

OSAWATOMIE CITY COUNCIL

AGENDA

March 25, 2021

6:30 p.m. | Memorial Hall | 411 11<sup>th</sup> Street

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
  - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
  - A. March 25th Agenda
  - B. Meeting Minutes – March 11th, 2021
  - C. Pay Application(s)
  - D. Special Event Permit
    - o Tornado Alley Rally Soapbox Derby
  - E. Annual Fireworks Display
6. Comments from the Public
  - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Public Hearing
8. Presentations, Proclamations, and Appointments
  - A. 2<sup>nd</sup> Semi-Annual Community PRIDE Month
9. Unfinished Business
10. New Business
  - A. Resolution 856 - Adopting and Providing for Standards for Procurement, Bidding and Contract Awards.
  - B. Resolution 857 – Establishing the Calendar and Framework for Calculating and Collection for February 2021 Electric Price Spike
  - C. Resolution 858 – Establishing a 30-Day Plan for Promoting COVID-19 Vaccinations and Increasing Accessibility to Homeless, Homebound, and Others Experiencing Hardships
  - D. Public Works Bids - Purchase of Mower for Properties Maintenance Dept
11. Council Report
12. Mayor’s Report
13. City Manager & Staff Report
  - A. Public Works Update
  - B. Tree City USA Designation
  - C. 2021-01 Cash Balance
14. Executive Session
15. Other Discussion/Motions
16. Adjourn

*NEXT REGULAR MEETING – April 8th, 2021*

Osawatomie, Kansas. **March 11, 2021.** The Council Meeting was held at Memorial Hall. Mayor L. Mark Govea called the meeting to order at 6:30 p.m. Council members present were Wright, Macek, Walmann, LaDuex, Dickinson, Diehm, Hampson and Caldwell. City Staff present at the meeting were City Manager Mike Scanlon, City Clerk Tammy Seamands, Assistant to the City Manager Sam Moon, Director of Utilities Terry Upshaw, Police Chief David Stuteville and City Attorney Richard Wetzler. Members of the public were: Donna Koontz, Dale Koontz, Ron Smith, Woody McDougal, Franklin Houdashelt, Mike Williams and Kari Bradley.

**INVOCATION.** Ron Smith, 1<sup>st</sup> Christian Church

**CONSENT AGENDA.** Approval of March 11<sup>th</sup> Agenda; February 11<sup>th</sup> Council Minutes, February 25<sup>th</sup> Special Council Minutes, March 3<sup>rd</sup> Special Council Minutes, Pay Application – Zingre and Associates - \$245.00 - Trail, Pay Application – BG Consultants - \$8,190.00 – Wastewater, Pay Application -MARC - \$25,000.00 – Planning Sustainable Places, Pay Application – Triangle Builders - \$14,850.00 - Trail. **Motion** made by LaDuex, seconded by Dickinson to Approve the Consent Agenda as presented. Yeas: All.

#### **COMMENTS FROM THE PUBLIC.**

Ron Smith –Good Friday is coming up at the end of this month. God is doing a lot of good things at 1<sup>st</sup> Christian Church and they are looking forward to working with the City on some things.

Donna Koontz – At a previous meeting a person that lives in the Northland requested to be able to have chickens. The Northland was annexed even though a lot of people did not want it. It has not been developed in 10 years and it should be de-annexed and put back to the county and then they could have chickens. Did the council read this before voting on chickens?

**PRESENTATIONS & PROCLAMATIONS.** – None.

#### **PUBLIC HEARINGS.**

USDA RURAL DEVELOPMENT COMMUNITY FACILITIES GRANT/LOAN APPLICATION – The City of Osawatomie has filed a pre-application with the U.S. Department of Agriculture, Rural Development for financial assistance to acquire 800 megahertz (MHz) radios. These radios will allow all of our public safety departments of the City of Osawatomie to communicate with each other, as well as, the other agencies in the County that are already on the 800 MHz radio system. Mayor Mark L. Govea opened the public hearing at 6:36 p.m. for discussion and objections related to the 800 MHz radio system and application to the USDA Rural Development Facilities Grant/Loan Application. Govea asked for comments from the public three times. Hearing no further comments Govea closed the public hearing at 6:37 p.m.

#### **PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS**

Appointment of EMP 1 and KMEA Representatives - **Motion** made by LaDuex, seconded by Wright to appoint Terry Upshaw as EMP 1 Representative and Mike Scanlon as EMP 1

alternate. Yeas: All. **Motion** made by LaDuex, seconded by Dickinson to appoint Terry Upshaw as KMEA Director 1, Mike Scanlon as KMEA Director 2 and L. Mark Govea as KMEA Alternate. Yeas: All

**UNFINISHED BUSINESS.**

PUBLIC WORKS ROOF BIDS –**Motion** made by Macek, seconded by Caldwell to accept the bid from Legacy Contractors in the amount of \$107,170 as presented. Yeas: All.

**NEW BUSINESS.**

RESOLUTION 851 - ESTABLISHING A FRAMEWORK FOR THE FUEL ADJUSTMENT ON CUSTOMER ELECTRIC BILLS CAUSED BY THE WEATHER EVENT OF MID-FEBRUARY 2021. The goal is to establish the framework for the fuel adjustment for the period of the weather event in February without passing on a huge price spike. **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 851 – Establishing a framework for the fuel adjustment on customer electric bills caused by the weather event of mid – February as presented. Yeas: All.

RESOLUTION 852 - AUTHORIZING THE CITY OF OSAWATOMIE, KANSAS TO APPLY FOR THE CITY UTILITY LOW-INTEREST LOAN PROGRAM FOR THE PURPOSE OF OBTAINING A LOAN FROM THE STATE OF KANSAS TO FINANCE EXTRAORDINARY ELECTRIC AND/OR NATURAL GAS COSTS INCURRED DURING THE EXTREME WINTER WEATHER EVENT OF FEBRUARY 2021. This application must be submitted by March 15, 2021. **Motion** made by Macek, seconded by LaDuex to approve Resolution 852 – Authorizing the City of Osawatome, Kansas to apply for the City Utility Low-Interest Loan Program for the purpose of obtaining a loan from the State of Kansas to finance extraordinary electric costs incurred during the extreme winter weather event of February 2021 as presented. Yeas: All.

ORDINANCE 3794 – AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT BETWEEN THE CITY OF OSAWATOMIE, KANSAS AND THE STATE OF KANSAS, ACTING BY AND THROUGH THE KANSAS STATE TREASURER, FOR THE PURPOSE OF OBTAINING A LOAN PURSUANT TO THE CITY UTILITY LOW-INTEREST LOAN PROGRAM TO FINANCE EXTRAORDINARY ELECTRIC AND/OR NATURAL GAS COSTS INCURRED DURING THE EXTREME WINTER WEATHER EVENT OF FEBRUARY 2021; ESTABLISHING A DEDICATED SOURCE OF REVENUE FOR REPAYMENT OF SUCH LOAN; AUTHORIZING AND APPROVING CEERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION WITH THE LOAN AGREEMENT –Proceeds from the loan will first be applied to the No Funds Warrants that was issued. **Motion** made by LaDuex, seconded by Dickinson to approve Ordinance 3794 – Authorizing the execution of a loan agreement between the City of Osawatome, Kansas and the State of Kansas, acting by and through the Kansas State Treasurer for the purpose of obtaining a loan pursuant to the City Utility Low-Interest Loan Program to finance extraordinary electric costs incurred during the extreme winter weather event

of February 2021; establishing a dedicated source of revenue for repayment of such loan; authorizing certain other actions in connection with the loan agreement as presented. Yeas: All.

**RESOLUTION 853 –UPGRADING TO 800 MHZ RADIOS FOR POLICE AND FIRE DEPARTMENTS–** Miami County began upgrading all public safety radios in 2019. The total system cost was estimated at \$6.8 million. The portion attributable to the City of Osawatomie is \$83,367.75. **Motion** made by Caldwell, seconded by LaDuex to approve Resolution 853 – Directing the City Manager to complete the upgrading of the public safety radio system to 800 mhz and identifying the funding to be used to pay for the radio system upgrade as presented. Yeas: All.

**RESOLUTION 854 – AUTHORIZING THE EXECUTION OF THE CONTRACT AND OTHER DOCUMENTATION FOR A CDBG GRANT RELATED TO THE REPAIR OF THE WASTEWATER TREATMENT PLANT.** **Motion** made by LaDuex, seconded by Caldwell to approve Resolution 854 – Authorizing the execution of the contract and other documentation for a CDBG grant related to the repair of the wastewater treatment plant as presented. Yeas: All.

**RESOLUTION 855 – LICENSING AGREEMENT WITH OSWATOMIE STATE HOSPITAL -** Working with the Osawatomie State Hospital the City would like to develop a Mountain Trail Bike course on the southwestern edges of the OSH Campus. Exhibit A shows the proposed outline of the course and Exhibit B shows some of the proposed course elements. **Motion** made by LaDuex, seconded by Walmann to approve Resolution 855 – Directing the city manager to work with the Osawatomie State Hospital on a licensing agreement for an outdoor mountain bike course to be located on Hospital property. Yeas: All. Dickinson abstained due to conflict of interest.

### **COUNCIL REPORTS.**

Jeff Walmann ~ Triangle Builders is getting ready to pour the foundation for the kiosk at the trail. Doug Walker has cleared out the ditch between the ballpark and the parking lot. It is possible that the bridge could be in by April 1<sup>st</sup>. The taskforce is working on a monument sign that will look like a miniature kiosk.

Karen LaDuex ~ Morgan Crabtree has been appointed as library director. She has assumed her duty's part time for now until she gets finished with school. She will then move to full-time. The Chamber is holding a coffee at the library on Thursday at 11:00.

Kenny Diehm ~ Last November a young family moved in across the street. Last week their five-year-old daughter went out to explore. She did not tell anyone that she was going anywhere. The police were called and within minutes the police, city employees and community members were out looking for the little girl. The sheriff's department was also dispatched. Diehm would like to commend the police and the community for doing this. It just shows that it does take a village.

**MAYOR'S REPORT –** We need to thank LKM for taking the lead in trying to get us assistance with the large utility bills. Within a twenty-four hours span there was a hearing and the

city utility low interest loan bill passed both houses and was signed into law. There were several people making calls, sending texts and letters of support. Govea has never heard of anything like this happening so quickly before.

The Soap Box Derby is coming back to Osawatomie April 24<sup>th</sup> and 25<sup>th</sup>.

Janet McCrae has given us amazing support. We are looking at some Northland property development.

The water investigation committee will meet on March 25<sup>th</sup>. Thank you, council member Hampson, and Diehm for stepping up to be on the committee.

Also, a special thanks to our City Manager Mike Scanlon for being ahead of the game on the utility billing crisis.

There are 12 scholarship applications that have been submitted for the \$500 council scholarship. Council members Diehm, LaDuex and Walmann will help Govea review that applications.

**CITY MANAGER & STAFF REPORTS.** – Scanlon passed out an updated work calendar. The calendar will be updated quarterly. Scanlon has started doing a weekend video update and Sam Moon does a written weekend update. We are trying to create different ways for the public to get information from us.

Scanlon passed out a utility dashboard that shows the receipts and expenses along with the cash balances for the electric, water and sewer funds over the last five years. On the back is a list of things that we are working on. Terry Upshaw is in charge of all of our utilities. Upshaw gave a report and answered questions regarding the update on the electric, water and sewer utilities.

Dave Stuteville gave an update on the police department. It has been about 15 days since dispatch changed to the sheriff's office. So far things are going smoothly but there are a few things they are still working out. The department is changing their records management system. The sheriff's department will now host this. This will also save the City some money. They are trying to get laptops in their cars similar to the sheriff's office. The storm sirens need to have some upgrades down to allow the sheriff's office to turn them on. The department is hoping to be online with the 800 mhz radios by July.

**EXECUTIVE SESSION.** - None

**OTHER DISCUSSION/MOTIONS.**

**Motion** made by Hampson, seconded by Macek to adjourn. Yeas: All. Mayor declared the meeting adjourned at 8:24 p.m.

/s/ Tammy Seamands  
Tammy Seamands, City Clerk



City of Osawatomie  
439 Main Street; P.O. Box 37  
Osawatomie, KS 66064  
(913) 755-2146

# SPECIAL EVENTS PERMIT APPLICATION

Department Use Only

Date Filed: 03-15-21  
Event Deposit  
Date Paid: \_\_\_\_\_  
\$50 Permit Fee  
Date Paid: \_\_\_\_\_  
\$25 State Permit  
Date Paid: \_\_\_\_\_

1. NAME OF APPLICANT AND/OR ORGANIZATION:  
Osawatomie Ironado Alley Rally

2. CONTACT PHONE # AND EMAIL (OPTIONAL):  
(660) 909-1121 hlamirande@gmail.com

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR:  
Soap Box Derby

4. MAILING ADDRESS OF APPLICANT/ORGANIZATION:  <u>501 Chestnut</u> <u>Osawatomie KS 66064</u>	5. ADDRESS/LOCATION OF SPECIAL EVENT:  <u>Race will begin at 12<sup>th</sup></u> <u>&amp; Main Street, end near</u> <u>the park entrance</u>
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6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:

<u>Friday, April 23<sup>rd</sup></u>	<u>Saturday, April 24<sup>th</sup></u>	<u>Sunday, April 25<sup>th</sup></u>
<u>1 hr. for finish line set up</u>	<u>5:00am to 7:00pm</u>	<u>5:00am to 7:00pm</u>
<u>(near park entrance)</u>		

7. ENTRY TO EVENT: FEE YES ___ NO ___  PUBLIC <u>X</u> OR PRIVATE ___	8. STREET CLOSURE: YES <u>X</u> NO ___ IF YES, TIME OF CLOSURE REQUIRED: <u>* See attached</u>	9. # OF EXPECTED ATTENDING: <u>300 +</u>
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10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES \_\_\_ NO ✓  
 WILL CMB BE SOLD AT THE EVENT? YES \_\_\_ NO ✓  
 WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES \_\_\_ NO ✓  
 IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED \_\_\_\_\_

11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES ✓ NO \_\_\_  
 IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE:  
Seibest Keck Insurance Agency \$1,000,000

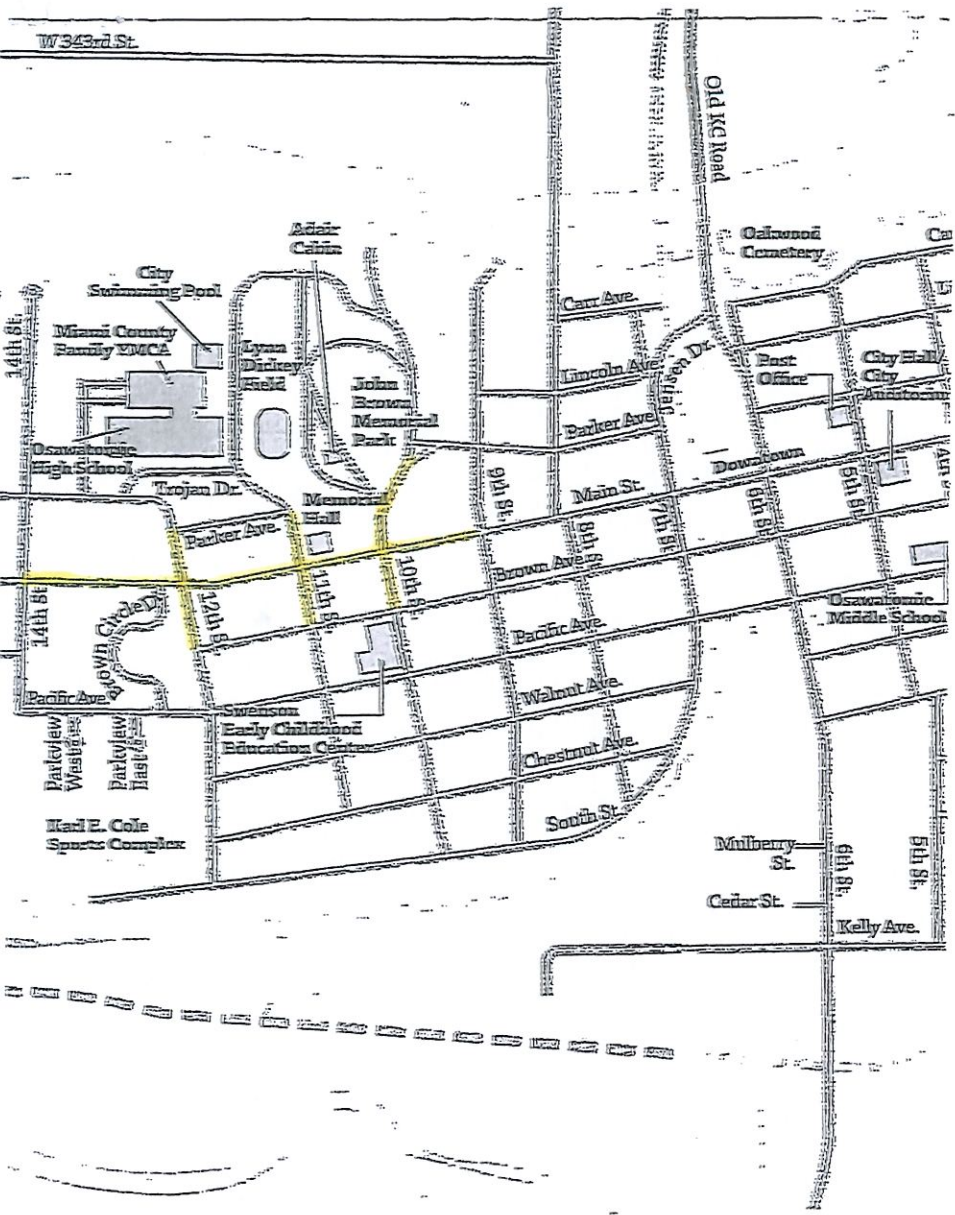
**STATEMENT OF APPLICANT**

I HAVE REVIEWED THIS APPLICION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE Wibui Lamirande DATE 3-8-2021

PERMIT APPLICATION: APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_  
 DECISION BY: \_\_\_\_\_ DATE OF DECISION: \_\_\_\_\_

COMMENTS: \_\_\_\_\_



 = Roads Closed

- \* Race will begin at 14th & Main, end around park entrance.
- \* Will have detour signs set up for traffic.
- \* All residents in the areas highlighted will receive door hangers with detailed information of the event and road closures.

CITY OF OSAWATOMIE

439 Main Street  
PO Box 37  
Osawatomie, KS 66064

Phone: (913) 755-2146  
Fax: (913) 755-4164  
[ozcity@osawatomieks.org](mailto:ozcity@osawatomieks.org)

2021

**APPLICATION FOR FIREWORKS DISPLAY PERMIT**

Chapter 7, Article 3, Subsection 306 of 2010 Municipal Code

Purpose of Event Annual City of Osawatomie Public Fireworks Display

Applicant's Name City of Osawatomie

Address PO Box 37, Osawatomie, KS 66064

Phone Number 913-755-2146 Emergency Number 913-755-2101

Name of Public Fireworks Display Operator Dan Macek

Kansas State Fire Marshal License Number MIFDO006

Date & Time of Discharge June 26, 2021 at dusk

Site Address Osawatomie City Lake

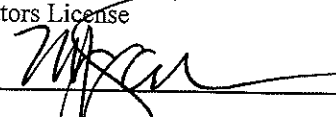
Supplier Name Aerial FX, Inc. Phone Number 816-238-2800

Address 121 SE Turner Road, St. Joseph, MO 64504

Anticipated Need for Police, Fire or other City services Tanker truck, firemen, police officers

Copies of the following, when applicable, are part of the application and must be received at least 30 days prior to the date of the display to be eligible for consideration:

- Certificate of Insurance
- Detailed Site Plan
- Display Operators License
- Type and Number of Fireworks - detailed list
- Payment of Permit Fee

Applicant's Signature  Date 3-16-2021

**FOR OFFICE USE ONLY**

Date of Application 3-Mar-20

Receipt Number NA Cash NA Check # NA

NA Certificate of Insurance

NA Detailed Site Plan

NA Council Approval Date

NA Fire Chief Approval Date

NA Utility Distribution Supervisor Approval

NA Permit Approved by City Clerk

NA Display Operators License

NA Type & Number of Fireworks - detailed list

Signature NA

Signature NA

Signature NA



# CITY OF OSAWATOMIE



## PROCLAMATION ISSUED BY THE MAYOR AND CITY COUNCIL

**WHEREAS**, volunteers can connect with homegrown community service opportunities through local community service organizations; and

**WHEREAS**, individuals and communities are at the center of social change, discovering their power to make a difference; and

**WHEREAS**, during this month service projects will be performed and volunteers recognized for their commitment to service; and

**WHEREAS**, our community's newly reinvigorated volunteer force is a great treasure; and

**WHEREAS**, April is a month for volunteers, with the occurrences of Earth Day, Arbor Day, National Volunteer Week and other service-related holidays; and

**WHEREAS**, volunteers are vital to our future as a caring and productive community.

**NOW, THEREFORE, I**, L. Mark Govea, Mayor of the City of Osawatomie, do hereby proclaim

### **April 2021 2nd Semi-Annual Community PRIDE Month**

in the City of Osawatomie and urge my fellow citizens to volunteer in our community. By volunteering, we can come together to make a true and lasting difference in our hometown.

Proclaimed this 25th day of March, 2021.

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L. Mark Govea, Mayor  
City of Osawatomie



City of Osawatอมie

<b>ACTION ITEM SUMMARY</b>	Item Number:	
	Date:	March 9, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 856 –A Resolution of the City of Osawatอมie, Kansas adopting and providing for standards for procurement, bidding and contract awards.

**RECOMMENDATION:** Resolution 856 –A Resolution of the City of Osawatอมie, Kansas adopting and providing for standards for procurement, bidding and contract awards.

**DETAILS:** During the March 11, 2021 meeting a public hearing was held to discuss the purchase of an 800 MHz radio system. For financial assistance a pre-application was filed with the U.S. Department of Agriculture, Rural Development Grant and Loan program. To file a final application for financial assistance, the City needs to pass a resolution adopting the standards of conduct and procurement procedures set forth in the regulations of USDA Rural Development appearing in Title 7, Code of Federal Regulations, Section 1942.18 (J) Thru (K).

**RESOLUTION OF GOVERNING BODY ADOPTING AND PROVIDING FOR  
STANDARDS FOR PROCUREMENT, BIDDING AND CONTRACT AWARDS**

WHEREAS, \_\_\_\_\_, of \_\_\_\_\_ County, Kansas has applied for a loan to be made or insured by the United States of America acting through the Rural Housing Service (herein called the Government) for the construction of facilities to be owned and operated by the \_\_\_\_\_, and the Government's regulations require that the \_\_\_\_\_ adopt standards (a) relating to the conduct of its officers, employees, and agents in contracting and in expending loan funds, and (b) establishing procurement and contracting procedures;

Now, Therefore Be It Resolved That \_\_\_\_\_ of \_\_\_\_\_ County, Kansas does hereby adopt the standards of conduct and procurement procedures set forth in those regulations of USDA Rural Development appearing in Title 7, Code of Federal Regulations, Section 1942.18 (J) Thru (K), provided however that in those instances where funds derived from loans made or insured by, or grants made by, the Government are not involved, prior consent or approval of the Government as provided in such regulations shall not be required.

This resolution adopted by the \_\_\_\_\_ of \_\_\_\_\_  
(Governing Body) (Entity)  
\_\_\_\_\_ of \_\_\_\_\_ County, Kansas this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

**Certificate**

\_\_\_\_\_ of \_\_\_\_\_,  
(Authorized Official) (Entity)  
of \_\_\_\_\_ County, Kansas hereby certify that the foregoing resolution was adopted by  
the \_\_\_\_\_ of said Entity on the date stated above at a meeting duly  
(Governing Body)  
held upon \_\_\_\_\_, notice or upon waiver of notice  
signed by all members of said \_\_\_\_\_.

SEAL

\_\_\_\_\_  
(Secretary)



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	9.B
	Date:	March 23, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 857 – A Resolution authorizing the City of Osawatomie, Kansas to bill according to a calculation framework proposed for the Electric Utility and approved by the City Council.

**RECOMMENDATION:** Approve 857 – A Resolution authorizing the City of Osawatomie, Kansas to bill according to a calculation framework proposed for the Electric Utility and approved by the City Council.

**DETAILS:** Resolution 857 works in tandem with Resolution 852 and Ordinance 3794 to allow for the repayment of \$700,000 that the City borrowed under the State of Kansas’ City Utility Low-Interest Loan Program.

# EXHIBIT A

	KwH Usage Calculation	KwH Spike Energy Charge	Spike Energy Loss Rate (5%)	Spike Energy Interest Rate (.25)	Full Spike Energy Charge	One-Time Charge	Prorated 12 Months	Plus Int% 0.000681 Prorated 24 Months	Plus Int% 0.001262 Prorated 36 Months
Residential_SB	974	0.2724	0.01362	0.000681	0.286701	\$ 279.25	\$ 23.27	\$ 11.66	\$ 7.79
Residential_LB	6918	0.2724	0.01362	0.000681	0.286701	\$ 1,983.40	\$ 165.28	\$ 82.84	\$ 55.34
Small General	751	0.2724	0.01362	0.000681	0.286701	\$ 215.31	\$ 17.94	\$ 8.99	\$ 6.01
School (Elementary)	102000	0.2724	0.01362	0.000681	0.286701	\$ 29,243.50	\$ 2,436.96	\$ 1,221.37	\$ 815.90

**RESOLUTION NO. 857**

**A RESOLUTION AUTHORIZING THE CITY OF OSAWATOMIE, KANSAS TO BILL ACCORDING TO A CALCULATION FRAMEWORK PROPOSED FOR THE ELECTRIC UTILITY AND APPROVED BY THE CITY COUNCIL.**

**WHEREAS**, the health, safety, and economic well-being of our residents is the top priority for the governing body of the City of **39TOSAWATOMIE**, Kansas (the “City”); and

**WHEREAS**, on February 14, 2021, pursuant to the Kansas Emergency Management Act, Chapter 48, Article 9, of the Kansas Statutes Annotated, Governor Laura Kelly proclaimed a State of Disaster Emergency, recognizing power outages and critical energy supply shortages were anticipated; and

**WHEREAS**, during February 2021, the City faced a winter weather emergency that resulted in extraordinary electric costs; and

**WHEREAS**, annually, the City budgets \$4,100,000 to cover the costs associated with electricity needs; and

**WHEREAS**, as of this date, the City estimates it will have an obligation to pay a total of \$4,800,000 in electricity as a result of the unprecedented prices charged during the extreme winter weather conditions in February 2021; and

**WHEREAS**, this price spike currently estimated at \$700,000 could create a financial burden for Osawatomie electric customers.

**THEREFORE, BE IT RESOLVED BY THE CITY OF 39TOSAWATOMIE, KANSAS AS FOLLOWS:**

1. The City staff has prepared a payment framework for the City Council to consider.
2. The framework (Exhibit A) includes the following:
  - a. A base calculation of a one-time charge, which includes a mechanism to make up for lost revenues (created by defaults) and accrued interest of 0.25% annually.
  - b. Three payment options for consideration including 12-, 24-, 36-month payment options.
  - c. Based on the presentation presented the City Council selects \_\_-month payment option for the City staff to implement.
3. This resolution shall take effect and be in force immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

**ADOPTED** this 25<sup>th</sup> day of March 2021 and **SIGNED** by the Mayor.

\_\_\_\_\_  
Mayor

Attested:  
  
\_\_\_\_\_

City Clerk



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	9.C
	Date:	March 23, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 858 – A Resolution directing staff to execute a 45 Day Plan to increase the awareness of COVID Vaccine available to Miami County residents wishing to be vaccinated.

**RECOMMENDATION:** Approve 857 – A Resolution directing staff to execute a 45 Day Plan to increase the awareness of COVID Vaccine available to Miami County residents wishing to be vaccinated.

**DETAILS:** From the beginning of the COVID-19 pandemic City Staff has worked diligently to support the efforts of Miami County Public Health to protect the citizens of the County and our community. This Resolution continues that work.



**RESOLUTION NO. 858**

**A RESOLUTION DIRECTING STAFF TO EXECUTE A 45 DAY PLAN TO INCREASE THE AWARENESS OF COVID VACCINE AVAILABLE TO MIAMI COUNTY RESIDENTS WISHING TO BE VACCINATED.**

**WHEREAS**, COVID-19, a respiratory disease that began to spread throughout the world at the end of 2019; and

**WHEREAS**, a State of Disaster Emergency was proclaimed by the Governor for the State of Kansas in its entirety on March 12, 2020; and

**WHEREAS**, the President of the United States declared a national emergency on March 13, 2020 regarding the COVID-19 pandemic; and

**WHEREAS**, the City of Osawatomie declared a local emergency on May 14, 2020 regarding the COVID-19 pandemic; and

**WHEREAS**, the health, safety, and welfare of persons within the City of Osawatomie are of critical importance and have been endangered by the threat and spread of COVID-19; and

**WHEREAS**, more than 29,000,000 people have contracted the virus in the United States and 537, 260 have died; and

**WHEREAS**, more than 304,000 people have contracted the virus in Kansas and 4,850 have died; and

**WHEREAS**, more than 2,662 people have contracted the virus in Miami County, Kansas and 41 have died; and

**WHEREAS**, through the efforts of President Trump and President Biden three vaccines have become available to counter COVID-19.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:**

**Section 1.** That City staff work with the Miami County Health Department to disseminate critical information to our residents on the availability and process for getting vaccinated.

**Section 2.** That the City staff disseminate the information in all forms available to the City including,

- a. Web Site
- b. Facebook
- c. YouTube
- d. Various other Social Media
- e. Email
- f. Quarterly insert in the Miami County Republic.
- g. Door-to-Door programs

**ADOPTED** this 25<sup>th</sup> day of March 2021 and **SIGNED** by the Mayor.

\_\_\_\_\_  
Mayor

Attested:

\_\_\_\_\_  
City Clerk



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	
	Date:	March 25, 2021
Public Works Director	From:	Bill Roseberry

**RE:** Purchase of mower for Properties Maintenance Dept.

**RECOMMENDATION:** That the City Council approve the low bid of \$13,600.00 from Roman’s Outdoor Power.

**DETAILS:** As part of our ongoing mower replacement plan, request for bids for a new Kubota ZD 1211 72” mower was sent out to 3 Kubota dealers on February 22, 2021. Three sealed bids were received and opened on March 11, 2021. Those bid results were:

**Roman’s Outdoor Power: \$13,600.00**

**McConnell Machinery: \$15,395.00**

**Coleman Equipment: \$14,420.04**

This purchase will be funded from the approved CIP fund and the oldest mower in the fleet will be passed down to the Water Treatment Plant.



City Osawatomie  
P.O. Box 37  
509 5<sup>th</sup> St.  
Osawatomie Ks 66064

February 22, 2021

Prospective Bidders:

The City of Osawatomie is seeking bids for the purchase of a zero turn mower to be used in the Property Maintenance Dept. Bids should be hand delivered or mailed in a sealed envelope marked "KUBOTA MOWER BID" to City Clerk, City of Osawatomie, P.O. Box 37, 509 5<sup>th</sup> St., Osawatomie KS 66064 no later than March 11th, 2020 at 10:00 am.

Bid specs

One (1) new Kubota model ZD1211 72" ACS Pro-Deck, side discharge mower with extra set of blades and all applicable manuals delivered to Public Works, 820 Lincoln, Osawatomie KS.

Any questions regarding this bid should be directed to Bill Roseberry (913)-755-4525 ext. 1 or [broseberry@osawatomiaks.org](mailto:broseberry@osawatomiaks.org). The City of Osawatomie reserves the right to reject any or all bids.

# ROMANS Outdoor Power

# Quote

203 Crestview Circle  
 Louisburg, KS 66053 (913) 837-5225

**QUOTE TO** City Osawatomie, KS  
 PO BOX 37  
[Osawatomie, KS 66064](#)  
**KUBOTA MOWER BID**

**SHIPPED TO:** 820 Lincoln St.  
 Same Osawatomie, KS 66064

INVOICE DATE February 22, 2021  
 OUR ORDER NO.  
 YOUR ORDER NO.  
 TERMS  
 SALES REP Dave Rohl  
 SHIPPED VIA  
 F.O.B.  
 PREPAID or COLLECT

Sales Tax Rate

QUANTITY		UNIT PRICE	AMOUNT
1	new Kubota ZD1211L-3-72	\$13,600.00	\$13,600.00
1	K5975-97539 (extra set of blades)	included	included
		SUBTOTAL	\$13,600.00
		TAX	Gov't Exempt
		DELIVERY	included
			<b>\$13,600.00</b>

**DIRECT ALL INQUIRIES TO:**  
 Dave Rohl  
 (913) 837-5225  
 email: daverohl@gmail.com

**MAKE ALL CHECKS PAYABLE TO:**  
 Romans Outdoor Power  
 Attn: Accounts Receivable  
 203 Crestview Circle  
 Louisburg, KS 66053

**THANK YOU FOR YOUR BUSINESS!**



**Jason Conley - Sales**  
 1111 E 23<sup>rd</sup> St  
 Lawrence, KS 66046  
 Telephone: 785-843-2676  
 jason@mcconnellmachineryco.com

# SALES QUOTATION

**To: City of Osawatomie**

**Quote Date** Feb 25 2021  
**Expiration Date** Mar 31, 2021  
**Office Hours** Monday-Friday 8-5  
**Saturday Hours** 8-Noon

**Comments:** Quote is for the new 2021 model year Kubota ZD1211L-72-3 mower with new style seat. Pricing Includes freight, setup, delivery, and extra set of mower blades.

MAKE	MODEL	DESCRIPTION	UNIT PRICE	AMOUNT
Kubota	ZD1211-72-3	24.8 HP Diesel Zero Turn with 72" Side Discharge Deck Extra Set of Mower Blades		\$15,395.00 Included
			<b>Total</b>	\$15,395.00
			<b>Difference</b>	N/A
			<b>Insurance</b>	N/A
			<b>Tax Rate</b>	9.3%
			<b>Tax</b>	N/A
			<b>Total</b>	<b>\$15,395.00</b>

# COLEMAN

Equipment Inc.



24000 W. 43rd St.  
Bonner Springs, Ks 66012  
**913-422-3040**

**CASE**  
CONSTRUCTION

**TORO** Dingo

**SALES • RENTAL • SERVICE •**

Invoice #	100-0
Date	3/3/2021
Time	2:04 PM

PO #:	
Document #:	100-20099
Due Date:	4/10/2021

Salesman:	Brandon Elston
Ship Via:	
Terms:	Net 10th of Mth

CITY OF OSAWATOMIE (17002)		
439 Main St		
PO BOX 37		
OSAWATOMIE	KS	66064
Contact:	Edwards, Jeff (913) 755-4525	

Wholegood Estimate

Reprint

Ship To:	

Item Number	Description	Qty	Price	Amount	Disc	Subtotal	Sales Tax	Extended Amount	Back Order	Drop Ship
(72522)										
	Kubota ZD1211L-3-72 24.8 HP Diesel Zero Turn Mower (SN:KBGGDCFOCMGA33733)	1.00	\$14,371.04	\$14,371.04		\$14,371.04		\$14,371.04		
	K5975-97530-620 KIT BLADE (72-ECO)	1.00	\$49.00	\$49.00		\$49.00		\$49.00		

Cash	Check/Check#	CC/CC Type	On Acct.	Mfg Credit	CIT	Deposit	Other
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Summary of Charges	
\$0.00	Taxable
\$14,420.04	Non-Taxable
\$14,420.04	Subtotal
\$0.00	Sales Tax
\$14,420.04	Total
\$0.00	Amount Tendered
\$0.00	Change Due

Customer Signature	Date
--------------------	------

Exempt Tax Cert #:	KSNDPF14LG
Expiration Date:	

Printed:3/4/2021 7:26 AM

Product Series	Usage Category	Unit/System Coverage	Coverage Period	Exclusion/Comments
SZ, W Series	All Usage	Basic Standard Limited	24 Months	
Z, F series Tractors (including mower deck)	All Usage	Basic Standard Limited	24 Months	Except Z700, Z400, Z100 (see below)
Z700 Series (including mower deck)	Non- Commercial Home & Residential use	Basic Standard Limited	48 Months or 750 Hours (whichever occurs first) Kawasaki Engine* (only – 36 months)	*Kawasaki engine warranty administered by Kawasaki, refer to Kawasaki warranty for detail
	Commercial Use	Basic Standard Limited	24 Months	

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**ACCEPT**      **DECLINE**

# ZD1200 Series

# Specifications

ZD1211-60 - ZD1211-72



Model		ZD1211		ZD1211L			
		ZD1211-60	ZD1211R-60R	ZD1211L-72	ZD1211RL-72R		
<b>Engine</b>	Model	Kubota D1105-E4-ZD-2					
	Type	Diesel, liquid-cooled(3 cyl.)					
	Max. horsepower (Gross)*	HP	24.8@3000rpm				
	Total displacement	cu.in. (cc)	68.53 (1123)				
	Starting system	Key switch					
<b>Dimensions</b>	Overall length	in. (mm)	89.0 (2260)		93.7 (2380)		
	Overall width	(w/ mower)	in. (mm)	73.8 (1875)	63.0 (1600)	85.8 (2180)	75.2 (1910)
		(w/o mower)	in. (mm)	59.4 (1510)		60.6 (1540)	
	Overall height	(w/ ROPS upright)	in. (mm)	78.7 (200)			
		(w/ ROPS folded)	in. (mm)	64.6 (1640)			
<b>Wheel base</b>		in. (mm)	56.7 (1440)		61.4 (1560)		
<b>Tread</b>	Front	in. (mm)	41.9 (1064)		49.2 (1250)		
	Rear	in. (mm)	47.6 (1210)				
<b>Tire size</b>	Front	15 × 6.0-6, Smooth semi-pneumatic					
	Rear	26 × 12.0-16, Low profile tire					
<b>Weight (w/ mower)</b>		lbs. (kg)	1676 (760)	1687 (765)	1742 (790)	1775 (805)	
<b>Transmission system</b>		2-HST w/ Gear reduction					
<b>Speed control</b>		2-hand levers					
<b>Travel speed range</b>	Forward	mph (km/h)	0-10.6 (0-17.0)				
	Reverse	mph (km/h)	0-5.3 (0-8.5)				
<b>Brake type</b>		Wet multi disks, foot applied, released					
<b>PTO</b>	Type	Shaft drive					
	Clutch type	Hydraulic independent PTO clutch with wet multi disks					
	PTO brake	Wet single disk					



# ZD1200 Series

# Specifications

ZD1211-60 - ZD1211-72



Mower deck	Model	RCK60P-1200Z	RCK60RP-1200Z	RCK72P-1200Z	RCK72RP-1200Z
Mower deck type		Kubota ProDeck with ACS	Kubota ProDeck	Kubota ProDeck with ACS	Kubota ProDeck
Mower lift system		Hydraulic			
Deck depth	in. (mm)	6.0 (152.4)	5.5 (140)	6.0 (152.4)	5.5 (140)
Belt type		Multi-belt			
Deck steel thickness	in. (mm)	0.16 (4.2)			0.18 (4.5)
Anti-scalp roller		Swivel			
Cutting width of mower		60 (1524)		72 (1829)	
Number of blades		3 blades			
Cutting height	in. (mm)	1-5 (25-127)			
Mounting system of mower		Quick joint, parallel linkage			
Blade tip speed (max.)	FPM	18050	16900	18050	18000
<b>Seat</b>		Deluxe suspension seat with Reclining and Lumber Support			
<b>Engine stop system</b>		Key stop			
<b>Fuel tank capacity</b>	gals. (ltrs.)	12.9 (48.8)			
<b>Battery</b>		Maintenance free battery : 12 V, CCA : 430A , RC : 80 min			
<b>Alternator capacity</b>		AC Dynamo : 14 Amps @ 14 Volts			
<b>Water temperature indicator</b>		Standard			
<b>Hour meter</b>		Standard			
<b>Fuel gauge</b>		Standard			

\* Power(HP) specifications for individual diesel engine models are rated pursuant to Society of Automobile Engineers(SAE) J1940 based on gross output testing performed in accordance with SAE J1995 without the air cleaner and muffler. Diesel engine hp will be higher than actual engine power which is affected by accessories, application, engine speed, ambient operating conditions and other factors. The gross engine horsepower information is for comparison purpose only. The company reserves the right to change the above specifications without notice. This brochure is for descriptive purposes only. Please contact your local Kubota dealer for warranty information. For your safety, Kubota strongly recommends the use of a Rollover Protective Structure (ROPS) and seat belt in almost all applications.

CITY OF OSAWATOMIE  
 YTD TREASURERS REPORT  
 AS OF: JANUARY 31ST, 2021

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES W/ACCRUAL	Y-T-D EXPENSES W/ACCRUAL	ACCRUAL ENDING CASH BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ENDING CASH BALANCE
01 -GENERAL OPERATING	427,697.36	492,435.17	236,777.11	683,355.42	0.00	73,536.96	756,892.38
02 -WATER	155,510.83	70,060.45	54,745.30	170,825.98	0.00	14,542.73	185,368.71
03 -ELECTRIC	552,909.21	291,308.46	165,869.34	678,348.33	0.00	( 70,385.21)	607,963.12
04 -SEWER	195,265.31	79,896.08	18,819.79	256,341.60	0.00	5,616.50	261,958.10
05 -REFUSE	1,764.06	184,284.84	0.00	186,048.90	0.00	0.00	186,048.90
06 -LIBRARY	116,057.48	25.00	0.00	116,082.48	0.00	0.00	116,082.48
07 -RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08 -RURAL FIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09 -INDUSTRIAL PROMOTION	37,567.93	2,220.69	0.00	39,788.62	0.00	( 2,519.07)	37,269.55
10 -REVOLVING LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11 -SPECIAL PARK & RECREATION	43,572.96	0.00	0.00	43,572.96	0.00	0.00	43,572.96
12 -STREET IMPROVEMENTS	113,968.75	29,418.40	0.00	143,387.15	0.00	( 788.80)	142,598.35
13 -TOURISM	76,843.69	0.00	2,239.62	74,604.07	0.00	( 129.86)	74,474.21
14 -PUBLIC SAFETY EQUIPMENT	33,085.84	11,148.64	0.00	44,234.48	0.00	0.00	44,234.48
15 -SPECIAL 911 REVENUE	9,897.41	0.00	0.00	9,897.41	0.00	0.00	9,897.41
17 -RECREATION EMPLOYEE BENEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18 -GOLF COURSE	93,576.98	2,662.27	12,546.07	83,693.18	0.00	7,752.54	91,445.72
21 -CIP - GENERAL	243,193.19	0.00	20.56	243,172.63	0.00	20.56	243,193.19
22 -CIP -WATER	108,257.19	0.00	( 44,370.00)	152,627.19	0.00	0.00	152,627.19
23 -CIP - ELECTRIC	78,912.69	0.62	0.00	78,913.31	0.00	0.00	78,913.31
24 -CIP - SEWER	177,489.92	0.00	9,653.00	167,836.92	0.00	( 3,760.00)	164,076.92
25 -CIP - STREET PROJECT	167,451.06	0.00	0.00	167,451.06	0.00	0.00	167,451.06
27 -CIP - GRANTS	3,556.79	0.00	0.00	3,556.79	0.00	0.00	3,556.79
29 -CIP - SPECIAL PROJECTS	86,724.42	0.00	490.00	86,234.42	0.00	( 577.50)	85,656.92
31 -EMPLOYEE BENEFITS	285,192.50	225,514.72	130,153.13	380,554.09	0.00	( 546.93)	380,007.16
32 -CAFETERIA 125	91,470.13	952.46	1,881.47	90,541.12	0.00	0.00	90,541.12
35 -TECHNOLOGY FUND - CIP	31,169.78	0.00	0.00	31,169.78	0.00	( 357.00)	30,812.78
41 -BOND & INTEREST	171,563.65	191,838.03	0.00	363,401.68	0.00	0.00	363,401.68
43 -ELECTRIC DEBT SERVICE	149,987.22	36,175.00	0.00	186,162.22	0.00	0.00	186,162.22
51 -COURT ADSAP	7,401.00	0.00	0.00	7,401.00	0.00	0.00	7,401.00
52 -COURT BONDS	15,028.54	1,600.00	0.00	16,628.54	0.00	0.00	16,628.54
53 -FORFEITURES	20,610.54	0.00	0.00	20,610.54	0.00	0.00	20,610.54
54 -EVIDENCE LIABILITY	12,899.79	0.00	0.00	12,899.79	0.00	0.00	12,899.79
57 -FIRE INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58 -MAYOR'S CHRISTMAS TREE FU	1,230.01	500.00	0.00	1,730.01	0.00	0.00	1,730.01
93 -CREDIT CARD CLEARING FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
95 -CLEARING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	3,509,856.23	1,620,040.83	588,825.39	4,541,071.67	0.00	22,404.92	4,563,476.59

\*\*\* END OF REPORT \*\*\*

Mayor L. Mark Govea  
PO Box 37  
Osawatomie, KS 66064

Dear Tree City USA Supporter,

On behalf of the Arbor Day Foundation, I write to congratulate Osawatomie on earning recognition as a 2020 Tree City USA. Residents of Osawatomie should be proud to live in a community that makes the planting and care of trees a priority.

Osawatomie is one of more than 3,600 Tree City USA communities, with a combined population of 155 million. The Tree City USA program is sponsored by the Arbor Day Foundation in partnership with the U.S. Forest Service and the National Association of State Foresters.

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, and energy use. Osawatomie is stepping up to do its part. As a result of your commitment to effective urban forest management, you are helping to provide a solution to these challenges.

We hope you are excited to share this accomplishment. Enclosed in this packet is a press release for your convenience as you prepare to contact local media and the public.

State foresters coordinate the presentation of the Tree City USA recognition materials. We will forward information about your awards to your state forester's office to facilitate presentation. It would be especially appropriate to make the Tree City USA award a part of your community's Arbor Day ceremony.

Again, we celebrate your commitment to the people and trees of Osawatomie and thank you for helping to create a healthier planet for all of us.

Best Regards,



Dan Lambe  
President

cc: Mike Scanlon

enclosure

FOR IMMEDIATE RELEASE:

**Arbor Day Foundation Names Osawatomie Tree City USA®**

**Lincoln, Neb. (March 1, 2021)** Osawatomie, Kansas, was named a 2020 Tree City USA® by the Arbor Day Foundation in honor of its commitment to effective urban forest management.

Osawatomie achieved Tree City USA recognition by meeting the program's four requirements: a tree board or department, a tree care ordinance, an annual community forestry budget of at least \$2 per capita and an Arbor Day observance and proclamation.

"Tree City USA communities see the impact an urban forest has in a community first hand," said Dan Lambe, president of the Arbor Day Foundation. "The trees being planted and cared for by Osawatomie are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it's through volunteer engagement or public education."

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and protection from extreme heat and flooding. The Arbor Day Foundation recently launched the *Time for Trees* initiative to address these issues, with unprecedented goals of planting 100 million trees in forests and communities and inspiring 5 million tree planters by 2022. With Tree City USA recognition, Osawatomie has demonstrated a commitment to effective urban forest management and doing its part to help address these challenges for Osawatomie residents now and in the future.

More information on the program is available at [arborday.org/TreeCityUSA](http://arborday.org/TreeCityUSA).

**About the Arbor Day Foundation:** The Arbor Day Foundation is a million member nonprofit conservation and education organization with the mission to inspire people to plant, nurture, and celebrate trees. More information is available at [arborday.org](http://arborday.org).