

OSAWATOMIE CITY COUNCIL

AGENDA

April 22, 2021

6:30 p.m. | MUNICIPAL AUDITORIUM | 439 Main Street

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda

*Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*

  - A. April 22nd Agenda
  - B. Meeting Minutes – April 8th, 2021
  - C. Pay Application(s)
    - BG Consultants – WWTP - \$16,380.00
    - Triangle Builders – Trail - \$44,120.00
  - D. Register Report – 2021-02
  - E. Special Event Permit(s)
    - Lights on the Lake
    - May Day Market
    - American Legion 5K
6. Comments from the Public

*Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Public Hearing
8. Presentations, Proclamations, and Appointments
  - A. Arbor Day Proclamation
  - B. Library Board of Trustees Re-Appointments
    - Connie Hebert; Tammy Filipin
9. Unfinished Business
10. New Business
  - A. Resolution 865 – New Building Incentives for 2021
  - B. Resolution 866 – Sale of City Property
  - C. Resolution 867 – 2021 Utility Rate Study (Water, Wastewater, Electricity)
  - D. Resolution 868 – Annual Fee Resolution
  - E. Resolution 869 - Rental Property Regulations Including Rental Inspections and Licensing
  - F. Ordinance 3795 – Repealing Ordinance No. 3783 (“Mask Ordinance”)
11. Council Report
  - A. 2021-02 Cash Balance
12. Mayor’s Report
13. City Manager & Staff Report
14. Executive Session
15. Other Discussion/Motions
16. Adjourn

NEXT REGULAR MEETING – May 13th, 2021

Osawatomie, Kansas. **April 8, 2021.** The Council Meeting was held at Memorial Hall. Mayor L. Mark Govea called the meeting to order at 6:30 p.m. Council members present were Wright, Macek, Walmann, LaDuex, Dickinson, Diehm, Hampson and Caldwell. City Staff present at the meeting were City Manager Mike Scanlon, City Clerk Tammy Seamands, Assistant to the City Manager Sam Moon, Public Works Director Bill Roseberry, Utilities Director Terry Upshaw, Chief Building Official Ed Beaudry and City Attorney Richard Wetzler. Members of the public were: Donna Koontz, Dale Koontz, Daniel West, Kari Bradley, Karen Daulton, Doug Carder, Teresa Seichepine, Roy Seichepine, Brian Dial, Jeff Yelton, Mike Williams, Doug Hensley, and Shay Hanysak.

**INVOCATION.** Jeff Yelton, Osawatomie State Hospital

**CONSENT AGENDA.** Approval of April 8<sup>th</sup> Agenda; March 25<sup>th</sup> Council Minutes, 02-2021 Register Report. **Motion** made by LaDuex, seconded by Dickinson to Approve the Consent Agenda as presented. Yeas: All.

**COMMENTS FROM THE PUBLIC.**

Roy Seichepine thanked the Council and City Manager for 10 Acres getting mowed and maintained last year and hopes that it continues this year. Seichepines's real estate valuation went up this year. A restaurant by his house does not have their trash containers enclosed. The dumpster smells bad and needs to be cleaned every time it is dumped. Why does the dumpster have to sit in front of his house? They have a corner of their parking lot that the dumpster can be moved to then none of the residential homes nearby would have to look at it. Their sidewalk is also falling in.

**PRESENTATIONS & PROCLAMATIONS.** – None.

**PUBLIC HEARINGS.** – None.

**UNFINISHED BUSINESS.**

**UPDATE ON ORDINANCE NO. 3783 – REQUIRING APPROVED FACE COVERINGS IN PUBLIC SPACES.** – Scanlon gave an update on Covid-19 and why the mask mandate came about. To repeal the mask mandate, a vote will be required from the council. This will be brought back to the Council on April 22, 2021 and the public to participate by stating their position or concerns regarding the mask mandate. Miami County Sherriff's office does a good job collecting information for the region and putting out a report.

**NEW BUSINESS.**

**RESOLUTION 859 – IDENTIFYING THE STREET REPAIRS PRIORITIZED FOR 2021.** Public Works Director Bill Roseberry reviewed the street conditions inventory for 2021 and presented a street repair plan for 2021. **Motion** made by Dickinson, seconded by Walmann to approve Resolution 859 – Establishing the 2021 street repair program and approving the contract

with Proseal, Inc. in the amount of \$24,814.05 for the application of reclamite asphalt rejuvenator as presented. Yeas: All.

RESOLUTION 860 – ACCEPTING COUNCIL POLICY NO. 108 REGARDING INTERNET POLICIES FOR THE CITY OF OSAWATOMIE, STAFF MEMBERS, AND OTHER OFFICIALS. Public Information Officer Sam Moon presented Council Policy 108 which included an amendment to the existing City of Osawatomie Personnel Policy, an internet comment guide for both the City’s website and social media, and a comprehensive social media guide for employees and other officials. **Motion** made Dickinson, seconded by Diehm to approve Resolution 860 – Accepting council policy no. 108 establishing internet policies for the City of Osawatomie, staff members, and other elected or appointed officials as presented. Yeas: All.

RESOLUTION 861 –NOTICE OF CONDEMNATION HEARING TO BE HELD ON MAY 27<sup>th</sup>, 2021 FOR THE PROPERTIES LISTED HERIN. Chief Building Official Ed Beaudry reviewed the condition of the property at 831 Pacific Avenue that had caught fire in November 2020. **Motion** made by Hampson, seconded by Wright to approve Resolution 861 –Fixing a time and place and providing for notice of a hearing before the governing body of the City of Osawatomie, Kansas, at which the owners, the owners’ agent, any lienholders of record, and any occupant and other parties in interest of structures located within said City and described herein may appear and show cause why such structure should not be condemned and ordered repaired or demolished in the case of unsafe or dangerous structures as presented. Yeas: All.

RESOLUTION 862 – ACCEPTING COUNCIL POLICY NO. 109 ESTABLISHING RULES OF OPERATION AND EXCEPTIONS FOR A CITY OF OSAWATOMIE FOOD TRUCK PROGRAM. City Clerk Tammy Seamands presented Council Policy 109 which included rules and regulations for a Food Truck Program. **Motion** made by LaDuex, seconded by Caldwell to approve Resolution 862 – Accepting council policy no. 109 establishing rules of operation and exceptions for a City of Osawatomie Food Truck Program as presented. Yeas: All.

RESOLUTION 863 – RELATED TO THE STRATEGIC IMPLEMENTATION TEAM FOR THE DOWNTOWN PLANNING PROJECT (OZCOMMONS). Resolution 863 works in tandem with Resolution 822, which approved the Planning Sustainable Places grant with the Mid-America Regional Council (MARC) and Resolution 836 which outlines the calendar for OZCOMP which is overseeing the planning work contemplated in the PSP agreement. The purpose of the SIT is building the foundation of elements that will be necessary to have in place as we look to implement the work of the OZCOMP. **Motion** made by LaDuex, seconded by Caldwell to approve Resolution 863 – Establishing the strategic implementation team working in support of the Osawatomie Community Planning Group (Ozcomp) as presented. Yeas: All.

RESOLUTION 864 – ESTABLISHING PAYMENT OPTIONS FOR THE FEBRUARY 2021 COLD WEATHER PRICE SPIKE. Resolution 864 works in tandem with Resolution 857, Resolution 852 and Ordinance 3794 to allow for the repayment of \$700,000 that the City borrowed under the State of Kansas’ City Utility Low-Interest Loan Program. Resolution 864 recommends a change in the City of Osawatomie’s electric base rate of .008 per KWH. To be collected over the next 36 months to assist in repaying the \$700,000 loan the City took out through the State of Kansas’ City Utility Low-Interest Loan Program. **Motion** made by Hampson, seconded by Wright

to approve Resolution 864 -Authorizing the City of Osawatomie, Kansas to calculate future bills according to the payment option presented and adopted by the City Council as presented. Yeas: All.

### **COUNCIL REPORTS.**

Kirk Wright ~ Do we really want everyone that feels passionately about masks to come to the meeting?

Jeff Walmann ~ On October 22, 2018 the trail task force was formed. The trail was completed yesterday when the bridge was put in place. The Kiosk is in place and is being finished along with the restroom facility.

Karen LaDuex ~ It is National Library Week and the library celebrated with a lunch and some activities. Library Director Morgan Crabtree is working part-time and has a lot of ideas for the library.

**MAYOR'S REPORT** – The 8<sup>th</sup> Street bridge was struck by tractor and we would like to give a special thanks to Matt Oehlert, Engineering Project Manager Miami County who quickly got us information about the damage.

Thanks to Ashley Kobe, Tammy Seamands and Sam Moon for working to get us converted to the new Paychex payroll system.

Thanks to Kari Bradley and the crew of volunteers who made last Saturday's Easter Egg Hunt such a success. And a special thanks to Kari and the PRIDE committee for taking over big chunks of our tree plantings this spring.

Thanks to Chris Cardwell, Miami County Conservation who is helping Tammy with Arbor Day plantings and coordinating with Kari and Tammy. I appreciate Tammy taking the time to make trees and their importance to our community part of her work.

Special thanks to Ed Beaudry and Dave Ellis for helping to beautify our community and for getting new homes built.

**CITY MANAGER & STAFF REPORTS.** – Terry Upshaw gave an update on utilities. We are finishing a KDHE Revolving Loan for the Waste Water Treatment Plant improvements. Hopefully we have the approved loan paperwork next week. Working with the Water Investigation Committee and will be taking tours of a few water plants soon. Materials for the upgrades for the electric system has been ordered.

Tammy Seamands – With the help of Terry Upshaw, we applied and received a \$16,000 Allen W. & Gladys A. Hawkins Charitable Foundation grant for holiday decorations. This will be used to replace the light pole decorations.

Michael Scanlon – The Creamery Bridge is closed. Scanlon met with Matt Oehlert with the Miami County Engineering Project manager and toured the damage. This is a historic structure and repairs will require approval by the State of Kansas. Repairs are estimated to be completed by the early fall of 2021.

Another \$600,000 in Covid recovery money is coming down and we will have to identify how it can be spent. We will work to identify general fund dollars that are eligible for reimbursement and then transfer as much funding as we can to the street fund to be used for repairs.

Clifford Browning is retiring from the fire department after 35 years and will be receiving an axe. The fire department is hosting a retirement party for Browning at Memorial Hall on Sunday from 2:00 to 4:00 p.m.

Our quarterly municipal newsletter was in the Miami County Republic.

**EXECUTIVE SESSION.** - None

**OTHER DISCUSSION/MOTIONS.**

**Motion** made by Wright, seconded by LaDuex to adjourn. Yeas: All. Mayor declared the meeting adjourned at 8:0 p.m.

/s/ Tammy Seamands  
Tammy Seamands, City Clerk

April 2, 2021

Mike Scanlon, City Manager  
 City of Osawatome, Kansas  
 439 Main Street  
 Osawatome, KS 66064

Re: 20-1414L - Osawatome WWTP Improvements

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of **March** as follows:

**Engineering Services:**

<b><u>Task</u></b>	<b><u>Lump Sum Amount</u></b>	<b><u>Completion Progress</u></b>	<b><u>Total</u></b>
1. Preliminary Design Phase	\$117,000.00	36.0%	\$42,120.00
2. Final Design Phase	\$77,000.00	0.0%	\$0.00
3. Bidding and Negotiating Phase	\$20,000.00	0.0%	\$0.00
4. Approvals and Permitting	\$15,000.00	0.0%	\$0.00
5. Construction Substantial Completion	\$5,000.00	0.0%	\$0.00

**Subtotal Amount Due: \$16,380.00**  
 Total Completed to date: \$42,120.00  
 Prior Billings to Date: \$25,740.00

**Resident Project Observation**

<b>Contract Amount</b>	\$	<b>234,000.00</b>	
Work Completed to Date	\$	-	0%
Work Previously Billed	\$	-	
<b>Subtotal</b>		<b>\$0.00</b>	

**Additional Services**

<b>Contract Amount</b>	\$	<b>234,000.00</b>	
Work Completed to Date	\$	-	0%
Work Previously Billed	\$	-	
<b>Subtotal</b>		<b>\$0.00</b>	

**Total Amount Due: \$16,380.00**

Sincerely,

BG CONSULTANTS, INC.



Paul Owings, P.E.  
 Project Engineer

**Pay Estimate # 2**

AIA DOCUMENT G702

PAGE ONE OF FOUR PAGES

TO OWNER: City of Osawatomic  
439 Main  
Osawatomic, Ks 66064

PROJECT New Trailway Station for the  
Flint Hills Trail at the  
Karl E Cole Sports Complex  
Osawatomic Ks. 66064

APPLICATION NO.: Pay App # 2  
PERIOD TO: 4/1/2021

Distribution to:  
 OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR: TRIANGLE BUILDERS, LLC  
P.O. BOX 345  
PAOLA, KS 66071

PROJECT NO:  
TRIANGLE BUILDERS, LLC  
P.O. BOX 345  
PAOLA, KS 66071

CONTRACT DATE: 1/15/2021

CONTRACT FOR: New Trailway Station

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- 1. ORIGINAL CONTRACT SUM..... \$ 96,300
- 2. Net change by Change Orders/ Monthly Billing..... \$ (16,000)
- 3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 80,300
- 4. TOTAL COMPLETED & STORED TO DATE..... \$ 65,800  
(Column G on G703)
- 5. RETAINAGE:
  - a. 10 % of Completed Work s 6,580  
(Columns D + E on G703)
  - b. 10 % of Stored Material s 250  
(Column F on G703)
  - Total Retainage (Line 5a + 5b or  
Total in Column I of G703) ..... \$ 6,830
- 6. TOTAL EARNED LESS RETAINAGE..... \$ 58,970  
(Line 4 less Line 5 Total)
- 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT..... 14,850  
Total Retainage (Line 5a + 5b or
- 8. CURRENT PAYMENT DUE..... \$ 44,120
- 9. BALANCE TO FINISH, INCLUDING RETAINAGE  
(Line 3 less Line 6) s 21,330

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	(16,000.00)	
TOTALS	(16,000.00)	-
NET CHANGES by Change Order	(16,000.00)	

The undersigned Certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 4-6-21  
State of: Kansas  
County of: Miami  
Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2013

Notary Public:  
My Commission expires:

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... s \$44,120.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the

By: [Signature] Date: \$44,120.00

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



# Pay Estimate # 2

## CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO of TWO PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: # 2

APPLICATION DATE: 4/6/21

PERIOD TO: 4/1/21

ARCHITECT'S PROJECT NO.:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIAL PURCHASED (NOT IN D OR E)	TOTAL COMPLETED & STORED TO DATE		BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATIONS	THIS PERIOD		(D + E + F)	% (G + C)		
			(D + E)			(D + E + F)	(G + C)		
1	Bond	4500	4,500			4,500	100%	-	
2	Mobilization	3000	1,000	1,000		2,000	67%	1,000	
3	Bathroom Building								
	Site work	2500	1,000	1,000		2,000	80%	500	
4	Concrete	3500	2,000	1,500		3,500	100%	-	
5	Framing	9000	3,500	3,500		7,000	78%	2,000	
6	Metal Roof	1500						1,500	
7	Painting	1500		500		500	33%	1,000	
	Trail Head								
8	Site work	3500		3,500		3,500	100%	-	
9	Concrete	14300	4,500	9,800		14,300	100%	-	
10	Framing	30000		24,000	2,500	26,500	88%	3,500	
11	Roofing	4500		1,000		1,000	22%	3,500	
12	Painting	2500		1,000		1,000	40%	1,500	
13	Base bid add to match bid amount	16,000						16,000	
14	Change Order # 1	(16,000)						(16,000)	
15									
	Option 2 Library and Bath Remodel	80,300	16,500	46,800	2,500	65,800	82%	14,500	-





DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL OPERATING	CITY OF OSAWATOMIE	FLEX SPENDING CARDS	787.89
			FLEX SPENDING CARDS	805.93
			FLEX SPENDING CARDS	596.54
		KANSAS DEPT OF REVENUE	KS WITHHOLDINGS	2,818.81
			KS WITHHOLDINGS	2,322.48
			KS WITHHOLDINGS	2,609.12
	MISCELLANEOUS	ERRIN SETTLE	ERRIN SETTLE: R1122 OVERPA	25.00
	GUARDIAN		INSURANCE PAYABLE	158.64
			INSURANCE PAYABLE	159.64
			INSURANCE PAYABLE	159.09
			INSURANCE PAYABLE	124.15
			CRITICAL ILL INS PAYABLE	123.46
			CRITICAL ILL INS PAYABLE	121.16
			CRITICAL ILL INS PAYABLE	123.69
			CRITICAL ILL INS PAYABLE	124.00
			DISABILITY INSURANCE	117.54
			DISABILITY INSURANCE	114.34
			DISABILITY INSURANCE	117.92
			DISABILITY INSURANCE	117.54
			DENTAL INSURANCE	284.83
			DENTAL INSURANCE	263.69
			DENTAL INSURANCE	284.55
			DENTAL INSURANCE	231.89
			EMPLOYEE LIFE INSURANCE	193.86
			EMPLOYEE LIFE INSURANCE	191.73
			EMPLOYEE LIFE INSURANCE	194.48
			EMPLOYEE LIFE INSURANCE	153.83
			VISION INSURANCE	52.42
			VISION INSURANCE	48.44
			VISION INSURANCE	52.35
			VISION INSURANCE	41.73
		HUMANA INSURANCE CO.	MEDICAL INSURANCE	815.88
			MEDICAL INSURANCE	764.57
			MEDICAL INSURANCE	808.77
			MEDICAL INSURANCE	829.60
			MEDICAL INSURANCE	1,667.31
			MEDICAL INSURANCE	1,357.01
			MEDICAL INSURANCE	1,668.15
			MEDICAL INSURANCE	1,019.95
			MEDICAL INSURANCE	1,567.09
			MEDICAL INSURANCE	2,393.37
			MEDICAL INSURANCE	1,567.09
			MEDICAL INSURANCE	1,503.95
		KANSAS PAYMENT CENTER	CHILD SUPPORT	478.57
			CHILD SUPPORT	488.89
			CHILD SUPPORT	492.60
			CHILD SUPPORT	399.35
			CHILD SUPPORT	399.35
			CHILD SUPPORT	399.35
		KPERS	KPERS 2	1,527.19
			KPERS 2	1,289.97
			KPERS 2	1,377.18
			KPERS	2,720.69
			KPERS	2,394.82
			KPERS	2,316.59
			KPERS LIFE INSURANCE	110.24

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		VANTAGEPOINT TRANSFER	ICMA	406.13
			ICMA	385.00
			ICMA	302.70
		EFTPS	FEDERAL WITHHOLDINGS	5,763.83
			FEDERAL WITHHOLDINGS	4,771.68
			FEDERAL WITHHOLDINGS	5,540.06
			SOCIAL SECURITY WITHHOLDIN	4,874.87
			SOCIAL SECURITY WITHHOLDIN	3,745.43
			SOCIAL SECURITY WITHHOLDIN	4,497.21
			MEDICARE WITHHOLDINGS	1,140.20
			MEDICARE WITHHOLDINGS	875.94
			MEDICARE WITHHOLDINGS	1,051.81
		OSAWATOMIE GOLF COURSE	GOLF MEMBERSHIP	54.76
			GOLF MEMBERSHIP	54.76
			GOLF MEMBERSHIP	54.76
			TOTAL:	77,397.41
ADMINISTRATION	GENERAL OPERATING	CITY OF OSAWATOMIE	CITY UTILITIES	1.50
			CITY UTILITIES	794.38
		NAVRAT'S OFFICE PRODUCTS INC	LASER CHECKS	386.88
		FIRST OPTION BANK	MEMORIAL DONATION	50.00
			PERSONALITY PROFILE SURVEY	240.00
			STREET POLE BRACKET	1,115.30
			W2 E FILING	289.80
			NOTE CARDS FOR ADMIN	74.93
			BBQ	223.07
			1099-G	19.50
			WINDOW SQUEEGEE	24.82
			MOP REPLACEMENT REFILL HEA	21.98
		KANSAS GAS SERVICE	GAS SERVICE	1,807.78
		LEAGUE OF KS MUNICIPALITIES	2021 CITY OFFICIALS MANUAL	684.26
		MARC MID AMERICA REGIONAL COUNCIL	LOCAL DUES	1,207.00
		PAT'S SIGNS	STREET POLE BANNERS	900.00
		QUILL CORPORATION	PINE-SOL LAV ALL PURP	30.59
			DISH SOAP & PINE SOL	5.92
			PINE-SOL LAV ALL PURP	30.59
			QUILL CORPORATION	47.49
		MISCELLANEOUS JULIE KELLOGG	JULIE KELLOGG: PROPERTY TA	210.00
		JULIE KELLOGG	JULIE KELLOGG: TRASH SERVI	42.00
		NPG NEWSPAPERS INC	MICO MAP ADVER	160.00
			LEGAL ADV ORDINANCES	600.62
		PITNEY BOWES INC.	POSTAGE METER LEASE	180.00
		TALLEY, DEBBIE	MARCH 2021 MEMORIAL HALL C	375.00
		LEGACY CONTRACTORS LLC	KIOSK COMPLETION	10,079.00
		VANTAGEPOINT TRANSFER	ICMA	25.00
			ICMA	25.00
			ICMA	25.00
		CENTURYLINK	TELEPHONE SERVICE	109.65
		RICOH USA, INC.	COPIER LEASE	260.47
			COPIER LEASE	165.32
			COPIER LEASE	165.32
			COPIER LEASE	82.66
			COPIES - CITY MANAGER	43.46
			COPIES - CITY MANAGER	43.46
		REDISHRED KANSAS INC.	SHREDDING SERVICES	30.00
		WETZLER, RICHARD S	CITY ATTORNEY - FEB 2021	611.22

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		EVERGY	ELECTRIC SERVICES	17.32
		ADCOMP SYSTEMS, INC.	SHIPPING FOR KIOSK	502.92
		KAPIO	SAM MOON MEMBERSHIP	40.00
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	34,931.38_
			TOTAL:	56,201.85
CODES ENFORCEMENT	GENERAL OPERATING	FIRST OPTION BANK	LITHIUM BATTERIES	11.49
			LED FLASHLIGHT W/ BATTERIE	42.08
			FOOD - PIZZA	44.20
			NIKON BINOCULARS	76.95
		MIAMI LUMBER INC.	WAFERBOARD, SHEETS, DECK	199.65
		TRI-COUNTY ICE CO INC	CAR WASH TOKENS	10.00
		WEX BANK	FUEL	234.66
		METROPOLITAN KANSAS CITY CHAPTER OF IC	MEMBERSHIP - BEAUDRY	30.00
		VANTAGEPOINT TRANSFER	ICMA	37.51
			ICMA	40.00
			ICMA	36.68
		EVERGY	ELECTRIC SERVICES	337.56
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	10,457.98_
			TOTAL:	11,558.76
POLICE	GENERAL OPERATING	BREWER'S AUTOMOTIVE REPAIR INC	INSTALL BACKUP LIGHTS	14.42
			INSTALL TPMS SENSORS	73.13
		KUSTOM SIGNALS INC	POWER CORD W/STOP ASSY PH	120.00
		CITY OF OSAWATOMIE	CITY UTILITIES	1,119.84
		O'REILLY AUTO PARTS	SPARK PLUG & IGNITION COIL	74.79
			WATER PUMP	47.05
		FIRST OPTION BANK	LOBBY PHONE	9.99
			THERMOMETER	62.59
			GARAGE DOOR OPENER - TRANS	49.90
			RADIATOR	95.00
			DRINKING WATER	11.25
			DISH SOAP	8.00
			GLOVE BOX DISPENSERS	33.98
			GLOVE BOX DISPENSERS	117.45
			MEMBERSHIP DUES	50.00
			FIRST RESPONDER II BAG	11.95
			LITHIUM BATTERY	118.00
			MEMBERSHIP DUES	50.00
			ARMORERS COURSE	250.00
			CRYSTAL AWARD	600.00
			FOOD	131.10
			SODA	16.00
			NAPKINS & CUPS	9.75
			OVERFLOW BOTTLE	65.00
			OFFICER OF THE YEAR PLATE	27.68
			BUNS, WATER, PUNCH, SODA	103.15
			PLATES, CUTLERY, NAPKINS	41.15
			TIRE SENOR	36.95
		AMATEUR SPORTS PROMOTION	2021/22 FULL SPORTS POCKET	110.00
		KANSAS GAS SERVICE	GAS SERVICE	84.70
		MIAMI COUNTY MEDICAL CENTER	LAB TEST	106.63
		TRI-COUNTY ICE CO INC	CAR WASH TOKENS	25.00
		PAT'S SIGNS	12X12 METAL SIGN	14.50
		MISCELLANEOUS WICKED PRO SHOP	WICKED PRO SHOP:AMMO	1,068.75
		REJIS COMMISSION	LEWEB SUB FEE & REJIS ACCE	36.85

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			LEWEB SUB FEE & REJIS ACCE	125.00
		WE-B-SMOKIN INC	DISPATCHERS LUNCH	367.50
		K & M TIRES	FS 255/60R18 PURSUIT	630.00
			FS 255/60R18 PURSUIT TIRES	630.00
		WEX BANK	FUEL	1,063.47
		OPTIV SECURITY INC	RSA SECURITY - FOB TOKENS	406.72
		KASPER AUTO PARTS	RADIATOR	118.75
			RADIATOR	118.75-
			BOXED MINIATURES	42.90
		VANTAGEPOINT TRANSFER	ICMA	31.25
			ICMA	31.25
			ICMA	6.25
		CENTURYLINK	TELEPHONE SERVICE	69.29
		RICOH USA, INC.	COPIES - PD	114.74
		RICOH USA, INC.	COPIER LEASE	342.74
		REDISHRED KANSAS INC.	SHREDDING SERVICES	30.00
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	47,760.05
			TOTAL:	56,445.71
CABIN	GENERAL OPERATING	CITY OF OSAWATOMIE	CITY UTILITIES	218.52
		KANSAS GAS SERVICE	GAS SERVICE	350.37
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	2,312.00
			TOTAL:	2,880.89
STREETS & ALLEYS	GENERAL OPERATING	CITY OF OSAWATOMIE	CITY UTILITIES	77.63
			CITY UTILITIES	250.54
			CITY UTILITIES	1.50
			CITY UTILITIES	515.53
		FAMILY CENTER FARM & HOME	TAPE, DUCT, NOZZLE, CABLE	24.53
		KNAPHEIDE TRUCK EQUIP. CO	3-32X1/2 TAPPING SCRE COVE	43.20
		KANSAS GAS SERVICE	GAS SERVICE	401.55
		RAY'S LAWN & GARDEN	RECOIL STARTER	76.72
		TRI-COUNTY ICE CO INC	CAR WASH TOKENS	70.00
		INLAND TRUCK PARTS CO.	VALVE - 8 PIPE ELBOW	50.26
		WESTFALL GMC TRUCK INC	F-TANK, SEAL, INSULATOR, B	2,103.89
			MODULE KIT RETURN	511.66-
		KRANZ OF KANSAS CITY	CLUTCH, COLLAR, BEARING, T	308.43
		WEX BANK	FUEL	708.00
		KASPER AUTO PARTS	FITTING & COUPLING	32.87
			FUEL CAP	14.49
			GAS CAP RETURN	14.49-
			FUEL CAP TETHER, CABLE TIE	13.49
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	13,170.96
			TOTAL:	17,337.44
PARKS & CEMETERIES	GENERAL OPERATING	CITY OF OSAWATOMIE	CITY UTILITIES	77.63
			CITY UTILITIES	250.54
			CITY UTILITIES	46.52
		FIRST OPTION BANK	SPONGE MOP	19.10
		KANSAS CITY WILBERT SI FUNERAL SERVIC	GRAVE OPENINGS	615.00
		RAY'S LAWN & GARDEN	16' BAR & CHAIN	100.97
		VIKING INDUSTRIAL SUPPLY	TOILET TISSUE, KITCHEN TOW	727.46
		TRI-COUNTY ICE CO INC	CAR WASH TOKENS	25.00
		LONG TERRY	L & R TORSION SPRINGS SERV	325.00
		MADDEN RENTAL LLOYD MADDEN	ADA & PORTABLE TOILET	260.00
		ROMANS OUTDOOR POWER	KU K5668-47113 COVER, D	24.70

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			COVER, KIT, CARTRIDGE, FIL	388.23
		WEX BANK	FUEL	510.70
		KASPER AUTO PARTS	FUEL CAP TETHER, CABLE TIE	37.47
			SAFETY PIN CLUP & CHAN	53.72
			WHT PRIM, PAINT, OIL FILTE	21.52
		CCL SUPPLY, LLC	AEROSOLS, ZEP PRO, CLEANER	751.19
		EVERGY	ELECTRIC SERVICES	17.24
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	9,598.21_
			TOTAL:	13,850.20
FIRE	GENERAL OPERATING	CITY OF OSAWATOMIE	CITY UTILITIES	424.88
		KANSAS GAS SERVICE	GAS SERVICE	481.92
		MIAMI LUMBER INC.	PAINT, ROLLER, POLY, COVER	108.92
			MEDALLION GLOSS BLACK	6.26
		KASPER AUTO PARTS	15W40 BATFILL	171.86
		FAMILY MEDICINE CLINICS OF MCMC	PRE EMPLOYMENT PHYSCIALS	47.00
			PRE EMPLOYMENT PHYSCIALS	47.00
		VANTAGEPOINT TRANSFER	ICMA	7.78
			ICMA	7.75
		JERRY INGRAM FIRE & RESCUE	THOROGOOD 14" POWER HV BUN	626.95
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	7,635.00_
			TOTAL:	9,565.32
MUNICIPAL COURT	GENERAL OPERATING	NICHOLSON DASENBROCK & HARTLEY LC	ATTORNEY FEES	1,525.00
		LAW OFFICE OF SHEILA M.SCHULTZ	MARCH 2021 MUNICIPAL COURT	2,060.00
		VALENTINE, ROBIN L	FEB 2021 LEGAL SERVICES	1,305.00
		WETZLER, RICHARD S	CITY PROSECUTOR FEB 2021	850.00
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	2,824.02_
			TOTAL:	8,564.02
LEVEES & STORMWATER	GENERAL OPERATING	CITY OF OSAWATOMIE	CITY UTILITIES	7.50
		WOOD ENVIRONMENT & INFRASTRUCTURE SOLU	LEVEE CERTIFICATION	1,382.00
			ENGINEERING SERVICES	3,436.50_
			TOTAL:	4,826.00
LIBRARY	GENERAL OPERATING	CITY OF OSAWATOMIE	CITY UTILITIES	214.39
		FIRST OPTION BANK	HOTEL RESERVATION	292.62
			LOLA ELLIS MEMORIAL	74.90
			HOTEL RESERVATION	292.62_
			FEB TAKE & MAKE CRAFT	70.14
			MEMBERSHIP DUES	74.00
			BOOKS	66.57
			BOOKS	24.98
			BOOKS	35.24
			TRAINING - GIGKIWI	254.08
			BOOKS	230.46
			MEMBERSHIP DUES	74.00
		KANSAS GAS SERVICE	GAS SERVICE	235.94
		MISCELLANEOUS AMANDA MURPHY	AMANDA MURPHY: ICCM MILEAG	216.16
		AMIGOS LIBRARY SERVICE	AMIGOS LIBRARY SERVICE: TR	285.00
		USD #367	1/4 PAGE YEARBOOK AD	70.00
		SCHINDLER ELEVATOR CORPORATION	ELEVATOR REPAIRS	1,303.77
		MIDWEST TAPE	DIGITAL MEDIA	177.09
		FAMILY MEDICINE CLINICS OF MCMC	PRE EMPLOYMENT PHYSCIALS	47.00
		CENTURYLINK	TELEPHONE SERVICE	50.58
		ROMERO, AURORAH	REIMBURSEMENT - MOP	6.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			LIBRARY JANITOR	60.00
			LIBRARY JANITOR	75.00
			LIBRARY CLEANING	60.00
		NITEL, INC.	INTERNET	1,214.96
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	8,960.53
			TOTAL:	13,881.34
TECHNOLOGY	GENERAL OPERATING	FIRST OPTION BANK	PHONE SERVICE	1,007.93
			INDOOR ZOOM DOME	299.00
			PHONE AND INTERNET	8.95
			GEEK STORAGE	12.00
			PHONE CASE	15.12
			IT PARTS & MATERIALS	15.95
			APPLE 20W USB	35.51
			PHONE & INTERNET	46.00
		VERIZON WIRELESS	CELL PHONE SERVICE	478.78
		SHI INTERNATIONAL CORP	LENOVO THINKBOOK	4,815.35
		KWIKOM COMMUNICATIONS	INTERNET SERVICES	690.54
		OFFICE PRODUCTS ALLIANCE	NETWORK LABOR	967.63
			MATERIALS FOR CAMERA	603.00
			MATERIALS FOR CAMERA	395.00
		NEXTIVA, INC.	PHONES	1,007.93
			TOTAL:	10,398.69
NON-DEPARTMENTAL	WATER	CITY OF OSAWATOMIE	FLEX SPENDING CARDS	95.68
			FLEX SPENDING CARDS	65.63
			FLEX SPENDING CARDS	75.26
		KANSAS DEPT OF REVENUE	KS WITHHOLDINGS	321.41
			KS WITHHOLDINGS	262.45
			KS WITHHOLDINGS	281.14
		GUARDIAN	INSURANCE PAYABLE	32.15
			INSURANCE PAYABLE	35.99
			INSURANCE PAYABLE	30.89
			INSURANCE PAYABLE	32.78
			CRITICAL ILL INS PAYABLE	23.06
			CRITICAL ILL INS PAYABLE	26.80
			CRITICAL ILL INS PAYABLE	21.95
			CRITICAL ILL INS PAYABLE	23.81
			DISABILITY INSURANCE	31.16
			DISABILITY INSURANCE	36.38
			DISABILITY INSURANCE	30.59
			DISABILITY INSURANCE	31.71
			DENTAL INSURANCE	39.70
			DENTAL INSURANCE	48.28
			DENTAL INSURANCE	38.71
			DENTAL INSURANCE	41.74
			EMPLOYEE LIFE INSURANCE	37.54
			EMPLOYEE LIFE INSURANCE	41.03
			EMPLOYEE LIFE INSURANCE	36.62
			EMPLOYEE LIFE INSURANCE	38.63
			VISION INSURANCE	7.01
			VISION INSURANCE	8.67
			VISION INSURANCE	6.85
			VISION INSURANCE	7.42
		HUMANA INSURANCE CO.	MEDICAL INSURANCE	247.78
			MEDICAL INSURANCE	361.61

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICAL INSURANCE	232.25
			MEDICAL INSURANCE	266.35
			MEDICAL INSURANCE	193.60
			MEDICAL INSURANCE	202.17
			MEDICAL INSURANCE	192.34
			MEDICAL INSURANCE	206.61
			MEDICAL INSURANCE	234.87
			MEDICAL INSURANCE	176.92
			MEDICAL INSURANCE	174.44
			MEDICAL INSURANCE	171.73
		KANSAS PAYMENT CENTER	CHILD SUPPORT	51.10
			CHILD SUPPORT	25.04
			CHILD SUPPORT	32.18
		KPERS	KPERS 2	453.24
			KPERS 2	256.00
			KPERS 2	273.22
			KPERS	319.34
			KPERS	180.64
			KPERS	198.86
		EFTPS	FEDERAL WITHHOLDINGS	691.62
			FEDERAL WITHHOLDINGS	574.50
			FEDERAL WITHHOLDINGS	570.35
			SOCIAL SECURITY WITHHOLDIN	813.25
			SOCIAL SECURITY WITHHOLDIN	464.76
			SOCIAL SECURITY WITHHOLDIN	497.59
			MEDICARE WITHHOLINGS	190.19
			MEDICARE WITHHOLINGS	108.69
			MEDICARE WITHHOLINGS	116.39
			TOTAL:	10,288.67
WATER TREATMENT	WATER	CITY OF OSAWATOMIE	CITY UTILITIES	10,064.08
			CITY UTILITIES	81.30
		FIRST OPTION BANK	WATER PLANT ADV JOBS	25.00
			RENTAL OF PROPANE HEATER	48.25
			RENTAL OF PROPANE HEATER	48.24
		FAMILY CENTER FARM & HOME	NUTS, BOLTS, & MISC HARDWA	1.20
		TRI-COUNTY ICE CO INC	CAR WASH TOKENS	40.00
		CITY ELECTRICAL SUPPLY COMPANY	LOCKNUT, FLEX, CONN, INSUL	306.27
		PACE ANALYTICAL SERVICES INC	ANALYTICAL SERVICES	70.00
		HAWKINS INC	AQUA HAWK 347	889.06
			AQUAHAWK457	3,100.29
			AZONE 15	1,221.00
			CCH GRANULAR	220.00
		UNITED RENTALS (NORTH AMERICA)	High service pump rental	3,875.26
			HOSE 6X10 COMPOSITE 6X20 Q	1,841.54
			8 inch intake pump	3,941.08
		CORE & MAIN LP	6 FLG CHECK VALVE W/LW	660.52
		KASPER AUTO PARTS	CAMSHAFT SENSOR & VALVE TI	101.40
		KPERS	KPERS 2	247.50
			KPERS 2	221.89
			KPERS 2	201.71
			KPERS AFTER	103.78
			KPERS AFTER	85.15
			KPERS AFTER	85.15
			KPERS	117.66
			KPERS	97.54

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			KPERS	98.97
		EFTPS	SOCIAL SECURITY WITHHOLDIN	276.74
			SOCIAL SECURITY WITHHOLDIN	235.16
			SOCIAL SECURITY WITHHOLDIN	222.36
			MEDICARE WITHHOLDINGS	64.73
			MEDICARE WITHHOLDINGS	55.01
			MEDICARE WITHHOLDINGS	52.01
		CCL SUPPLY, LLC	ZEP ULTRA WIPE, MAGIC BLUE	344.18
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	8,202.63_
			TOTAL:	37,246.66
WATER DISTRIBUTION	WATER	CITY OF OSAWATOMIE	CITY UTILITIES	77.63
			CITY UTILITIES	34.51
		OIL PATCH PUMP & SUPPLY INC	KAMLOK COUPLER B ALUM	24.99
		SMITTYS LAWN & GARDEN EQUIP	O RING, HOUSING AIR CLEANE	4.68
		PRAXAIR DISTRIBUTION INC	SMOKE MIRROR LENSES	213.14
		WEX BANK	FUEL	320.30
		CORE & MAIN LP	3/4 CPLG ANG NO LEAD PIPE	1,168.67
			METER SETTER	1,327.30
			METERS SETTER	1,371.10
			6 AFC 2506 FF FLG RW GV OL	679.12
			2X12-1/2 REP CLP	337.08
			18X3 FOAM METER PIT INSULA	124.68
			6 SS FLG ACC KIT STEEL	88.80
			5/8 IPERL - 5/8 TRPL 6'	1,294.14
			4X12 1/2 REP CLPS	733.72
			4X12 1/2 REP CLP	547.52
			261-048012-00 4X12-1/2 REP	572.48
			2210 LID AMR HOLE DOMEST R	766.32
			CI/PVCXCI/PVC CPLG	185.46
		KPERS	KPERS 2	498.05
			KPERS 2	199.24
			KPERS 2	247.76
			KPERS	407.68
			KPERS	199.61
			KPERS	228.15
		EFTPS	SOCIAL SECURITY WITHHOLDIN	536.53
			SOCIAL SECURITY WITHHOLDIN	229.61
			SOCIAL SECURITY WITHHOLDIN	275.26
			MEDICARE WITHHOLDINGS	125.48
			MEDICARE WITHHOLDINGS	53.69
			MEDICARE WITHHOLDINGS	64.37
		PENNY'S CONCRETE	SHORT LOAD - 6 SACKS	438.00
		OZARK READY MIX COMPANY	FLOWABLE FILL & HAUL CHARG	481.25
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	8,734.53_
			TOTAL:	22,590.85
NON-DEPARTMENTAL	ELECTRIC	CITY OF OSAWATOMIE	FLEX SPENDING CARDS	29.58
			FLEX SPENDING CARDS	29.58
			FLEX SPENDING CARDS	27.92
		KANSAS DEPT OF REVENUE	KS WITHHOLDINGS	731.90
			KS WITHHOLDINGS	476.06
			KS WITHHOLDINGS	489.96
		MISCELLANEOUS GILBERT, AMBER	01-145500-07	116.68
		TOWN, CHEYLEAH	01-160700-25	87.70
		BALL, MIKAELA	01-184800-14	9.31



DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		DCF/LIEAP PROGRAM MANG	DCF/LIEAP PROGRAM MANG 4TH	173.50
		GUARDIAN	INSURANCE PAYABLE	69.41
			INSURANCE PAYABLE	66.09
			INSURANCE PAYABLE	70.01
			INSURANCE PAYABLE	65.60
			CRITICAL ILL INS PAYABLE	9.77
			CRITICAL ILL INS PAYABLE	9.77
			CRITICAL ILL INS PAYABLE	10.53
			CRITICAL ILL INS PAYABLE	8.69
			DENTAL INSURANCE	74.08
			DENTAL INSURANCE	71.58
			DENTAL INSURANCE	75.09
			DENTAL INSURANCE	71.17
			EMPLOYEE LIFE INSURANCE	26.31
			EMPLOYEE LIFE INSURANCE	26.31
			EMPLOYEE LIFE INSURANCE	26.31
			EMPLOYEE LIFE INSURANCE	24.71
			VISION INSURANCE	13.93
			VISION INSURANCE	13.44
			VISION INSURANCE	14.11
			VISION INSURANCE	13.37
		HUMANA INSURANCE CO.	MEDICAL INSURANCE	678.42
			MEDICAL INSURANCE	651.85
			MEDICAL INSURANCE	697.71
			MEDICAL INSURANCE	656.16
			MEDICAL INSURANCE	141.05
			MEDICAL INSURANCE	141.05
			MEDICAL INSURANCE	141.05
			MEDICAL INSURANCE	125.43
			MEDICAL INSURANCE	108.60
			MEDICAL INSURANCE	103.41
			MEDICAL INSURANCE	105.89
			MEDICAL INSURANCE	108.60
		KANSAS PAYMENT CENTER	CHILD SUPPORT	9.39
		KPERS	KPERS 2	381.89
			KPERS 2	287.29
			KPERS 2	282.69
			KPERS	693.79
			KPERS	447.00
			KPERS	452.20
			KPERS LIFE INSURANCE	10.77
		VANTAGEPOINT TRANSFER	ICMA	158.87
			ICMA	180.00
			ICMA	162.30
		EFTPS	FEDERAL WITHHOLDINGS	640.25
			FEDERAL WITHHOLDINGS	876.81
			FEDERAL WITHHOLDINGS	957.52
			SOCIAL SECURITY WITHHOLDIN	1,047.22
			SOCIAL SECURITY WITHHOLDIN	691.28
			SOCIAL SECURITY WITHHOLDIN	695.69
			MEDICARE WITHHOLINGS	244.92
			MEDICARE WITHHOLINGS	161.68
			MEDICARE WITHHOLINGS	162.70
			TOTAL:	15,135.95
ELECTRIC ADMINISTRATIO	ELECTRIC	KANSAS DEPT OF REVENUE	FEBRUARY 2021 SALES TAX	1,469.88

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FEBRUARY 2021 SALES TAX	3,169.25
			FEBRUARY 2021 SALES TAX	3,803.10
			FEBRUARY 2021 SALES TAX	5,153.53
			PREPAID	3,429.08-
			COMP USE TAX	104.11
		PRIORITY POWER	ENERGY CONSULTING	1,390.00_
			TOTAL:	11,660.79
ELECTRIC PRODUCTION	ELECTRIC	FAMILY CENTER FARM & HOME	BALL VALVE 1-1/2 FIP FULL	36.95
		KMEA	BREAKER MAINTENANCE	1,367.50
			EMP1 - FEB 2021	15,649.02
			EMP1 - FEB 2021	12,796.04
			EMP1 - FEB 2021	195,531.77
			ENERGY MANAGEMENT PROJECT	498,163.32
			GRDA POWER SUPPLY PROJECT	72,298.98
			SPA HYDRO PROJECT	2,683.95
			WAPA HYDRO POWER SUPPLY	6,329.75
		KANSAS GAS SERVICE	GAS SERVICE	57.80
			GAS SERVICE	2,204.21
		TRI-COUNTY ICE CO INC	CAR WASH TOKENS	30.00
		CENTURYLINK	RTU'S	118.28
		JEO CONSULTING GROUP INC	SPP 2021 GENERAL ENG	275.00
		WEX BANK	FUEL	57.28
		MFA OIL COMPANY	AFTER HOURS/WEEKEND TRIP	85.00
			AFTER HOURS/WEEKEND CHARGE	85.00
			Fuel for generators	7,509.95
			taxes, and delivery	40.33
			GENERATOR DSL BLEND	2,486.82
		KPERS	KPERS 2	221.04
			KPERS 2	209.26
			KPERS 2	201.70
			KPERS	117.63
			KPERS	97.55
			KPERS	79.24
		EFTPS	SOCIAL SECURITY WITHHOLDIN	192.72
			SOCIAL SECURITY WITHHOLDIN	172.56
			SOCIAL SECURITY WITHHOLDIN	157.33
			MEDICARE WITHHOLINGS	45.07
			MEDICARE WITHHOLINGS	40.35
			MEDICARE WITHHOLINGS	36.79
		EVERGY	ELECTRIC SERVICES	25.77
			ELECTRIC SERVICES	24.54
		POWERTECH, LLC	GEN CALL OUT REPAIRS	2,400.00
			GEN CALL OUT REPAIRS	2,400.00
			GEN CALL OUT REPAIR DIAGNO	517.06
			GEN CALL OUT REPAIRS	1,715.17
		MCANANY OIL COMPANY, INC.	Fuel for generation	3,778.05
			Fuel for generation	5,654.84
			Fuel for generation	8,922.70
			Fuel for generation	2,288.37
		HAROLD K. SCHOLZ. CO.	generator repair	22,066.79

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	5,954.94
			TOTAL:	875,126.42
ELECTRIC DISTRIBUTION	ELECTRIC	BREWER'S AUTOMOTIVE REPAIR INC	INTERSTATE BATTERY	145.95
		CITY OF OSAWATOMIE	CITY UTILITIES	359.77
			CITY UTILITIES	34.51
		FAMILY CENTER FARM & HOME	BUSHING, COUPLING, TEE, EL	39.40
		MIAMI LUMBER INC.	4X3 3/4 GOLD SCREW	138.88
		RAY'S LAWN & GARDEN	SAW CHAINS	79.89
		REEVES WIEDEMAN COMPANY	UNIVERSAL FIT URINAL GASKE	6.50
		CITY ELECTRICAL SUPPLY COMPANY	MC-CABLE, SWITCH BOX, SIDE	188.26
			INSULATED 3/8 DRIVE SOCKET	330.00
		SITEONE LANDSCAPE SUPPLY	TOTAL VEGETATION CONTROL L	133.04
		WEX BANK	FUEL	384.53
		ANIXTER INC	PIN POLE TOP 20''	153.75
			PIN POLE TOP 20"	307.50
			WASHER, EYENUT, EYEBOLT	117.00
			SCREW LAG & CONN CU COMP V	62.78
			BRKT INSU KEYHOLE & BASE	240.00
			POLY STEEL FEND FITTING &	396.60
			POLY PVC COUPLING END FITT	130.62
			CREW, SHORT, ARIAT, CARHAR	159.99
			LAKELAND, SHORT, ARIAT	259.14
			LAKELAND MENS HI-VIS WORKH	536.40
			CREW, JEANS, CARHARTT	159.99
			SHORT, JEANS, PULLOVER	319.80
			SHORT SHIRT & PULLOVER	231.77
			SHIRT SHORT SLV HI-VIS YEL	536.40
			SHORTS, JEANS, PULLOVER, C	159.99
			SHIRT SHIRT ARIATJEANS PUL	399.75
			SHIRT SHORT PULLOVER	231.77
			SHIRT SHIRT SLV HI-VIS YEL	536.40
			CREW, JEANS, PULLOVERS	159.99
			SHIRT SHORT, JEANS, PULLOV	279.80
			SHIRT SHORT, PULLOVER FLEE	231.77
			SHIRT SHORT SLV HI-VIS TEL	536.40
			CONDUIT RNC, PVC COUPLED	525.00
		KASPER AUTO PARTS	WHT PRIM, PAINT, OIL FILTE	14.68
			GOLD AIR FILTER	22.97
		KPERS	KPERS 2	407.16
			KPERS 2	263.33
			KPERS 2	263.33
			KPERS	1,023.66
			KPERS	637.76
			KPERS	664.62
		VANTAGEPOINT TRANSFER	ICMA	39.71
			ICMA	45.00
			ICMA	40.57
		EFTPS	SOCIAL SECURITY WITHHOLDIN	854.50
			SOCIAL SECURITY WITHHOLDIN	518.72
			SOCIAL SECURITY WITHHOLDIN	538.34
			MEDICARE WITHHOLINGS	199.85
			MEDICARE WITHHOLINGS	121.32
			MEDICARE WITHHOLINGS	125.91
		KILIAN POWER, LLC	Kilian 1st trip for switc	5,163.91

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	18,290.87
			TOTAL:	37,749.55
NON-DEPARTMENTAL	SEWER	CITY OF OSAWATOMIE	FLEX SPENDING CARDS	9.31
			FLEX SPENDING CARDS	21.32
			FLEX SPENDING CARDS	16.08
		KANSAS DEPT OF REVENUE	KS WITHHOLDINGS	169.94
			KS WITHHOLDINGS	149.66
			KS WITHHOLDINGS	190.00
		GUARDIAN	INSURANCE PAYABLE	19.70
			INSURANCE PAYABLE	18.18
			INSURANCE PAYABLE	19.91
			INSURANCE PAYABLE	19.47
			CRITICAL ILL INS PAYABLE	5.56
			CRITICAL ILL INS PAYABLE	4.12
			CRITICAL ILL INS PAYABLE	5.68
			CRITICAL ILL INS PAYABLE	5.35
			DISABILITY INSURANCE	5.25
			DISABILITY INSURANCE	3.23
			DISABILITY INSURANCE	5.44
			DISABILITY INSURANCE	4.70
			DENTAL INSURANCE	16.73
			DENTAL INSURANCE	14.01
			DENTAL INSURANCE	16.99
			DENTAL INSURANCE	16.11
			EMPLOYEE LIFE INSURANCE	6.84
			EMPLOYEE LIFE INSURANCE	5.48
			EMPLOYEE LIFE INSURANCE	7.14
			EMPLOYEE LIFE INSURANCE	6.76
			VISION INSURANCE	3.40
			VISION INSURANCE	2.89
			VISION INSURANCE	3.45
			VISION INSURANCE	3.26
		HUMANA INSURANCE CO.	MEDICAL INSURANCE	88.94
			MEDICAL INSURANCE	52.99
			MEDICAL INSURANCE	92.29
			MEDICAL INSURANCE	78.91
			MEDICAL INSURANCE	24.09
			MEDICAL INSURANCE	21.24
			MEDICAL INSURANCE	24.51
			MEDICAL INSURANCE	24.96
			MEDICAL INSURANCE	164.16
			MEDICAL INSURANCE	164.16
			MEDICAL INSURANCE	164.16
			MEDICAL INSURANCE	164.16
		KANSAS PAYMENT CENTER	CHILD SUPPORT	6.17
			CHILD SUPPORT	12.52
			CHILD SUPPORT	11.06
		KPERS	KPERS 2	58.69
			KPERS 2	57.14
			KPERS 2	59.11
			KPERS	214.17
			KPERS	180.25
			KPERS	219.05
		EFTPS	FEDERAL WITHHOLDINGS	413.78
			FEDERAL WITHHOLDINGS	332.41

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			FEDERAL WITHHOLDINGS	453.70
			SOCIAL SECURITY WITHHOLDIN	264.43
			SOCIAL SECURITY WITHHOLDIN	224.07
			SOCIAL SECURITY WITHHOLDIN	267.41
			MEDICARE WITHHOLDINGS	61.84
			MEDICARE WITHHOLDINGS	52.39
			MEDICARE WITHHOLDINGS	62.54
			TOTAL:	4,791.26
SEWER ADMINISTRATION	SEWER	KANSAS DEPT OF HEALTH & ENVIRO	8398 RENEWAL - BRUCE HURT	20.00
		KPERS	KPERS 2	96.57
			KPERS 2	94.03
			KPERS 2	97.25
			KPERS	352.33
			KPERS	296.51
			KPERS	360.34
		EFTPS	SOCIAL SECURITY WITHHOLDIN	264.41
			SOCIAL SECURITY WITHHOLDIN	224.07
			SOCIAL SECURITY WITHHOLDIN	267.40
			MEDICARE WITHHOLDINGS	61.82
			MEDICARE WITHHOLDINGS	52.40
			MEDICARE WITHHOLDINGS	62.53
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	8,552.74
			TOTAL:	10,802.40
WWTP OPERATIONS	SEWER	CITY OF OSAWATOMIE	CITY UTILITIES	673.76
		FAMILY CENTER FARM & HOME	HOSE, ZINC, LIPPER, SPRAYE	84.92
		USA BLUE BOOK	USABB PH ELECTRODE DJ WATC	211.35
		G.K. SMITH & SONS INC	REPAIRS HEADWORKS BUILDING	100.00
		HAWKINS INC	AQUA HAWK 1124	1,082.84
		WEX BANK	FUEL	267.62
		WASTE MANAGEMENT	SLUDGE WASTE HAUL OFF	1,710.21
			SLUDGE HAUL OFF	1,742.53
		LLOYD HAROLD	REPLACE DECANTER GEARBOX	2,319.60
			SERVICE CALL GENERATOR	456.50
			TOTAL:	8,649.33
SEWER COLLECTION	SEWER	CITY OF OSAWATOMIE	CITY UTILITIES	77.62
			CITY UTILITIES	34.51
			CITY UTILITIES	469.03
		KEY EQUIPMENT & SUPPLY CO.	CO2 CARTRIDGE	84.00
			TOTAL:	665.16
LIBRARY	LIBRARY	FIRST OPTION BANK	BARN OWL PELLETS	27.99
			BARN OWL PELLETS	55.98
FIRE	RURAL FIRE	**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	5,210.02
			TOTAL:	5,293.99
NON-DEPARTMENTAL	INDUSTRIAL PROMOTI	FIRST OPTION BANK	CASH SHORT/OVER	0.04
			BANK FEE	5.00
			PROPERTY PURCHASE SECURITY	8,116.85
			TOTAL:	8,121.89
NON-DEPARTMENTAL	INDUSTRIAL PROMOTI	MARC MID AMERICA REGIONAL COUNCIL	2021 PLANNING SUSTAIN 2021	25,000.00
		SECURITY 1ST TITLE LLC	PREPARING QUIT CLAIM DEED	171.00
			TOTAL:	25,171.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
CABIN	TOURISM	KANSAS GAS SERVICE	GAS SERVICE	171.45
		PAT'S SIGNS	2 X 2 SIGN BOARDS 2X3 MAP	685.00
		NPG NEWSPAPERS INC	MUSEUM ADVERTISING	135.00
		WINGERT SIGN COMPANY LLC	BILLBOARD RENTAL MARCH 202	550.00_
		TOTAL:		1,541.45
LIGHTS ON THE LAKE	TOURISM	AERIAL FX INC	FIREWORKS	4,282.92_
			TOTAL:	4,282.92
FIRE	PUBLIC SAFETY EQUI	FIRST OPTION BANK	FIRE TRUCK.SOFTWARE LOANS	16,614.66
			FIRE TRUCK.SOFTWARE LOANS	3,367.88_
			TOTAL:	19,982.54
NON-DEPARTMENTAL	GOLF COURSE	CITY OF OSAWATOMIE	FLEX SPENDING CARDS	30.00
			FLEX SPENDING CARDS	30.00
			FLEX SPENDING CARDS	30.00
		KANSAS DEPT OF REVENUE	KS WITHHOLDINGS	93.16
			KS WITHHOLDINGS	99.46
			KS WITHHOLDINGS	100.28
		OSAWATOMIE GOLF ASSOCIATION GUARDIAN	2021 HANDICAP - DON JORDAN	34.00
			DENTAL INSURANCE	22.45
			DENTAL INSURANCE	22.45
			DENTAL INSURANCE	22.45
			DENTAL INSURANCE	22.45
			EMPLOYEE LIFE INSURANCE	40.23
			EMPLOYEE LIFE INSURANCE	40.23
			EMPLOYEE LIFE INSURANCE	40.23
			EMPLOYEE LIFE INSURANCE	40.23
			VISION INSURANCE	2.37
			VISION INSURANCE	2.37
			VISION INSURANCE	2.37
		HUMANA INSURANCE CO.	MEDICAL INSURANCE	217.19
			MEDICAL INSURANCE	217.19
			MEDICAL INSURANCE	217.19
			MEDICAL INSURANCE	217.19
			KPERS	128.05
			KPERS	125.65
			KPERS	128.05
			FEDERAL WITHHOLDINGS	124.93
			FEDERAL WITHHOLDINGS	142.58
			FEDERAL WITHHOLDINGS	112.93
			SOCIAL SECURITY WITHHOLDIN	141.49
			SOCIAL SECURITY WITHHOLDIN	207.72
		SOCIAL SECURITY WITHHOLDIN	227.51	
		EFTPS	MEDICARE WITHHOLINGS	33.09
			MEDICARE WITHHOLINGS	48.58
MEDICARE WITHHOLINGS	53.20_			
	TOTAL:	3,019.64		
COURSE OPERATIONS	GOLF COURSE	RMI GOLF CARTS	VOLTAGE REGULATOR CLUB CAR	133.55
			EQUIPMENT PARTS & MATERIAL	146.12
		PAOLA DO IT BEST HARDWARE	1/4-20 X 36 THREADED ROD	8.38
		VAN WALL EQUIPMENT	RELAY	32.57
			MODULE ROTARY	56.56
		MODULE / ROTARY	56.56-	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			MODULE, ROTARY SWITCH	73.93
			OIL FILTERS FOR JOHN DEERE	249.16
			REEL SERVICE LIGHT REPAIR	410.28
			TEMPERATUR	78.00
		R & R PRODUCTS INC	BALL BASKET & BRACE RACK	58.55
			SPACER, WAVE WASHER, SNAP,	377.00
		MADDEN RENTAL LLOYD MADDEN	ADA & PORTABLE TOILET	85.00
		MIDWEST TURF INC	JRM FAIRWAY BEDKNIFE	314.06
		REINDERS INC	PAR AIDE HIO HOLE CUTTER	656.35
			RANGER PRO GLYPHOSATE	482.76
		GREATLIFE WARSAW LLC	MARCH 2021 CONSULTING FEE	416.00
		KASPER AUTO PARTS	BEARING	8.56
			V-BELT	40.93
			LONG NOSE PLIER, LED FLEX	39.62
			THRD ROD	4.98
		EVERGY	ELECTRIC SERVICES	17.30
			ELECTRIC SERVICES	305.59
			ELECTRIC SERVICES	91.83
			ELECTRIC SERVICES	239.56
			ELECTRIC SERVICES	148.07
		BATTERY OUTFITTERS	GOLF CART BATTERIES	483.60
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	6,421.93_
			TOTAL:	11,323.68
CLUB HOUSE	GOLF COURSE	FIRST OPTION BANK	INDOOR SMOKELESS GRILL	99.99
			COMMERCIAL FRYER	128.99
		AMATEUR SPORTS PROMOTION	2021/22 POCKET SCHEDULE	110.00
		KANSAS DEPT OF REVENUE	GOLF SALES TAX 02/2021	76.48
			GOLF SALES TAX 02/2021	91.78
			GOLF SALES TAX 02/2021	397.72
		MIAMI LUMBER INC.	PUTTY KNIFE, SPONGE, BRUSH	46.72
			GAL IN E SHELL PAINT	78.76
		MIDWEST DISTRIBUTORS	BEER	153.65
			BEER	164.15
		R & R PRODUCTS INC	BALL BASKET & BRACE RACK	31.80
			BALL BASKET & BRACE RACK	67.50
		CRAWFORD SALES COMPANY	BEER	94.20
			BEER CHECK	272.20
			BEER	298.35
			BEER	243.10
		DISH NETWORK	CABLE TV SERVICE	129.05
		NPG NEWSPAPERS INC	GOLF COURSE ADVERTISING	135.00
		EPOCH EYEWEAR	GLASSES FOR RESALE	234.44
		MFA OIL COMPANY	PROPANE	345.00
		HEARTLAND COCA COLA BOTTLING COMPANY	CORE SPA, SPRITE, COKE, DR	457.23
			CORE SPA, SPORTS DRINKS	106.70
		CENTURYLINK	TELEPHONE SERVICE	112.52
		SRIXON / CLEVELAND GOLF / XXIO	GOLF BALLS	360.16
			SRX ZAI WEATHER	78.40
		SYSCO KANSAS CITY, INC.	FITTER, PATTY, CHICKEN, C	558.17
		**PAYROLL EXPENSES	3/01/2021 - 3/31/2021	1,142.00_
			TOTAL:	6,014.06
PROPERTIES & MAINTENAN CIP - GENERAL		FAMILY CENTER FARM & HOME	TRIMMER - GAS LOOP	839.98_
			TOTAL:	839.98

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
FIRE	CIP - GENERAL	FIRST OPTION BANK	FIRE STATION REMODEL	56.39_
			TOTAL:	56.39
SEWER ADMINISTRATION	CIP - SEWER	BG CONSULTANTS INC	20-1414L -WWTP IMPROVEMENT	8,190.00_
			TOTAL:	8,190.00
PARKS & CEMETERIES	CIP - SPECIAL PROJ	ZINGRE AND ASSOCIATES PA	TRAIL WAY STATION IMPROVEM	245.00
		TRIANGLE BUILDERS, LLC	NEW TRAILWAY STATION	14,850.00_
			TOTAL:	15,095.00
NON-DEPARTMENTAL	EMPLOYEE BENEFITS	GUARDIAN	ADJUSTMENT TO MATCH BILL	323.65
			DENTAL INSURANCE	829.41
			DENTAL INSURANCE	231.56
			DENTAL INSURANCE	792.01
			DENTAL INSURANCE	829.41
			DENTAL INSURANCE	726.63
			VISION INSURANCE	164.48
			VISION INSURANCE	171.60
			VISION INSURANCE	164.48
			VISION INSURANCE	142.68
		HUMANA INSURANCE CO.	ADJUSTMENT TO MATCH BILL	2,151.58
			MEDICAL INSURANCE	3,817.67
			MEDICAL INSURANCE	3,817.67
			MEDICAL INSURANCE	3,817.67
			MEDICAL INSURANCE	3,817.67
			MEDICAL INSURANCE	4,680.96
			MEDICAL INSURANCE	4,036.86
			MEDICAL INSURANCE	4,680.96
			MEDICAL INSURANCE	3,332.85
			MEDICAL INSURANCE	5,000.45
			MEDICAL INSURANCE	5,000.45
			MEDICAL INSURANCE	5,000.45
			MEDICAL INSURANCE	4,811.04
		KPERS	KPERS 2	2,512.22
			KPERS 2	2,121.99
			KPERS 2	2,265.45
			KPERS AFTER	134.82
			KPERS AFTER	134.82
			KPERS AFTER	134.82
			KPERS	4,686.18
			KPERS	4,146.17
			KPERS	4,021.45
		EFTPS	SOCIAL SECURITY WITHHOLDIN	5,016.36
			SOCIAL SECURITY WITHHOLDIN	3,953.14
			SOCIAL SECURITY WITHHOLDIN	4,724.72
			MEDICARE WITHHOLINGS	1,173.29
			MEDICARE WITHHOLINGS	924.51
			MEDICARE WITHHOLINGS	1,105.03
		SURENCY LIFE & HEALTH	HRS/FSA MARCH 2021	270.00_
			TOTAL:	95,667.16
NON-DEPARTMENTAL	CAFETERIA 125	KPERS	LATE FEES	10.08_
			TOTAL:	10.08
NON-DEPARTMENTAL	TECHNOLOGY FUND -	FIRST OPTION BANK	FIRE TRUCK.SOFTWARE LOANS	30,620.81
			FIRE TRUCK.SOFTWARE LOANS	1,898.37_
			TOTAL:	32,519.18



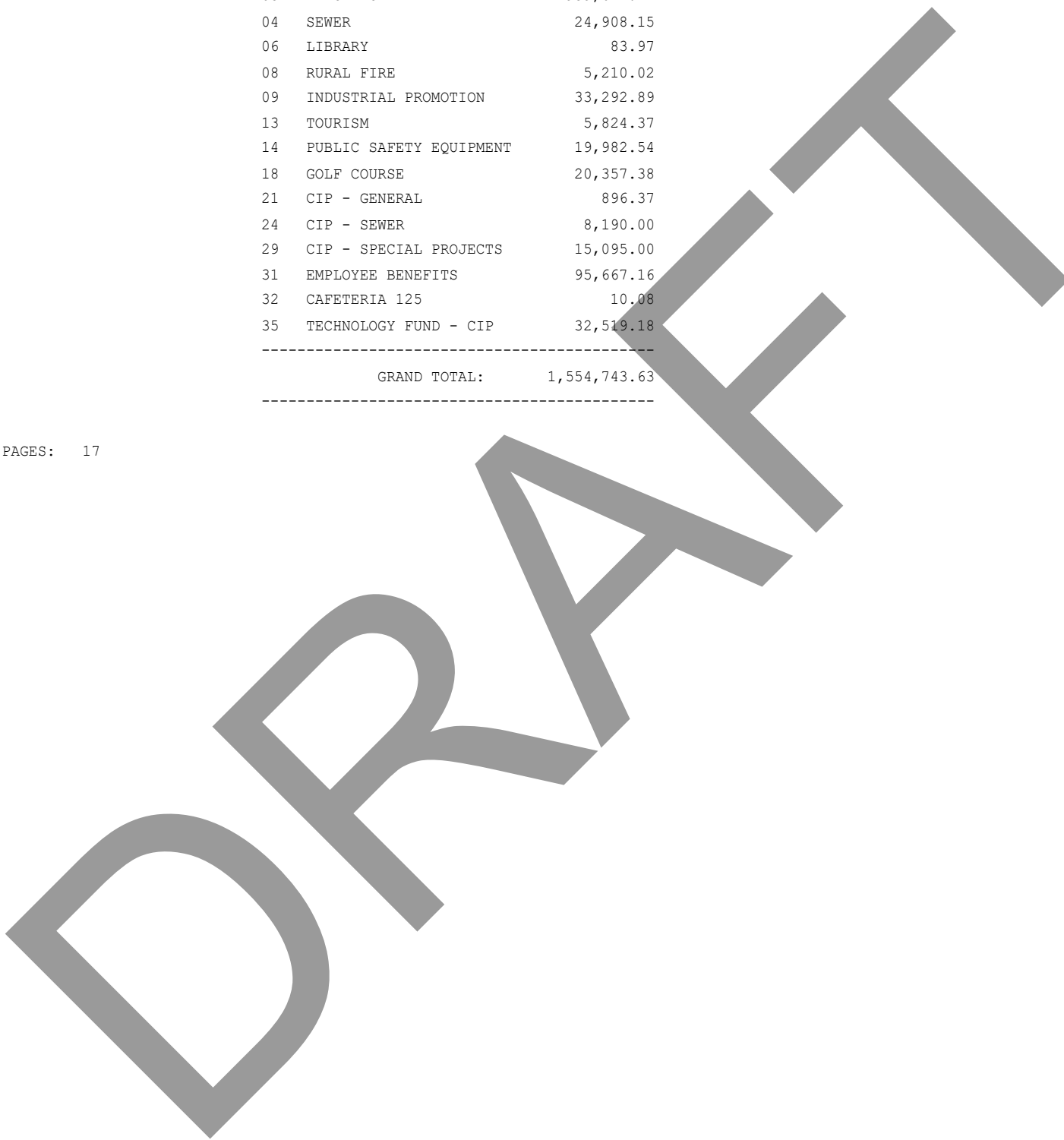
DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
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===== FUND TOTALS =====

01	GENERAL OPERATING	282,907.63
02	WATER	70,126.18
03	ELECTRIC	939,672.71
04	SEWER	24,908.15
06	LIBRARY	83.97
08	RURAL FIRE	5,210.02
09	INDUSTRIAL PROMOTION	33,292.89
13	TOURISM	5,824.37
14	PUBLIC SAFETY EQUIPMENT	19,982.54
18	GOLF COURSE	20,357.38
21	CIP - GENERAL	896.37
24	CIP - SEWER	8,190.00
29	CIP - SPECIAL PROJECTS	15,095.00
31	EMPLOYEE BENEFITS	95,667.16
32	CAFETERIA 125	10.08
35	TECHNOLOGY FUND - CIP	32,519.18

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 GRAND TOTAL: 1,554,743.63  
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TOTAL PAGES: 17



SELECTION CRITERIA

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SELECTION OPTIONS

VENDOR SET: 01-OSAWATOMIE KS  
VENDOR: All  
CLASSIFICATION: All  
BANK CODE: All  
ITEM DATE: 0/00/0000 THRU 99/99/9999  
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00  
GL POST DATE: 3/01/2021 THRU 3/31/2021  
CHECK DATE: 0/00/0000 THRU 99/99/9999

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PAYROLL SELECTION

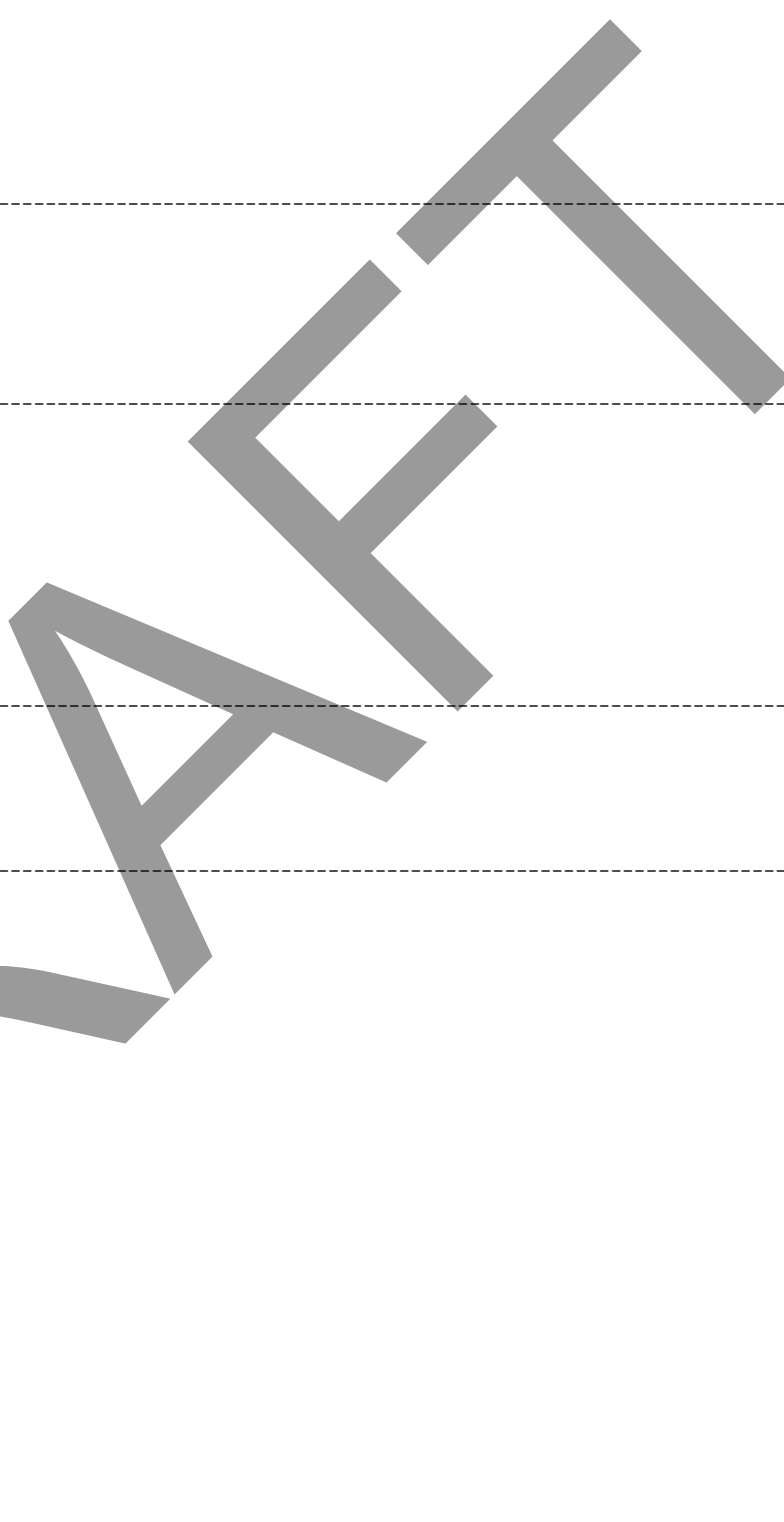
PAYROLL EXPENSES: YES  
EXPENSE TYPE: GROSS  
CHECK DATE: 3/01/2021 THRU 3/31/2021

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PRINT OPTIONS

PRINT DATE: None  
SEQUENCE: By Department  
DESCRIPTION: Distribution  
GL ACCTS: NO  
REPORT TITLE: C O U N C I L R E P O R T 2021-MARCH  
SIGNATURE LINES: 0

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PACKET OPTIONS

INCLUDE REFUNDS: YES  
INCLUDE OPEN ITEM:NO





City of Osawatomie  
439 Main Street; P.O. Box 37  
Osawatomie, KS 66064  
(913) 755-2146

# SPECIAL EVENTS PERMIT APPLICATION

Department Use Only

Date Filed: \_\_\_\_\_  
Event Deposit \_\_\_\_\_  
Date Paid: \_\_\_\_\_  
\$50 Permit Fee \_\_\_\_\_  
Date Paid: \_\_\_\_\_  
\$25 State Permit \_\_\_\_\_  
Date Paid: \_\_\_\_\_

1. NAME OF APPLICANT AND/OR ORGANIZATION:  
Osawatomie's Lights on the Lake

2. CONTACT PHONE # AND EMAIL (OPTIONAL):  
913-755-2146 osawatomieltl@gmail.com

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:  
Osawatomie's annual community event

4. MAILING ADDRESS OF APPLICANT/ORGANIZATION: <u>P.O. Box 37 Osawatomie, KS 66064</u>	5. ADDRESS/LOCATION OF SPECIAL EVENT: <u>Main St Osawatomie and Osawatomie City Lake</u>
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6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:  
June 25 5pm-9pm  
June 26 7:30 am -12 am on the 27th  
June 27 6-12 pm pick up of rental equipment at City Lake will be on Monday during business hours.

7. ENTRY TO EVENT: FEE YES ___ NO <u>X</u>  PUBLIC <u>X</u> OR PRIVATE _____	8. STREET CLOSURE: YES <u>X</u> NO ___ IF YES, TIME OF CLOSURE REQUIRED: <u>parade 25th 5pm-9pm</u>	9. # OF EXPECTED ATTENDING: <u>5000 +</u>
--	---	--

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES \_\_\_ NO X  
WILL CMB BE SOLD AT THE EVENT? YES \_\_\_ NO X  
WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES \_\_\_ NO X  
IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED \_\_\_\_\_

11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES X NO \_\_\_\_\_  
IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE: See Tammy @ City Hall

**STATEMENT OF APPLICANT**

I HAVE REVIEWED THIS APPLICTION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE *Daniel Macdonald* DATE April 8, 2021

PERMIT APPLICATION: APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_  
DECISION BY: \_\_\_\_\_ DATE OF DECISION: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



City of Osawatomie  
 439 Main Street; P.O. Box 37  
 Osawatomie, KS 66064  
 (913) 755-2146

# SPECIAL EVENTS PERMIT APPLICATION

Department Use Only

Date Filed: 04-20-2021  
 Event Deposit  
 Date Paid: \_\_\_\_\_  
 \$50 Permit Fee  
 Date Paid: \_\_\_\_\_  
 \$25 State Permit  
 Date Paid: \_\_\_\_\_

1. NAME OF APPLICANT AND/OR ORGANIZATION:  
American Legion Riders Chapter 156

2. CONTACT PHONE # AND EMAIL (OPTIONAL):  
tuburgoon @ gmail.com

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:  
5K | 10K | 10K Ruck

4. MAILING ADDRESS OF APPLICANT/ORGANIZATION:  
19 Circle Dr  
 Paola Kansas 66071

5. ADDRESS/LOCATION OF SPECIAL EVENT:  
Trail head  
 1400 South Street

6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:  
MAY 1 2021 8 am to 1 pm

7. ENTRY TO EVENT: FEE YES  NO   
 PUBLIC  OR PRIVATE

8. STREET CLOSURE: YES  NO   
 IF YES, TIME OF CLOSURE REQUIRED: \_\_\_\_\_

9. # OF EXPECTED ATTENDING:  
20-30

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES  NO   
 WILL CMB BE SOLD AT THE EVENT? YES  NO   
 WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES  NO   
 IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED \_\_\_\_\_

11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES \_\_\_\_\_ NO \_\_\_\_\_  
 IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE: \_\_\_\_\_

**STATEMENT OF APPLICANT**

I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE [Signature] DATE 4-20-21

PERMIT APPLICATION: APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_  
 DECISION BY: \_\_\_\_\_ DATE OF DECISION: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



City of Osawatomi  
 439 Main Street; P.O. Box 37  
 Osawatomi, KS 66064  
 (913) 755-2146

# SPECIAL EVENTS PERMIT APPLICATION

Department Use Only

Date Filed: \_\_\_\_\_  
 Event Deposit \_\_\_\_\_  
 Date Paid: \_\_\_\_\_  
 \$50 Permit Fee \_\_\_\_\_  
 Date Paid: \_\_\_\_\_  
 \$25 State Permit \_\_\_\_\_  
 Date Paid: \_\_\_\_\_

1. NAME OF APPLICANT AND/OR ORGANIZATION: <i>Osawatomi Chamber of Commerce</i>		
2. CONTACT PHONE # AND EMAIL (OPTIONAL): <i>(913) 755-8132 (cell)      chamber@<sup>osawatomi</sup>chamber.org</i>		
3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR: <i>business expo</i>		
4. MAILING ADDRESS OF APPLICANT/ORGANIZATION: <i>PO Box 63 Osawatomi, KS 66064</i>	5. ADDRESS/LOCATION OF SPECIAL EVENT: <i>Parking lot across from City Hall</i>	
6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN: <i>5/1/2021      9:00 am - 1:30 pm</i>		
7. ENTRY TO EVENT: FEE YES ___ NO <input checked="" type="checkbox"/> PUBLIC <input checked="" type="checkbox"/> OR PRIVATE ___	8. STREET CLOSURE: YES ___ NO <input checked="" type="checkbox"/> IF YES, TIME OF CLOSURE REQUIRED: _____	9. # OF EXPECTED ATTENDING: <i>50-100</i>
10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES ___ NO <input checked="" type="checkbox"/> WILL CMB BE SOLD AT THE EVENT? YES ___ NO <input checked="" type="checkbox"/> WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES ___ NO <input checked="" type="checkbox"/> IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED _____		
11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES ___ NO ___ IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE: _____		
<b>STATEMENT OF APPLICANT</b>		
I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.		
SIGNATURE <i>Kari Bradley</i>		DATE <i>4-21-2021</i>
PERMIT APPLICATION: APPROVED _____ DENIED _____ DECISION BY: _____ DATE OF DECISION: _____		
COMMENTS: _____ _____ _____		



# CITY OF OSAWATOMIE



## PROCLAMATION ISSUED BY THE MAYOR AND CITY COUNCIL

**WHEREAS**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS**, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community, and

**WHEREAS**, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal, and

**NOW, THEREFORE, I, L. Mark Govea, Mayor of the City of Osawatomie, do hereby proclaim**

May 1, 2021

 **Arbor Day**

in the City of Osawatomie, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

**FURTHER**, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Proclaimed this 22<sup>nd</sup> day of April, 2021.

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L. Mark Govea, Mayor  
City of Osawatomie



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	10.A
	Date:	April 22, 2021
Building Official	From:	Ed Beaudry

**RESOLUTION 865: AMENDING RESOLUTION NO. 820 BY REPEALING PORTIONS OF SAID RESOLUTION TO AMEND TO THE PROGRAM SECTION OF THE NEW HOUSING CONSTRUCTION INCENTIVE PROGRAM**

**RECOMMENDATION:** Staff recommends that Osawatomie City Council approve RESOLUTION 865: AMENDING RESOLUTION NO. 820 BY REPEALING PORTIONS OF SAID RESOLUTION TO AMEND TO THE PROGRAM SECTION OF THE NEW HOUSING CONSTRUCTION INCENTIVE PROGRAM.

**DETAILS:** It’s important for the City to have new dwellings built; a “New Housing Construction Incentive Program” promotes residential growth.

Currently Resolution 820 reads as follows:

SECTION 1. That the Governing Body hereby finds and finally determines that Resolution No. 820 of the City of Osawatomie, Kansas, should be and is hereby amended and those provision of said Resolution Under the New Housing Construction Incentive Program, fees associated with new home construction will be reduced as follows: Homes with construction value of \$100,000 and above will receive 40% reduction of building permit fee, 40% reduction of plan review fee, 40% reduction of sewer connection fee, 40% reduction of water connection fee are repealed.

The proposed amendment reads:

SECTION 1. That the Governing Body hereby amends Resolution 820 to read as follows;

Under the New Housing Construction Incentive Program, building permit fees associated with new home construction will be waived. The water and wastewater tap fees will be reduced by 40%.

**COUNCIL ACTION NEEDED:** Discuss and Consider and provide city staff with direction.

**STAFF RECOMMENDATION:** Approve the repeal and amend the Resolution.

**RESOLUTION NO. 865**

**A RESOLUTION AMENDING RESOLUTION NO. 820 BY REPEALING PORTIONS OF SAID RESOLUTION TO AMEND TO THE PROGRAM SECTION OF THE NEW HOUSING CONSTRUCTION INCENTIVE PROGRAM**

WHEREAS, the Governing Body of the City of Osawatomie, Kansas, did on the 12th day of November, 2020, passed and adopted Resolution 820 which provided a New Housing Construction Incentive Program to provide the community with a long-term increase and stabilization of the property tax base and increase the supply of housing by encouraging the construction of new homes which might not otherwise occur. The Program is designed to encourage the construction of new homes within the corporate limits of the City of Osawatomie. The program is a temporary reduction of building permit fees for new residential construction.

WHEREAS, a “New Housing Construction Incentive Program” promotes residential growth; and

WHEREAS, the Governing Body shall at least annually review prior to the next fiscal year’s budget all incentive packages.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION 1. That the Governing Body hereby finds and finally determines that Resolution No. 820 of the City of Osawatomie, Kansas, should be and is hereby amended and those provision of said Resolution Under the New Housing Construction Incentive Program, fees associated with new home construction will be reduced as follows: Homes with construction value of \$100,000 and above will receive 40% reduction of building permit fee, 40% reduction of plan review fee, 40% reduction of sewer connection fee, 40% reduction of water connection fee are repealed.

SECTION 2. That the Governing Body hereby amends Resolution 820 to read as follows;

**PROGRAM**

Under the New Housing Construction Incentive Program, building permit fees associated with new home construction will be waived. The water and wastewater tap fees will be reduced by 40%.

There will be no reduction on electrical supplies or services as the prices of wire and supplies are constantly changing.

On average, builders can save \$1,000.00 on permit fees and related fees for a 2000 square foot home.



ELIGIBILITY

Eligibility for this program is as follows:

1. This incentive is valid until December 31, 2021;
2. All ad valorem property taxes and special assessments, if any, on the property for which the application is submitted may not be delinquent. If any ad valorem property taxes and any special assessments are delinquent, the property will not be eligible for the program until such time as all taxes and special assessments due and owing are paid in full and proof thereof is provided to the City of Osawatomie;
3. The minimum construction valuation must be no less than \$100,000 as determined and approved on the building permit application;
4. Single family residential structures are eligible for the program;
5. Construction must be completed within the standard 180-day construction window;
6. All curb cut regulations and fees still apply;
7. Renewals, shall be at the discretion of the City Council; and considered on an annual basis.

AMENDMENT OR REPEAL

This Program may, at any time after adoption, be amended, supplemented, or repealed by a majority vote of the Governing Body.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 22th day of April, 2021, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

L. Mark Govea, Mayor

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Tammy Seamands, City Clerk

\_\_\_\_\_

(SEAL)

ATTEST:



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	10.B
	Date:	April 22,2021
Building Official	From:	Ed Beaudry

**RE: Purchase of city owned real property.**

**RECOMMENDATION:** Osawatomie City Council approve the sale of City owned real property.

**DETAILS:** It’s important for the City to have new dwellings built.

The City Manager has authorized the selling of LOT 26 OF HICKORY VALLEY NO.2, A SUBDIVISION OF THE SOUTHWEST QUARTER SECTION 10, TOWNSHIP 18 SOUTH, RANGE 22 EAST, IN THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS to Robert and Michelle Billion, which will build a single-family home.

Stipulations will apply,

- (a) At closing Buyer will pay to the City Clerk of the City of Osawatomie the sum of \$17,000.
- (b) Buyer will pay any costs of closing.
- (c) A single-family residence shall be built to the 2006 International Residential Code within 6 months of conveyance of the property to Buyers;
- (d) The property is not eligible for any neighborhood revitalization programs; and
- (e) A concrete driveway approach shall be installed prior to the final inspection; and
- (f) All utilities shall be installed (electric, water, wastewater, and gas as applicable).
- (g) Prior to conveyance of the described property, Buyer shall demonstrate to the reasonable satisfaction of the City Manager that Buyer has adequate financial means in place or committed to ensure that the construction of the residence on the property can be commenced and completed according to the time line established by this resolution.

**COUNCIL ACTION NEEDED:** Discuss and Consider and provide city staff with direction.

**STAFF RECOMMENDATION:** Approve the sale of city owned real property.

RESOLUTION NO. 866

A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS AUTHORIZING THE CITY TO ENTER INTO A CONTRACT SALE OF **LOT 26 OF HICKORY VALLEY NO. 2** , SUBJECT TO CERTAIN CONTINGENCIES.

WHEREAS, the Governing Body wishes to promote growth and development on the property known as Lot 26 of Hickory Valley No. 2; and

WHEREAS, Robert and Michelle Billion [hereinafter, “Buyers”] is seeking property in the City of Osawatomie to build a single-family residence; and

WHEREAS, The City has offered the lot known as Lot 26 of Hickory Valley No. 2, in the City of Osawatomie located in Miami County, Kansas.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: The Governing Body authorizes the City to enter into a contingent sales contract with Buyers for the sale of the following property:

**LOT 26 OF HICKORY VALLEY NO.2, A SUBDIVISION OF THE SOUTHWEST QUARTER SECTION 10, TOWNSHIP 18 SOUTH, RANGE 22 EAST, IN THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS**

SECTION TWO: The Governing Body authorizes the sale of the described property to the Buyers for a sum of Seventeen Thousand Dollars and zero cents (\$17,000.00), subject the following contingencies being in place on sale and conveyance of the property:

- (a) At closing Buyer will pay to the City Clerk of the City of Osawatomie the sum of \$17,000.
- (b) Buyer will pay any costs of closing.
- (c) A single-family residence shall be built to the 2006 International Residential Code within 6 months of conveyance of the property to Buyers;
- (d) The property is not eligible for any neighborhood revitalization programs; and
- (e) A concrete driveway approach shall be installed prior to the final inspection; and
- (f) All utilities shall be installed (electric, water, wastewater, and gas as applicable).
- (g) Prior to conveyance of the described property, Buyer shall demonstrate to the reasonable satisfaction of the City Manager that Buyer has adequate financial means in place or committed to ensure that the construction of the residence on the property can be commenced and completed according to the time line established by this resolution.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 22th day of April, 2021, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

\_\_\_\_\_  
L. Mark Govea, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Tammy Seamands, City Clerk



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	10.C
	Date:	April 19, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 867 – Directing staff to finalize an Agreement with Ehlers and Associates for a Utility Rate Study.

**RECOMMENDATION:** That the City Council approve Resolution 867 – Directing staff to sign an Agreement with Ehlers and Associates for Utility Rate Study.

**DETAILS:** In May, 2020 the City Council passed Resolution 779 directing staff to solicit Requests for Proposals (RFPs) for Municipal Advisory Services. RFP packets were sent out in July and proposals were returned on August 7, 2020. Those proposals were then reviewed by Steve Lyman, Miami County Finance Director, Tammy Seamands, City Clerk/Finance Officer and Mike Scanlon, City Manager. Then in August, 2020 the City Council passed Resolution 811 selecting Ehlers and Associates as our City’s Financial Adviser.

This resolution directs staff to finalize an agreement with Ehlers and Associates for a Utility Rate Study. That Rate study would look at all of the City’s utility funds including the refuse utility.

Related Statute / City Ordinances	Resolution 794 and Resolution 811
Line Item Code/Description	N/A
Available Budget:	N/A

**CITY OF OSAWATOMIE, KANSAS**

**RESOLUTION No. 867**

**A RESOLUTION DIRECTING STAFF TO FINALIZE AN AGREEMENT WITH EHLERS AND ASSOCIATES FOR A UTILITY RATE STUDY.**

**WHEREAS**, the City of Osawatomie was incorporated in 1890 and over the course of the last 130 years has evolved into a full-service City serving its residents with water, wastewater, electrical production and distribution, parks, sidewalks, bridges, streets and alleys; and

**WHEREAS**, the City of Osawatomie as an aging community requires a long-term strategy that allows for the orderly financing and replacement of infrastructure; and

**WHEREAS**, the City of Osawatomie wants to guarantee the most affordable and efficient methods for issuing temporary and permanent debt for the City;

**NOW, THEREFORE**, be it resolved by the Governing Body of the City of Osawatomie:

**Section 1.** The Governing Body hereby directs City Staff to,

1. Finalize a Utility Rate Study Agreement with Ehlers for the Water, Wastewater and Electric Utility.
2. Review the Solid Waste Utility and its current collection rate for the homes billed to insure we are billing at the appropriate level.

**PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE** on this 22<sup>nd</sup> day of April, 2021.

\_\_\_\_\_  
L. Mark Govea, Mayor

ATTEST:

\_\_\_\_\_  
Tammy Seamands, City Clerk



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	10 D
	Date:	April 5, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 868 – A Resolution Revising the Annual Fee Resolution No. 771

**RECOMMENDATION:** Approve 868 – A Resolution 868 – Revising the Annual Fee Resolution No. 771.

**DETAILS:** The fee table has been amended to reflect the following changes:

1. Remove Microphone deposit from auditorium rental
2. Add Mobile Food Vendors and Electric Hook up for Food Trucks
3. Increase Building Permits
4. Add Nuisance Property Cleanup Fee
5. Add Fowl Permit
6. Proposed new electric rates to take effect on the bill received by the customers around June 1, 2021.
7. Remove 400 watt Security Light
8. Add a section for Landlord Rental Licensing
9. Proposed new sewer rates to take effect on the bill received by the customers around June 1, 2021.

**RESOLUTION NO. 868**

**A RESOLUTION REVISING THE ANNUAL  
FEE RESOLUTION NO. 771.**

**WHEREAS**, a “comprehensive fee listing” promotes efficiency and expediency regarding City fees and charges; and

**WHEREAS**, the Governing Body shall at least annually review prior to the next fiscal year’s budget all fees and charges.

**BE IT RESOLVED BY THE CITY OF OSAWATOMIE, KANSAS**, that the fees and charges in “Exhibit A” attached be established.

**SECTION ONE:** Resolution No. 771 and all fees that are in conflict with this Resolution regarding fees and charges are hereby repealed.

**SECTION TWO:** This Resolution shall take effect the 3<sup>rd</sup> day of May, 2021.

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas this 22<sup>nd</sup> day of April, 2021, a majority being in favor thereof.

**APPROVED AND SIGNED** by the Mayor.

\_\_\_\_\_  
L. Mark Govea  
Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Tammy Seamands  
City Clerk





**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
<b>CEMETERIES</b>						
12-304	Ord. 3600	Opening & closing grave, reopening or disinterment	contractor's cost		contractor's cost	
		Single grave space				
		City Limits	\$100.00	9-Jan-14	\$150.00	
		Osawatomi Zip Code	\$0.00	9-Jan-14	\$250.00	
		All Other	\$200.00	9-Jan-14	\$400.00	
		Permit for setting monument				
		single/double/corner markers	\$40.00	28-Dec-17	\$50.00	
		reset	\$0.00	9-Jan-14	no charge	
		repair			no charge	
		Burial Permit				
during business hours	\$30.00	28-Dec-17	\$35.00			
after business hours	\$80.00	28-Dec-17	\$90.00			
Permit for disinterment						
Stone Setting Bond			\$300.00	14-Dec-06	\$300 w/liability ins of \$1M	
<b>FIREWORKS</b>						
7-305	Ord 3582	Permit for sale of fireworks	\$750.00	11-Dec-08	\$1,000.00	
		Permit for public display	none		none	
<b>LIBRARY</b>						
		Collection Fee - Additional fee for all delinquent accounts sent to a collection agency		12-May-16	\$20.00	
		Late Fees		12-May-16	Established by Library Board	
		Printing-Copy-Faxing Charges		12-May-16	Established by Library Board	
<b>MISCELLANEOUS/OTHER</b>						
		Insufficient check charge for checks returned unpaid by a bank (KSA 21-5821(d)(1))			\$30.00	
		Credit Card Fees or Online Payment Fees			Passed on to the customer	
<b>MUNICIPAL COURT</b>						
9-111	Ord. 3706	Court Cost - plus any state assessed costs	\$55.50 + State costs	17-Dec-15	\$60.00 + State costs + technology fee	
		Court Cost - Technology Fee		22-Feb-18	\$1.50	
		Other Court Fees not to exceed \$500		13-Dec-12	As assessed by the Judge	
		Court Fines			fine schedule determined by Judge	

**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
<b>OPEN RECORDS FEES</b>						
		Copies	\$0.20	28-Jul-05	\$.60 per page	
		Research fee per employee	\$13/hr.		\$20.00 hr. w/ \$20.00 min.	
		Utility Histories	150% of cost	9-Jan-14	\$.60 per page or \$10 per mutli-family housing complex	
		Letters of Credit	150% of cost	9-Jan-14	\$.60 per page	
		Maps, postage, manuals, misc.	manuals - \$10		150% of City cost including labor	
<b>SOLICITORS, CANVASSERS, PEDDLERS (ETC. City Code 5-201)</b>						
5-207		License fee per person	\$10/day/person	14-Dec-06	\$30.00 per day per person	
		License fee for Ice Cream Street Vendors and Mobile Food Vendors		12-Jul-12	\$50.00 per year per vehicle	
		Electric Hook Up to City Power				\$25 Per Day
<b>BUILDING, ZONING &amp; NUISANCES:</b>						
<b>BUILDING PERMITS</b>						
	Ord 3577	Residential Structures				
		New, Additions, Remodel, or Accessory Structures over 120 ft <sup>2</sup> , including unfinished basements & garages	\$.30 per sq. ft., minimum \$40 + UTILITIES as required	28-Dec-17	\$.33 per sq. ft., minimum \$40 + UTILITIES as required	\$.35 per sq. ft., minimum \$40 + UTILITIES as required
		Non-Residential & Public Projects (Other than City)				
		New, Alterations or Additions with a Construction Value less than \$300,000	\$.25 per sq. ft., \$100 minimum + UTILITIES as required	28-Dec-17	\$.28 per sq. ft., \$100 minimum + UTILITIES as required	\$.35 per sq. ft., \$100 minimum + UTILITIES as required
		New, Alterations or Additions with a Construction Value of \$300,000 or greater			Adopted Building Code Rates	
		Accessory Structures				
		Residential/Commercial 120 sf and greater	\$.30 per sq. ft. - min of \$40	28-Dec-17	\$.33 per sq. ft., minimum \$40	\$.35 per sq. ft., minimum \$40
		Agricultural All square footage	\$30.00	28-Dec-17	\$35	\$40.00
		Re-roof/New Roof/fences over 6' in height	\$30.00	28-Dec-17	\$35	\$40.00
		Fences under 6' in height			\$10	
		Demolition				
		Free Standing	\$30.00	28-Dec-17	\$35	\$40.00
		Building with Shared Wall	\$100.00	13-Dec-12	\$100 + engineer review costs	
	Electric Wiring					
	replacement (of existing wiring only)	\$30.00	28-Dec-17	\$35	\$40.00	
	new structures (expansion of existing system)	\$50.00	28-Dec-17	\$55	\$40.00	
	Plumbing					
	replacement (of existing plumbing only)	\$30.00	28-Dec-17	\$35	\$40.00	
	new structures (expansion of existing system)	\$50.00	28-Dec-17	\$55	\$40.00	
	Mechanical, Heating, Venting & AC					
	replacement (of existing HVAC only)	\$30.00	28-Dec-17	\$35	\$40.00	
	new structures (expansion of existing system)	\$50.00	28-Dec-17	\$55	\$40.00	

**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED		
	Ord. 3577	Earthwork - excavation or fill 18" or more	\$50 plus actual City cost	28-Dec-17	\$55			
		Towers, Generating Stations, & Generating Plants			Adopted Building Code Rates			
		Temporary Occupancy Permit		17-Dec-09	\$25.00			
		Decks	\$30.00	28-Dec-17	\$35	\$40.00		
		Signs	\$30.00	28-Dec-17	\$35	\$40.00		
		Structure Moving Fee  <i>* does not include all cost of required new structure permits</i>	\$50 + cost of City labor - \$500 in escrow prior to permit - total cost = actual City cost*	28-Dec-17	\$100 + cost of City labor - \$500 in escrow prior to permit - total cost = actual City cost*			
		Street excavation fee per occurrence or street/curb damage fee <i>(permit required for each occurrence)</i>	\$300 escrow ...		\$1,000 escrow held up to 1 year, 48 hr response to trigger escrow			
15-702	Ord 3320	Oil or gas drilling permit fee	\$100.00	13-Dec-07	\$1,000.00			
		Plan Review Fee Non-Residential & Public Housing* <i>* may include (but not limited to) all plans such as utility site plans, storm water plans, traffic flow plans, outside lighting plans, landscaping plans, building plans, etc.</i>	\$250 or adopted building code rates if value is over \$300,000	17-Dec-15	\$250 minimum or actual cost of third-party review			
		Residential Homes and Accessory Structures	\$50/hour w/1 hour min./3 hour max. or Adopted Building Code Rate for Buildings valued over \$300,000	17-Dec-15	\$50 minimum up to \$150, based on \$50/hr, or Actual Cost of Third-Party Review, if necessary			
		Working without building permit (in addition to any citation)	double permit fee	"	triple permit fee			
<b>CONTRACTOR REGISTRATION FEES*</b>								
4-219	Chapter 4	<b>Direct Issued Contractors License</b>	<i>* All must present proof of required insurance</i>					
		Class A General Contractor					13-Dec-18	\$150.00 per calendar year
		Class B General Contractor					13-Dec-18	\$150.00 per calendar year
		Class C Residential General Contractor					13-Dec-18	\$150.00 per calendar year
		Class D General Contractor					13-Dec-18	\$150.00 per calendar year
		Electrical Contractor					13-Dec-18	\$150.00 per calendar year
		Plumbing Contractor					13-Dec-18	\$150.00 per calendar year
		Mechanical Contractor					13-Dec-18	\$150.00 per calendar year
	Class S Special Trades Contractor (Tree, House, Signs, etc)	13-Dec-18	\$150.00 per calendar year					

**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
		Additional classifications of licenses		13-Dec-18	\$50.00 per calendar year	
		Early registration credit (November 1st - December 15th)		13-Dec-18	\$25.00 per calendar year	
		<b>Reciprocal Contractor Licenses</b> * All must present proof of required insurance				
		All General Contractor	\$30.00	13-Dec-07	\$50.00 per calendar year	
		Electrical Contractor	\$30.00	13-Dec-07	\$50.00 per calendar year	
		Plumbing Contractor	\$30.00	13-Dec-07	\$50.00 per calendar year	
		Mechanical Contractor	\$30.00	13-Dec-07	\$50.00 per calendar year	
		Class S Special Trades Contractor (Tree, House, Signs, etc)	\$30.00	13-Dec-07	\$50.00 per calendar year	
		Operating without being registered		14-Dec-06	maximum \$500.00	
		Reinstatement Fee		13-Dec-18	\$50.00	
<b>MOWING ASSESSMENT</b>						
		Mowing of Nuisance Lots - each occurrence	\$150/hour	17-Dec-09	\$200.00/hr, 1 hr minimum (round up to next hour)	
		Nuisance Property Cleanup				\$200.00/hr, 1 hr minimum (round up to next hour) + disposal fees
<b>ZONING*</b>						
	Ord 3577	* All zoning requests will be fees plus actual City costs for publication, notifications, legal costs		28-Jul-05		
		Rezoning – All districts				
		0 - 5 acres	\$150.00 + \$5.00		\$250.00	
		5.1 - 50 acres	per owner		\$300.00	
		50.1 and up			\$400.00	
		Special Use Permit – Initial Application				
		0 - 5 acres	\$100.00 + \$5.00		\$200.00	
		5.1 - 50 acres	per owner		\$300.00	
		50.1 and up			\$400.00	
		Land use permit			\$400.00	
		Board of Zoning Appeals				
		Variances	\$300.00	9-Feb-06	\$150.00	
		Appeals	\$150.00		\$300.00	
		Subdivision Application				
		Per lot, 10 or less	\$75 + \$5/lot	14-Dec-06	\$200.00 + \$5.00 per lot	
		Per lot, 11 or more	\$75 + \$3.50/lot		\$200.00 + \$3.50 per lot	
		Preliminary Plat	\$600.00		\$300.00	
		Final Plat - not combined with preliminary plat			\$300.00	
		Lot Splits	\$75.00		\$150.00	
<b>Landlord Rental Licensing</b>						
		<b>Annual Landlord Licensing - 1st Inspection</b>				TBD
		<b>Reinspection Fee</b>				TBD
		<b>Annual Renewal License if there was a prior year successfully completed inspection</b>				TBD

**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
<b>PUBLIC SAFETY:</b>						
<b>ADMINISTRATIVE</b>						
		Fee for Police Responses to Party* * Fees including but not limited to: Officer salaries, pro rate cost of equipment, cost of repairing City equipment or property, officer medical treatment, reasonable attorney fees, etc.		28-Jul-05	Actual Cost*	
	Ord 3763	Utility Vehicle Registration				
		July through following June Registration (12 Month)	\$0.00	14-Jun-18	\$200	
		January - June Registration (6 Month)	\$0.00	14-Jun-18	\$100	
	Ord 3482	Adult entertainment licenses				
		Business license	\$500.00 per year*	13-Dec-07	\$1,000.00 per year*	
		Manager's license	\$100.00 per year*	13-Dec-07	\$250.00 per year*	
		Entertainer's license	\$250.00 per year*	"	\$1,000.00 per year*	
		Server's license	\$50.00 per year*	"	\$50.00 per year*	
		* plus investigation costs				
		Access/ Copy Fees*				
		Copies	\$4.00 per report	18-Dec-14	\$5.00 per report	
		Mail Charge		"	\$2.00 per report	
		Fax Charge		"	\$1.00 per report	
		Search Charge		"	\$20.00 per hour	
		Computer Time		"	\$40.00 per hour	
		Video Reproduction	\$20.00 per copy	"	\$20.00 per hour	
		*No charge for law enforcement agencies or victims of crimes				
<b>ANIMALS</b>						
2-301	Ord 3709	Dog or Cat License (registered for first time after Nov 1 will apply to the following year)				
		sexually altered	\$7.00 per animal per year	13-Jun-13	\$5.00 per animal per year	
		unaltered	\$10.00	13-Dec-07	\$10.00 per animal per year	
		updated micro-chip discount (must provide proof)	not available	13-Jun-13	Free, one tag (if not picked up unlicensed)	
		duplicate tag	\$2.00	13-Dec-07	\$2.50	
		Pickup Fee per licensed non-aggressive animal (in lieu of citation)				
		1st Pickup per animal	not available	13-Jun-13	\$0 (Warning)	
		2nd Pickup (within 12 months of 1st)	not available	"	\$10.00	
		3rd Pickup (within 12 months of 1st)	\$25.00	28-Dec-17	General Pickup Fee + at large	

**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
2-209	3709	Unlicensed Animal Pickup Fee (in lieu of citation)		13-Jun-13	\$25 + license	
		1st Pickup per owner	<i>not available</i>	"	\$50 + license	
		2nd Pickup (within 24 months of 1st)	<i>not available</i>		<i>General Pickup Fee + license + at large citation</i>	
		3rd Pickup (within 24 months of 1st)	\$100 + license	28-Dec-17		
		General Pickup fee	\$25.00	13-Jun-13	\$25.00	
		Boarding fee (paid if animal is checked into pound)	\$7.00 per day	28-Dec-17	\$8.00 per day	
2-124	Ord.3791	Euthanization Fee	\$20.00	13-Dec-07	\$50.00	
		Vaccination fee per animal	\$15.00	28-Dec-17	\$20.00	
		Vaccination deposit	\$10.00	28-Dec-17	\$20.00	
		Live Trap Rental		12-May-16	\$15 rental for 5 days minimum; \$3 per day late fee; \$50 deposit.	
		Dead Animal Removal				
		Small animal from private property (commercial operation)	\$30.00 per animal	13-Jun-13	<i>Not Available</i>	
		Small animal from private property		14-Dec-06	\$25.00	
		Large animal from private property (over 50 lbs.)	Actual cost of removal	13-Jun-13	\$50.00 or Actual Cost if higher	
		Animal Adoption, dog or cat				
		License Fee	Same as above		Same as above	
Adoption fee	\$20.00 per animal	22-Dec-16	\$25.00 per animal no charge for authorized placement organization			
Spay/neuter fee or deposit		28-Dec-17	\$100.00 no charge for authorized placement organization			
Vaccination fee	Same as above		Same as above			
		Fowl Permit				
		Initial Application				\$250.00
		Annual Renewal				\$25
<b>RECREATION:</b>						
<b>CAMPING</b>						
12-108	Ord. 3277	no hook-up electric	7-day limit combined with all City parks	\$10.00 per day with 7-day limit combined with all City parks	28-Dec-17	\$10 per day \$25 per day

**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
<b>GOLF COURSE FEES</b>						
	Ord 3552	Memberships, Greens Fees and Golf Carts  Tournament Rates			All Rates To Be Established by the Operator Subject to City Manager Approval  Tournament Rates to be Negotiated by the Operator	
<b>UTILITIES:</b>						
<b>ADMINISTRATIVE</b>						
15-126	3744	Customer utility service fee (connections & transfers)	\$15.00	13-Dec-07	\$20.00 + tax	
15-130	3744	Utility Desposits		13-Dec-07		
		Residential - single family or unit	\$100.00		\$200.00	
		Commercial - average of previous 3 mos or similar business	\$300.00	22-Dec-16	\$300 min	
		Senior citizen housing unit	\$50.00		\$75.00	
15-126	3744	Late charge for delinquent utility bills	3%	11-Dec-08	7% of amount billed	
		Monthly interest rate for unpaid balances over one month past due		22-Dec-16	1.0% on balance due	
		Termination Fee		22-Dec-16	\$25.00 + tax	
		Technology Fee		22-Feb-18	\$1.50 per utility bill	
<b>ELECTRIC SERVICE RATES</b>						
15-308	3744	Residential*				
		Meter Charge	\$9.00	28-Dec-17	\$11.75	
		Usage Rate per kWh				
		First 500 kWh per month		28-Dec-17	\$0.111	\$0.119
		All kWh over 500 kWh per month		28-Dec-17	\$0.085	\$0.093
		Small General*				
		Meter Charge	\$15.00	13-Dec-12	\$15.00	
		Usage Rate per kWh				
		First 500 kwh per month		28-Dec-17	\$0.111	\$0.119
		Next 4,500 kwh per month		"	\$0.100	\$0.108
		All over 5,000 kwh per month		"	\$0.085	\$0.093



**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
		Large General (Demand Meters)* Monthly Customer Charge	\$75.00		\$80.00	
		Demand			Minimum kW demand or 60% of highest summer kW demand	
		Demand Charge per kW of Demand	\$5.35	28-Dec-17	\$5.85	\$5.858
		Usage Rate for first 150 demand kWh (150 x demand)	\$0.063	"	\$0.070	\$0.078
		Usage Rate for next 150 demand kWh (150 x demand)	\$0.057	"	\$0.064	\$0.072
		Usage Rate for all additional kWh	\$0.049	"	\$0.055	\$0.063
		Minimum bill	demand + cc		demand + customer chg	
		School District* Demand Meters		17-Dec-15		
		Monthly Customer Charge			\$80.00	
		Demand			Minimum kW demand or 60% of highest summer kW demand	
		Demand Charge per kW of Demand	\$5.35	28-Dec-17	\$5.85	\$5.858
		Usage Rate for first 150 demand kWh (150 x demand)	\$0.059	"	\$0.066	\$0.074
		Usage Rate for next 150 demand kWh (150 x demand)	\$0.053	"	\$0.060	\$0.068
		Usage Rate for all additional kWh	\$0.049	"	\$0.055	\$0.063
		Minimum bill			demand + customer chg	
		City Use & School District Non-Demand* Usage Rate kWh per month		17-Dec-15	(school added)	
		First 100 kwh per month	\$0.115	28-Dec-17	\$0.093	\$0.101
		All over 100 kwh per month	\$0.083	28-Dec-17		
		Outside City limits		14-Dec-06	50% over rates listed above	
15-312	3744	Energy Cost Adjustment (ECA) Charge* Base Rate for Calculation (Calculation in Ordinance) ECA Calculation Period * ECA applied to all electric rates	\$0.05/kWh thru Jan 2016 Based on 3 month rolling average of actual costs	17-Dec-15 17-Dec-15	\$0.04/kWh beg. Feb 2016 Based on energy costs for actual billing period	\$0.048
15-126	3744	Service Connection & Upgrade Service Regular meter - res. & small commercial - 200 amps & less Demand meter - 400 amps & more Underground/Overhead Service Connection			\$500.00 \$750.00 cost + labor + 10%	cost + labor + 10% cost + labor + 10%
15-126	3744	Temporary Electric Hookup rate installation deposit	as applicable  as applicable		as applicable \$100.00 \$100.00	



**OSAWATOMIE FEE SCHEDULE**  
**Proposed 04/22/21; Resolution No. 868**  
**Effective - May 1, 2020**

CODE REF.	ORD. #	DESCRIPTION	PREVIOUS FEE(S)	LAST CHANGED	CURRENT FEE	PROPOSED
15-403	Ord 3496	Service Connection connection within existing districts reconnection	\$250.00 \$50.00	13-Dec-07	\$350.00 \$50.00	\$500.00
	Ord 3457	Amortization Assessment fee - outside the bounds of an assessed improvement district	\$1,000.00	14-May-98	\$1,000.00	
15-403		Private system inspection & permit fee - does not include regular plumbing permit fee		28-Jul-05	\$50.00	
<b>WATER SERVICE RATES</b>						
15-217	3744	Residential				
		Meter Fee (per meter)	\$10.50	28-Dec-17	\$11.00	
		Usage Rate per 100 gallons	\$0.45	"	\$0.49	
		Commercial				
		Meter Fee	\$10.50	"	\$11.00	
		Usage Rate per 100 gallons, up to 75,000 gallons per month	\$0.45	"	\$0.49	
		Usage rate per 100 gallons over 75,000 gallons per month	\$0.36	"	\$0.40	
		top tier auto increase per 100 gal each year until tier is eliminated	\$0.02	"	\$0.02	
		Outside City Limits		14-Dec-06	50% over rates listed above	
		State Hospital and Rural Water Districts				
		Meter Charge	\$25.00	12-May-16	\$26.00	
		Usage Rate per thousand gallons	\$3.10	28-Dec-17	\$3.38	
		Bulk Water (sales and WPF tax included)				
		Per Thousand Gallons	\$5.80	"	\$6.30	
		Per 100 Gallons	\$0.58	"	\$0.63	
		Hydrant Meter Fee	\$25.00	"	\$25.00	
		State Water Protection Fee - per 1000 gallons, State mandated	\$0.032		\$0.032 per thousand gallons	
15-204	3744	New Service Connection - tap, service line & meter 3/4 inch meter or 5/8 inch meter meter larger than 3/4 inch	time & material + \$750.00	28-Dec-17	\$750.00 material + \$750.00	\$1,000.00 material + \$1,000
		Temporary Water Service rate installation meter deposit fire hydrant water meter deposit			bulk water rate \$25 + installation cost \$500.00 \$1,200.00	



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	10.E
	Date:	April 19, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 869 – Directing staff to prepare and produce a series of rental property regulations, including rental inspections and licensing.

**RECOMMENDATION:** That the City Council approve Resolution 869 – Directing staff to prepare and produce a series of rental property regulations, including rental inspections and licensing.

**DETAILS:** What is being recommended is that the City take an active role in the regulation of rental property. What will come out of this resolution is new Article that would be added to Chapter 7 of the City’s Municipal Code.

I’ve included two newspaper articles from the Miami County Republic which outlines the steps we took last fall to engage the landlords and community in a discussion about the regulation of rental property. The Committee of Landlords (COL) has been in existence for six (6) months and has yet to present any materials to the City staff for their review and comment. As a staff we were hopeful that the COL would generate ideas we could act upon. Upon passage of this Resolution, we will by letter notify the COL that we are resuming the work which we suspended that will culminate in the adoption of a rental property inspection and licensing program for the City of Osawatomie.

Our hope with this program is that it will help achieve an overriding goal that’s been identified in the community, which is “Please clean up our City”

Related Statute / City Ordinances	Resolution 804
Line Item Code/Description	N/A
Available Budget:	N/A

**CITY OF OSAWATOMIE, KANSAS**

**RESOLUTION No. 869**

**A RESOLUTION DIRECTING STAFF TO PREPARE AND PRODUCE A SERIES OF RENTAL PROPERTY REGULATIONS INCLUDING RENTAL INSPECTIONS AND LICENSING.**

**WHEREAS**, the City of Osawatomie was incorporated in 1883 and over the course of the last 130 years has evolved into a full-service City serving its residents; and

**WHEREAS**, the City of Osawatomie as an aging community has over time seen a transition in our residential property from owner-occupied property to investment property managed for income purposes; and

**WHEREAS**, the management of investment property for income purposes leads some of these owners to invest less in their properties so as to maximize their returns; and

**WHEREAS**, this reduction in investment can lead to interior degradation that then leads to serious code violations that impact the health and safety of the tenant and begins to degrade the neighborhood; and

**WHEREAS**, this degradation of the neighborhoods then leads to negative community-wide impacts, including unlicensed cars, illegal storage, vegetation violations, and unmaintained exterior structures; and

**WHEREAS**, the City conducted two Town Hall meetings in Calendar Year 2020 to solicit the opinions and concerns of the landlords and community; and

**WHEREAS**, the City based on the concerns of the landlords suggested the formation of a Committee of Landlords (COL) to create the guidelines for rental property inspections; and

**WHEREAS**, the City Manager gave a timeline of six (6) to nine (9) months to have a program in place; and

**WHEREAS**, the City has now waited over six months for the COL to present a program to the City and as of this date no program appears to be forthcoming.

**NOW, THEREFORE**, be it resolved by the Governing Body of the City of Osawatomie:

**Section 1.** The Governing Body directs staff to prepare and produce a series of rental property regulations including rental inspections. As part of these preparations we also direct staff to provide the following:

1. An outreach program to landlords that will allow them to become voluntarily compliant before the program becomes effective on November 1, 2021.
2. An outreach program to tenants that will allow them to participate in helping make properties compliant before the program becomes effective on November 1, 2021.
3. An appropriate inspection process, inspection calendar, fee and fee structure for the administration of the program.

**Section 2.** The Governing Body will on an annual basis review the impacts of the program based on the number of property code violations compared on a Year-to-Year basis and the improvement in the average score (based on scoring) of all registered residential rental property.

**PASSED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE** on this 22<sup>nd</sup> day of April, 2021.

\_\_\_\_\_  
L. Mark Govea, Mayor

ATTEST:  
\_\_\_\_\_  
Tammy Seamands, City Clerk

DRAFT

# CITY OF OSAWATOMIE



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*L. Mark Govea, Mayor*

April 22, 2021

Dear City of Osawatomie Landlord,

Mike Scanlon, City Manager, alongside Ed Beaudry, Director of Community Development, spoke on two different occasions back in September of 2020 about the City's proposed rental inspection program. During those meetings Mr. Scanlon agreed to let property owners create a "Committee of Landlords" to establish their own set of inspection protocols (with guidance and input from staff as necessary) using the 2006 IPMC (International Property Maintenance Code). April 1<sup>st</sup>, 2021, was given as an initial deadline for the Committee to produce a preliminary set of regulations that Mr. Beaudry and Mr. Scanlon would review and make recommendations upon, with a final version available for City Council to consider during the summer.

The committee was encouraged to contact staff if they had questions or concerns about the process or other elements of the proposed program. In the months since its inception, Scanlon and Beaudry have had little-to-no reports from the Committee on their progress or end results. As the deadline of April 1<sup>st</sup> has now passed with no contact, this lack of communication leads us to believe that the Committee wants to proceed with the previous inspection program City Staff developed and presented at the September meetings.

City Staff will continue its efforts in creating a rental licensing and inspection program, and will present it to City Council for consideration on June 10<sup>th</sup>, 2021.

Our primary goal is to clean up the blight in the City. Several property owners have made strides in improving their property over the last 18 months. That effort has been recognized by others around the community, which has led to more owners (and occupants) taking time to clean up their properties.

Please contact us should you have questions. We look forward to working with you soon regarding rental licensing and inspections.

Respectfully,

Mike Scanlon  
City Manager  
[mscanlon@osawatomieks.org](mailto:mscanlon@osawatomieks.org)  
913-755-2146 x107

Ed Beaudry  
Director of Community Development  
[ebeaudry@osawatomieks.org](mailto:ebeaudry@osawatomieks.org)  
913-755-2146 x102

[https://www.republic-online.com/news/local\\_news/town-hall-meetings-to-detail-proposed-licensing-of-rental-properties/article\\_1e800c7a-e617-11ea-8190-373a0d476d51.html](https://www.republic-online.com/news/local_news/town-hall-meetings-to-detail-proposed-licensing-of-rental-properties/article_1e800c7a-e617-11ea-8190-373a0d476d51.html)

TOP STORY

# Town hall meetings to detail proposed licensing of rental properties

By Doug Carder [doug.carder@miconews.com](mailto:doug.carder@miconews.com)  
Aug 27, 2020



Osawatomie City Hall

**OSAWATOMIE** — The city of Osawatomie has scheduled two town hall meetings regarding a proposed rental inspection and licensing program for all landlords with rental units inside the city limits.



City Manager Mike Scanlon and Building Official Ed Beaudry encourage the public to attend both town hall meetings to learn more details about the proposed program as well as have the opportunity to ask questions and offer input.

The first town hall meeting starts at 6:30 p.m. Wednesday, Sept. 9, at Memorial Hall. Feedback from that session will be used to craft the program, and the proposed changes will be presented at the second session starting at 6:30 p.m. Wednesday, Sept. 23, at Memorial Hall, according to a city news release.

City officials said interested individuals should plan on attending both sessions so they can be presented with the most current information on the program.

After the second session, the program will be presented to the Osawatomi City Council for discussion and a public hearing on Oct. 8. Final consideration and a vote are anticipated to take place at the City Council's Oct. 22 meeting, according to the release. Based on feedback from the September sessions, city officials said there may be additional meetings before the final vote.

Face coverings will be required for attendees of both town hall meetings, according to the release.

City staff asks that those planning to attend the town hall meetings please RSVP to ensure appropriate seating and social distancing. To RSVP, go to <https://survey.osawatomieks.org/RSVP/>.

If interest exceeds what Memorial Hall can safely accommodate for social distancing, the town hall meetings could be moved to City Auditorium, according to city staff, who also said the RSVPs are important because they will provide city officials with adequate time to give notice to the public about a change in venue if relocation becomes necessary.

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News Editor Doug Carder can be reached at (913) 294-2311 or [doug.carder@miconews.com](mailto:doug.carder@miconews.com).

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**Doug Carder**

News Editor

[https://www.republic-online.com/news/local\\_news/rental-property-proposal-to-be-pushed-back-several-months/article\\_0cae18ae-01a9-11eb-b2aa-0f4560faf357.html](https://www.republic-online.com/news/local_news/rental-property-proposal-to-be-pushed-back-several-months/article_0cae18ae-01a9-11eb-b2aa-0f4560faf357.html)

TOP STORY

# Rental property proposal to be pushed back several months

By Doug Carder [doug.carder@miconews.com](mailto:doug.carder@miconews.com)

Oct 1, 2020



Osawatomi City Manager Mike Scanlon tells the audience at a public meeting Wednesday, Sept. 23, that cleaning up the community, including rental properties, is at the top of the city's list of improvement projects.

Doug Carder / Staff Photo

**OSAWATOMIE** – City Manager Mike Scanlon said he wanted community feedback about a proposal to implement a landlord licensing and rental property inspections plan.

During a public meeting Wednesday, Sept. 16, at City Auditorium that was primarily attended by landlords, Scanlon said cleaning up the community is at the top of the city's list of goals.

Scanlon said he was willing to waive city fees assessed by the proposed licensing and inspection program, push the initiative six to nine months down the road into 2021 and establish a landlord committee – as long as landlords were willing to work with the city to achieve the No. 1 goal of cleaning up the community.

“I care about doing No. 1. How we get there, I don’t care,” Scanlon said in a follow-up interview. “If you (landlords) can help us get No. 1 without having to be charged, I’m all for it.”

Scanlon showed the audience a slide of the numerous steps the city must take to enforce just one code violation – including a trip to court under the worst case scenario.

“If we can clean up the properties, it’s less time we have to do code enforcement,” Scanlon said. “Anything that does that is worth more than the fees.”

Scanlon said the two public meetings the city hosted about the rental property proposal seemed to universally confirm that landlords agree cleaning up the city is important.

“When you actually show people how long it takes to do code enforcement for just one violation – you realize that just doing code enforcement, we’ll never get there,” Scanlon said of reaching the No. 1 goal. “But if we can get the landlords engaged in helping improve their properties, if we can cut down the violations by half – oh my gosh, that’s like money in the bank to us. And it makes the value of things go up.”

Scanlon said not only has the city staff, community and City Council identified the problem – clean up the community, especially unkept rental properties – but the economic indicators bear out the impact as well, he said.

The city manager told the audience that during the last 11 years property values have gone up 26 percent in the state of Kansas. During the same 11-year period, Miami County has gone up 21 percent and the city of Osawatomie has gone down 3.23 percent.

Based on landlord feedback, Scanlon agreed that a Committee of Landlords should be established in which landlords themselves pick who would serve on the committee and come up with their own inspection check list.

“If you can help us come up with a check list and we can have tenants and landlords sign it – and I don’t have to do an interior inspection – and you can agree if there are over three (outside) violations that we probably do need to take a look at the inside of the house,” Scanlon said of the ground rules for the committee. “If you come up with the list and we just start getting everything cleaned up, it works to our benefit as a city government and as a community.”

Scanlon said a list of email addresses of landlords who attended the public meetings will be distributed to landlords as a starting point for forming the committee.

He estimated it could take six or nine months before the program would be ready to implement sometime in 2021.

“Once landlords find out who would be interested in serving on the committee and it is formed, we’ll open up the auditorium for you to use for your meetings,” Scanlon said. “If you need support from the city in terms of research or code books, documents, inspection sheets – just tell us and we can do that research for you.”

Scanlon said for the initiative to be successful, the landlord committee and the city will need to keep an open dialogue going.

“Once you (landlords) get to that point where you think you have something, don’t wait until the last second to invite us to participate (to offer feedback or suggestions),” Scanlon said. “If in the end we make all of our property a little better it just helps everybody.”

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News Editor Doug Carder can be reached at (913) 294-2311 or [doug.carder@miconews.com](mailto:doug.carder@miconews.com).

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**Doug Carder**

News Editor

**ORDINANCE NUMBER 3795**

**AN ORDINANCE REPEALING ORDINANCE NUMBER 3783 OF THE CITY OF OSAWATOMIE, KANSAS.**

**WHEREAS**, Ordinance No. 3783 was passed by the governing body of the City of Osawatomie on July 9, 2020 requiring the wearing of masks or other face coverings in public spaces; and

**WHEREAS**, as of this date COVID-19 cases in Miami County have declined and there is no longer an immediate danger to the health and safety of the residents of Osawatomie; and

**WHEREAS**, the City of Osawatomie must remain flexible to account for the evolving nature and scope of the unprecedented public health emergency posed by COVID-19; and

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OS OSAWATOMIE, KANSAS:**

SECTION ONE: Ordinance 3783 of the City is hereby repealed in its entirety.

SECTION TWO: This Ordinance shall be in full force and effect after it is passed and approved by the City Council and published one time in the official City newspaper.

**PASSED AND APPROVED** by the Governing Body of Osawatomie, Kansas, a majority being in favor thereof, this 22<sup>nd</sup> day of April 2021.

**APPROVED AND SIGNED** by the Mayor.

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L. Mark Govea  
Mayor

(SEAL)

ATTEST:

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Tammy Seamands  
City Clerk

CITY OF OSAWATOMIE  
 YTD TREASURERS REPORT  
 AS OF: FEBRUARY 28TH, 2021

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES W/ACCRUAL	Y-T-D EXPENSES W/ACCRUAL	ACCRUAL ENDING CASH BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ENDING CASH BALANCE
01 -GENERAL OPERATING	427,697.36	627,806.17	463,087.47	592,416.06	0.00	( 8,277.23)	584,138.83
02 -WATER	155,510.83	164,646.26	106,193.86	213,963.23	0.00	( 5,493.78)	208,469.45
03 -ELECTRIC	552,909.21	601,706.27	377,116.96	777,498.52	0.00	( 78,913.96)	698,584.56
04 -SEWER	195,265.31	156,123.31	100,684.73	250,703.89	0.00	2,038.54	252,742.43
05 -REFUSE	1,764.06	184,359.84	61,258.54	124,865.36	0.00	61,123.54	185,988.90
06 -LIBRARY	116,057.48	25.00	956.23	115,126.25	0.00	0.00	115,126.25
07 -RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08 -RURAL FIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -INDUSTRIAL PROMOTION	37,567.93	2,220.69	0.00	39,788.62	0.00	( 2,519.07)	37,269.55
10 -REVOLVING LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11 -SPECIAL PARK & RECREATION	43,572.96	0.00	0.00	43,572.96	0.00	0.00	43,572.96
12 -STREET IMPROVEMENTS	113,968.75	29,418.40	2,631.92	140,755.23	0.00	44.33	140,799.56
13 -TOURISM	76,843.69	5,080.37	3,580.97	78,343.09	0.00	( 1,010.65)	77,332.44
14 -PUBLIC SAFETY EQUIPMENT	33,085.84	11,148.64	0.00	44,234.48	0.00	0.00	44,234.48
15 -SPECIAL 911 REVENUE	9,897.41	0.00	0.00	9,897.41	0.00	0.00	9,897.41
17 -RECREATION EMPLOYEE BENEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18 -GOLF COURSE	93,576.98	23,103.24	26,166.95	90,513.27	0.00	4,533.38	95,046.65
21 -CIP - GENERAL	243,193.19	0.00	159.90	243,033.29	0.00	0.00	243,033.29
22 -CIP -WATER	108,257.19	0.00	( 44,370.00)	152,627.19	0.00	0.00	152,627.19
23 -CIP - ELECTRIC	78,912.69	1.18	0.00	78,913.87	0.00	0.00	78,913.87
24 -CIP - SEWER	177,489.92	0.00	19,364.00	158,125.92	0.00	3,201.00	161,326.92
25 -CIP - STREET PROJECT	167,451.06	0.00	0.00	167,451.06	0.00	0.00	167,451.06
27 -CIP - GRANTS	3,556.79	0.00	0.00	3,556.79	0.00	0.00	3,556.79
29 -CIP - SPECIAL PROJECTS	86,724.42	0.00	41,493.65	45,230.77	0.00	( 1,067.50)	44,163.27
31 -EMPLOYEE BENEFITS	285,192.50	225,514.72	156,100.76	354,606.46	0.00	( 632.43)	353,974.03
32 -CAFETERIA 125	91,470.13	2,857.38	3,642.24	90,685.27	0.00	0.00	90,685.27
35 -TECHNOLOGY FUND - CIP	31,169.78	0.00	0.00	31,169.78	0.00	( 357.00)	30,812.78
41 -BOND & INTEREST	171,563.65	191,838.03	134,517.50	228,884.18	0.00	0.00	228,884.18
43 -ELECTRIC DEBT SERVICE	149,987.22	72,350.00	87,675.00	134,662.22	0.00	0.00	134,662.22
51 -COURT ADSAP	7,401.00	0.00	0.00	7,401.00	0.00	0.00	7,401.00
52 -COURT BONDS	15,028.54	2,350.00	1,150.00	16,228.54	0.00	0.00	16,228.54
53 -FORFEITURES	20,610.54	0.00	0.00	20,610.54	0.00	0.00	20,610.54
54 -EVIDENCE LIABILITY	12,899.79	0.00	0.00	12,899.79	0.00	0.00	12,899.79
57 -FIRE INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58 -MAYOR'S CHRISTMAS TREE FU	1,230.01	500.00	0.00	1,730.01	0.00	0.00	1,730.01
93 -CREDIT CARD CLEARING FUND	0.00	2,061.71	0.00	2,061.71	0.00	0.00	2,061.71
95 -CLEARING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	3,509,856.23	2,303,111.21	1,541,410.68	4,271,556.76	0.00	( 27,330.83)	4,244,225.93

\*\*\* END OF REPORT \*\*\*