

**OSAWATOMIE CITY COUNCIL
AGENDA**

February 14, 2013
6:30 p.m., Memorial Hall

PLEASE NOTE TIME CHANGE

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Consent Agenda

Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action

 - A. Approve Minutes of January 10 and January 24 Council Meetings
 - B. Approve February 14 Agenda
 - C. Appropriation Ordinances 12-25 & 2013-01.1
5. Comments from the Public; Presentations

Citizen participation will be limited to 5 minutes. Please stand & be recognized by the Mayor.
6. Public Hearings – none
7. Unfinished Business
 - A. Consideration of Condemnation Resolutions
 1. 301 Reed
8. New Business
 - A. Appointments – none
 - B. Review of Preliminary 2012 Financials
 - C. Discussion of Utility Bill Changes and Energy Cost Adjustment
9. Council Reports
10. Mayor's Report
11. City Manager's Report
12. Executive Session
13. Adjournment

MEETING/WORK SESSION – February 28, 2013
REGULAR MEETING – March 14, 2013

Osawatomie, Kansas. **December 20, 2012.** The meeting was waived based on a lack of items for the agenda.

Ann Elmquist, City Clerk

Osawatomie, Kansas. **January 10, 2013.** The Council meeting was held in Memorial Hall. Council members present were Dickinson, Hampson, Govea, Hunter, LaDuex, Maichel, and Moon. Absent was Farley. Visitors were David Arteberry, Samuel Johnson, Brian Kingsley, Webster Hawkins, Will Cutburth, Matt Chilson, and Coleen Truelson.

CONSENT AGENDA. Approval of the minutes of December 13 and December 20 Council Meetings, approval of January 10 Agenda, and approval of Appropriation Ordinances 12-23 & 12-24. Motion made by Hunter, seconded by LaDuex to approve the minutes of December 13 and December 20 Council Meetings, approval of January 10 Agenda, and approval of Appropriation Ordinances 12-23 & 12-24. Yeas: All.

Public Participation; Presentations:

Will Cuthbertson, 321 Carr, was at the County Administrative Building when a resolution was approved for the County jail to be located in Paola. Osawatomie will not be getting the jail but asked that when Councilmembers are out speaking with the public, to support the jail. The County still needs a jail.

Public Hearings: none

Unfinished Business:

CONSIDERATION OF CONDEMNATION RESOLUTIONS. The Council made determinations on each property. The resolution for each property will state that the structure is unsafe or dangerous or that the property is abandoned.

149 E. Pacific. Dangerous and Unsafe. The owner is to commence the removal of the property within 14 days from the date of publication of the resolution and to have the removal completed within 30 days of the commencement. Motion made by Maichel, seconded by Hunter to approve the resolution. Yeas: All. The Resolution was assigned No. 657.

301 Reed. Abandoned Property. The owner has 30 days to commence repair or transition to another owner, and 60 days from commencement to complete the rehabilitation. Both the owner and lien holder do not claim ownership. Working with the owner of record to clear up ownership of the property and would reasonably expect this to be sold to a new owner. At that time the Council would need to grant additional time. Motion made by Moon, seconded by Maichel to table until the City Attorney is comfortable with the ownership. Yeas: All.

709 Parker. Dangerous and Unsafe. The owner is to commence the removal of the property within 14 days from the date of publication of the resolution and to have the removal completed within 30 days of the commencement. Motion made by Hunter, seconded by Moon to approve the resolution. Yeas: All. The Resolution was assigned No. 658.

1201 4th Street. Dangerous and Unsafe. The owner is to commence the removal of the property within 14 days from the date of publication of the resolution and to have the removal completed within 30 days of the commencement. Motion made by Hunter, seconded by Maichel to approve the resolution. Yeas: All. The Resolution was assigned No. 659.

1205 4th Street. Dangerous and Unsafe. The owner indicated he wishes to move a home onto the property. City Manager recommended no action be taken. Staff will discuss the options with Mr. Kennedy and if no action is taken, issuing a citation for zoning violations is a better course of action.

1635 Main. Abandoned Property. Both heirs would like to relinquish any interest in the property. An interested party has been put in touch with them about transferring ownership. The owner has 30 days to commence repair or transition to another owner, and 60 days from commencement to complete the rehabilitation. Motion made by Hunter, seconded by LaDuex to approve the resolution. Yeas: All. The Resolution was assigned No. 660.

1701 Main. Dangerous and Unsafe. The owner has requested a building permit to repair the home. Staff recommends that Council approve the resolution with an extended time to ensure the repairs are made in a timely fashion. The owner has 30 days to commence, 90 days from commencement to complete. Motion made by LaDuex, seconded by Moon to approve the resolution. Yeas: All. The Resolution was assigned No. 661

POOL FINANCE PRESENTATION BY DAVE ARTEBERRY, GEORGE K. BAUM. Arteberry explained the financing options available to cities. The Council discussed the options and how much the debt would cost with the length of the payments.

Councilman Farley arrived at 7:40 p.m.

The Council agreed BG Consultants plan was a good one but building a new pool was not possible at this time. City Manager Cawby thought the plans were almost done and that it was the last item on a section of the agreement. The Council wanted completed plans and didn't want to spend any more money since the project couldn't be funded. City Manager Cawby was given leeway on getting the complete plans.

New Business:

APPOINTMENTS. none

APPROVE SEWER PLANT EQUIPMENT RFP SELECTION. RFPs was sent out for a bar screen and grit removal equipment. After BG Consultants checked the proposals, they gave their recommendations on equipment. The bids include 20 year total operation costs.

	Barscreen Equipment	Grit Removal Equipment	Represented by
Kusters Water, Inc. Spartanburg, SC	\$147,363	\$57,962	JCI Industries Regional Office - Lee's Summit, MO
Headworks, Inc. Houston, TX	\$171,875	—	Environment Process Equip. Wichita, KS
Smith and Loveless Lenexa, KS	—	\$51,119	The Ray Lindsey Company Belton, MO

Motion made by LaDuex, seconded by Hunter to approve Kusters Water's bid of \$147,363 and Smith & Loveless' bid of \$51, 119 contingent upon the KDHE loan approval. Yeas: All.

APPROVE THE PURCHASE OF TWO POLICE VEHICLES. The cars are police package, Dodge Chargers from Joe Watt Police Cars in Vinita, Oklahoma. One is a 2009 with 42,000 miles and the other a 2010 with 45,000 miles. The cost is \$27,000 with \$30,000 budgeted. Motion made by Hunter, seconded by LaDuex to approve the purchase of two Dodge Chargers for \$27,000. Yeas: All

Councilwoman Maichel left at 8:40 p.m.

Moon would like a Public Building Commission created and ready to be in place when the City is able to build a Fire Station and make major renovation of City Hall.

Council Reports:

Govea: Attended the Parks & Recreation Committee. Talked about a community garden. The recreation program has added table tennis and there are a lot of participants. There is now a part-time supervisor who supervises the rec programs when needed.

Moon: Public Safety Advisory Board did not meet. Shelagh Wright has resumed her duties as the Executive Director of the Chamber of Commerce.

Mayor's Report:

February 17 there will be a Legislative breakfast at the high school.

City Manager's Report:

Projects:

Levees. A major issue is to formally request that the Corps of Engineers consider whether the freeboard change on the SW corner should be reviewed to see if it could be considered as a design flaw. The Corp

Website. Attached screen shots of the "close to final" draft of the new website. During the next month, the Committee will be working at modifying content, adding components, getting caught up on historical documents, getting ready to start using the online request tracking, and plenty of otherwork. The Committee consists of Elizabeth Trigg, Ashley Kobe, Ryan Crowley, DuWayne Tewes, Shelagh Wright and him.

Issues:

Next Meeting. During the work session, there may be a presentation by the County on a one-quarter cent sales tax they will be placing on the April 2 ballot for a new jail. All of the current committees, both dormant and active will be reviewed. Their structure, responsibilities and membership will be looked at. This exercise is good to do on a regular basis to make sure that people's time is not being wasted and also that the Council is getting the appropriate input for policies and operational decisions.

Online Bill Payment. Options are being looked at to be implemented with the new website. A final decision has not been made on a vendor. He and office staff have been looking at online bill

payment options to be implemented. The goal is to provide an online experience which gives customers complete account information, allows for paperless billing, provides multiple options for payments, and also keeps the cost low or free so residents will use the service. This will also reduce costs and also the time staff spends on utilities billing and the customers

Cemetery Fees. Ashley Kobe conducted a quick survey on cemetery fees. It was found that the City is the only city of our “peers” that have a resident/non-resident rate.

Community Garden. The Parks and Recreation Committee has been working on a Community Garden project for this summer. DJ and Lori Needham, Hanes Florist & Greenhouse at 411 E. Mill, have offered their property behind the shop on East Pacific for the public to use.

Farmer’s Market. The Farmer’s Market should be re-established this year. Suggested offering the parking on the east side of the fence in the parking lot by the SRS building. Would like to offer one on a weekday evening and a Saturday morning and that a local organization take over the responsibility of getting it organized. The City would be involved by getting signage up and also getting the logistics worked out with SRS. Also would like individual stands or truck sales not be allowed on public property but at the Farmer’s Market site.

Motion made by Hunter, seconded by Dickinson to adjourn. Yeas: All.

Ann Elmquist, City Clerk

Osawatome, Kansas. **January 24, 2013.** The Council meeting was held in Memorial Hall. Mayor Dudley called the meeting to order at 7:00 p.m. Council members present were Dickinson, Hampson, Govea, Hunter, LaDuex, Maichel, and Moon. Absent was Farley. Also present was City Manager Cawby, City Attorney Wetzler, and City Clerk Elmquist. Visitors were Webster Hawkins, Jeff Walmann, Bret Henderson, Amanda Martin, and Coleen Truelson.

APPROVAL OF AGENDA. Motion made by Hunter, seconded by LaDuex to approve the agenda. Yeas: All.

APPROVAL OF RESOLUTION TO APPLY FOR THE STATE REVOLVING WASTEWATER LOAN. The Resolution authorizes the filing of the application, authorizes the Mayor to execute the application, and authorizes the City Manager to furnish information. Motion made by Maichel, seconded by Hunter to approve the resolution authorizing the submittal of the loan application. Yeas: All. The Resolution was assigned No. 662.

City Manager’s Updates: none

Motion made by Hunter, seconded by LaDuex to adjourn. Yeas: All.

Ann Elmquist, City Clerk

Record of Ordinances

ORDINANCE NO. 12-25

DATE WARRANTS ISSUED:
January 18, 2013

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
City of Osawatomie	Notary Renewal, Mileage, Supplies	1315	1,238.40
City of Osawatomie	Final Bills	1316	1,901.95
KMEA-Nearman	Nearman Electricity	1317	40,533.99
Auten Pharmacy	Alcohol Swab	40866	2.49
Century :21, Pool Realty	Commission	40867	4,500.00
Century Link	Services, Long Distance	40868	2,626.32
City of Osawatomie	Utilities	40869	12,291.59
Family Center	Tools, Tractor Parts, Hose Mender	40870	637.97
Good Year Wholesale	Tires	40871	483.72
Industrial Sales	Spears, PVC, Rotor	40872	263.16
Kansas City Wilbert	Grave Openings	40873	2,600.00
Kansas One Call Concepts	Locates	40874	26.60
Kincaid Ready Mix	Concrete	40875	283.75
Kriz-Davis Co.	Ballast, Clamp, Wood Brace, Insulator	40876	1,133.23
L & K Services, Inc.	Refuse	40877	30,141.94
Lacal Equipment, Inc.	Dirt Shoe Spring, Bushing, Hex Sock	40878	550.32
Law Office of Bryan Meyer	Attorney Fees	40879	165.00
Miami Lumber, Inc.	Black Silicone, Caulk, Board, Screws	40880	253.28
Mississippi Lime Company	Lime	40881	1,782.05
Moon's IGA	Batteries, Cleaning Supplies, Pop	40882	359.62
Navrat's	Blue Laser Checks, Black Inkjet	40883	368.94
O'Reilly Auto Parts	Floormats	40884	29.99
Olathe Winwater Works	4" Saddle	40885	32.25
Paola Hardware	Hose, Wall Tube, PVC, Nut & Seal	40886	23.76
RE Pedrotti Co., Inc.	Verbatum Alarm Dial Up	40887	318.00
Praxair Distribution, Inc.	Plas Switch	40888	56.39
Protective Equipment Testing Lab	CLS 2, Sleeves	40889	341.27
Quill.com	Calculator Ribbon, Tape, Pens, Chair	40890	310.08
Read it Free	Ad-Gift Certificate for Christmas	40891	67.50
Riocoh USA, Inc.	Copies	40892	1,236.62
Rural Water District #1	Service	40893	115.57
Rural Water District #3	Void	40894	-
Stanion Wholesale Electric Co.	W-Mold Raceway Ivory	40895	29.85
The UPS Store	Package	40896	18.87
USA Bluebook	Solenoid Valve	40897	302.72
Wade Welch	Basketball Official	40898	195.00
Winterscheid Auto Parts	Fuel Filter, Hinge Pin, Striker Bolt	40899	254.62
KMEA-SPA	SPA Hydro Electricity	1318	2,417.76
KMEA-WAPA	WAPA Hyrdo Electricity	1319	9,505.26
AT&T	RTU'S	40900	221.15

Record of Ordinances

DATE WARRANTS ISSUED:
January 18, 2013

Page No. 2

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
BG Consultants, Inc.	Consulting Service	40901	14,153.50
Bill's Septic Service	Cleaned Animal Waste Tank	40902	250.00
Brewer's Tow Services	Tow 97 Chevy Lumina	40903	191.00
C&G Merchants Supply, Inc.	Candy, Popcorn	40904	110.33
Entersect	Police Online	40905	79.00
Environmental Laboratories, Inc.	Wastewater Sample & Analysis	40906	217.00
Galls	Center Console, Rear Console	40907	23.49
JCI Industries, Inc.	Replace R1 Relay and Adjust Floats	40908	469.32
Kansas State Treasurer	Training Funds	40909	674.00
Lybarger	Fuel	40910	4,331.92
Miami County Sheriff's Office	Prisioner Care	40911	400.00
Eldon Mills	Clean Out Main Drain	40912	130.00
Northern Tool	Street Sweeper Suspension Seat	40913	603.35
Oil Patch Pump & Supply, Inc.	Cement PVC Rain & Shine	40914	17.14
Olathe Winwater Works	Saddle, 8" Macro Two Bolt Coup	40915	580.00
Pitney Bowes	Postage Machine Rental	40916	199.00
Red Bud Supply, Inc.	Posi-Wear Disp Coveralls, Gloves	40917	458.49
Rejis Commission	LEWeb Subscription Services	40918	31.50
Ruan Logistics Corporation	Freight for Lime	40919	1,518.26
USA Blue Book	Seametrics Insertion Mag Meter	40920	2,109.24
Visa	Lodging, Flowers, Package	40921	205.61
Visa	Membership Dues, X box, DVD's	40922	1,272.96
Void	Void	40937	-
Debbie Talley	Memorial Hall Janitorial	40938	375.00
KMEA	SPA Hydro Electricity	1320	3,471.69
KMEA	Nearman Electricity	1321	28,321.77
Gerken Rental Paola	Portable Toilet	40939	1,800.00
Elliott Insurance	Dodge Charger	40940	273.00
EMG	Energy Consulting	40941	1,000.00
International Code Council	Residential Code Book	40942	194.45
Kansas Dept of Commerce	JTC Oil Lease	40943	2,600.00
Kansas Dept of Revenue	Sales Tax	40944	1,335.47
Kansas Dept of Revenue	Sales Tax	40945	373.90
Kansas Dept of Revenue	Compensating Use Tax	40946	4.64
Kansas Dept of Revenue	Sales Tax	40947	8,213.44
Kansas Dept of Revenue	Sales Tax	40948	56.39
Kansas Dept of Revenue	Water Protection, Clean Water Fee	40949	1,711.08
Martin Pringle	Municipal Matters, City Prosecutor	40950	6,000.00
Miami County Treasurer	Real Estate Taxes	40951	1,795.82
NPG Newspapers	Advertising, Visitors Guide	40952	985.92
Baker & Taylor	Books	40953	128.37
BG Consultants, Inc.	Consulting Service	40954	5,307.50
KMEA	EMP Electric Transmission	1322	35,636.66
Recorded Books, LLC	Books on Cd	40955	106.05
Elizabeth Trigg	Toys, Batteries, Poster Board, Tape	40956	82.52

CITY OF OSAWATOMIE - BUDGET REPORT

DATE: DEC 2012	BUDGETED	REIMBS	EXPENDITURES	UNEN BALANCE
GENERAL				
Administration	523,875.00	757.00	544,315.85	(19,683.85)
Sports Complex	78,940.00			78,940.00
Public Safety	952,725.00	58.42	857,433.61	95,349.81
John Brown Cabin	44,750.00		38,820.61	5,929.39
Public Works	261,050.00		231,778.89	29,271.11
Swimming Pool	37,600.00		38,005.59	(405.59)
Cemeteries	117,239.00		120,082.43	(2,843.43)
Parks & Lakes	17,450.00		186.33	17,263.67
Municipal Court	101,784.00	5,186.00	123,190.07	(16,220.07)
Levees & Storm Water	27,000.00		28,175.68	(1,175.68)
Library	129,130.00	309.45	111,635.55	17,803.90
TOTAL	2,291,543.00	6,310.87	2,093,624.61	204,229.26
WATER				
Administration	239,333.00	35,195.36	239,051.78	35,476.58
Water Treatment	377,189.00	7,098.00	299,775.15	84,511.85
Water Distribution	215,503.00	1,686.67	177,127.24	40,062.43
TOTAL	832,025.00	43,980.03	715,954.17	160,050.86
ELECTRIC				
Administration	950,050.00	900.26	1,224,303.86	(273,353.60)
Electric Production	2,295,256.00		2,159,380.20	135,875.80
Elect Transmission	519,706.00	1,403.70	456,144.27	64,965.43
TOTAL	3,765,012.00	2,303.96	3,839,828.33	(72,512.37)
EMPLOYMENT BENEFIT	610,000.00	4,400.00	576,998.49	37,401.51
REFUSE	376,700.00		373,388.92	3,311.08
LIBRARY	109,551.00		5,729.90	103,821.10
RECREATION	174,829.00		101,066.27	73,762.73
RURAL FIRE	42,000.00		38,993.47	3,006.53
INDUSTRIAL	12,000.00	2,600.00	11,373.29	3,226.71
REVOLVING LOAN	-		-	-
SPECIAL PARKS & REC	265,000.00	1,058.63	228,067.64	37,990.99
ST IMPROVEMENT	120,500.00		91,352.76	29,147.24
BOND & INTEREST	565,000.00		566,263.32	(1,263.32)
PUBLIC SAFETY EQUIP.	9,520.00		-	9,520.00
FIRE INS PROCEEDS	15,000.00		-	15,000.00
SEWER	837,988.00	-	772,740.87	65,247.13
REC EMP BENEFITS	13,500.00		12,652.97	847.03
GOLF COURSE	282,892.00	11,508.93	252,706.51	41,694.42
SPECIAL REV (FIRE EQUIP)	-		-	-
SPECIAL REVENUE (911)	9,897.00		-	9,897.00
LLEBG GRANT	-		-	-
TOURISM	48,000.00	225.00	47,173.54	1,051.46
DISASTER	-		-	-
CAPITAL - GENERAL	-		38,227.65	(38,227.65)
CAPITAL IMP. - STREET	-		548,551.50	(548,551.50)
CAPITAL IMP - SEWER				-
CAPITAL IMP - GRANTS				-
CAFETERIA 125 #50			36,046.01	(36,046.01)
COURT ADSAP #51				-
COURT BONDS #52			2,611.00	(2,611.00)
FOREITURES #53				-
OLD STONE CHURCH #54	-		13.10	(13.10)
PAY PAL #55	-		-	-
GRAND TOTAL	10,380,957.00	72,387.42	10,353,364.32	99,980.10

CITY OF OSAWATOMIE - CASH FLOW REPORT

Date: December 2012	BEGINNING BALANCE	REVENUE	EXPENDITURES	CASH BALANCE	ENCUMBERANCES (ORD.12-25)	CASH BALANCE 12/13/2012
GENERAL OPERATING	30,824.04	2,211,381.54	2,065,249.10	176,956.48	29,290.51	147,665.97
WATER	43,575.36	851,783.05	702,358.48	192,999.93	13,595.69	179,404.24
ELECTRIC	296,090.62	4,082,962.75	3,704,595.56	674,457.81	135,232.77	539,225.04
EMPLOYEE BENEFIT	28,831.77	600,249.05	576,998.49	52,082.33		52,082.33
REFUSE	4,725.30	374,915.56	343,246.98	36,393.88	30,141.94	6,251.94
LIBRARY	91,625.55	29,857.87	5,729.90	115,753.52		115,753.52
RECREATION	713.87	101,066.27	101,066.27	713.87		713.87
RURAL FIRE	3,387.12	34,964.24	38,993.47	(642.11)		(642.11)
INDUSTRIAL	48,169.46	24,441.20	7,009.61	65,601.05	4,363.68	61,237.37
REVOLVING LOAN	72,670.12	88.31		72,758.43		72,758.43
SPECIAL PARKS & REC	12,692.43	308,323.39	223,901.13	97,114.69	4,166.51	92,948.18
STREET IMPROVEMENTS	4,662.26	185,962.15	88,875.02	101,749.39	2,477.74	99,271.65
BOND & INTEREST	61,001.68	602,153.63	566,263.32	96,891.99		96,891.99
PUBLIC SAFETY EQUIP.	9,771.80	75.31	-	9,847.11		9,847.11
FIRE INS PROCEEDS	0.84	-	-	0.84		0.84
SEWER	361,440.35	748,972.29	749,915.70	360,496.94	22,825.17	337,671.77
RECREATION BENEFIT	-	12,652.97	12,652.97	-		-
GOLF COURSE	3,328.34	256,554.74	250,620.11	9,262.97	2,447.46	6,815.51
SPECIAL REVENUE (911)	9,897.41		-	9,897.41		9,897.41
LLEBG GRANT	-			-		-
TOURISM	3,722.53	52,874.14	46,295.25	10,301.42	878.29	9,423.13
EVIDENCE LIABILITY	-	14,361.29		14,361.29		14,361.29
CAPITAL - GENERAL	3,790.29	392,164.26	36,660.65	359,293.90	1,567.00	357,726.90
CAPITAL IMP. - STREETS	-	567,710.04	548,551.50	19,158.54		19,158.54
CAPITAL IMP - SEWER	-			-		-
CAPITAL IMP - GRANTS	0.02			0.02		0.02
CAFETERIA 125 # 50	137.54	40,834.21	36,046.01	4,925.74		4,925.74
COURT ADSAP # 51	5,001.00	1,910.00		6,911.00		6,911.00
COURT BONDS # 52	5,658.54	3,473.83	2,611.00	6,521.37		6,521.37
FORFEITURES # 53	19.09	38.20		57.29		57.29
OLD STONE CHURCH # 54	13.10		13.10	-		-
PAYPAL # 55	-	95.65		95.65		95.65
TOTALS	1,101,750.43	11,499,865.94	10,107,653.62	2,493,962.75	246,986.76	2,246,975.99



STAFF AGENDA MEMORANDUM

DATE OF MEETING: February 14, 2013

AGENDA ITEM: **301 Reed Condemnation Resolution**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY:

Background. At our first January meeting, you voted to table the condemnation resolution for 301 Reed, subject to the City Attorney contacting attorney's for the bank holding up the transfer of this property. I am suggesting we put this item back on the agenda for further discussion and we will address it at the meeting.

301 Reed.

Findings: Abandoned Property. Work was begun to rehabilitate the property after the flood of 2007 and stopped. The owners have not occupied the structure since the flood of 2007. The property taxes are delinquent for at least the two previous years. The enforcing officer believes the home can be rehabilitated, but without rehabilitation and maintenance it will quickly deteriorate past repair. The structure is has repeatedly been unsecure. Both the owner and lien holder do not claim ownership. The owner of record would like the property's ownership to be cleared up and given to someone that will fix it up.

Action: 30 days to commence repair or transition to another owner, 60 days from commencement to complete rehabilitation.

Note: We are working with the owner to clear up the property and would reasonably expect this to be sold to a new owner. At that time we would need to grant additional time.

COUNCIL ACTION NEEDED: Consider adoption of the resolution for the property.

STAFF RECOMMENDATION TO COUNCIL: Adopt the resolutions as written.

RESOLUTION NO. _____

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED AT THE NORTH EIGHTY FEET OF LOTS ONE AND TWO, BLOCK "C", COUNTY CLERK'S ADDITION TO THE CITY OF OSAWATOMIE, MIAMI COUNTY, KANSAS, COMMONLY KNOWN AND REFERRED TO AS **301 REED STREET**, OSAWATOMIE, KANSAS, IS ABANDONED PROPERTY AND DIRECTING THAT THE STRUCTURE BE REHABILITATED.

WHEREAS, the Enforcing Officer of the City of Osawatome, Kansas, did on the 25th day of October, 2012, file with the Governing Body of said City a statement in writing that a certain structure, hereinafter described was abandoned or unsafe and dangerous; and

WHEREAS, the Governing Body did by Resolution No. 655, dated the 25th day of October, 2012, fix the time and place of a hearing at which the owner, his or her agent, and lienholders, any occupants and all other parties in interest of such structure would appear and show cause why such structure should not be condemned and ordered repaired or demolished and provided for giving notice thereof as provided by law; and,

WHEREAS, Resolution No. 655 was published in the official City newspaper on the 31st day of October, 2012 and on the 7th day of November, 2012, and a copy of said resolution was served upon all persons entitled thereto as provided by law; and,

WHEREAS, on the 13th day of December, 2012, the Governing Body did conduct the hearing scheduled in Resolution No. 655 and took evidence from the following: the Enforcing Officer on behalf of the City; Clay Conner, a party interested in purchasing the property. The following parties in interest failed to appear or appeared and did not present evidence: Daniel R. Henry and Jennifer A. Henry, the owners; and HSBC Mortgage Services, lienholders of record.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS, THAT:

1. The Governing Body hereby finds that the structure located at the North Eighty (80) feet of Lots One (1) and Two (2), Block "C", County Clerk's Addition to the City of Osawatome, Miami County, Kansas, commonly known and referred to as **301 Reed Street**, Osawatome, Kansas, is an abandoned property based on the following findings:

- a. Work was begun to rehabilitate the property after the flood of 2007 and stopped.
- b. The owners have not occupied the structure since the flood of 2007.
- c. The enforcing officer believes the home can be rehabilitated, but without rehabilitation and maintenance it will quickly deteriorate past repair.

- d. The structure is now locked and secure, which it had not been in the past.
- e. Both the owner and lienholder do not claim ownership.
- f. The owner would like the property's ownership to be cleared up and has no interest in the property.

2. The owner of such structure is hereby directed to commence the repair and rehabilitation of the property within 30 days from the date of publication of this resolution (not later than the 22nd day of March, 2013) or to have commenced activities to transfer or sell the property to a party that will rehabilitate the property, and to have the repair and rehabilitation completed within 60 days of the commencement. Provided, that upon due application by the owner and for good cause shown, the Governing Body, in its sole discretion, may grant the owner additional time to complete the rehabilitation of the property.

3. If the owner fails to commence the repair of the structure within the time stated herein, or any additional time granted by the Governing Body, or fails to diligently prosecute the same until the work is completed, the Governing Body will cause the structure to be rehabilitated and the costs of rehabilitation, less salvage if any, shall be collected in the manner provided by K.S.A. 12-1756a, and amendments thereto or shall be assessed as a special assessment against the lot or parcel of land upon which the structure is located or by both, all as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders, occupants and other parties of interest.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 14th day of February, 2013, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

Philip A. Dudley
Mayor

(SEAL)

ATTEST:

Ann Elmquist
City Clerk



STAFF AGENDA MEMORANDUM

DATE OF MEETING: February 14, 2013

AGENDA ITEM: Preliminary 2012 Financials

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: We have spent the last several weeks wrapping up 2012 financials and this is a summary level report to show you where we stand heading into 2013. For this discussion, I will only include table summaries and not detailed expenditure information. However, I will provide any of you a detailed summary which shows actual financials from 2009 through 2012 and the approved 2013 budget.

I still intend to take this information and put it into an annual report which shows the 2012 actuals and the 2013 budget, but the priority of that project is still not close to the top of the list.

Since the original 2012 budget was very different than what was actually implemented, I think the best comparison for our spending performance is the change from the first revised 2012 budget (page 3 of the financial packet). The first revised budget takes into consideration the changes in overhead, the changes in recreation funding and some of the projected savings from staffing moves. Below are some highlights as you review the report.

Ending Balances. Generally, we put \$1.3 million in the bank this year. However, when we adjust for repaying the street loan and we count the \$260,000 for the RICE conversion that is still not spent, the balance increase is around \$500,000. That is still a considerable achievement.

General Fund. The major changes in the General Fund from 2011 to 2012 resulted from the end of the Phase II study of the levees, a staffing reduction in the street and police department. The only department that continues to be significantly over-budget is Municipal Court, which was \$16,000 (15%) over the revised budget. We are still working on some concepts to get these costs down.

Water Fund. The Water Fund rebounded nicely in 2012. We expected the water rate increase to generate about \$48,000 in 2012. Instead we saw an increase in sales of about \$65,000. Based on a quick look at water usage, this overage had a lot to do with increased sales in a dry year, but we could have missed the impact of the increase by a few thousand. With the minimum usage built into the rate it is much more difficult to estimate the impact of a rate increase. Now that we have the balance and revenues up we can spend money on some valve replacements and be more proactive in maintenance at the plant.

Electric Fund. While on paper the Electric Fund seems to have rebounded nicely, in reality, it was about even. At the end of 2011, the fund loaned \$450,000 to cover the street construction loan until we issued bonds in 2012. Those funds were repaid. However, the fund also had an unusual expense of \$260,000 for the RICE conversions at the electric plant. Given this extraordinary expense, the Electric Fund had a good year.

It should also be noted that sales and purchased power were down for 2012 when compared to recent years. When we have time to do the analysis, I believe we will see that power purchased may be down slightly, but most of the impact will come from contract changes. In 2012, we had a favorable six-month power contract for the last half of the year as KMEA renegotiated with KCPL for a longer term contract.

Sewer Fund. While the balance went down in the Sewer Fund, it really did better than it appears. The State Hospital did not get its water/sewer bill paid until January, leaving about \$23,000 in revenue that will show up in 2013 instead of 2012. If that amount had been paid, the fund would have been just about even for 2012. I would also expect that once we get all of the necessary repairs made at the Sewer Plant we will have a couple of years reprieve from expensive surprise repairs. I hope this savings can be used to start doing some preventative maintenance on the collection system.

Special Parks and Recreation. While it might be easy to look at the balance in 2012 and believe that we were able to put \$80,000 in the bank through operational savings, that isn't quite the case. We received an insurance settlement of \$50,000 in 2012. We were also able to favorably settle some of our back taxes issues which we expected to create a major issue for us, but we are still cautious that we may have some unknown liabilities ahead. Also, we should fare a little better next year as we spent a lot on equipment to get back to "normal" and also had unplanned costs for the forensic audit.

COUNCIL ACTION NEEDED: None.

STAFF RECOMMENDATION TO COUNCIL: Review the presented report.

2012 ALL FUNDS SUMMARY

Preliminary Actuals

	<u>Beginning Balance</u>	<u>2012 Revenues</u>	<u>2012 Expenditures</u>	<u>Ending Balance</u>	<u>Change</u>
1 General Operating	\$ 30,824	\$ 2,210,467	\$ 2,093,625	\$ 147,666	\$ 116,842
2 Water	43,575	851,783	715,954	179,404	135,829
3 Electric	216,891	4,243,933	3,839,828	620,995	404,105
4 Employee Benefit	28,832	600,249	576,998	52,082	23,251
5 Refuse	4,725	374,916	373,389	6,252	1,527
6 Library	91,626	29,858	5,730	115,754	24,128
7 Recreation	714	101,066	101,066	714	0
8 Rural Fire*	3,387	34,964	38,993	(642)	(4,029)
9 Industrial Promotion	48,169	24,441	11,373	61,237	13,068
10 Revolving Loan*	72,670	88	-	72,758	88
11 Special Parks & Recreation	12,692	308,323	228,068	92,948	80,256
12 Street Improvements	4,662	185,962	91,353	99,272	94,609
13 Bond & Interest	61,002	602,154	566,263	96,892	35,890
14 Public Safety Equipment	9,772	75	-	9,847	75
15 Fire Insurance Proceeds*	1	-	-	1	-
16 Sewer	361,440	748,972	772,741	337,672	(23,769)
17 Recreation Employee Benefit	-	12,653	12,653	-	-
18 Golf Course	3,328	256,194	252,707	6,816	3,487
20 Special 911 Revenue	9,897	-	-	9,897	-
22 Tourism	3,723	52,874	47,174	9,423	5,701
24 CIP - General*	3,790	392,164	38,228	357,727	353,937
25 CIP - Street Project*	0	567,710	548,552	19,159	19,159
50 Cafeteria 125*	138	40,834	36,046	4,926	4,788
51 Court ADSAP*	5,001	1,910	-	6,911	1,910
52 Court Bonds*	5,659	3,474	2,611	6,521	863
53 Forfeitures*	19	38	-	57	38
54 Old Stone Church*	13	-	13	-	(13)
55 Pay Pal*	-	96	-	96	96
TOTAL - ALL FUNDS	\$ 1,022,550	\$ 11,645,199	\$ 10,353,364	\$ 2,314,385	\$ 1,291,834

* - Non Budgeted Funds

**COMPARISON TO APPROVED BUDGET
2012**

	<u>Budgeted Revenues</u>	<u>1st Revised Revenues</u>	<u>2nd Revised Revenues</u>	<u>Prelim Actuals Revenues</u>	<u>Change</u>	<u>Budgeted Expenditures</u>	<u>1st Revised Expenditures</u>	<u>2nd Revised Revenues</u>	<u>Prelim Actuals Expenditures</u>	<u>Change</u>
1 General Operating	\$ 2,304,087	\$ 2,151,946	\$ 2,183,601	\$ 2,210,467	\$ (93,620)	\$ 2,291,543	\$ 2,183,771	\$ 2,176,454	\$ 2,093,625	\$ (197,918)
2 Water	808,500	813,675	810,951	851,783	43,283	832,025	820,604	819,916	715,954	(116,071)
3 Electric	3,701,250	3,908,608	4,426,511	4,243,933	542,683	3,765,012	3,850,415	4,147,046	3,839,828	74,816
4 Employee Benefit	520,881	560,129	594,712	600,249	79,368	521,318	562,420	568,502	576,998	55,680
5 Refuse	380,000	377,000	377,000	374,916	(5,084)	376,700	376,700	376,700	373,389	(3,311)
6 Library	-	16,525	16,163	29,858	29,858	109,551	75,444	-	5,730	(103,821)
7 Recreation	173,534	98,007	98,007	101,066	(72,468)	174,829	98,720	98,720	101,066	(73,763)
8 Rural Fire*	35,000	38,255	38,255	34,964	(36)	35,000	38,255	38,255	38,993	3,993
9 Industrial Promotion	16,000	16,000	16,000	24,441	8,441	12,000	31,500	11,500	11,373	(627)
10 Revolving Loan*	500	500	500	88	(412)	-	-	-	-	-
11 Special Parks & Recreation	5,458	302,020	294,020	308,323	302,865	13,674	289,692	266,823	228,068	214,394
12 Street Improvements	127,550	147,652	185,746	185,962	58,412	120,500	129,000	111,400	91,353	(29,147)
13 Bond & Interest	476,283	506,176	598,411	602,154	125,871	544,658	521,283	560,511	566,263	21,605
14 Public Safety Equipment	-	-	-	75	75	9,520	9,772	9,772	-	(9,520)
15 Fire Insurance Proceeds*	15,500	15,500	15,500	-	(15,500)	15,500	15,500	15,500	-	(15,500)
16 Sewer	781,000	772,265	772,265	748,972	(32,028)	837,988	860,627	844,305	772,741	(65,247)
17 Recreation Employee Benefit	12,629	12,238	12,238	12,653	24	12,629	12,238	12,238	12,653	24
18 Golf Course	280,830	259,900	259,900	256,194	(24,636)	282,892	254,337	251,159	252,707	(30,185)
20 Special 911 Revenue	-	-	-	-	-	9,897	-	-	-	(9,897)
22 Tourism	13,650	21,850	50,460	52,874	39,224	17,750	24,250	46,250	47,174	29,424
24 CIP - General*	100,000	412,164	392,164	392,164	292,164	100,000	400,000	388,500	38,228	(61,772)
25 CIP - Street Project*	-	-	558,039	567,710	567,710	-	-	558,039	548,552	548,552
50 Cafeteria 125*	-	-	41,300	40,834	40,834	-	-	36,800	36,046	36,046
51 Court ADSAP*	-	-	3,000	1,910	1,910	-	-	3,000	-	-
52 Court Bonds*	-	-	20,000	3,474	3,474	-	-	20,000	2,611	2,611
53 Forfeitures*	-	-	3,000	38	38	-	-	3,000	-	-
54 Old Stone Church*	-	-	1,000	-	-	-	-	1,000	13	13
55 Pay Pal*	-	-	110	96	96	-	-	110	-	-
TOTAL - ALL FUNDS	\$ 9,752,652	\$ 10,430,410		\$ 11,645,199	\$ 1,892,547	\$ 10,082,986	\$ 10,554,528		\$ 10,353,364	\$ 270,378

* - Non Budgeted Funds

COMPARISON TO FIRST REVISED BUDGET

2012

	<u>1st Revised Revenues</u>	<u>2nd Revised Revenues</u>	<u>Prelim Actuals Revenues</u>	<u>Change</u>	<u>1st Revised Expenditures</u>	<u>2nd Revised Revenues</u>	<u>Prelim Actuals Expenditures</u>	<u>Change</u>
1 General Operating	\$ 2,151,946	\$ 2,183,601	\$ 2,210,467	\$ 58,520	\$ 2,183,771	\$ 2,176,454	\$ 2,093,625	\$ (90,146)
2 Water	813,675	810,951	851,783	38,108	820,604	819,916	715,954	(104,650)
3 Electric	3,908,608	4,426,511	4,243,933	335,325	3,850,415	4,147,046	3,839,828	(10,587)
4 Employee Benefit	560,129	594,712	600,249	40,120	562,420	568,502	576,998	14,579
5 Refuse	377,000	377,000	374,916	(2,084)	376,700	376,700	373,389	(3,311)
6 Library	16,525	16,163	29,858	13,333	75,444	-	5,730	(69,714)
7 Recreation	98,007	98,007	101,066	3,060	98,720	98,720	101,066	2,347
8 Rural Fire*	38,255	38,255	34,964	(3,291)	38,255	38,255	38,993	738
9 Industrial Promotion	16,000	16,000	24,441	8,441	31,500	11,500	11,373	(20,127)
10 Revolving Loan*	500	500	88	(412)	-	-	-	-
11 Special Parks & Recreation	302,020	294,020	308,323	6,304	289,692	266,823	228,068	(61,625)
12 Street Improvements	147,652	185,746	185,962	38,310	129,000	111,400	91,353	(37,647)
13 Bond & Interest	506,176	598,411	602,154	95,978	521,283	560,511	566,263	44,980
14 Public Safety Equipment	-	-	75	75	9,772	9,772	-	(9,772)
15 Fire Insurance Proceeds*	15,500	15,500	-	(15,500)	15,500	15,500	-	(15,500)
16 Sewer	772,265	772,265	748,972	(23,293)	860,627	844,305	772,741	(87,886)
17 Recreation Employee Benefit	12,238	12,238	12,653	415	12,238	12,238	12,653	415
18 Golf Course	259,900	259,900	256,194	(3,706)	254,337	251,159	252,707	(1,631)
20 Special 911 Revenue	-	-	-	-	-	-	-	-
22 Tourism	21,850	50,460	52,874	31,024	24,250	46,250	47,174	22,924
24 CIP - General*	412,164	392,164	392,164	(20,000)	400,000	388,500	38,228	(361,772)
25 CIP - Street Project*	-	558,039	567,710	567,710	-	558,039	548,552	548,552
50 Cafeteria 125*	-	41,300	40,834	40,834	-	36,800	36,046	36,046
51 Court ADSAP*	-	3,000	1,910	1,910	-	3,000	-	-
52 Court Bonds*	-	20,000	3,474	3,474	-	20,000	2,611	2,611
53 Forfeitures*	-	3,000	38	38	-	3,000	-	-
54 Old Stone Church*	-	1,000	-	-	-	1,000	13	13
55 Pay Pal*	-	110	96	96	-	110	-	-
TOTAL - ALL FUNDS	\$ 10,430,410		\$ 11,645,199	\$ 1,214,789	\$ 10,554,528		\$ 10,353,364	\$ (201,163)

* - Non Budgeted Funds

2012 ALL FUNDS SUMMARY

By Category of Expense

Preliminary Actuals

	Personnel	Contractual	Commodities	Capital Outlay	Debt Service	Transfers	Other Expenses	Total
1 General Operating	\$ 1,525,014	\$ 407,797	\$ 118,988	\$ 21,359	\$ -	\$ -	\$ 20,468	\$ 2,093,625
2 Water	170,060	141,139	179,000	-	32,491	75,713	117,551	715,954
3 Electric	408,110	2,105,339	84,828	61,800	-	783,268	396,484	3,839,828
4 Employee Benefit	548,818	-	-	-	-	27,488	-	576,306
5 Refuse	-	373,389	-	-	-	-	-	373,389
6 Library	-	1,429	1,142	-	-	963	-	3,533
7 Recreation	-	-	-	-	-	101,066	-	101,066
8 Rural Fire*	38,993	-	-	-	-	-	-	38,993
9 Industrial Promotion	-	8,773	2,600	-	-	-	-	11,373
10 Revolving Loan*	-	-	-	-	-	-	-	-
11 Special Parks & Recreation	98,730	65,017	51,573	9,999	2,749	-	-	228,068
12 Street Improvements	-	8,134	83,219	-	-	-	-	91,353
13 Bond & Interest	-	-	-	-	566,263	-	-	566,263
14 Public Safety Equipment	-	-	-	-	-	-	-	-
15 Fire Insurance Proceeds*	-	-	-	-	-	-	-	-
16 Sewer	98,121	76,630	39,396	-	125,357	355,837	77,400	772,741
17 Recreation Employee Benefit	-	-	-	-	-	12,653	-	12,653
18 Golf Course	118,668	29,905	75,945	-	28,188	-	-	252,707
20 Special 911 Revenue	-	-	-	-	-	-	-	-
22 Tourism	-	9,662	1,265	-	-	-	36,247	47,174
24 CIP - General*	-	-	-	38,228	-	-	-	38,228
25 CIP - Street Project*	-	-	-	13,469	-	535,082	-	548,552
50 Cafeteria 125*	-	2,489	-	-	-	-	33,557	36,046
51 Court ADSAP*	-	-	-	-	-	-	-	-
52 Court Bonds*	-	-	-	-	-	-	2,611	2,611
53 Forfeitures*	-	-	-	-	-	-	-	-
54 Old Stone Church*	-	-	-	13	-	-	-	13
55 Pay Pal*	-	-	-	-	-	-	-	-
TOTAL - ALL FUNDS	\$ 3,006,514	\$ 3,229,703	\$ 637,955	\$ 144,868	\$ 755,048	\$ 1,892,070	\$ 684,317	\$ 10,350,475

* - Non Budgeted Funds

Fund #01
General Fund

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 103,364	\$ 54,598	\$ 25,728	\$ 30,824	\$ 147,666
REVENUES					
Property & Motor Vehicle Taxes	\$ 511,638	\$ 575,434	\$ 501,209	\$ 547,203	\$ 609,924
Sales & Liquor Taxes	611,940	591,694	628,641	642,306	642,474
Grants	2,429	14,049	11,391	10,791	17,000
Franchise Fees	164,289	164,775	156,721	125,529	122,450
Admin. & Internal Service Fees	-	-	-	357,000	356,000
Licenses & Permits	49,582	36,685	36,554	27,016	34,580
Charges for Services	42,514	35,843	55,826	55,131	39,900
Fines & Fees	96,009	118,835	101,608	130,333	122,000
Interest	30,259	25,114	22,095	22,656	20,000
Transfers	684,500	763,182	824,511	263,963	191,000
Sale of Assets	-	-	1,750	6,025	1,000
Miscellaneous	53,716	39,329	53,616	22,515	28,250
TOTAL REVENUES	\$ 2,246,876	\$ 2,364,941	\$ 2,393,923	\$ 2,210,467	\$ 2,184,577
TOTAL RESOURCES AVAILABLE	\$ 2,350,240	\$ 2,419,539	\$ 2,419,651	\$ 2,241,291	\$ 2,332,243
EXPENSES					
By Program					
101 General Administration	\$ 601,629	\$ 507,121	\$ 528,084	\$ 544,316	\$ 574,627
102 Sports Complex	100,665	82,314	81,789	-	-
103 Police & Fire	917,716	996,466	934,374	857,434	906,282
104 John Brown Cabin	41,725	43,398	41,507	38,821	45,666
105 Streets & Alleys	266,642	332,091	284,437	231,779	237,059
106 Swimming Pool	33,417	34,669	38,954	38,006	18,146
107 Cemeteries	108,378	119,784	117,328	120,082	103,327
108 Lakes & Parks	21,630	18,895	8,110	186	-
109 Municipal Court Services	77,330	98,426	120,656	123,190	108,417
110 Levees & Stormwater	126,510	14,607	121,175	28,176	7,000
111 Library	-	115,786	112,413	111,636	140,136
TOTAL EXPENSES	\$ 2,295,642	\$ 2,363,557	\$ 2,388,827	\$ 2,093,625	\$ 2,140,661
Revenues Over Expenditures	\$ (48,766)	\$ 1,384	\$ 5,096	\$ 116,842	\$ 43,917
ENDING BALANCE	\$ 54,598	\$ 55,982	\$ 30,824	\$ 147,666	\$ 191,583
<i>as a percentage of expenses</i>	<i>2.4%</i>	<i>2.4%</i>	<i>1.3%</i>	<i>7.1%</i>	<i>8.9%</i>

Fund # 02

Water

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 APPROVED
BEGINNING CASH BALANCE	\$ 3,847	\$ 25,873	\$ (2,047)	\$ 43,575	\$ 179,404
REVENUE					
511 Water Sales	\$ 738,137	\$ 748,638	\$ 741,505	\$ 805,842	\$ 785,995
512 Bulk Water Sales	11,877	11,693	17,128	20,087	16,000
513 New Utility Services	5,250	-	800	1,500	1,000
Other Charges			3,286		
801 Miscellaneous Revenue	2,565	2,866	76	551	1,000
802 Reimbursed Expense	4,994	591	-	8,785	4,000
808 Water Protection Tax	3,436	4,338	4,313	3,426	3,537
813 Tower Lease	7,695	11,592	11,592	11,592	11,592
852 Loan Proceeds	-	5,967	-		
TOTAL REVENUE	\$ 773,954	\$ 785,685	\$ 778,699	\$ 851,783	\$ 823,124
TOTAL RESOURCES AVAILABLE	\$ 777,801	\$ 811,558	\$ 776,652	\$ 895,358	\$ 1,002,528
EXPENSES					
Personnel					
Salaries	\$ 190,621	\$ 165,349	\$ 177,303	\$ 133,949	\$ 114,111
Health Insurance	30,642	34,277	32,581	8,758	-
All Other Benefits	30,700	42,559	35,755	27,352	23,735
Subtotal	251,963	242,185	245,639	170,060	137,847
Operating Expenses					
Utilities	77,703	86,258	81,483	85,849	91,003
Treatment Chemicals	130,132	171,378	138,701	137,076	165,209
Professional Services	4,495	13,501	12,481	3,649	12,250
Machine Parts & Supplies	6,996	14,453	19,320	12,124	15,000
State Taxes & Fees	13,738	38,827	37,603	40,151	41,985
All Other Expenses	124,370	128,983	98,055	81,441	102,961
Subtotal	357,434	453,400	387,642	360,290	428,408
Capital Expenses					
All Other	10,548	19,989	34,813	-	50,000
Debt Service	64,983	64,983	64,983	32,491	-
Transfers	67,000	30,000	-	75,713	121,342
Overhead Fees	-	-	-	77,400	77,200
TOTAL EXPENSES	\$ 751,928	\$ 810,557	\$ 733,076	\$ 715,954	\$ 814,796
Revenues Over Expenditures	\$ 22,026	\$ (24,872)	\$ 45,623	\$ 135,829	\$ 8,327
ENDING BALANCE	\$ 25,873	\$ 1,001	\$ 43,575	\$ 179,404	\$ 187,732
<i>as a percentage of expenses</i>	<i>3.4%</i>	<i>0.1%</i>	<i>5.9%</i>	<i>25.1%</i>	<i>23.0%</i>

Fund # 03
Electric

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 757,966	\$ 1,036,152	\$ 852,395	\$ 216,891	\$ 620,995
REVENUE					
Sales and Charges	\$ 3,271,573	\$ 3,529,088	\$ 3,612,738	\$ 3,476,687	\$ 3,769,722
Penalties and Fees	94,327	91,761	93,430	90,238	87,250
Utility Deposits	58,375	53,075	53,450	58,500	50,000
Sales Taxes Collected	97,081	106,511	113,888	109,636	117,175
Transfers In	-	-	22,000	452,132	-
Miscellaneous	116,565	14,540	52,716	56,740	14,000
TOTAL REVENUE	\$ 3,637,921	\$ 3,794,975	\$ 3,948,224	\$ 4,243,933	\$ 4,038,147
TOTAL RESOURCES AVAILABLE	\$ 4,395,887	\$ 4,831,127	\$ 4,800,618	\$ 4,460,824	\$ 4,659,142
EXPENSES					
Personnel					
Salaries	\$ 251,846	\$ 366,594	\$ 305,063	\$ 327,408	\$ 343,199
Health Insurance	34,263	22,533	21,279	15,919	-
All Other Benefits	58,338	69,144	65,635	64,783	70,703
Subtotal	344,447	458,271	391,978	408,110	413,902
Operating Expenses					
Purchased Power/Trans/Fuel	1,776,582	1,973,340	2,061,424	1,805,063	2,226,439
Insurance	56,487	70,219	72,910	42,365	80,522
Professional Services	12,880	26,794	39,886	8,633	35,000
Bldg & Mach Parts & Supplies	41,356	102,926	94,023	63,975	81,950
Motor Fuel	15,509	16,415	20,770	16,406	20,000
State & Local Taxes	105,248	123,080	131,481	125,583	127,352
Deposit Refunds/Interest	51,023	52,829	52,955	53,701	51,000
Other Expenses	87,708	105,832	137,694	253,724	132,408
Subtotal	2,146,793	2,471,435	2,611,142	2,369,450	2,754,671
Capital Expenses					
Meters Lease	-	-	-	-	-
Poles/Transformers/Wire	14,010	46,295	39,407	32,366	60,000
Vehicles/Equipment	109,786	-	3,804	25,966	25,000
All Other	48,438	8,829	171,965	303,468	53,000
Subtotal	172,234	55,124	215,176	361,800	138,000
Debt Service					
Transfers/Other Assistance	696,261	908,884	913,300	498,268	509,348
Loan for Street Project	-	-	452,132	-	-
Overhead Fees	-	-	-	202,200	201,600
TOTAL EXPENSES	\$ 3,359,735	\$ 3,893,714	\$ 4,583,727	\$ 3,839,828	\$ 4,017,520
Revenues Over Expenditures	\$ 278,186	\$ (98,739)	\$ (635,504)	\$ 404,105	\$ 20,627
Less Transfers	974,447	810,145	707,928	450,241	529,975
ENDING BALANCE	\$ 1,036,152	\$ 937,413	\$ 216,891	\$ 620,995	\$ 641,622
<i>as a percentage of expenses</i>	<i>30.8%</i>	<i>24.1%</i>	<i>4.7%</i>	<i>16.2%</i>	<i>16.0%</i>

Fund # 04
Employee Benefits

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 127	\$ 563	\$ 1,000	\$ 28,832	\$ 52,082
REVENUE					
101 Ad Valorem Tax	\$ 430,979	\$ 456,689	\$ 467,468	\$ 425,108	\$ 480,838
102 Delinquent Tax	8,373	16,378	16,611	22,489	16,000
205 Motor Vehicle Tax	45,408	43,415	45,617	47,281	43,723
215 Recreational Vehicle Tax	649	771	658	736	616
216 16 / 20 M Vehicle Tax	-	-	-	-	221
802 Reimbursed Expense	-	8,456	-	4,400	-
830 Transfer from Electric	1,000	53,686	45,000	70,268	53,348
833 Transfer from Water	22,000	-	-	6,837	22,515
Transfer from Sewer	-	-	-	10,478	14,739
Transfer from Recreation Emp Ben Fund	-	-	-	12,653	2,419
856 Loan from Electric	-	-	-	-	-
TOTAL REVENUE	\$ 508,409	\$ 579,395	\$ 575,353	\$ 600,249	\$ 634,419
TOTAL RESOURCES AVAILABLE	\$ 508,536	\$ 579,958	\$ 576,353	\$ 629,081	\$ 686,501
EXPENSES					
By Object					
103 FICA	\$ 133,530	\$ 142,878	\$ 134,895	\$ 129,545	\$ 136,796
104 KPERS	91,944	122,168	122,850	125,530	126,960
105 Health Insurance	229,657	248,531	235,306	244,165	293,419
106 Workers' Compensation	47,739	56,900	45,597	46,622	47,593
107 Unemployment Insurance	5,103	10,757	8,528	2,956	8,788
220 Other Contractual	-	-	345	-	-
Transfer to 125/HRA Fund	-	-	-	27,488	52,196
TOTAL EXPENSES	\$ 507,973	\$ 581,234	\$ 547,521	\$ 576,998	\$ 665,752
Revenues Over Expenditures	\$ 436	\$ (1,839)	\$ 27,832	\$ 23,251	\$ (31,333)
ENDING BALANCE	\$ 563	\$ (1,276)	\$ 28,832	\$ 52,082	\$ 20,749
<i>as a percentage of expenses</i>	<i>0.1%</i>	<i>-0.2%</i>	<i>5.3%</i>	<i>9.0%</i>	<i>3.1%</i>

Fund # 05
Refuse

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 APPROVED
BEGINNING CASH BALANCE	\$ 5,006	\$ 6,024	\$ 6,472	\$ 4,725	\$ 6,252
REVENUE					
510 Sales/Charges	\$ 365,063	\$ 363,965	\$ 367,613	\$ 374,736	\$ 377,000
801 Miscellaneous				180	
TOTAL REVENUE	\$ 365,063	\$ 363,965	\$ 367,613	\$ 374,916	\$ 377,000
TOTAL RESOURCES AVAILABLE	\$ 370,069	\$ 369,989	\$ 374,085	\$ 379,641	\$ 383,252
EXPENSES					
By Object					
201 Communications	\$ 1,025	\$ 950	\$ 1,916	\$ 575	\$ 1,000
206 Professional Services	-	88	-	-	100
208 Printing & Advertising	-	-	-	-	150
209 Maintenance of Machinery & Equipment	109	109	109	109	150
220 Other Contractual Services	362,796	362,365	366,704	372,705	375,000
301 Office Supplies	115	5	-	-	150
320 Other Commodities			632	-	150
603 Transfer Out - To General Fund					
TOTAL EXPENSES	\$ 364,045	\$ 363,517	\$ 369,360	\$ 373,389	\$ 376,700
Revenues Over Expenditures	\$ 1,018	\$ 448	\$ (1,747)	\$ 1,527	\$ 300
ENDING BALANCE	\$ 6,024	\$ 6,472	\$ 4,725	\$ 6,252	\$ 6,552
<i>as a percentage of expenses</i>	<i>1.7%</i>	<i>1.8%</i>	<i>1.3%</i>	<i>1.7%</i>	<i>1.7%</i>

Fund # 06
Osawatomie Library

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 160	\$ 42,852	\$ 109,550	\$ 91,626	\$ 115,754
REVENUE					
101 Ad Valorem Tax	\$ 1,691	\$ (61)	\$ 52	\$ 11	\$ -
102 Delinquent Tax	1,355	2,123	1,198	952	-
205 Motor Vehicle Tax	7,388	6,998	1,550	-	-
215 Recreational Vehicle Tax	107	125	11	-	-
220 Grant Receipts (Non CDBG)			8,263	11,596	-
601 Fines & Fees	201	-	-	410	-
701 Interest	2,724	729	864	116	600
802 Reimbursed Expense	33,351	-	-	-	-
803 Donations	160,581	107,811	9,699	16,773	22,000
TOTAL REVENUE	\$ 207,398	\$ 117,725	\$ 21,636	\$ 29,858	\$ 22,600
TOTAL RESOURCES AVAILABLE	\$ 207,558	\$ 160,577	\$ 131,187	\$ 121,483	\$ 138,354
EXPENSES					
By Object					
205 Education, Meetings & Travel				339	
206 Professional Services		26,337	16,011	-	
220 Other Contractual	44,005	67	720	1,429	20,000
221 Neighborhood Revitalization	-	-			
301 Office Supplies				257	
302 Clothing & Personal Supplies				18	
305 Building Materials & Supplies				65	
312 Books & Periodicals				700	
317 Food (Not for Sale)				818	
320 Other Commodities	8,675	424		1,142	6,000
401 Building & Fixed Equipment	-	4,016			
603 Transfer Out - To General	17,059	20,182	2,811	963	
Transfer Out - Library Project Fund			20,020		100,000
709 Appropriation	51,406				
TOTAL EXPENSES	\$ 173,382	\$ 51,026	\$ 39,561	\$ 5,730	\$ 126,000
Revenues Over Expenditures	\$ 34,016	\$ 66,699	\$ (17,925)	\$ 24,128	\$ (103,400)
ENDING BALANCE	\$ 34,176	\$ 109,551	\$ 91,626	\$ 115,754	\$ 12,354

Fund # 07
Osawatomie Recreation

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 APPROVED
BEGINNING CASH BALANCE	\$ 2,301	\$ 334	\$ 443	\$ 714	\$ 714
REVENUE					
101 Ad Valorem Tax	\$ 94,118	\$ 92,118	\$ 89,448	\$ 87,314	\$ -
102 Delinquent Tax	1,806	3,442	3,395	4,501	4,500
205 Motor Vehicle Tax	9,848	9,331	9,144	9,110	8,788
215 Recreational Vehicle Tax	142	165	131	141	124
216 16 / 20 M Vehicle Tax	-	-	-	-	44
802 Reimbursed Expense	39,172	-	40,734	-	
856 Loan from Electric	(20,000)	22,000			
857 Loan from Water	12,000	(12,000)			
TOTAL REVENUE	\$ 137,086	\$ 115,056	\$ 142,851	\$ 101,066	\$ 13,456
TOTAL RESOURCES AVAILABLE	\$ 139,387	\$ 115,390	\$ 143,294	\$ 101,780	\$ 14,170
EXPENSES					
By Object					
101 Salaries	\$ 43,898	\$ 17,019	\$ 40,293	\$ -	\$ -
103 FICA	3,355	1,308	113	-	
104 KPERS	2,350	1,222	(64)	-	
105 Health Insurance	3,275	1,297	(144)	-	
106 Workers' Compensation	134	-	117	-	
107 Unemployment Insurance	127	193	148	-	
709 Appropriation	85,914	93,056	80,118		
Transfer to Electric Fund			22,000		
Transfer to Special Parks & Recreation Fund				101,066	13,456
TOTAL EXPENSES	\$ 139,053	\$ 114,095	\$ 142,581	\$ 101,066	\$ 13,456
Revenues Over Expenditures	\$ (1,967)	\$ 961	\$ 271	\$ -	\$ -
ENDING BALANCE	\$ 334	\$ 1,295	\$ 714	\$ 714	\$ 714

Fund # 08
Osawatomie Rural Fire Department

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ -	\$ 3,387	\$ (642)
REVENUE					
802 Reimbursed Expense	\$ 21,919	\$ 22,900	\$ 45,400	\$ 34,964	\$ 43,720
TOTAL REVENUE	\$ 21,919	\$ 22,900	\$ 45,400	\$ 34,964	\$ 43,720
TOTAL RESOURCES AVAILABLE	\$ 21,919	\$ 22,900	\$ 45,400	\$ 38,351	\$ 43,078
EXPENSES					
By Object					
101 Salaries	\$ 20,083	\$ 20,875	\$ 38,784	\$ 36,117	\$ 40,000
103 FICA	1,527	1,582	2,645	2,143	3,040
104 KPERS	309	443	585	733	680
TOTAL EXPENSES	\$ 21,919	\$ 22,900	\$ 42,013	\$ 38,993	\$ 43,720
Revenues Over Expenditures	\$ -	\$ -	\$ 3,387	\$ (4,029)	\$ -
ENDING BALANCE	\$ -	\$ -	\$ 3,387	\$ (642)	\$ (642)

Fund # 09
Industrial

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 APPROVED
BEGINNING CASH BALANCE	\$ 31,486	\$ 33,098	\$ 45,540	\$ 48,169	\$ 61,237
REVENUE					
101 Ad Valorem Tax	\$ 7,948	\$ (2)	\$ 5	\$ (6)	\$ -
102 Delinquent Tax	189	252	157	132	
205 Motor Vehicle Tax	1,120	911	179		
215 Recreational Vehicle Tax	17	15	1		
801 Miscellaneous (Land Lease)	16,130	15,185	18,184	21,715	16,000
802 Reimbursed Expense	(7,473)	-			
811 Lease Payment (JTC Oil)				2,600	
TOTAL REVENUE	\$ 17,931	\$ 16,361	\$ 18,526	\$ 24,441	\$ 16,000
TOTAL RESOURCES AVAILABLE	\$ 49,417	\$ 49,459	\$ 64,066	\$ 72,611	\$ 77,237
EXPENSES					
By Object					
206 Professional Services	\$ 7,071	\$ 150	\$ 1,933	\$ 5,243	\$ 20,000
220 Other Contractual Services	3,734	3,365	12,159	3,530	20,000
320 Other Commodities	5,514	405	1,805	2,600	1,500
TOTAL EXPENSES	\$ 16,319	\$ 3,920	\$ 15,896	\$ 11,373	\$ 41,500
Revenues Over Expenditures	\$ 1,612	\$ 12,441	\$ 2,630	\$ 13,068	\$ (25,500)
ENDING BALANCE	\$ 33,098	\$ 45,539	\$ 48,169	\$ 61,237	\$ 35,737

Fund # 10
Revolving Loan Fund

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 64,961	\$ 72,122	\$ 72,486	\$ 72,670	\$ 72,758
REVENUE					
701 Interest on Investments	\$ 1,661	\$ 364	\$ 185	\$ 88	\$ 500
820 Recapture - CDBG	5,500	-			
TOTAL REVENUE	\$ 7,161	\$ 364	\$ 185	\$ 88	\$ 500
TOTAL RESOURCES AVAILABLE	\$ 72,122	\$ 72,486	\$ 72,670	\$ 72,758	\$ 73,258
EXPENSES					
By Object					
710 Cash Basis Reserve	\$ -	\$ -	\$ -	\$ -	
711 Loan					
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 72,122	\$ 72,486	\$ 72,670	\$ 72,758	\$ 73,258

Fund # 11
Special Parks & Recreation

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 3,853	\$ 8,689	\$ 9,296	\$ 12,692	\$ 92,948
REVENUE					
206 Liquor Tax	\$ 4,836	\$ 5,926	\$ 3,630	\$ 2,580	\$ 3,544
580 Registration Fees				39,203	24,000
581 Tournament Registrations				460	
582 Tournament Gate				1,828	
583 Concessions				16,960	15,000
584 Sponsorship Fees				3,156	6,000
883 Donations				75	
801 Miscellaneous				51,842	5,000
802 Reimbursed Expense				1,154	-
825 Transfer from Recreation Fund	-	-	-	101,066	13,456
Transfer from Electric Fund				90,000	175,000
Balance from Recreation Commission					
TOTAL REVENUE	\$ 4,836	\$ 5,926	\$ 3,630	\$ 308,323	\$ 242,000
TOTAL RESOURCES AVAILABLE	\$ 8,689	\$ 14,615	\$ 12,926	\$ 321,016	\$ 334,948
EXPENSES					
By Object					
Facilities					
Salaries & Wages	\$ -	\$ -	\$ -	\$ 55,650	\$ 55,649
Contractual Services	-	5,319	142	29,941	24,450
Commodities	-	-	92	21,610	30,350
Capital Outlay	-	-	-	9,999	17,000
Subtotal - Facilities	\$ -	\$ 5,319	\$ 233	\$ 117,200	\$ 127,449
Recreation Programs					
Salaries & Wages	\$ -	\$ -	\$ -	\$ 43,080	\$ 52,354
Contractual Services	-	-	-	35,076	26,200
Commodities	-	-	-	29,963	33,000
Capital Outlay	-	-	-	-	-
Other Expenses	-	-	-	2,749	1,275
Subtotal - Recreation Programs	\$ -	\$ -	\$ -	\$ 110,867	\$ 112,829
TOTAL EXPENSES	\$ -	\$ 5,319	\$ 233	\$ 228,068	\$ 240,278
Revenues Over Expenditures	\$ 4,836	\$ 607	\$ 3,397	\$ 80,256	\$ 1,721
ENDING BALANCE	\$ 8,689	\$ 9,296	\$ 12,692	\$ 92,948	\$ 94,670
<i>as a percentage of expenses</i>		<i>174.8%</i>	<i>5438.1%</i>	<i>40.8%</i>	<i>39.4%</i>

Fund # 12
Street Improvement

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 65,903	\$ 14,074	\$ 1,000	\$ 4,662	\$ 99,272
REVENUE					
210 Gasoline Tax	\$ 113,722	\$ 121,259	\$ 117,273	\$ 115,076	\$ 115,740
211 County Connecting Links	5,100	5,100	5,100	5,100	5,100
802 Reimbursed Expense	896	1,556			
803 Transfer from Electric	-	31,231	17,000	-	-
Transfer from CIP-Streets (reimbursement)				65,786	
TOTAL REVENUE	\$ 119,718	\$ 159,146	\$ 139,373	\$ 185,962	\$ 120,840
TOTAL RESOURCES AVAILABLE	\$ 185,621	\$ 173,220	\$ 140,373	\$ 190,624	\$ 220,112
EXPENSES					
By Object					
Salaries	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Contractual Services	59,852	41,724	46,017	8,134	-
Machine Parts	11,855	14,561	10,367	11,852	15,000
Street Materials	35,898	45,895	50,958	53,437	55,000
Fuel	6,510	10,255	10,125	17,930	17,000
Other Commodities	3,149	2,977	737	-	2,000
Chip/Seal	-	-	-	-	40,000
Vehicles	21,263	-	17,506	-	-
Other Capital Outlay	13,020	56,808	-	-	-
TOTAL EXPENSES	\$ 171,547	\$ 172,220	\$ 135,711	\$ 91,353	\$ 129,000
Revenues Over Expenditures	\$ (51,829)	\$ (13,074)	\$ 3,662	\$ 94,609	\$ (8,160)
ENDING BALANCE	\$ 14,074	\$ 1,000	\$ 4,662	\$ 99,272	\$ 91,112
<i>as a percentage of expenses</i>	<i>8.2%</i>	<i>0.6%</i>	<i>3.4%</i>	<i>108.7%</i>	<i>70.6%</i>

Fund # 13
Bond & Interest

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 125,066	\$ 123,250	\$ 64,375	\$ 61,002	\$ 96,892
REVENUE					
101 Ad Valorem Tax	\$ 152,401	\$ 128,078	\$ 190,698	\$ 233,685	\$ 223,972
102 Delinquent Tax	2,431	5,239	5,110	8,016	5,500
205 Motor Vehicle Tax	11,891	14,301	13,507	17,928	24,019
215 Recreational Vehicle Tax	165	265	190	290	339
216 16/20M Vehicle Tax					121
826 Transfer from CIP-Streets				5,000	
831 Transfer In from Sewer	200,000	200,000	200,000	310,000	434,000
833 Transfer In from Water				27,235	59,827
TOTAL REVENUE	\$ 440,094	\$ 347,883	\$ 409,504	\$ 602,154	\$ 747,778
TOTAL RESOURCES AVAILABLE	\$ 565,160	\$ 471,133	\$ 473,879	\$ 663,155	\$ 844,670
EXPENSES					
By Object					
221 Neighborhood Revitalization	\$ -	\$ -	\$ -	\$ -	\$ 60,000
501 Bond Principal	165,000	124,000	136,000	282,000	444,000
502 Bond Interest	276,910	282,758	276,878	284,263	308,788
TOTAL EXPENSES	\$ 441,910	\$ 406,758	\$ 412,878	\$ 566,263	\$ 812,788
Revenues Over Expenditures	\$ (1,816)	\$ (58,875)	\$ (3,374)	\$ 35,890	\$ (65,009)
ENDING BALANCE	\$ 123,250	\$ 64,375	\$ 61,002	\$ 96,892	\$ 31,883
<i>as a percentage of expenses</i>	<i>27.9%</i>	<i>15.8%</i>	<i>14.8%</i>	<i>17.1%</i>	<i>3.9%</i>

Fund # 14
Public Safety Equipment

	<u>2009 ACTUAL</u>	<u>2010 ACTUAL</u>	<u>2011 ACTUAL</u>	<u>2012 ACTUAL</u>	<u>2013 APPROVED</u>
BEGINNING CASH BALANCE	\$ 16,180	\$ 9,085	\$ 9,520	\$ 9,772	\$ 9,847
REVENUE					
101 Ad Valorem Tax	\$ 7,053	\$ (14)	\$ 6	\$ (2)	\$ -
102 Delinquent Tax	98	214	86	77	
205 Motor Vehicle Tax	251	556	159		
215 Recreational Vehicle Tax	2	11	1		
801 Miscellaneous		2,225			
827 Transfer In - Special Revenue 911	443	-			
828 Transfer In - LLEBG Grant	4	-			
829 Transfer In - From Disaster	3,421	-			
901 Sale of Fixed Assets		3,443			
TOTAL REVENUE	\$ 11,272	\$ 6,435	\$ 252	\$ 75	\$ -
TOTAL RESOURCES AVAILABLE	\$ 27,452	\$ 15,520	\$ 9,772	\$ 9,847	\$ 9,847
EXPENSES					
By Object					
205 Education, Meetings & Travel	\$ -	\$ -	\$ -	\$ -	\$ -
404 Vehicles	18,367	6,000			
New Hoses/Nozzles/Valves for 1969 truck					
TOTAL EXPENSES	\$ 18,367	\$ 6,000	\$ -	\$ -	\$ -
Revenues Over Expenditures	\$ (7,095)	\$ 435	\$ 252	\$ 75	\$ -
ENDING BALANCE	\$ 9,085	\$ 9,520	\$ 9,772	\$ 9,847	\$ 9,847

Fund # 15
Fire Insurance Proceeds

	2009 <u>ACTUAL</u>	2010 <u>ACTUAL</u>	2011 <u>ACTUAL</u>	2012 <u>ACTUAL</u>	2013 <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 2,825	\$ 1	\$ 1	\$ 1	\$ 1
REVENUE					
701 Interest	\$ 42	\$ 31	\$ 31	\$ -	\$ 500
804 Insurance Proceeds	10,548	37,858	27,858	-	15,000
TOTAL REVENUE	\$ 10,590	\$ 37,889	\$ 27,889	\$ -	\$ 15,500
TOTAL RESOURCES AVAILABLE	\$ 13,415	\$ 37,889	\$ 27,889	\$ 1	\$ 15,501
EXPENSES					
By Object					
208 Printing & Advertising	\$ -	\$ -	\$ -	\$ -	\$ -
721 Refund of Unused Funds	13,414	37,889	27,889	-	15,500
TOTAL EXPENSES	\$ 13,414	\$ 37,889	\$ 27,889	\$ -	\$ 15,500
ENDING BALANCE	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1

Fund # 16
Sewer

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 386,964	\$ 449,525	\$ 428,138	\$ 361,440	\$ 337,672
REVENUE					
510 Sales/Charges	\$ 778,941	\$ 775,883	\$ 771,765	\$ 748,972	\$ 775,624
513 New Utility Services	400	700	350	-	500
802 Reimbursed Expense	3,060	339			
TOTAL REVENUE	\$ 782,401	\$ 776,922	\$ 772,115	\$ 748,972	\$ 776,124
TOTAL RESOURCES AVAILABLE	\$ 1,169,365	\$ 1,226,447	\$ 1,200,253	\$ 1,110,413	\$ 1,113,795
EXPENSES					
By Object					
Salaries & Wages	\$ 98,950	\$ 123,915	\$ 114,949	\$ 98,121	\$ 97,710
Utilities	25,852	40,380	35,475	33,363	35,000
Professional Services & Contract Maint	23,681	33,248	11,752	32,067	30,000
Chemicals	17,548	9,477	9,566	13,801	18,000
Parts & Supplies	32,503	24,954	25,489	18,013	27,500
All Other Capital Outlay	17,213	8,625	88,161	-	25,000
Debt Service	250,714	250,714	250,713	125,357	-
New Sewer Loan (interest only)		-	-	-	20,000
Transfer to Bond & Interest	200,000	200,000	200,000	310,000	434,000
Transfer to General Fund	39,500	84,500	77,900	39,000	39,000
Transfer to Employee Benefits		-	-	6,837	14,739
Administrative Fee	-	-	-	62,400	62,200
Mechanic/Repair Fee	-	-	-	15,000	15,000
All Other Expenses	13,879	20,849	24,808	18,782	18,100
TOTAL EXPENSES	\$ 719,840	\$ 796,662	\$ 838,813	\$ 772,741	\$ 836,249
Revenues Over Expenditures	\$ 62,561	\$ (19,740)	\$ (66,698)	\$ (23,769)	\$ (60,126)
ENDING BALANCE	\$ 449,525	\$ 429,785	\$ 361,440	\$ 337,672	\$ 277,546
<i>as a percentage of expenses</i>	<i>62.4%</i>	<i>53.9%</i>	<i>43.1%</i>	<i>43.7%</i>	<i>33.2%</i>

Fund # 17

Osawatomie Recreation Employee Benefits

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE					
101 Ad Valorem Tax	\$ 11,785	\$ 11,512	\$ 11,181	\$ 10,936	\$ -
102 Delinquent Tax	194	395	424	561	1,300
205 Motor Vehicle Tax	1,232	1,167	1,143	1,139	1,098
215 Recreational Vehicle Tax	19	20	16	18	15
216 16 / 20 M Vehicle Tax	-	-	-	-	6
TOTAL REVENUE	\$ 13,230	\$ 13,094	\$ 12,765	\$ 12,653	\$ 2,419
TOTAL RESOURCES AVAILABLE	\$ 13,230	\$ 13,094	\$ 12,765	\$ 12,653	\$ 2,419
EXPENSES					
By Object					
709 Appropriation	\$ 13,230	\$ 13,094	\$ 12,765	\$ -	\$ -
614 Transfer To Employee Benefit Fund	-	-	-	12,653	2,419
TOTAL EXPENSES	\$ 13,230	\$ 13,094	\$ 12,765	\$ 12,653	\$ 2,419
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

Fund # 18
Osawatomie Golf Course

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 APPROVED
BEGINNING CASH BALANCE	\$ 27,019	\$ 26,340	\$ (33)	\$ 3,328	\$ 6,816
REVENUE					
Greens & Range Fees	\$ 65,119	\$ 59,323	\$ 57,653	\$ 57,133	\$ 59,600
Member Fees	78,122	82,672	83,138	70,046	78,383
Cart Related Fees	50,853	41,672	36,409	23,488	39,700
Food & Beverage	42,228	37,961	37,558	39,338	37,000
Miscellaneous	10,386	1,856	2,684	21,189	2,500
Transfer from Electric	24,000	65,000	65,000	45,000	30,000
Loans from Other Funds	6,000	(1,000)	-	-	-
TOTAL REVENUE	\$ 276,708	\$ 287,484	\$ 282,442	\$ 256,194	\$ 247,183
TOTAL RESOURCES AVAILABLE	303,727.00	313,824.00	282,409.04	259,522.02	253,998.51
EXPENSES					
By Object					
Salaries & Wages	\$ 119,379	\$ 147,537	\$ 140,264	\$ 118,668	\$ 127,348
Utilities	13,296	15,666	15,649	15,998	17,253
Rentals	7,074	5,099	5,068	5,292	5,250
Chemicals/Seed/Fertilizer	20,774	20,102	14,583	14,970	17,510
Fuels	8,010	5,351	13,308	12,675	9,785
Food & Beverage	21,535	20,324	21,025	20,169	20,000
Construction Equipment	20,283	5,532	2,817	-	4,000
Seasonal Leases	9,639	3,871	-	-	-
Debt Service	19,693	34,941	45,832	28,188	19,693
All Other Expenditures	37,704	27,132	20,533	36,746	28,250
TOTAL EXPENSES	\$ 277,387	\$ 285,555	\$ 279,081	\$ 252,707	\$ 249,090
Revenues Over Expenditures	\$ (679)	\$ 1,929	\$ 3,361	\$ 3,487	\$ (1,907)
<i>Less Transfers and Loans</i>	<i>(30,679)</i>	<i>(62,071)</i>	<i>(61,639)</i>	<i>(41,513)</i>	<i>(31,907)</i>
ENDING BALANCE	\$ 26,340	\$ 28,269	\$ 3,328	\$ 6,816	\$ 4,909
<i>as a percentage of expenses</i>	<i>9.5%</i>	<i>9.9%</i>	<i>1.2%</i>	<i>2.7%</i>	<i>2.0%</i>

Fund # 20
Special 911 Revenue

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 11,979	\$ 11,979	\$ 9,897	\$ 9,897	\$ 9,897
REVENUE					
240 911 Miami County	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RESOURCES AVAILABLE	\$ 11,979	\$ 11,979	\$ 9,897	\$ 9,897	\$ 9,897
EXPENSES					
By Object					
220 Other Contractual Services	\$ -	\$ 2,082	\$ -	\$ -	\$ -
405 Operational/Construction Equipment					9,897
TOTAL EXPENSES	\$ -	\$ 2,082	\$ -	\$ -	\$ 9,897
ENDING BALANCE	\$ 11,979	\$ 9,897	\$ 9,897	\$ 9,897	\$ -

Fund # 22
Osawatomie Tourism

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ 21,635	\$ 15,013	\$ 6,225	\$ 3,723	\$ 9,423
REVENUE					
207 Transient Guest Tax	\$ 12,303	\$ 6,052	\$ 4,510	\$ 7,102	\$ 5,000
505 Old Stone Church Rent		150	250	313	150
802 Reimbursed Expense	-	-	63	225	-
Transfer from Electric Fund for Jamboree				12,000	12,000
881 Historic Preservation Fund	2,286	1,270	2,124	89	500
882 Educational Garden Fund	112	360	221	511	200
883 Donations	6,635	4,932	7,822	2,974	4,000
884 Souvenirs	125	480	39	-	500
886 Old Stone Church Fund	1,150	2,650			
John Brown Jamboree				29,660	30,000
TOTAL REVENUE	\$ 22,911	\$ 15,894	\$ 15,028	\$ 52,874	\$ 52,350
TOTAL RESOURCES AVAILABLE	\$ 44,546	\$ 30,907	\$ 21,253	\$ 56,597	\$ 61,773
EXPENSES					
By Object					
203 Dues & Membership	\$ 100	\$ -	\$ 160	\$ 230	\$ 150
205 Education, Meetings & Travel	2,053	1,154	2,478	1,890	1,500
206 Professional		250	150	(108)	200
207 Rentals				1,300	
208 Printing and Advertising	7,103	2,278	3,821	3,932	2,000
220 Other Contractual	15,300	15,385	5,314	2,419	4,000
301 Office Supplies	363	383	220	78	400
320 Other Commodities	4,384	3,416	3,165	1,187	3,000
881 Historic Preservation Fund	129	-			
883 Special Events - Jamboree	-	-		34,999	35,000
884 Souvenirs	-	524			
885 John Brown Foundation	101	300			
886 Old Stone Church	-	992	2,222	1,248	
TOTAL EXPENSES	\$ 29,533	\$ 24,682	\$ 17,531	\$ 47,174	\$ 46,250
Revenues Over Expenditures	\$ (6,622)	\$ (8,788)	\$ (2,503)	\$ 5,701	\$ 6,100
ENDING BALANCE	\$ 15,013	\$ 6,225	\$ 3,723	\$ 9,423	\$ 15,523
<i>as a percentage of expenses</i>	<i>50.8%</i>	<i>25.2%</i>	<i>21.2%</i>	<i>20.0%</i>	<i>33.6%</i>

Fund # 24

Capital Improvements - General

	2009 ACTUAL	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013 APPROVED
BEGINNING CASH BALANCE	\$ 16,622	\$ 26,139	\$ 1,075	\$ 3,790	\$ 357,727
REVENUE					
801 Miscellaneous	\$ 700	\$ -	\$ -	\$ -	\$ -
830 Transfer In from Electric Fund	75,000	75,000	27,500	380,000	85,000
901 Sale of Fixed Assets	4,371	2,075			
Transfer in from CI-Streets				12,164	
TOTAL REVENUE	\$ 80,071	\$ 77,075	\$ 27,500	\$ 392,164	\$ 85,000
TOTAL RESOURCES AVAILABLE	\$ 96,693	\$ 103,214	\$ 28,575	\$ 395,955	\$ 442,727
EXPENSES					
By Object					
206 Professional Services	\$ -	\$ 78,386	\$ 12,164	\$ -	\$ -
401 Building & Fixed Equipment	-	-	12,620	5,408	
402 Improvements Other Than Buildings	-	-		4,060	
404 Vehicles	51,275	23,753		21,450	30,000
407 Other Equipment	19,279	-		-	10,000
Pool Planning				4,670	15,000
RICE Catalytic Converters				-	260,000
Mold Abatement/Repairs				2,640	67,360
New Section in Cemetery				-	7,000
Shutters for Old Stone Church				-	4,200
Library Settlement Repair					20,000
Irrigation System at Sports Complex				-	10,000
New Hoses/Nozzles/Valves for 1969 fire truck					11,768
TOTAL EXPENSES	\$ 70,554	\$ 102,139	\$ 24,784	\$ 38,228	\$ 435,328
ENDING BALANCE	\$ 26,139	\$ 1,075	\$ 3,790	\$ 357,727	\$ 7,399

Fund # 25

Capital Improvements - Street Project

	<u>2009 ACTUAL</u>	<u>2010 ACTUAL</u>	<u>2011 ACTUAL</u>	<u>2012 ACTUAL</u>	<u>2013 APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ 0	\$ 0	\$ 19,159
REVENUE					
Federal Grant Proceeds			\$ 496,945		
830 Transfer In from Electric Fund			452,132		
Bond Proceeds				567,710	
TOTAL REVENUE	\$ -	\$ -	\$ 949,077	\$ 567,710	\$ -
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ 949,077	\$ 567,710	\$ 19,159
EXPENSES					
By Object					
206 Professional Services	\$ -	\$ -	\$ -	\$ (6,357)	\$ -
220 Other Contractual				16,135	
402 Improvements Other Than Buildings			949,077	3,691	
Transfer Out to Street Improvements Fund				65,786	
Transfer Out to Electric Fund				452,132	
Transfer Out to General Capital Improvements				12,164	
Transfer Out to Bond and Interest				5,000	
TOTAL EXPENSES	\$ -	\$ -	\$ 949,077	\$ 548,552	\$ -
ENDING BALANCE	\$ -	\$ -	\$ 0	\$ 19,159	\$ 19,159

Fund # 26
Capital Improvements - Sewer

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE					
Federal Grant Proceeds					
Transfer In from					
Bond Proceeds					
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ -
EXPENSES					
By Object					
401 Building & Fixed Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
402 Improvements Other Than Buildings					
404 Vehicles					
407 Other Equipment					
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

Fund # 28

Capital Improvements - Library Project

	<u>2009 ACTUAL</u>	<u>2010 ACTUAL</u>	<u>2011 ACTUAL</u>	<u>2012 ACTUAL</u>	<u>2013 APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ 1,180	\$ 0	\$ 0
REVENUE					
Federal Grant Proceeds			\$ 50,432		\$ 400,000
Transfer In from Electric Fund (City Match)					25,000
830 Transfer In from Library Fund			20,020		100,000
TOTAL REVENUE	\$ -	\$ -	\$ 70,452	\$ -	\$ 525,000
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ 71,632	\$ 0	\$ 525,000
EXPENSES					
By Object					
401 Building & Fixed Equipment	\$ -	\$ -	\$ 71,632	\$ -	\$ 525,000
407 Other Equipment					
TOTAL EXPENSES	\$ -	\$ -	\$ 71,632	\$ -	\$ 525,000
ENDING BALANCE	\$ -	\$ -	\$ 0	\$ 0	\$ 0

Fund # 50
Cafeteria 125

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ 137	\$ 138	\$ 4,926
REVENUE					
125 Contributions			\$ 1,863	\$ 13,346	\$ 27,000
Transfer from EBF - HRA Contributions				27,488	52,196
TOTAL REVENUE	\$ -	\$ -	\$ 1,863	\$ 40,834	\$ 79,196
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ 2,000	\$ 40,972	\$ 84,122
EXPENSES					
By Object					
Disbursements	\$ -	\$ -	\$ 1,862	\$ 17,557	\$ 27,000
HRA Payments				16,000	30,000
Admin Fee				2,489	5,976
TOTAL EXPENSES	\$ -	\$ -	\$ 1,862	\$ 36,046	\$ 62,976
ENDING BALANCE	\$ -	\$ -	\$ 138	\$ 4,926	\$ 21,146

Fund # 51
Court ADSAP

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ 4,661	\$ 5,001	\$ 6,911
REVENUE					
Court Fees			\$ 3,000	\$ 1,910	\$ 3,000
TOTAL REVENUE	\$ -	\$ -	\$ 3,000	\$ 1,910	\$ 3,000
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ 7,661	\$ 6,911	\$ 9,911
EXPENSES					
By Object					
Disbursements	\$ -	\$ -	\$ 2,660	\$ -	\$ 3,000
TOTAL EXPENSES	\$ -	\$ -	\$ 2,660	\$ -	\$ 3,000
ENDING BALANCE	\$ -	\$ -	\$ 5,001	\$ 6,911	\$ 6,911

Fund # 52
Court Bonds

	<u>2009</u>		<u>2010</u>		<u>2011</u>	<u>2012</u>	<u>2013</u>
	ACTUAL		ACTUAL		ACTUAL	ACTUAL	APPROVED
BEGINNING CASH BALANCE	\$ -	\$ -	\$ -	\$ 4,034	\$ 5,659	\$ 6,521	
REVENUE							
Bonds				\$ 16,842	\$ 3,474	\$ 20,000	
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ 16,842	\$ 3,474	\$ 20,000	
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ -	\$ 20,876	\$ 9,132	\$ 26,521	
EXPENSES							
By Object							
Refunds	\$ -	\$ -	\$ -	\$ 15,218	\$ 2,611	\$ 20,000	
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ 15,218	\$ 2,611	\$ 20,000	
ENDING BALANCE	\$ -	\$ -	\$ -	\$ 5,659	\$ 6,521	\$ 6,521	

Fund # 53
Forfeitures

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ 289	\$ 19	\$ 57
REVENUE					
Forfeited Assets			\$ -	\$ 38	\$ 3,000
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ 38	\$ 3,000
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ 289	\$ 57	\$ 3,057
EXPENSES					
By Object					
Undercover Operations	\$ -	\$ -	\$ 270	\$ -	\$ 3,000
TOTAL EXPENSES	\$ -	\$ -	\$ 270	\$ -	\$ 3,000
ENDING BALANCE	\$ -	\$ -	\$ 19	\$ 57	\$ 57

Fund # 54
Old Stone Church

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ 303	\$ 13	\$ -
REVENUE					
Donations				\$ -	\$ 1,000
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ -	\$ 1,000
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ 303	\$ 13	\$ 1,000
EXPENSES					
By Object					
Maintenance	\$ -	\$ -	\$ 290	\$ 13	\$ 1,000
TOTAL EXPENSES	\$ -	\$ -	\$ 290	\$ 13	\$ 1,000
ENDING BALANCE	\$ -	\$ -	\$ 13	\$ -	\$ -

Fund # 55

Pay Pal

	<u>2009</u> <u>ACTUAL</u>	<u>2010</u> <u>ACTUAL</u>	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>ACTUAL</u>	<u>2013</u> <u>APPROVED</u>
BEGINNING CASH BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 96
REVENUE					
Deposits				-	
Online Sales				96	
TOTAL REVENUE	\$ -	\$ -	\$ -	\$ 96	\$ -
TOTAL RESOURCES AVAILABLE	\$ -	\$ -	\$ -	\$ 96	\$ 96
EXPENSES					
By Object					
Transfer to Tourism	\$ -	\$ -		\$ -	\$ -
Return Deposit				-	
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING BALANCE	\$ -	\$ -	\$ -	\$ 96	\$ 96



STAFF MEMORANDUM

To: Mayor and City Council

From: Don Cawby, City Manager

Re: **February Bills**

Date: February 14, 2013

The City of Osawatomie has received several questions since February 1, regarding the increase in utility bills, especially where electric bills are concerned. While some of this increase appears to be a result of a higher than average fuel adjustment, changes in the billing statement may be adding to the confusion.

The energy cost adjustment (ECA), often called a fuel adjustment, was higher than normal and appears to be one of two major factors in the increase. We know that we had a billing change that accounts for a little over the third of the increase in the ECA, but we don't quite have a handle on why the rest of the cost of energy was so much higher in the last three months. We hope to have a better answer for you at the meeting. The one thing I am sure of is that the actual cost per KWH isn't that out of line with past year's costs, but what is different is that the last few years had one month of lower prices to bring down the three month average ECA. This year's three month average was .0733 versus .0672, .0683, and .0648 going back over the past three years.

The second reason for the increase was simply usage. We routinely see a jump in the February 1 bill, which is based on usage from mid-December to mid-January. Typically it is the coldest time of the year and also people have extraordinary usage with the holidays (lights, visitors, etc.) This year the increase in usage for the city averaged about 9%. This year's jump was actually much lower than the past four years, with percentages of 13%, 29%, and 36% going back the last three years.

As part of adopting the new rates at your December 2012 meeting, you approved a 10% reduction in the amount to be included into the electric base rate, lowering the charge from \$10 to \$9 per month. That reduction was made to offset the proposed \$2 increase in the sewer base charge, from \$24.08 to \$26.08. The bottom line to the overall City bill would have been that the base charges went up \$1.

With the adoption of new utility rates in mid-December, you also approved a change in the rate tables to include the customer charge with the total base electric charge. Previously the customer charge was broken out in a separate line on the bill. The amount collected for the customer charge had always been a receipt of the electric fund as was treated as a base charge, or meter fee, for electric usage.

Because there are similar base charge amounts included in both the water and sewer charges that are not itemized separately, the decision was made to roll that charge into the base charge. I am sure for people with relatively stable electric bills or on gas heat, this might have changed enough to make them sensitive to the change in that line item.

I have attached an actual bill from a customer (with their permission) to provide some year to year comparisons of utility bills. This is from a customer who contacted City Hall with concerns over the jump in their bill. What this comparison shows is that a jump from the January to February bill is fairly normal for this household, as I would guess it is for many. This year's total is an increase of almost \$75 (33%) compared to last year's increase of almost \$60 (28%). In these bills the biggest single factor seems to be the fuel adjustment running about \$10 higher. Had the usage been the same this year, as last year, the difference in the fuel adjustment would have been \$9.27.

In conclusion, I believe the higher than normal ECA is the major factor in the higher than normal bills for this month's bills. I will continue to work on this with our energy consultant, Scott Shreve, to see if there are some other factors at play that can explain the ECA issue. Scott has proposed changing the ECA calculation to create an ECA that is applied more directly to the usage that created it. That may be a topic for an upcoming meeting, but I think it is an issue we need to consider. We may find out that this month's bill may be a good example of why we should make the change.

Bill Comparison

	Dec-12						Jan-13						
	Use	Charge	Fuel Adj	Customer Charge	Tax	TOTAL	Use	Charge	Fuel Adj	Customer Charge	Tax	TOTAL	
Electric	1,128	101.13	19.18	10	2.93	133.24	Electric	1,629	138.95	37.79	9	4.18	189.92
Water	6,900	34.61			0.21	34.82	Water	10,900	50.61			0.33	50.94
Sewer		43.4				43.4	Sewer		45.40				45.4
Refuse		16.39				16.39	Refuse		16.39				16.39
TOTAL		195.53	19.18	10	3.14	227.85	TOTAL		251.35	37.79	9	4.51	302.65

KWH Rate		0.0897	0.0170				KWH Rate		0.0853	0.0232			
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Year over Year **13.90** Year over Year **29.00**

	Dec-11						Jan-12						
	Use	Charge	Fuel Adj	Customer Charge	Tax	TOTAL	Use	Charge	Fuel Adj	Customer Charge	Tax	TOTAL	
Electric	1,152	102.95	7.6	10	2.73	123.28	Electric	1,544	132.66	27.17	10	3.83	173.66
Water	6,700	31.08			0.2	31.28	Water	9,400	39.86			0.28	40.14
Sewer		43.46				43.46	Sewer		43.46				43.46
Refuse		15.93				15.93	Refuse		16.39				16.39
TOTAL		193.42	7.6	10	2.93	213.95	TOTAL		232.37	27.17	10	4.11	273.65

KWH Rate		0.0894	0.0066				KWH Rate		0.0859	0.0176			
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Year over Year **-20.95** Year over Year **-7.03**

	Dec-10						Jan-11						
	Use	Charge	Fuel Adj	Customer Charge	Tax	TOTAL	Use	Charge	Fuel Adj	Customer Charge	Tax	TOTAL	
Electric	1,314	115.26	16.16	10	3.18	144.6	Electric	1,641	139.83	28.88	10	4.03	182.74
Water	7,000	32.1			0.21	32.31	Water	9,200	39.22			0.28	39.5
Sewer		42.51				42.51	Sewer		42.51				42.51
Refuse		15.48				15.48	Refuse		15.93				15.93
TOTAL		205.35	16.16	10	3.39	234.90	TOTAL		237.49	28.88	10	4.31	280.68

KWH Rate		0.0877	0.0123				KWH Rate		0.0852	0.0176			
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MEMORANDUM

To: Mayor and City Council
From: Don Cawby, City Manager
Re: **Projects & Issues Update**
Date: February 14, 2013

Projects

Website. We will have the website turned back to us today or tomorrow. We will then have a week to get any tweaks or updates we might have ready for the launch. We won't have the online bill payment ready for launch, but we hope to have that within a month or two.

Brown's Hardware Demolition. As most of you know, the Brown's Hardware demolition went very well, except for an incident with a dump truck hitting our power pole. The accident caused a surge that hit most of the business on that block. Although the trucking contractor's insurance will be covering the incident, Mike Page's construction company did get licensed in town on Monday morning to try to mitigate any immediate concerns with electricity at the buildings. We are processing the accident report and we will share the insurance information with all of the affected businesses.

Playground Equipment & Mulch. We have taken RFPs for the new playground equipment at the Sports Complex. We should have a proposal for you to approve at the February 28 meeting. As part of this process we are also going to replace the mulch at the John Brown Park playground with loose rubber mulch, since we will be shipping it in for the new playground as well.

Issues

Mold. Last week many of our employees were involved in cleaning out the basement in preparation for mold treatment. That treatment has begun and I expect to be done with a large portion of the job by the end of the week. We will still need to consider purchasing dehumidifiers and some air handling equipment to keep the mold from coming right back. However, with the work that was done, the basement is in better shape than it has been in years. We are hoping that we might find some better uses for the space other than as storage bays or petri dishes.

Resolution on Tax Exempt Bonds. You might remember that in December I was requested by Kansas Municipal Utilities to send a letter to Senator Roberts requesting that Congress not change the status of municipal tax exempt bonds. That was an item on the table for the "fiscal cliff" discussions last year. Now KMU is requesting that each member City consider passing a resolution to send to the entire congressional delegation and other Congressional leadership stating our opposition to any changes. I can include this item on the next agenda, but wanted to give you a heads up on the issue.

Recognition

I want to thank our staff for the hard work in getting the basement cleaned out and the mold knocked down. Ryan Crowley, Terry Upshaw, Bill Roseberry and DuWayne Tewes all contributed a lot of time in getting this project done.

Upcoming Meetings/Dates

- Feb 16 Legislative Breakfast – 7:00 am in the OHS Cafeteria
- Feb 27 Planning Commission/Board of Zoning Appeals
- Feb 28 City Council Worksession/Meeting
- Mar 14 City Council Meeting