

OSAWATOMIE CITY COUNCIL
REVISED AGENDA
March 14, 2013
7:00 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Consent Agenda

Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action

 - A. Approve Minutes of February 14 and February 28 Council Meetings
 - B. Approve March 14 Agenda
 - C. Appropriation Ordinances 2013-01.2, 2013-02.1, ~~2013-02.2~~
5. Comments from the Public; Presentations

Citizen participation will be limited to 5 minutes. Please stand & be recognized by the Mayor.

 - A. Presentation by County on Proposed Jail Tax
 - B. Presentation by County Economic Development Director on State Hospital Study
6. Public Hearings – none
7. Unfinished Business
 - A. Demolition Bids
8. New Business
 - A. Appointments – none
 - B. Property Donation to the City
 - C. Bid Award - Playground Equipment
 - ~~D. Mini-Excavator Lease Discussion~~
 - E. Advisory Body Reorganization
 - i. Charter Ordinance – Tourism Committee
 - ii. Ordinance – Repeal Boards
 - iii. Resolution – Advisory Bodies
 - iv. Resolution – Historic Preservation Committee
 - v. Resolution – Economic and Community Development Committee
9. Council Reports
10. Mayor’s Report
11. City Manager’s Report
 - A. 2012 Reports from Departments and Supervisors
 - B. Update Memo
 - C. Cashflow Report
12. Executive Session
13. Adjournment

MEETING/WORK SESSION – March 28, 2013
REGULAR MEETING – April 11, 2013

Osawatomie, Kansas. **February 14, 2013.** The Council meeting was held in Memorial Hall. Mayor Dudley called the meeting to order at 6:30 p.m., because of Valentine's Day. Council members present were Dickinson, Farley, Govea, Hampson, Hunter, LaDuex, Maichel, and Moon. Visitors were Clay Conner, Lynette Burkhart, Will Cutburth, Jeff Walmann, Webster Hawkins, and Coleen Truelson.

CONSENT AGENDA. Approval of the minutes of January 10 and January 24 Council Meetings, approval of February 14 Agenda, and approval of Appropriation Ordinances 12-25 & 2013-01.1.. Motion made by LaDuex, seconded by Hunter to approve the minutes of January 10 and January 24 Council Meetings as amended, approval of February 14 Agenda as amended, and approval of Appropriation Ordinances 12-25 & 2013-01.1. Yeas: All.

Public Participation; Presentations:

Public Hearings: none

Unfinished Business:

CONSIDERATION OF CONDEMNATION RESOLUTIONS.

301 Reed. Abandoned Property. The owner has 30 days to commence repair or transition to another owner, 60 days from commencement to complete rehabilitation. Working with the owner to clear up the property and would reasonably expect this to be sold to a new owner. At that time additional time would be granted. Motion made by Hunter, seconded by LaDuex to approve the resolution. Yeas: All. The Resolution was assigned No. 663.

New Business:

APPOINTMENTS. None

REVIEW OF PRELIMINARY 2012 FINANCIALS. Generally, \$1.3 million was deposited in the bank. However, after adjusting for repaying the street loan and the \$260,000 for the RICE conversion that has still not been spent, the balance increase was around \$500,000.

DISCUSSION OF UTILITY BILL CHANGES AND ENERGY COST ADJUSTMENT. Customers have had questions regarding the increase in utility bills, especially where electric bills are concerned. While some of the increase appears to be a result of a higher than average fuel adjustment, changes in the billing statement may be adding to the confusion. City Manager Cawby believes the higher than normal Energy Cost Adjustment (ECA) is the major factor in the higher than normal bills for this month's bills. Energy consultant Scott Shreve has proposed changing the ECA calculation that applies more directly to the usage that created it.

MEETING TIME START. There was discussion about changing the starting time to 6:30 p.m. for both the regular meeting and the work session/meeting.

Council Reports:

Govea: Work continues on the community garden. The new Ping-Pong program has 22 participants. Basketball is over. There has been talk about having competitive teams. Indoor soccer registration just ended. Received a Batters Up USA Equipment Grant.

Hunter: The Annual Old Stone Church Gospel Concert will be held March 9. The Church is now on the national list of historic places.

Mayor's Report:

Legislative Breakfast will be held this Saturday at the high school.

City Manager's Report:

Projects:

Website. The City's new website will be turned back to the City within the next two days. Then there will be a week to get any tweaks or updates done.

Brown's Hardware Demolition. The demolition went well, except for an incident with a dump truck hitting a City power pole. A power surge affected most of the businesses on that side of the block. City crews restored the power and firefighters were sent into buildings. The owner of Brown's Hardware is Mike Page. His construction company, Diversified Contractors, tried to mitigate any immediate concerns with electricity at the buildings. Page and the City have been helping businesses with the assessment and getting any damages taken care of. The trucking contractor's insurance will cover the incident.

Playground Equipment & Mulch. RFPs have been received for the new playground equipment at the Sports Complex. Since loose rubber mulch will be shipped for the new equipment, an additional amount will be ordered to replace the mulch at John Brown Park.

Issues:

Mold. Last week many of the City's employees were involved in cleaning out the basement in preparation for mold treatment. There needs to be consideration of purchasing dehumidifiers and some air handling equipment to keep the mold from coming right back.

Resolution on Tax Exempt Bonds. Previously Kansas Municipal Utilities requested cities send a letter to Senator Roberts requesting that Congress not change the status of municipal tax exempt bonds. KMU is now requesting that each member City consider passing a resolution to send to the entire congressional delegation and other Congressional leadership stating the City's opposition to any changes.

Motion made at 7:17 p.m. by Hunter, seconded by LaDuex to adjourn. Yeas: All.

Ann Elmquist, City Clerk

Osawatomie, Kansas. **February 28, 2013.** The meeting was not held based on a lack of items for the agenda.

Ann Elmquist, City Clerk

Record of Ordinances

ORDINANCE NO. 2013-01.2

DATE WARRANTS ISSUED:
January 31, 2013

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

| CLAIMANT | NATURE OF CLAIM OR SERVICE | CLAIM NUMBER | AMOUNT |
|---------------------------------------|--|--------------|----------|
| American Equipment Co. | Plow Kickstand Leg | 40958 | 37.83 |
| Beachner Grain, Inc. | Dog Food | 40959 | 205.00 |
| Bearing Headquarters Co. | E-30 Element | 40960 | 189.96 |
| Bob's Sales and Service | Recharge Fire Extinguishers | 40961 | 105.00 |
| Bollings Bargain | Paint Brushes | 40962 | 5.00 |
| Dale Bratton | Basketball Official | 40963 | 60.00 |
| Brenntag Mid-South, Inc. | Ammonium Sulfate | 40964 | 883.00 |
| Brewer's Automotive Repair | Tire for Ford F-250 Blazer | 40965 | 30.00 |
| BSN Sports | Ping Pong Tables, Paddles, Balls | 40966 | 1,011.92 |
| C & G Merchants Supply, Inc. | Popcorn, Candy | 40967 | 242.66 |
| California Contractors Supplies, Inc. | Plastic Ties, Gloves | 40968 | 215.94 |
| Century Link | Long Distance | 40969 | 334.07 |
| Century Link | RTU's | 40970 | 236.56 |
| Champion Brands, LLC | Shop Supplies | 40971 | 526.00 |
| Civic Plus | Website Fee | 40972 | 3,378.00 |
| Demco | Jacket Covers, Label Protectors | 40973 | 275.42 |
| Environmental & Process Sys | Void | 40974 | - |
| Law Office of Richard Fisher, JR, LLC | Attorney Fees | 40975 | 575.00 |
| Grainger | Indicator/Base Set | 40976 | 103.59 |
| H & H Administrator | Administration Fee | 40977 | 389.00 |
| Hobson's Choice Press | Information-Activated Sludge | 40978 | 21.00 |
| Indelco Plastics Corporation | PVC Pipe, Joint Compound, Nipple | 40979 | 115.98 |
| Jake Johnson | Basketball Official | 40980 | 235.00 |
| Kansas City Golf Association | Membership Dues | 40981 | 200.00 |
| KCPL | Service | 40982 | 1,508.65 |
| Alcoholic Beverage Control | CMB State Stamp Tax | 40983 | 225.00 |
| Kansas Gas Service | Service | 40984 | 9,063.47 |
| Kansas Municipal Utilities | Annual Dues | 40985 | 4,541.00 |
| Courtney Kilbourn | Basketball Official | 40986 | 90.00 |
| Kriz-Davis Co. | 1200' Reel XLP Insulation, Ground Wire | 40987 | 4,989.65 |
| KMEA | Annual Dues | 40988 | 739.00 |
| Lacal Equipment | Cotter Side Attach Bar | 40989 | 61.20 |
| Christle Macek | Web Template | 40990 | 90.00 |
| Navrat's Office Products | Copy Paper, 2-Sided Ledger Sheets | 40991 | 1,231.13 |
| ND&H, LLC | Attorney Fees | 40992 | 835.00 |
| Alan Neal | Basketball Official | 40993 | 105.00 |
| Nekls | Summer Reading Workshop | 40994 | 40.00 |
| NPG Newspapers - Subscriptions | Subscription | 40995 | 63.40 |
| Oil Patch Pump & Supply, Inc. | Male Adapter, PVC Pipe, Nipple | 40996 | 135.51 |
| Olathe Winwater Works | Water break Clamps, STD Chamber | 40997 | 1,846.50 |

| CLAIMANT | NATURE OF CLAIM OR SERVICE | CLAIM NUMBER | AMOUNT |
|----------------------------------|--|--------------|-----------|
| Paola Hardware | Kitchen Faucet, Lavatory Faucet, Pipe | 40998 | 66.72 |
| Postmaster | Pre-Sort Permit | 40999 | 190.00 |
| Quill Corporation | Cash Register, Adding Tape, Tape | 41000 | 386.47 |
| R & R Products, Inc. | Agitator, Lid, Disposable Tee Towel | 41001 | 243.28 |
| John Rayl | Basketball Official | 41002 | 110.00 |
| Red Bud Supply, Inc. | Disposable Gloves | 41003 | 168.10 |
| Rioch Americas Corporation | Copier Lease | 41004 | 289.00 |
| Rioch Americas Corporation | Copier Lease | 41005 | 183.90 |
| Morgan Roth | Basketball Official | 41006 | 45.00 |
| Sherwin-Williams | Paint for Grit Auger | 41007 | 155.67 |
| Morgan Soucie | Basketball Official | 41008 | 45.00 |
| Sprint | Service | 41009 | 15.23 |
| Suddenlink | Internet | 41010 | 59.95 |
| Supreme Turf Products, Inc. | Greens Essential Solution | 41011 | 6,100.00 |
| Tahirkheli & Farley, LLC | Attorney Fees | 41012 | 675.00 |
| TFMComm, Inc. | Microphone Compact | 41013 | 155.83 |
| Upstart | T-Shirts-Summer Reading | 41014 | 586.15 |
| Utility Service Co., Inc. | Water tower Annual Service | 41015 | 13,542.00 |
| Van Wall Equipment | Oil Filter, Filter Element, Spark Plug | 41016 | 500.80 |
| Viking Industrial Supply | Plastic Bags, Toilet Tissue | 41017 | 351.75 |
| Brad Waggoner | Pro Shop | 41018 | 381.54 |
| Walmart Community | DVD's Batteries | 41019 | 44.75 |
| Wade Welch | Basketball Official | 41020 | 165.00 |
| Tyree Whitaker | Basketball Official | 41021 | 80.00 |
| Wichita State University | Seminar | 41022 | 100.00 |
| YMCA of Greater Kansas City | City Share Wellness Program | 41023 | 22.50 |
| Joe Watts Police Cars | 2 Dodge Police Cars | 41024 | 27,000.00 |
| Babe Ruth League | Babe Ruth/Cal Ripken Dues & Ins. | 41025 | 3,146.00 |
| Baker & Taylor | Books | 41026 | 208.98 |
| Beachner Grain | Flag Pole Snaps | 41027 | 3.20 |
| Bowes Automotive Products | Fuel Filters | 41028 | 17.80 |
| Bradley A/C & Heating | Cleaned Furnace | 41029 | 75.00 |
| Century Link | Service | 41030 | 2,245.24 |
| Consolidated Fleet Services | Truck, Rubber Goods Testing | 41031 | 1,626.00 |
| Coventry Health & Life | Health Insurance | 41032 | 27,172.53 |
| Dakota American Transformers | Dual Voltage Pole Mounts | 41033 | 4,325.00 |
| Delta Dental | Dental Insurance | 41034 | 2,886.66 |
| Digital Graphics | HP Toner | 41035 | 59.00 |
| Environmental Laboratories, Inc. | Wastewater Sample & Analysis | 41036 | 217.00 |
| Family Center | Shop Vac, PVC Saw, Keys, Parts | 41037 | 881.39 |
| Fort Bend Services, Inc. | Polymer | 41038 | 1,128.96 |
| Golden West Industrial Supply | Green/Silver Tarp | 41039 | 140.44 |
| Graybar | Groove Clamp | 41040 | 278.78 |
| Home Depot | Grab Bar, Wood Finish, Drill | 41041 | 834.86 |
| K.C. Bobcat | Harness Kit, Electrical Repair Kit | 41042 | 255.54 |

Record of Ordinances

DATE WARRANTS ISSUED:
January 31, 2013

Page No. 3

| CLAIMANT | NATURE OF CLAIM OR SERVICE | CLAIM NUMBER | AMOUNT |
|-------------------------------------|-------------------------------------|--------------|------------|
| KABA | American Legion Baseball League Due | 41043 | 300.00 |
| Kansas Dept of Health & Environment | Analytical Services | 41044 | 370.00 |
| Kansas Employment Security Fund | 4th Quarter Unemployment Tax | 41045 | 1,033.44 |
| Kansas Municipal Utilities | 1st Quarter Dues | 41046 | 2,236.00 |
| Kriz-Davis, Co. | Wire | 41047 | 3,187.80 |
| Lacal Equipment, Inc. | Elevator Chain, Sprockets | 41048 | 1,864.20 |
| Louisburg Firefighters Assn | Repair Fire Extinguishers | 41049 | 144.00 |
| Midwest Industrial Lightning | 150 Watt Rough Surface Bulbs | 41050 | 376.62 |
| National Sign Company, Inc. | Stop Sign | 41051 | 38.95 |
| Navrat's Office Products | Dry Erase Marker | 41052 | 3.60 |
| Osawatomie Rotary Club | Semi-Annual Dues | 41053 | 120.00 |
| Paola Hardware | PVC, Bullnose | 41054 | 62.47 |
| Quill.com | 1099's Copy Paper, HP Ink Cartridge | 41055 | 398.36 |
| Rejis Commission | LEWeb Subscription Service | 41056 | 31.50 |
| Scott A Michie Planning Services | Zoning, Procedures Manual | 41057 | 1,652.00 |
| Scott Merriman, Inc. | Traffic Tickets | 41058 | 1,058.60 |
| Surrency | Vision Insurance | 41059 | 424.34 |
| Debbie Talley | Memorial Hall Janitorial | 41060 | 375.00 |
| Elizabeth Trigg | Turkey | 41061 | 24.11 |
| Wade Quarries | Rock | 41062 | 621.67 |
| City of Osawatomie | Petty Cash Reimbursement | 1324 | 2,587.42 |
| Postmaster | Utility Billing | 41063 | 1,000.00 |
| Payroll 01/11/13 | | | 112,251.43 |
| Fica 01/11/13 | | | 8,231.93 |
| Payroll 01/25/13 | | | 83,645.08 |
| Fica 01/25/13 | | | 6,043.57 |
| KPERS | | | 16,319.18 |
| | | | 376,507.73 |
| GO | 151,763.64 | | |
| WT | 28,711.45 | | |
| EL | 66,223.24 | | |
| Emp Ber | 53,990.76 | | |
| Refuse | 100.00 | | |
| Lib | 586.15 | | |
| IND | 378.00 | | |
| Sp Parks | 14,073.80 | | |
| St Imp | 2,681.30 | | |
| Sewer | 11,213.92 | | |
| Golf | 17,483.53 | | |
| Trsm | 390.44 | | |
| Cap-GO | 28,522.50 | | |
| Cap-SW | 389.00 | | |
| | 376,507.73 | | |

Record of Ordinances

ORDINANCE NO. 2013-02

DATE WARRANTS ISSUED:
February 28, 2013

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

| CLAIMANT | NATURE OF CLAIM OR SERVICE | CLAIM NUMBER | AMOUNT |
|---------------------------------------|-------------------------------------|--------------|-----------|
| Reserve Account | Postage | 41064 | 1,200.00 |
| Beachner Grain, Inc. | Batteries, Cat Food, Concrete | 41065 | 154.84 |
| City of Osawatomie | Utilities | 41066 | 17,488.88 |
| Employee Screening Services | Administration Fee | 41067 | 200.00 |
| Kansas One Call | Membership, Locates | 41068 | 57.20 |
| Kansas Municipal Judges Assoc | Annual Dues | 41069 | 25.00 |
| Kansas State Treasurer | Training Fund | 41070 | 696.00 |
| League of Kansas Municipalities | KACM Fall Conference | 41071 | 160.00 |
| Lybarger Oil, Inc. | Fuel | 41072 | 4,491.76 |
| ND&H | Attorney Fees | 41073 | 175.00 |
| RMI Golf Carts | Tune-Up Kits | 41074 | 637.50 |
| Rural Water District #1 | Service | 41075 | 197.58 |
| Smitty's Lawn & Garden Equipment | Blades, Filter, Filter Element | 41076 | 222.31 |
| Suddenlink | Internet | 41077 | 269.80 |
| Superior Lamp, Inc. | Bulbs | 41078 | 368.18 |
| Tahirkeli & Farley, LLC | Attorney Fees | 41079 | 200.00 |
| Tri-County Ice Co., Inc. | Ice Machine | 41080 | 50.00 |
| Kansas City Wilbert | Grave Openings | 41081 | 2,352.00 |
| Winterscheid Auto Parts | Air Filters, Pulley, Tensioner, Tap | 41082 | 1,661.30 |
| Suddenlink | Internet | 41083 | 59.95 |
| City of Osawatomie | Petty Cash Reimbursement | 1325 | 1,993.51 |
| KMEA-GRDA | GRDA Electricity | 1326 | 71,208.35 |
| KMEA-WAPA | WAPA Hydro Electricity | 1327 | 9,430.85 |
| Ace Pest Control, LLC | Pest Control | 41084 | 475.00 |
| Airgas | Oxygen Cylinder | 41085 | 90.26 |
| Jake Allen | Basketball Official | 41086 | 90.00 |
| American Safety Utility Corp | Gloves | 41087 | 111.80 |
| Arrowhead Scientific, Inc. | Poly Tube, Heat Sealer, Rack | 41088 | 765.69 |
| AT&T | RTU's | 41089 | 221.15 |
| Babe Ruth League International | Babe Ruth/Cal Ripken Dues | 41090 | 612.00 |
| Babe Ruth League International | Void | 41025 | - |
| Baker & Taylor | Books | 41091 | 46.41 |
| Basehor Community Library | Lost Xbox Game | 41092 | 30.00 |
| Blue Book Law Enforcement | Kansas Blue Book | 41093 | 14.95 |
| Sheldon Booe | Basketball Official | 41094 | 90.00 |
| Bradley A/C & Heating | Cleaned & Repaired Ice Machine | 41095 | 243.19 |
| Dale Bratton | Basketball Official | 41096 | 45.00 |
| Breentag Mid-South, Inc. | Alum, Polymer, Sodium Hypochlorite | 41097 | 21,567.43 |
| BSN Sports | Bats, Helmets, Soccer Balls, Vests | 41098 | 922.43 |
| California Contractors Supplies, Inc. | Wire Connectors, Recip Blades | 41099 | 799.86 |

| CLAIMANT | NATURE OF CLAIM OR SERVICE | CLAIM NUMBER | AMOUNT |
|-------------------------------------|------------------------------------|--------------|-----------|
| Campbell Protection | Annual Test Blackflow Preventers | 41100 | 300.00 |
| Ryan Crowley | Mileage, Adapters | 41101 | 58.21 |
| Dish Network | Service | 41102 | 94.89 |
| Drake-Scruggs Equipment, Inc. | Filter, Vacuum Breaker | 41103 | 142.86 |
| EMG, Inc. | Energy Consulting | 41104 | 1,946.68 |
| Employee Screening Services | Drug Screening Alcohol Test | 41105 | 355.00 |
| Entersect | Police Online | 41106 | 79.00 |
| Galls | Pepper Spray, Wedges | 41107 | 210.09 |
| Gerken Rental Paola | Masks, Filters | 41108 | 1,331.00 |
| GNC Enterprises, Inc. | Gloves | 41109 | 203.82 |
| Graybar | Groove Clamp | 41110 | 94.91 |
| HACH Company | Lab Chemicals, Chlorine Reagent | 41111 | 911.96 |
| John Deere Financial | Fuel Lines, O-Rings, Bushing | 41112 | 51.57 |
| John Deere Landscapes | Mulch Mat, Sod Tie Downs | 41113 | 666.88 |
| K & K Insurance Group | Babe Ruth/Cal Ripken Insurance | 41114 | 2,534.00 |
| KC Bobcat | All Purpose Bit | 41115 | 760.38 |
| The Kansas City Star | Subscription | 41116 | 297.44 |
| Kansas Dept of Agriculture | Restaurant License | 41117 | 200.00 |
| Kansas Dept of Commerce | JTC Oil Lease Feb | 41118 | 1,000.00 |
| Kansas Dept of Revenue | Sales Tax-Concession Stand | 41119 | 47.89 |
| Kansas Dept of Revenue | Sales Tax | 41120 | 11,091.04 |
| Kansas Dept of Revenue | Compensating Use Tax | 41121 | 592.17 |
| Killough Construction, Inc. | Asphalt | 41122 | 407.00 |
| KMEA | Regulatory and Dispute Fund | 41123 | 713.85 |
| Kriz-Davis Co. | Vinyl Tape | 41124 | 79.00 |
| KS Municipal Insurance Trust | Workers Compensation | 41125 | 57,349.00 |
| L & K Services, Inc. | Refuse | 41126 | 31,314.90 |
| Lybarger Oil, Inc. | Fuel | 41127 | 865.75 |
| Martin Pringle Attorneys At Law | City Prosecutor, Municipal Matters | 41128 | 2,311.50 |
| Miami County Treasurer | Vehicle Registration | 41129 | 933.00 |
| Miami Lumber | Clear Poly | 41130 | 57.99 |
| Moon's IGA | Beer, Kool-Aid, Chips, Buns | 41131 | 380.10 |
| Navrat's | Paper, Inkjet | 41132 | 53.39 |
| New Century Dodge | Radiator Fan Motor, Cooling Fan | 41133 | 243.76 |
| NPG Newspapers | Ads-Condensation, Treasurers Qtrly | 41134 | 682.15 |
| Oil Patch | PVC Pipe, Bushings | 41135 | 193.30 |
| Olathe Winwater Works | Water Break Repair Clamps | 41136 | 280.50 |
| Osawatomie Pet Clinic | Exam | 41137 | 20.00 |
| Pat's Signs | Dodge Charger Decals | 41138 | 650.00 |
| Quill.com | Adding Machine Tape, Chair, Clips | 41139 | 371.44 |
| Read It Free | Ad-Northland Land for Rent | 41140 | 150.00 |
| Redwood Toxicology Laboratory, Inc. | Drug Testing Supplies | 41141 | 260.00 |
| Rioch Americas Corporation | Copier Lease | 41142 | 289.00 |
| Rioch Americas Corporation | Copier Lease | 41143 | 183.90 |
| Morgan Roth | Basketball Official | 41144 | 30.00 |

Record of Ordinances

DATE WARRANTS ISSUED:
February 28, 2013

Page No. 3

| CLAIMANT | NATURE OF CLAIM OR SERVICE | CLAIM NUMBER | AMOUNT |
|----------------------------------|--------------------------------------|--------------|-----------|
| Scott A Michie Planning Services | Zoning, Procedure Manual | 41145 | 2,352.00 |
| Suddenlink | Internet | 41146 | 74.24 |
| Turfwerks | Field Decoders | 41147 | 536.28 |
| USA Blue Books | Temp Probe, Optical Meter | 41148 | 2,419.13 |
| UZ Engineered Products | Screwdrivers, Wrench, Ratchet | 41149 | 172.95 |
| Visa | File Cabinets, Pens, UPS, Flowers | 41150 | 535.06 |
| Visa | Software, DVD's Cleaning Supplies | 41151 | 1,880.05 |
| Water Products | PVC, Curb Stop, Repair Clamps | 41152 | 784.34 |
| KMEA | Emp Electric | 1328 | 42,165.86 |
| American Safety Utility Corp | Drain Spade/Sharp Shooter | 41153 | 54.99 |
| Baker & Taylor | Books | 41154 | 220.74 |
| BG Consultants, Inc. | Consulting Services | 41155 | 8,534.00 |
| Bollings Bargain Bonanza | Paper, Tape | 41156 | 106.00 |
| Century Link | RTU'S | 41157 | 236.56 |
| Custom Cage | Cage for Police Cars | 41158 | 840.00 |
| Electric Shop, Inc. | Repaired Fixtures | 41159 | 224.27 |
| Exline | Catatyctic Converter | 41160 | 88,924.16 |
| Richard Fisher, JR. LLC | Attorney Fees | 41161 | 50.00 |
| Grainger | Selector, Pilot Light Instrument | 41162 | 169.11 |
| Graybar | Groove Clamp | 41163 | 284.70 |
| John Deere Landscapes | Mulch Mat, Sod Tie Downs | 41164 | 372.44 |
| Kansas City Power & Light | Service | 41165 | 1,085.30 |
| Kansas Gas Service | Service | 41166 | 6,721.02 |
| Kansas State Treasurer | Bond Interest | 41167 | 77,601.25 |
| Kelcon Technologies, Inc. | Battery Backups, Worked on Computer | 41168 | 1,149.00 |
| Kriz-Davis Co. | Wire, Insulator, Phillips 244707, | 41169 | 3,318.51 |
| Lang Chevrolet | Door Handle | 41170 | 100.20 |
| Medallion Healthy Homes of KS | Mold Remediation, Negative Air Scrub | 41171 | 5,360.00 |
| Miami County Sheriff's Office | Prisioner Care | 41172 | 1,780.45 |
| Miami County Solid Waste | Trash-Mold Abatement | 41173 | 214.14 |
| Navrat's Office Products | Utility Bills | 41174 | 882.00 |
| NEKLS | Thermal Paper, NE Express Shared | 41175 | 1,528.00 |
| NPG Newspapers, Inc. | Condemination Ads | 41176 | 713.16 |
| ODB Company | Tube Brrom, Gutter | 41177 | 360.00 |
| Rioch USA, Inc. | Copies-PD | 41178 | 140.81 |
| Seneca Free Library | Reimb for Broken DVD | 41179 | 20.00 |
| Sprint | Service | 41180 | 22.59 |
| Suddenlink | Internet | 41181 | 59.95 |
| Superior Lamp, Inc. | Bulbs | 41182 | 590.58 |
| TFMComm, Inc. | L Bracket, VHF Ant, CDM 1250 | 41183 | 617.25 |
| Elizabeth Trigg | DVD's | 41184 | 222.60 |
| UOM School, Inc. | Registration | 41185 | 200.00 |
| Vernon's Electric & Repair | Selinoid Repair | 41186 | 125.00 |
| Viking Industrial Supply | Plastic Bags, Towels | 41187 | 224.28 |
| Walmart | Cordless Phone, Surge Protector | 41188 | 125.29 |

ECONOMIC IMPACT ANALYSIS

Of The

Osawatomie State Hospital

**Prepared For:
Miami County Economic Development
February, 2013**

Prepared By:



C E R I

COUNTY ECONOMIC RESEARCH INSTITUTE INC.

11111 West 95th Street, Suite 210
Overland Park, Kansas 66214
(913) 599-1616

INTRODUCTION

Miami County Economic Development has requested that CERI undertake a study to estimate the economic impact to the Miami County economy derived from activities related to the Osawatomi State Hospital. The Osawatomi State Hospital is one of three mental hospitals operated by the Kansas Department for Aging and Disability Services (formerly SRS). According to KDADS, it provides inpatient mental health services to people experiencing serious symptoms of mental illness and have been determined to be a danger to themselves or others. Patients stay at Osawatomi State Hospital only until severe symptoms have been stabilized and they can be returned home with support services provided by their local community mental health center.

Osawatomi State Hospital has a long association with the community and Miami County having been established approximately 150 years ago by the Kansas legislature as one of the first state mental hospital west of the Mississippi River. It remains an important part of the community today and with nearly 400 employees, it is a significant driver of the area economy. It is the net economic impact to the local economy associated with the presence of the Osawatomi State Hospital that this study sought to quantify. This includes not only the operations of the hospital, but the impacts to the local economy derived from the local expenditures of visitors to OSH as well as temporary impacts resulting from the Rainbow Mental Health Facility while it temporarily operates from OSH's campus.

The specific goals of this study were:

- To determine the annual direct and induced impacts to the Miami County economy from the operating activities of the Osawatomi State Hospital.
- To determine the annual direct and induced impacts to the Miami County economy of the expenditures associated with out-of-town visitors generated by the presence of the Osawatomi State Hospital.
- To determine the annual direct and induced impacts to the Miami County economy from the operating activities of the Rainbow Mental Health Facility during the period of its temporary operations out of OSH facilities.

METHODOLOGY

The economic impact of the Osawatomie State Hospital was estimated through the use of a model formulated by CERI for the Miami County economy. The static equilibrium model is based on industry output, household earnings and employment multiplier coefficients that take into account the county economy's unique structure, trading patterns and labor force. The U.S. Department of Commerce's Bureau of Economic Analysis developed the coefficients specifically for Miami County's economy. These "RIMS II" multiplier coefficients were extrapolated from the national input-output matrix based on local employment patterns, wage and salary data, employee commuting patterns and local business linkages.

RIMS multiplier coefficients are used to trace the flow of money as it enters the Miami County economy and then through successive rounds of purchases by both businesses and households. The relative magnitude of these coefficients for each sector of the economy is a function of the strength of the structural linkages that exist between the county's various industries and its labor self-sufficiency. This, in turn, provides an indication of the length of time that a dollar entering Miami County will stay in the local economy. This is an important consideration since the ultimate impact of a dollar injected into a local economy is a direct function of the amount of time it stays in that economy and the number of local businesses and households through which it passes. The multiplier concept illustrates that as money entering Miami County as a result of the Osawatomie State Hospital is used over and over again, many people will benefit. Even those not directly employed by or involved in the transactions of visitors to the facility will benefit as these initial dollars are recirculated throughout the Miami County economy in subsequent transactions.

The results calculated with this methodology are derived only from those financial transactions that can be traced to expenditures impacting Miami County's economy. Consequently, the study isolated that segment in a chain of transactions wherein a business entity or a household within Miami County receives "net new" or "imported" money. The study excluded from consideration those funds originating within Miami County and thus not representing net new spending in the local economy. These funds, such as those derived from Miami County residents, represent money that is likely already spent in the local economy. This phenomenon is referred to as displacement. Also excluded from the analysis were those funds that flow to households and businesses outside the local economy. This phenomenon is referred to as leakage.

The model measures the direct and induced impact of any economic activity that results in a change in the output in any of Miami County's industries. The direct impact of an activity on the Miami County economy is defined as the total output delivered to final demand by that activity. For construction projects, output is the total cost of construction. For most other business activities, direct output is equivalent to total sales to users located outside Miami County or the local purchases of goods and services

paid for with “imported” money. Thus, direct impact can be thought of as the money injected into Miami County by the economic activity under study.

Induced impacts are those brought about in Miami County's economy by local business activities generated through the multiplier effect. Induced local industry outputs result from both primary and secondary business transactions. Primary transactions are those first-round activities by county firms or institutions that result in the flow of goods and services necessary to produce the direct output.

Secondary business transactions are the sum total of all subsequent rounds of production that ripple through the county's economy and are necessary to produce a previous round of goods and services. Secondary transactions also include those required to meet the increased consumer demand in Miami County generated by payments to the county's households for their labor inputs into all rounds of production.

The model quantifies the total (direct and induced) impact of an economic activity for each of 20 industry groups in Miami County's economy in three categories: industry output, household earnings, and employment.

- Industry Output: The model generates an estimate of the total (direct and induced) output created in each of the economy's industry groups by the activity under study.
- Household Earnings: The model provides an estimate of the earnings in the county's households resulting from residents' labor inputs into both the direct and induced business activities generated by the activity under study. The earnings of employees that reside outside Miami County are not included in this total.
- Employment: The model gives an estimate of the number of jobs that Miami County businesses have to provide in order to produce the direct and induced output generated by the activity under study.

All essential input data required of the study was provided to CERl by Miami County Economic Development.

IMPACT OF OPERATIONS

The principal source of economic impact originated from the Osawatomi State Hospital is the result of the operations of the hospital itself. According to information provided by Miami County Economic Development, the OSH has an annual operating budget of approximately \$28,877,000. Because these funds are provided by state government, they represent funds that are “imported” into the county from an outside source and therefore, constitute a change in final demand in the Miami County economy. The following table shows the total (direct and induced) annual impact to the principal sectors of Miami County's economy from OSH's operating activities.

Economic Impact of Operating Activities

| | Industry Output | Household Earnings | Jobs |
|--|---------------------|-----------------------|------------|
| Agriculture, forestry, fishing, and hunting | \$101,070 | \$2,888 | 0 |
| Mining | \$80,856 | \$8,663 | 0 |
| Utilities | \$580,428 | \$34,652 | 1 |
| Construction | \$242,567 | \$43,316 | 2 |
| Manufacturing | \$337,861 | \$25,989 | 1 |
| Wholesale trade | \$522,674 | \$66,417 | 3 |
| Retail trade | \$1,568,021 | \$23,102 | 20 |
| Transportation and warehousing | \$511,123 | \$72,193 | 4 |
| Information | \$222,353 | \$11,551 | 1 |
| Finance and insurance | \$1,039,572 | \$72,193 | 5 |
| Real estate and rental and leasing | \$3,268,876 | \$51,979 | 13 |
| Professional, scientific, and technical services | \$456,257 | \$121,283 | 4 |
| Management of companies and enterprises | \$40,428 | \$2,888 | 0 |
| Administrative and waste management services | \$638,182 | \$164,599 | 8 |
| Educational services | \$60,642 | \$0 | 1 |
| Health care and social assistance | \$30,606,732 | \$13,136,147 | 574 |
| Arts, entertainment, and recreation | \$54,866 | \$0 | 1 |
| Accommodation | \$25,989 | \$0 | 0 |
| Food services and drinking places | \$898,075 | \$51,979 | 10 |
| Government and other services | \$626,631 | \$43,316 | 6 |
| Total Impacts | \$41,883,201 | \$13,933,153 | 654 |

Osawatomi State Hospital's operating activities have an annual economic impact of nearly \$41.9 million in industry output in the Miami County economy. This increase in output supports an estimated 654 jobs and \$13.9 million in household earnings in Miami County.

IMPACT OF EXPENDITURES BY VISITORS

The Osawatomie State Hospital also generates a significant number of out-of-county visitors annually as a result of the nature of the hospital's operations. The hospital serves a 46 county region in eastern Kansas. It is budgeted for 176 beds and, according to data from the KDADS, has averaged more than 2,000 admissions annually in recent years. Consequently, a large number of visits are generated annually by family and friends visiting patients. The hospital also serves as a training site for students enrolled in various health care programs at nine colleges and universities in a multi-county region. Depending on their program of study, these students typically visit the hospital two to five times during their education. Additionally, the hospital has significant administrative activities as illustrated in the previous section. These activities generate a number of visits annually from KDADS officials, vendors, and others in the normal course of operations.

Number of Visitors

Using data provided by Miami County Economic Development, CERI arrived at an estimate of over 6,000 annual person-visits to OHS. The estimated numbers of annual visitors by category are detailed in the following table.

Annual Number of Out-of-County Visitors

| Category | Number of Visitors |
|-----------------------------|-----------------------------------|
| Visitors of Hospital Admin. | 220 |
| Visiting Students | 1,700 |
| Visitors of Patients | 4,100 |
| Total | 6,020 |

Visitor Expenditures

Many of these visitors are likely to make purchases in Miami County during trips to the OSH. It is assumed that the majority of these visits originate within the 46-county service area and the duration of most stays is less than one day. Many of these day-trip visitors will likely purchase meals, motor fuel and miscellaneous retail purchases from Miami County establishments. In addition, a small number of visitors to OSH annually require overnight lodging in Miami County. According to information provided by Miami County Economic Development, 48 room-nights are typically generated by overnight visitors resulting in local expenditures for lodging. These expenditures constitute “indirect” impacts to the local economy. They are considered indirect impacts because, while they are not the direct result of the activities at OSH, they take place elsewhere in the local economy because of economic activities initiated by the presence of OSH.

CERI reviewed travel expenditure data from multiple sources including IHS Global Insight, Wilbur Smith Associates, the Kansas City Conventional & Visitors Association, and consultation with Miami County Economic Development. Based on this review, CERI made the following estimates of average daily visitor expenditures.

Average Daily Expenditure by Out-of-County Visitors

| | Day-Trip Visitors | Over-Night Visitors |
|---------------|----------------------|------------------------|
| Lodging | \$0.00 | \$85.00 |
| Meals | \$8.50 | \$25.00 |
| Retail & Fuel | <u>\$10.00</u> | <u>\$10.00</u> |
| Total | \$18.50 | \$120.00 |

The following table presents the estimated total annual expenditures in Miami County by OSH’s out-of-county visitors. These estimates were calculated by CERI using the annual visitor and average daily expenditure estimates detailed above.

Estimated Total Annual Visitor Expenditures

| Category | Lodging | Meals | Retail & Fuel | Total |
|-----------------------------|----------------|-----------------|------------------|------------------------|
| Visitors of Hospital Admin. | \$4,080 | \$3,070 | \$2,680 | \$5,750 |
| Visiting Students | \$0 | \$14,450 | \$17,000 | \$31,450 |
| Visitors of Patients | <u>\$0</u> | <u>\$34,850</u> | <u>\$41,000</u> | <u>\$75,850</u> |
| Total | \$4,080 | \$52,370 | \$60,680 | \$113,050 |

As the table indicates, a total of more than \$113,000 is spent in the Miami County economy annually by visitors with over \$4,000 being spent for lodging, \$52,000 for meals and \$60,000 for fuel and miscellaneous retail purchases.

These visitor expenditures represent changes in output to final demand in the restaurant and retail sectors of the Miami County economy. The total annual economic impacts to the Miami county economy resulting from these expenditures are detailed in the following table.

Economic Impact of Visitor Expenditures

| | Industry Output | Household Earnings | Jobs |
|--|----------------------------|-------------------------------|-------------|
| Agriculture, forestry, fishing, and hunting | \$624 | \$69 | 0 |
| Mining | \$262 | \$30 | 0 |
| Utilities | \$1,988 | \$150 | 0 |
| Construction | \$788 | \$166 | 0 |
| Manufacturing | \$1,990 | \$295 | 0 |
| Wholesale trade | \$2,204 | \$482 | 0 |
| Retail trade | \$64,757 | \$17,126 | 1 |
| Transportation and warehousing | \$3,237 | \$921 | 0 |
| Information | \$837 | \$77 | 0 |
| Finance and insurance | \$3,208 | \$322 | 0 |
| Real estate and rental and leasing | \$8,892 | \$189 | 0 |
| Professional, scientific, and technical services | \$1,377 | \$412 | 0 |
| Management of companies and enterprises | \$207 | \$24 | 0 |
| Administrative and waste management services | \$1,488 | \$381 | 0 |
| Educational services | \$149 | \$6 | 0 |
| Health care and social assistance | \$3,874 | \$0 | 0 |
| Arts, entertainment, and recreation | \$148 | \$12 | 0 |
| Accommodation | \$4,145 | \$998 | 0 |
| Food services and drinking places | \$54,257 | \$9,510 | 1 |
| Government and other services | \$1,761 | \$208 | 0 |
| Total Impacts | \$156,191 | \$31,379 | 2 |

The expenditures of visitors result in an increase in total industry output in the Miami County economy of approximately \$156,000. This increased output supports over \$31,000 in additional household earnings and two additional jobs.

TEMPORARY IMPACT OF RAINBOW MENTAL HEALTH FACILITY

The Rainbow Mental Health Facility has established temporary operations on the OSH campus while improvements are made to their facilities in Wyandotte County. It is anticipated that RMHF will operate from the OSH campus for a period of approximately two years from 2012 to 2013. During this period, RMHF employs approximately 75 FTE employees and has a local operating budget of approximately \$6,000,000. As with OSH, these funds are provided by state government and constitute a change in final demand in the Miami County economy. As such, CERl estimates the following annual impacts during the period of from RMHF's operating activities in Miami County.

Economic Impact of Operating Activities

| | Industry Output | Household Earnings | Jobs |
|--|--------------------|-----------------------|------------|
| Agriculture, forestry, fishing, and hunting | \$21,000 | \$600 | 0 |
| Mining | \$16,800 | \$1,800 | 0 |
| Utilities | \$120,600 | \$7,200 | 0 |
| Construction | \$50,400 | \$9,000 | 0 |
| Manufacturing | \$70,200 | \$5,400 | 0 |
| Wholesale trade | \$108,600 | \$13,800 | 1 |
| Retail trade | \$325,800 | \$4,800 | 4 |
| Transportation and warehousing | \$106,200 | \$15,000 | 1 |
| Information | \$46,200 | \$2,400 | 0 |
| Finance and insurance | \$216,000 | \$15,000 | 1 |
| Real estate and rental and leasing | \$679,200 | \$10,800 | 3 |
| Professional, scientific, and technical services | \$94,800 | \$25,200 | 1 |
| Management of companies and enterprises | \$8,400 | \$600 | 0 |
| Administrative and waste management services | \$132,600 | \$34,200 | 2 |
| Educational services | \$12,600 | \$0 | 0 |
| Health care and social assistance | \$6,359,400 | \$2,729,400 | 119 |
| Arts, entertainment, and recreation | \$11,400 | \$0 | 0 |
| Accommodation | \$5,400 | \$0 | 0 |
| Food services and drinking places | \$186,600 | \$10,800 | 2 |
| Government and other services | \$130,200 | \$9,000 | 1 |
| Total Impacts | \$8,702,400 | \$2,895,000 | 136 |

RMHF's operating activities have an annual economic impact of \$8.7 million in industry output in the Miami County economy. This increased output supports an estimated 136 jobs and \$2.9 million in household earnings in Miami County.

SUMMARY OF FINDINGS

The following summarizes the total impact (direct and induced) to the Miami County economy resulting from each of the businesses activities attributable to the Osawatomie State Hospital:

Temporary Annual Impacts:

Operating Activities of Rainbow Mental Health Facility

(Impacts occurring only during RMHF's presence in Miami County)

Industry Output: \$8,702,400
Household Earnings: \$2,895,000
Jobs: 136

Permanent Annual Impacts:

Operating Activities of Osawatomie State Hospital

Industry Output: \$41,883,201
Household Earnings: \$13,933,153
Jobs: 654

Out-of-County Visitor Expenditures

Industry Output: \$156,191
Household Earnings: \$31,379
Jobs: 2

Total Annual Economic Impact

Industry Output: \$42,039,392
Household Earnings: \$13,964,532
Jobs: 656



STAFF AGENDA MEMORANDUM

DATE OF MEETING: March 14, 2013

AGENDA ITEM: Demolition Bids

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: We received two bids on for the demolition of three properties that have been condemned. The properties are: 149 E. Pacific, 709 Parker, and 1201 4th Street. The two bids are on an attached sheet. Based on the bids, we recommend offering the contract to Diversified Contracting. A draft contract is also attached.

Once the demolition is completed, we will take the contract costs and the City's costs and prepare them in an ordinance to be placed upon the property tax liability for the three properties.

COUNCIL ACTION NEEDED: Review and consideration of the contract for demolition.

STAFF RECOMMENDATION TO COUNCIL: Approve the bid award and authorize the City Manager to enter into a contract with Diversified Contracting for \$15,350 to demolish 149 E. Pacific, 709 Parker and 1201 4th Street, according to the bid amounts received.

DEMO BIDS

| BIDS March 12, 2013 3:00 pm deadline | phone # | 1201 4th | 709 parker | 149 E. Paci | Total |
|--|--------------|----------------------|--------------------|--------------------|----------------------|
| | | | | | |
| D& C Remodeling | 913-285-3573 | No show | | | |
| Diversified Contracting | 913-898-4722 | 7450 ⁰⁰ | 5450 ⁰⁰ | 2950 ⁰⁰ | 15,850 ⁰⁰ |
| E&H dba Hall's Bobcat | 913-731-7067 | 14,450 ⁰⁰ | 7950 ⁰⁰ | 6950 ⁰⁰ | 29,350 ⁰⁰ |
| | | - | - | - | - |
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\$500 discount
for all 3

CONTRACT FOR DEMOLITION OF RESIDENTIAL STRUCTURE

THIS CONTRACT, made and entered into this _____ day of _____, 2013, by and between the **CITY OF OSAWATOMIE, KANSAS** (hereinafter referred to as the “City”) and _____ (hereinafter referred to as “Contractor”).

WITNESSETH:

WHEREAS, the City has determine by Resolution following hearing and opportunity to be heard by owners and interested parties that the structures located at _____ [hereinafter, the “Structure”] is unsafe, dangerous and should be demolished as authorized by K.S.A. 12-1750 *et seq.*

WHEREAS, while notified of the dangerous and unsafe condition of the Structure, neither the owner nor any interested party has taken the action necessary to bring the Structure into compliance with the codes and ordinances of the of the City;

WHEREAS, following the aforesaid Resolution, the City has accepted bids to secure a contract for removal of said Structure and to make the premise safe and secure.

WHEREAS, the City has determined that Contractor is the lowest responsible bidder and should be retained, subject to the terms and conditions of this agreement, to raze, demolish and remove the structure and to make the premises safe and secure.

NOW THEREFORE, Contractor and City, for and in consideration of the compensation to be paid by the City in the manner set forth herein and other valuable consideration, hereby agree as follows:

1. **SERVICE WORK TO BE PERFORMED.**

(A) **General Terms.** The service work to be performed under this contract shall consist of providing demolition and salvage of the premises located at _____, Osawatomie, Kansas. Contractor agrees that all work of Contractor in the demolition and removal of the structure and making the property safe and secure, shall be done in compliance with the codes and ordinances of the City of Osawatomie.

(B) **Salvageable Material:** City agrees that the consideration paid by the City has been reduced to include the right of the Contractor to any and all salvageable materials created by the razing of the structure and the City does hereby assign to Contractor its right to salvage the property.

2. **Equipment.** Contractor shall use proper and suitable equipment and employees to perform the duties hereunder and shall perform same in a competent manner.

3. **Compliance with Law.** Contractor will at all times comply with all Federal, State and local laws, ordinances, orders and regulations. All disposal costs are the responsibility of the Contractor.

4. **Indemnification.** Contractor will indemnify and hold harmless the City, its representatives, agents and employees from all loss, damages, suits, claims and other actions whatsoever arising from acts, omission and negligence of Contractor, its employees, servants and agents. Further, the Contractor will indemnify and hold harmless the City, its representatives, agents and employees from all loss, damages, suits and claims for injury or damage received, sustained or allegedly received or sustained by the Contractor, its employees, servants and agents, including any claim made by virtue or Worker's Compensation.

5. **Insurance.** Contractor will maintain, at all times during the term of this Contract, employer's liability, automobile liability and general liability insurance in the amount of one million dollars (\$1,000,000.00), single limit coverage. The insurance coverage shall list the City as an additional insured under the provisions of the policy or policies. Such insurance coverage shall protect Contractor and the City against all claims arising from injuries to any person or damage to property of others arising out of any act or omission of Contractor, its agents or employees. Contractor shall provide and maintain insurance with a minimum limit of one million dollars (\$1,000,000.00) to protect the City against any and all claims for damages for personal injury, including accidental death, as well as claims under this contract, whether such operations are by the Contractor by any of its agents or employees or by anyone directly or indirectly employed by the Contractor. Such insurance policy shall name the City as an additional insured under the provisions of the policy. Contractor shall file with the City a certificate from the insurer that the policy or policies are in full force and effect and that the same will not be altered, amended or terminated without prior written notice having been given the City

6. **Term.** The work to be performed pursuant to this agreement shall be completed within thirty (30) days of the date that this agreement has been accepted by City and Contractor. In the event that inclement weather makes it unreasonable to complete the contract, the contract term may be extended as is reasonably necessary to complete the work.

7. **Consideration.** Contractor will be paid the sum of _____ (\$) for the services to be performed pursuant agreement. Payment shall be made by the City within thirty (30) days of satisfactory completion of the work and submission to the City Manager of a statement for services performed by the Contractor pursuant to this Agreement.

8. **Assignment.** This agreement is binding upon the parties hereto and their successors, legal representatives and assigns; provided, however, that Contractor may not assign this Contract without express consent of the City.

9. **Default.** In the event the Contractor shall fail or refuse to perform his duties and obligation, or shall become insolvent, or shall become the subject of a proceeding of bankruptcy, or shall become the subject of any proceeding for the appointment of a receiver or in the event of an assignment by Contractor for the benefit of its creditors, or the taking of equipment used in connection with the performance of the work under any execution against Contractor, in any such event, city may at its option, upon five (5) days written notice, declare the Contractor to be in breach of this Contract.

DRAFT

10. **Governing Law; Miscellaneous.** The Agreement shall be governed by the laws of the State of Kansas as to all matters including, but not limited to, matters of validity, construction, effect and performance. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The article and section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

11. **Entire Agreement.** This Agreement is the entire agreement between the City and Contractor. Any other written or oral representations, agreements or understanding pertaining to the service for hereunder are null and void.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the day and year first above written.

CITY OF OSAWATOMIE, KANSAS

By: _____
Phillip A. Dudley , MAYOR

ATTEST:

By: _____
Ann Elmquist, CITY CLERK

CONTRACTOR

By: _____

APPROVED AS TO FORM:

Richard S. Wetzler,
Osawatomie City Attorney



STAFF AGENDA MEMORANDUM

DATE OF MEETING: March 14, 2013

AGENDA ITEM: **Donated Properties**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: First Option Bank has offered to donate two properties to the City of Osawatomie. The two properties—100 Walnut and 308 Reed—are good sites for infill housing and we already have started developing plans for their development.

Attached is information from the County's database on the two properties and a Google map of each property. I provided two maps because the Google map was taken in early September last year. The County maps are somewhat dated. Please make sure to compare the county map to the Google map to make sure you are looking at the correct property.

Also attached are the Quit Claim Deeds for each property that the Bank would use to sign over the property.

COUNCIL ACTION NEEDED: Consider the proposed property donations.

STAFF RECOMMENDATION TO COUNCIL: Approve the proposed donations.

Summary

Parcel ID 1711104006019000
 Quick Ref ID R14153
 Property Address 100 WALNUT ST
 Brief Tax Description YOUMANS 2ND ADDN. OSAW , TR BEG 50E SE/C LT21 BLK4
 YOUMANS ADDN#2 (Y56) N142 E89 S142 W89 TO POB
 SECTION 11 TOWNSHIP 18 RANGE 22
 (Note: Not to be used on legal documents)
 Taxing Unit Group 004 Osawatomie
 Lot Size (SF) N/A
 Acreage 0
 Property Class Vacant
 Zoning N/A
 Lot Block Subdivision - - - YOUMANS 2ND ADDN. OSAW
 S-T-R 11-18-22
 Deed Book & Page 0373 - 0441; 0563 - 0085; 0585 - 0065; 2009 - 00312;
 Neighborhood 504.0



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Owners

Primary Owner
[First Option Bank](#)
 PO Box 277
 Osawatomie, KS 66064

Property Factors

| | | | |
|------------|---------------------------|-------------------|----------|
| Topography | Level - 1 | Parking Type | None - 0 |
| Utilities | All Public - 1 | Parking Quantity | None - 0 |
| Access | Paved Road - 1, Alley - 7 | Parking Proximity | Far - 0 |
| Fronting | Residential Street - 4 | Parking Covered | 0 |
| Location | Neighborhood or Spot - 6 | Parking Uncovered | 0 |

Market Land

| Method | Type | Eff. FF | Eff. Depth | Actual FF |
|--------------------|-----------------|---------|------------|-----------|
| Frontage and Depth | Regular Lot - 1 | 89 | 142 | 89 |

Permits

| Number | Amount | Type | Issue Date | Status | % Comp |
|--------|--------|------------------------|------------|--------|--------|
| 20007 | \$0 | Mobile Home Demolition | 11/29/2007 | C | 100 |
| 80000 | \$100 | Patio or Deck | 1/19/1999 | C | 100 |

Valuation

| Class | 2012 Appraised Value | | | Class | 2011 Appraised Value | | |
|-------|----------------------|----------|----------|-------|----------------------|----------|----------|
| | Land | Building | Total | | Land | Building | Total |
| V | \$11,470 | \$0 | \$11,470 | V | \$11,470 | \$0 | \$11,470 |
| Total | \$11,470 | \$0 | \$11,470 | Total | \$11,470 | \$0 | \$11,470 |

Tax History

| | | |
|-----------------|----------|-------|
| 2012 Tax Amount | \$218.40 | 58499 |
| 2011 Tax Amount | \$217.38 | 58733 |
| 2010 Tax Amount | \$205.56 | 58508 |
| 2009 Tax Amount | \$205.56 | |



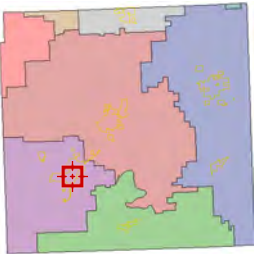
No data available for the following modules: Sketches, Agricultural Land, Dwelling Information, Commercial Information, Other Building Improvements. [Click here for help.](#)

Disclaimer: The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed. No warranty, express or implied, is provided for the data herein, or its use.

Last Data Upload: 3/1/2013 1:54:19 AM



Overview



Legend

- City Limits
- Roads
- Parcels
- Fontana Cemetery

PID: 1711104006019000
Acres: 0.28923594000000002
Parcel: 13963
Parcel ID: 104
Parcel Num: 19
Perimeter: 461.46427383000002

Last Data Upload: 3/1/2013 1:54:19 AM

To see all the details that are visible on the screen, use the "Print" link next to the map.



(Pursuant to K.S.A. 79-1437e, a real estate sales validation questionnaire is not required due to exemption number four)

KANSAS QUIT CLAIM DEED

THIS INDENTURE, made on _____, 2013 by and between First Option Bank, a Kansas corporation, (Grantor) and the City of Osawatomie, Miami County, Kansas (Grantee), with a mailing address of c/o Don Cawby, City Manager, 439 Main Street, Osawatomie, Kansas 66064.

WITNESSED, that said Grantor does by these presents, REMISE, RELEASE AND FOREVER QUIT CLAIM unto the said Grantee, AS A GIFT AND WITHOUT CONSIDERATION, the following described lots, tracts or parcels of land lying, being and situated in the County of Miami and State of Kansas, to wit:

A part of the North Half of the Southeast Quarter (N/2 SE/4) of Section Eleven (11), Township Eighteen (18), Range Twenty-Two (22), City of Osawatomie, Miami County, Kansas, described as follows: Beginning at a point 50 feet East of the Southeast corner of Lot 21, Block 4, Youman's 2nd Addition to the City of Osawatomie, Kansas; thence North parallel with the East line of said Lot 21, 142 feet to the South side of alley; thence East parallel with the line of alley 89 feet to the West line of First Street; thence South along the West line of First Street 142 feet; thence West 89 feet to place of beginning.

Except and subject to easements, restrictions and reservations of record.

TO HAVE AND TO HOLD THE SAME, together with all the rights, immunities, privileges and appurtenances thereto belonging unto said Grantee and unto its successors and assigns forever, so that neither the Grantor nor its successors and assigns shall or will hereafter claim or demand any right or title to the aforesaid premises or any part thereof, but they and each of them shall, by these presents, be excluded and forever barred.

IN WITNESS WHEREOF, The said grantor has hereunto set their hands and seal the day and year above written.

FIRST OPTION BANK

By: _____

Title: _____

STATE OF KANSAS)
) ss.
COUNTY OF _____)

On this ____ day of _____, 2013, before me, the undersigned, a Notary Public, personally appeared _____ of First Option Bank, to me known to be such officer and to be the same person who executed as such officer the foregoing instrument of writing for and on behalf of First Option Bank.

Witness my hand and notarial seal subscribed and affixed in said County and State, the day and year first above written.

Notary Public

My commission expires: _____

Summary

Parcel ID 1711104010008000
 Quick Ref ID R14198
 Property Address 308 REED
 Brief Tax Description COUNTY CLERKS ADDN OSAWATOMIE , LT 9 BLK B COUNTY CLERKS ADDN SECTION 11 TOWNSHIP 18 RANGE 22
 (Note: Not to be used on legal documents)
 Taxing Unit Group 004 Osawatomie
 Lot Size (SF) N/A
 Acreage 0
 Property Class Vacant
 Zoning FEMA
 Lot Block Subdivision - - - COUNTY CLERKS ADDN OSAWATOMIE
 S-T-R 11-18-22
 Deed Book & Page 0324 - 0257; 0329 - 0447; 2009 - 00311;
 Neighborhood 504.0



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Owners

Primary Owner
[First Option Bank](#)
 PO Box 277
 Osawatomie, KS 66064

Property Factors

| | | | |
|------------|------------------------------|-------------------|-----------------------|
| Topography | Level - 1 | Parking Type | On and Off Street - 3 |
| Utilities | All Public - 1 | Parking Quantity | Adequate - 2 |
| Access | Paved Road - 1, Sidewalk - 6 | Parking Proximity | On Site - 3 |
| Fronting | Residential Street - 4 | Parking Covered | 0 |
| Location | Neighborhood or Spot - 6 | Parking Uncovered | 0 |

Market Land

| Method | Type | Eff. FF | Eff. Depth | Actual FF |
|--------------------|-----------------|---------|------------|-----------|
| Frontage and Depth | Regular Lot - 1 | 50 | 142 | 50 |

Permits

| Number | Amount | Type | Issue Date | Status | % Comp |
|--------|---------|------------------------|------------|--------|--------|
| 20007 | \$0 | Mobile Home Demolition | 11/9/2007 | C | 100 |
| 61548 | \$1,000 | Garage | 8/21/1996 | C | 100 |

Valuation

| Class | 2012 Appraised Value | | | Class | 2011 Appraised Value | | |
|-------|----------------------|----------|---------|-------|----------------------|----------|---------|
| | Land | Building | Total | | Land | Building | Total |
| V | \$7,840 | \$0 | \$7,840 | V | \$7,840 | \$0 | \$7,840 |
| Total | \$7,840 | \$0 | \$7,840 | Total | \$7,840 | \$0 | \$7,840 |

Tax History

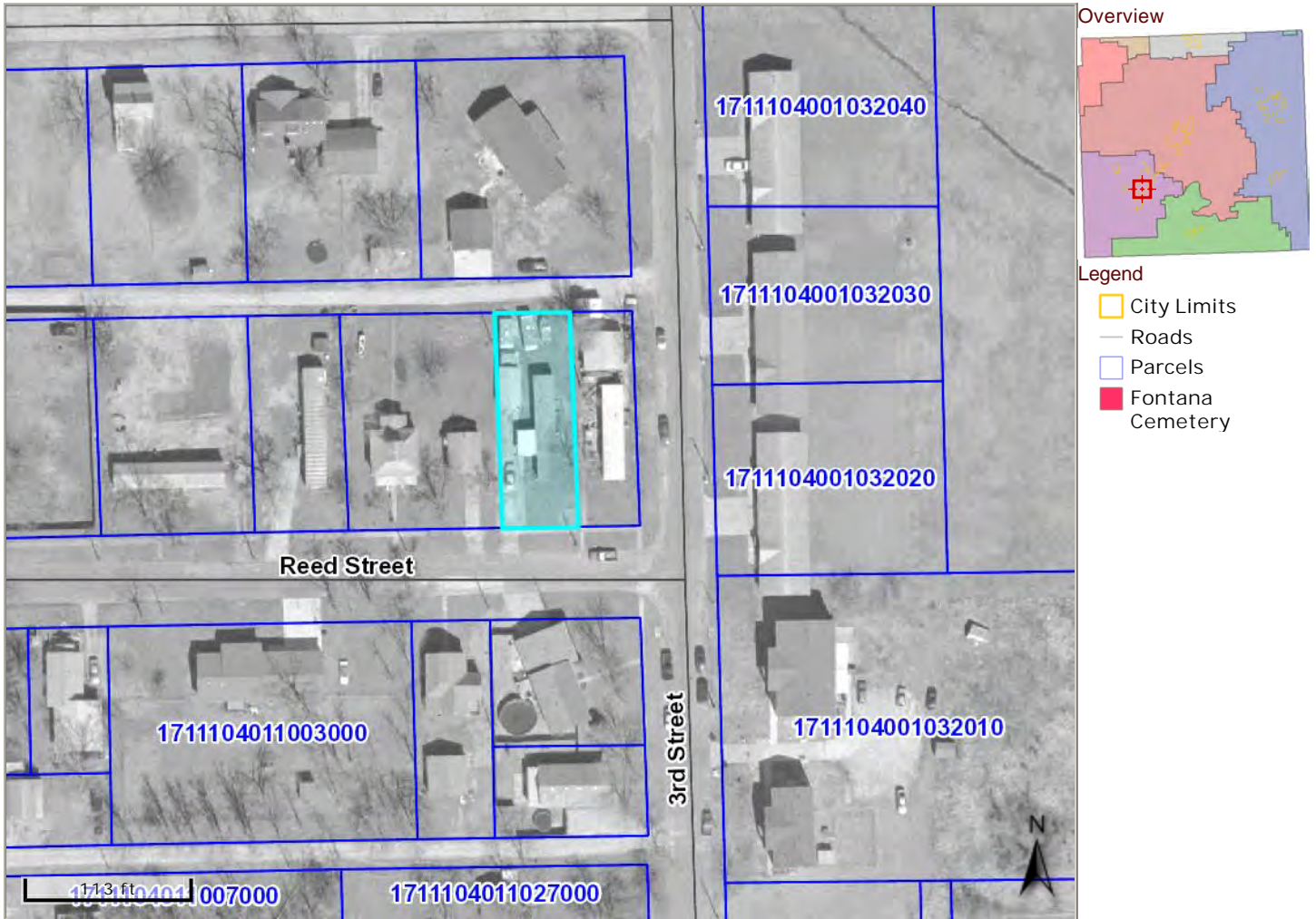
| | | |
|-----------------|----------|-------|
| 2012 Tax Amount | \$149.36 | 58504 |
| 2011 Tax Amount | \$148.66 | 58738 |
| 2010 Tax Amount | \$140.58 | 58513 |
| 2009 Tax Amount | \$140.58 | |



No data available for the following modules: Sketches, Agricultural Land, Dwelling Information, Commercial Information, Other Building Improvements. [Click here for help.](#)

Disclaimer: The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable, but its accuracy cannot be guaranteed. No warranty, express or implied, is provided for the data herein, or its use.

Last Data Upload: 3/1/2013 1:54:19 AM



PID: 1711104010008000
Acres: 0.15869775
Parcel: 14039
Parcel ID: 180
Parcel Num: 8
Perimeter: 379.23341450999999

Last Data Upload: 3/1/2013 1:54:19 AM

To see all the details that are visible on the screen, use the "Print" link next to the map.



(Pursuant to K.S.A. 79-1437e, a real estate sales validation questionnaire is not required due to exemption number four)

KANSAS QUIT CLAIM DEED

THIS INDENTURE, made on _____, 2013 by and between First Option Bank, a Kansas corporation, (Grantor) and the City of Osawatomie, Miami County, Kansas (Grantee), with a mailing address of c/o Don Cawby, City Manager, 439 Main Street, Osawatomie, Kansas 66064.

WITNESSED, that said Grantor does by these presents, REMISE, RELEASE AND FOREVER QUIT CLAIM unto the said Grantee, AS A GIFT AND WITHOUT CONSIDERATION, the following described lots, tracts or parcels of land lying, being and situated in the County of Miami and State of Kansas, to wit:

Lot Nine (9) of Block "B," County Clerk's Addition to the City of Osawatomie, Miami County, Kansas

Except and subject to easements, restrictions and reservations of record.

TO HAVE AND TO HOLD THE SAME, together with all the rights, immunities, privileges and appurtenances thereto belonging unto said Grantee and unto its successors and assigns forever, so that neither the Grantor nor its successors and assigns shall or will hereafter claim or demand any right or title to the aforesaid premises or any part thereof, but they and each of them shall, by these presents, be excluded and forever barred.

IN WITNESS WHEREOF, The said grantor has hereunto set their hands and seal the day and year above written.

FIRST OPTION BANK

By: _____

Title: _____

STATE OF KANSAS)
) ss.
COUNTY OF _____)

On this ____ day of _____, 2013, before me, the undersigned, a Notary Public, personally appeared _____, _____ of First Option Bank, to me known to be such officer and to be the same person who executed as such officer the foregoing instrument of writing for and on behalf of First Option Bank.

Witness my hand and notarial seal subscribed and affixed in said County and State, the day and year first above written.

Notary Public

My commission expires: _____



STAFF AGENDA MEMORANDUM

DATE OF MEETING: March 14, 2013

AGENDA ITEM: **Playground Equipment**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: Last month we received bids for playground equipment at the Sports Complex. We have received a \$35,000 grant from the Baehr Foundation towards the equipment. The bids include all equipment, mulch, play area border, but not installation. The bids received were as follows:

- | | |
|----------------|-------------|
| 1. ATHCO | \$41,674 |
| 2. AB Creative | a. \$32,735 |
| | b. \$34,897 |
| | c. \$38,768 |
| 3. Fry | \$37,774.78 |
| 4. Play Power | a. \$40,920 |
| | b. \$41,602 |

The Parks & Recreation Committee was tasked with reviewing the proposals and they chose the ATHCO option. While the price was higher, the Committee believed overall design and quality of the structure was better when compared to the other options. Attached are drawings of the proposed equipment.

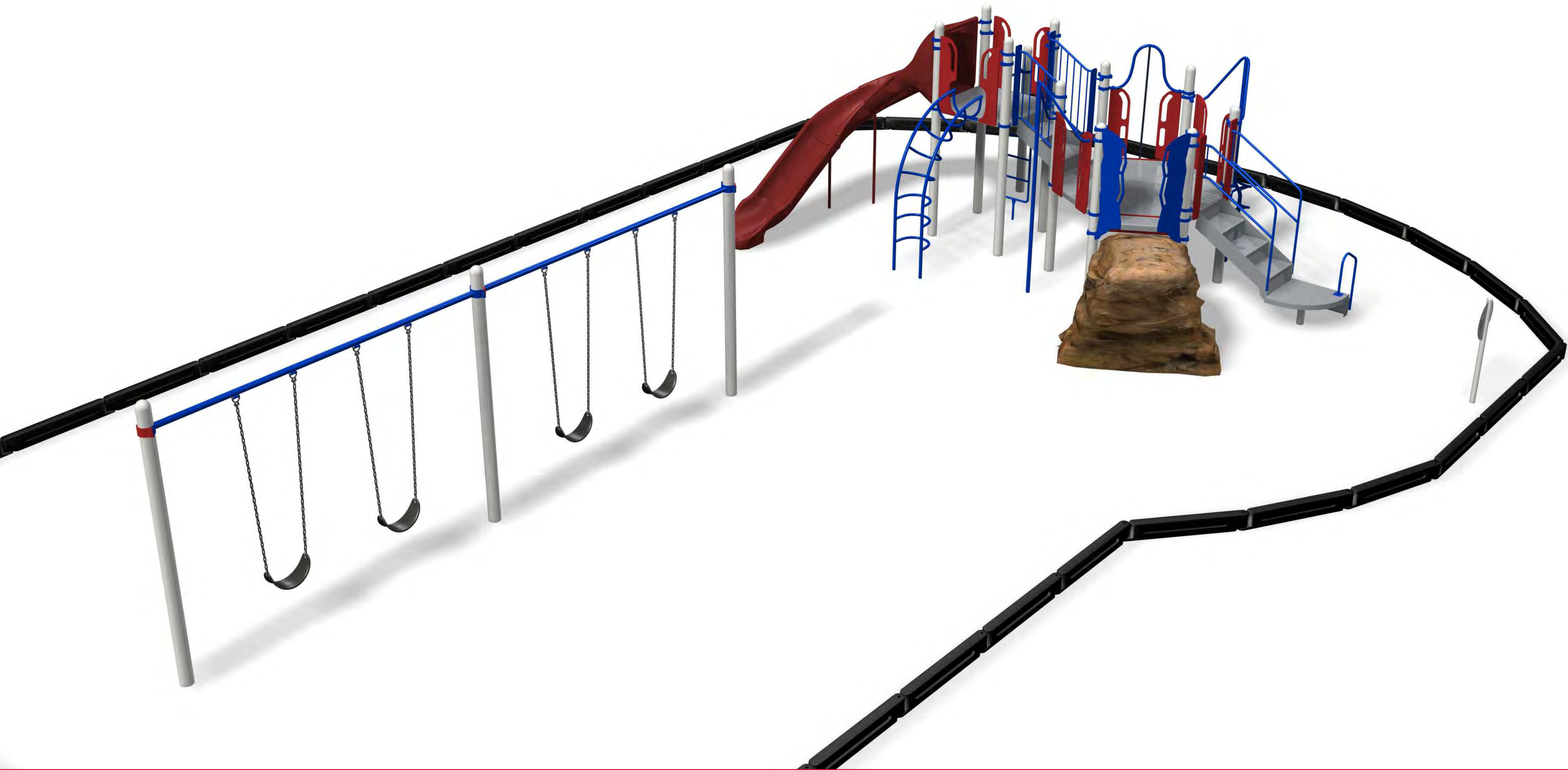
Ryan Crowley, our Parks & Recreation Director, inspected current installed structures in various locations throughout the Kansas City area and found that the ATHCO product stayed in better shape for a longer period of time. Also, rubber mulch at ATHCO sites seemed to be very durable and the play barriers held up well to the wear and tear of mowing equipment.

COUNCIL ACTION NEEDED: Review and action on the recommended purchase.

STAFF RECOMMENDATION TO COUNCIL: Approve the recommended ATHCO bid for equipment.

Karl E. Cole

Osawatomie, KS March 5, 2013

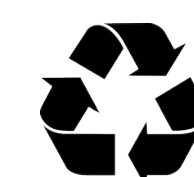


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Proudly presented by:

Matt Cline

AATHCO





Karl E. Cole

Osawatomie, KS March 5, 2013

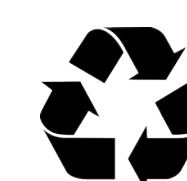


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Proudly presented by:

Matt Cline

ATHCO



Karl E. Cole

Osawatomie, KS March 5, 2013

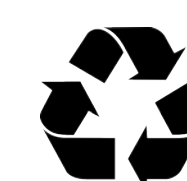


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Proudly presented by:

Matt Cline

AATHCO





Bobcat®

Product Quotation

Quotation Number: 9783D010060

Date: 2013-03-08 10:52:18

| Ship to | Bobcat Dealer | Bill To |
|--|---|--|
| City of Osawatomie 439 Main St. Osawatomie, KS 66064 | K.C. Bobcat, Olathe, KS 1220 S HAMILTON CIRCLE OLATHE KS 66061-5371 Phone: (913) 829-4600 Fax: (913) 829-1552 | City of Osawatomie 439 Main St. Osawatomie, KS 66064 |
| | Contact: Derek Diederich Phone: 913-829-4600 Fax: 913-829-1552 Cellular: 913-800-0008 E Mail: ddiederich@kcbobcat.com | |

| Description | Part No | Qty | Price Ea. | Total |
|--|--|----------|--------------------|--------------------|
| E35 ZTS Bobcat Compact Excavator | M3007 | 1 | \$30,461.00 | \$30,461.00 |
| Auto Idle | Engine/Hydraulic Monitor with Shutdown | | | |
| Auto-Shift | Fingertip Auxiliary Hydraulic Control | | | |
| Auxiliary Hydraulics, Selectable Flow with Boom Mounted | Fingertip Boom Swing Control | | | |
| Flush Face Quick Couplers | Horn | | | |
| Canopy | Hydraulic Joystick Controls | | | |
| Includes: Cup Holder, Retractable Seat Belt, Suspension Seat with High Back | Rubber Track | | | |
| Roll Over Protective Structure (ROPS)- Meets Requirements of ISO 12117-2: 2008 | Spark Arrestor Muffler | | | |
| Tip Over Protective Structure (TOPS) - Meets Requirements of ISO 12117: 2000 | Two-Speed Travel (with Auto-Shift) | | | |
| Control Console Locks | Vandalism Protection | | | |
| Control Pattern Selector Valve (ISO/STD) | Warranty: 12 Months, Unlimited Hours | | | |
| Dozer Blade with Float | Work Lights | | | |
| | X-Change (Attachment Mounting System) | | | |
| | Zero Tail Swing | | | |
| 36 Month Protection Plus (2000 Hours) | 9974411 | 1 | \$2,111.00 | \$2,111.00 |
| A51 Option Package | M3007-P01-A51 | 1 | \$4,417.00 | \$4,417.00 |
| Cab Enclosure with Heat and Air Conditioning | Hydraulic X-Change | | | |
| Deluxe Cloth Suspension Seat | | | | |
| Long Arm w/ Add-On Counterweight | M3007-R03-C02 | 1 | \$989.00 | \$989.00 |
| Keyless Start | M3007-R04-C02 | 1 | \$106.00 | \$106.00 |
| Travel Motion Alarm | M3007-R11-C02 | 1 | \$165.00 | \$165.00 |
| Radio Kit with AM/FM/MP3 | 6988434 | 1 | \$460.00 | \$460.00 |
| 24" Severe Duty Bucket, Class 3 | 7144515 | 1 | \$711.00 | \$711.00 |
| Total of Items Quoted | | | | \$39,420.00 |
| Quote Total - US dollars | | | | \$39,420.00 |

Notes:

Muni Lease on this machine is \$6,000.00. This can be divided into two payments of \$3,000.00. One due at the time of delivery and the other in 6 months.

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes. Customer must exercise his purchase option within 30 days from quote date.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:



STAFF AGENDA MEMORANDUM

DATE OF MEETING: March 14, 2013

AGENDA ITEM: **Advisory Boards**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: I have prepared a charter ordinance, and ordinance, and three resolutions for your consideration. Below is a summary of each.

Charter Ordinance – Tourism. A charter ordinance is necessary to reform the Tourism Committee. The ordinance will modify the language so that only an ordinance or resolution is needed to establish the Committee. I have included a draft of what I would envision for an eventual Tourism Committee resolution.

Ordinance – Repeal Old Boards. This ordinance would repeal the Housing Rehabilitation Advisory Committee and the Board of Health. I had previously recommended repealing these advisory bodies and I believe the new Economic and Community Development Committee will be responsible for any future oversight for housing issues.

Resolution – Advisory Bodies (Repeals 299). This resolution updates the previous Advisory Bodies Resolution No. 299, and establishes rules for such bodies. It also outlines a procedure for appointing members to a Committee. The resolutions for creating new bodies will reference this procedure, so it only has to exist in one place.

Resolution – New Economic and Community Development Committee. (Repeals 587). This resolution creates the proposed new Committee to consolidate economic and community development issues. It also clearly outlines the role of the Committee.

Resolution – Historic Preservation Committee. (Repeals 587). This resolution creates the proposed new Committee to assist in planning for historic preservation and providing oversight and recommendations for maintaining the City's historic buildings.

Other Issues. These actions do not complete all of the work we need to do on Boards and Committees. In the near future, we still need to do the following:

- formalize the Public Safety Committee,
- finalize an agreement with the Library Board,
- modify the Planning Commission and Board of Zoning Appeals by ordinance to remove representation for 3-mile zoning and modify the appointment date to January 1,
- consider dissolving the Neighborhood Improvement Advisory Committee,
- determine how to formally recognize or create a Tree Board and associated ordinances.

COUNCIL ACTION NEEDED: Consider the ordinances and resolutions proposed by staff.

STAFF RECOMMENDATION TO COUNCIL: Approve the proposed ordinances and resolutions.

CHARTER ORDINANCE NO. ____

A CHARTER ORDINANCE EXEMPTING THE CITY OF OSAWATOMIE, KANSAS FROM THE PROVISIONS OF K.S.A. 12-1695, WHICH RELATE TO THE TOURISM COMMITTEE, PROVIDING SUBSTITUTE PROVISIONS ON THE SAME SUBJECT, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH AND REPEALING CHARTER ORDINANCE NO. 7.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS AS FOLLOWS:

SECTION ONE: That the City of Osawatomie, Kansas, a Mayor-Council-Manager City, being a City of the second class, by the power vested in it and conferred upon it by Article 12, Section 5 of the Constitution of the State of Kansas, hereby elects to and does exempt itself from and makes inapplicable to it K.S.A. 12-1695, which statute is not uniformly applicable to all cities, and hereby elects to provide substitute and additional provisions as herein recited.

SECTION TWO: In lieu of the provisions set forth in K.S.A. 12-1695, which the Governing Body shall create by ordinance or resolution a Tourism Committee to make recommendations concerning the programs and expenditures for promotion of conventions and tourism.

SECTION THREE: That Charter Ordinance No. 7 and all ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION FOUR: That this Ordinance shall be published once each week for two (2) consecutive weeks in the official City newspaper.

SECTION FIVE: That this is a Charter Ordinance and shall take effect sixty-one (61) days after its final publication but should a petition, signed by a number of electors of the City equal to not less than ten percent (10%) of the number of electors who voted in the last proceeding regular city election, be filed in the office of the City Clerk, demanding that such an ordinance be submitted to a vote of the electors, it shall not take effect until submitted to a referendum and approved by a majority of the electors voting thereon, as provided by Article 12, Section 5 of the Constitution of the State of Kansas.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas, not less than (2/3s) of the members thereof voting in favor of said Ordinance, this 14th day of March, 2013.

Approved and signed by the Mayor this 14th day of March, 2013.

Philip Dudley, Mayor

(SEAL)

ATTEST:

Ann Elmquist
City Clerk

APPROVED AS TO FORM:

Richard S. Wetzler, City Attorney

RESOLUTION NO. ____

A RESOLUTION ESTABLISHING THE TOURISM COMMITTEE AND DELEGATING POWERS AND RESPONSIBILITIES.

WHEREAS, the Osawatomie Charter Ordinance 10 authorizes a transient guest tax levy of up to six percent upon the gross rental receipts derived from or paid by transient guests for lodging or sleeping accommodations to provide funding for the promotion of tourism in Osawatomie; and

WHEREAS, the receipts derived from the transient guest tax are to be expended to promote economic development, conventions and tourism and related expenditures and such other purposes as may be determined by the Governing Body; and

WHEREAS, the Governing Body wishes to officially establish and recognize a Tourism Committee which is responsible for making recommendations concerning tourism programs and expenditures for promotion of conventions and tourism; and

WHEREAS, the input of citizens, business owners, and other individuals in the community is important to creating a comprehensive strategy for the promotion and marketing of Osawatomie to visitors and citizens alike;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: There is hereby created a committee of the City to be known as the Tourism Committee hereinafter called the "Committee".

SECTION TWO: In accordance with the Governing Body's policies on the appointments to advisory bodies, the Governing Body shall appoint five members to the Committee. Each member shall be a resident of the City, own property within the City, or operate a retail storefront business within the City. The Committee's membership shall also include three ex-officio members: one Council member, who shall be appointed as a liaison, the City Manager, or his or her designee, and the Executive Director of the Osawatomie Chamber of Commerce.

Each Committee member shall be appointed to a term of two years; provided, that of those first appointed to the Committee, two shall have a term expiring at the end of 2013 and three shall have a term expiring at the end of 2014. Following initial appointment, members shall serve a term of two years beginning on January 1 of the appointed year.

In the case of a vacancy on the Committee, it shall be filled by appointment for the unexpired term only and according to the resolution on advisory board appointments. Committee members shall serve until resignation or replacement on the Committee; however,

DRAFT

when a member of the Committee has served two consecutive full terms, that member shall not be eligible for reappointment until they have vacated the position for one full term.

SECTION THREE: The Committee shall meet at least four times per year, or more often is deemed necessary by the Committee Chairman or at least three of the Committee members. The Committee shall also meet when called upon by the City Council or City Manager to consider a special issue.

Within the guidelines of the Governing Body's resolution for advisory bodies, the Committee shall choose its own officers, determine the time and place for its meetings, and make its own procedural rules. The Committee shall also provide the City Clerk with adequate notice of the date and time of its next meeting and agenda and with copies of the minutes of its proceedings. A majority of its duly appointed committee shall constitute a quorum for the transaction of its business.

Upon the first meeting of the Committee after the passage of this ordinance, and at the first meeting of the Committee after January 1 in each subsequent year, the Committee shall elect from among its members a Chairperson, a Vice-Chairperson and a Secretary. The Chairperson shall be responsible for conducting the meetings, and the Vice-Chairperson shall conduct meetings in the Chairperson's absence. The Secretary shall be responsible for recording attendance and the minutes of the Committee.

SECTION FIVE: It shall be the mission of the Committee to promote tourism, attract visitors, and market the community to increase the public awareness of Osawatomie within in the county, region and state.

SECTION SIX: The Committee is hereby empowered to: (1) make recommendations to the Governing Body on tourism and marketing policies; (2) to assist in developing a strategic tourism and marketing plan for the City; (3) review and make recommendations on the expenditure of transient guest tax revenues collected by the City. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.

SECTION SEVEN: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this ___th day of _____, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

Philip A. Dudley
Mayor

DRAFT

(SEAL)

ATTEST:

Ann Elmquist
City Clerk

ORDINANCE NO. ____

AN ORDINANCE REPEALING THE HOUSING REHABILITATION ADVISORY COMMITTEE AND THE BOARD OF HEALTH BY REPEALING CHAPTER FOUR, ARTICLE FIVE, SECTIONS 4-501, 4-502, 4-503, 4-504 AND 4-505 AND REPEALING CHAPTER EIGHT, ARTICLE ONE, SECTIONS 8-101 AND 8-102 OF THE CITY OF OSAWATOMIE MUNICIPAL CODE.

WHEREAS, the City Council has reviewed the current advisory bodies in the City; and

WHEREAS, Osawatomie City Code Chapter Four, Article Five, Sections 4-501, 4-502, 4-503, 4-504 and, 4-505 establish the Housing Rehabilitation Advisory Committee for the purpose of oversight of a Community Development Block Grant; and

WHEREAS, the newly created Economic and Community Development Committee may be tasked with providing the oversight role for future projects, if necessary; and

WHEREAS, Osawatomie City Code Chapter Eight, Article One, Sections 8-101 and 8-102 establish the Board of Health which is currently a non-functioning board in the City of Osawatomie; and

WHEREAS, Miami County has the statutory responsibility for providing a local Board of Health under K.S.A. 65-201 and the City is not actively operating in that role; and

WHEREAS, the City Council believes these ordinances are no longer necessary for the City of Osawatomie;

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

Section 1. That sections 4-501, 4-502, 4-503, 4-504 and, 4-505 as adopted prior to the passage of this Ordinance are hereby repealed.

Section 2. That sections 8-101 and 8-102 as adopted prior to the passage of this Ordinance are hereby repealed.

Section 3. EFFECTIVE DATE. This ordinance shall take effect and be in force from and after its passage and one publication in the official City newspaper.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, a majority being in favor thereof, this 14th day of March, 2013.

APPROVED AND SIGNED by the Mayor.

Philip Dudley, Mayor

(SEAL)

ATTEST:

Ann Elmquist
City Clerk

APPROVED AS TO FORM:

Richard S. Wetzler, City Attorney

RESOLUTION NO. ____

A RESOLUTION ESTABLISHING GUIDELINES FOR ADVISORY BODIES APPOINTED BY THE GOVERNING BODY OF OSAWATOMIE; FURTHER REPEALING RESOLUTION NO. 299 AND ANY RESOLUTION OR PART OF ANY RESOLUTION IN CONFLICT WITH THIS RESOLUTION

WHEREAS, the Governing Body of the City of Osawatomie has established various boards, committees, commissions and task forces, herein after referred to as “advisory bodies,” to serve the community and aid the Governing Body in its decision making; and

WHEREAS, the Governing Body believes that input from residents, businesses or other individuals or companies that have a personal or economic interest in the long-term viability of the City of Osawatomie is critical to the planning and success of the community; and

WHEREAS, the Mayor is charged with the responsibility of recommending the persons to serve as members of the advisory bodies subject to approval by the Governing Body; and

WHEREAS, the Governing Body deems it in the best interest of the City to establish a procedure regarding appointment to such advisory bodies in order to ensure fairness, equal representation and accountability in the selection of representatives; and

WHEREAS, the Governing Body believes it should establish the expectations and responsibilities of all members of advisory bodies to the City in order to respect the time and commitment of all individuals that volunteer to serve the City in such a capacity;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: The Governing Body shall use the following terms to provide direction in the naming of any new advisory body. However, when names are specifically provided by statute for advisory bodies, the Governing Body should follow the statutes in so naming.

- A. The term “advisory body” is used to define all boards, committees, commissions and task forces that are created or appointed by the Governing Body, whether or not their function is primarily advisory or not.
- B. The term "board" is to be used to name an advisory body to the Governing Body that may or may not have a grant of statutory power from the State of Kansas, but is responsible for making rulings or interpretations on behalf of the Governing Body.

- C. The term “commission” is to be used to name an advisory body to the Governing Body that may or may not have a grant of statutory power from the State of Kansas, but oversees the specific operation of City activity and may make operational decisions as a part of those duties.
- D. The term “committee” is to be used to name an advisory body to the Governing Body that has been established indefinitely to continually perform its duties and provide recommendations to the Governing Body.
- E. The term “task force” is to be used to name an advisory body to the Governing Body that has a specific purpose and a date certain to fulfill its appointed tasks.

SECTION TWO: Unless otherwise specified by the authorizing statute, ordinance or resolution, each advisory body shall elect from its membership a chairman, vice-chairman or secretary from its membership.

- A. The secretary shall be responsible for recording the activities of that particular advisory body. One of the duties of the secretary shall be to record those members present and absent at each meeting.
- B. The chairman of each body shall be responsible for ensuring that the City Clerk is provided with approved minutes from each meeting within two weeks of their approval by that body.
- C. In select cases and in the case of the Planning Commission and Board of Zoning Appeals, the City Manager will designate a staff member as a clerk to the Board that will be responsible for recording minutes and attendance, as well as providing them to the City Clerk upon approval.

SECTION THREE: Every January, each secretary of each board, committee, or commission shall file with the body’s chairman an attendance report of every member. Such attendance report shall then be forwarded to the City Clerk with such additional information concerning attendance as may be deemed appropriate.

- A. Each year, after January 1 and prior to the reappointment of Committee members, the City Clerk shall report to the Governing Body the number of times each advisory body has met in the previous year and the attendance of each member. Upon receipt, the Governing Body will review the attendance of all advisory body members during the previous year.
- B. Any member of any advisory body that was absent for three consecutive meetings or was not in attendance for at least fifty (50) percent of all meetings, shall be reviewed by the Governing Body. Such members shall not be eligible for reappointment unless the Governing Body can be shown that those absences were created by unforeseen circumstances that have been corrected.

SECTION FOUR: At any time, the majority or a quorum of an advisory body may petition the Governing Body for the removal of any member that was absent for three or more consecutive meetings. Unless otherwise specified by statute or ordinance and upon two-thirds majority vote, the Governing Body may remove a member of an advisory board at any time, with or without a recommendation from the advisory body and with or without cause.

SECTION FIVE: The general public shall be notified of openings on all advisory bodies appointed by the Governing Body.

- A. Appointments to advisory bodies will be based upon applications filed with the City Clerk, which will be kept for a period of one calendar year.
- B. Members of the public are encouraged to download or request a copy of the public service application from the City’s website, or to obtain a copy from City Hall. Applications may be returned via email, fax, mail or in person to the City Clerk’s office.
- C. Advisory bodies are encouraged to provide a recommendation from among any individuals expressing interest in an appointment; however, no such recommendation will be considered by the Governing Body without a complete public service application from the prospective member.
- D. All incumbent board members who wish to be considered for reappointment shall submit a public service application—reappointments are not automatic.

SECTION SIX: Each year when annual appointments or re-appointments are to be made, or at any time during the year, when there is one or more vacancy on an advisory body, the City Clerk will provide a public announcement through the City’s website and other media outlets announcing vacancies.

- A. The Governing Body will review the public service applications provided by the City Clerk as a part of the regular council meeting packet, or with a minimum of 48 hours prior to consideration of those appointments at a special council meeting.
- B. When considering the appointments, the Mayor and each Governing Body member may nominate one person each for each vacancy. The Governing Body will vote from these nominations, along with any compliant recommendation of the advisory body, to serve on the advisory body. The Mayor and each member of the Governing Body shall have one vote for each position filled. The person receiving the highest number of votes is thereby appointed to the Committee.
- C. When more than two positions are being considered and different positions with different lengths of terms are considered at the same time, the person receiving the highest number of votes will receive the longer term, and the second highest the next longest term, and so on. When a person is filling a mid-term vacancy, the term of office on the advisory body shall be for the remaining term of their predecessor whose term they are completing.

SECTION SEVEN: When a member of an advisory body has served for a period of two consecutive full terms on a particular advisory body, that member shall not be eligible for reappointment until they have vacated the position for one full term.

SECTION EIGHT: Any new advisory body of the Governing Body shall be created through an official authorizing action of the Governing Body which specifically describes and sets forth the mission and assignment of this advisory body.

SECTION NINE: All persons appointed to any advisory body of the City shall be required to abide by the all the statutes and regulations of the City, including all financial and ethics policies, in the performance of their duties. All such violations shall be reported to the City Manager or the City Attorney. After a review that determines such a violation likely occurred, the violation will be forwarded to the Governing Body for censuring or removal of the advisory body member.

SECTION TEN: Resolution No. 299 and all other resolutions that are in conflict with this Resolution are hereby repealed.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 14th day of March, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

Philip A. Dudley
Mayor

(SEAL)

ATTEST:

Ann Elmquist, City Clerk

RESOLUTION NO. ____

A RESOLUTION ESTABLISHING THE HISTORIC PRESERVATION COMMITTEE AND DELEGATING POWERS AND RESPONSIBILITIES.

WHEREAS, the Governing Body recognizes the importance of Osawatomie in the history of the State of Kansas and the United States; and

WHEREAS, the Governing Body desires to preserve buildings and sites of historic and architectural importance and to safeguard the heritage and culture of Osawatomie, as well as promoting the restoration and productive use of historic and architecturally significant properties and areas; and

WHEREAS, within the boundaries of the City of Osawatomie, seven of its numerous historic properties have been recognized by their inclusion on the Historical Register and the Register of National Historic Places; and

WHEREAS, the Governing Body recognizes that both economic growth and community development are inextricably linked and equally critical to the success of community growth;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: There is hereby created a committee of the City to be known as the Historical Preservation Committee hereinafter called the "Committee".

SECTION TWO: In accordance with the Governing Body's policies on the appointments to advisory bodies, the Governing Body shall appoint five members to the Committee. Each member shall be residents of the City or own property within the City. Members appointed to the Committee shall have a demonstrated interest, knowledge, or training in fields closely related to historic preservation. The Committee's membership shall also include two ex-officio members: one Council member, who shall be appointed as a liaison, and the City Manager, or his or her designee.

Each Committee member shall be appointed to a term of three years; provided, that of those first appointed to the Committee, one shall have a term expiring at the end of 2013, two shall have a term expiring at the end of 2014, and two shall have a term expiring at the end of 2015. Following initial appointment, members shall serve a term of two years beginning on January 1 of the appointed year.

In the case of a vacancy on the Committee, it shall be filled by appointment for the unexpired term only and according to the resolution on advisory board appointments. Committee members shall serve until resignation or replacement on the Committee; however, when a member of the

Committee has served two consecutive full terms, that member shall not be eligible for reappointment until they have vacated the position for one full term.

SECTION THREE: The Committee shall meet at least four times per year, or more often as deemed necessary by the Committee Chairman or at least three of the Committee members. The Committee shall also meet when called upon by the City Council or City Manager to consider a special issue.

Within the guidelines of the Governing Body's resolution for advisory bodies, the Committee shall choose its own officers, determine the time and place for its meetings, and make its own procedural rules. The Committee shall also provide the City Clerk with adequate notice of the date and time of its next meeting and agenda and with copies of the minutes of its proceedings. A majority of its duly appointed committee shall constitute a quorum for the transaction of its business.

Upon the first meeting of the Committee after the passage of this ordinance, and at the first meeting of the Committee after January 1 in each subsequent year, the Committee shall elect from among its members a Chairperson, a Vice-Chairperson and a Secretary. The Chairperson shall be responsible for conducting the meetings, and the Vice-Chairperson shall conduct meetings in the Chairperson's absence. The Secretary shall be responsible for recording attendance and the minutes of the Committee.

SECTION FOUR: It shall be the mission of the Committee to promote and protect the history of Osawatomie through the preservation of Osawatomie's historical landmarks, areas, artifacts and structures.

SECTION FIVE: The Committee is hereby delegated the power to (1) develop and recommend policies and strategies which will protect the history of the community, (2) make recommendations to the Governing Body and Planning Commission to support designations of historic and architecturally important structures, properties and districts, (3) review and comment on any construction or demolition within landmark districts, and (4) make recommendations for the maintenance or improvement of historic structures owned or maintained by the City of Osawatomie. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.

SECTION SIX: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 14th day of March, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

Philip A. Dudley
Mayor

(SEAL)

ATTEST:

Ann Elmquist
City Clerk

RESOLUTION NO. ____

A RESOLUTION REPEALING RESOLUTION NO. 587 AND ESTABLISHING THE OSAWATOMIE ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE AND DELEGATING POWERS AND RESPONSIBILITIES.

WHEREAS, the Governing Body recognizes that creating economic environment that promotes business growth and success is critical to the long-term vitality of the City of Osawatomie; and

WHEREAS, the challenges of affordable housing, housing development, and maintaining a viable and attractive homes and neighborhoods is also a major component of a City's ability to attract and retain businesses and residents; and

WHEREAS, the Governing Body wishes to create policies and strategies to create promote economic and community development; and

WHEREAS, the Governing Body recognizes that both economic growth and community development are inextricably linked and equally critical to the success of community growth;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: Resolution No. 587 regarding the Economic Development Committee is hereby repealed.

SECTION TWO: There is hereby created a committee of the City to be known as the Economic & Community Development Committee hereinafter called the "Committee".

SECTION THREE: In accordance with the Governing Body's policies on the appointments to advisory bodies, the Governing Body shall appoint five (5) members to the Committee. These members shall consist of the following:

- A. A representative of banking institutions located in the City of Osawatomie.
- B. A representative from the service commercial business sector that is located within the City limits of Osawatomie.
- C. A representative from the industrial, manufacturing, real estate, housing, or property development business sector that is a resident of Osawatomie or is a representative of such a business located within the boundaries of USD 367.
- D. A business owner or managing executive of a business that is located within the boundaries of USD 367 and is a member of the Osawatomie Chamber of Commerce.
- E. A citizen of the City of Osawatomie.

The Superintendent of USD 367, or his or her designee, and the City Manager of the City of Osawatomie, or his or her designee, shall serve as standing members of the Committee. However, neither the Superintendent nor the City Manager shall serve as an officer of the Committee.

The Committee's membership shall also include three ex-officio members, which will include: the Miami County Economic Development Director, the Executive Director of the Osawatomie Chamber of Commerce, and one Council member who shall be appointed as a liaison.

Following the initial appointment, members shall serve a term of two years beginning on January 1 of the appointed year. Each of the members appointed by the Governing Body shall serve a two-year term and may be re-appointed for one additional two-year term. A member or ex-officio member shall retain their membership on the committee until:

- A. Replacement by the Governing Body after the completion of their term
- B. The member resigns from the committee
- C. The member's qualifying status, whether employment, residency or other factor, has changed and no longer qualifies the member to serve on the Committee.
- D. The member is dismissed by a vote of the Governing Body, in accordance with the Governing Body's procedures for removal of advisory body members.
- E. The Committee is terminated by the Governing Body

The initial terms of appointed Committee members shall be determined by the Governing Body upon appointment, such that three members shall have terms expiring in an odd year and two members have terms expiring in an even year. No initial appointment shall create a term that is longer than two years.

SECTION FOUR: The Committee shall meet as deemed necessary by the Committee Chairman or at least three of the Committee members. The Committee shall also meet when called upon by the City Council or City Manager to a study specific economic issue.

Within the guidelines of the Governing Body's resolution for advisory bodies, the Committee shall choose its own officers, determine the time and place for its meetings, and make its own procedural rules. The Committee shall also provide the City Clerk with adequate notice of the date and time of its next meeting and agenda and with copies of the minutes of its proceedings. A majority of its duly appointed committee shall constitute a quorum for the transaction of its business.

Upon the first meeting of the Committee after the passage of this ordinance, and at the first meeting of the Committee after January 1 in each subsequent year, the Committee shall elect from among its members a Chairperson, a Vice-Chairperson and a Secretary. The Chairperson shall be responsible for conducting the meetings, and the Vice-Chairperson shall conduct meetings in the Chairperson's absence. The Secretary shall be responsible for recording attendance and the minutes of the Committee.

SECTION FIVE: It shall be the mission of the Committee to develop policies and strategies which will improve local business retention, develop an environment which attracts new business development, identify and develop community needs that directly impact economic growth, and improve the condition and appearance of neighborhoods and buildings.

SECTION SIX: The Committee is hereby delegated the power to conduct research, gather data, advise City officials, assist in developing policies, and make recommendations regarding strategic planning, business development and recruitment, or any other economic or community development initiatives. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager. The Committee should seek to develop written development policies to be adopted by the City Council and to annually review the City's development policies.

SECTION SIX: At the discretion of the City Council or the City Manager, the Committee or some of its members may or may not be directly involved in recruiting or retaining a specific businesses or any incentives offered or provided to any such business interest. Committee members are expected to maintain the confidentiality of all such discussions and failure to do so will result in the City Manager requesting the member's removal from the Committee by the City Council. Furthermore, in certain circumstances, members may be required to sign a non-disclosure agreement to be involved in such confidential discussions. Such agreements may bind the Committee member with the possibility of financial penalty or civil penalty should any disclosures be made in violation of the agreement. Nothing in this resolution requires the City Council or the City Manager to make known to the Committee any business recruitment or retention activities.

SECTION SEVEN: Resolution No. 587 and all other resolutions that are in conflict with this Resolution are hereby repealed.

SECTION EIGHT: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 14th day of March, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

Philip A. Dudley
Mayor

(SEAL)

ATTEST:

Ann Elmquist
City Clerk

Osawatomie Fire Department 2012 Summary report



Osawatomie Fire Department Structure

The Osawatomie Fire Department (OZFD) is actually two fire departments. It's the City of Osawatomie Fire Department and Miami County Rural Fire District #1. The City pays for costs associated with calls and equipment in the city limits, the Fire District pays for the same in the rural area that Osawatomie is responsible for. Some equipment costs are split if the equipment is used in both areas (Protective equipment, water rescue, etc.)

Osawatomie staff is also responsible management for the Fontana station of the Fire District under an agreement made several years ago. Fontana receives automatic aid from the Osawatomie Station for all structure fires and injury accidents.

OZFD is directly supervised by three officers, Chief DuWayne Tewes, Deputy Chief Brian Love, and Captain Brian Mersman.

At the End of 2012, including officers, there were 20 firefighters on the department. Of those, 11 are certified as at least Firefighter one under National Standards. Nine are carry some sort of advanced medical training (eight emergency medical technicians, one Emergency Medical Responder).

Calls for service

In 2012, OZFD responded to 263 calls for service. Below is a summary of the basic call types we respond to.

| Call Type | City | Rural | Total |
|--------------------------|------|-------|-------|
| Structure Fire | 13 | 13 | 26 |
| Injury Accident | 4 | 22 | 26 |
| Assist EMS | 19 | 21 | 40 |
| Grass/Brush | 17 | 60 | 77 |
| Life Flight Landing zone | 16 | 6 | 22 |
| Car Fire | 3 | 5 | 8 |
| Tender Auto Aid | 0 | 12 | 12 |
| Mutual Aid | 1 | 7 | 8 |
| Other types of fires | 7 | 3 | 10 |
| Other Calls | 22 | 12 | 34 |

Structure Fire: This includes everything from possible structure fires to actual fires. Structures are any type of building (House, garage, shed, barn, etc)

Injury accident: Calls to assist EMS with accidents involving injuries to persons. This could include extrication with the Jaws of life to life flight landing on scene.

Assist EMS: These are calls where EMS is requesting first responders to assist with medical issues. Often this is for heart attack/code blue calls or when EMS has extended response time and OZFD will provide medical care until they arrive.

Grass/Brush Fire: Fires involving natural grasses, brush piles, trees, etc.

Life Flight: Calls from EMS where the primary purpose is to set up a safe landing zone.

Car Fire: This is any type of vehicle fire. (Motor vehicle, ATV, construction/agriculture equipment, etc)

Tender Auto Aid: This is a pre-existing agreement where any structure fire calls in the rural area automatically get the two next closest tanker/tenders for support. These calls do not apply to the city. We receive the aid as well as send it. The number reflects the number of times we responded to Auto Aid.

Mutual Aid: This is calls for additional man power or equipment made by other agencies outside of the scope of Tender Auto Aid.

Other Fire Calls: This is fire calls that do not fit other categories. (Trash cans, equipment, etc)

Other Calls: Calls that do not fit the other categories. This includes water rescue, carbon monoxide checks, investigate smells or odors.

Calls for service do not include time spends on training, meetings (two a month), and maintenance.

In addition to the calls for service, OZFD is a very active community partner participating in numerous educational and demonstration events a year. In 2012, OZFD participated in 13 events of this type, including Cops for Tots delivery, Jamboree, Fire prevention week. OZFD hosted its 10th annual open house this year. Despite the inclement weather, an estimated 200 visitors came to the station that day.

OZFD has partnered with Fort Scott Community College and our staff now provides training to the students in the FSCC EMT classes with their extrication training.

City Calls for Service Summary

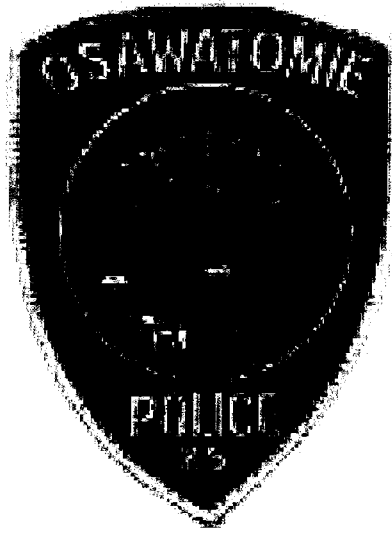
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-------|-------|
| Structure Fire | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 2 | 4 | 0 | 0 | 13 |
| Injury Accident | 0 | 1 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 4 |
| Assist EMS | 1 | 0 | 2 | 1 | 0 | 0 | 0 | 2 | 1 | 5 | 3 | 4 | 19 |
| Grass/Brush Fire | 5 | 0 | 2 | 1 | 0 | 0 | 4 | 0 | 3 | 2 | 0 | 0 | 17 |
| Life Flight standby | 0 | 2 | 1 | 0 | 2 | 1 | 5 | 2 | 1 | 1 | 1 | 0 | 16 |
| Car Fire | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 3 |
| Auto Aid | | | | | | | | | | | | | 0 |
| Mutual Aid | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| Other Fires | 1 | 0 | 1 | 0 | 0 | 0 | 2 | 0 | 2 | 0 | 1 | 0 | 7 |
| Other Calls | 2 | 1 | 3 | 0 | 2 | 2 | 4 | 2 | 0 | 2 | 1 | 3 | 22 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | Total | 102 |

Rural Calls for Service Summary

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-------|-------|
| Structure Fire | 3 | 0 | 0 | 3 | 0 | 0 | 0 | 3 | 0 | 1 | 1 | 2 | 13 |
| Injury Accident | 0 | 1 | 3 | 3 | 1 | 2 | 2 | 1 | 1 | 2 | 2 | 4 | 22 |
| Assist EMS | 0 | 3 | 4 | 2 | 1 | 1 | 2 | 1 | 0 | 2 | 3 | 2 | 21 |
| Grass/Brush Fire | 7 | 6 | 5 | 2 | 2 | 7 | 16 | 5 | 0 | 3 | 4 | 3 | 60 |
| Life Flight standby | 0 | 1 | 0 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 1 | 0 | 6 |
| Car Fire | 0 | 0 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 5 |
| Auto Aid | 2 | 0 | 2 | 1 | 2 | 1 | 1 | 0 | 1 | 1 | 1 | 0 | 12 |
| Mutual Aid | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 1 | 0 | 0 | 0 | 0 | 7 |
| Other Fires | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| Other Calls | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 1 | 0 | 2 | 12 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | Total | 161 |

Total Combined Calls Service Summary

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|------------|
| Structure Fire | 4 | 1 | 1 | 4 | 1 | 1 | 1 | 3 | 2 | 5 | 1 | 2 | 26 |
| Injury Accident | 0 | 2 | 3 | 4 | 1 | 3 | 2 | 1 | 1 | 3 | 2 | 4 | 26 |
| Assist EMS | 1 | 3 | 6 | 3 | 1 | 1 | 2 | 3 | 1 | 7 | 6 | 6 | 40 |
| Grass/Brush Fire | 12 | 6 | 7 | 3 | 2 | 7 | 20 | 5 | 3 | 5 | 4 | 3 | 77 |
| Life Flight standby | 0 | 3 | 1 | 0 | 2 | 3 | 7 | 2 | 1 | 1 | 2 | 0 | 22 |
| Car Fire | 0 | 0 | 1 | 2 | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 2 | 8 |
| Auto Aid | 2 | 0 | 2 | 1 | 2 | 1 | 1 | 0 | 1 | 1 | 1 | 0 | 12 |
| Mutual Aid | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 2 | 0 | 0 | 0 | 0 | 8 |
| Other Fires | 1 | 0 | 2 | 1 | 0 | 0 | 3 | 0 | 2 | 0 | 1 | 0 | 10 |
| Other Calls | 3 | 3 | 3 | 0 | 2 | 2 | 4 | 5 | 3 | 3 | 1 | 5 | 34 |
| Total | | | | | | | | | | | | | 263 |



**Osawatomi Police
Department
2012 Year in Review**



Understanding What We Do

Mission Statement

The primary mission of the city of Osawatomie Police Department is to improve the quality of life in the City of Osawatomie. We are committed to leading the community problem solving efforts that improve the quality of life for all citizens of Osawatomie as well as our guests. We will work assertively with the community to address conditions that provide for the safety and security of our citizens while reducing crime and the fear of crime.

Structure

The Police Department is led by Director of Public Safety, Mike Stiles. Mike also carries the title of Chief of Police. He is responsible for the daily administrative and operational oversight of the department. Other command staff includes Asst. Chief Bob Butters who has a primary focus of investigations as well as general operations and Lieutenant DuWayne Tewes who directly oversees patrol and various special projects.

Staffing

There are currently 11 full time certified officers, 3 part-time officers, and 9 civilian employees (four Dispatchers, three part-time dispatchers, Court Clerk, Secretary/Nuisance officer). Full staffing is 13 full time officers.

Osawatomie Police 2012 Overview

Case numbers cleared by arrests were down 17%. Citations issued were up 12.4%. Activity and calls logged into the dispatch system was up 14%, while issued case numbers were down 18.6%.

The department was able to resolve hundreds of nuisance complaints informally or with a phone call. Only 51 reported nuisance complaints required 10 day notices and of those, only 15 required the issuance of a citation for remediation.

The department maintained a 50.3 %clearance rate for crimes reported. National average is 47.2% for violent crimes and 18.3% for property crimes (2010 FBI Uniform Crime Reports).

There were several significant events in 2012 including:

February 2012: Officers were involved in standoff with a subject that fired a gun at officers. He would later plead guilty to several felonies.

March 2012: Officer Fred Dowd and Part Time Officer James "Ed" Beaudry join the department.

May 2012: Officers assist Garnett PD with an investigation into stolen property. A search warrant was served that recovered thousands of dollars of stolen property.

June 2012: Officers provided security/Traffic Control for John Brown Jamboree and Music Festival. They dealt with several minor issues during the event and a significant traffic accident that resulted in several charges.

November 2012: The Police Department and the Osawatomie Municipal Court begin a Municipal Probation programs for offenders from Municipal Court.

December 2012: Officers assist the Cops for Tots program in delivering gifts and donations to 87 needy families in Osawatomie.



Osawatome Police Department

2012 Summary

Page 1

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|-----------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|
| Escorts | 6 | 9 | 14 | 5 | 12 | 6 | 13 | 7 | 10 | 7 | 7 | 12 | 108 |
| Warrant attempts/arrests | 30 | 38 | 23 | 7 | 25 | 19 | 21 | 20 | 14 | 20 | 21 | 22 | 260 |
| Traffic Stops/investigation | 64 | 50 | 97 | 71 | 170 | 102 | 97 | 109 | 90 | 84 | 103 | 97 | 1134 |
| Investigate Person | 43 | 56 | 72 | 40 | 74 | 70 | 63 | 97 | 106 | 86 | 83 | 80 | 870 |
| DUI | 0 | 4 | 2 | 2 | 1 | 2 | 4 | 0 | 1 | 3 | 5 | 3 | 27 |
| Non-Injury Accident | 6 | 9 | 12 | 13 | 13 | 9 | 17 | 13 | 14 | 15 | 14 | 13 | 148 |
| Injury Accident | 3 | 2 | 0 | 4 | 0 | 5 | 1 | 5 | 2 | 2 | 1 | 2 | 27 |
| Assist EMS | 20 | 25 | 26 | 14 | 17 | 24 | 18 | 31 | 27 | 45 | 39 | 34 | 320 |
| Fire | 15 | 10 | 11 | 4 | 7 | 4 | 11 | 13 | 10 | 11 | 6 | 8 | 110 |
| Fights | 7 | 10 | 6 | 0 | 10 | 12 | 9 | 10 | 13 | 3 | 10 | 2 | 92 |
| Prowler | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 2 |
| Domestic Violence | 3 | 1 | 1 | 6 | 9 | 5 | 5 | 2 | 5 | 7 | 4 | 0 | 48 |
| 911 Misdial | 2 | 5 | 5 | 7 | 4 | 3 | 5 | 6 | 4 | 3 | 7 | 7 | 58 |
| Animal at large | 45 | 21 | 42 | 35 | 26 | 29 | 42 | 45 | 66 | 49 | 47 | 38 | 485 |
| Animal Bite | 4 | 6 | 2 | 0 | 0 | 2 | 6 | 1 | 0 | 1 | 3 | 1 | 26 |
| Animal Missing | 13 | 2 | 8 | 11 | 13 | 20 | 20 | 9 | 7 | 14 | 8 | 12 | 137 |
| Animal Welfare | 10 | 13 | 26 | 7 | 16 | 18 | 6 | 17 | 14 | 12 | 14 | 5 | 158 |
| Assist Outside Agency | 17 | 17 | 26 | 10 | 23 | 20 | 20 | 27 | 10 | 13 | 13 | 17 | 213 |
| Bank Alarm | 0 | 0 | 2 | 1 | 2 | 3 | 1 | 0 | 3 | 1 | 1 | 0 | 14 |
| Burn Permit | 84 | 70 | 65 | 32 | 24 | 7 | 1 | 0 | 17 | 18 | 12 | 13 | 343 |
| Business Alarm | 8 | 5 | 9 | 3 | 6 | 5 | 8 | 7 | 5 | 12 | 5 | 1 | 74 |
| Burglary | 3 | 9 | 4 | 3 | 4 | 1 | 2 | 6 | 4 | 8 | 1 | 0 | 45 |
| Criminal Damage to Property | 4 | 7 | 14 | 7 | 8 | 8 | 3 | 7 | 13 | 11 | 6 | 2 | 90 |
| Child In need of Care | 5 | 4 | 3 | 2 | 7 | 3 | 0 | 5 | 7 | 3 | 2 | 1 | 42 |
| Carbon Monoxide Check | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 3 |
| Civil Stand By | 2 | 6 | 5 | 6 | 10 | 13 | 12 | 8 | 11 | 12 | 9 | 6 | 100 |
| Citizen Complaint | 77 | 71 | 110 | 99 | 110 | 127 | 132 | 101 | 99 | 94 | 99 | 84 | 1203 |
| Citizen Inquiry | 78 | 79 | 110 | 76 | 120 | 126 | 138 | 128 | 107 | 139 | 119 | 115 | 1335 |
| City Services | 13 | 17 | 25 | 19 | 36 | 33 | 38 | 51 | 29 | 27 | 19 | 30 | 337 |
| Drug Cases | 12 | 4 | 6 | 6 | 5 | 0 | 2 | 2 | 6 | 6 | 4 | 4 | 57 |
| Disturbance | 5 | 10 | 7 | 13 | 18 | 9 | 13 | 26 | 22 | 13 | 11 | 12 | 159 |
| Deliver Message | 3 | 0 | 5 | 3 | 0 | 5 | 7 | 16 | 4 | 10 | 5 | 23 | 81 |
| Extra Patrol Request | 5 | 2 | 7 | 3 | 14 | 5 | 10 | 12 | 3 | 12 | 9 | 10 | 92 |
| Forgery | 3 | 0 | 2 | 0 | 3 | 0 | 1 | 1 | 0 | 3 | 1 | 0 | 14 |



Osawatomie Police Department

| | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|-------------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|
| Fine Payment to Dispatch | 14 | 45 | 25 | 18 | 25 | 50 | 29 | 29 | 21 | 40 | 36 | 19 | 351 |
| Found Property | 6 | 7 | 6 | 6 | 9 | 6 | 10 | 10 | 12 | 7 | 6 | 8 | 93 |
| Finger Print (employment) | 4 | 3 | 1 | 7 | 2 | 3 | 4 | 5 | 2 | 2 | 2 | 2 | 37 |
| Gas Drive Off | 2 | 0 | 2 | 5 | 0 | 4 | 4 | 3 | 1 | 0 | 1 | 1 | 23 |
| HAZMAT | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 2 |
| Loud Music Complaint | 13 | 1 | 6 | 8 | 2 | 7 | 2 | 8 | 6 | 4 | 3 | 4 | 64 |
| Murder | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Motorist Assist | 9 | 11 | 6 | 14 | 16 | 15 | 8 | 24 | 12 | 14 | 7 | 11 | 147 |
| Medical Alarms | 2 | 0 | 0 | 0 | 0 | 2 | 3 | 0 | 1 | 2 | 1 | 2 | 13 |
| Missing Child | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 3 | 0 | 2 | 0 | 1 | 12 |
| Missing Person | 2 | 0 | 5 | 1 | 0 | 1 | 3 | 0 | 1 | 0 | 0 | 2 | 15 |
| Open Door (Building Check) | 3 | 3 | 6 | 5 | 2 | 6 | 3 | 4 | 10 | 9 | 2 | 2 | 55 |
| Pedestrian Checks | 1 | 1 | 1 | 5 | 6 | 6 | 6 | 5 | 3 | 3 | 1 | 0 | 38 |
| Residential Alarms | 0 | 0 | 1 | 2 | 1 | 3 | 2 | 1 | 1 | 1 | 0 | 0 | 12 |
| Reckless Driver | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 1 | 2 | 0 | 5 |
| Repossessions (notifications) | 4 | 2 | 2 | 2 | 0 | 3 | 3 | 1 | 2 | 0 | 1 | 4 | 24 |
| Runaway | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 3 | 1 | 10 |
| Sexual Assault/Sex Crimes | 1 | 2 | 2 | 4 | 4 | 7 | 8 | 1 | 3 | 5 | 8 | 3 | 48 |
| Suspicious Activity | 23 | 17 | 26 | 27 | 45 | 24 | 42 | 30 | 30 | 36 | 30 | 36 | 366 |
| State Hospital Walk Away | 1 | 4 | 2 | 2 | 3 | 1 | 1 | 0 | 1 | 2 | 4 | 0 | 21 |
| Theft | 24 | 14 | 28 | 37 | 39 | 32 | 22 | 10 | 23 | 28 | 25 | 24 | 306 |
| Telephone Harassment | 6 | 2 | 1 | 5 | 2 | 8 | 4 | 8 | 7 | 10 | 10 | 4 | 67 |
| Unattended Death | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Vehicle Lock Out | 13 | 18 | 24 | 16 | 23 | 19 | 14 | 17 | 17 | 33 | 18 | 29 | 241 |
| Violation of Protective Order | 0 | 0 | 0 | 2 | 3 | 3 | 3 | 1 | 4 | 0 | 0 | 0 | 16 |
| Verbal Dispute | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 | 1 | 4 | 8 |
| Check Welfare | 11 | 13 | 11 | 16 | 14 | 12 | 21 | 21 | 15 | 25 | 18 | 18 | 195 |

Incidents cleared by Arrest in 2012: 278. 17% Decrease.

Total Citations Issued for 2012: 670. 12.4% Increase

Total Activity entered by dispatch: 11,698 items. 14% increase

Case # assigned to occurrences: 921. 18.6 % Decrease

Ticket

| Year | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 | 2006 |
|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Number | 670 | 596 | 722 | 601 | 584 | 706 | 615 |

Arrests

| Year | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 | 2006 |
|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Number | 278 | 336 | 267 | 204 | 169 | 225 | 180 |

Activity

| Year | 2012 | 2011 | 2010 | 2009 | 2008 | 2007 | 2006 |
|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Number | 11698 | 10009 | 9706 | 9602 | 9096 | 9070 | 9544 |

2012

DAYS GENERATED 4
KW GENERATION
21,350

4

UNITS STARTED 7 TIMES FOR EXERCISE(NO GEN.)

KWH METERED BY MONTH

| | |
|-------|------------|
| JAN | 2,971,599 |
| FEB | 2,536,229 |
| MARCH | 2,386,100 |
| APRIL | 2,210,963 |
| MAY | 2,840,499 |
| JUNE | 3,557,300 |
| JULY | 4,389,694 |
| AUG | 3,615,600 |
| SEPT | 2,656,400 |
| OCT | 2,445,600 |
| NOV | 2,693,212 |
| DEC | 2,997,600 |
| TOTAL | 35,337,397 |

WATER CONSUMPTION BY MONTH/GALLONS
RESIDENTIAL/COMMERCIAL

| | |
|-------|-------------|
| JAN | 84,000 |
| FEB | 95,650 |
| MARCH | 87,520 |
| APRIL | 83,650 |
| MAY | 1,344,000 |
| JUN | 1,095,700 |
| JULY | 1,273,300 |
| AUG | 1,303,600 |
| SEPT | 63,780 |
| OCT | 94,810 |
| NOV | 93,430 |
| DEC | 99,590 |
| TOTAL | 120,413,000 |

RWD 1

| | |
|-------|------------|
| JAN | 18,200 |
| FEB | 21,300 |
| MARCH | 19,900 |
| APRIL | 27,300 |
| MAY | 25,000 |
| JUNE | 20,700 |
| JULY | 22,200 |
| AUG | 23,600 |
| SEPT | 18,600 |
| OCT | 16,900 |
| NOV | 22,200 |
| DEC | 16,500 |
| TOTAL | 25,240,000 |

RWD 2

| |
|------------|
| 63,002 |
| 32,750 |
| 35,740 |
| 32,580 |
| 42,140 |
| 42,160 |
| 57,120 |
| 62,900 |
| 95,007 |
| 38,970 |
| 32,960 |
| 37,510 |
| 57,292,000 |

2012 YEAR END REPORT

Cemetery:

Base for road around section 4 laid. Top coat of gravel to be put down in spring of 2013

52 burials

28 stone setting permits issued

5 dead trees removed

Levee:

River reached flood stage only 1 time (March)

5 year periodical inspection conducted by USACE June 20,21

Most small deficiencies corrected by December 15

Meeting with USACE and Wilson & Co. held on December 19th to discuss completion of Phase II and implementation of Phase III

Fleet:

Cardlock system implemented in December

Oil purchases converted from quarts to 55 gallon drums saving approximately \$3.80 per gallon

Buildings:

Programmable thermostats installed in Public Works building to reduce heating costs

From: Brad Waggoner, Dir. Of Golf

City of Osawatomie

2012 Year in Review

Rounds Played – 9400

Member Rounds – 5800

Members – 175

Golf started early last year for members and a few others. Some members played as much as 20 times in January alone. Overall, rounds were down because of the extreme weather, a still struggling economy, and I believe the press coverage (3 Kansas City TV stations covered the storm) we received from the microburst hurt us a little at the end of the year. (People don't want to play a golf course that's been damaged or is under construction) We did receive a lot of positive comments about getting the golf course back in shape after the storm.

MICROBURST - July 29 2012 - 6:05pm - After suffering through 3 weeks of intense heat and record setting drought, I thought we were going to get some welcome rainfall from an approaching thunderstorm. Instead we got 1/10th of an inch of rain and 100 mph+ winds that did significant damage to the golf course. 100 trees were damaged, of which 30 had to be removed completely. Roof panels were torn off the cart shed, a tree limb dropped on the roof of the office, the drive in door and walk in door were damaged on maintenance building, a golf cart was flipped upside down and damaged, the fence running along the lake road sustained major damage, and 4 greens suffered a little damage from falling debris. We had players on the course when the storm hit, luckily nobody was injured. With the help of the Public Works Dept. and the Electric Dept. we had 9 holes open and ready for play 36 hours after the storm and had the entire course open for play in 3 days. Cleanup was done while we were experiencing 100+ degree heat which made the task even more difficult. Some golf course turf also suffered damage from the traffic of dump trucks and other equipment used in the cleanup process.

We used 17 million gallons of water last year irrigating the golf course. That is 4 million more gallons than we had ever used before. From the middle of June until the end of August the golf course maintenance crew spent an average of 4 hours a day hand-watering.

Last year we held our free junior golf camp for 2 weeks on Monday's and Thursday's in July. We had an average attendance of 30 kids per lesson. That was down a little from last year. Extreme heat put a big dent in attendance. The days we had lessons scheduled it was well above 100 degrees.

We continue to support the Osawatomie High School golf team. Besides having golf practice daily March thru May, we also host one of the biggest high school invitationals in the state with 20 to 25 teams attending. And, in 2012 we also hosted the Kansas 4A high school regional golf tournament.

Central Heights High School golf team also practices here 2 days a week during golf season.

Thursday night golf league attendance was at an all time high. 25 to 30 golfers played in our weekly golf league. Comments have been positive and I look for participation to continue to grow.

Tournament participation was also down a little in 2012. The golf course hosted 23 private golf outings that raised an estimated \$25,000 for charity.

We were open for public play everyday(7 days a week), we had no rainouts.

The golf course offered discounted rates on the internet in 2012 for the first time. I felt it worked well for the most part. The one thing I noticed was that it brought in a few people that had never been here before and some didn't even realize that Osawatomie had a golf course.

Fuel cost continue to be high. Fortunately we didn't have to mow as much of the non-irrigated areas with the extended drought. But, we do have 35 acres of irrigated turf that needs mowed weekly and greens are mowed 6 days a week.

The Zoysia grass stripping project in fairways has been very successful. We will continue this process as weather permits.

15 acres (1400 lbs.) of Bluegrass was planted last fall in the fairways. The seeder that mounts on the tractor had some mechanical issues that kept us from finishing the project. There are still about 8 acres left to be seeded this spring if mother nature cooperates.

A new bridge was constructed on the 8th & 16th holes spanning the drainage ditch that goes into Beaver Lake. Volunteers from the Osawatomie Golf Association helped with construction. It has arch railings to make it resemble the Creamery Bridge in town.

The members of the Osawatomie Golf Association also purchased \$4500 worth of new tables and chairs for the clubhouse. We have received enormous amounts of positive feedback on the furniture. The tables and chairs that were replaced had been purchased in the early 70's.

A new forward tee box has been constructed on hole # 16. Irrigation will be installed in January weather permitting.

John Brown Museum State Historic Site

2012 Year End Report

Grady Atwater

Registered Guests, it needs to be noted that for every guest that sign the register two generally don't so the number of visitors is roughly double the number of registered visitors below.

| | |
|---------------|----------------|
| January: 331 | July: 224 |
| February: 207 | August: 237 |
| March: 278 | September: 444 |
| April: 355 | October: 215 |
| May: 401 | November: 196 |
| June: 224 | December: 185 |

Total Registered Visitors: 3,528

- A total of twenty four groups toured the John Brown Museum State Historic Site, with the rest being "walk in" visitors from all over the nation and the world.
- Community volunteers worked to plant and maintain the John Brown Museum Educational Garden.
- The Kansas Historical Society funded the restoration of the windows and doors of the museum pergola. The pergola windows were painted ivory as were the original pergola windows in 1928.
- Tanner Schwalm, with the aid of Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, constructed five information signs about the Battle of Osawatomie in John Brown Memorial Park for his Eagle Scout Project.
- Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, wrote a book review of "Guerillas in Civil War Missouri", by James W. Erwin, which was published in the Louisiana State University Civil War Book Review Online.
- Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, wrote a weekly column for the Osawatomie Graphic titled "History and Heritage."
- Grady Atwater, Site Administrator of the John Brown State Historic Site, attended the Kansas Museums Association Conference in Newton, Kansas.
- Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, planned and held the John Brown Museum Ice Cream Social, which raised funds for the John Brown Museum Educational Garden.
- Grady Atwater, Site Administrator for the John Brown Museum State Historic Site gave historical lectures before various groups and organizations.

| Category | Budgeted Amount | YTD spent | YTD remaining | % spent |
|----------------------|-----------------|-------------|---------------|------------|
| Adult Books | \$10,000.00 | \$6,517.77 | \$3,482.23 | 65.18% |
| Newspapers | \$400.00 | \$360.84 | \$39.16 | 90.21% |
| Children's books | \$6,000.00 | \$3,932.64 | \$2,067.36 | 65.54% |
| Periodicals | \$500.00 | \$447.00 | \$53.00 | 89.40% |
| Media | \$2,700.00 | \$2,496.03 | \$203.97 | 92.45% |
| ebooks | \$200.00 | \$200.00 | \$0.00 | 100.00% |
| Children's programs | \$2,000.00 | \$1,430.13 | \$569.87 | 71.51% |
| Adult programs | \$1,000.00 | \$81.13 | \$918.87 | 8.11% |
| Summer Reading * | \$1,500.00 | \$1,500.00 | \$0.00 | 100.00% |
| Advertising | \$500.00 | \$0.00 | \$500.00 | 0.00% |
| Grounds | \$450.00 | \$150.00 | \$300.00 | 33.33% |
| pest control | \$500.00 | \$180.00 | \$320.00 | 36.00% |
| building Maint | \$3,000.00 | \$2,276.58 | \$723.42 | 75.89% |
| Classes | \$500.00 | \$797.66 | -\$297.66 | 159.53% |
| Mileage | \$700.00 | \$675.85 | \$24.15 | 96.55% |
| dues | \$300.00 | \$240.00 | \$60.00 | 80.00% |
| Consumables | \$800.00 | \$438.57 | \$361.43 | 54.82% |
| Office Supplies | \$3,100.00 | \$2,254.99 | \$845.01 | 72.74% |
| Postage | \$700.00 | \$1,352.00 | -\$652.00 | 193.14% |
| Phone | \$2,500.00 | \$2,328.81 | \$171.19 | 93.15% |
| Internet | \$500.00 | \$0.00 | \$500.00 | 0.00% |
| Gas | \$1,960.00 | \$699.76 | \$1,260.24 | 35.70% |
| Computers | \$1,000.00 | \$2,826.22 | -\$1,826.22 | 282.62% |
| Technology Maintenar | \$500.00 | \$49.00 | \$451.00 | 9.80% |
| Nexpress Maintenece | \$1,500.00 | \$1,500.00 | \$0.00 | 100.00% |
| | \$42,810.00 | \$32,734.98 | \$10,075.02 | 76.47% YTD |
| Payroll | \$83,405.00 | \$79,976.67 | \$3,428.33 | 95.89% |

\$126,215.00

2012 Recreation Summary

| | | |
|-------------------------|--------------------------|-----------|
| Indoor Soccer: | Midget Division (4-5) | 33 |
| | Pee Wee | 57 |
| | Bantam | 36 |
| | Junior | <u>32</u> |
| | | 158 |
| Baseball & Softball | Pre-Tball | 34 |
| | T-Ball | 49 |
| | A Baseball | 58 |
| | AA Baseball | 51 |
| | AAA Baseball | 47 |
| | Babe Ruth | 103 |
| | Legion | 15 |
| | Ponytail | 46 |
| | 10U SB | 37 |
| | 12U SB | 35 |
| | 14U SB | <u>38</u> |
| | | 513 |
| Flag Football | k-2 (added Kindergarten) | 27 |
| | 3&4th | <u>24</u> |
| | | 51 |
| Tackle Football | | 22 |
| Outdoor Soccer | Midget | 26 |
| | Pee Wee | 36 |
| | Bantam | <u>22</u> |
| | | 84 |
| Horseshoe (New Program) | | 7 Teams |
| Basketball | K-2 (added Kindergarten) | 32 |
| | 3&4th combined | 36 |
| | 5&6th combined | <u>38</u> |
| | | 106 |
| NEW* | Competitive Combined | 34 |
| | Total Participants | 934 |

2012 Facilities Summary

- * April - Took over mowing responsibilities of cemeteries
- * Dedicated 1 man to lake duties
- * 3 Seasonal employees on mowing crew
- * 1 seasonal + 1 part time employee @ Sports Complex
- * Mowing crew responsible for 2 open city lots, 2 parks, 3 cemeteries and various buildings & lots downtown
- * Everything was mowed at least weakly during growing season until turf was affected by drought
- * Sports fields were mowed 3 times/wk, outside 1 time/wk
- * Machinery was serviced every Monday
- * Mid summer - mow crew painted sports complex and assisted other city departments
- * August 1000 sq ft of bermuda sod laid in base paths on Field #2
- * John Brown Park - sprayed front
- * Sports fields were fertilized 4 times
- * 4 irrigations leaks were fixed, 2 on #2, 1 on #1, 1 on #3
- * 4 irrigation heads were leveled
- * Bids & Plans for irrigation system were collected
- * Horseshoe pits in JBP
- * Major grass removal in the warning track on #2
- * 350 Man hours spent watering Sports Fields
- * 65 hours spent watering bermuda after installed
- * Pool problems - 2 - 3 weeks of headaches and disappointment

Streets for 2012

Crack Seal

1. Estimated 65 blocks of crack seal – all of east side except 6th st and Main st
2. Estimated \$13,000 in material
3. \$800 in crack machine repairs

Trim Trees

1. cut all overhang trees on west side

Rock

1. 244 tons 3-inch crusher run at new rd for cemetery- opened new road

Asphalt- 420 tons -est

1. 12th main intersection
2. Lockhart lane and main intersection
3. 300 blk Martin ave
4. 300 blk Reed ave
5. Loma Vista
6. 1st and walnut intersection
7. 500 blk Oscar ave
8. 228 Carr ave
9. Mill st and Retan intersection
10. 300 blk Walnut ave
11. 700 blk Brown
12. 400 blk Brown
13. 5th Lincoln intersection
14. 400 blk Lincoln
15. 4th Main st
16. Oscar and East Pacific
17. 300 blk Lincoln
18. 1000 blk Pacific
19. 500 blk Chestnut

Curb and gutter

1. 500 blk Chestnut ave
2. 700 blk 5th st
3. 600 blk pacific
4. 4th Pacific ave
5. 12th Main 20 yards concrete

Water Dept

- 1 repair water leaks
- 2 install new water services
- 3 replace 40 foot sewer line 900 4th st
- 4 concrete water repairs and flowable fill

Sewer Plant

- 1 cleaned concrete basin

From: [Bruce](#)
To: [Don Cawby](#)
Subject: Yearly Report distribution, collections, and wastewater plant
Date: Friday, January 04, 2013 7:45:05 AM

Distribution: We repaired a total of 22 reported water mains. Twelve 2in cast mains, Ten 4in cast mains, Two 6in cast mains, Four 8in cast mains, Zero 10in, and Four at the sports complex. These were only water mains and not counting water services. No other big projects done on water mains. Repaired numerous water meter wells and services. Also manually read all water meters in town. Flushed all fire hydrants in town. **Collections:** We ran sewer machine on thirteen mains in 2012 that was reported. Had Nine blockages and seven of these was grease in lines. Replaced 40ft of line that was broke down on 4th street which was 6in clay. We put in 8 PVC and tied on to 6in clay. Cleaned several more lines in conjunctions of the mains that was clogged. We helped out all other crews as needed. Along with the Wastewater plant. **Waste Water Plant:** Cleaned number 1 sludge basin and repaired air diffusers. Regular normal plant duties. **Lift Stations:** Replaced Mulltitrode in the south lift. Switched over from AT&T to Verizon on our alarms. Normal routine repairs and maintenance done.



MEMORANDUM

To: Mayor and City Council
From: Don Cawby, City Manager
Re: **Projects & Issues Update**
Date: March 14, 2013

Projects

Website. The website is up and running. We have been working to get some of the new functionalities up and running. We have agendas and minutes updated through mid-2011, but would still like to get a bunch of those older documents into our online archives. One of the nice new features is that our News Flashes, Calendar, Agenda Center and others automatically post to Facebook and Twitter when we have a new item. I think that will increase the visibility of the website for future users. There are still some functions we would like to bring on-line, with the biggest being On-line Bill Pay. I hope that we can start the process to get that function running this summer.

RICE Conversion. The RICE conversion is going slowly, but proceeding without issue. The snow slowed down the process, but I believe the good weather will get us back on track this week and next.

Issues

Water Plant Chlorine. I believed I have mentioned a couple of times about a leak in our large 2,800 gallon chlorine tank at the water plant. We brought in the fiberglass company to fix it and it still leaked. At this point, I am recommending we replace the tank. We are looking at a plastic tank which should not have leak issues and should be much easier to repair if we do. Furthermore, I believe we can replace it with a plastic tank for much less cost. Marty is getting costs, but I wanted to give you a heads up that this expense is coming down the road.

Mini-Excavator. In the CIP plan for 2014, my staff had asked for \$50,000 for a mini-excavator. While there were many reasons for needing this piece of equipment, one of the biggest is that the mini-excavator can reach into small spaces that a backhoe can't and it can be used for a number of applications that we are currently being performed by a larger backhoe. The staff had considered that for our projects over the next three years that they might have to rent that equipment. When comparing rental rates, it would cost us about \$5,000 to rent the excavator for 2 months. However, Bobcat has a municipal lease program that would let us lease a Bobcat for an entire year for \$6,000. That lease is on a yearly basis and if we extended the lease beyond one year, we would get a new model each year for the same rate. I wanted to provide this information to you to see what you thought of this proposal.

Legislative Issues. I attended the Miami County Intergovernmental Meeting on Tuesday morning where we heard from Senator Pat Apple and Representative Jean Vickrey. Several issues were discussed, but the room voiced its concern over partisan elections, moving of local election dates, machinery and equipment, and concealed carry in public buildings. The issue which generated them most concern from the room was the requirement to allow the public and employees to have concealed carry in local government buildings, unless full-time security and metal detectors are used. I believe that I adequately shared our concerns about the cost and liability that the City would incur if the bill were to pass.

Basin Advisory Committee. The City hosted the Marais des Cygne Basin Advisory Committee last Friday. There was a good turnout and I was able to attend for about 90 minutes of the meeting. Drought continues to be the major concern and the reservoirs in our basin (Melvern and Pomona) are in better conditions than most, but still near record low levels.

Upcoming Meetings/Dates

| | |
|--------|-----------------------------------|
| Mar 23 | Home & Business Expo (Auditorium) |
| Mar 27 | Planning Commission |
| Mar 28 | City Council Worksession/Meeting |
| Apr 2 | Local Election |
| Apr 14 | City Council Meeting |

Manager Out of Town Schedule

| | |
|-------------|------------------------------------|
| Mar 18-21 | Manager Vacation |
| Mar 22 | US-169 Coalition Meeting (Chanute) |
| April 12-13 | BBQ Event Training (Osage City) |
| April 15 | Presentation to MPA Students (KU) |
| April 17-19 | KACM Spring Conference (KU) |

CITY OF OSAWATOMIE - CASH FLOW REPORT

| Date: January 2013 | BEGINNING BALANCE | REVENUE | EXPENDITURES | CASH BALANCE | ENCUMBERANCES (ORD.) | CASH BALANCE 1/31/2013 |
|------------------------|----------------------|---------------------|-------------------|---------------------|-------------------------|---------------------------|
| GENERAL OPERATING | 147,665.97 | 399,359.03 | 169,525.18 | 377,499.82 | | 377,499.82 |
| WATER | 179,404.24 | 63,201.60 | 33,484.43 | 209,121.41 | | 209,121.41 |
| ELECTRIC | 539,225.04 | 277,629.72 | 167,272.97 | 649,581.79 | | 649,581.79 |
| EMPLOYEE BENEFIT | 52,082.33 | 283,595.67 | 53,243.74 | 282,434.26 | | 282,434.26 |
| REFUSE | 6,251.94 | 31,682.22 | 100.00 | 37,834.16 | | 37,834.16 |
| LIBRARY | 115,753.52 | 1,529.27 | 586.15 | 116,696.64 | | 116,696.64 |
| RECREATION | 713.87 | 3,001.68 | - | 3,715.55 | | 3,715.55 |
| RURAL FIRE | (642.11) | - | - | (642.11) | | (642.11) |
| INDUSTRIAL | 61,237.37 | 2,893.16 | 378.00 | 63,752.53 | | 63,752.53 |
| REVOLVING LOAN | 72,758.43 | - | - | 72,758.43 | | 72,758.43 |
| SPECIAL PARKS & REC | 92,948.18 | 848.00 | 16,787.40 | 77,008.78 | | 77,008.78 |
| STREET IMPROVEMENTS | 99,271.65 | 27,780.67 | 5,330.55 | 121,721.77 | | 121,721.77 |
| BOND & INTEREST | 96,891.99 | 128,188.55 | - | 225,080.54 | | 225,080.54 |
| PUBLIC SAFETY EQUIP. | 9,847.11 | 3.08 | - | 9,850.19 | | 9,850.19 |
| FIRE INS PROCEEDS | 0.84 | - | - | 0.84 | | 0.84 |
| SEWER | 337,671.77 | 52,225.40 | 12,353.65 | 377,543.52 | | 377,543.52 |
| RECREATION BENEFIT | - | 375.27 | - | 375.27 | | 375.27 |
| GOLF COURSE | 6,815.51 | 26,408.77 | 19,153.71 | 14,070.57 | | 14,070.57 |
| SPECIAL REVENUE (911) | 9,897.41 | - | - | 9,897.41 | | 9,897.41 |
| LLEBG GRANT | - | - | - | - | | - |
| TOURISM | 9,423.13 | 4,754.57 | 621.41 | 13,556.29 | | 13,556.29 |
| EVIDENCE LIABILITY | 14,361.29 | - | - | 14,361.29 | | 14,361.29 |
| CAPITAL - GENERAL | 357,726.90 | - | 28,522.50 | 329,204.40 | | 329,204.40 |
| CAPITAL IMP. - STREETS | 19,158.54 | - | - | 19,158.54 | | 19,158.54 |
| CAPITAL IMP - SEWER | - | - | - | - | | - |
| CAPITAL IMP - GRANTS | 0.02 | - | - | 0.02 | | 0.02 |
| CAFETERIA 125 # 50 | 4,925.74 | 2,009.42 | 2,853.73 | 4,081.43 | | 4,081.43 |
| COURT ADSAP # 51 | 6,911.00 | 150.00 | - | 7,061.00 | | 7,061.00 |
| COURT BONDS # 52 | 6,521.37 | - | 1,000.00 | 5,521.37 | | 5,521.37 |
| FORFEITURES # 53 | 57.29 | - | - | 57.29 | | 57.29 |
| OLD STONE CHURCH # 54 | - | - | - | - | | - |
| PAYPAL # 55 | 95.65 | - | - | 95.65 | | 95.65 |
| TOTALS | 2,246,975.99 | 1,305,636.08 | 511,213.42 | 3,041,398.65 | - | 3,041,398.65 |