodded landscaping with 2 outdoor lights
 - (i) sewage and water at each location
 - (j) no utility toilets – sewer and water at each location
 - (k) no structures – dumpster site with fence
- (7)
 - (a) crushed limestone – 2 approaches: one on 6th Street and one on Kelly Street
 - (b) 2 outdoor lights – 3 foot candle illumination
 - (c) sodded landscape in park area

Tract 1
Connie & Russell Davis
3 Timberlake Road
Lane, KS 66043

Tract 2
Jeff Baldwin
1155 S 5th Street
Osawatomie, KS 66064

Tract 3
Sarah & Gerald Wheeler Jr
19058 W 319th Street
Paola, KS 66071

Tract 4
Cheryl Smith
33007 W 359th Street
Osawatomie, KS 66064

Tract 5
Plum Creek Properties LLC
432 Main
Osawatomie, KS 66064

Tract 6
Li Jiang & Yu Jio Lin
2210 E Main
Cushing, OK 74023

Tract 7
Dale & Joanna Shay
19627 W 311th Street
Paola, KS 66071

Tract 8
Jimmie & Marsha Adams
27710 W 347th Street
Osawatomie, KS 66064



Google earth

© 2017 Google

6th St

S

S

H

5th St

H

4th St

500 ft



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City of Osawatomie Procedures Manual

Article 10—Conditional Uses

Does the proposed conditional use meet the following standards? If yes, attach a separate sheet explaining why. See attached sheet

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3. Is found to be generally compatible with the neighborhood in which it is proposed.

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4. Will comply with the height and area regulations of the district in which it is located unless specifically granted.

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5. Off-street parking and loading areas will be provided in accordance with the standards set forth in the zoning regulations, and such areas will be screened from adjoining residential uses and located so as to protect such residential use from any injurious effect.

 X

6. Adequate utility, drainage, and other such necessary facilities have been or will be provided.

 X

Should this conditional use be valid only for a specific time period? Yes

No X - Indefinitely

If Yes, what length of time? _____

SIGNATURE: _____

DATE: _____

BY: _____

TITLE: _____

Attachments Required:

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26765 West 327th Street
Paola, Kansas 66071
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NE Quadrant

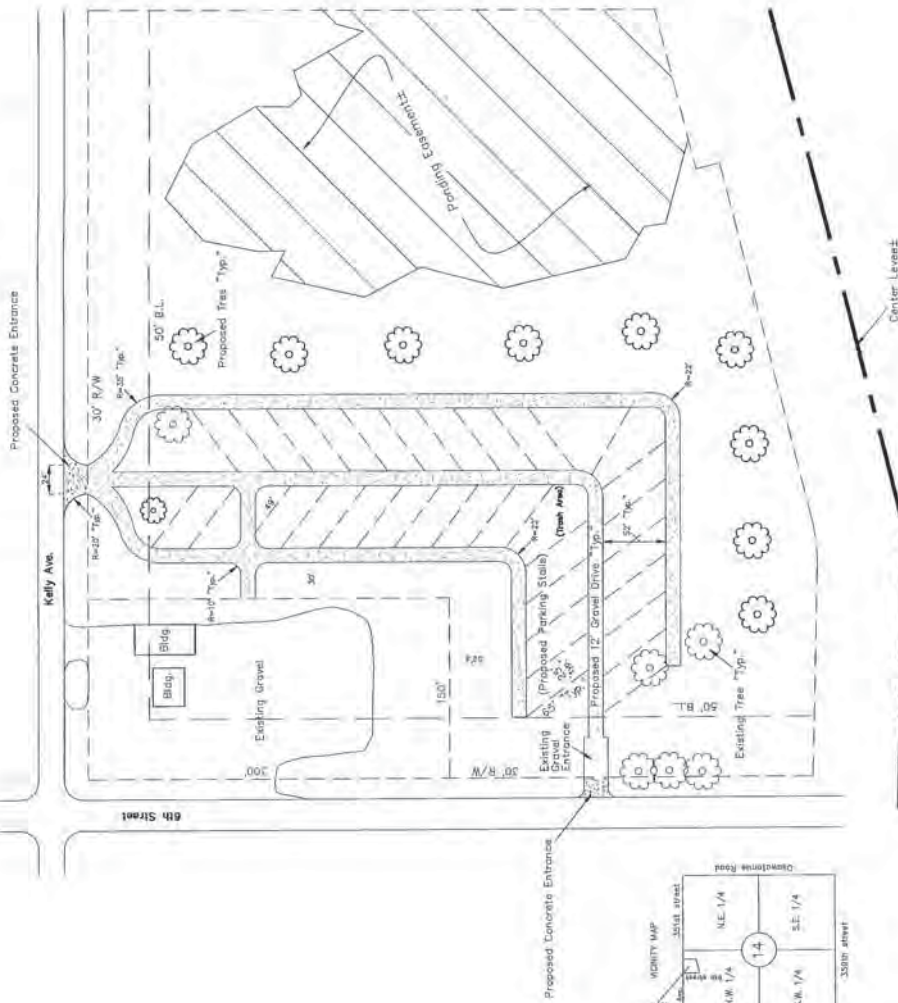
City of Osawatomie
Article 10 – Conditional Uses Attachment

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Furthermore, the waste will be in a fenced dumpster.

SITE PLAN FOR R.V. PARK

PART OF THE NORTHWEST QUARTER OF SECTION 14, TOWNSHIP 18 SOUTH, RANGE 22 EAST, IN THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS



Original Lapid Description: Filed in Bw-2016 Pg-01144.
Commencing at the Northeast corner of the Northwest Quarter of Section 14, Township 18 South, Range 22 East, thence South 89 degrees 00'30" West 203.83 feet along the North line of said Quarter, thence South 74 degrees 06'20" West 60.36 feet to the point of beginning, said point being on South Right of Way line of Kelly Street, thence South 74 degrees 06'20" West 60.36 feet to the point of beginning, thence South 74 degrees 06'20" West 184.42 feet, thence along a curve to the right, said curve having a radius of 874.62 feet, a central angle of 36 degrees, 39 minutes, 31 seconds, to the point of beginning. Central Right of Way line of Kelly Street, 150 feet wide, thence South 74 degrees 06'20" West 184.42 feet, thence along a curve to the left, said curve having a radius of 874.62 feet, a central angle of 36 degrees, 39 minutes, 31 seconds, to the point of beginning. Central Right of Way line of Kelly Street, 150 feet wide, thence North 0 degrees 00'00" East 117.03 feet, thence North 0 degrees 00'00" East 780.07 feet along the South Right of Way line of Kelly Street, to the point of beginning, all in the City of Osawatomie, Miami County, Kansas.

EXCEPT THE FOLLOWING DESCRIBED TRACT:
Commencing at the Northeast corner of the Northwest Quarter of Section 14, Township 18 South, Range 22 East, thence South 89 degrees 00'30" West 203.83 feet along the North line of said Quarter, thence South 74 degrees 06'20" West 60.36 feet to the point of beginning, said point being on the South Right of Way line of Kelly Street, thence South 74 degrees 06'20" West 184.42 feet, thence South 74 degrees 06'20" West 184.42 feet, thence along a curve to the left, said curve having a radius of 874.62 feet, a central angle of 36 degrees, 39 minutes, 31 seconds, to the point of beginning. Central Right of Way line of Kelly Street, 150 feet wide, thence North 0 degrees 00'00" East 117.03 feet, thence North 0 degrees 00'00" East 780.07 feet along the South Right of Way line of Kelly Street, to the point of beginning, all in the City of Osawatomie, Miami County, Kansas.



NOTE:
30 STALLS TOTAL
PROPERTY ZONING - AGRICULTURAL
FLOOD INSURANCE MAP NO. 2013C027C PANEL 277 OF 375,
REVISED AUGUST 10, 2008
THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS IS NOT
RESPONSIBLE FOR THE ACCURACY OF THIS SITE PLAN OR THE
ON THIS PROPERTY.
NO TITLE INFORMATION PROVIDED.

DEVELOPER:
JOHN ALLEN
2077H
PAOLA, KS.
PREPARED BY:
ALLEN/BLAIR-DEWEY & ASSOCIATES, INC.
112 N. WATER STREET
PAOLA, KS 67450
PHONE: (913) 764-1078
FAX: (913) 764-9638

SITE PLAN R.V. PARK
PART N.W. 1/4 SECTION 14-18-22
MIAMI COUNTY, KANSAS



LAND SURVEYORS - LAND PLANNERS
112 N. WATER STREET
PAOLA, KS 67450
PHONE: (913) 764-1078 FAX: (913) 764-9638
ALLEN/BLAIR-DEWEY & ASSOCIATES, INC.
112 N. WATER STREET
PAOLA, KS 67450
PHONE: (913) 764-1078 FAX: (913) 764-9638

AD PROJECT # 7031764-33000 SITE DRAWING 0 - 1 B - 22

CITY OF OSAWATOMIE - ZONING REGULATIONS

Article 6 - Off-Street Parking and Loading Regulations

- (5) Right-of-way Determination: In an instance where more or less street right-of-way exist than required by the Subdivision Regulations and/or the Comprehensive Plan, the distance to be hard surfaced shall be measured from a location equal to the minimum “required” right-of-way location as opposed to the actual existing right-of-way location.

- E. Minimum Gravel Surfacing: All areas intended for gravel parking improvement shall meet the following minimum standards:
 - (1) Standard-Duty Design: Vehicle circulation and parking shall be constructed with a minimum of six (6) inches of gravel meeting engineer’s specifications for sub-base and six (6) inches of crushed gravel for a surface.
 - (2) Heavy-Duty Design: Parking lots or portions thereof which experience heavier use as measured by volume or vehicle weights shall be designed to sustain greater loads. Areas so designated shall be surfaced with a minimum of twelve (12) inches of gravel meeting engineer’s specifications for sub-base and six (6) inches of crushed gravel for a surface.
 - (3) The drive approach from a paved public road to a private gravel parking lot shall be hard surfaced with asphalt or concrete in the public right of way, from edge of paved road to edge of graveled parking lot.
 - (4) For two-way entering and exiting traffic, the paved drive approach shall be no less than 30’ and no more than 35’ in width.

- F. Lighting: Any lighting used to illuminate off-street parking and loading areas shall be directed away from residential properties in such a way as not to interfere with the residential use.

- G. Landscaping and Screenings: All off-street parking facilities in other than “R-1” and “R-2” and “C-B” Districts shall be screened and landscaped as required in site plan review.

- H. Location of Parking Facilities: Off-street parking facilities shall be located as hereinafter specified. Where a distance is specified, such distance shall be the walking distance measured from the nearest point of the parking facility to the entrance of the building that it is required to serve:
 - (1) For one and two-family dwellings: On the same lot as the principal structure, with two or more spaces per unit.

ARTICLE 13 - AMENDMENTS

1. Amendments to Change Zoning District Boundaries: The Osawatomie City Council from time to time may supplement, change or generally revise the boundaries or regulations contained in zoning regulations by amendment. A proposal for such amendment may be initiated by the Governing Body or the Planning Commission. If such proposed amendment is not a general revision of the existing regulations and affects specific property, the amendment may be initiated by application of the owner of property affected. Any such amendment, if in accordance with the adopted comprehensive plan, shall be presumed to be reasonable.
2. Public Hearing: All such proposed amendments first shall be submitted to the Planning Commission for recommendation. The Planning Commission shall hold a public hearing thereon, shall cause an accurate written summary to be made of the proceedings, and shall give notice in like manner as that required for recommendations on the original proposed zoning regulations. Such notice shall fix the time and place for such hearing and contain a statement regarding the proposed changes in regulations or restrictions or in the boundary or classification of any zone or district. If such proposed amendment is not a general revision of the existing regulations and affects specific property, the property shall be designated by legal description or a general description sufficient to identify the property under consideration.
3. Public Notice: In addition to such publication notice, written notice of such proposed amendment shall be mailed at least 20 days before the hearing to all owners of record of lands located within at least 200 feet of the area proposed to be altered. If the City proposes a zoning amendment to property located adjacent to or outside the City limits, the area of notification of the City's action shall be at least 1,000 feet in the unincorporated area. All notices shall include a statement that a complete legal description is available for public inspection and shall indicate where such information is available. When the notice has been properly addressed and deposited in the mail, failure of a party to receive such notice shall not invalidate any subsequent action taken by the Planning Commission or the Governing Body. Such notice is sufficient to permit the Planning Commission to recommend amendments to zoning regulations that affect only a portion of the land described in the notice or which give all or any part of the land described a zoning classification of lesser change than that set forth in the notice. At any public hearing held to consider a proposed rezoning, an opportunity shall be granted to interested parties to be heard.
4. Table of Lesser Zoning District Classification: The following Table of Lesser Zoning District Classification is for the use of the Planning Commission in determining when republication of an application for rezoning is required. This Table of Lesser Zoning District Classification designates which zoning classifications are lesser changes authorized within the published zoning classifications. The Planning Commission may modify, at its discretion, an application for rezoning to a particular district by recommending a rezoning to a district of greater restriction, as determined by the Table of Lesser Zoning District Classification.

Article 13 – Amendments

| TABLE OF LESSER ZONING DISTRICT CLASSIFICATIONS | |
|--|--------------------------------|
| Zoning District Requested | Lesser Zoning Districts |
| “AG” Agricultural | None |
| “R-1” Residential - Low Density | “AG” Agricultural |
| “R-2” Residential - Medium Density | R-1 and AG |
| “R-3” Residential - High Density | R-1, R-2 |
| “M-H” Manufactured Home Park | R-1, R-2 |
| “C-B” Central Business | None |
| “G-B” General Business | None |
| “I-1” Industrial | None |
| “I-2” Industrial | “I-1” Industrial |
| “POD” Planned Overlay District * | None |
| * Required if adjacent to or within 1,000 feet of the U.S. 169 Highway rights-of-way | |

5. **Adoption:** The procedure for the consideration and adoption of a recommendation to amend zoning district boundaries shall be in the same manner as that required for the consideration and adoption of the original zoning regulations. A majority of the members of the Planning Commission present and voting at the hearing shall be required to recommend approval or denial of the amendment to the Governing Body. If the Planning Commission fails to make a recommendation on a rezoning request, the Planning Commission shall be deemed to have made a recommendation of disapproval. When the Planning Commission submits a recommendation of approval or disapproval of such amendment and the reasons therefore, the Governing Body may: (1) adopt such recommendation by ordinance; (2) override the Planning Commission's recommendation by a 2/3 majority vote of the membership of the Governing Body; or (3) return such recommendation to the Planning Commission with a statement specifying the basis for the Governing Body's failure to approve or disapprove.

6. **Return of Recommendation:** If the Governing Body returns the Planning Commission's recommendation, the Planning Commission, after considering the same, may resubmit its original recommendation giving the reasons therefore or submit a new and amended recommendation. Upon the receipt of such recommendation, the Governing Body, by a simple majority thereof, may adopt or may revise or amend and adopt such recommendation by the respective ordinance or it need take no further action thereon. If the Planning Commission fails to deliver its recommendation to the Governing Body following the Planning Commission's next regular meeting after receipt of the Governing Body's report, the Governing Body shall consider such course of inaction on the part of the Planning Commission as a resubmission of the original recommendation and proceed accordingly. The proposed rezoning shall become effective upon publication of the respective adopting ordinance or resolution.

7. **Applications:** Any party desiring any change in zoning district boundaries or regulations contained in this Zoning Ordinance, as to any lot, tract or area of land, shall file with the Planning and Zoning Department an application, and such application shall be accompanied by such data and information as prescribed in these

regulations, including a certified list, compiled by a registered land abstract agency, of property owners who are required to be notified of a public hearing as provided in these regulations.

8. Filing Fee: For the purpose of wholly or partially defraying the costs of the proceedings prescribed herein, including publication costs, the applicant, upon the filing of the application, shall pay to the City a fee in accordance with the City's Fee Resolution. Promptly upon the filing of any such application, the Codes Official shall refer the application to the Planning Commission for study and recommendation and shall report to the Governing Body concerning the nature of the application and that said application has been referred to the Planning Commission.
9. Adoption and Amendment of Comprehensive Plan by the Planning Commission: An affirmative vote of a majority of the entire membership of the Planning Commission shall be required for actions of the commission, unless otherwise prescribed by state law.
10. Comprehensive Plan: Upon the adoption or amendment of any such plan or part thereof by adoption of the appropriate resolution by the Planning Commission, a certified copy of the plan or part thereof, together with a written summary of the hearing thereon, shall be submitted to the Governing Body. No comprehensive plan, and no amendment thereto, shall be effective unless approved by the City Council of Osawatomie. An attested copy of the comprehensive plan and any amendments thereto shall be sent to all other taxing subdivisions in the planning area which request a copy of such plan.
11. Public Facilities and Improvements: Whenever the Planning Commission has adopted and certified the comprehensive plan for one or more major sections or functional subdivisions thereof, no public improvement, public facility or public utility of a type embraced within the recommendations of the comprehensive plan or portion thereof shall be constructed without first being submitted to and being approved by the Planning Commission as being in conformity with the plan. The Governing Body may override the plan and the recommendation of the Planning Commission. When the Planning Commission has reviewed a capital improvement program and found that specific public improvements, public facilities or utilities are consistent with the comprehensive plan, no further action is necessary.
12. Matters to be Considered: In order to recommend approval or disapproval of a proposed zoning district amendment, the Planning Commission shall determine whether the application is found to be generally compatible with surrounding development and suitable for development in the proposed district based upon the following considerations:
 - A. Character of the neighborhood.
 - B. Consistency with the comprehensive plan and ordinances of the City of Osawatomie.
 - C. Adequacy of public utilities and other needed public services.
 - D. Suitability of the uses to which the property has been restricted under its existing zoning.

CITY OF OSAWATOMIE - ZONING REGULATIONS

Article 13 – Amendments

- E. Length of time property has remained vacant as zoned.
- F. Compatibility of the proposed district classification with nearby properties.

- G. The extent to which the zoning amendment may detrimentally affect nearby property.
- H. Whether the proposed amendment provides a disproportionately great loss to the individual land owners nearby relative to the public gain.

13. Protest: Regardless of whether or not the Planning Commission approves or disapproves a zoning amendment, if a protest against such amendment is filed in the office of the City Clerk within 14 days after the date of the conclusion of the public hearing pursuant to said publication notice, signed by the owners of record of 20 percent or more of any real property proposed to be rezoned or by the owners of record of 20 percent or more of the total area required to be notified of the proposed rezoning, excluding public streets and ways, located within or without the corporate limits of the City of Osawatomie, the ordinance adopting such amendment shall not be passed except by at least a three-fourths (3/4) vote of the members of the Governing Body.

14. Publication: If the Governing Body approves an application, it shall adopt an ordinance to that effect, but said request shall not become effective until its publication in the official City newspaper.

15. Official Zoning Map: If the official zoning map has been adopted by reference, the amending ordinance shall define the change or boundary as amended, shall order the official zoning map to be changed to reflect such amendment and shall amend the section of the ordinance incorporating the same and shall reincorporate such map as amended.

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: May 11, 2017

AGENDA ITEM: City Auditorium Masonry Repair

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY:

Background. The façade on the City Auditorium face started to break off last May. After evaluating the entire brick and cast stone façade, the City determined the east wall proposed an immediate hazard and should be taken down or secured before street construction began in the area.

Also, the City had set aside bond funding as part of the Police Station project to renovate the old portion of City Hall where the PD was located and create a new Council/Court room space. Further work was evaluated on the costs to renovate the working spaced of City Hall to assist with better security and to make some much needed updates.

Bids Received. After many months of delays in helping to define the scope of the project, the RFP was issued on March 30, 2017. The scope requested bids to replace the north face cast-stone façade, replace the bricks along the east wall, repoint and seal the upper parapet wall, repoint and seal the remaining brick and stone. Proposals were due to City Hall on April 24. The City received three bids that are detailed on the attached bid sheet.

The low bidder on the project was MTS contracting with a bid of \$182,500. We asked each bidder to provide an estimate of materials for cast-stone and brick. Their estimate was \$27,000 for those materials. Attached is an estimate from an architect, Richard Zingre, who estimated the cost for cast-stone only at \$23,600.

Staff was impressed by the review and bid of Building Restoration Corporation (BRC). While their bid was slightly higher at \$194,797, we believe they did a more thorough analysis of the building's issues and identified a potential hazard with the Crow's Nest area on the Auditorium. They estimated those

repairs at \$72,503. Their estimate for materials was much higher than the MTS bid, coming in around \$64,000.

Only MTS was able to offer a delivery date before the fall. The other two bidders offered a completion date in late fall.

Budget Implications. The City borrowed an additional \$300,000 for façade repairs when issuing 2016 bonds. To date we have spent \$25,850 on the façade work. We also expect around \$20,000 for replacing the marquee and lighting when the project is over. That leaves about \$255,000 available for repairs.

The MTS bid, plus a more conservative estimate of \$50,000 for materials, would total \$232,500 for the project. They also offer a \$5,000 reduction if they can place a metal cap over the parapet wall to stop water infiltration.

The BRC bid, plus a \$50,000 estimate for materials, would total \$244,797, leaving a few thousand for contingency. However, this does not address the estimated \$72,500 repair they believe needs to be completed on the Crow's Nest.

One option would be to redirect some expenditures for the Council/Court Room renovation and use some other excess fund towards increasing the project budget to \$375,000 (see attached sheet). That change would cover the cost of the additional repair and still leave a little bit for contingency purposes.

For discussion purposes, we have included some of the estimates on renovating City Hall and the costs from the architect. His estimates for all upgrades well exceeds the City's budget. If we only make the renovations to the Court Room, we might be able to squeeze the project in. However, there will be NO funding available to make renovations to City Hall.

Finally, it should be noted that the roof of the auditorium and City Hall is in poor shape. The roof replacement performed 10 years ago has not held up and the company that did the repair has folded, eliminating any warranty protection. We will likely need to repair the west alcove addition this year, but a sizeable investment will be necessary to adequate fix the roof in the near future.

COUNCIL ACTION NEEDED: Review bids and issues and consider award of the contract.

STAFF RECOMMENDATION TO COUNCIL: At this time, staff recommends one of three options: (1) halting the process and looking at other options rather than spending \$370,000 on City Auditorium, just for façade repairs; or (2) moving forward and awarding the bid to MTS, subject to their comments and pricing for the alternate work proposed by BRC; or (3) delaying action until the next meeting when Ted Bartlett can be present.



CITY OF OSAWATOMIE
 439 Main Street
 P.O. Box 37
 Osawatomie, Kansas 66064
 913-755-2146
 FAX: 913-755-4164

On April 24th at 12:00 pm the sealed bids for the "Brick and Stonework" were opened.
 Present were Don Cawby, Blake Madden and Tammy Seamands.

The following bids were received:

| Received Date/Time | Name | Description | Amount |
|---------------------|--|--|--------------|
| 04/24/17 @ 7:55 am | Building Restoration Corporation | Furnish and install the itemized restoration services. | \$194,797.00 |
| | Anticipated Delivery Date: 11/30/2017 | Estimated Materials | \$63,989.00 |
| | | Alternate-Chimney cap repairs | \$72,503.00 |
| 04/24/17 @ 11:24 am | MTS Contracting, Inc. | Furnish and install the itemized restoration services. | \$182,500.00 |
| | Anticipated Delivery Date: 8/15/2017 | Estimated Materials | \$27,000.00 |
| | | Deduct-if we complete parapet from the back of the capstone down to the stucco panel with new 24 gauge metal | (\$5,000.00) |
| 04/24/17@ 11:54 am | Innovative Masonry Restoration, Inc. | Furnish and install the itemized restoration services. | \$218,000.00 |
| | Anticipated Delivery Date: 12/1/2017 | Estimated Materials | \$62,000.00 |

Request for Proposal

Brick and Stonework Repair
City Auditorium, Osawatomie, Kansas

Issued: March 30, 2017

Proposal Due Date: Noon, April 24, 2017

Hand Deliver to: Tammy Seamands, City Clerk
Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064

Mail to: Tammy Seamands, City Clerk
City of Osawatomie
P.O. Box 37
Osawatomie, KS 66064

The City of Osawatomie, Kansas is soliciting proposals from experienced and expertise of a qualified firm to (1) provide brick and cast stone repair and replacement on the exterior walls of the City Auditorium and City Hall as detailed in this Request For Proposal. Proposals should be broken out to include all equipment, materials (as specified), supplies, labor, insurance, and disposal costs necessary to make the repairs.

A copy of this Request for Proposal and Bid can be obtained from Osawatomie City Hall, 439 Main Street, Osawatomie, Kansas, between the hours of 8:00 A.M. and 4:30 P.M. or may be downloaded from the City's website at www.osawatomieks.org.

The firm selected for this project will work closely with the City's building official and possibly other key city staff members and departments. The firm selected must adhere to all local, state and federal regulations and procedures governing this type of work, and all laws must be strictly followed.

The services provided will be funded by the City of Osawatomie, subject to possible coverage by the City's insurance provider.

The selection of the Firm to provide the services will be made following this process.

- a. **Pre-Proposal Conference and Site Tour.** A pre-proposal conference will be held on April 12, 2017 at 3:00 p.m. The conference will be held in the foyer of the City Auditorium, 439 Main Street, Osawatomie, Kansas. The site tour of the proposed improvements will immediately follow the conference.
- b. **Request for Proposal (RFP).** Responses are due on April 24, 2017 at 12:00 pm.

Instructions:

Interested firms are to submit a proposal to provide Brick and Stonework Repair for the City of Osawatomie as required by this RFP. It is the intent of City of Osawatomie to award the contract to the firm that clearly demonstrates the ability to provide these services to high professional standards.

Two (2) copies of your proposal must be submitted to the City Clerk by Monday, April 24, 2017 at 12:00 pm.

All proposals must be clearly marked on the outside: "PROPOSAL FOR BRICK AND STONWORK REPAIR-AUDITORIUM". All proposals received after the designated time and date of the proposal opening will not be considered.

Proponents are encouraged to review carefully all provisions and attachments of this document prior to submission. Each proposal constitutes an offer, which shall remain valid for ninety (90) days and may not be withdrawn except as provided herein.

To minimize the cost to the proponent in responding to this solicitation, you are encouraged to be brief and succinct, avoiding extravagant covers, bindings and photographs. The City will not be responsible for any cost incurred by proponents in responding to this solicitation.

The City of Osawatomie reserves the right to reject any and all proposals, to evaluate proposals, and to accept portions of any proposal, and accept any proposal, which in its opinion, may be in the best interest of the City. The City reserves the right to waive any and all formalities.

It is in the City's interest for proposers to understand the requirements of this RFP as fully as possible. Therefore, we have arranged a pre-proposal conference for this procurement.

Errors in Proposals: Proponents or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. Failure to do so will be at the Proposer's own risk.

Compliance with Laws: The Proposer shall obtain and maintain all licenses, permits, liability insurance, worker's compensation insurance, errors and omissions insurance and comply with any and all other standards or regulations required by federal, state or county statute, or ordinances and rules during the performance of any contract between the Proposer and the City. Any such requirement specifically set forth in any contract document between the Proposer and the City shall be supplementary to this section and not in substitution thereof.

Withdrawal of Proposal: Any proposal may be withdrawn by written request received by the City before the time fixed for receipt of proposals. Withdrawal of your proposal will not prejudice the right of the proponent to submit a new proposal, providing the latter is timely received as provided herein.

Confidentiality of Documents: Upon receipt of a proposal by the City, the proposal shall become the property of the City without compensation to the proponent, for disposition or usage by the City at its discretion. The details of the proposal documents will remain confidential to the extent possible until final award.

Compensation: The City has attempted to provide as much information about the scope of services as possible to enable firms to structure a most productive and cost effective offer. The subsequent contract between City of Osawatomie and the winning proposal will define compensation payments based upon the amount negotiated and agreements as to terms between City of Osawatomie and the successful proposer.

Local Preference Policy: The City of Osawatomie has adopted a purchasing policy which allows businesses located within Osawatomie who choose to respond to any request for bids shall be afforded a ½% difference from the low proposer. In the event a business located in Osawatomie is within ½% of the low bid, city staff are hereby permitted to purchase from the local vendor, provided all things are otherwise equal. Local businesses that are above the lowest bid between ½% and 5% shall be afforded the opportunity to adjust their bid to within ½% after bids are open and known in order to earn the business, provided everything else is equal.

Rejecting Proposals: The City reserves the right to reject any or all proposals and is not bound to accept any proposal if that proposal is contrary to the best interest of City of Osawatomie. Similarly, the City is not bound to accept the lowest dollar proposal if the offer is not considered in the City's best interest.

Conflict of Interest: All respondents must provide a statement of disclosure, which will allow the City to evaluate possible conflicts of interest. No person involved in making procurement decisions may have personal investments in any business entity which will create a substantial conflict between their private interests and their public duties.

Appeals by Proposers: Appeals from any actual or prospective proposer who feels aggrieved in connection with the solicitation or award of a contract may appeal to the City Manager. An appeal shall be submitted in writing within 5 working days after the aggrieved person knows or should have known of the facts. The City Manager shall promptly issue a written decision regarding any appeal, if it is not settled by a mutual agreement. The decision shall state the reasons for the action taken and inform the actual or prospective proposer of the right to appeal to the City Council. The City Council shall be the final appeal at the city level.

Affirmation: All proposals must clearly state and affirm by signature that the proposer has read the RFP document, fully understands the requirements, has familiarized itself as to the conditions of the site, and will comply with these requirements, if awarded this work.

Notification: The City will evaluate all the proposals and quickly select the winning proposer for approval by the City Council at a subsequent April City Council meeting. All proposers will be notified of the selected proposer by email within 10 days of the proposal deadline.

Technical questions relating to the RFP may be directed in writing via mail, email or fax to: Tammy Seamands, City Clerk, (913)755-2146, cityclerk@osawatomieks.org, or mail to, PO Box 37, Osawatomie, KS 66064. Questions must be presented to City of Osawatomie by April 19, 2017.

All responses will be submitted by addenda to all interested proponents. **Please do not call or contact any other department or the governing body concerning this RFP. Any such contact may void your ability to bid on this project.**

SCOPE OF PROPOSAL

The scope shall include the following:

1. City Auditorium East Wall Exterior Brick Replacement. The wall has a significant "bow" in the northern 1/3rd of the wall. We have placed large foam blocks between this wall and the house to the east to protect the home. We have had an engineer examine the wall and it is believed that the bow is from the brick wall ties failing and that the issue is with the exterior most brick façade. The City wants the affected brick removed and replaced with matching brick and the wall restored. This must be done by taking precautions and measures to not cause damage to the home.
2. City Auditorium Entrance Cast Stone Replacement. The old stone was broken and pulled loose, due to the ties failing and was removed by City Staff. The City is requesting that the stone be replaced with new Cast Stone matching the existing as much as possible. This work will be performed above a newly built entrance sidewalk and care must be taken as to not cause damage to same.
3. City Hall and Auditorium Upper Roof Parapet Repair, seal and tuck point as needed. There are several joints of brick to Cast Stone or Cast Stone to Cast Stone and these joints need to be sealed. There are also some bricks that have spalling and may need to be replaced.
4. Spot Repairs to Brick or Cast Stone work as mutually identified. There are various areas on the exterior of the structure that has cracks, missing mortar or spalling issues that need to be repaired.

PROPOSAL REQUIREMENTS:

The format for responses shall include the following.

1. GENERAL
 - Qualifications and References specific to the scope and type of buildings included in this project.
 - Demonstrated ability to complete projects on schedule;
 - Technical capabilities and ability to interface with City of Osawatomie staff.
2. FIRM AND PERSONNEL
 - Describe the ownership and current principals of your firm.
 - Provide names and experience of key personnel that will conduct the services.
 - Provide current number of employees, legal structure, headquarters location and lines of business.
 - Describe the qualifications of your firm; include resumes, licenses, certifications, and applicable experience. (Statements of Qualifications of your firm will be evaluated.)
3. FINANCIAL RESPONSIBILITY
 - Provide at least two (2) financial references.
 - Please provide an explanation if your firm, or any predecessor firm, has ever filed for bankruptcy.
 - Please provide an explanation if your firm has ever made or filed an errors and omissions claim.
4. EXPERIENCE
 - Describe previous experience in building repair services in the state of Kansas.
 - Describe experience with similar projects, preferably for local government, within the past ten (10) years within the State of Kansas or within a 200 mile radius of Osawatomie.

5. REFERENCES

Provide the following information of organizations/governments similar to City of Osawatomie and in the central United States, if you have performed similar services within the past ten (10) years for such organizations.

- Customer name and contact name, address, telephone number and email.
- Scope of project.
- Cost of project
- End result and subsequent disposition.

6. SERVICES

- Provide a description of the services you intend to provide for City of Osawatomie.
- Describe how your firm will allocate the availability of resources and personnel to schedule the work for these services within a reasonable time frame.

7. REPORTING

The City of Osawatomie is the manager of this project. After the award of this solicitation all reports will be directed to this department for distribution.

8. COST PROPOSAL /FEE

The City of Osawatomie requires a total cost or fee for this project, except as provided herein. A lump sum cost proposal to supply all other equipment, materials, supplies, labor, material disposal and insurance necessary to perform the work for the City of Osawatomie, in accordance with all local, state and federal requirements governing this type of work.

The proposal will identify and estimate cost of brick and cast stone for replacement but **will not be included in the total price** of the project and **shall be listed separately**. Because the finished product has not been identified in the proposal, the City will direct purchase the cast stone and brick upon mutual agreement of the product.

The cost of disposal should be proposed as the bidder removing the brick from the site and disposing of themselves. The City may be able to provide removal and/or disposal and the final agreement will be modified to reflect this change.

The City requests a price breakdown with each proposal by the categories stated above, but the bid will be evaluated on the sum total of the bid.

The successful proposer shall have a satisfactory record of ethics and integrity.

9. PROOF OF INSURANCE COVERAGE

All proposers must demonstrate current coverage or the ability to obtain coverage as described below. Evidence of insurance shall be furnished to the City Clerk prior to start of work.

The firm to conduct these services must carry errors and omissions coverage and insurance coverage including, but not less than, the following:

- Workers Compensation at statutory limits and Employer's Liability with a limit of \$500,000.

- Comprehensive General Liability insurance policy, including coverage for premises-operation, products and contractual liability coverage part designating the assumption of liability under performance of the act of conducting a survey.
 - Such insurance shall be in limits no less than \$1,000,000 combined single limit per occurrence for aggregate or property damage.
- Property damage insurance shall be in broad form including complete operations.
- The successful proposer shall secure and present a certificate of insurance to City Clerk of Osawatomie, reflecting these coverages and naming City of Osawatomie as an additional insured and all policies shall reflect a 90-day notice of cancellation.

10. PERFORMANCE BOND

All proposers must provide in its proposal proof of the ability to obtain a performance bond for the amount that of work bid for this project. Upon selection, the successful proposer shall secure and present such bond information to the City Clerk of Osawatomie, reflecting the bond amount specific to this project.



BUILDING RESTORATION CORPORATION

1920 OAKCREST AVENUE SUITE 1, ROSEVILLE, MN 55113

PHONE: 612-789-2800 FAX: 612-789-2875

April, 24, 2017

Tammy Seamands
City Clerk
Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064

RE: Brick and Stonework Repair

It is my pleasure to submit to you Building Restoration Corporation's attached proposal in response to the above-referenced solicitation.

We have spent a considerable amount of time evaluating the project documents and are confident we can provide you with the highest quality and most durable repair of the specified scope of work.

With over 32 years of experience restoring and preserving masonry, we are ideally suited to perform this project. If you have any questions or need any additional information regarding our bid, please do not hesitate to contact me at 612-789-2800 or 800-798-8125.

Sincerely,

BUILDING RESTORATION CORPORATION

Dale Zoerb, President



BUILDING RESTORATION CORPORATION

1920 OAKCREST AVENUE SUITE 1, ROSEVILLE, MN 55113

PHONE: 612-789-2800 FAX: 612-789-2875

PROPOSAL

April, 24, 2017

Submitted to: Tammy Seamands, City Clerk
Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064

913-755-2146

cityclerk@osawatomieks.org

Project: Brick and Stone Repair
Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064

Building Restoration Corporation does hereby propose to furnish all of the necessary materials and to provide skilled labor to perform the enclosed listing of restoration services. Pricing is based on the ability to begin and complete the restoration in one operation. The prices listed include costs for all labor, materials, equipment, swing-stage rigging, aerial boom use, clean up of debris, and sales tax on materials.

WHO WE ARE.....



30 Years of Masonry Restoration / Building Envelope Repair Experience

- Condominiums, Government, Commercial, Residential, Retail, Educational, Multi-family, Healthcare, Office & Historic Buildings

Main Office Roseville Minnesota

Additional Offices:

- Rochester, Minnesota
- Madison, Wisconsin



We work with: Architects, Engineers, Property Managers, Residential & Commercial Building Owners, Condominium Boards

Over 2,300 Successfully Completed Restoration Projects

- Each facing unique challenges
- No call backs, no lawsuits, minimal change orders (we plan for the worst)

Most Experienced Employee Workforce in the Business

- Diverse set of ~150 quality, specialized craftsmen
- General Superintendent, 2 Project Superintendents, Safety Director
- Carpentry Crew w/ Spray Foam Equipment & Training
- Graphics Department, Sheet Metal Shop, Equipment Yard
- 8 Experienced Project Managers + Office support staff





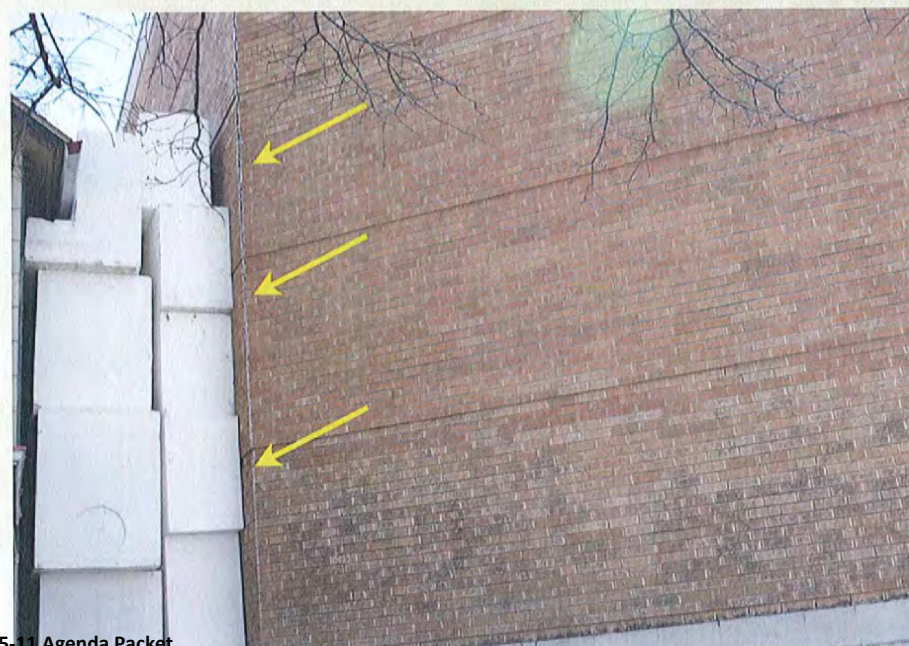
**Osawatome City Hall
439 Main Street
Osawatome, KS 66064**

Work scope includes: Precast stone replacement, helical wall anchor installation, spot tuckpointing, individual brick unit replacement.

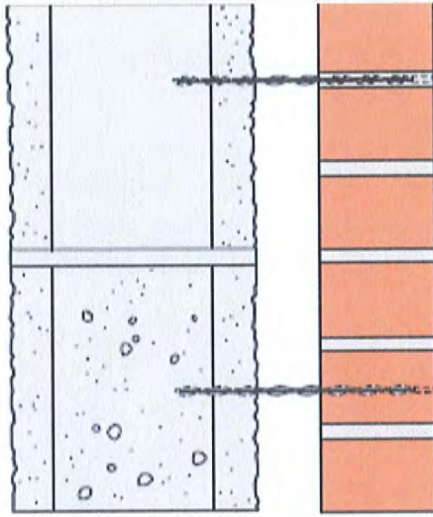


Replace pre cast stone to match existing bond and profile as close as possible. The existing block up wall system appears to be in pretty good shape. We feel the previous pre cast stone was install with minimal wall ties and contributed to the premature deterioration.

New pre cast stone will be installed with proper stainless steel wall ties



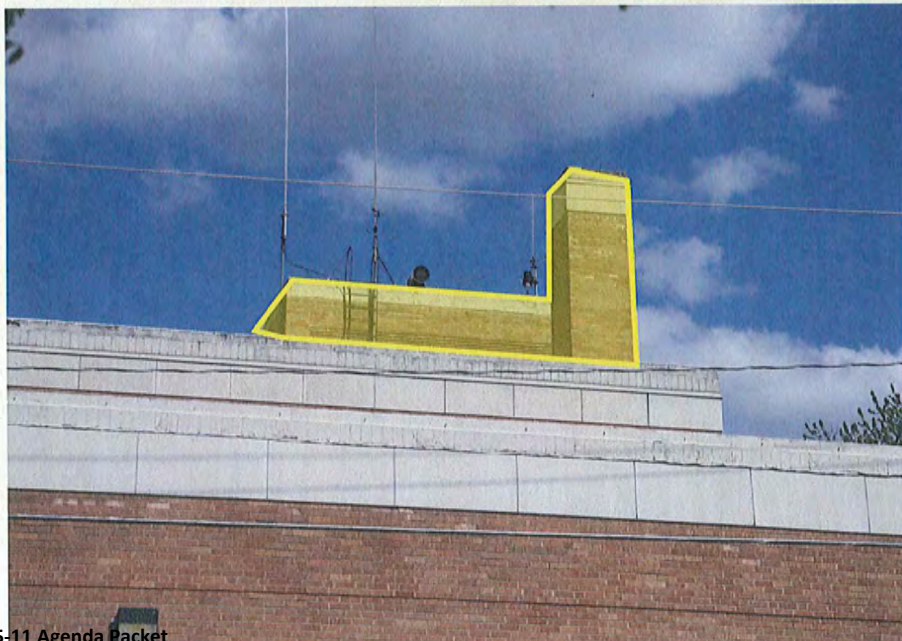
Helical wall anchors should be installed on East elevation as we suspect the face brick was installed improperly with minimal and incorrect wall ties. Once face brick is re-secured to back up wall system. Safe demolition and rebuild of the bulging wall section can be completed.



**Brick to concrete block
(hollow or grouted)**

Detail of what the helical wall anchor install process looks like.

Most of the spot tuckpointing and individual brick unit replacement work scope will be completed on the the existing penthouse and chimney.



The penthouse are in need on restoration. Moisture has infiltrated the brick below and caused the mortar and brick to deteriorated during freeze thaw cycles. Individual damaged brick will be replaced and deteriorated mortar joints will be saw cut and repointed with new mortar. See alternate work scope for parapet and chimney cap repairs.

| General Conditions: | Quantity | Units | Unit Cost | Total |
|--|-----------------|--------------|------------------|------------------|
| Mobilization, job set-up & insurance expense | 1 | lump sum | 18,085 | 18,085 |
| Permit expense at actual cost | 1 | at cost | TBD | TBD |
| Trucking and fuel expense | 1 | lump sum | 3,000 | 3,000 |
| Roof protection | 1 | lump sum | 2,850 | 2,850 |
| Saws, compressors, generators and misc. equipment cost | 1 | lump sum | 6,460 | 6,460 |
| Aerial lift expense | 1 | lump sum | 10,600 | 10,600 |
| Erect swing stage and associated equipment | 1 | lump sum | 2,465 | 2,465 |
| Movement of swing stage | 3 | each drop | 645 | 1,935 |
| Dumpsters or hauling of debris | 4 | dumpsters | 435 | 1,740 |
| Final cleanup and demobilization | 1 | lump sum | 1,200 | 1,200 |
| General Conditions Sub-Total | | | | \$48,335 |
| Base Bid Work Scope: | Quantity | Units | Unit Cost | Total |
| Spot tuckpoint deteriorated masonry mortar joints at upper roof penthouse and chimney (Allowance) | 560 | sqft | 16 | 8,960 |
| Remove and replace individual cracked, spalled or chipped brick units at penthouse and chimney (Allowance) | 250 | each | 32 | 8,000 |
| Install helical façade anchors at East elevation | 1,850 | each | 16 | 29,600 |
| Demo bulging section of brick at East wall and install proper wall ties prior to reinstalling new brick to match as close as possible (Allowance) | 225 | sqft | 96 | 21,600 |
| Spot tuckpoint masonry brick mortar joints (Allowance) | 850 | sqft | 15 | 12,750 |
| Remove and replace individual cracked, spalled or chipped brick units (Labor Only Allowance) | 300 | each | 24 | 7,200 |
| Install new dimensional cast stone units where North auditorium elevation stone have been removed (Labor Only Allowance) | 208 | each stone | 263 | 54,704 |
| Final acid wash to reduce mortar smear | 1 | lump sum | 3,648 | 3,648 |
| Base Bid Work Scope Sub-Total | | | | \$146,462 |
| Proposed Total | | | | \$194,797 |

| Estimated Materials | QTY | Unit cost | Delivery | Total |
|---|------|-----------|-----------|-----------------|
| Brick | 2000 | 2.80 | 789 | \$6,389 |
| Cast Stone | 210 | 265 | 1,950 | \$57,600 |
| Estimated Material Sub-Total | | | | \$63,989 |
| Alternate Work Scope: | QTY | Unit | Unit Cost | Total |
| #1 Wash exterior of building prior to beginning repairs to remove soot and environmental growth | 1 | lump sum | 5,823 | 5,823 |
| #2 Repair any loose parapet cap stones, install new wood blocking, waterproofing membrane and pre finished sheet metal coping cap | 731 | lnft | 46 | 33,626 |
| #3 Fabricate and install new pre finished sheetmetal chimney cap flashing | 1 | lump sum | 2,345 | 2,345 |
| #4 Fabricate and install new pre finished sheetmetal Auditorium entrance awning cap | 1 | lump sum | 8,645 | 8,645 |
| #5 100% solid tuckpoint upper precast band mortar joints | 640 | lnft | 9 | 5,760 |
| #6 Mechanically clean exposed portion of steel lintels, prime and paint | 49 | lnft | 46 | 2,254 |
| #7 Epoxy inject and hairline cracks at existing limestone (Allowance) | 24 | lnft | 260 | 6,240 |
| #8 Patch limestone spalls (patch size less the 2" x 2") (Allowance) | 13 | each | 142 | 1,846 |
| #9 Remove and replace window and door perimeter joint sealant (Allowance) | 276 | lnft | 9 | 2,484 |
| #10 Remove and replace expansion joints sealants (Allowance) | 348 | lnft | 10 | 3,480 |
| Unit Pricing: | | Quantity | Units | Unit Cost |
| Additional spot tuckpointing of masonry brick mortar joints | | 1 | sqft | \$17.00 |
| Additional spot tuckpointing of precast stone mortar joints | | 1 | lnft | \$9.50 |
| Additional pre cast stone unit replacement (average stone size 18" x 12" x 4") | | 1 | each | \$534.00 |
| Additional individual brick unit replacement | | 1 | each | \$32.00 |
| Additional helical wall anchors installation | | 1 | each | \$18.00 |
| Additional demolition and rebuild of masonry wall face brick | | 1 | sqft | \$110.00 |

Building Restoration Corporation offers the above listed restoration services as they relate to the enclosed drawings and specifications for your consideration. All work is to be performed in a substantial workmanlike manner. All tools, equipment and procedures shall follow the generally accepted restoration guidelines. All restoration work is to be performed by professional experienced tradesmen.

Building Restoration Corporation carries worker's compensation, automotive and public liability insurance in the amount of one million dollars. Building Restoration Corporation also carries a commercial umbrella policy in the amount of nine million dollars. We will gladly supply you with a certificate of said insurance naming you or your project as a certificate holder upon request.

This proposal is for work performed on the exterior facades only and does not include any work inside the building or below exterior grade. Prices include only those work items described and unless specifically listed, prices do not include any carpentry, window repair or replacement, concrete or asphalt repairs, painting, laboratory analysis of existing mortar, investigative work, landscaping, roofing repairs or any other work that is not individually listed on the repair costs price page.

The Building Owner is to provide their water, electricity, free and unobstructed access to building elevations, and an area to park our job site trailer and operate cement mixer. Building Owner/Buyer is to indemnify, defend and hold harmless Building Restoration Corporation against any loss or claim by the building tenants that the construction operations or scaffolding generated noise or dust which interferes with their business operations, or reduces their visibility, sales, profits, sleep or other claims.

We reserve the right to withdraw this proposal if it is not accepted within thirty days. Our payment terms are net 30 days on all monthly progress invoices if the length of the job exceeds one month. Full payment of all balances will be due upon your receipt of our final completion invoice. Interest in the amount of 1 % per month will be due and payable on all past due balance amounts.

The Scope of Work shall be solely restricted to the work described above and in the agreement between the parties, no evaluation or determination regarding the need for repair or structural integrity has been made by Building Restoration Corporation, nor has it provided engineering services. The Scope of Work and evaluation is restricted to the description above.



BUILDING RESTORATION CORPORATION

is a proud member of



Associated Builders & Contractors, Inc.
10193 Crosstown Circle
Eden Prairie, MN 55344
952-941-8693



St. Paul Building Owners & Managers Association
332 Minnesota Street, Suite W2950
St. Paul, MN 55101
651-291-8888



Minneapolis Builders Exchange
1123 Glenwood Avenue
Minneapolis, MN 55404
612-377-9600



Minneapolis Building Owners & Managers Association
121 S. 8th Street, Suite 610
Minneapolis, MN 55402



MN Concrete & Masonry Contractors Association
120 East Exchange Street #120
St. Paul, MN 55101
651-293-0892



Builders Exchange of St. Paul
445 Farrington Street
St. Paul, MN 55103
651-224-7545



Institute of Real Estate Management
4248 Park Glen Rd.
Minneapolis, MN 55416
952-928-4664



National Federation of Independent Business
740 Northwest Center Tower
55 East 5th Street
St. Paul, MN 55101
800-634-2669



National Trust for Historic Preservation
1785 Massachusetts Avenue NW
Washington, DC 20036
202-673-4000



International Concrete Repair Institute
3166 S. River Road, Suite 132
Des Plaines, IL 60018
847-827-0830



Hennepin History Museum
2303 Third Avenue South
Minneapolis, MN 55404
612-870-1329



Preservation Alliance of Minnesota
416 Landmark Center
St. Paul, MN 55102
651-293-9047



Ramsey County Historical Society
323 Landmark Center
St. Paul, MN 55102
651-222-0701



Minnesota Historical Society
345 Kellogg Boulevard West
Saint Paul, MN 55102
651-296-6126

Construction Agreement

BUILDING RESTORATION CORPORATION



1920 OAKCREST AVENUE SUITE 1
ROSEVILLE, MN 55113
PHONE: 612-789-2800
FAX: 612-789-2875

Submitted to Buyer:

**Tammy Seamands, City Clerk
Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064**

Construction Agreement Date:

April 24, 2017

Work site location:

**Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064**

The parties agree that the work scope shall be the following items selected from BRC's proposal dated:

April 24, 2017

See Attachment "A" for detailed breakdown of the work scope, work quantities and unit costs.

Exclusions: Interior work, electrical work, detaching or resetting of any fixed item at exterior facade, painting, EIFS, window repair/replacement, window cleaning, landscaping, roof work, below grade work, heat and cover.

Note: Where electric is attached to building exterior, owner is responsible for contacting power company to provide safe work area. Owner to obtain permission from adjacent residential property and provide free and clear access for aerial lifts and equipment.

Building Restoration Corporation ("BRC") proposes to furnish and install the itemized restoration services described above, or in BRC's proposal in whole or in part, if mutually agreeable. Contact us immediately if you prefer to delete any individual work items contained in our proposal. The work scope described above is to be performed for the contract price of:

One Hundred Ninety-Four Thousand Seven Hundred Ninety-Seven Dollars \$194,797.00

Respectfully submitted, Building Restoration Corporation

BUYER'S AGREEMENT

The above work scope, costs and unit prices, contract Terms and Conditions contained herein and on the second page of this agreement, are hereby accepted. BRC is hereby authorized to perform the work as proposed. Payments will be made promptly.

Company

Authorized Signature

Accepted by BRC

Date

Title

Date

BUILDING RESTORATION CORPORATION



1920 OAKCREST AVENUE SUITE 1
ROSEVILLE, MN 55113
PHONE: 612-789-2800
FAX: 612-789-2875

Buyer:

Project Location for Warranty:

Warranty Start Date:

WARRANTY PERIOD

FIVE YEARS

The Warranty Period shall begin upon the date of substantial completion of BUILDING RESTORATION CORPORATION'S (BRC) work at the site as stated above and continue for the period specified above.

WARRANTY

BRC hereby warrants its completed work against material and workmanship Defects, exclusive of fire, tornado, acts of God, vandalism, explosion, and normal weathering, wear and tear, for the Warranty Period. BRC only provides a Warranty for the following defined defects ("Defects") if they occur during the Warranty Period:

- Mortar joints come loose
- Mortar joints crumble
- Brick face spalling
- Brick face cracking
- Masonry anchors loosen
- Caulk joints splitting
- Caulk joints curling
- Caulk joints debonding
- Stone cracking
- Stone spalling
- Flashing cracking
- Flashing discoloring

EXCLUSIVE REMEDY

BRC's liability under this Warranty shall be, at BRC's option: a) Repair of the defective materials or workmanship; or b) Refund of the portion of the contract price paid by Buyer to BRC which BRC attributes to the defective work.

EXPRESS DISCLAIMER AND LIMITATION

Buyer agrees BRC shall not be liable for any other losses or damages, including but not limited to incidental or consequential damages, lost profits, lost sales, injury to person or property, miscellaneous costs or expenses. This Warranty shall be unenforceable unless BRC is notified in writing within sixty (60) days after the defect is noticed or should have been noticed and BRC is permitted to inspect any areas identified as defective by Buyer. BRC makes no other warranty, express or implied, and all warranties of merchantability or fitness for particular purpose are hereby disclaimed.

This Warranty supersedes any other warranties, guarantee, or presentations, written or oral, heretofore made with respect to BRC's workmanship and materials. This Warranty applies only to the materials and work installed by BRC and does not include any existing building materials, elements or materials furnished by Buyer or installed by Buyer or its agents. No Warranty is provided other than for those Defects listed above. This Warranty cannot be enforced against BRC unless the Warranty is signed by both parties and BRC has received full payment for work performed.

CUSTOMER WARRANTY ACCEPTANCE

I acknowledge receipt of this Warranty and accept it as the only Warranty provided by BRC

Company

Authorized Signature

Date

Title

Please return two signed copies to BRC for signature, after which a completed copy will be returned to you.

*Building Restoration Corporation
Major Contracts*

= Historic Projects

| Year | Past Projects | Location | Type of Work | Client | Client Contact | Telephone |
|------|---|-------------------|---------------------|------------------------------------|---------------------|--------------|
| 2016 | Century Link | Omaha, NE | Masonry Restoration | Shingobee Builders | Jim Schuweiler | 763-479-1300 |
| 2016 | Parker Skyview Apartments | Minneapolis, MN | Masonry Restoration | Minneapolis Public Housing Agency | Ben Jackson | 612-342-1424 |
| 2016 | National Guard Armory | Saint Paul, MN | Masonry Restoration | MN National Guard | Garth Ristau | 320-616-3014 |
| 2016 | Ramsey County Courthouse | Saint Paul, MN | Graffiti Removal | Ramsey County | Greg Williams | 651-266-8444 |
| 2016 | Centennial Schools ISD 12 | Circle Pines, MN | Masonry Restoration | Nexus Solutions | Brett Selberlich | 763-755-0011 |
| 2016 | MnDot District 7 Headquarters | Mankato, MN | Masonry Restoration | MN Department of Transportation | Brian McCarty | 651-366-3361 |
| 2016 | Stonehouse Square Apartments | Minneapolis MN | Masonry Restoration | Diversified Equities Corporation | Jon Dickerson | 612-378-1085 |
| 2016 | Keller Hall - University of Minnesota | Minneapolis | Masonry Restoration | Thor Construction | Patrick Nanka Bruce | 763-571-2580 |
| 2016 | Reineke Fine Arts - NDSU | Fargo, ND | Masonry Restoration | Foss Architecture & Interiors Inc. | Hector Delapointe | 888-236-1202 |
| 2016 | St. Joseph Catholic Church | Red Wing, MN | Masonry Restoration | St. Joseph Catholic Church | Jordan Harris | 651-388-1133 |
| 2016 | CW Lofts | Minneapolis, MN | Masonry Restoration | CW Lofts Association | Judy Winecki | 612-472-1666 |
| 2016 | Lowertown Lofts | St. Paul, MN | Masonry Restoration | Bigos Management | Steve Law | 952-926-2494 |
| 2016 | River Towers | Minneapolis | Masonry Restoration | Firstservice Residential | Mark Gittleman | 952-277-2707 |
| 2016 | Century Link | Sioux Falls, SD | Masonry Restoration | Adkins Association Inc. | Mike Ostlie | 651-224-1358 |
| 2016 | Sandburg Hall University of Wisconsin | Milwaukee, WI | Masonry Restoration | WI Division of State Facilities | Owen Landsverk | 608-266-1438 |
| 2016 | Sisters of St. Joseph of Carondelet | Saint Paul, MN | Masonry Restoration | Sisters of St. Joseph | John Viktora-Croke | 651-696-2563 |
| 2015 | Siebens Building / Mayo Clinic | Rochester, MN | Masonry Restoration | Mayo Clinic | Tim Smith | 507-293-4864 |
| 2015 | Grand Army of the Republic Mem Hall (GAR) | Litchfield, MN | Masonry Restoration | City of Litchfield | Dave Czlok | 320-693-7201 |
| 2015 | Mitchell Student Center - Mayo Clinic | Rochester, MN | Masonry Restoration | Mayo Clinic | Tim Smith | 507-293-4864 |
| 2015 | Old Town In Town Cooperative | Minneapolis, MN | Masonry Restoration | Common Properties Management | Pierce Stepp | 612-767-2130 |
| 2015 | Sisters of St. Joseph of Carondelet | Saint Paul, MN | Masonry Restoration | Sisters of St. Joseph | John Viktora-Croke | 651-696-2563 |
| 2015 | LaRive Condominiums | Minneapolis MN | Masonry Restoration | FirstResidential | Kate Grutzmacher | 952-277-2707 |
| 2015 | Dakota County Administration Center | Hastings, MN | Masonry Restoration | Winona State University | Patricia Bremer | 507-457-5046 |
| 2015 | Charmant | LaCrosse WI | Masonry Restoration | CD Smith Construction Services | Cory Henschel | 920-924-2900 |
| 2015 | North Star Lofts | Minneapolis, MN | Masonry Restoration | First Service | Kate Grutzmacher | 612-277-2700 |
| 2015 | Rand Tower | Minneapolis, MN | Masonry Restoration | Hempel Companies | Deanna Kalkman | 612-217-2600 |
| 2015 | Humboldt Lofts | Minneapolis, MN | Masonry Restoration | First Service Residential | John Tracy | 952-277-2780 |
| 2015 | Centennial Schools ISD 12 4 Schools | Circle Pines, MN | Masonry Restoration | Nexus Solutions | Brett Seiberlich | 763-755-0011 |
| 2015 | Sumner Library | Minneapolis, MN | Masonry Restoration | James Forberg Architects Ltd. | James Forberg | 952-466-2234 |
| 2015 | Wayzata Public Schools | Plymouth, MN | Masonry Restoration | Inspec | Nick Hall | 763-546-3434 |
| 2015 | Central Community Center | St. Louis Park MN | Masonry Restoration | Nexus Solutions | Brett Selberlich | 763-763- |
| 2015 | Hamline United Methodist Church | Saint Paul, MN | Masonry Restoration | Hamline United Methodist Church | Roger Greiling | 651-645-0667 |
| 2015 | 4th Street Ramp - Univ. of Minnesota | Minneapolis, MN | Masonry Restoration | University of Minnesota | Puneet Vedi | 763-533-9403 |
| 2014 | C H Robinson | Eden Prairie, MN | Masonry Restoration | Wheaton & Sprague | Mark Coulis | 330-923-5560 |
| 2014 | St. Ambrose Cemetery | Deadwood, SD | Masonry Restoration | Central America Inc. | Thad Fuller | 605-584-2654 |
| 2014 | Calhoun Beach Club | Minneapolis, MN | Masonry Restoration | AIMCO | Ben Fleming | 630-812-2173 |
| 2014 | James J. Hill Reference Library | Saint Paul, MN | Masonry Restoration | James J. Hill Reference Library | Paul Dean | 651-265-5438 |
| 2014 | 201 Building / Mayo Clinic | Rochester, MN | Masonry Restoration | Mayo Clinic | Tim Smith | 507-293-4864 |
| 2014 | Winona State University Phelps Hall | Winona, MN | Masonry Restoration | Winona State University | Patricia Bremer | 507-457-5046 |

*Building Restoration Corporation
Major Contracts*

| Year | Project | Location | Type of Work | Client | Client Contact | Telephone |
|------|--|-----------------|---------------------|-------------------------------------|--------------------|--------------|
| 2014 | Kenosha County Administration | Kenosha, WI | Masonry Restoration | InSite Consulting Inc. | Stephen Mar-Pohl | 608-513-1992 |
| 2014 | St. John's Lutheran Church | Northfield, MN | Masonry Restoration | St. John's Lutheran Church | John Duba/Church | 507-301-9003 |
| 2014 | North Star Lofts | Minneapolis, MN | Masonry Restoration | First Service | Kate Grutzmacher | 612-277-2700 |
| 2014 | Kenosha County Administration | Kenosha, WI | Masonry Restoration | InSite Consulting Inc. | Stephen Mar-Pohl | 608-513-1992 |
| 2014 | St. John's Lutheran Church | Northfield, MN | Masonry Restoration | St. John's Lutheran Church | John Duba/Church | 507-301-9003 |
| 2014 | St. Paul Academy and Summit School | Saint Paul, MN | Masonry Restoration | St. Paul Academy and Summit School | Pete Killbarda | 651-696-1467 |
| 2014 | Cathedral of Saint Paul | Saint Paul, MN | Masonry Restoration | Cathedral of Saint Paul | Tom Kohler | 651-228-1766 |
| 2014 | Crowne Plaza Minneapolis International | Bloomington, MN | Masonry Restoration | Crowne Plaza Minneapolis | John Dahl | 952-876-8710 |
| 2014 | Delta Chi Fraternity | Minneapolis, MN | Masonry Restoration | Transwestern | Hans Okerstrom | 612-802-8234 |
| 2014 | Oshkosh Area School District | Oshkosh, WI | Masonry Restoration | Industrial Roofing Inc. | Bill Koclanis | 262-432-0500 |
| 2013 | Century Link | Minneapolis, MN | Masonry Restoration | Adkins Association Inc. | Mike Ostlie | 651-224-1358 |
| 2013 | USPS Eagan Post Office | Eagan, MN | Masonry Restoration | Parsons - Pasadena | David Dominguez | 626-440-3940 |
| 2013 | VA Medical Center | Minneapolis, MN | Masonry Restoration | Povolny Group, Inc. | Jim Povolny | 651-643-0866 |
| 2013 | Landmark Center | Saint Paul, MN | Masonry Restoration | Landmark Center | Larry Williams | 651-292-3293 |
| 2013 | St. Mary of the Lake Catholic Church | Lake City, MN | Masonry Restoration | St. Mary of the Lake | Gene Durand | 651-345-4273 |
| 2013 | John Brown State Historic Site | Oswatimie, KS | Masonry Restoration | State of Kansas | Jerry Clements | 785-296-2376 |
| 2013 | Herbert Hoover Presidential Library | West Branch, IA | Masonry Restoration | Herbert Hoover Presidential Library | Rollin Owens | 319-643-6006 |
| 2013 | Heritage Print Plant - Star Tribune | Minneapolis | Masonry Restoration | Star Tribune | Greg Anderson | 612-673-4000 |
| 2013 | Minneapolis City Hall | Minneapolis | Masonry Restoration | City of Minneapolis | Royce Wiens | 612-596-9522 |
| 2013 | St. Paul Academy Lower & Upper School | St. Paul, MN | Masonry Restoration | St. Paul Academy | Mary Albachten | 651-698-2451 |
| 2013 | Rush County Courthouse | LaCrosse, KS | Masonry Restoration | BG Architecture | Tom Arpin | 785-537-7448 |
| 2013 | Stillwater National Guard Armory | Stillwater, MN | Masonry Restoration | State of Minnesota | Dennis Arntson | 320-616-2609 |
| 2013 | Christian County Courthouse | Ozark, MO | Masonry Restoration | Christian County, Missouri | Lou Lapaglia | 417-582-4300 |
| 2013 | University of Wisconsin Arts Center | Milwaukee, WI | Masonry Restoration | University of Wisconsin | Murray Smith | 608-266-1438 |
| 2012 | Gonda Building - Mayo Clinic | Rochester, MN | Masonry Restoration | Mayo Clinic | Dave Eide | 507-266-8151 |
| 2012 | Medical Sciences Building - Mayo Clinic | Rochester, MN | Masonry Restoration | Mayo Clinic | Mark Browning | 507-266-1102 |
| 2012 | Hilltop C Building | Lees Summit, MO | Masonry Restoration | Circuit Court of Jackson | Neil Struchtemeyer | 816-435-4847 |
| 2012 | VA Medical Center | Sioux Falls, SD | Masonry Restoration | JE Hurley Company | Scott Marble | 719-265-8668 |
| 2012 | Dunedin HI-Rise | Saint Paul, MN | Masonry Restoration | PHA of Saint Paul | Jim Rooney | 651-292-6083 |
| 2012 | Fort Meade VAMC | Fort Meade, SD | Masonry Restoration | WTI | Kevin Horchy | 216-577-5895 |
| 2012 | Putnam County Courthouse | Unionville, MO | Masonry Restoration | Putnam County | Kenneth Shook | 660-947-2677 |
| 2012 | Winona National Guard 1914 Building | Winona, MN | Masonry Restoration | Winona County | Mark Peterson | 507-454-2723 |
| 2012 | Pierce County Courthouse | Ellsworth, WI | Masonry Restoration | Pierce County | Raivo Balciunas | 651-457-5628 |
| 2012 | Sheldon Memorial Theatre - Porte Cochere | Red Wing, MN | Masonry Restoration | City of Red Wing | Steve Kohn | 651-385-3622 |
| 2012 | Jefferson Memorial Old Courthouse | St. Louis, MO | Masonry Restoration | National Park Service | Patty Auten | 303-987-6689 |
| 2012 | Ecolab Corporate Center | St. Paul, MN | Masonry Restoration | Ecolab Corporate Center | Tim Yohnk | 651-293-4574 |
| 2012 | House of Hope Presbyterian Church | St. Paul, MN | Masonry Restoration | House of Hope | Diane Smith | 651-227-9969 |
| 2012 | Milwaukee Area Technical College | Milwaukee, WI | Masonry Restoration | MATC | Alan Evinrude | 414-297-6763 |
| 2012 | Milwaukee Area Technical College | Milwaukee, WI | Masonry Restoration | MATC | Alan Evinrude | 414-297-6763 |
| 2012 | Wildier Park Condominiums | St. Paul, MN | Masonry Restoration | Wildier Park | Bob Beane | 651-698-2138 |
| 2012 | LaRive Condominiums | Minneapolis | Masonry Restoration | Gittleman Management Corp. | Mark Gittleman | 952-277-2707 |

PROPOSAL AND BID FORM
Auditorium Brick and Stone Repair
City of Osawatomie, Kansas

Please include the following coversheet for your proposal and bid. Mark proposals as follows:

“Sealed Proposal and Bid to the City of Osawatomie for Auditorium Repair”

Hand Deliver to: City Clerk
Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064

Mail to: City Clerk
City of Osawatomie
P.O. Box 37
Osawatomie, KS 66064

Proposals and bids will be accepted until Noon on Monday, April 24, 2017

Company Name: MTS Contracting Inc

Address: 1019 Swift Ave., North Kansas City, MO 64116

Contact Person: Wayne Schasteen, Project Manager/Estimator

Telephone: 816-421-0909 Email: waynes@mtscontracting.com

Total Bid Price (put detail in table below): \$182,500.00 *****

Payment Terms for Bid: Net 30

Date of Expiration: 30 days

Anticipated Delivery Date: 08/15/2017

Addendums Acknowledged: NA

Additional Comments (attach sheets as necessary): MTS Contracting Inc can provide Performance Bond for the contract amount upon request.

Bid Detail

If you wish to provide more detail on your bid, please provide on an attached sheet.

| Item | Quantity | Charge | Total Bid |
|---|------------|--------|--------------|
| Equipment | | | 19,000.00 |
| Materials & Supplies (not including brick and cast stone) | | | 16,500.00 |
| Labor | | | 145,000.00 |
| Insurance | (in labor) | | |
| Disposal | | | 2,000.00 |
| Other(please describe) | | | |
| Other(please describe) | | | |
| TOTAL BID | | | \$182,500.00 |

| Estimated Materials | Quantity | Charge | Delivery | Est. Total |
|-----------------------------|----------|-----------|----------|-------------|
| Brick | lump | 20,000.00 | 500.00 | \$20,500.00 |
| Cast Stone | lump | 6,000.00 | 500.00 | \$ 6,500.00 |
| TOTAL EST. MATERIALS | | | | |

See attached proposal

As a part of this proposal and bid, the undersigned states and represents that the complete specifications section and additional sheets, if any, attached hereto are a complete and accurate representation of the materials, equipment and services for which this proposal and bid is submitted.

Company Name: MTS Contracting Inc

Representative Name and Title: Mark Spears, Vice President

Authorized Signature: 

Date: April 24, 2017



Terry Zipsie
PRESIDENT

Mike Middleton
VICE PRESIDENT

April 24, 2017

Osawatomie City Hall Exterior Masonry

The 30' x 40' bulged area of brick exterior will be removed and replaced on the East wall per plans

The North Entry will have new cast stone installed with new steel lintels and anchors

Upper parapets will be repointed and sealed and have new coating applied

The lower North cast stone base will be repointed as needed and recoated

There are 200 individual brick to be replaced in the bid

The vertical caulking expansion joints will be replaced

Excludes, Structural Repairs to the Inner CMU behind the brick, coating of all previously coated surfaces, Anything not listed in the above scope

If the owner wishes, the complete parapet from the back of the capstone down to the stucco panel will have new 24 gauge metal installed.

If this is accepted, we can deduct \$5,000.00 from our base bid price.

The city must obtain written and signed easement/access from surrounding landowners for work to proceed.

The city must relocate or shut down utilities for work to be performed.

MTS is not responsible for roof leaks as the existing roof has numerous deficiencies.

If you have any questions please call: office 816-421-0909 cell 816-564-3614.

Thank You,

Wayne Schasteen
Project Manager/Estimator

1019 Swift Ave
N. Kansas City, MO 64116
(816) 421-0909 Phone
(816) 421-6969 Fax

Since 1996

2110 E. Rockhurst
Springfield, MO 65802
(417) 865-9991 Phone
(417) 865-9995 Fax

Now servicing your needs from two locations - Serving the Kansas City area for over 10 years!

www.mtscontracting.com



Terry Zipsie
PRESIDENT

Mike Middleton
VICE PRESIDENT

April 24, 2017

RE: Auditorium Brick and Stone Repair
Osawatomie, Kansas

Financial References

- 1) Arvest Bank, 6300 Nall Ave, Mission, KS 66202, Seth Norton, 913-279-3342
- 2) Kearney Trust Company, PO Box 737, Kearney, MO 64060, 816-628-6666

MTS Contracting Inc has never filed for bankruptcy or filed an errors or omissions claim.

(Sample insurance certificate and qualification documents included for reference purposes)

| | | | | |
|--------------------------|---|-----------------------|---|---------------------------------------|
| 1019 Swift Ave | ☒ | 2110 E. Rockhurst | ☒ | 6950 NE 14 th St, Suite 30 |
| N. Kansas City, MO 64116 | ☒ | Springfield, MO 65802 | ☒ | Ankeny, IA 50023-8903 |
| (816) 421-0909 Phone | ☒ | (417) 865-9991 Phone | ☒ | (515) 289-7500 Phone |
| (816) 421-6969 Fax | ☒ | (417) 865-9995 Fax | ☒ | (515) 289-8391 Fax |

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Since 1996



MTSCONT-01

NATALIEM

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement.

PRODUCER: Brush Creek Partners LLC
INSURED: MTS Contracting, Inc.
CONTACT NAME: info@brushkc.com
INSURER(S) AFFORDING COVERAGE: CNA, Markel

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

Table with columns: INSR LTR, TYPE OF INSURANCE, POLICY NUMBER, POLICY EFF, POLICY EXP, LIMITS. Includes rows for Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation, and Prof/Pollution Liab.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE signature.



Since 1996, MTS Contracting, Inc. has built the reputation of being one of the premier restoration contractors in the Midwest. Along with superior workmanship, MTS takes great pride in it's outstanding service to each customer. Our expertise in a wide range of restoration services allows us to help provide solutions to any exterior restoration problem.



Broadway State
Office Building—
Jefferson City, Missouri



City of Kansas City,
Missouri—
Corinthian Hall

Missouri State
University—
Siceluff Hall



MTS CONTRACTING, INC.
1019 Swift Avenue
North Kansas City, MO 64116
Phone: 816-421-0909
Fax: 816-421-6969
E-mail: marks@mtscontracting.com
Website: www.mtscontracting.com



MTS Contracting, Inc. is a specialty contractor with our sole focus being restoration type work. Over the past twenty years, we have completed thousands of projects successfully for our customers.

MTS Contracting, Inc. emphasizes the following areas on each of our projects in order to provide the best product to our customers.

- Quality Workmanship
- Project Management
- Cost Effective Solutions
- Safety
- Communication

In the past 5 years alone, MTS Contracting, Inc. has completed approximately 40 masonry restoration projects with a value of over \$200,000 each. During the same time period, we have completed over 3,000 projects of various sizes involving masonry restoration, concrete restoration and waterproofing applications.

The following is a list of services that have been performed by MTS Contracting, Inc. since 1996.



MTS CONTRACTING, INC.

1019 Swift Avenue
North Kansas City, MO 64116

Phone: 816-421-0909
Fax: 816-421-6969
E-mail: marks@mtscontracting.com
Website: www.mtscontracting.com

- Masonry Restoration
- Cleaning
 - Re-pointing
 - Terra-cotta repair/replacement
 - Stone repair/replacement
 - Brick replacement/re-building
 - Lintel replacement
 - Sealant replacement
 - Thru-wall flashings
 - Structural anchorage
 - Exterior wall coatings
 - Below-grade waterproofing

- Concrete Restoration
- Structural concrete
 - Waterproofing membranes
 - Sealant replacement
 - Expansion joint replacement
 - Injection

85% of all MTS Contracting Inc employees are trained in all of the above-referenced scopes.



PROJECT PROFILE

REPLACE ROOF/REPAIR
PARAPET WALLS
MISSOURI STATE CAPITOL
BUILDING
JEFFERSON CITY, MO

Since 1996

| | |
|-------------|--------------------|
| Location: | Jefferson City, MO |
| Cost: | \$310,000 |
| Start Date: | May, 2009 |
| Duration: | 5 months |



Project Description

The scope of work on the project involved extensive repairs to the back-side of the parapet wall. These repairs included tuckpointing, brick replacement and CMU repair. The exterior of the parapet wall was accessed by means of a swing-stage in order to perform stone repair, tuckpointing and cleaning of the façade.

Services Provided

- Brick Replacement
- CMU Patching
- Tuckpointing
- Stone Replacement
- Helical Pin Installation
- Cleaning & Sealing Stone

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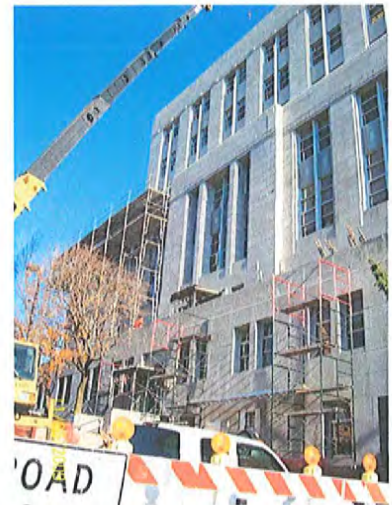


PROJECT PROFILE

EXTERIOR RENOVATIONS
BROADWAY STATE OFFICE
BUILDING
JEFFERSON CITY, MO

Since 1996

| | |
|-------------|--------------------|
| Location: | Jefferson City, MO |
| Cost: | \$1,200,000 |
| Start Date: | July, 2009 |
| Duration: | 15 months |



Project Description

The scope of work on the project consisted of a complete restoration of the entire façade. The building was 100% tuckpointed and cleaned as well as multiple areas of stone patching. In addition, it was necessary to completely disassemble the stone parapet walls and rebuild these walls.

Services Provided

- Pressure Washing
- Tuckpointing
- Stone Patching
- Water Repellents
- Painting
- Demolition & Rebuilding 100% of Parapet Walls

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North Kansas City, MO 64116

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Website: www.mtscontracting.com





PROJECT PROFILE

MASONRY
EXTERIOR PRESERVATION &
RESTORATION
US COURTHOUSE
WICHITA, KS

Since 1996

| | |
|-------------|-------------|
| Location: | Wichita, KS |
| Cost: | \$294,000 |
| Start Date: | June, 2010 |
| Duration: | 2 months |



Project Description

The scope of work on the project consisted of miscellaneous tuckpointing of deteriorated mortar joints on all elevations of the facility. We cleaned select areas of stone façade, cut out and re-caulked damaged/deteriorated caulk joints along with patching of deteriorated stone/concrete. Coating of stucco stair towers, installation of weeps, resetting of loose stones and re-pointing of stone joints.

Services Provided

- Tuckpointing
- Cleaning
- Stone Patching
- Lintel Repair

MTS CONTRACTING, INC.

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Since 1996

PROJECT PROFILE

MASONRY
EXTERIOR PRESERVATION &
RESTORATION
BELLERIVE APARTMENTS
KANSAS CITY, MO

| | |
|-------------|-----------------|
| Location: | Kansas City, MO |
| Cost: | \$625,880.00 |
| Start Date: | July, 2011 |
| Duration: | 12 months |

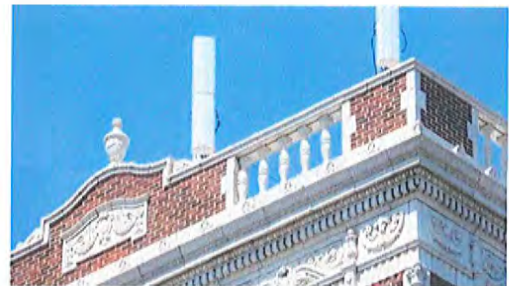


Project Description

The scope of work on the project consisted of exterior masonry cleaning, replacement of deteriorated mortar joints, replacement of deteriorated lintels, terra-cotta replacement and patching, limestone replacement and patching and new sealant at capstones.

Services Provided

- Tuckpointing
- Cleaning
- Lintel Replacement
- Stone Replacement/Patching
- Terra-Cotta Replacement/Patching
- New Sealant



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Since 1996

PROJECT PROFILE

MASONRY
PARAPET REPLACEMENT
NORTH KANSAS CITY
HIGH SCHOOL
NORTH KANSAS CITY, MO

| | |
|-------------|-----------------------|
| Location: | North Kansas City, MO |
| Cost: | \$330,750 |
| Start Date: | May, 2009 |
| Duration: | 3 months |

Services Provided

- Tuckpointing
- Sealant
- Concrete Repair
- Brick Replacement
- Stone Replacement
- Shelf-Angle Replacement

Project Description

The scope of work on the project consisted of removing the existing parapet down to the shelf-angles, patching the concrete substrate beams, replacing the steel, re-laying new brick and replacing the existing stone.



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INNOVATIVE
MASONRY
RESTORATION, LLC

5913 Woodson Road, Suite 301, Kansas City, KS 66202
816-841-7455 (O) 888-751-5402 (F)
www.imrestoration.com

Tammy Seamands, City Clerk
Osawatomie City Hall
439 Main Street Osawatomie, KS 66064

**RE: Brick and Stonework Repair City Auditorium,
Osawatomie, Kansas**

Innovative Masonry Restoration is pleased to submit our proposal for the above-mentioned project. We had included several reference letters, resumes of members of our organization and completed and current contracts. Our team is experienced in the scope of work required for the Masonry Restoration at .

If you have any questions, please contact me at our office number above and I also can be reached by email at mike@imrestoration.com. We look forward to the opportunity of working with you on this project.

Best Regards,

Innovative Masonry Restoration

Mike Mann, Regional Manager



INNOVATIVE
MASONRY
RESTORATION, LLC

5913 Woodson Road, Suite #301, Kansas City, KS 66202
816-841-7455 (O) 888-751-5402 (F)
www.imrestoration.com

Page Three

Clarifications/Exclusions: Prevailing wage, portable bathrooms, permits, fencing, traffic control, vacuum cutting, Trash removal, Painting, Lintel replacement, Debris and Brush removal for access, power line covering or removal, hand mortar removal, **abatement**, below grade, roofing, sheet metal, temporary protection of window openings, window work, interior work.

If you have any questions, please contact me at our office number above and I also can be reached by email at mike@imrestoration.com. We look forward to the opportunity of working with you on this project.

Best Regards,

Innovative Masonry Restoration

PROPOSAL AND BID FORM
Auditorium Brick and Stone Repair
City of Osawatomie, Kansas

Please include the following coversheet for your proposal and bid. Mark proposals as follows:

“Sealed Proposal and Bid to the City of Osawatomie for Auditorium Repair”

Hand Deliver to: City Clerk
Osawatomie City Hall
439 Main Street
Osawatomie, KS 66064

Mail to: City Clerk
City of Osawatomie
P.O. Box 37
Osawatomie, KS 66064

Proposals and bids will be accepted until Noon on Monday, April 24, 2017

Company Name: Innovative Masonry Restoration, LLC

Address: 5913 Woodson Rd Mission, KS 66202

Contact Person: Mike Mann

Telephone: 913-841-7455 Email: Mike@imrestoration.com

Total Bid Price (put detail in table below): _____

Payment Terms for Bid: Monthly payments from schedule of values completed with 10% retain-age until completion

Date of Expiration: 60 Days

Anticipated Delivery Date: December 1 2017

Addendums Acknowledged: None

Additional Comments (attach sheets as necessary): Please see attached

Bid Detail

If you wish to provide more detail on your bid, please provide on an attached sheet.

| Item | Quantity | Charge | Total Bid |
|---|-----------------|---------------|------------------|
| Equipment/Mobilization/Trucking | | | 24,000 ✓ |
| Materials & Supplies (not including brick and cast stone) | | | 56,000 ✓ |
| Labor | | | 128,200 ✓ |
| Insurance | | | 2,400 |
| Disposal | | | 2,400 ✓ |
| Other (please describe) | | | |
| Other (please describe) | | | |
| TOTAL BID | | | 218,000 ✓ |
| Estimated Materials | | | |
| Estimated Materials | Quantity | Charge | Delivery |
| Brick | | | 2000 ✓ |
| Cast Stone | | | 60,000 ✓ |
| TOTAL EST. MATERIALS | | | 62,000 ✓ |

As a part of this proposal and bid, the undersigned states and represents that the complete specifications section and additional sheets, if any, attached hereto are a complete and accurate representation of the materials, equipment and services for which this proposal and bid is submitted.

Company Name: Innovative Masonry Restoration, LLC

Representative Name and Title: Mike Mann, Regional Manager

Authorized Signature: 

Date: 4/2/2017

This estimate includes cost to provide wall anchors and a new 4" thick, pre-cast concrete veneer to replace the area that was recently removed due to damage.

2016 Masonry Repairs to North Wall of Memorial Hall

for the City of Osawatomie, KS

Osawatomie, KS

May 30th, 2016

Budget Cost for replacement of pre-cast concrete façade areas

| DESCRIPTION: | L | W | H | AREA | PERIM | TOTALS | |
|------------------------|----|----|----|---------|--------|-----------|----------|
| Pre-Cast Concrete Area | 31 | 36 | 33 | 1116 SF | 134.00 | HEIGHT | 33 |
| | 0 | 0 | 0 | 0 SF | 0.00 | AREA | 1116 SF |
| | 0 | 0 | 0 | 0 SF | 0.00 | PERIMETER | 134 LF |
| | 0 | 0 | 0 | 0 SF | 0.00 | COST | \$43,475 |
| | 0 | 0 | 0 | 0 SF | 0.00 | COST/SF | \$38.96 |
| | 0 | 0 | 0 | 0 SF | 0.00 | | |

| | | | MATERIAL | | LABOR | | TOTAL + O & P | SUB TOTAL |
|-------------|-------|------|----------|-------|-------|-------|------------------|--------------|
| Description | Quant | Unit | @ | Total | @ | Total | 20.0% | |

| | | | | | | | | |
|----------|-----------------------------|------|---|--|--|--|------|------|
| 1 | GENERAL REQUIREMENTS | | | | | | | |
| | A & E Fees | | | | | | | |
| | Arch and MEP Engineering | | | | | | 0 | |
| | Structural Engineering | | | | | | 0 | |
| | Soils Engineering | | | | | | 0 | |
| | Equipment Costs (2 months) | | | | | | 3000 | |
| | Bonding & Insurance | 2.00 | % | | | | 757 | |
| | Mobilization/Admin | 5.00 | % | | | | 1891 | |
| | | | | | | | | 5648 |

| | | | | | | | | |
|----------|-------------------|------|----|--|---|------|------|------|
| 2 | SITework | | | | | | | |
| | Demolition | | | | | | | |
| | Misc Removal | 500 | al | | 0 | 1.00 | 500 | 600 |
| | Haul off debris | 500 | al | | 0 | 1.00 | 500 | 600 |
| | Public Protection | 2500 | al | | 0 | 1.00 | 2500 | 3000 |
| | Wall Protection | 1500 | al | | 0 | 1.00 | 1500 | 1800 |
| | | | | | | | | 6000 |

| | | | | | | | | |
|----------|--------------------------------------|------|----|-------|-------|-------|------|-------|
| 4 | MASONRY | | | | | | | |
| | Galvanized Wall Anchors | 713 | ea | 0.85 | 606 | 4.00 | 2851 | 4148 |
| | Exterior 4" Pre-Cast Concrete Veneer | 950 | sf | 12.50 | 11875 | 3.50 | 3325 | 18240 |
| | Wall Flashings | 50 | lf | 4.00 | 200 | 5.00 | 250 | 540 |
| | Parapet Cap Metal | 40 | lf | 12.00 | 480 | 15.00 | 600 | 1296 |
| | Coat Masonry | 1300 | sf | 0.80 | 1040 | 0.75 | 975 | 2418 |
| | | | | | | | | 26642 |

| | | | | | | | | |
|----------|-------------------------|----|----|------|-----|-------|-----|-----|
| 5 | METALS | | | | | | | |
| | Repair and Paint Lintel | 25 | lf | 4.00 | 100 | 12.00 | 300 | 480 |
| | | | | | | | | 480 |

| | | | | | | | | |
|----------|--|------|----|------|------|------|------|------|
| 7 | THERMAL AND MOISTURE PROTECTION | | | | | | | |
| | Joint Sealant | 1100 | lf | 1.00 | 1100 | 1.20 | 1320 | 2904 |
| | | | | | | | | 2904 |

| | | | | | | | | |
|-----------|----------------------|---|----|--|-------|--|-------|-------|
| 17 | MISCELLANEOUS | | | | | | | |
| | Contingencies | 5 | % | | 770 | | 731 | 1801 |
| | SUB TOTALS | | \$ | | 16171 | | 15352 | 37827 |

| | | | | | | | | |
|----------------|--|--|--|--|--|--|--|--------------|
| SUMMARY | | | | | | | | 43475 |
|----------------|--|--|--|--|--|--|--|--------------|

This estimate includes cost for interior renovation work related to the first and basement floor interiors only. The estimate assumes that the HVAC equipment is adequate for the space but includes cost to modify the ductwork serving the new plan areas.

2016 Office Renovation Work @ City Hall

for the City of Osawatomie, KS
Osawatomie, KS
May 30th, 2016

Budget Cost for First Floor and Basement Improvements

| DESCRIPTION: | L | W | H | AREA | PERIM | TOTALS | |
|-------------------------------|----|-----|---|---------|--------|-----------|-----------|
| First Floor Modernizations | 36 | 125 | 9 | 4500 SF | 322.00 | HEIGHT | 9 |
| Basement Level Modernizations | 29 | 30 | 0 | 870 SF | 118.00 | AREA | 5370 SF |
| | 0 | 0 | 0 | 0 SF | 0.00 | PERIMETER | 440 LF |
| | 0 | 0 | 0 | 0 SF | 0.00 | COST | \$343,138 |
| | 0 | 0 | 0 | 0 SF | 0.00 | COST/SF | \$63.90 |
| | 0 | 0 | 0 | 0 SF | 0.00 | | |

| | | | MATERIAL | | LABOR | | TOTAL + O & P | SUB TOTAL |
|-------------|-------|------|----------|-------|-------|-------|---------------|-----------|
| Description | Quant | Unit | @ | Total | @ | Total | 20.0% | |

| | | | | | | | | |
|----------|-----------------------------|------|---|--|--|--|-------|-------|
| 1 | GENERAL REQUIREMENTS | | | | | | | |
| | Bonding & Insurance | 2.00 | % | | | | 6414 | |
| | Mobilization/Admin | 5.00 | % | | | | 16034 | 22448 |

| | | | | | | | | |
|----------|---------------------|------|----|------|------|--------|------|-------|
| 2 | SITWORK | | | | | | | |
| | Demolition | | | | | | | |
| | Doors & Windows | 17 | ea | | 0 | 60.00 | 1020 | 1224 |
| | Walls | 1350 | sf | 1.35 | 1823 | 0.95 | 1283 | 3726 |
| | Ceiling Demo | 5300 | sf | | 0 | 0.75 | 3975 | 4770 |
| | Plumbing Demo | 4 | ea | | 0 | 250.00 | 1000 | 1200 |
| | Electrical | 5300 | sf | 0.30 | 1590 | 0.50 | 2650 | 5088 |
| | HVAC | 5300 | sf | 0.25 | 1325 | 0.40 | 2120 | 4134 |
| | Flooring Removal | 589 | SY | 0.20 | 118 | 2.00 | 1178 | 1555 |
| | concrete floor slab | 200 | sf | 0.75 | 150 | 1.75 | 350 | 600 |
| | Misc Removal | 2000 | al | | 0 | 1.00 | 2000 | 2400 |
| | Dust proofing | 750 | al | | 0 | 1.00 | 750 | 900 |
| | | | | | | | | 25597 |

| | | | | | | | | |
|----------|----------------------------------|-----|----|------|-----|------|-----|------|
| 3 | CONCRETE | | | | | | | |
| | Floor Slab 4" over filter gravel | 200 | sf | 3.00 | 600 | 3.00 | 600 | 1440 |
| | | | | | | | | 1440 |

| | | | | | | | | |
|----------|---------------------------|------|----|--------|------|-------|------|-------|
| 6 | WOOD AND PLASTIC | | | | | | | |
| | Exterior Walls | | | | | | | |
| | 6" Steel Studs @ 16" OC | 540 | sf | 1.38 | 745 | 1.15 | 621 | 1639 |
| | Headers x2 | 36 | lf | 6.00 | 216 | 3.00 | 108 | 389 |
| | Drs & wdws | 9 | ea | 25.00 | 225 | 60.00 | 540 | 918 |
| | Plywood Sheathing | 540 | sf | 0.85 | 459 | 0.75 | 405 | 1037 |
| | Tyvek | 540 | sf | 0.15 | 81 | 0.20 | 108 | 227 |
| | EIFS | 540 | sf | 2.75 | 1485 | 3.00 | 1620 | 3726 |
| | Dr & wdw trim | 9 | ea | 40.00 | 360 | 65.00 | 585 | 1134 |
| | Frieze | 45 | lf | 3.00 | 135 | 2.00 | 90 | 270 |
| | Interior Walls | | | | | | | |
| | 4 steel studs @ 16" OC | 2600 | sf | 0.50 | 1300 | 0.70 | 1820 | 3744 |
| | Corners | 4 | ea | 9.00 | 36 | 8.00 | 32 | 82 |
| | Part. Blocks | 30 | ea | 9.00 | 270 | 8.00 | 240 | 612 |
| | Headers | 90 | lf | 14.00 | 1260 | 12.00 | 1080 | 2808 |
| | Drs & wdws | 18 | ea | 25.00 | 450 | 60.00 | 1080 | 1836 |
| | Misc blocking | 500 | al | 0.45 | 225 | 0.50 | 250 | 570 |
| | Door Trim | | | | | | | |
| | Exterior | 2 | ea | 52.50 | 105 | 23.10 | 46 | 181 |
| | Interior | 18 | ea | 126.00 | 2268 | 35.70 | 643 | 3493 |
| | Window trim | | | | | | | |
| | Interior | 2 | ea | 50.00 | 100 | 35.00 | 70 | 204 |
| | Exterior | 7 | ea | 40.00 | 280 | 35.00 | 245 | 630 |
| | Baseboards | | | | | | | |
| | 4" vinyl cove | 1450 | lf | 1.60 | 2320 | 0.90 | 1305 | 4350 |
| | Cabinets | | | | | | | |
| | Base | 75 | lf | 115.00 | 8625 | 45.00 | 3375 | 14400 |
| | Wall | 77 | lf | 105.00 | 8085 | 45.00 | 3465 | 13860 |
| | Plastic Laminate Counters | 75 | lf | 85.00 | 6375 | 35.00 | 2625 | 10800 |
| | Vanities | 4 | lf | 105.00 | 420 | 45.00 | 180 | 720 |
| | Vanity tops | 4 | lf | 85.00 | 340 | 25.00 | 100 | 528 |
| | | | | | | | | 68158 |

| | | | | | | | | |
|----------|--|--------|------|-----|------|-----|-----|------|
| 7 | THERMAL AND MOISTURE PROTECTION | | | | | | | |
| | Joint Sealant | 500 lf | 0.35 | 175 | 1.00 | 500 | 810 | |
| | Foundation | | | | | | | |
| | Underslab Vapor Barrier | 200 sf | 0.10 | 20 | 0.08 | 16 | 43 | |
| | Wall Insulation | | | | | | | |
| | R-19 6" | 450 sf | 0.60 | 270 | 0.35 | 158 | 513 | |
| | Visqueen | 450 sf | 0.15 | 68 | 0.25 | 113 | 216 | |
| | | | | | | | | 1582 |

| | | | | | | | | |
|----------|-----------------------------|--------|--------|------|--------|------|-------|-------|
| 8 | DOORS AND WINDOWS | | | | | | | |
| | Interior Doors | | | | | | | |
| | Solid Core | 18 ea | 225.00 | 4050 | 50.00 | 900 | 5940 | |
| | Hollow Metal Door Frames | 18 ea | 110.00 | 1980 | 65.00 | 1170 | 3780 | |
| | Exterior Doors | | | | | | | |
| | Aluminum Storefront | 42 SF | 35.00 | 1470 | 15.00 | 630 | 2520 | |
| | Door Hardware | | | | | | | |
| | Commercial grade interior | 19 ea | 400.00 | 7600 | 125.00 | 2375 | 11970 | |
| | Commercial grade exterior | 2 ea | 250.00 | 500 | 75.00 | 150 | 780 | |
| | Panic Hardware | 2 ea | 600.00 | 1200 | 150.00 | 300 | 1800 | |
| | Windows | | | | | | | |
| | Aluminum Storefront | 200 sf | 20.00 | 4000 | 6.00 | 1200 | 6240 | |
| | New Service Counter Windows | 2 ea | 500.00 | 1000 | 75.00 | 150 | 1380 | |
| | | | | | | | | 34410 |

| | | | | | | | | |
|----------|-----------------------|----------|-------|-------|-------|------|-------|-------|
| 9 | FINISHES | | | | | | | |
| | Sheetrock walls | 5200 sf | 0.35 | 1820 | 0.81 | 4212 | 7238 | |
| | Suspended Ceiling | 5400 sf | 3.00 | 16200 | 1.25 | 6750 | 27540 | |
| | Carpet allow | 268 sy | 30.00 | 8050 | 3.50 | 939 | 10787 | |
| | Vinyl Plank Flooring | 3100 sf | 2.25 | 6975 | 1.25 | 3875 | 13020 | |
| | Ceramic Tile Flooring | 220 sf | 7.00 | 1540 | 6.00 | 1320 | 3432 | |
| | Ceramic tile walls | 525 sf | 5.00 | 2625 | 5.00 | 2625 | 6300 | |
| | Paint Walls | 13925 sf | 0.40 | 5570 | 0.30 | 4178 | 11697 | |
| | Finish doors | 18 ea | 15.00 | 270 | 65.00 | 1170 | 1728 | |
| | Paint exterior | 540 sf | 0.70 | 378 | 0.45 | 243 | 745 | |
| | | | | | | | | 82488 |

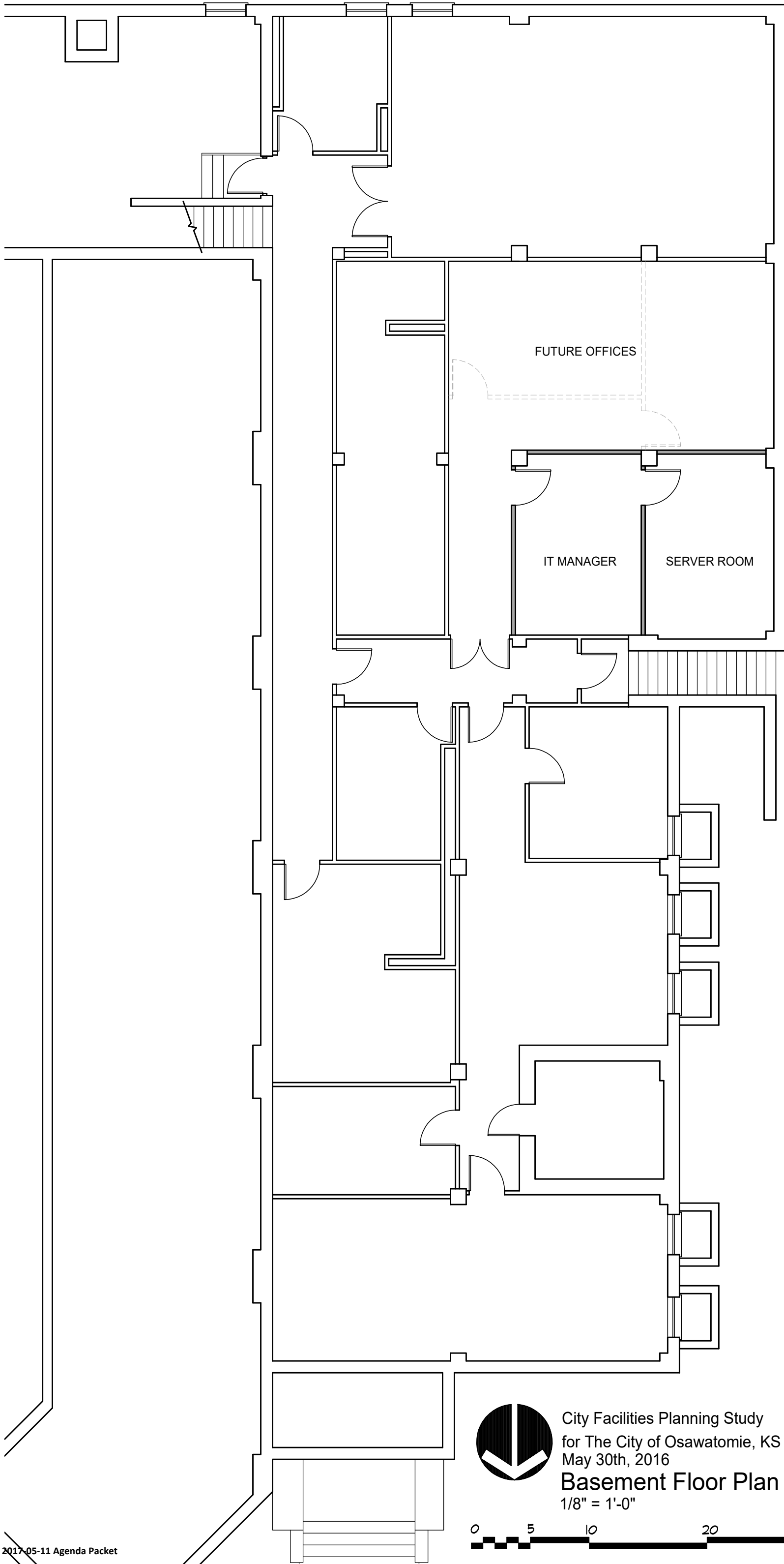
| | | | | | | | | |
|-----------|-------------------------|--------|--------|------|-------|-----|------|------|
| 10 | SPECIALTIES | | | | | | | |
| | Toilet Accessories | | | 0 | | 0 | 0 | |
| | Mirrors | 4 ea | 150.00 | 600 | 30.00 | 120 | 864 | |
| | Towel Dispensers | 4 ea | 150.00 | 600 | 35.00 | 140 | 888 | |
| | Soap Dispensers | 4 ea | 40.00 | 160 | 35.00 | 140 | 360 | |
| | Toilet paper dispensers | 4 ea | 25.00 | 100 | 20.00 | 80 | 216 | |
| | Grab Bars | 4 ea | 250.00 | 1000 | 50.00 | 200 | 1440 | |
| | Signs and lettering | 500 al | 0.66 | 330 | 0.34 | 170 | 600 | |
| | | | | | | | | 4368 |

| | | | | | | | | |
|-----------|----------------------------|----------|---------|------|--------|-------|-------|-------|
| 15 | MECHANICAL | | | | | | | |
| | Plumbing | | | | | | | |
| | rough-in | 12000 al | 0.25 | 3000 | 0.75 | 9000 | 14400 | |
| | Accessible toilets/urinals | 4 ea | 550.00 | 2200 | 100.00 | 400 | 3120 | |
| | Lavs w/ faucets | 4 ea | 375.00 | 1500 | 100.00 | 400 | 2280 | |
| | Kitchen Sink/Faucet | 1 ea | 400.00 | 400 | 75.00 | 75 | 570 | |
| | Floor Drain | 1 ea | 75.00 | 75 | 125.00 | 125 | 240 | |
| | Drinking Fountatin | 1 ea | 1300.00 | 1300 | 350.00 | 350 | 1980 | |
| | HVAC | | | | | | | |
| | Building wide updates | 5400 al | 1.00 | 5400 | 2.00 | 10800 | 19440 | |
| | Bath vent | 4 ea | 350 | 1400 | 150.00 | 600 | 2400 | |
| | | | | | | | | 44430 |

| | | | | | | | | |
|-----------|--------------------------|---------|--------|------|--------|------|-------|-------|
| 16 | ELECTRICAL | | | | | | | |
| | Distribution Panelboards | 1 ea | 750.00 | 750 | 350.00 | 350 | 1320 | |
| | Circuit Breakers | 12 ea | 30.00 | 360 | 40.00 | 480 | 1008 | |
| | Recessed Fluorescent | 54 ea | 170.00 | 9180 | 45.00 | 2430 | 13932 | |
| | emergency light fixtures | 6 ea | 150.00 | 900 | 45.00 | 270 | 1404 | |
| | Outlets | 40 ea | 35.00 | 1400 | 25.00 | 1000 | 2880 | |
| | Switches | 10 ea | 35.00 | 350 | 25.00 | 250 | 720 | |
| | Light locations | 60 ea | 35.00 | 2100 | 40.00 | 2400 | 5400 | |
| | Misc. Electrical | 2000 al | 0.40 | 800 | 0.60 | 1200 | 2400 | |
| | | | | | | | | 29064 |

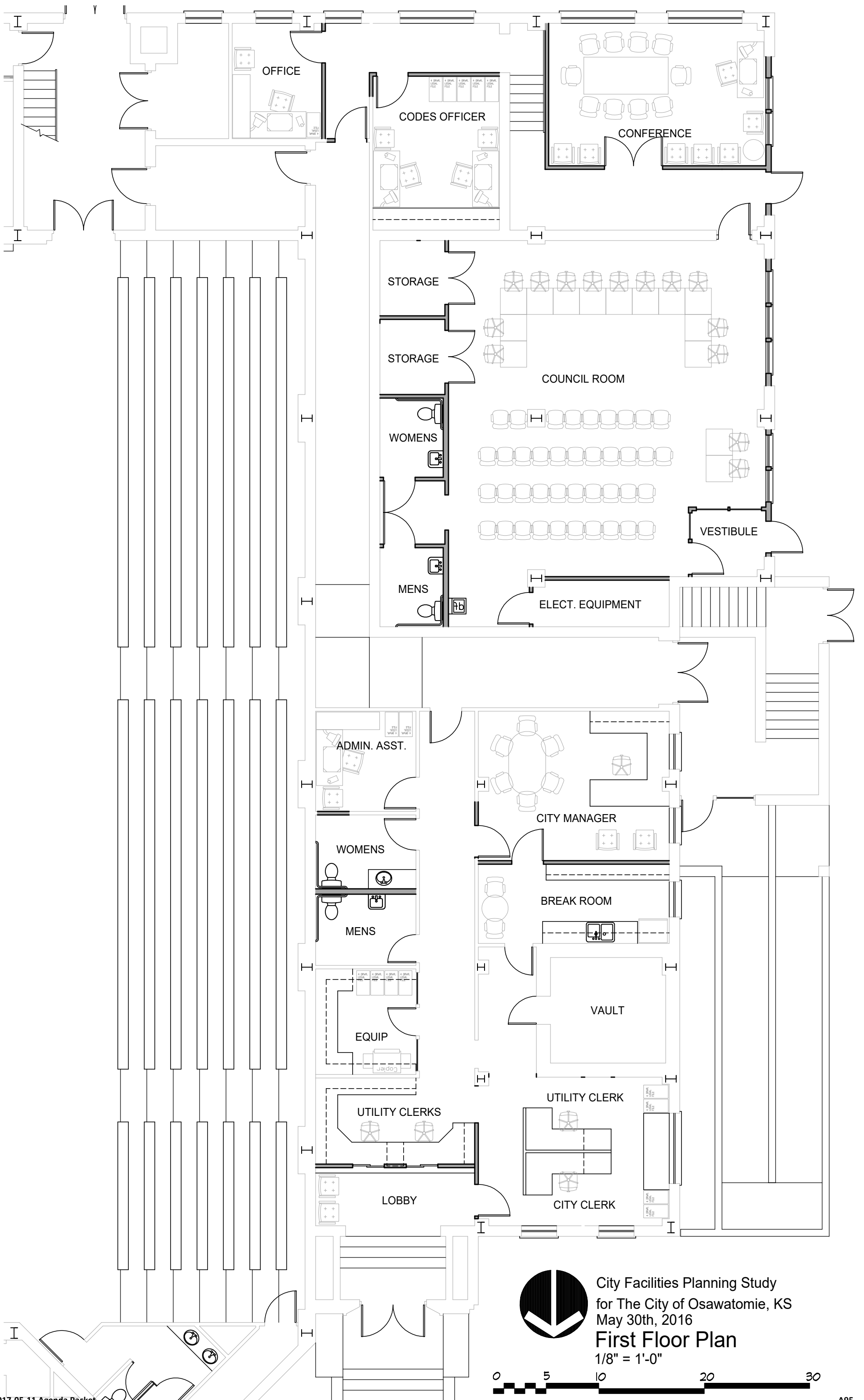
| | | | | | | | | |
|-----------|----------------------|------|--|--------|--|--------|--------|--|
| 17 | MISCELLANEOUS | | | | | | | |
| | Contingencies | 10 % | | 14144 | | 10151 | 29154 | |
| | SUB TOTALS | \$ | | 155580 | | 111662 | 320690 | |

| | | | | | | | |
|----------------|--|--|--|--|--|--|---------------|
| SUMMARY | | | | | | | 343138 |
|----------------|--|--|--|--|--|--|---------------|



City Facilities Planning Study
 for The City of Osawatomie, KS
 May 30th, 2016
Basement Floor Plan
 1/8" = 1'-0"





City Facilities Planning Study
 for The City of Osawatomie, KS
 May 30th, 2016
First Floor Plan
 1/8" = 1'-0"



EXPENDITURES

| Planned Use of Funds | | | | GRAND |
|----------------------|------------------|------------------|----------------|------------------|
| | Street | Waterline | Buildings | TOTAL |
| Phase 1 Main | 1,100,000 | | | 1,100,000 |
| Phase 2 Main Design | 130,000 | | | 130,000 |
| MainStreet | | 1,000,000 | | 1,000,000 |
| Police Station | | | 479,998 | 479,998 |
| Council Room | | | 120,000 | 120,000 |
| City Hall | | | 300,000 | 300,000 |
| TOTAL | 1,230,000 | 1,000,000 | 899,998 | 3,129,998 |

| Spent to Date | | | | Available |
|---------------------|------------------|----------------|----------------|----------------|
| | Street | Waterline | Buildings | |
| Phase 1 Main | 1,042,830 | | | 57,170 |
| Phase 2 Main Design | 111,883 | | | 18,117 |
| MainStreet | | 945,781 | | 54,219 |
| Police Station | | | 521,684 | (41,686) |
| Council Room | | | | 120,000 |
| City Hall | | | 25,850 | 274,150 |
| TOTAL | 1,154,713 | 945,781 | 547,534 | 481,970 |

| EXPECTED (5/10/2017) | | | | GRAND | Still |
|----------------------|------------------|----------------|----------------|------------------|--------------|
| | Street | Waterline | Buildings | TOTAL | Available |
| Phase 1 Main | 1,042,830 | | | 1,042,830 | 57,170 |
| Phase 2 Main Design | 137,250 | | | 137,250 | (7,250) |
| MainStreet | | 945,781 | | 945,781 | 54,219 |
| Police Station | | | 521,684 | 521,684 | (41,686) |
| Council Room | | | 100,000 | 100,000 | 20,000 |
| City Hall | | | 375,000 | 375,000 | (75,000) |
| TOTAL | 1,180,080 | 945,781 | 996,684 | 3,122,545 | 7,453 |

CITY OF OSAWATOMIE



MEMORANDUM

To: Mayor and City Council
From: Don Cawby, City Manager
Re: **Projects & Issues Update**
Date: May 11, 2017

Projects

Main Street Project. We received word from CDBG that we could move forward with bidding Phase 2 of Main Street. This has pushed our timeline back at least a month, but we will do everything we can to get the first portion of the project completed. That will be the worst time for traffic issues. We will have Dave Arteberry at our next meeting to discuss issuing temporary notes for the project.

Electric Project. The dirt work has not commenced as quickly as we would have hoped. There seems to be an issue with the contract finding good dirt that meets specs. We can't begin putting in conduit or pouring pads until this work is done.

Main St. Terrace Water Line. Staff began putting in a new water line on Main Street Terrace. The last couple of water breaks have demonstrated that this line has significant water flow restrictions. Between the new line and functional valves, we hope this will dramatically help with water pressure in this area. And yes, the water main break in this area was related to the beginning of this work!

Library Roof. We are expecting bids on the replacement of the Library roof for you to consider at your next meeting. This was not a budgeted item, which will cause us to look at a more austere City budget for the rest of 2017. We believe this is the original 1980 roof, so it is well past time to replace it. The library has had several instances of damage and stop gap repairs are not holding for very long.

Issues

Waste Management/Bulk Pickup. Next week I will be meeting with Waste Management to discuss some concerns between WM and the City. They are requesting account reporting that our system is not capable of. The City is struggling with a large increase in calls since WM took over last July. We will discuss some options, but I am unsure how we will resolve this without a major change in how we administer accounts.

Newsletter. Included in the packet is the new City newsletter. We plan to publish this every other month, but this one was especially difficult to produce because the format and design had to be created. We hope this is something that the public appreciates, but we haven't heard a lot of feedback. I asked staff to boost the FB post on the newsletter to see if that broadened the distribution.

Broadband Survey. This week we also posted our broadband survey for the community's input. This survey is part of the Project 17 Broadband grant and will help the contractor to determine needs, interest and price points for faster internet service. The survey will run through this month, but I have asked Bill to keep me updated on participation so we can keep beating the drum as necessary to get the word out. Again, we are boosting the post on FB to help broaden the distribution.

Upcoming Meetings/Dates

| | |
|------------|--|
| May 11 | City Council Meeting |
| May 25 | City Council Meeting |
| May 26-28 | Alumni Weekend |
| May 29 | Memorial Day – City Offices Closed |
| June 8 | City Council Meeting |
| June 14-18 | John Brown Jamboree (Parade 15 th) |
| June 22 | City Council Meeting |

CITY OF OSAWATOMIE - BUDGET REPORT

| DATE: March 2017 | BUDGETED | REIMBS | EXPENDITURES | UNEN BALANCE |
|---------------------------|----------------------|------------------|---------------------|----------------------|
| GENERAL | | | | |
| Administration | 586,669.00 | | 118,926.76 | 467,742.24 |
| Codes Enforcement | 149,576.00 | 300.00 | 66,076.83 | 83,799.17 |
| Police | 874,015.00 | 5,789.30 | 216,399.28 | 663,405.02 |
| John Brown Cabin | 37,207.00 | | 8,872.09 | 28,334.91 |
| Public Works | 245,077.00 | | 35,238.36 | 209,838.64 |
| Properties & Maintenance | 321,550.00 | | 101,672.86 | 219,877.14 |
| Fire | 76,948.00 | 2,226.30 | 13,742.96 | 65,431.34 |
| Municipal Court | 170,809.00 | | 29,430.00 | 141,379.00 |
| Levees & Storm Water | 21,294.00 | | 1,089.55 | 20,204.45 |
| Library | 155,164.00 | 855.54 | 38,020.99 | 117,998.55 |
| TOTAL | 2,638,309.00 | 9,171.14 | 629,469.68 | 2,018,010.46 |
| WATER | | | | |
| Administration | 367,144.00 | | 83,209.69 | 283,934.31 |
| Water Treatment | 356,826.00 | | 59,072.83 | 297,753.17 |
| Water Distribution | 330,053.00 | | 116,436.11 | 213,616.89 |
| TOTAL | 1,054,023.00 | - | 258,718.63 | 795,304.37 |
| ELECTRIC | | | | |
| Administration | 1,503,680.00 | | 371,371.63 | 1,132,308.37 |
| Electric Production | 2,147,673.00 | | 382,868.06 | 1,764,804.94 |
| Elect Transmission | 572,399.00 | | 123,316.29 | 449,082.71 |
| TOTAL | 4,223,752.00 | - | 877,555.98 | 3,346,196.02 |
| EMPLOYMENT BENEFIT | 825,609.00 | 37,510.11 | 319,433.84 | 543,685.27 |
| REFUSE | 431,500.00 | | 65,925.02 | 365,574.98 |
| LIBRARY | 114,000.00 | | 50.00 | 113,950.00 |
| RECREATION | 2,000.00 | | 1.06 | 1,998.94 |
| INDUSTRIAL | 105,500.00 | | 6,110.36 | 99,389.64 |
| REVOLVING LOAN | - | | - | - |
| SPECIAL PARKS & REC | 50,000.00 | | - | 50,000.00 |
| ST IMPROVEMENT | 157,980.00 | | 18,599.80 | 139,380.20 |
| BOND & INTEREST | 939,069.00 | | 203,829.33 | 735,239.67 |
| PUBLIC SAFETY EQUIP. | 64,800.00 | | 22,380.00 | 42,420.00 |
| FIRE INS PROCEEDS | - | | - | - |
| SEWER | 979,429.00 | | 226,497.10 | 752,931.90 |
| REC EMP BENEFITS | 1,000.00 | | 0.13 | 999.87 |
| GOLF COURSE | 313,946.00 | | 56,989.41 | 256,956.59 |
| SPECIAL REV (FIRE EQUIP) | 9,897.00 | | - | 9,897.00 |
| SPECIAL REVENUE (911) | - | | - | - |
| LLEBG GRANT | - | | - | - |
| TOURISM | 85,350.00 | | 10,372.71 | 74,977.29 |
| EVIDENCE LIABLITIY | - | | - | - |
| CAPITAL - GENERAL | 145,000.00 | | 54,107.38 | 90,892.62 |
| CAPITAL IMP. - STREET | 1,200,000.00 | | 60.00 | 1,199,940.00 |
| CAPITAL IMP - SEWER | - | - | - | - |
| CAPITAL IMP - GRANTS | - | | - | - |
| CAPITAL IMP - WATER | - | | - | - |
| ELECTRIC REVENUE BOND | 450,000.00 | | 389,648.11 | 60,351.89 |
| ELECTRIC UTILITY DEBT SER | 432,500.00 | | 104,300.00 | 328,200.00 |
| CAFETERIA 125 #50 | 52,500.00 | | 6,826.32 | 45,673.68 |
| COURT ADSAP #51 | - | | - | - |
| COURT BONDS #52 | - | | 7,544.39 | (7,544.39) |
| FOREITURES #53 | - | | 500.00 | (500.00) |
| PAY PAL #55 | - | | - | - |
| GRAND TOTAL | 14,276,164.00 | 46,681.25 | 3,258,919.25 | 11,063,926.00 |

CITY OF OSAWATOMIE - CASH FLOW REPORT

| Date: March 2017 | BEGINNING BALANCE | REVENUE | EXPENDITURES | CASH BALANCE | ENCUMBRANCES (ORD.) | CASH BALANCE 3/31/2017 |
|------------------------|-------------------|--------------|--------------|--------------|---------------------|------------------------|
| GENERAL OPERATING | 427,561.07 | 837,890.30 | 620,298.54 | 645,152.83 | | 645,152.83 |
| WATER | 243,189.12 | 236,136.13 | 258,718.63 | 220,606.62 | | 220,606.62 |
| ELECTRIC | 516,295.78 | 971,604.74 | 877,555.98 | 610,344.54 | | 610,344.54 |
| EMPLOYEE BENEFIT | 83,706.81 | 380,077.61 | 281,923.73 | 181,860.69 | | 181,860.69 |
| REFUSE | 7,759.60 | 101,118.21 | 65,925.02 | 42,952.79 | | 42,952.79 |
| LIBRARY | 108,330.36 | 443.61 | 50.00 | 108,723.97 | | 108,723.97 |
| RECREATION | - | 1.06 | 1.06 | - | | - |
| RURAL FIRE | - | - | - | - | | - |
| INDUSTRIAL | 70,912.74 | 7,005.62 | 6,110.36 | 71,808.00 | | 71,808.00 |
| REVOLVING LOAN | - | - | - | - | | - |
| SPECIAL PARKS & REC | 100,083.71 | 5,557.17 | - | 105,640.88 | | 105,640.88 |
| STREET IMPROVEMENTS | 148,183.62 | 34,105.99 | 18,599.80 | 163,689.81 | | 163,689.81 |
| BOND & INTEREST | 202,541.60 | 299,700.94 | 203,829.33 | 298,413.21 | | 298,413.21 |
| PUBLIC SAFETY EQUIP. | 15,083.11 | 26,004.17 | 22,380.00 | 18,707.28 | | 18,707.28 |
| FIRE INS PROCEEDS | 0.84 | - | - | 0.84 | | 0.84 |
| SEWER | 153,252.78 | 229,802.47 | 226,497.10 | 156,558.15 | | 156,558.15 |
| RECREATION BENEFIT | - | 0.13 | 0.13 | - | | - |
| GOLF COURSE | 1,399.35 | 82,327.71 | 56,989.41 | 26,737.65 | | 26,737.65 |
| SPECIAL REVENUE (911) | 9,897.41 | - | - | 9,897.41 | | 9,897.41 |
| LLEBG GRANT | - | - | - | - | | - |
| TOURISM | 36,461.62 | 17,800.45 | 10,372.71 | 43,889.36 | | 43,889.36 |
| EVIDENCE LIABILITY | 12,899.79 | - | - | 12,899.79 | | 12,899.79 |
| CAPITAL - GENERAL | 138,538.56 | 32,500.00 | 54,107.38 | 116,931.18 | | 116,931.18 |
| CAPITAL IMP. - STREETS | 116,593.98 | - | 60.00 | 116,533.98 | | 116,533.98 |
| CAPITAL IMP - SEWER | 4,000.00 | - | - | 4,000.00 | | 4,000.00 |
| CAPITAL IMP - GRANTS | 74,142.13 | 270,306.00 | - | 344,448.13 | | 344,448.13 |
| CAPITAL IMP - WATER | - | - | - | - | | - |
| ELECTRIC REVENUE BONDS | 3,029,838.11 | 2,499.91 | 389,648.11 | 2,642,689.91 | | 2,642,689.91 |
| ELECTRIC BOND RESERVE | 147,868.81 | 108,931.26 | 104,300.00 | 152,500.07 | | 152,500.07 |
| CAFETERIA 125 # 50 | 43,826.84 | 11,569.49 | 6,826.32 | 48,570.01 | | 48,570.01 |
| COURT ADSAP # 51 | 7,401.00 | - | - | 7,401.00 | | 7,401.00 |
| COURT BONDS # 52 | 13,269.54 | 6,102.39 | 7,544.39 | 11,827.54 | | 11,827.54 |
| FORFEITURES # 53 | 978.42 | 150.00 | 500.00 | 628.42 | | 628.42 |
| PAYPAL # 55 | 0.01 | - | - | 0.01 | | 0.01 |
| TOTALS | 5,714,016.71 | 3,661,635.36 | 3,212,238.00 | 6,163,414.07 | - | 6,163,414.07 |

CASH TRANSACTIONS REPORT

YEAR: THROUGH MARCH
City of Osawatomie

Page: 1
4/19/2017
11:29 am

| Account Number | | Beginning Balance | Debit | Credit | Ending Balance |
|---------------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| 100.101 CASH & INVESTMENTS | | | | | |
| 100.101 CASH & INVESTMENTS | | | | | |
| 01-000-100.101 | CASH & INVESTMENTS | 427,561.07 | 915,976.81 | 698,385.05 | 645,152.83 |
| 02-000-100.101 | CASH & INVESTMENTS | 243,189.12 | 244,465.88 | 267,048.38 | 220,606.62 |
| 03-000-100.101 | CASH & INVESTMENTS | 516,295.78 | 997,501.67 | 903,452.91 | 610,344.54 |
| 04-000-100.101 | CASH & INVESTMENTS | 83,706.81 | 417,587.72 | 319,433.84 | 181,860.69 |
| 05-000-100.101 | CASH & INVESTMENTS | 7,759.60 | 101,118.21 | 65,925.02 | 42,952.79 |
| 06-000-100.101 | CASH & INVESTMENTS | 108,330.36 | 443.61 | 50.00 | 108,723.97 |
| 07-000-100.101 | CASH & INVESTMENTS | 0.00 | 1.06 | 1.06 | 0.00 |
| 08-000-100.101 | CASH & INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 09-000-100.101 | CASH & INVESTMENTS | 70,912.74 | 7,005.62 | 6,110.36 | 71,808.00 |
| 10-000-100.101 | CASH & INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 11-000-100.101 | CASH & INVESTMENTS | 100,083.71 | 5,557.17 | 0.00 | 105,640.88 |
| 12-000-100.101 | CASH & INVESTMENTS | 148,183.62 | 34,105.99 | 18,599.80 | 163,689.81 |
| 13-000-100.101 | CASH & INVESTMENTS | 202,541.60 | 299,700.94 | 203,829.33 | 298,413.21 |
| 14-000-100.101 | CASH & INVESTMENTS | 15,083.11 | 26,004.17 | 22,380.00 | 18,707.28 |
| 15-000-100.101 | CASH & INVESTMENTS | 0.84 | 0.00 | 0.00 | 0.84 |
| 16-000-100.101 | CASH & INVESTMENTS | 153,252.78 | 234,550.52 | 231,245.15 | 156,558.15 |
| 17-000-100.101 | CASH & INVESTMENTS | 0.00 | 0.13 | 0.13 | 0.00 |
| 18-000-100.101 | CASH & INVESTMENTS | 1,399.35 | 86,165.46 | 60,827.16 | 26,737.65 |
| 19-000-100.101 | CASH & INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 20-000-100.101 | CASH & INVESTMENTS | 9,897.41 | 0.00 | 0.00 | 9,897.41 |
| 21-000-100.101 | CASH & INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 22-000-100.101 | CASH & INVESTMENTS | 36,461.62 | 17,800.45 | 10,372.71 | 43,889.36 |
| 23-000-100.101 | CASH & INVESTMENTS | 12,899.79 | 0.00 | 0.00 | 12,899.79 |
| 24-000-100.101 | CASH & INVESTMENTS | 138,538.56 | 32,500.00 | 54,107.38 | 116,931.18 |
| 25-000-100.101 | CASH & INVESTMENTS | 116,593.98 | 0.00 | 60.00 | 116,533.98 |
| 26-000-100.101 | CASH & INVESTMENTS | 4,000.00 | 0.00 | 0.00 | 4,000.00 |
| 27-000-100.101 | CASH & INVESTMENTS | 74,142.13 | 270,306.00 | 0.00 | 344,448.13 |
| 28-000-100.101 | CASH & INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 30-000-100.101 | CASH & INVESTMENTS | 0.00 | 2,057,635.78 | 2,057,635.78 | 0.00 |
| 33-000-100.101 | CASH & INVESTMENTS | 3,029,838.11 | 2,499.91 | 389,648.11 | 2,642,689.91 |
| 43-000-100.101 | CASH & INVESTMENTS | 147,868.81 | 108,931.26 | 104,300.00 | 152,500.07 |
| 50-000-100.101 | CASH & INVESTMENTS | 43,826.84 | 11,662.99 | 6,919.82 | 48,570.01 |
| 51-000-100.101 | CASH & INVESTMENTS | 7,401.00 | 0.00 | 0.00 | 7,401.00 |
| 52-000-100.101 | CASH & INVESTMENTS | 13,269.54 | 6,102.39 | 7,544.39 | 11,827.54 |
| 53-000-100.101 | CASH & INVESTMENTS | 978.42 | 150.00 | 500.00 | 628.42 |
| 54-000-100.101 | CASH & INVESTMENTS | 0.00 | 0.00 | 0.00 | 0.00 |
| 55-000-100.101 | CASH & INVESTMENTS | 0.01 | 0.00 | 0.00 | 0.01 |
| Total for 100.101 | | 5,714,016.71 | 5,877,773.74 | 5,428,376.38 | 6,163,414.07 |
| Total for 100.101 | | 5,714,016.71 | 5,877,773.74 | 5,428,376.38 | 6,163,414.07 |
| Grand Totals: | | 5,714,016.71 | 5,877,773.74 | 5,428,376.38 | 6,163,414.07 |



OSAWATOMIE LIVING

A BIMONTHLY NEWSLETTER FROM THE CITY OF OSAWATOMIE

APRIL/MAY 2017

SPRING CLEANING

Mowing the lawn doesn't just make your property more attractive, it's required. Learn how to meet municipal nuisance codes.

Pg. 2

FARM FRESH

A farmer's market is opening in May in downtown Osawatomie. Find out when and where you can get the freshest produce.

Pg. 2

GET OUTSIDE!

Springtime is busy in Osawatomie. Discover all there is to see and do in the great outdoors!

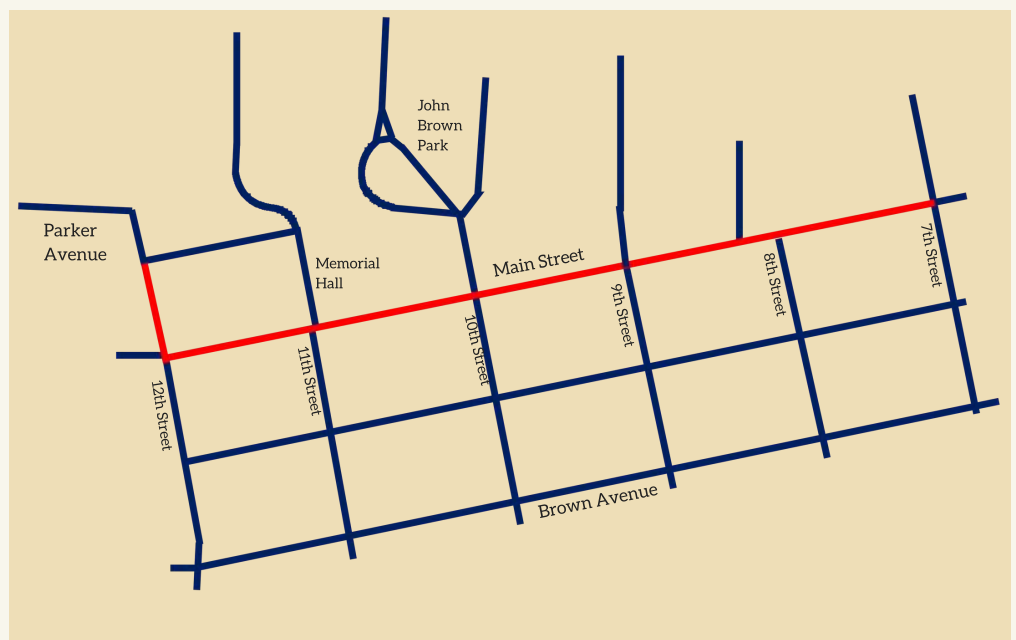
Pg. 3

MAIN STREET IMPROVEMENTS SET FOR JUNE

If all goes as planned, the City of Osawatomie will begin turning dirt on a multi-block, street-enhancement project June 1. The project, which will upgrade portions of Main Street - from Seventh-12th streets - is the final phase of the street enhancement plan. For residents, the improvements not only mean fresh pavement, but on-street parking on the north side of each block along Main; the replacement of all existing driveways to the city's rights-of-way; new sidewalks on both sides of the street; and new storm sewers to improve drainage along Main. The city's share of the project cost - which is estimated around \$1.4 - \$1.8 million - will be funded by an estimated \$500,000 in proceeds from a special Miami County road and bridge sales tax, bonds and \$400,000 in community development grant funding from the state. With the project set for June 1, the Osawatomie High School Alumni celebration, including the annual parade will not be affected.

Because construction will be underway during the John Brown Jamboree, city officials said they plan to end the parade at 11th and Main streets. While a detour is planned along 14th Street to Pacific Avenue, city officials are still finalizing the route. Since the project is expected to last through January 2018, officials have

already made plans to handle certain portions of the project that are often congested, such as 12th and Parker and 11th and Main. Construction will be phased so all improvements in those areas will be finished before school starts. Plans are also in place to always keep one of the intersections open while upgrades are made to the other.





SPRING INTO YARD WORK

The weather is warming up, and lawns throughout town are sprouting blades of green grass along with dandelions and other weeds.

Mix in a little bit of rain, and soon, you'll notice those once stubby sprouts of grass are now flourishing, growing thick and tall.

And while you might be tempted to put off mowing for now, don't let your lawn go too long. Otherwise, it could result in a ticket.

City code requires weeds and grasses on residential properties be kept under 12 inches in height. Any taller, and it's considered to be a nuisance on the rest of the neighborhood.

Residents are not only required to mow their lawns, but keep any areas between their property and the paved area of all adjacent sidewalks, streets, alleys, easements and rights-of-way free of weeds.

And if found in violation, a property owner can be charged to clear away the overgrown weeds and grass. Currently, the city mowing fee for nuisance lots is a minimum \$200 per hour.



The City of Osawatomi offers a free disposal site located east of the city's power plant at the north end of John Brown Park for grass clippings, tree limbs, leaves and brush.

- Leaves and grass must be loose or in paper bags.
- Prior to dumping, users must check-in at the city power plant.
- The site is open from 8 a.m. - 8 p.m. everyday.

Garage sales - Do I need a permit?

While you don't need a permit to have a garage or yard sale, remember:

- Garage sales cannot exceed four consecutive days in length.
- Signs advertising your garage sale cannot exceed six square feet overall, or four feet in height.
- Garage Sale signs shall not be placed earlier than noon on the day before the sale, and must be removed by the end of the sale.
- No sign shall be attached to any utility pole or tree, or obstruct, impair, obscure or interfere with the view of traffic.

2017-05-11 Agenda Packet



Farmer's market brings farm-fresh foods to town

Even though it's still weeks until opens to the public, Osawatomi Chamber of Commerce Executive Director Diana Neal can't wait to see her idea for a local farmer's market become reality.

Beginning May 18, the open lot south and east of the Weir Auto Parts building at Sixth and Parker will be busy on Thursday evenings.

Every week from 4:30-7 p.m., the lot will transform into a bustling marketplace with vendors selling fresh produce, local foods and unique specialty items.

Not only does the market offer a vibrant gathering place for residents of all ages, but helps build a sense of community by supporting local growers.

"I think this is going to be a great community effort," Neal said.

Vendors are currently being sought for the Osawatomi Farmer's Market.

For more information on how you can participate, contact the Osawatomi Chamber of Commerce, at 913-755-4114 or 913-731-1193.





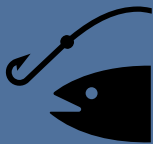
OSAWATOMIE
GOLF COURSE

Osawatomie Golf Course offers golfers two distinct nines. Built in 1941, the front nine puts a premium on approach shots hit into target-sized, sloping greens. While the back nine, built more than three decades later, offers players ample greens that place a premium on their short game.

The club is open from:
8 a.m. - dusk Monday - Friday, and 7:30 a.m. - dusk Saturday and Sunday.

For more information on tee times, rates and membership fees, go to:
www.osawatomiiegolf.com.

32942 W. Lakeside Drive
Osawatomie, KS 66064
Phone: 913-755-4769
Fax: 913-755-4164
info@osawatomiiegolf.com



The city lake is located 3.5 miles northwest of Osawatomie. The lake is open for small boats and is stocked for fishing. The 75-acre recreational area provides a shelter house, picnic areas, playground equipment, and six electrical hookups for campers.

No city permit is required to fish at the city lake. However, a state fishing license is required for those ages 16-74.
Resident fishing licenses: \$27.50
Nonresident Fishing: \$52.50

More information can be found at: www.ksoutdoors.com.



THIS SPRING

GET OUTSIDE

IN OSAWATOMIE



Osawatomie Rec Sports

The Osawatomie Recreation Commission offers kids the chance to play in youth sports programs and provides a positive athletic experience.

Programs are offered this summer for:
4-U Co-ed T-Ball, 6-U Co-ed Coach Pitch, Softball - 8-U Machine Pitch, 10-U, 12-U, 14-U.

Baseball - 8-U Machine Pitch, 10-U, 12-U, 13-15, Raiders.

Season runs from: May 1 - July 15

Game Dates: May 25 - July 15

Location: All five fields at the Karl E. Cole Complex.

Family Aquatic Park

Summer Pool Hours:

Mon-Thurs Noon - 8 p.m.

Fri - Sat Noon - 5:30 p.m.

Sunday 1-5:30pm

Pool parties Fri-Sun from 6-8 p.m.

Admission Rates:

4yrs & under \$1

Ages (5-18) \$2

Ages (19+) \$4

Pool admission is included with OZone membership.



Camping

Fees: \$10 per day with seven-day limit.

The camping area is located in the northeast area of John Brown Park and has 35 spaces, including 10 electrical hookups. A dump station is located next to the restroom facility.

There are six electrical hookups for campers at Osawatomie City Lake as well.



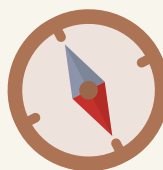
Flint Hills Nature Trail - Osawatomie

The Flint Hills Nature Trail has an access point just outside Osawatomie.

The Kanza Rail-Trails Conservancy manages the public trails, which are comprised of former rail lines.

The trail is located about 1.5 miles west of Osawatomie on John Brown Road. Limited parking is available at that location.

The trail is free and open to the public.





Osawatomi grads come home to celebrate annual alumni event

The Osawatomi High School Alumni Association is celebrating its 122nd high school reunion on Saturday, May 27. The Class of 1967 will be recognized during this year's celebration as the 50-year class.

Activities planned include a parade at 10 a.m.; a social in the high school cafeteria from 2-4 p.m.; a banquet and annual meeting from 6-8 p.m.; a coffee social in the high school cafeteria, following the banquet, from 8-10 p.m. and a downtown street dance from 9 a.m.-midnight. For more information, go to www.osawatomialumni.com.

Annual community Jamboree event schedule filling up quickly

The John Brown Jamboree is Osawatomi's premiere community celebration that includes a parade, carnival, community events and music concerts each June.

This year's celebration, set to the theme, "Big Heroes, Small Town," is already shaping up to be one to remember.

Events planned so far include the annual John Brown Jamboree Parade set for 7:30 p.m.

Thursday, June 15; the John Brown Run Around 5K Run and one-mile walk set for 8 a.m.

Saturday, June 17 at Lynn Dickey Stadium; the Pistons 'N Pinups car show from 11:30 a.m. - 3:30 p.m. Saturday in downtown Osawatomi.

The Saturday night concert on the Jamboree stage includes Osawatomi's Silver Bullet Band, Jared Deck and country recording artist Bart Crow.

Check out the John Brown Jamboree Facebook page or go to www.johnbrownjamboree.com.



Search is on to fill city standing committees, board vacancies

Would you like to serve on a committee or board, and play a role in city matters and events?

If interested, contact Osawatomi City Hall at 913-755-4151 for more information, or go to www.osawatomi.ks.org and click on the Document Center for a listing of each of the city's standing committees.

| | | |
|----------------------|---------------------------------|---------------------------------------|
| Tourism Committee | Public Safety Committee | Historic Preservation Committee |
| Housing Authority | Parks and Trees Committee | |

Osawatomi Mayor and City Officials

Mayor
Mark Govea
1401 Brown Ave.
Phone: 913-256-6008

Ward I
Lawrence Dickinson
319 Main St.
Phone: 913-731-8221

Ted Hunter
236 Brown Ave.
Phone: 913-755-4747

Ward II
Daniel Macek
1236 Main St.
Phone: 913-731-6309

Kirk Wright
920 Brown Ave.
Phone: 913-731-0517

Ward III
Karen LaDuex
1028 Pacific Ave.
Phone: 913-755-4267

Jeff Walmann
1532 Foster Court
Phone: 913-256-4063

Ward IV
Tamara Maichel
1120 Third St.
Phone: 913-731-6431

Nick Hampson
1141 Fifth St.
Phone: 913-755-1449



City Hall
439 Main St.
Osawatomi, KS 66064
Phone: 913-755-2146



Police Department
105 E. Main Street
Osawatomi, KS 66064
Administration / Dispatch:
Phone: 913-755-2101
Emergency: 9-1-1

**CITY HALL
1ST QUARTER 2017**

| | | |
|-----------------------------|-----------|---------------------|
| Utility Transfers | | 172 |
| New Deposits | | 64 |
| Camping Permits | | 11 |
| Cemetery spaces | | 24 |
| Auditorium used | | 80 |
| Memorial Hall used | | 54 |
| Old Stone Church used | | 1 |
| Animal Tags purchased | | 71 |
| Setoff collected | \$ | 14,048.40 |
| Total Funds Received | \$ | 3,190,179.77 |

| 2017 - 1st Quarter | | | | |
|---------------------------|----------------------|------------------------|---|------------------|
| Category | Total Permits | Total Value | Building permit, plan review and equipment purchase fees collected | |
| New SFD | 1 | \$ 60,000.00 | \$ | 466.80 |
| Residential remodel | 4 | \$ 62,500.00 | \$ | 258.00 |
| Res. addition | | | | |
| New commercial | 1 | \$ 750,000.00 | \$ | 2,880.00 |
| Commercial remodel | 4 | \$ 329,000.00 | \$ | 345.80 |
| Comm. Addition | | | | |
| Re-Roofs | 5 | \$ 15,800.00 | \$ | 150.00 |
| Demo | 6 | N/A | \$ | - |
| Accessory Structures | 1 | \$ 300.00 | \$ | - |
| Deck/porch/ramp | 1 | \$ 1,500.00 | \$ | 30.00 |
| Fence | 3 | \$ 1,300.00 | | N/A |
| Siding/door/window | | | | |
| Concrete | | | | |
| HVAC | 4 | \$ 13,785.00 | \$ | 120.00 |
| Other mechanical | 1 | \$ 1,100.00 | \$ | 30.00 |
| Gas-pressure test | 3 | N/A | \$ | 90.00 |
| Hot water tank | 1 | \$ 500.00 | \$ | 30.00 |
| Sewer repairs | 6 | \$ 14,477.29 | \$ | 180.00 |
| Water service | 8 | \$ 6,650.00 | \$ | 240.00 |
| Other plumbing | 1 | \$ 300.00 | \$ | 30.00 |
| Elect. Serv. upgrade | 4 | \$ 3,100.00 | \$ | 120.00 |
| Other Elect | | | | |
| Ag. Building | | | | |
| Miscellaneous | 1 | \$ 9,000.00 | \$ | - |
| Plan review (out) | 1 | | \$ | 641.83 |
| Sign | 2 | \$ 12,000.00 | \$ | 60.00 |
| Water meter | | | | |
| Electric meter | 1 | | \$ | 5,179.00 |
| Sewer tap | 1 | | \$ | 75.00 |
| Fire suppression | | | | |
| Foundation repair | 2 | \$ 44,356.00 | \$ | 60.00 |
| Totals | 62 | \$ 1,325,668.29 | \$ | 10,986.43 |

| 2017 Nuisance Summary | | | | | | |
|-----------------------|----------------|------------------|-----------------------------|----------|-----------|--|
| 1st Quarter | | | | | | |
| | Yard Nuisances | Health Nuisances | Yard Nuisances (Grass Only) | Other | Total | |
| Resolved | 30 | 1 | n/a | 0 | 31 | |
| Unresolved | 0 | 0 | 0 | 0 | 0 | |
| Citations | 0 | 0 | 0 | 0 | 0 | |
| Total | 30 | 1 | 0 | 0 | 31 | |

Monthly Library Report - 2017

| | January | February | March | 2017 Total |
|-----------------------------------|----------------|-----------------|--------------|-------------------|
| Adult Books Purchased | 51 | 9 | 43 | 103 |
| Adult Books Donated | 7 | 7 | 11 | 25 |
| Adult CD/Audio Books Purchased | 3 | 4 | 16 | 23 |
| Adult DVD's Purchased | 13 | 6 | 6 | 25 |
| Adult DVD's Donated | 0 | 0 | 4 | 4 |
| Adult Total | 74 | 26 | 80 | 180 |
| Juvenile Books Purchased | 24 | 65 | 3 | 92 |
| Juvenile Books Donated | 1 | 11 | 0 | 12 |
| Juvenile CD/Audio Books Purchased | 0 | 0 | 0 | 0 |
| Juvenile DVD's Purchased | 5 | 0 | 7 | 12 |
| Juvenile DVD's Donated | 0 | 0 | 0 | 0 |
| Juvenile Total | 30 | 76 | 10 | 116 |
| Total Acquisitions | 104 | 102 | 90 | 296 |
| Fiction | 1075 | 939 | 1036 | 3050 |
| Non Fiction | 106 | 137 | 177 | 420 |
| Paperbacks | 17 | 36 | 36 | 89 |
| Laptops | 7 | 2 | 7 | 16 |
| DVD Movies | 874 | 852 | 916 | 2642 |
| Audio CD's - Books | 67 | 72 | 62 | 201 |
| Magazines | 0 | 0 | 0 | 0 |
| Audio CD's - Music | 7 | 11 | 9 | 27 |
| Microfilm Readers | 0 | 0 | 1 | 1 |
| ILL Microfilm | 2 | 0 | 0 | 2 |
| Adult Total | 2155 | 2049 | 2244 | 6448 |
| Juvenile Fiction | 454 | 423 | 942 | 1819 |
| Juvenile Non Fiction | 64 | 43 | 161 | 268 |
| Video Games | 16 | 28 | 39 | 83 |
| Juvenile Total | 534 | 494 | 1142 | 2170 |
| Interlibrary Books Borrowed | 1092 | 1071 | 1288 | 3451 |
| Interlibrary Books Loaned | 534 | 674 | 723 | 1931 |
| Internet Users | 290 | 255 | 458 | 1003 |
| Total Circulation | 4605 | 4543 | 5855 | 15003 |
| Children's Programs | 14 | 15 | 20 | 49 |
| Attendance | 162 | 132 | 141 | 435 |
| Adult Programs | 6 | 6 | 9 | 21 |
| Attendance | 186 | 137 | 131 | 454 |
| Library Visitors | 1594 | 1577 | 1879 | 5050 |
| Days Open | 25 | 24 | 28 | 77 |

John Brown Museum Visitor Count

For every visitor who signs the register, two do not. This count only includes those visitors who signed the register.

January, 2017

Registered Walk In Visitors

Osawatomie: 4

Miami County: 6

Kansas: 9

Louisiana: 1

New Mexico: 1

Iowa: 1

Michigan: 2

Oklahoma: 2

New York: 1

Total Registered Walk In Visitors: 27

Tour Groups

Osawatomie Public Library Foreign Exchange Students: 7

Trojan Elementary School Second Grade: 85

Osawatomie Middle School No Place Like Home Class: 24

Total Tours: 116

Total Registered Visitors: 143

February

Walk In Visitors

Osawatomie: 25

Miami County: 2

Kansas: 35

Missouri: 4

Pennsylvania: 1

Nebraska: 3

Oklahoma: 1

Arkansas: 2

Total Registered Walk Ins: 73

Tours

Tiasma Group, Kansas City, Kansas High School Students: 36

Tours

There's no Place Like Home Class, Osawatomie Middle School: 24

Lawrence Home School Group all ages from 6 to 18 and parents: 13

Total Tours: 73

Total Registered Visitors: 146

March

Walk In Visitors

Osawatomie: 11

Miami County: 7

Kansas: 47

Missouri: 16

Minnesota: 7

Oklahoma: 4

Ohio: 4

Florida: 5

Washington D.C. : 1

Nebraska: 2

Illinois: 3

California: 4

Idaho: 4

Texas: 2

Total Registered Walk In Visitors : 117

Tours

Mennonite School, Garnett, Kansas: 40 students of all ages and adults

No Place Like Home Class, Osawatomie Middle School: 24 students

Total Tours: 64

Total Registered March Visitors: 181

Total Registered Walk In Visitors for the First Quarter of 2017: 217

Total Tours for the First Quarter: 253

Total Visitors for the First Quarter: 470

1st Quarter Report
Eric Draper- Superintendent
Osawatomie Golf Course

We did not have the typical winter weather that Kansas would normally experience. We did mow greens 6 times between the months of January and February. By mid March we were in full maintenance mode which is about two weeks earlier than normal.

January-

- Pressure wash all equipment
- Tear down cutting units
- Replace all bearings
- Send to be sharpened
- Begin servicing of equipment
- Mowed greens 3 times

February

- Put all cutting units back onto machines
- Continue servicing equipment
- Begin restoring ball washers
- Spray pre-emergent on fairways
- Mowed greens 3 times

March

- Spray round up on bluegrass in fairways to help encourage zoysia expansion
- Refurbish tee markers
- Paint ball washers
- Contracted out greens aeration
- Pressurized irrigation system
- Fixed two leaks and 5 decoders on irrigation system

Department of Public Works and Utilities, Street Division

Routine Maintenance Activities

- Pothole patching
- Crack sealing
- Street sweeping (when sweeper is operable)
- Alley maintenance
- Painting of crosswalk, parking line, and railroad crossing pavement markings
- Repair pavement and sidewalks following water main breaks
- Rock, sand, and salt hauling
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots
- Tree trimming and removal
- Maintenance and repair of vehicles and equipment

2017 January to March Notable Activities

- Reconstructed numerous cart paths at the golf course
- Hauled off dirt and debris from new 9th substation site
- Installed new flag pole in front of Police Department

Department of Public Works and Utilities, Water and Wastewater Division

Routine Activities

- Repair water main breaks
- Repair water service lines on the City's side of the meter
- Tap water mains and install meters for new service lines
- Maintain existing water meters
- Tap sanitary sewer mains for new service lines
- Clear obstructions from sanitary sewer mains
- Maintain sanitary sewer lift stations
- Rock hauling
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots
- Tree trimming and removal
- Maintenance and repair of vehicles and equipment

2017 January to March Notable Activities

- Replaced water meter for the High School
- Replaced water meter
- Installed a new valve on the Carr Avenue water main at power/water plant
- Repaired water main break on the Carr Avenue water main near 3rd Street

Department of Public Works and Utilities, Parks and Facilities Division

Routine Activities

- Mowing and string trimming of the grounds at the John Brown Park, Anna January Park, Osawatomie City Lake, Beaver Lake, Osawatomie Cemetery, Elmdale Cemetery, Oakwood Cemetery, Land Office, Veterans Monument, Old Stone Church, City Hall, City Library, various tax sale acquired property, and the levee and its ponding areas
- Tree trimming and removal
- Replacing light bulbs and air handler filters at the Police Department, Library, City Hall, Memorial Hall, Adair Cabin, John Brown Memorial Park shelter house and bathroom
- Pruning and spraying rose bushes in downtown area
- Maintenance and operation of flood protection system
- Maintenance of boilers at City Hall
- Locating and marking graves and headstone settings
- Piling and burning brush at the forestry disposal site
- Piling and loading out yard waste at the forestry disposal site
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots
- Resolve citizen cemetery complaints and concerns
- Maintenance and repair of equipment and vehicles
- Transfer shop tickets to electronic format

2017 January to March Notable Activities

- Removed 3 dead/diseased trees from parks and cemeteries
- Calibration and certification of mosquito fogger
- Sprayed John Brown Memorial Park for weeds and crabgrass
- Exercised and greased all levee flap and sluice gates
- Raised and pruned trees in parks and cemeteries

Department of Public Works and Utilities, Electric Distribution Division

Routine Activities

- Maintain electric distribution lines and transformers
- Install electric service lines and meters
- Restore downed electric distribution and service lines
- Tree trimming and removal
- Maintenance and repair of vehicles and equipment
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots

2017 January to March Notable Activities

- Rebuilt powerlines from 7th Street to 8th Street between Parker Avenue and Lincoln Avenue
- Rebuilt powerlines from 8th Street to 9th Street between Chestnut Avenue and South Street
- Removed trees under powerlines along the road to the wastewater treatment plant
- Removed trees under powerlines in easement along K-279 east of the State Hospital
- Wrecked out old overhead powerline behind Life Care Center
- Worked on final startup of generators
- Repaired water main break on the Carr Avenue water main near 3rd Street

Osawatomie Fire Department

Osawatomie, KS

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Incident Type Count per Station for Date Range

Start Date: 01/01/2017 | End Date: 03/31/2017

| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| Station: CIT - STATION CIT | |
| 111 - Building fire | 1 |
| 113 - Cooking fire, confined to container | 1 |
| 130 - Mobile property (vehicle) fire, other | 1 |
| 131 - Passenger vehicle fire | 2 |
| 142 - Brush or brush-and-grass mixture fire | 1 |
| 160 - Special outside fire, other | 1 |
| 311 - Medical assist, assist EMS crew | 7 |
| 321 - EMS call, excluding vehicle accident with injury | 2 |
| 411 - Gasoline or other flammable liquid spill | 1 |
| 424 - Carbon monoxide incident | 1 |
| 551 - Assist police or other governmental agency | 2 |
| 554 - Assist invalid | 1 |
| 671 - HazMat release investigation w/no HazMat | 1 |
| 744 - Detector activation, no fire - unintentional | 1 |
| 815 - Severe weather or natural disaster standby | 1 |

Incidents for CIT - Station CIT: 24

| | |
|--|----|
| Station: COU - STATION COU | |
| 100 - Fire, other | 1 |
| 121 - Fire in mobile home used as fixed residence | 1 |
| 131 - Passenger vehicle fire | 2 |
| 140 - Natural vegetation fire, other | 1 |
| 141 - Forest, woods or wildland fire | 3 |
| 142 - Brush or brush-and-grass mixture fire | 12 |
| 143 - Grass fire | 17 |
| 151 - Outside rubbish, trash or waste fire | 1 |
| 170 - Cultivated vegetation, crop fire, other | 1 |
| 311 - Medical assist, assist EMS crew | 1 |
| 321 - EMS call, excluding vehicle accident with injury | 1 |
| 322 - Motor vehicle accident with injuries | 6 |

Only REVIEWED incidents included.

| INCIDENT TYPE | # INCIDENTS |
|--|-------------|
| 324 - Motor vehicle accident with no injuries. | 1 |
| 341 - Search for person on land | 1 |
| 424 - Carbon monoxide incident | 2 |
| 550 - Public service assistance, other | 1 |
| 551 - Assist police or other governmental agency | 1 |
| 611 - Dispatched & cancelled en route | 5 |
| 730 - System malfunction, other | 1 |
| 736 - CO detector activation due to malfunction | 1 |
| # Incidents for COU - Station COU: | 60 |

Only REVIEWED incidents included.

Osawatomie Police Department
Activity Report

| 2017 | Jan | Feb | Mar | 1st Qtr Totals | Prior Yr 1st Qtr | Change from PY |
|--|------------|------------|------------|---------------------------|-----------------------------|---------------------------|
| Warrant Arrests | 24 | 26 | 21 | 71 | 35 | 36 |
| Other Arrest / Charges filed | 43 | 31 | 20 | 94 | 111 | (17) |
| Traffic Stops | 137 | 145 | 125 | 407 | 306 | 101 |
| Suspicious Activ., Inv. Persons, Ped Checks, Prowlers | 86 | 75 | 92 | 253 | 229 | 24 |
| Traffic Accidents | 16 | 8 | 12 | 36 | 43 | (7) |
| Assist EMS | 56 | 42 | 56 | 154 | 106 | 48 |
| Fights , Disturbance, Assaults, Domestic, Harras, Violation of Protection Orders | 17 | 22 | 27 | 66 | 104 | (38) |
| Sex crimes | 1 | 0 | 2 | 3 | 7 | (4) |
| Damage to Prop., thefts, Burglarys, | 31 | 19 | 24 | 74 | 111 | (37) |
| Drug Cases Dispatched | 2 | 2 | 2 | 6 | 0 | 6 |
| Drug Cases Cleared (annual only) | | | | | | |
| Animal calls | 47 | 36 | 41 | 124 | 120 | 4 |
| Child in Need of Care, Runaways, Missing Children | 4 | 4 | 3 | 11 | 14 | (3) |
| Vehicle Lock outs | 25 | 13 | 23 | 61 | 58 | 3 |
| Escorts, Civil Stand-bys, 911 Misdiags, Motor Assist, X-Patrol, Alarm Calls, Welfare Checks | 51 | 43 | 53 | 147 | 266 | (119) |
| Citizen Inquires | 51 | 53 | 61 | 165 | 118 | 47 |
| Calls for service otherwise not classified | 78 | 80 | 113 | 271 | 292 | (21) |
| Assist Out Side Agency, Loud Music, , Traffic Haz, Driving Complaints, Drug Testing Finger Printing, Open Doors, Follow- ups, Found Property, etc... | 74 | 70 | 68 | 212 | 207 | 5 |
| Total Calls handled by Officers | 743 | 669 | 743 | 2155 | 2,127 | 28 |
| *Totals occurrences for the month | 1037 | 917 | 1047 | 3001 | 2,581 | 420 |
| Actual Written Reports Taken By Officers (Annual Only) | | | | | | |
| Traffic Citations | 54 | 55 | 46 | 155 | 156 | (1) |
| Other Citations | 19 | 10 | 9 | 38 | 67 | (29) |
| Total Citations | 73 | 65 | 55 | 193 | 223 | (30) |

* Total occurrences for the month include calls for service and dispatch activity, such as the issuance of burn permits, accepting fine payments, logging vehicle fuel, county fire calls, and other public assistance.