

OSAWATOMIE CITY COUNCIL

REVISED AGENDA

January 26, 2017

6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda

Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.

 - A. January 26 Agenda
 - B. Council Minutes for December 8 and December 22, 2016
 - C. Appropriation Ordinances 2016-12 and 2016-12.1
 - D. 2017 CMB Permit – China Restaurant
 - E. Pay Application No. 3 (Final) – CDBG Sports Complex – McConnell – \$15,783.50
 - F. Lien Release - CDBG Sports Complex – McConnell
 - G. Pay Application No. 4 – 7th Street Substation – IES Commercial - \$35,147.30
 - H. Change Order No. 2 – 7th Street Substation – IES Commercial – \$(1,515.00)
 - I. Pay Application No. 5 – 7th Street Substation – IES Commercial - \$10,947.86
 - J. Pay Application No. 4 – 7th Street Substation – Mid-States Energy – \$18,334.60
 - K. Substantial Completion Certificate - 7th Street Substation – Mid-States Energy
 - L. Pay Application No. 1 – Generator Controls – NMC – \$281,890.35
6. Comments from the Public

Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.
7. Presentations & Proclamations
 - A. Swearing In & Presentation of New Police Officers
 - B. East Pacific/Walnut Alley Concerns
8. Public Hearings
9. Unfinished Business
 - A. Carnival Contract
 - B. Resolution of Support for LIHTC Application
10. New Business
 - ~~A. 2017 Golf Course Support Contract – Great Life Golf Affiliation~~
 - ~~B. 2016 Preliminary Financials~~
 - C. Parks Truck Bid
11. Council Report
12. Mayor’s Report
13. City Manager & Staff Reports
 - A. Annual Department Reports
 - B. Committee Discussion
14. Executive Session –
 - A. Attorney-Client Matters
 - B. Consideration of Purchasing of Real Property
15. Other Discussion/Motions
 - A. Proposed Real Estate Contract
16. Adjourn

NEXT REGULAR MEETING – February 9, 2017

Osawatomie, Kansas. **December 8, 2016.** The Council Meeting was held in Memorial Hall. Mayor Govea called the meeting to order at 6:30 p.m. Council members present were Hampson, Hunter, LaDuex, Maichel, Walmann and Wright. Absent were Dickinson and Farley. Also present was City Manager Don Cawby, City Attorney Dick Wetzler and City Clerk Tammy Seamands. Members of the public were: Interim Police Chief David Ellis, Charity Keitel with the Miami County Republic, Building Official Ted Bartlett, Brett Henderson, Amy Barenklau, Amanda Moon, Loree Love, Angela Hillman, Erica Kriesel, Lance Kerr, Ed Beaudry, Aaron Sharp, Michael Kriesel, Travis Brewer, Garret Hunsperger, David Gibbs, Loren McCrea, Lloyd McCrea, Alex Cochrane, Donald Blackman, Travis Funk, Michelle Burroughs, Tyler Kriesel, Sam Kriesel, Anita Goodall, Robert Couture, Brian Love and Brian Mersman.

INVOCATION. Councilman Ted Hunter.

CONSENT AGENDA. Approval of December 8th Agenda, Council Minutes for November 10th & November 17th, Appropriations Ordinance 2016-11, 2017 CMB Permits and Pay Application No. 2 – McConnell – CDBG Sports Complex. **Motion** made by Hunter, seconded by Hampson to approve the Consent Agenda as presented excluding the GasMart CMB License. Yeas: All.

COMMENTS FROM THE PUBLIC. None.

PRESENTATIONS. None.

PUBLIC HEARINGS.

PROPOSED 2016 BUDGET AMENDMENTS. Opened at 6:36 p.m. and closed at 6:37 p.m. No comments from the public.

UNFINISHED BUSINESS.

PROPOSED 2016 BUDGET AMENDMENTS. City Manager Cawby went over the three amendments for the 2016 Budget Amendments. Public Safety Equipment Fund is needed due the receiving over \$100,000 in grant money in 2016. Golf Course Fund is needed because both expenses and revenues exceeded expectations in 2016. Electric Debt Service Fund is needed due to Electric Bonds issued last December. **Motion** made by Hunter, seconded by LaDuex to approve the 2016 Budget Certificate with the Amendments. Yeas: All.

PAY APPLICATION NO. 6 – KANSAS HEAVY, CDBG MAIN STREET. **Motion** made by LaDuex, seconded by Maichel to Approve the Pay Application for Kansas Heavy in the amount of \$59,983.01 Yeas: All

CDBG MAIN STREET PROJECT ACCEPTANCE. **Motion** made by LaDuex, seconded by Hunter to Accept the Project as Completed. Yeas: All.

PAY APPLICATION NO. 3 – KANSAS HEAVY, CDBG MAIN STREET SIDEWALK. **Motion** made by LaDuex, seconded by Maichel to Approve the Pay Application for Kansas Heavy in the amount of \$9,988.39. Yeas: All.

CDBG MAIN STREET SIDEWALK PROJECT ACCEPTANCE. **Motion** made by LaDuex, seconded by Hunter to Accept the Project as Completed. Yeas: All.

NEW BUSINESS.

RURAL FIRE CONTRACT – PROPOSED AMENDMENT. City Manager Don Cawby, Fire Chief Brian Love, Building Official (Retired Fire Chief) Ted Bartlett and Firefighter Robert Couture spoke to the council regarding the fire department and concerns that the Miami County Rural Fire Board have had with the department. The Fire Board in September opted out of renewing the contract with the City due to these concerns. In October, the City Manager Cawby and Chief Love met with Fire Board President Miller and board member Cole to address these concerns. The City left the meeting believing all major concerns had been addressed. On November 29, the City received a copy of a proposed contract from the Board with proposed changes that were not part of the previously stated Board concerns and did not address the expected clarification on officer salaries. The City Manager, with the permission of the Mayor, on December 29 invited President Miller or any representative of the Board to attend this meeting to explain the needed changes. The Board declined to attend stating that it wasn't enough notice. As of the meeting, no contract has been renewed, leaving the contract to end on 12/31/16. Cawby, with the help of County Administrator Krull, drafted a short term contract (extension) for 60 days to be able to get matters worked out. No one from the Fire Board was able to be present at the council meeting, therefore, with the timing, Cawby is asking the Council to approve the proposed extension of the current contract that he drafted. **Motion** made by Hampson, seconded by Maichel to Approve the Extension for the Rural Fire Contract. Yeas: All.

CONDEMNATION DEMOLITION BIDS. City Manager Cawby explained to the council that we only received one (1) bid for the Condemnation Demolitions. The bid was over the 2016 budget for condemnations but most of the work will probably be done in 2017. **Motion** made by Walmann, seconded by Farley to approve \$34,579 to Remco Demolition LLC for the Condemnation Demolitions. Yeas: All.

UTILITY BILLING POLICY & ORDINANCE. City Manager Cawby reviewed the Utility Billing Policy recommendations. He highlighted a few of the major changes:

- 1) Extensions – No longer require paper copies of extensions, customers will automatically get an extension if not paid by the due date.
- 2) Late fee – Late penalties will be applied if not paid by the due date, Termination fees will be applied if not paid by the termination date, Interest rate will be applied per month on all outstanding bills.
- 3) Deposits – High risk deposits may be applied to customers that are terminated multiple times within 12 months, More than two (2) returned checks in that time.

Councilman Farley and Maichel asked a few questions regarding the cold weather policy and deposits. Council is asked to review the policy draft and provide any feedback for the next meeting. No Action Taken.

COUNCIL REPORTS.

Karen LaDuex reported she loved that the crosswalks were painted.

Ted Hunter mentioned he passed out the calendars at the last meeting.

MAYOR'S REPORT.

*Reminder that the Employee Breakfast was on the 16th at 8a.m.

*November 30th the Mayor's Tree Lighting happened at the last minute, had a pretty good turn-out for last minute. Would like to see it considered again.

*Santa box in City Hall for the kids to drop off their Santa letters.

CITY MANAGER'S REPORT.

Police Department parking lot is completed.

Federal Court granted an injunction on the new federal salary rules, so for now we have left the few employees as salaried.

Sewer heater is still in process.

City Managers will be meeting with the county regarding Economic Development issues.

Reminder of Employee Breakfast.

Court Software problems.

STAFF REPORTS.

Dave Ellis reported that little 'elves' came in and set up a Christmas tree at the department. The department has had major cases this month. He provided the council with the monthly report.

EXECUTIVE SESSION. None.

OTHER DISCUSSION/MOTIONS.

Motion made by Hunter, seconded by Wright to adjourn. Yeas: All. Hunter declared the meeting adjourned at 8:24 p.m.

/s/ Ashley Kobe
Ashley Kobe, Deputy City Clerk

DRAFT

Osawatomie, Kansas. **December 22, 2016.** The Council Meeting was held in Memorial Hall. Mayor Govea called the meeting to order at 6:30 p.m. Council members present were Dickinson, Hampson, Hunter, LaDuex, Maichel, Walmann and Wright. Absent was Farley. Also present was City Manager Don Cawby and City Attorney Dick Wetzler. Members of the public were: Interim Police Chief David Ellis, Charity Keitel with the Miami County Republic, Michelle Williams, Drew Tarwater and Public Works Director Blake Madden.

INVOCATION. Drew Tarwater with First Baptist Church.

CONSENT AGENDA. Approval of December 22nd Agenda and 2017 CMB Permit. **Motion** made by Hunter, seconded by LaDuex to approve the Consent Agenda as presented. Yeas: All.

COMMENTS FROM THE PUBLIC.

Pastor Drew Tarwater with the First Baptist Church invited the public to the 5pm Christmas Eve service on Sunday and the regular service on Christmas morning. This year the church done Operation Christmas Child Drive and had 256 shoe boxes. Reviewing the shipping labels, it appeared that most of the boxes were delivered in Mexico. They are hoping to continue this drive.

Michelle Williams, 101 E. Pacific Ave, spoke to the council regarding easements on her property. She was not aware of an alley easement on her property until recently. This is after she had spoken to the building and planning department about building a new garage and driveway. She was unaware at the time that this was a public alley, as she had been the only one that had used the drive area. Blake Madden would like to review and bring back for discussion.

PRESENTATIONS. None.

PUBLIC HEARINGS. None.

UNFINISHED BUSINESS.

STREET NAME SIGNS. Public Works Director, Blake Madden, provided the council with photos of street name signs and stop signs. He also provided the cost of signs mounted on separate posts vs. mounted on the same post, showing that by mounting the signs on the same post would save approximately \$35 per sign location. Staff direction from consensus of the council is to move forward with replacing the reflective signs that need to be replaced, replace street name signs to be mounted on one post with the stop sign, street signs to be on brown signs with white lettering and numbered street signs to be 1st – 10th in text format all big print and 11th -18th to be in numeric format; all to be done based on budget and time.

UTILITY BILLING POLICY.

UTILITY ORDINANCE AMENDMENTS.

City Manager Cawby explained that since last meeting he had taken out the high risk deposit and wording from the policies but did keep the language in the ordinance. He also defined the word customer more in the policies and ordinance.

Motion made by LaDuex, seconded by Hunter to Approve the Utility Ordinance #3744.
Yeas: All.

Motion made by Hunter, seconded by LaDuex to Approve the Utility Billing Policy.
Yeas: All.

NEW BUSINESS.

SENIOR HOUSING TAX-CREDIT APPLICATION TO KS HOUSING RESOURCES CORPORATION. Letter of support for the Builders Development Corporation as they will be filing for a moderate income housing grant to hopefully build around 30 senior housing units. **Motion** made by LaDuex, seconded by Hunter to Approve the Letter of Support for the Senior Housing Tax-Credit Application. Yeas: All.

ANNUAL FEE RESOLUTION. City Manager Cawby explained that we didn't really have a lot of changes to the fee table. Clarify that we don't have adoption fees if an authorized adoption organization adopts the animals, eliminated the tavern deposit to just include it with the commercial deposits, add the interest on past due utility balances per the ordinance/policy that was adopted earlier in the evening, termination fee would be just a rename of the reconnection trip and updating references for Ordinance 3744. **Motion** made by Maichel, seconded by LaDuex to Approve the Annual Fee Resolution. Yeas: All.

EMPLOYEE SALARY INCREASES. During the budget process, there was no funding allowing raises in 2017. Based on minimum savings for 2016, Cawby proposed recommended options for 2017. **Motion** made by Maichel, seconded by Hunter to Approve Employee Salary Increases to be a 1.5% COLA and a \$400 bonus for 2017. Yeas: All.

COUNCIL REPORTS.

Ted Hunter mentioned that the employee breakfast was a great turn out and that the employees seemed pleased. Thanked staff and recognized some of the current things that had been happening; such as the police activities and the water leaks the guys had been on.

Jeff Walmann attended the Vesper's service at the Old Stone Church. Said that it was very interesting and recommended next year for anyone that hasn't attended to do so.

Kirk Wright brought cupcakes for everyone to grab one on the way out the door.

MAYOR'S REPORT.

*Open house at the golf course from 10-2.

*Would like to do special recognitions to employees when special circumstances come up.

*Employee breakfast was good. Thank you to Tamara for sending cupcakes as well.

*Representatives from the veterans' Tiny Houses project in Kansas City are going to be meeting with the Rotary on January 10th, invited Blake, Ted and Don to meet afterwards.

CITY MANAGER'S REPORT.

*Briefly went over the 2016 completed projects and the current future projects.

*Staff has really done a great job in 2016 within all departments.

*Reminder that City Hall will be closed until Tuesday.

STAFF REPORTS.

EXECUTIVE SESSION.

Motion made by LaDuex, seconded by Hunter to go into Executive Session for the purpose of Consideration of Acquisition of Real Estate and Attorney-Client Matters including the City Council, City Attorney, City Manager and Public Works Director for 15 minutes ending at 8:20p.m.

Council reconvened at 8:20 with no action taken.

OTHER DISCUSSION/MOTIONS.

Motion made by Hunter, seconded by Hampson to adjourn. Yeas: All. Mayor declared the meeting adjourned at 8:21 p.m.

/s/ Ashley Kobe

Ashley Kobe, Deputy City Clerk

Record of Ordinances

ORDINANCE NO. 2016-12

DATE WARRANTS ISSUED:
December 31, 2016

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	Amount
United Healthcare	Health Insurance	1824	43,522.90
City of Osawatomie	Petty Cash Reimbursement	1825	2,684.54
KMEA	GRDA Electricity	1826	73,811.93
KMEA	WAPA Electricity	1827	8,703.95
KMEA	SPA Electricity	1828	2,548.05
CenturyLink	Services	48730	757.72
CenturyLink	Long Distance	48731	44.12
Ace Pest Control	Pest Control	48732	475.00
Altec Parts	Milwaukee Jaw, S Hooks	48733	448.79
Applied Maintenance Supplies	Batteries	48734	99.78
AT&T	RTU'S	48735	222.67
Bazin Sawing & Drilling, LLC	Hole Drilled in Concrete Box	48736	275.00
BG Consultants	Consulting Services	48737	12,146.25
Bill's Septic Service	Pump & Flush Holding Tank	48738	650.00
Brewer's Automotive Repair, Inc.	Batteries, Remove and replace	48739	295.63
Don Cawby	Mileage Reimbursement	48740	467.04
CenturyLink	RTU'S	48741	236.56
City Electrical Supply	Wire	48742	251.41
City of Osawatomie	Utilities	48743	9,539.98
Cole-Parmer	Tubing, Pumphead	48744	499.81
Coleman Equipment, Inc.	Cap	48745	32.00
Comm-Tronix	Repair Radios	48746	1,245.00
Computers & More, LLC	Computers, Router, Software	48747	2,939.57
Deffenbaugh	Sludge Haul Off	48748	1,930.40
Delta Dental	Dental Insurance	48749	3,024.91
Demco	Jacket Covers	48750	111.21
Design Mechanical	Replace Water Sensor Probe	48751	1,912.91
Dish Network	Services	48752	104.02
Donna & Viola's Shirts	Cap's, Patches, Shirts	48753	200.00
Elliott Insurance	Notary Bond	48754	118.00
EMG, Inc.	Energy Consulting	48755	3,219.10
Evco Wholesale	Coffee, Hot Dogs, Hamburger	48756	284.21
Family Center	Filters, Gloves, Elbow, Bucket, Clamp	48757	987.51
Richard Fisher	Attorney Fees	48758	2,100.00
Foley Industries	Remove & Install Mounting Isolator	48759	2,032.85
Gallagher Benefit Services	Administration Fee	48760	457.00
Gerken Rent-All	Auger Rental	48761	80.30
Hawkins	Aqua Hawk, Azone, Pump Head	48762	1,869.70
HD Water Supply	Casey's Water Meter	48763	2,453.73
Heavenly Hotdog	Catering	48764	812.50

Record of Ordinances

DATE WARRANTS ISSUED:
December 31, 2016

Page No. 2

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Home Depot	2x4, Tapcon	48765	114.64
JEO Consulting Group	Consulting Services	48766	12,692.50
Jive Communications, Inc.,	Services	48767	912.78
Johnson County Community College	Continuing Ed Classes	48768	447.00
Kansas City Wilbert	Grave Opening	48769	495.00
Kansas Department of Commerce	JTC Oil Lease-Dec 2016	48770	1,000.00
Kansas Department of Revenue	CMB License	48771	175.00
Kansas Heavy Construction	Street Project, Sidewalk Improvements	48772	69,971.40
Kansas One Call	Locates	48773	34.00
Kansas Secretary of State	Notary-Ashley Kobe	48774	25.00
Kansas State Treasurer	Training Funds	48775	877.00
KC Bobcat	Filters, Tubeline, Plate Compactor	48776	938.85
KC Golf Cart Company	Repair Carts	48777	1,195.19
Key Equipment	Pressure Regulator, Valve Chain	48778	307.16
Kincaid Ready Mix	Concrete	48779	13,759.28
Knapheide Truck	One Gallon High Performance	48780	186.00
Kriz Davis Co.	Seals, Groove Clamp, Elbow Arrester	48781	1,047.71
L&K Services	Refuse	48782	31,938.38
League of Kansas Municipalities	League Full Conference	48783	260.00
Logan Contractors Supply	Gutter Tool, Curb Tool	48784	67.48
Louisburg Ford Sales, Inc.	Tube, Plunger, Bushing, Pin, Screw	48785	143.26
Martin Pringle	Municipal Matters, City Prosecutor	48786	3,120.88
McConnell & Associates Corp.	Tennis Courts - Pay App 2	48787	90,121.50
Miami County Treasurer	Property Taxes	48788	1,582.26
Miami Lumber, Inc.	Plywood, Lumber	48789	207.52
Mid States Energy Works, Inc.	Repair Voltage Regulator	48790	1,544.53
Midway Ford	Water Valve, Knob, Switch, Cable	48791	318.70
Navrat's Office Products	Utility Bills, Shut off Notices	48792	1,357.80
NPG Newspapers	Budget Hearing, Word from the Bird	48793	279.52
Oil Patch Pump & Supply	Gloves, Coupling, PVC, Bushing	48794	706.90
Optiv Security, Inc.	Tokens	48795	101.68
Osawatomie Golf Association	Membership	48796	240.00
Pat's Signs	Business Cards	48797	171.00
Pocket Press, Inc.	Handbook of Kansas Laws	48798	113.94
Postmaster	PO Box	48799	186.00
Quill	Calendars, Coffee, Towels, Ink	48800	390.22
R&J Trucking	Gravel Hauling	48801	928.20
Ray's Lawn & Garden, Inc.	Repair PPV Fan	48802	50.44
Rejis Commission	Leweb Subscription	48803	32.76
Ricoh	Copies	48804	300.85
Rural Water #1	Services	48805	167.09
Site One Landscape Supply	Drainage Emitter, Spigot	48806	21.07
Smitty's Lawn & Garden Equipment	Voltage Regulator, Filter	48807	153.12
Solarwinds	Mailbox Filtering	48808	94.25
Source, Incorporated	Modem	48809	723.00

Record of Ordinances

DATE WARRANTS ISSUED:
December 31, 2016

Page No. 3

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Suddenlink	Internet	48810	379.81
Synergy	Boiler Water Treatment	48811	470.00
Robert Thomas CPA	Continuing Disclosure Services	48812	950.00
Tri-County Ice	Car Wash Tokens	48813	200.00
UPS Store	Badges, Copies	48814	374.67
USA Bluebook	Blind Flange, Flange Pack	48815	299.95
USD 367 Sport & Fitness Zone	Membership	48816	40.00
Verizon Wireless	Internet	48817	101.37
Viking Industrial Supply	Paper Products	48818	313.43
Visa	Dinner	48819	407.12
Visa	Pizza, Christmas Tree, Batteries	48820	166.57
Visa	Books, Craft Supplies, DVD's	48821	387.76
Wades Quarry	Grave Hauling	48822	1,534.64
Wex Bank	Fuel	48823	2,926.12
Winkler, Domoney & Schultz	Municipal Court Judge	48824	2,060.00
Winterscheid Auto Parts	Oil Filters, Spark Plugs, Hose	48825	1,203.13
KMEA	EMP Electricity	1829	28,553.89
Kansas Department of Revenue	Sales Tax	1830	10,018.45
Kansas Department of Revenue	Compensating Use Tax	1831	77.38
Kansas Department of Revenue	Sales Tax	1832	325.85
City of Osawatomie	Petty Cash Reimbursement	1833	374.82
Visa	Headset, Lodging, Toner, Cable	48826	1,211.08
Kansas department of Agriculture	Pesticide Certification	48827	100.00
Ricoh	Copies	48828	330.89
Altec Industries	Boom Wipes, Logic Crimper	48829	1,966.26
Baker & Taylor	Books	48830	232.02
BG Consultants	Consulting Services	48831	6,393.12
Brewer's Automotive	Replace Tire Sensor, Battery	48832	246.87
C&G Merchants Supply	Toilet Tissue, Chips	48833	92.52
Center for Advanced Media Studies	Crisis Communications Seminar	48834	330.00
Centurylink	Long Distance	48835	43.51
Centurylink	Services	48836	236.56
Wanda Chisam	Cleaning of Old Stone Church	48837	533.00
City Electrical Supply	Wire	48838	1,036.64
Coleman Equipment	Ignition Switch	48839	33.25
Computers & More, LLC	Video Card	48840	10.00
Deffenbaugh Industries	Sludge Haul Off	48841	980.32
Family Center	Chainsaw, Pole Pruner, Battery	48842	1,494.77
Foley Equipment	Change Oil, Load Test, Alternators	48843	149,424.65
Gearzone Products	CQC Platform	48844	174.07
Gerken Rent-All	Auger Rental	48845	43.20
Hawkins	Aqua Hawk, Azone	48846	7,683.94
Kansas City Power & Light	Services	48847	1,714.81
Kansas Gas Service	Services	48848	4,043.57
KC Bobcat	Wiper Blade	48849	24.95

Record of Ordinances

DATE WARRANTS ISSUED:
December 31, 2016

Page No. 4

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	AMOUNT
Key Equipment	Broom	48850	579.84
Kincaid Ready Mix	Concrete	48851	1,681.76
Kriz Davis	Guystrand	48852	99.56
Lybarger Oil	Tank Rental	48853	40.00
Miami County Sheriff's Office	Prisoner Care	48854	2,199.71
Miami Lumber	Paint, Putty Knife, Roller, Lumber	48855	119.84
Nicholson, Dasenbrock & Hartley	Attorney Fees	48856	1,440.00
O'reilly Auto Parts	Headlight	48857	42.00
Oil Patch Pump & Supply	Primer, PVC Cement	48858	13.30
Olathe Winwater Works	Gasket Pipe	48859	201.60
Pace Analytical	Analytical Charges	48860	354.00
Paola Do It Best Hardware	Elbow, Connector, Bushing, Adapter	48861	55.12
Pat's Signs	Decals	48862	199.00
PB Electronics, Inc.	Remote	48863	79.00
Pitney Bowes	Postage Meter Lease	48864	189.50
Postmaster	Utility Billing	48865	1,000.00
Praxair	Safety Glasses, Gas Diffuser	48866	47.02
Protective Equipment Testing	Glove Testing	48867	146.63
Quill	Tape	48868	22.90
R&J Trucking	Gravel Hauling	48869	586.50
Red Bud Supply	Safety Glasses	48870	160.00
Ricoh	Copier Lease	48871	311.30
Ricoh	Copier Lease	48872	280.78
Ron's Country Mart	Chili, Rotel, Cleaning Supplies	48873	331.01
Royal Metal Industries	Square Tubing, Channel	48874	199.40
Silber Spoons	Employee Breakfast	48875	562.50
Suddenlink	Internet	48876	342.04
T2 Holdings, LLC	Shredding	48877	65.00
Debbie Talley	Memorial Hall Janitorial	48878	375.00
Taser International	Taser	48879	15,823.18
Tompkins Industries	04 DOT Comp	48880	13.86
United States Treasury	Penalty	48881	354.90
United Systems Technology, Inc.	Municipal Court Go Live	48882	595.00
USA Bluebook	Ammonia Salicylate	48883	291.60
Wade Quarries	Gravel Hauling	48884	918.06
Walmart	Ink, Chicken, Buns, Garland, DVD's	48885	580.15
Winterscheid Auto Parts	Filters, Headlight, Radiator, Socket	48886	562.32
Zep Sales	Zep 75	48887	191.22
Payroll 12/09/16			94,892.11
Fica 12/09/16			6,640.17
Payroll 12/22/16			93,707.36
Fica 12/22/16			6,549.45
KPERS			16,244.88
			901,730.44

Record of Ordinances

ORDINANCE NO. 2016-12.1

DATE WARRANTS ISSUED:
December 31, 2016

Page No. 1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

CLAIMANT	NATURE OF CLAIM OR SERVICE	CLAIM NUMBER	Amount
Kansas Employment Security Fund	4th Qtr. Unemployment Security Fund	1834	547.07
Kansas Department of Revenue	Sales Tax	1835	125.21
Kansas Department of Revenue	Compensating Use Tax	1836	348.28
Kansas Department of Revenue	Sales Tax	1837	11,485.17
KMEA	SPA Electricity	1838	2,613.46
KMEA	WAPA Electricity	1839	9,312.45
KMEA	SPA Electricity	1840	2,679.97
KMEA	EMP Electricity	1841	59,348.99
CenturyLink	Services	48888	768.02
6th Street Auto	Replaced Water Pump	48892	843.52
AT&T	RTU'S	48893	222.67
Baker & Taylor	Books	48894	55.58
Bradley A/C & Heating	Replaced Heat Exchanger	48895	2,311.12
City of Osawatomie	Utilities	48896	11,559.51
CK Power	Generac Transfer Switch	48897	402.38
Cross Midwest Tire Co.	Flat Repair	48898	43.00
Deffenbaugh Industries	Sludge Haul Off	48899	936.40
EMG	Energy Consulting	48900	2,650.00
Farwest Line Specialties, LLC	Anchor Rod Pulling Eye	48901	109.48
Feld Fire	SCBA Compressor Repair, Tests	48902	3,347.40
Richard Fisher, Jr.	Attorney Fees	48903	1,137.50
Foley Industries	Warranties, Oil Change	48904	58,680.80
Governmental Assistance Services	Administrative Services	48905	6,078.60
Grainger	Switch	48906	31.25
Hanes Florist & Greenhouse	Flowers	48907	35.00
Hawkins, Inc.	Aqua Hawk, Azone	48908	2,406.05
HD Supply Waterworks	Pipe, Tee, Tracer Wire, Coupling	48909	9,633.18
JEO Consulting Group	Consulting Services	48910	18,685.00
K&M Tire	Tires	48911	33.90
K&G Striping, Inc.	6th Street Payment Marking	48912	3,192.00
Kansas City Wilbert	Grave Openings	48913	3,805.00
Kansas Health & Environmental Lab.	Analytical Services	48914	690.00
Kansas One Call	Locates	48915	31.00
Kansas State Treasurer	Training Funds	48916	923.00
Killough	Asphalt	48917	1,696.25
L&K Services	Refuse	48918	34,643.61
Martin Pringle	Municipal Matters, City Prosecutor	48919	4,039.38
McConnell & Associates Corp.	Tennis Courts-Pay App 3	48920	15,783.50
Miami County Medical Center	Drug Testing	48921	184.20
Miami County Sheriff's Office	Prisoner Care	48922	2,089.57

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomieks.org
www.osawatomieks.org

L. Mark Govea, Mayor

STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 26, 2017

AGENDA ITEM: 2017 CMB Permit

PRESENTER: Ashley Kobe, Deputy City Clerk

ISSUE SUMMARY: Cereal Malt Beverage licenses are issued on a calendar basis. China Restaurant has filed for a CMB Permit. If approved, it will expire December 31, 2017. They have submitted all documentation needed.

- China Restaurant

COUNCIL ACTION NEEDED: Review and vote on the proposed license.

STAFF RECOMMENDATION TO COUNCIL: Approve the CMB license as presented.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES

TO (OWNER): City of Osawatomie
 PROJECT: Karl E. Cole Sports Complex

APPLICATION NO: 3 - Retaina

Distribution to:

- OWNER
 ARCHITECT
 CONTRACTOR

PERIOD TO: 12.31.16

FROM (CONTRACTOR): MC CONNELL & ASSOCIATES CORP
 VIA (ARCHITECT): BG Consultants

ARCHITECT'S PROJECT NO:

CONTRACT FOR:

CONTRACT DATE: 8/10/2016

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Change Orders approved in previous months by Owner			
TOTAL			
Approved this Month			
Number	Date Approved		
<u>1</u>	<u>9/8/2016</u>		<u>(980.00)</u>
TOTALS			<u>(980.00)</u>
Net change by Change Orders			<u>(980.00)</u>

1. ORIGINAL CONTRACT SUM \$ 158,815.00
2. Net change by Change Orders \$ (980.00)
3. CONTRACT SUM TO DATE \$ 157,835.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 157,835.00
5. RETAINAGE
 - a. 10% of Completed Work \$ -
 - b. _____% of Stored Material (Column D + E on G703) \$ -

Total Retainage (Line 5A + 5b or Total in Column I of G703) \$ -

6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total) \$ 157,835.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificates) \$ 142,051.50
8. CURRENT PAYMENT DUE \$ 15,783.50
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6) \$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MC CONNELL & ASSOCIATES CORP.

1225 IRON STREET
 NORTH KANSAS CITY, MO 64116-4008

By: [Signature] Date: 1.3.16

State of: Missouri County of: CLAY
 Subscribed and sworn to before me this 3 day of Jan, 2017
 Notary Public: [Signature]
 My Commission expires: 1/10/17

DAWN R. SPEARS
 Notary Public - Notary Seal
 State of Missouri
 Commissioned for City County
 My Commission Expires: October 10, 2017
 Commission Number: 13777095

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 15,783.50
 (Attach explanation if amount certified differs from the amount applied for) ARCHITECT:

By: [Signature] Date: 1-3-17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

APPLICATION NUMBER: 3

Contractor's signed Certification is attached.

APPLICATION DATE: 1.3.16

In tabulation below, amounts are stated to the nearest dollar.

PERIOD TO: 12.31.16

Use Column I on Contracts where variable retainage for the line items may apply

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	% (G+C)					
	Mobilization	\$1,450.00	\$1,450.00				\$1,450.00	\$0.00	\$145.00
	Contractor Construction Staking	\$850.00	\$850.00				\$850.00	\$0.00	\$85.00
	Removal of Existing Structures	\$750.00	\$750.00				\$750.00	\$0.00	\$75.00
	Unclassified Excavation	\$6,000.00	\$6,000.00				\$6,000.00	\$0.00	\$600.00
	Compaction of Earthwork	\$600.00	\$600.00				\$600.00	\$0.00	\$60.00
	Aggregate Base	\$1,275.00	\$1,275.00				\$1,275.00	\$0.00	\$127.50
	Extend Tennis Court Pavement - Concrete	\$45,450.00	\$45,450.00				\$45,450.00	\$0.00	\$4,545.00
	Acrylic Surfacing	\$29,925.00	\$29,925.00				\$29,925.00	\$0.00	\$2,992.50
	Basketball Goal with Pole and Footing	\$11,160.00	\$11,160.00				\$11,160.00	\$0.00	\$1,116.00
	Tennis Court Net with Poles and Footing	\$4,000.00	\$4,000.00				\$4,000.00	\$0.00	\$400.00
	Chain Link Fence	\$52,360.00	\$52,360.00				\$52,360.00	\$0.00	\$5,236.00
	Electrical Conduit	\$4,995.00	\$4,995.00				\$4,995.00	\$0.00	\$499.50
	Change Order 001	(\$980.00)	(\$980.00)				(\$980.00)	\$0.00	(\$98.00)
		\$157,835.00	\$157,835.00	\$0.00		\$0.00	\$157,835.00	\$0.00	\$15,783.50

WAIVER & RELEASE OF LIEN

PROJECT: Karl E. Cole Sports Complex
JOB NUMBER: N/A

OWNER: City of Oswanton

WHERE AS THE UNDERSIGNED [X] Contractor, [] Subcontractor, [] Supplier, [] Architect or Engineer, [] has provided labor, services, materials or equipment, for the above project, under an agreement with:

Bly Consultants

In its capacity as [] Owner or Owner's agent, [] Contractor, [] Subcontractor, [X] Architect or Engineer

Section A: (check and initial only one of the following indicating if this is a Partial or Final Waiver)

[] PARTIAL WAIVER AND RELEASE: IN CONSIDERATION OF PARTIAL PAYMENT for labor, services, materials or equipment provided in the amount of :(\$) covering the following Payment Request(s) or Invoices(s):

Together with any previous payments(s) already received, but excluding any retainage or any labor, services, materials or equipment provided after the date of:

OR

[X] MM FINAL WAIVER AND RELEASE: IN CONSIDERATION OF FINAL PAYMENT for all labor, services, materials or equipment provided in the amount of: \$ 15,783.50 covering the following Payment Request(s) or Invoices(s):

Table with 3 columns: DATE, PAY REQUEST or INVOICE NUMBER, AMOUNT. Row 1: Date of Application 1/3/17, Application # 3, Payment Amount \$ 15,783.50

Section B: (check and initial only one of the following indicating if this is a Conditional or Unconditional Waiver, and unconditionally acknowledge previous payments)

THE UNDERSIGNED DOES HEREBY WAIVE AND RELEASE all bond claims, liens, or claims or right of lien, statutory or otherwise, against the property, project. Owners and any sureties, for labor, services, materials or equipment, as provided by the Undersigned, but only to the extent of payment received, as indicated above and as limited below:

[X] MM CONDITIONAL RELEASE: THIS WAIVER AND RELEASE IS CONTINGENT UPON RECEIPT OF PAYMENT and final bank clearance of said remittance in the above amount. The remittance identified as payment and endorsed by the Undersigned marked "paid" or otherwise cancelled by the bank against which said remittance was drawn, shall constitute conclusive proof that said invoice or pay request was paid and that payment thereof was received by the Undersigned, and thereupon, this waiver and release shall become effective automatically without the requirement of any further act, acknowledgment or receipt on the part of the Undersigned.

OR

[] UNCONDITIONAL RELEASE: THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF PAYMENT in the above amount for labor, services, materials or equipment as described herein, and does hereby grant this release unconditionally.

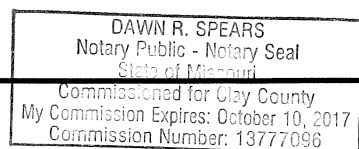
ADDITIONALLY, THE UNDERSIGNED ACKNOWLEDGES RECEIPT of the total amount of \$ 147,051.50 in previous payments and does hereby grant unconditional release of all above described claims for that amount.

THE PERSON SIGNING below does hereby certify that he or she is fully authorized and empowered to execute this instrument and to bind the Undersigned hereto, and does in fact so execute this instrument.

COMPANY NAME: McConnell & Associates
ADDRESS: 1225 Iron Street, North Kansas City, MO 64116

SIGNED: [Signature]
TITLE: Project Manager

State of: MO
County of: Clay
Subscribed and sworn to before me this 3 day of Jan, 2017
NOTARY PUBLIC: [Signature]
SIGNED: [Signature]
My Commission Expires:





January 18, 2017

City of Osawatomie, KS
Attn: Don Cawby, City Manager
PO Box 37
Osawatomie, KS 66064

RE: Osawatomie, Kansas
12 MW Generation Capacity Improvements
JEO Project No. 141554

Dear Don:

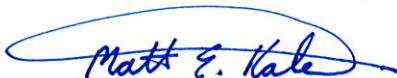
JEO Consulting Group, Inc. (JEO) is pleased to submit this letter of recommendation for the following seven items to be discussed at the next regularly scheduled City council meeting:

1. JEO received Invoice 763812 in the amount of \$3,711.75 from Belger Cartage Service, Inc. (Belger) for work performed on behalf of the City and Solomon Corporation (Solomon). Belger unloaded three 2500 kVA pad-mount transformers from Solomon truck(s) and placed them near the three existing generators at the Power Plant. Belger also loaded three 2500 kVA pad-mount transformers from the existing concrete pads within the 7TH Street Substation onto Solomon truck(s) for return to Solomon for additional work. Invoice 763812, included, is recommended to be paid in the amount of \$2,820 because Solomon is responsible for the remaining \$891.75. It shall be budgeted to the 9TH Street substation project.
2. JEO received a request for payment from IES Commercial, Inc. (IES) for the additional work completed on the '7TH Street Substation Phase II' project thru the 15th day of November 2016. The amounts for which IES is requesting has been completed to date and JEO recommends to approve Contractor's Application for Payment No. 4, included, in the amount of \$35,147.30. Please print out three copies and execute upon council approval. Keep one copy for your file, return one to IES with the payment and the final copy to JEO for our records.
3. JEO received a request for change order from IES for the removal of work to complete the installation of a new entry door into the switchgear building on the '7TH Street Substation Phase II' project thru the 20th day of December 2016. IES was not able to enter into an agreement with a local sub-contractor. The City has worked with the local contractor in the past, thus the City hired the contractor to complete the necessary work. The amount for which IES is requesting to be removed from the contract has not been completed to date and JEO recommends to approve Contractor's Change Order No. 2, included, in the amount of **(\$1,515.00)**. Please print out three copies and execute upon council approval. Keep one copy for your file, return one to IES with the payment and the final copy to JEO for our records.

4. JEO received a request for payment from IES for the additional work completed on the '7TH Street Substation Phase II' project thru the 20th day of December 2016. The amounts for which IES is requesting has been completed to date and JEO recommends to approve Contractor's Application for Payment No. 5, included, in the amount of \$10,947.86. Please print out three copies and execute upon council approval. Keep one copy for your file, return one to IES with the payment and the final copy to JEO for our records.
5. JEO received a request for payment from Mid-States Energy Works, Inc. (Mid-States) for the retainage of work completed on the '7TH Street Substation – Phase IV Switchgear Addition' project thru the 20th day of December 2016. The amounts for which Mid-States is requesting has been completed to date and JEO recommends to approve Contractor's Application for Payment No. 4 (FINAL), included, in the amount of \$18,334.60. Please print out three copies and execute upon council approval. Keep one copy for your file, return one to Mid-States with the payment and the final copy to JEO for our records.
6. Upon receipt of Mid-States request for final payment, JEO completed the Certification of Substation Completion on the '7TH Street Substation – Phase IV Switchgear Addition' project. The execution of the Certificate of Substation Completion marks the commencement of the one-year warranty period. JEO recommends to approve said document, included. Please print out three copies and execute upon council approval. Keep one copy for your file, return one to Mid-States with the payment and the final copy to JEO for our records.
7. JEO received a request for payment from NMC Power Systems (NMC) for the work completed on the 'Osawatomie Generator Automation – Phase III' project thru the 29th day of December 2016. The amounts for which NMC is requesting has been completed to date and JEO recommends to approve Contractor's Application for Payment No. 1, included, in the amount of \$281,890.35. Please print out three copies and execute upon council approval. Keep one copy for your file, return one to NMC with the payment and the final copy to JEO for our records.

If you have any questions and/or concerns do not hesitate to contact me at (402) 371-6416 Ext. 1114 or (402) 360-0217.

Respectfully submitted,



Matt E. Kalin, PE
Project Engineer

MEK:skw
Enclosure

INVOICE

BELGER®

SINCE 1919

Cartage Service, Inc.



Invoice: 763812

WORK PERFORMED BY: KANSAS CITY, MO 816-472-0000

Customer: 118525

CITY OF OSAWATOMIE, KS
 ATTN: ACCOUNTS PAYABLE
 439 MAIN
 P O BOX #37
 OSAWATOMIE KS 66064

DATE: 11/07/16

TERMS

NET DUE ON RECEIPT OF INVOICE. STATEMENTS
 WILL ONLY BE SENT ON PAST DUE ACCOUNTS.

Please remit to: Belger Cartage Service, Inc.
 P.O. Box 534, Bedford Park, IL 60499-0534

PLEASE PAY BY INVOICE

DATE	ORDER	SERVICE	WEIGHT	TIME		RATE	AMOUNT
				HRS	MIN		
11/07 11/04	035944	LABOR AND EQUIPMENT 100 TON TRACTOR & TRAILER & DRIVER SURCHARGE, ENVIRONMENT, RIGGING INSURANCE AND FUEL		8 6	30	\$20.00 150.00	2,560.00 975.00 176.75
WORK AT....		300 11TH ST OSAWATAMIE, KS					
WORK DESC..		UNLOAD TRANSFORMERS 14,250LB AND SET INTO PLACE, LOAD TRANSFORMERS ONTO THEIR TRUCK AS DIRECTED ORDERED BY MATT KALIN ***DO NOT MAIL** ***RETURN TO 19TH*** P. O. NUMBER: CITY OF OSAWAT T O T A L--->					3,711.75
		TERMS--NET DUE UPON RECEIPT A FINANCE CHARGE OF 1 1/2 PER- CENT PER-MONTH ON ALL PAST DUE WILL BE CHARGED. OUR F.E.I. NUMBER IS 44-0528444.					
		1. City is responsible for \$2,820.00.					
		2. Solomon is responsible for \$891.75.					
		3. JEO coordinated the reduced payment with both Belger and Solomon due to an issue with three of the 2500 kVA pad-mount transformers.					
		4. JEO has confirmed that Belger has received payment from Solomon.					

Contractor's Application for Payment No. 4

Application Period:	11/15/2016	Application Date:	12/8/2016
To (Owner):	City of Osawatimie, Kansas	Via (Engineer):	JEO Consulting Group, Inc.
Project:	7th Street Substation Phase II	Contract:	7th Street Substation Phase II
Owner's Contract No.:		Contractor's Project No.:	141554
		Engineer's Project No.:	141554

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions									
1	\$13,120.00										
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">TOTALS</td> <td style="width: 35%; text-align: right;">\$13,120.00</td> <td style="width: 35%;"></td> <td style="width: 15%;"></td> </tr> <tr> <td>NET CHANGE BY CHANGE ORDERS</td> <td style="text-align: right;">\$13,120.00</td> <td></td> <td></td> </tr> </table>				TOTALS	\$13,120.00			NET CHANGE BY CHANGE ORDERS	\$13,120.00		
TOTALS	\$13,120.00										
NET CHANGE BY CHANGE ORDERS	\$13,120.00										

1. ORIGINAL CONTRACT PRICE..... \$ \$146,823.00
2. Net change by Change Orders..... \$ \$13,120.00
3. Current Contract Price (Line 1 ± 2)..... \$ \$159,943.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ \$145,682.95
5. RETAINAGE:
 - a. 10% \$145,682.95 Work Completed..... \$ \$14,568.30
 - b. 10% Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$14,568.30
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$131,114.66
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$95,967.36
8. AMOUNT DUE THIS APPLICATION..... \$ \$35,147.30
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ \$28,828.35

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ <u> </u> <u>\$35,147.30</u> (Line 8 or other - attach explanation of the other amount)	
is recommended by: <u><i>Math E. Koltz</i></u> (Engineer) <u>1-19-17</u> (Date)	
Payment of: \$ <u> </u> <u>\$35,147.30</u> (Line 8 or other - attach explanation of the other amount)	
is approved by: _____ (Owner) _____ (Date)	
Approved by: _____ (Funding or Financing Entity (if applicable)) _____ (Date)	

Contractor Signature By: <u><i>[Signature]</i></u>	Date: <u>1-18-17</u>
---	----------------------

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		7th Street Substation Phase II		Application Number: 4				
Application Period:		11/15/2016		Application Date: 12/8/2016				
Specification Section No.	A Description	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	% (F / B)	G Balance to Finish (B - F)
			From Previous Application (C+D)	D This Period				
1	Generator Enclosure Re-Assembly Work: Complete with intake/discharge louvers, discharge scoops, exhaust catalyst/cabing/stacks/monitoring, stands/stairs/railings, exterior/interior lighting, motorized damper operation and all incidentals for a complete assembly.	\$24,341.00	\$24,341.00			\$24,341.00	100.0%	
2	Fencing	\$11,615.00	\$11,034.25			\$11,034.25	95.0%	\$580.75
3	Grounding: Complete with equipment, fencing and all incidentals for a complete product.	\$20,200.00	\$15,150.00	\$3,030.00		\$18,180.00	90.0%	\$2,020.00
4	Switchgear Building: New entry door	\$1,515.00						\$1,515.00
5	Switchgear Building Electrical: Complete with exit/outdoor lighting, switching, conductors, conduit and all incidentals for a complete product.	\$12,291.00	\$6,145.50	\$3,687.30		\$9,832.80	80.0%	\$2,458.20
6	Generator Electrical: Complete with conductors, connections and all incidentals for a complete product from each 4000/3 circuit breaker to the 1200/3 circuit breaker.	\$76,861.00	\$49,959.65	\$19,215.25		\$69,174.90	90.0%	\$7,686.10
7	Final Grading/Rock Surfacing							
8	Change Order No. 1	\$13,120.00		\$13,120.00		\$13,120.00	100.0%	
Totals		\$159,943.00	\$106,630.40	\$39,052.55		\$145,682.95		\$14,260.05

Application Number: 4
 Application Date: 11/15/16
 Period From: Start
 To: 11/15/16
 Osawatamie 7th St. Substation - Phase 2 522064020
 Project No. 141554

IES COMMERCIAL, INC.
 PO BOX 27
 HOLDREGE, NE 68949-0027
 (308) 995-4462

ITEM NO.	DESCRIPTION OF WORK	ESTIMATED QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	QUANTITY COMPLETED TO DATE	TOTAL COMPLETED	STORED TO DATE	TOTAL COMPLETED & STORED TO DATE
	PHASE 2								
1	Generator Enclosure Re-Assembly Work	1	LS	24,341.00	24,341.00	1.00	24,341.00	0.00	24,341.00
2	Fencing	1	LS	11,615.00	11,615.00	0.95	11,034.25	0.00	11,034.25
3	Grounding	1	LS	20,200.00	20,200.00	0.90	18,180.00	0.00	18,180.00
4	Switchgear Building: New Entry Door	1	LS	1,515.00	1,515.00	-	0.00	0.00	0.00
5	Switchgear Building Electrical	1	LS	12,291.00	12,291.00	0.80	9,832.80	0.00	9,832.80
6	Generator Electrical	1	LS	76,861.00	76,861.00	0.90	69,174.90	0.00	69,174.90
7	Final Grading/Rock Surfacing	1	LS	FBO					
8	Change Order #1	1	LS	13,120.00	13,120.00	1.00	13,120.00	0.00	13,120.00
TOTAL BID FOR ALL UNIT PRICES					159,943.00	5.55	145,682.95	0.00	145,682.95

Date of Issuance: **January 18, 2017** Effective Date: **January 26, 2017**
 Owner: **City of Osawatomie, Kansas** Owner's Contract No.:
 Contractor: **IES Commercial, Inc.** Contractor's Project No.:
 Engineer: **JEO Consulting Group, Inc.** Engineer's Project No.: **141554**
 Project: **7th Street Substation Phase II** Contract Name: **7th Street Substation Phase II**

The Contract is modified as follows upon execution of this Change Order:
 Description: **Furnish and install a new entry door on the east side of the switchgear building to be removed from IES's scope of work and Owner to work with local contractor to complete.**

Attachments:

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>146,823.00</u>	Original Contract Times: _____ Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : \$ <u>13,120.00</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___ : Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>159,943.00</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [Decrease] of this Change Order: \$ <u>(1,515.00)</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>158,428.00</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u><i>Matt Kala</i></u>	By: _____	By: <u><i>[Signature]</i></u>	By: _____	By: <u><i>[Signature]</i></u>	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)		Contractor (Authorized Signature)	
Title: <u>Project Engineer</u>	Title: _____	Title: <u>BRANCH MANAGER</u>	Title: _____	Title: <u>BRANCH MANAGER</u>	Title: _____
Date: <u>1-18-17</u>	Date: _____	Date: <u>1-18-17</u>	Date: _____	Date: <u>1-18-17</u>	Date: _____

Approved by Funding Agency (if applicable)

By: _____
 Title: _____

Date: _____

Contractor's Application for Payment No. 5

Application Period: 12/20/2016 From (Contractor): City of Osawatomic, Kansas Contract: 7th Street Substation Phase II Contractor's Project No.: _____	Application Date: 1/26/2017 Via (Engineer): JEO Consulting Group, Inc. Engineer's Project No.: 141554
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Application For Payment Change Order Summary

Approved Change Orders	Additions	Deductions
1	\$13,120.00	
2		\$1,515.00
TOTALS		
	\$13,120.00	\$1,515.00
NET CHANGE BY CHANGE ORDERS		
	\$11,605.00	

1. ORIGINAL CONTRACT PRICE..... \$ 146,823.00
2. Net change by Change Orders..... \$ 11,605.00
3. Current Contract Price (Line 1 ± 2)..... \$ 158,428.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ 157,847.25
5. RETAINAGE:
 - a. 10% X \$157,847.25 Work Completed..... \$ 15,784.73
 - b. 10% X _____ Stored Material..... \$ _____
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 15,784.73
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 142,062.53
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 131,114.66
8. AMOUNT DUE THIS APPLICATION..... \$ 10,947.86
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ 16,365.48

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:

By: _____ Date: 1-18-17

Payment of: \$ _____ (\$10,947.86)
(Line 8 or other - attach explanation of the other amount)

is recommended by: (Engineer) _____ 1-19-17 (Date)

Payment of: \$ _____ (\$10,947.86)
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		7th Street Substation Phase II		Application Number: 5			
Application Period:		12/20/2016		Application Date: 1/26/2017			
Specification Section No.	A Description	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G Balance to Finish (B - F)
			From Previous Application (C+D)	D This Period			
1	Generator Enclosure Re-Assembly Work: Complete with intake/discharge louvers, discharge scoops, exhaust catalyst/cabing/stacks/monitoring, stands/stairs/railings, exterior/interior lighting, motorized damper operation and all incidentals for a complete assembly.	\$24,341.00	\$24,341.00			\$24,341.00	100.0%
2	Fencing	\$11,615.00	\$11,034.25			\$11,034.25	95.0%
3	Grounding: Complete with equipment, fencing and all incidentals for a complete product.	\$20,200.00	\$18,180.00	\$2,020.00		\$20,200.00	100.0%
4	Switchgear Building: New entry door						
5	Switchgear Building Electrical: Complete with exit/outdoor lighting, switching, conductors, conduit and all incidentals for a complete product.	\$12,291.00	\$9,832.80	\$2,458.20		\$12,291.00	100.0%
6	Generator Electrical: Complete with conductors, connections and all incidentals for a complete product from each 4000/3 circuit breaker to the 1200/3 circuit breaker.	\$76,861.00	\$69,174.90	\$7,686.10		\$76,861.00	100.0%
7	Final Grading/Rock Surfacing						
8	Change Order No. 1	\$13,120.00	\$13,120.00			\$13,120.00	100.0%
Totals		\$158,428.00	\$145,682.95	\$12,164.30		\$157,847.25	

Application Number: 5
 Application Date: 12/20/16
 Period From: Start
 To: 12/20/16
 Kawatamie 7th St. Substation - Phase 2 522064020
 Project No. 141554

IES COMMERCIAL, INC.
 PO BOX 27
 HOLDREGE, NE 68949-0027
 (308) 995-4462

ITEM NO.	DESCRIPTION OF WORK	ESTIMATED QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	QUANTITY COMPLETED TO DATE	TOTAL COMPLETED	STORED TO DATE	TOTAL COMPLETED & STORED TO DATE
	PHASE 2								
1	Generator Enclosure Re-Assembly Work	1	LS	24,341.00	24,341.00	1.00	24,341.00	0.00	24,341.00
2	Fencing	1	LS	11,615.00	11,615.00	0.95	11,034.25	0.00	11,034.25
3	Grounding	1	LS	20,200.00	20,200.00	1.00	20,200.00	0.00	20,200.00
4	Switchgear Building: New Entry Door	1	LS	1,515.00	1,515.00	-	0.00	0.00	0.00
5	Switchgear Building Electrical	1	LS	12,291.00	12,291.00	1.00	12,291.00	0.00	12,291.00
6	Generator Electrical	1	LS	76,861.00	76,861.00	1.00	76,861.00	0.00	76,861.00
7	Final Grading/Rock Surfacing	1	LS	FBO					
8	Change Order #1	1	LS	13,120.00	13,120.00	1.00	13,120.00	0.00	13,120.00
TOTAL BID FOR ALL UNIT PRICES					159,943.00	5.95	157,847.25	0.00	157,847.25

Contractor's Application for Payment No. 4 (FINAL)

Application Period: 12/28/2016 From (Contractor): City of Osawatimic, Kansas Contract: 7th Street Substation - Phase IV Switchgear Addition Contractor's Project No.: 1719	Application Date: 1/26/2017 Via (Engineer): JEO Consulting Group, Inc. Engineer's Project No.: 141554
---	---

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1	\$585.00	
TOTALS NET CHANGE BY CHANGE ORDERS \$585.00		

1. ORIGINAL CONTRACT PRICE..... \$ 182,761.00
2. Net change by Change Orders..... \$ 585.00
3. Current Contract Price (Line 1 ± 2)..... \$ 183,346.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 183,346.00
5. RETAINAGE:
 - a. Work Completed..... \$
 - b. Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 183,346.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 165,011.40
8. AMOUNT DUE THIS APPLICATION..... \$ 18,334.60
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of: \$ 18,334.60 (Line 8 or other - attach explanation of the other amount)	Date: 1-18-17 (Date)
is recommended by: <i>Matthew E. Hale</i> (Engineer)	(Date)
Payment of: \$ 18,334.60 (Line 8 or other - attach explanation of the other amount)	(Date)
is approved by: _____ (Owner)	(Date)
Approved by: _____ Funding or Financing Entity (if applicable)	(Date)

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		7th Street Substation - Phase IV Switchgear Addition		Application Number: 4 (FINAL)			
Application Period:		12/28/2016		Application Date: 1/26/2017			
Specification Section No.	A Description	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G Balance to Finish (B - F)
			From Previous Application (C+D)	D This Period			
33 75 00	7 th Street Substation Switchgear Addition to include: (3) Eaton/Cutler Hammer power module sections; (3) Eaton/Cutler Hammer 1200 amp circuit breakers; (3) front doors; (3) rear extensions; (3) SEL-351 relays; (3) breaker control switches, mounted in front door; (9) GE ET-16 indicating lights, mounted in front door ((3) red, green, white); (3) test switches, mounted in front door; (3) multi-function meters, mounted in front door; all necessary terminal blocks, fuse blocks, & switchboard wire; Spare parts – (6) LED indicating lamps for each color of installed light and (6) 120/240 V fuses for each installed secondary fuse; switchgear delivery to job site, placed in building & bolted to existing switchgear	\$182,761.00	\$182,761.00			\$182,761.00	100.0%
	Change Order No. 1	\$585.00	\$585.00			\$585.00	100.0%
	Totals	\$183,346.00	\$183,346.00			\$183,346.00	

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Osawatomie, Kansas	Owner's Contract No.:
Contractor: Mid-States Energy Works, Inc.	Contractor's Project No.: 1719
Engineer: JEO Consulting Group, Inc.	Engineer's Project No.: 141554
Project: 7 th Street Substation – Phase IV Switchgear Addition	Contract Name:

This final Certificate of Substantial Completion applies to:

- All Work The following specified portions of the Work:

January 26, 2017

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: None As follows

Amendments to Contractor's responsibilities: None As follows:

The following documents are attached to and made a part of this Certificate: *[punch list; others]*

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By: <u>Matt E. Hale</u>	By: _____	By: _____	By: <u>Milo Schmalzer</u>	By: _____	By: _____
(Authorized signature)	Owner (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Engineer</u>	Title: _____	Title: _____	Title: <u>PRESIDENT</u>	Title: _____	Title: _____
Date: <u>1-18-17</u>	Date: _____	Date: _____	Date: <u>1/18/2017</u>	Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract):		Osawatomic Generator Automation - Phase III						Application Number:	1	
Application Period:		12/29/2016						Application Date:	1/26/2017	
Specification Section No.	A Description	B Scheduled Value (\$)	C Work Completed		E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G Balance to Finish (B - F)			
			D This Period	% (F / B)						
	7th Street Substation Addition Controls	\$301,185.00		\$271,066.50		\$271,066.50	90.0%	\$30,118.50		
	9th Street Substation Controls to include: (1) refurbished 4000A circuit breaker, cabinet and breaker structure	\$42,145.00		\$42,145.00		\$42,145.00	100.0%			
	9th Street Substation Controls	\$270,928.00						\$270,928.00		
Totals		\$614,258.00		\$313,211.50		\$313,211.50		\$301,046.50		



INVOICE

For billing inquiries call: (800) 891-8015

INVOICE
ONI000194

Page 1 of 1

11002 Sapp Bros Dr
Omaha, NE 68138
(800) 628-6025

BILL TO
City of Osawatomie
439 Main St
Osawatomie, KS 66064
USA

SHIP TO
City of Osawatomie
439 Main St
Osawatomie, KS 66064
USA

Account Number	Customer Contact	Customer PO		
N007449				
Salesperson	Branch	Project ID	Invoice Date	
Patrick O Henry	Omaha	PRI000204	12/29/2016	

7th Street Substation Additional Controls - Auto-start and Auto-sync control system for the CAT Generator installation ins Osawatomie, KS 243,959.85

Reference: NMC Application for Payment #1 dated 1/26/2017

Payment Terms: Net 30 Days

Account Number	Invoice Number	Invoice Date
N007449	ONI000194	12/29/2016

Please Pay This Amount: \$243,959.85

Unless otherwise indicated above, payment is due upon receipt.
 A monthly service fee of 1.5% will be assessed on all past due items.
 Accounts exceeding credit limit or 30 days past due will be handled on a cash basis.
 For billing inquiries please call: (800) 891-8015, or email: billing@nmc-corp.com

If this sale includes equipment previously held as rental equipment then notice is hereby given that NMC, Inc. has assigned its rights under this sale to NMC Exchange LLC to sell



INVOICE

For billing inquiries call: (800) 891-8015

INVOICE
ONI000200

Page 1 of 1

11002 Sapp Bros Dr
Omaha, NE 68138
(800) 628-6025

BILL TO
City of Osawatomie
439 Main St
Osawatomie, KS 66064
USA

SHIP TO
City of Osawatomie
439 Main St
Osawatomie, KS 66064
USA

Account Number	Customer Contact	Customer PO		
N007449				
Salesperson	Branch	Project ID	Invoice Date	
Patrick O Henry	Omaha	PRI000206	01/18/2017	

9th Street Substation Controls to include: (1) Refurbish 4000A circuit breaker, cabinet and breaker structure.

37,930.50

Reference: NMC Application for Payment #1 dated 1/26/2017

Total Taxes 0.00

Account Number	Invoice Number	Invoice Date
N007449	ONI000200	01/18/2017

Please Pay This Amount:

\$37,930.50

Unless otherwise indicated above, payment is due upon receipt.

A monthly service fee of 1.5% will be assessed on all past due items.

Accounts exceeding credit limit or 30 days past due will be handled on a cash basis.

For billing inquiries please call: (800) 891-8015, or email: billing@nmc-corp.com

If this sale includes equipment previously held as rental equipment then notice is hereby given that NMC, Inc. has assigned its rights under this sale to NMC Exchange LLC to sell

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 26, 2017

AGENDA ITEM: **First Street Alley Entrance**

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: In preparation for a discussion of alleys, I wanted to provide some background information that I thought might be helpful so that everyone is on the same page.

Platted Alley/Right of Way (ROW). A platted alley is in most ways, not any different than a street right of way. The alley provides an access channel for the City to provide transportation, utility, public safety or communications infrastructure either now or in the future. While the traditional alley is not a major part of many new developments, the lack of alleys is compensated for by providing protected easements and larger street ROW.

Open vs. Closed Alley. Again, just like a road, a platted alley may be open or closed. An open alley means a traffic way has been created to allow for access by the City and residents. A closed alley is one which is not improved for regular traffic and often has non-permanent encroachments on it like fences or gardens. In some cases more permanent structures like sheds have encroached on closed alleys (see 1100 Main Street).

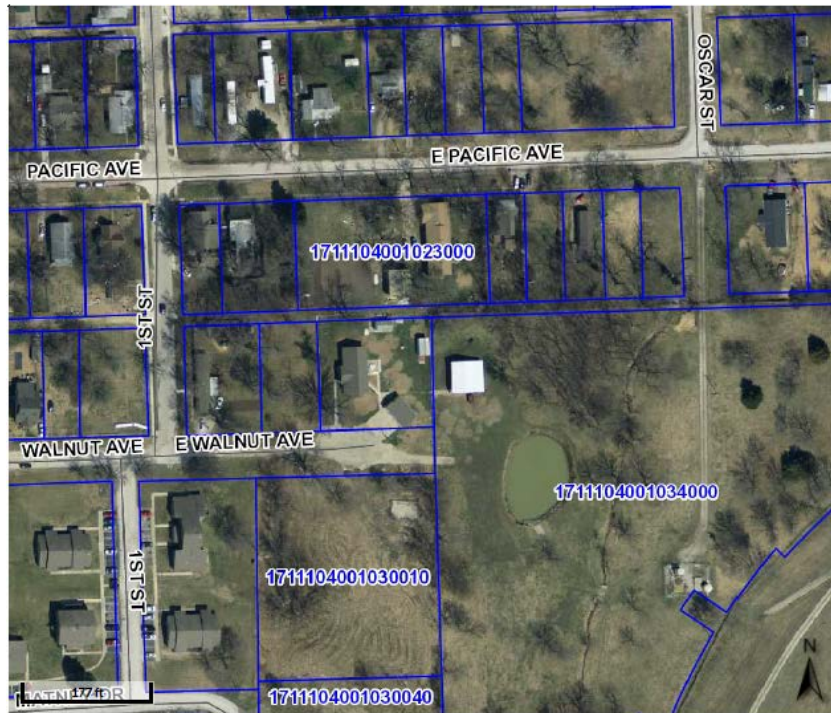
Why was the alley not opened? Usually there are related historical reasons one alley is opened and another one is closed. Those reasons can result from how and when a parcel was platted, whether an alley was planned for utilities, but never used, or in some cases the alley had encroachments on it before it could be opened. In the case of the alley being considered tonight, I would expect a major reason it was not opened was the unimproved street on the east exit of the alley.

If not opened, should it be vacated? In this day and age, it might seem that vacating an alley and using a utility easement might be a simpler alternative, since it is prevalent in modern developments. While that might be the case, I think that decision should be studied and looked at comprehensively across the City. Also, with newer developments there are usually much wider street ROWs to accommodate the lack of alleys.

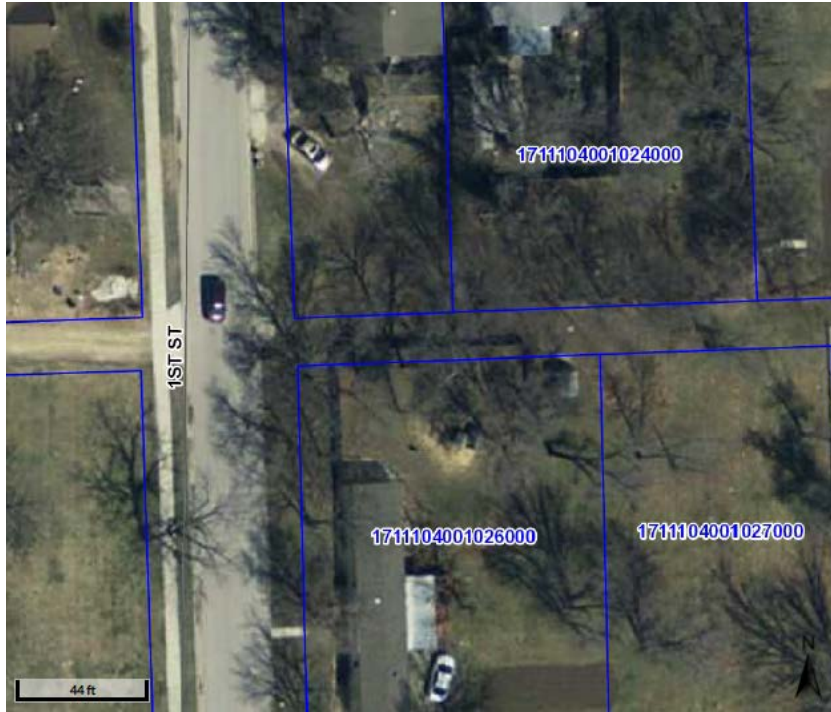
Alley Entrances. While it is hard to go back and reinvent the wheel, it is my belief that alley entrances should not be provided unless there is an improved alley in use or an existing garage or shed off of the alley that has no other means for access.

COUNCIL ACTION NEEDED: Consider and review the City staff recommendation.

STAFF RECOMMENDATION TO COUNCIL: Staff recommends removal of the alley entrance and construction of curb and gutter in order to limit access to the unmaintained alley right-of-way. Adequate street frontage exists for future garage access from 1st Street.



100 Block E Pacific Alley



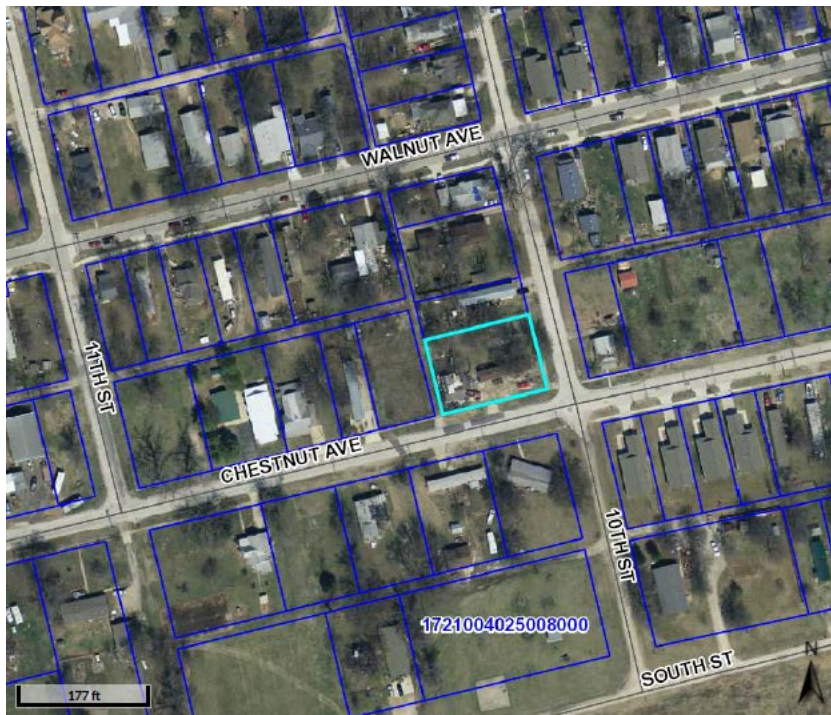
Pacific & 1st Alley



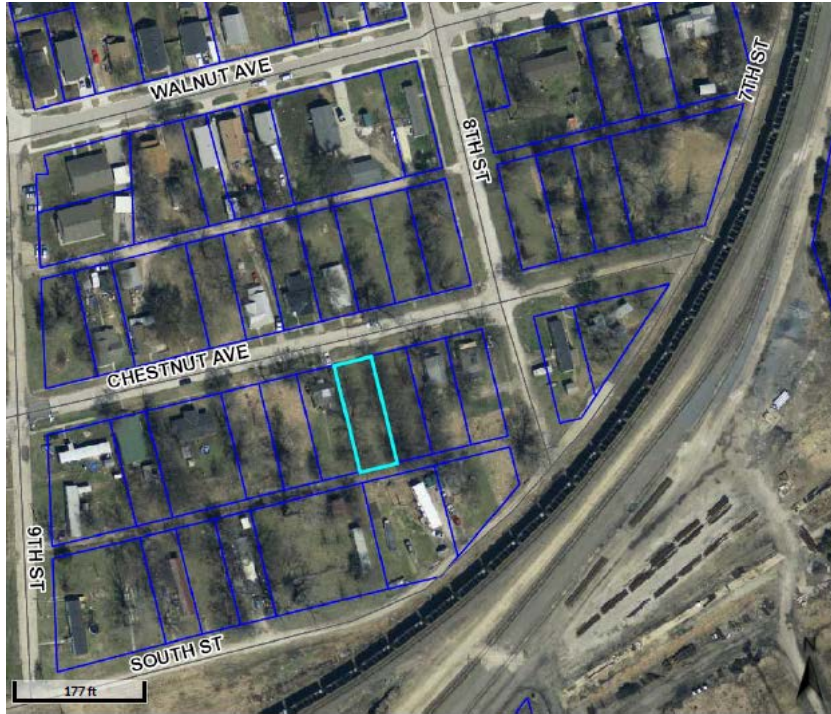
Parker & 8th



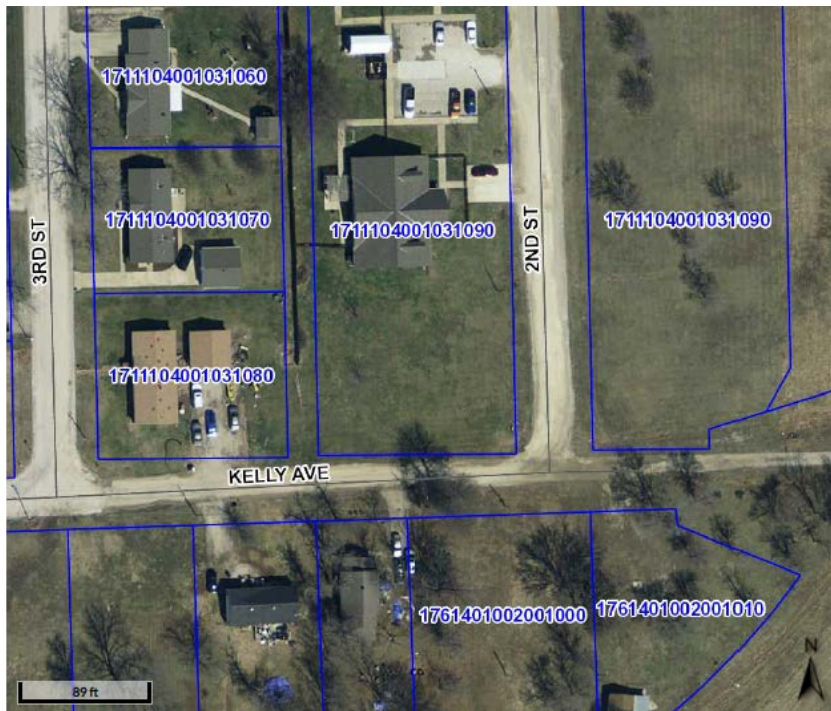
1100 Block of Main



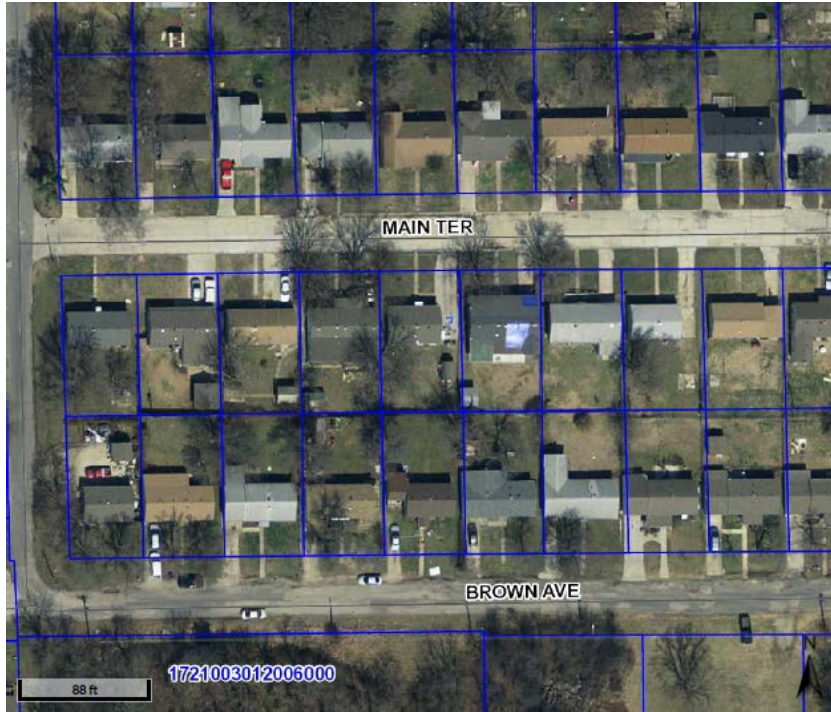
10th & Chestnut



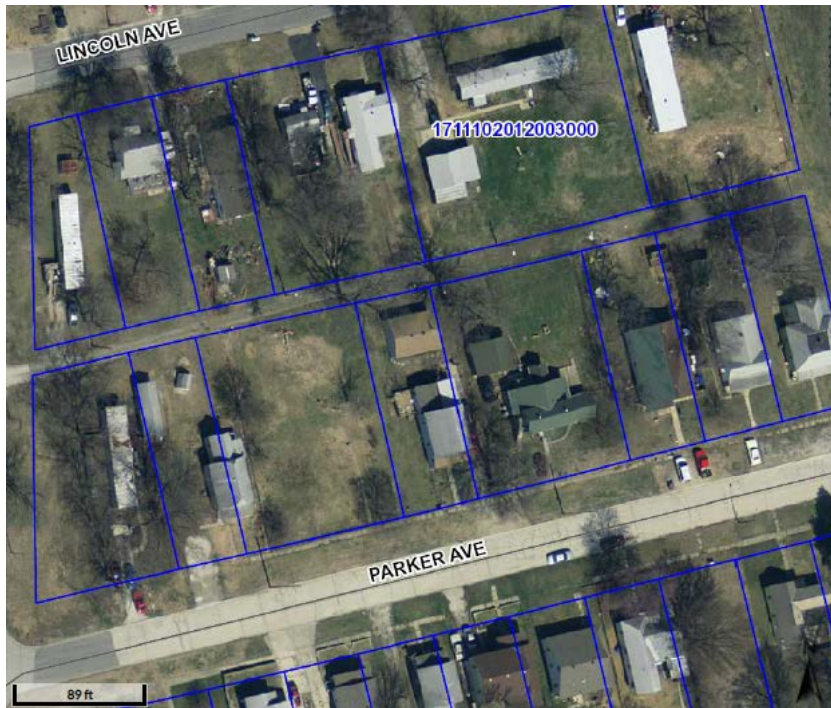
8th & Chestnut



2nd & Kelly



1700 Block of Main Terr.



700 Block of Parker



Swenson Area

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 26, 2017

AGENDA ITEM: First Street Alley Entrance

PRESENTER: Blake Madden, Director of Public Works and Utilities

ISSUE SUMMARY: In late-October 2016, the City received a complaint about vehicles entering an unmaintained alley right-of-way to the east of First Street between Pacific and Walnut avenues. With the lack of a maintained path for vehicles, the complainant stated that on occasion, vehicles would pass through the complainant's yard to return to the street right-of-way. I visited the location to determine whether anything could be done to remedy the problem and found an alley entrance on the east side of First Street providing access to the alley right-of-way. Through discussions with City staff, our opinion was that the presence of the entrance leading to an unmaintained alley right-of-way presented a liability risk to the City. In mid-December 2016, a Public Works crew began removal of the entrance. During the removal, a nearby resident expressed disappointment and a strong desire for the entrance to remain. The removal was halted to allow the resident to present her case to the Council as to why the entrance should remain.

Included with this memorandum, are pictures of the area to provide the Council with additional information.

COUNCIL ACTION NEEDED: Review, discuss, and determine whether to remove the alley entrance or allow it to remain.

STAFF RECOMMENDATION TO COUNCIL: Staff recommends removal of the alley entrance and construction of curb and gutter to limit access to the unmaintained alley right-of-way.



From First Street looking east along alley right-of-way



From 75 feet east of First Street looking east along alley right-of-way



From 150 feet east of First Street looking east along alley right-of-way



From Oscar Street looking west along alley right-of-way

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 26, 2017

AGENDA ITEM: Carnival Contract Amendment

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: In 2016 we signed a contract with a new carnival vendor, Fun Time Shows. In order to get them to provide our show and not take a large risk on covering their losses, we signed an agreement which cost us \$5,000 to have the show, and then only received a commission if they had over \$20,000 in receipts. For 2016 they brought in slightly under \$19,000. Based on last year's performance, we believe we should extend the agreement, according to the contract for 2017 and 2018, with the proposed amendments.

This year, under the current contract but by mutual agreement, the City would have had to guarantee \$25,000 in sales, but would have received as much \$3,750 if sales hit \$25,000 or lost as much as \$2,150 if they only hit last year's sales figure. The presented amendment would lower the City's guarantee to \$20,000 but the City would not get any commission on the show until the operator hits \$25,000 in sales. I believe this is a better deal for the City at this time, not having a longer track record of performance to look at. In this case, I would expect the City's risk to be no worse than last year, but the possibility exists that there may be no cost to the City at all.

The Jamboree lost about \$4,100 for 2016, but without the \$5,000 hit, the Jamboree would have had a positive balance. That also considers that the City not only didn't have to pay for the carnival in previous years but often got over \$2,000 in commissions.

COUNCIL ACTION NEEDED: Consider and review the proposed amendment.

STAFF RECOMMENDATION TO COUNCIL: Staff recommends approval of the proposed agreement with the understanding that after 2018, the City may be able to negotiate a better agreement which provides the event with some revenue from commissions.

Big C's Enterprises, LLC dba

FUN TIME SHOWS

P.O. Box 86 Donlphan, MO 63935

Clint Payne, owner

Cell phone 314-378-7057 business fax 573-857-2429

email : funtimeshows70@hotmail.com

**JANUARY 24, 2017
AMENDMENT TO ORIGINAL CONTRACT**

*******AMENDMENTS TO SECTION 5 (COMMISSION % FOR THE CITY) AND SECTION 8 (GUARANTEE \$\$\$ FOR THE CARNIVAL) OF ORIGINAL CONTRACT**

IT IS MUTUALLY AGREED BY BOTH PARTIES THAT THE FOLLOWING CHANGES SHALL TAKE EFFECT ONCE SIGNED BY BOTH PARTIES TO REFLECT THE FOLLOWING TERMS:

THE PARTY OF THE FIRST PART (FUN TIME SHOWS CARNIVAL) AGREES TO REDUCE THE "GUARANTEED" AMOUNT DUE FROM THE CITY OF OSAWATOMIE, KS , FROM \$25,000.00 TO \$20,000.00. FOR THIS REDUCTION THE PARTY OF THE SECOND PART (THE CITY OF OSAWATOMIE, KS.) AGREES THAT THE PARTY OF THE FIRST PART SHALL RETAIN ALL SALES UP TO \$25,001.00 ; AFTER THAT AMOUNT HAS BEEN REACHED THE PARTY OF THE FIRST PART SHALL PAY THE PARTY OF THE SECOND PART 10% OF SALES UP TO \$ 30,001.00 AND 15% OF SALES ON ANY AMOUNT OVER \$30,001.00.

WITH THESE CHANGES TO THE ORIGINAL CONTRACT THE PARTY OF THE SECOND PART AGREES TO THE AUTOMATIC EXTENSION OF THE ORIGINAL CONTRACT TO INCLUDE THE DATES FOR 2017 AND 2018.

SIGNED BY 
AUTHORIZED AGENT OF FUN TIME SHOWS (PARTY OF THE FIRST PART)

SIGNED BY _____
AUTHORIZED AGENT OF THE CITY OF OSAWATOMIE, KANSAS AND JOHN BROWN JAMBOREE COMMITTEE

PERFORMANCE AGREEMENT

This Agreement is made and entered into this 16th day of February, 2016, between the above named Big C's Enterprises, LLC, a Missouri limited liability corporation doing business as, Fun Time Shows, here within referred to as the Contractor; and the City of Osawatomie, a Kansas municipal corporation, herein referred to as the City.

Event name: John Brown Jamboree.

Event location: John Brown Park (or other location with the City upon mutual agreement)

Section 1. Show Defined. The Contractor agrees to provide a carnival show, herein referred to as the Show, at the above named Event location, to include assorted adult and kiddie rides, games and concessions, as outlined in Appendix A of this contract, on the dates and times as also outlined in this Agreement and Appendix A of this Agreement. The Show will consist of at least 75% of the rides, 50% of the games and 50% of the concessions listed in Appendix A. Changes to Appendix A may be made annually by mutual agreement of the parties at any time.

Section 2. Control of Operations. The Contractor shall retain complete control over all the operations pertaining to the rides, shows, concessions and personnel of the Show. However, nothing in this agreement shall prohibit law enforcement from enforcing federal, state and local laws, nor shall it prohibit law enforcement from any legal actions against personnel employed by the show to protect the life, health, and safety of the public.

Section 3. Exclusive Rights of Show. a. It is agreed that the Contractor shall have exclusive rights to sell the following items: cotton candy; popcorn; caramel and candy apples; corn dogs; funnel cakes and sno-cones, with no exceptions unless mutually agreed to prior to signing of this contract.

b. It is also agreed that the Contractor shall have exclusive rights to all rides (of any kind, excluding helicopter rides, shuttle rides, or carriage rides) and games of skill, other than the Jamb-Olympics, basketball tournaments, or other recreational competitions hosted by the Event or Osawatomie Recreation, where prizes are given away as provided by the Contractor.

c. The City agrees to use its influence to prevent other like attractions from exhibiting in or near the aforesaid City for a period of thirty (30) days prior to this event and anytime during the actual event dates stated above.

Section 4. Term. The Contractor agrees to provide the Show for: June 14-18, 2016, with a mutual option of both parties to extend this agreement for up to two (2) additional years, to include June 13-17, 2017 and June 19-23, 2018.

Section 5. Commission. The City shall receive a Commission of 15% of Contractor's gross income on all rides (after taxes), except as modified for the 2016 Show in Section 9 of this Agreement. The City shall have the right to observe and audit all receipts and collections by Contractor during the Event, but shall in no way interfere with the operation of the Show. The

Contractor agrees to pay the City all such commissions, less any guarantee, within 12 hours of the close of business on the last day of the Show

Section 6. City Responsibilities. That in consideration of the Contractor's agreement to provide to the Show and share of revenues as detailed herein, the City agrees to furnish the following : (1) all licenses and permits that may be required by the local authority; (2) electric current for travel trailers (including the connection and disconnection of said current) ; (3) suitable water hookups for travel trailers and food concessions; (4) Police protection during hours of operation, (5) a suitable location to set carnival equipment upon, and (6) provide free gate admission tickets/passes for all actual attaches of the Contractor should gate admission to the Show area be charged.

Section 7. Ticket Sales. Tickets prices charged for the rides at the show will be detailed in Appendix B of this contract and may be changed with written notice by the Contractor to the City for up to 60 days prior to the Show. City will provide at least two locations for advance ticket sales. All advance tickets shall stop at the close of business on the Monday prior to the Show, unless extended by written agreement of the Contractor. City will be responsible for remitting all monies collected from advance ticket sales to the Contractor before opening of the Show on the Tuesday of the Show. All monies shall be in cash as the Contractor will not accept checks.

Section 8. Guarantee. For Shows in future years that may be covered by this agreement through a mutual extension, but not including the 2016 Show, the City shall guarantee to the Contractor a minimum of \$25,000 in sales, rain or shine during the term of this event, less the Commission the City would have received on \$25,000 in sales, as detailed in this Agreement. This amount shall include any advance armband tickets sales. In the event that the ticket sales do not reach this guaranteed amount, the City agrees to pay the difference to the Contractor within 12 hours of the close of business on the last day of the Show. Contractor will accept a check from the City for this guarantee amount.

Section 9. Deposit. a. For the 2016 Show, the City will provide to the Contractor \$5,000 in advance to the Contractor as a deposit, upon execution of this Contract. The Contractor, upon conclusion of the Show shall retain the deposit as payment for providing the Show, less 15% of any gross receipts earned over \$20,000.

b. For Shows in future years that may be covered by this agreement through a mutual extension, the City shall pay, at least 90 days in advance of the Show upon receipt of an invoice by the Contractor, a deposit of \$5,000 that shall be applied towards the guaranteed amount for that year's Show. Any portion of the deposit not applied to the guarantee for the Show shall be returned to the City within 12 hours of the close of business on the last day of the Show.

Section 10. Failure To Perform. a. In the case of illness or death of any actual member of the party of the Contractor, Contractor shall have a reasonable length of time to find a suitable, mutually agreed upon, replacement for its services if unable to fulfill them accordingly. In the case of accident, strike, fire, flood, or any unforeseen occurrence over which the Contractor has no control, the City will not hold the Contractor liable for any damages.

b. In the case of the circumstances included in this Section, the Contractor will be required to return any held deposit, in-full, to the City, within 30 days of notification of the inability to provide a Show as outlined in this Agreement. In the case of a returned deposit because of a failure to perform, the City will have the option to terminate the remainder of this Agreement by written notification within 30 days of the return of the deposit.

Section 11. Insurance. The Contractor shall provide the City with a certificate of liability insurance in the amount of “one million dollars” prior to the event. The certificate of liability shall be a standard certificate form of insurance issued by the Contractor’s carrier or agent. Such certificate shall be provided to the City no later than a week prior to said event. In the event either party wishes to be named as additional insured on the other party’s insurance, the requesting party agrees to pay any additional fee associated with that request.

Section 12. Hold Harmless. It is agreed by both parties that they shall indemnify and hold harmless the other party for any liability for injuries, damages or negligence caused by the other party for acts or incidents arising under this Agreement.

Section 13. Agreement Inclusive. It is mutually agreed by both parties that there is no other contract of promise, either written or verbal existing between the parties, unless otherwise indicated by this Agreement.

The rest of this page is intentionally left blank.

This contract is entered into and signed in duplicate on this 16th day of February, 2016, by duly authorized agents of both parties.

Approved by:

CONTRACTOR

Clint Payne, Owner
Big C's Enterprises, LLC, dba Fun Time Shows
Fed Tax ID:

Date

Mailing Address: P.O. Box 86, Doniphan, MO 63935
Cell Phone: 314-378-7057
Business Fax: 573-857-2429
Email: funtimeshows70@hotmail.com

CITY

Donald R Cawby, City Manager
City of Osawatomie, Kansas

Date

Mailing Address: P.O. Box 37, Osawatomie, KS 66064
Phone: 913-755-2146
Business Fax: 913-755-4164
Email: dcawby@osawatomieks.org

Appendix A

List of Rides, Games & Concessions

The following is the list of rides to be provided under this contract, which may be subject to change as covered on page one, section one of the Agreement. Under no circumstances does this list limit the Contractor to providing additional rides, games or concessions as the Contractor sees fit.

ADULT RIDES: ROCK O PLANE; PARATROOPER; TILT-A-WHIRL; ROUND UP; AND ROLL O PLANE

INTERMEDIATE RIDES: SWINGS AND SPIN THE APPLES

KIDDIE RIDES: HAMPTON COMBO; BABY DINO'S; DRAGON WAGON COASTER; KIDDIE TRACKED TRAIN RIDE; AND KIDDIE FERRIS WHEEL

GAMES: BALLOON BUST; MINI BASKETBALL; DUCK POND; CORK GUN; PUNCHING BAG; AND STAR DART

FOOD CONCESSIONS: COTTON CANDY TRAILER AND FUNNEL CAKE TRAILER

Show Hours of Operation

Show hours are to be as follows: rides will open at 6 pm nightly and close no earlier than 10:30 pm, Wednesday, & Thursday; Friday rides will close no earlier than 11 pm ; Saturday rides will open at 1 pm (with a matinee from 1pm-5pm/ break from 5-6 pm)/ reopen at 6 pm to close no earlier than 11 pm.

Hours may be modified in cases of attendance, weather, or technical issues, only upon mutual agreement with the named representative of the City.

Appendix B

Single Tickets are \$1.00 / Tickets
Specials are 22 Tickets @ \$20.00 or 45 Tickets @ \$40.00
All Rides require more than one ticket

Armbands are available in advance at \$15.00 each. They are available at the Ticket Booth at \$20.00 each after opening.

The prices listed above are current prices. In the unlikely event of the need to change prices after the time limit included in the Agreement, the Contractor will notify the City as soon as possible before the event.

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE: January 26, 2017

AGENDA ITEM: LIHTC Support Resolution

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: In December the City Council approved a letter of support to be included in the Builders Development Corporation's application for the Low Income Housing Tax Credit Program through the Kansas Housing Resource Corporation. In the past the city has affirmed their support and commitment to development through a resolution.

The attached resolution state the city will support the development of the senior housing in Osawatomie by the Builders Development Corporation, subject to city ordinance and the building permit process. The city can help offset development costs by providing utility labor, and waiving or discounting fees for building permits, water tap fees, and plan review costs, etc.

COUNCIL ACTION NEEDED: Review and discuss

STAFF RECOMMENDATION TO COUNCIL: Approve the resolution

RESOLUTION NO. 736

A RESOLUTION OF SUPPORT FOR BUILDERS DEVELOPMENT CORPORATION TO CONSTRUCT THIRTY HANDICAP ACCESSIBLE SENIOR LIVING UNITS FOR CITIZEN OF OSAWATOMIE AND THE SURROUNDING AREA.

WHEREAS, the City of Osawatomie, Kansas has partnered with the Builders Development Corporation to submit an application for the Low Income Housing Tax Credit Program with the Kansas Housing Resources Corporation for the development of affordable rental housing to be located on the property between Kelly and Chestnut commonly known as “10 Acres” in Osawatomie, Kansas;

WHEREAS, the median age of Osawatomie’s citizens continues to rise and the need for affordable housing and transitional housing for seniors is in high demand for the elderly population of Miami County;

WHEREAS, this housing development will contain 30 units, with modern amenities, targeted to the elderly population of Osawatomie and the surrounding area;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

That we support and approve the development of the aforesaid housing in our community, subject to city ordinances and the building permit process.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 26th day of January, 2017, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

(SEAL)

L. Mark Govea, Mayor

ATTEST:

Tammy Seamands, City Clerk

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 26, 2017

AGENDA ITEM: Purchase of New Truck for the Parks and Facilities Division

PRESENTER: Blake Madden, Director of Public Works and Utilities

ISSUE SUMMARY: This year's CIP allocates \$30,000 for replacement of the Parks and Facilities' 2001 Ford F-250 Club Cab, informally known as the inmate truck. On January 13, 2017, the City issued a request for bid to area Chevy, Dodge, GMC, and Ford truck dealerships for the purchase of a new 1 ton truck with a crew or double cab. On January 25, 2017, the sealed bids were opened. The following table summarizes the bids received:

Dealership	Vehicle Year, Make, and Model	Bid
Beckman Motors	2017 Chevy 3500HD Silverado	\$31,694.00
Dale Willey Automotive	2017 Chevy 3500HD Silverado	\$31,703.30
Hendrick Buick GMC	2017 GMC 3500HD Sierra	\$35,990.00
New Century Dodge	2016 RAM 3500 Tradesman	\$38,162.00
New Century Dodge	2017 RAM 3500 Tradesman	\$37,145.00
Olathe Dodge Chrysler Jeep	2017 RAM 3500 Tradesman	\$31,129.00
Shawnee Mission Ford	2017 Ford F-350	\$30,236.00

The low bid was received from Shawnee Mission Ford for \$30,236.00 on a 2017 Ford F-350. Included with this memorandum are the original bid request and the bids and supporting documentation received.

COUNCIL ACTION NEEDED: Review, discuss, and determine whether to approve the purchase, and if so, which vehicle should be purchased.

STAFF RECOMMENDATION TO COUNCIL: Although not the low bid, staff wishes to purchase the 2017 Chevy 3500HD Silverado from Beckman Motors. The entire \$31,694 would come from the CIP General Fund.



CITY OF OSAWATOMIE
 439 Main Street
 P.O. Box 37
 Osawatomie, Kansas 66064
 913-755-2146
 FAX: 913-755-4164

On January 25 2017 at 2:00 pm the sealed bids for the "One Ton Truck Bid" were opened.
 Present were Bill Roseberry and Tammy Seamands.

The following bids were received:

Received Date/Time	Name	Description	Amount
01/25/17 @ 9:50 am	Shawnee Mission Ford	2017 6.22 VE F-Series SD Crew Cab Brake Controller Add	\$29,987.00 \$249.00
01/24/17 @ 10:15 am	Olathe Dodge	2017 Dodge Ram 3500 Tradesman Crew Cab	\$31,129.00
01/19/17 @ 11:45 am	Beckman Motors, Inc.	2017 3500HD Silverado Double Cab	\$31,694.00
01/25/17 @ 1:50 pm	Dale Willey Automotive	2017 3500HD Silverado Double Cab 2017 3500 HD Silverado Crew Cab	\$31,703.30 \$32,457.00
01/23/17 @ 3:00 pm	Hendrick Buick GMC	2016 3500HD Sierra Crew Cab	\$35,990.00
01/25/17 @ 1:50 pm	New Century Dodge	2017 3500 Tradesman Crew Cab 2016 3500 Tradesman Crew Cab	\$37,145.00 \$38,162.00

CITY OF OSAWATOMIE



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Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomiaks.org
www.osawatomiaks.org

REQUEST FOR BID

SPECIFICATIONS

- 1 ton SRW
- Model year 2016 or newer *2017*
- V8 automatic transmission *6.2L V8*
- 4-wheel drive ✓
- Crew or ~~double cab~~ ✓
- Long bed *8' Bed*
- Trailer tow package ✓ → Receiver Hitch & working Harness
- Snow plow package ✓
- AM/FM stereo radio ✓
- Air conditioning ✓
- Cruise control ✓
- Power steering ✓
- White exterior color ✓

Vehicle VIN Number: _____
Purchase Price: \$ 29,987
Delivery Date: 90-120 Days A.R.O.
Contact Name: Jay Cooper
Business Name: Shawnee Mission Ford
Mailing Address: 11501 SMPKY
City: Shawnee State: KS Zip: 66083
Telephone Number: 913-248-2287

*Brake Controller
Add \$249*

Deadline for Bids: 2:00 P.M., Wednesday, January 25, 2017
Mark Envelope: DPWU/PARKS AND FACILITIES - 1 TON TRUCK BID

All bids must be submitted on this form.

RETURN SEALED BIDS TO: CITY OF OSAWATOMIE
CITY CLERK
439 Main Street
P.O. Box 37
Osawatomie, KS 66064

**Shawnee Mission Ford
Government Sales
11501 SMPKY
PO Box 3179
Shawnee, KS 66203-0179**

If you have any questions, please contact Bill Roseberry at 913-755-4525 or
broseberry@osawatomiaks.org.

THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS

==>

Dealer: F53010

2017 F-SERIES SD

Page: 1 of 2

Order No: 9999 Priority: C4 Ord FIN: QA217 Order Type: 5B Price Level: 750
Ord PEP: 610A Cust/Flt Name: C OSAWATOMIE PO Number:

RETAIL		RETAIL	
W3B	F350 4X4 CREW/C \$40305	10800#	GVWR PKG
	176" WHEELBASE	425	50 STATE EMISS NC
Z1	OXFORD WHITE	473	SNOW PLOW PKG 85
A	VNYL 40/20/40	512	SPARE TIRE/WHL2 NC
S	MEDIUM EARTH GR	525	CRUISE CONTROL 235
610A	PREF EQUIP PKG	59H	HI MNT STOP LMP NC
	.XL TRIM		JACK
	.TRAILER TOW PKG	67D	XTR HVY DTY ALT NC
572	.AIR CONDITIONER NC		
	.AM/FM STER/CLK		TOTAL BASE AND OPTIONS 41920
996	.6.2L EFI V8 ENG NC		TOTAL 41920
44P	6-SPD AUTOMATIC NC		*THIS IS NOT AN INVOICE*
TD8	.LT245 BSW AS 17		
X37	3.73 REG AXLE NC		* MORE ORDER INFO NEXT PAGE *
	JOB #1 BUILD		F8=Next

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
 F4=Submit F5=Add to Library
 S006 - MORE DATA IS AVAILABLE. QD05325

**Shawnee Mission Ford
 Government Sales
 11501 SMPKY
 PO Box 3179
 Shawnee, KS 66203-0179**

DUE
1-25-17

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
913.755.4146 (f)
ozcity@osawatomiaks.org
www.osawatomiaks.org

REQUEST FOR BID

SPECIFICATIONS

- 1 ton SRW
- Model year 2016 or newer
- V8 automatic transmission
- 4-wheel drive
- Crew or double cab
- Long bed
- Trailer tow package
- Snow plow package
- AM/FM stereo radio
- Air conditioning
- Cruise control
- Power steering
- White exterior color

FAN#

00XTX

STATE CODE

TB7065

Vehicle VIN Number: _____

Purchase Price: _____

TBD
\$ 31129.

Delivery Date: _____

7-9 weeks

Contact Name: _____

Tim Shaw

Business Name: _____

Olathe Dodge Chrysler Jeep

Mailing Address: _____

15500 W 117TH

City: _____

Olathe

State: KS

Zip: _____

66062

Telephone Number: _____

913-953-7295

o

913-780-3700

Deadline for Bids: 2:00 P.M., Wednesday, January 25, 2017
Mark Envelope: DPWU/PARKS AND FACILITIES - 1 TON TRUCK BID

All bids must be submitted on this form.

RETURN SEALED BIDS TO:

CITY OF OSAWATOMIE
CITY CLERK
439 Main Street
P.O. Box 37
Osawatomie, KS 66064

If you have any questions, please contact Bill Roseberry at 913-755-4525 or broseberry@osawatomiaks.org.

THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS

Complete Bid Attached

2017 RAM 3500 4x4 Crew Cab 169.5" WB Tradesman (D28L92)

Engine: 5.7L V8 HEMI VVT

Transmission: 6-Speed Automatic 66RFE

Exterior

Interior



Standard Equipment

Items Featured Below are included at NO EXTRA CHARGE in the Standard Vehicle Price Shown at Right

- HEMI 5.7L V-8 OHV w/SMPI 383hp
- 6 speed automatic trans w/OD
- 4-wheel ABS
- Brake assistance
- Traction control
- LT275/70R18E BSW S-rated tires
- Battery with run down protection
- Electronic stability
- Air conditioning
- AM/FM/Satellite-prep
- Rear child safety locks
- Dual power remote heated manual extendable trailer mirrors
- Variable intermittent wipers
- Silver styled steel wheels
- Dual front airbags
- Driver & front passenger seat mounted side airbags
- Airbag occupancy sensor
- Sentry Key immobilizer
- Tachometer
- Underseat ducts
- Reclining front 40-20-40 split-bench seats
- Full folding rear bench seat

STANDARD VEHICLE PRICE

OPTIONAL EQUIPMENT

- Quick Order Package 26A Tradesman N/C
- Engine: 5.7L V8 HEMI VVT STD
- Transmission: 6-Speed Automatic STD
- 66RFE
- 3.73 Axle Ratio INC
- GVWR: 11,300 lbs STD
- Tires: LT275/70R18E OWL On/Off Road INC
- Wheels: 18" x 8.0" Steel STD
- HD Vinyl 40/20/40 Split Bench Seat STD
- 180 Amp Alternator INC
- I/P Mounted Auxiliary Switches INC
- Clearance Lamps INC
- Snow Chief Group \$495.00
- Trailer Brake Control \$295.00
- Radio: 3.0 STD
- Transfer Case Skid Plate Shield INC

\$39,845.00

CITY MPG
N/A



HIGHWAY MPG
N/A

SUBTOTAL
Destination

\$40,635.00
\$1,320.00

TOTAL

\$41,955.00

CITY OF OSAWATOMIE



439 Main Street
P.O. Box 37
Osawatomie, Kansas 66064

913.755.2146 (p)
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REQUEST FOR BID

SPECIFICATIONS

1 ton SRW
Model year 2016 or newer
V8 automatic transmission
4-wheel drive
Crew or double cab
Long bed
Trailer tow package
Snow plow package
AM/FM stereo radio
Air conditioning
Cruise control
Power steering
White exterior color

Vehicle VIN Number: Ordered Unit
Purchase Price: \$ 31,694.00
Delivery Date: Approx 6-10 weeks
Contact Name: Scott Stiles
Business Name: Beckman Motors INC
Mailing Address: 701 N. Maple
City: Garrett State: KS Zip: 66032
Telephone Number: 785-448-5441

Deadline for Bids: 2:00 P.M., Wednesday, January 25, 2017
Mark Envelope: DPWU/PARKS AND FACILITIES - 1 TON TRUCK BID

All bids must be submitted on this form.

RETURN SEALED BIDS TO: CITY OF OSAWATOMIE
CITY CLERK
439 Main Street
P.O. Box 37
Osawatomie, KS 66064

If you have any questions, please contact Bill Roseberry at 913-755-4525 or
broseberry@osawatomieks.org.

THE CITY RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS



Stanton Stiles
BECKMAN MOTORS, INC.

ATTENTION ALL USERS: When using Order Workbench (OWB), please DO NOT disable pop-up windows functionality. OWB uses pop-up windows to display business critical alerts, confirmations and warning messages while in transactions. For assistance, contact the OWB Help Desk at 1-888-337-1010.

jvm011 | Logout

ORDER Workbench Main > Order Vehicles > Configure a New Vehicle: Summary

- PLAN & FORECAST
- ORDER VEHICLES
- MANAGE INVENTORY
- LOCATE VEHICLES
- DELIVER VEHICLES
- REPORTS & TOOLS

Configure a New Vehicle: Summary

BAC: 111881 BFC: 1 Name: BECKMAN MOTORS, INC.

Choose Model Choose Options Summary

RELATED LINKS

- View My Allocation and Constraints
- View Stored Configurations
- US On-Line Order/Reference Guide

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Select Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to store this configuration. Click "Cancel" to cancel the entire configuration.

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

View Dealer Version

Model Information

Model Year: 2017

Division: CHEVROLET TRUCK

Allocation Group: SILVHD

Model: CK35953 - 3500HD Silverado: LWB, 4WD Double Cab Order Type: TRE-Retail Stock

DAN: Priority: 99

Charge-to: 111881 BFC: 1

Stock No: Quantity: 1

Ship-to: 111881 BFC: 1

MSRP: \$41,470.00

MSRP W/DFC: \$42,665.00

Invoice: \$38,958.40

Invoice W/DFC: \$40,153.40

GMS: \$37,600.06

GMS W/DFC: \$38,795.06

Supplier: \$39,158.40

Supplier W/DFC: \$40,353.40

Preferred Equipment Group †

PEG: 1WT

Color

Primary Color: GAZ - Summit White

Trim

H2R: Dark Ash with Jet Black Interior Accents, Cloth seat trim

Options

- | | | |
|---|----------|--|
| A31: Windows, power | | L96: Engine, Vortec 6.0L Variable Valve Timing V8 SFI E85-compatible, FlexFuel |
| A60: Tailgate, locking, utilizes same key as ignition and door | | MYD: Transmission, 6-speed automatic, heavy-duty, electronically controlled |
| AE7: Seats, front 40/20/40 split-bench, 3-passenger, driver and front passenger recline | | N79: Wheel, 18" x 8" (45.7 cm x 20.3 cm) full-size, steel spare. |
| AU3: Door locks, power | | NZZ: Underbody Shield, frame-mounted shields |
| AY0: Air bags, single-stage frontal and thorax side-impact, driver and front passenger, and head curtain side-impact, front and rear outboard seating positions | \$395.00 | PYT: Wheels, 18" (45.7 cm) painted steel |
| BG9: Floor covering, Graphite-colored rubberized-vinyl | | QWF: Tires, LT265/70R18E all-season, blackwall |
| C67: Air conditioning, single-zone | | SAF: Tire carrier lock |

Bid Price: \$31,694.00

C7A: GWR, 10,000 lbs. (4536 kg) with single rear wheels
 DF2: Mirrors, outside high-visibility vertical trailing, Black
 E63: Pickup box
 FE9: Emissions, Federal requirements
 G80: Differential, heavy-duty locking rear
 GT5: Rear axle, 4.10 ratio
 IO3: Audio system, 4.2" diagonal color display, AM/FM stereo
 JL1: Trailer brake controller, integrated
 K34: Cruise control, steering wheel-mounted
 K47: Air cleaner, high-capacity
 KC4: Cooling, external engine oil cooler
 KNP: Cooling, auxiliary external transmission oil cooler
 KW5: Alternator, 220 amps

TRW: Provision for cab roof-mounted lamp/beacon
 U2J: SiriusXM Satellite Radio, delete
 UE0: OnStar, delete
 UQ3: 6-speaker audio system
 V22: Grille surround, chrome
 V46: Bumper, front chrome
 V76: Recovery hooks, front, frame-mounted, black
 VJH: Bumper, rear chrome with bumper CornerSteps
 VYU: Snow Plow Prep Package \$385.00
 Z82: Trailing equipment
 ZWF: Tire, spare LT265/70R18E all-season, blackwall
 ZY1: Paint, solid

▶ Submit as Preliminary Order | ▶ Save in Stored Configurations

CANCEL 

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GMPricing.com for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Order Workbench: [FAQs](#) [Site Map](#)

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Department of Public Works and Utilities, Street Division

Routine Maintenance Activities

- Pothole patching
- Crack sealing
- Street sweeping (when sweeper is operable)
- Alley maintenance
- Painting of crosswalk, parking line, and railroad crossing pavement markings
- Repair pavement and sidewalks following water main breaks
- Rock, sand, and salt hauling
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots
- Tree trimming and removal
- Maintenance and repair of vehicles and equipment

2016 Notable Activities

- Constructed new sidewalk along 11th Street between Parker Avenue and Trojan Drive
- Replaced failed pavement on south leg of the 6th Street and Main Street intersection
- Brush removal for Electric Distribution Division
- Removed high shoulders, restored ditch lines, and placed rock on road along the east side of the City Lake
- Placed Styrofoam blocks on the east side of the Auditorium
- Drainage improvements and sidewalk reconstruction in front of library
- Construction of the concrete pads for the new generators
- Temporary patching of street pavement at 5th Street and Kelly Avenue
- Replaced deteriorated street pavement in westbound lane of Main Street between 10th and 11th streets
- Drainage improvements at the intersection of 341st Terrace and High Drive
- Curb and gutter replacement and drainage improvements on High Drive between 341st and 343rd streets
- Construction of parking lot and sidewalks at the Police Department

Department of Public Works and Utilities, Water and Wastewater Division

Routine Activities

- Repair water main breaks
- Repair water service lines on the City's side of the meter
- Tap water mains and install meters for new service lines
- Maintain existing water meters
- Tap sanitary sewer mains for new service lines
- Clear obstructions from sanitary sewer mains
- Maintain sanitary sewer lift stations
- Rock hauling
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots
- Tree trimming and removal
- Maintenance and repair of vehicles and equipment

2016 Notable Activities

- Abandoned water main along 1st Street between Main Street and Carr Avenue
- Extended water main at the Sports Complex
- Replaced failed pavement on south leg of the 6th Street and Main Street intersection
- Constructed new sidewalk along 11th Street between Parker Avenue and Trojan Drive
- Removed the cast stone façade from the front of the Auditorium
- Placed Styrofoam blocks on the east side of the Auditorium
- Connected water service lines to the new main along 1st Street between Main Street and Carr Avenue to allow for the abandonment of the old main
- Adjusted the height of the water meter pits to match the new grade along the Main Street project
- Repaired a leak on the intake line to the water plant
- Connected the service line to the swimming pool
- Construction of the concrete pads for the new generators
- Installed an insertion valve on the Carr Avenue water main at 6th Street
- Installed a valve on the Carr Avenue water main at the power/water plant
- Replaced water meter at the High School
- Repaired water main break on Carr Avenue water main near 7th Street

Department of Public Works and Utilities, Parks and Facilities Division

Routine Activities

- Mowing and string trimming of the grounds at the John Brown Park, Anna January Park, Osawatomie City Lake, Beaver Lake, Osawatomie Cemetery, Elmdale Cemetery, Oakwood Cemetery, Land Office, Veterans Monument, Old Stone Church, City Hall, City Library, various tax sale acquired property, and the levee and its ponding areas
- Tree trimming and removal
- Replacing light bulbs and air handler filters at the Police Department, Library, City Hall, Memorial Hall, Adair Cabin, John Brown Memorial Park shelter house and bathroom
- Pruning and spraying rose bushes in downtown area
- Maintenance and operation of flood protection system
- Maintenance of boilers at City Hall
- Locating and marking graves and headstone settings
- Piling and burning brush at the forestry disposal site
- Piling and loading out yard waste at the forestry disposal site
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots
- Resolve citizen cemetery complaints and concerns
- Maintenance and repair of equipment and vehicles
- Transfer shop tickets to electronic format

2016 Notable Activities

- Performed video inspection of the levee's interior drainage pipes
- Removed 18 dead/diseased trees from parks and cemeteries
- Installed 2 benches and a picnic table donated by the Alumni Association in John Brown Memorial Park
- Removed numerous nuisance willows and brush from the west shoreline of the City Lake
- Installed new trash receptacles and benches in John Brown Memorial Park
- Raised and pruned trees in parks and cemeteries
- Repaired water main break on Carr Avenue water main near 7th Street

Department of Public Works and Utilities, Electric Distribution Division

Routine Activities

- Maintain electric distribution lines and transformers
- Install electric service lines and meters
- Restore downed electric distribution and service lines
- Tree trimming and removal
- Maintenance and repair of vehicles and equipment
- Snowplowing streets and snow and ice removal from downtown and city building sidewalks and parking lots

2016 Notable Activities

- Rebuilt 3 phase primary in the 500 block alley between Brown and Pacific Avenues
- Installed underground for the new generators at the 7th Street substation
- Relocated the transmission lines for the Mill Street Bridge project
- Removed old street lights along Main Street between 1st and 5th Streets
- Installed conduit for the new street lights along Main Street between 1st and 5th Streets
- Installed underground for the new field lighting at the Sports Complex
- Disassembled and removed one circuit of 3-phase primary north of the Public Works building in preparation for new 9th Street substation
- Removed 4 dead/diseased trees in the City's right-of-way
- Removed the cast stone façade from the front of the Auditorium
- Placed Styrofoam blocks on the east side of the Auditorium
- Installation of conduit for the new generators
- Construction of the concrete pads for the new generators
- Installation of poles and lines to reroute electric distribution lines around the proposed site of the new substation at the north end of 9th Street
- Installed conduit, wiring, bases, and pole for the new streetlights along the Main Street project
- Connected electric power to swimming pool
- Installed rebuilt voltage regulator at power plant substation
- Relocated 3 poles for the Mill Street Bridge project
- Underground project from 16th Street to 17th Street between Main Street and Parker Avenue
- Underground project along Lockhart Lane between Main Street and Parker Avenue
- Repaired water main break on Carr Avenue water main near 7th Street

	Jan	Feb	Mar	1st Qtr Totals	Apr	May	Jun	2nd Qtr Totals	Jul	Aug	Sept	3rd Qtr Totals	Oct	Nov	Dec	4th Qtr Totals	End of Year Totals
Warrant Arrests	7	17	11	35	13	14	11	38	14	13	14	41	9	29	18	56	170
Arrest / Charges cleared	32	38	41	111	42	36	21	99	41	30	47	118	54	55	44	153	481
Traffic Stops	84	93	129	306	161	149	120	430	85	138	78	301	156	123	133	412	1449
Suspicious Activ., Inv. Persons, Ped Checks, Prowlers	75	82	72	229	94	90	83	267	91	84	56	231	114	55	104	273	1000
Traffic Accidents	16	8	19	43	16	12	12	40	5	21	11	37	23	20	15	58	178
Assist EMS	43	28	35	106	24	42	44	110	41	45	58	144	62	40	55	157	517
Fights , Disturbance, Assaults, Domestic, Harras, Violation of Protection Orders	33	28	43	104	61	44	37	142	35	45	35	115	56	29	18	103	464
Sex crimes	2	2	3	7	1	0	6	7	2	1	1	4	0	2	0	2	20
Damage to Prop., thefts, Burglarys,	39	32	40	111	39	30	45	114	50	43	39	132	83	36	39	158	515
Drug Cases Dispatched	0	0	0	0	1	0	3	4	14	17	18	49	10	8	3	21	74
Total Drug Cases Cleared																	64
Animal calls	32	54	34	120	46	49	62	157	66	59	87	212	50	40	37	127	616
Child in Need of Care, Runaways, Missing Children		4	10	14	10	12	8	30	15	7	13	35	8	3	3	14	93
Vehicle Lock outs	17	22	19	58	17	17	23	57	18	23	20	61	17	23	24	64	240
Escorts, Civil Stand-bys, 911 Misdials, Motor Assist, X-Patrol, Alarm Calls, Welfare Checks	97	83	86	266	82	123	119	324	142	80	59	281	61	45	45	151	1022
Citizen Inquires	48	30	40	118	43	55	57	155	79	74	73	226	60	57	44	161	660
Calls for service otherwise not classified	89	97	106	292	124	108	120	352	129	108	100	337	90	79	55	224	1205
Assist Out Side Agency, Loud Music, , Traffic Haz, Driving Complaints, Drug Testing Finger Printing, Open Doors, Follow-ups, Found Property, etc...	55	81	71	207	61	51	123	235	171	87	92	350	71	54	63	188	980
Calls handled by Officers	669	699	759	2127	835	832	894	2561	998	875	801	2674	929	698	700	2327	9689
Actual Written Reports Taken by Officers																	1770
Traffic Citations	29	69	58	156	72	84	68	224	20	53	35	108	34	54	46	134	622
Other Citations	36	17	14	67	19	13	26	58	22	5	12	39	9	5	11	25	189
Total Citations	65	86	72	223	91	97	94	282	42	58	47	147	43	59	57	159	811
Total Occurances*	801	839	941	2581	1007	1001	950	2958	1063	1099	1004	3166	1049	905	894	2848	11553

*Total occurrences are calls for service received by OPD Dispatch. Totals include the activity above plus fire calls, burn permits issued, court payments, cont. burn called in, fine payments, vehicles Fuel, city services.

Osawatomie Fire Department

Osawatomie, KS

This report was generated on 1/3/2017 7:37:28 PM



Incident Type Count per Station for Date Range

Start Date: 10/01/2016 | End Date: 12/31/2016

INCIDENT TYPE	# INCIDENTS
Station: CIT - STATION CIT	
122 - Fire in motor home, camper, recreational vehicle	1
131 - Passenger vehicle fire	1
311 - Medical assist, assist EMS crew	13
321 - EMS call, excluding vehicle accident with injury	2
412 - Gas leak (natural gas or LPG)	2
424 - Carbon monoxide incident	1
550 - Public service assistance, other	1
551 - Assist police or other governmental agency	2
553 - Public service	1
561 - Unauthorized burning	1
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	3
651 - Smoke scare, odor of smoke	1
911 - Citizen complaint	1

Incidents for CIT - Station CIT: 31

Station: COU - STATION COU	
100 - Fire, other	1
111 - Building fire	1
140 - Natural vegetation fire, other	1
142 - Brush or brush-and-grass mixture fire	5
311 - Medical assist, assist EMS crew	5
322 - Motor vehicle accident with injuries	2
360 - Water & ice-related rescue, other	1
561 - Unauthorized burning	1
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	2
631 - Authorized controlled burning	1

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
671 - HazMat release investigation w/no HazMat	1
# Incidents for COU - Station COU: 28	

Only REVIEWED incidents included.



Category	1st Quarter			2nd quarter			3rd quarter			4th Quarter			Total Year End		
	Total Permits	Total Value	Building permit, plan review and equipment purchase fees collected	Total Permits	Total Value	Building permit, plan review and equipment purchase fees collected	Total Permits	Total Value	Building permit, plan review and equipment purchase fees collected	Total Permits	Total Value	Building permit, plan review and equipment purchase fees collected	Total Permits	Total Value	Building permit, plan review and equipment purchase fees collected
New SFD	3	\$55,000.00	\$701.20	3	\$42,000.00	\$360.00	3	\$110,000.00	\$1,081.30	3	\$110,000.00	\$1,081.30	3	\$110,000.00	\$1,081.30
Residential remodel	1	\$13,000.00	\$70.00												
Res. addition	1	\$13,000.00	\$70.00												
New commercial	2	\$75,500.00	\$1,225.00												
Commercial remodel															
Comm. Addition	3	\$11,350.00	\$90.00												
Re-Roofs	1	\$30.00	\$30.00												
Demo	3	\$5,450.00	\$0.00												
Accessory Structures	2	\$2,600.00	\$0.00												
Deck/porch/ramp	5	\$11,800.00	\$150.00												
Fence	6	\$2,300.00	\$0.00												
Sliding/door/window	2	\$1,600.00	\$0.00												
Concrete	4	\$0.00	\$120.00												
HVAC	6	\$0.00	\$180.00												
Other mechanical	1	\$0.00	\$30.00												
Gas-pressure test	2	\$2,800.00	\$150.00												
Hot water tank	5	\$2,700.00	\$180.00												
Sewer repairs	6	\$2,700.00	\$180.00												
Water service	1	\$500.00	\$30.00												
Other plumbing	3	\$2,200.00	\$90.00												
Elect. Serv. upgrade	2	\$1,400.00	\$60.00												
Other Elect	1	\$1,000.00	\$30.00												
Ag. Building															
Miscellaneous															
Play review (out)															
Sign															
Water meter															
Electric meter															
Sewer tap															
Fire suppression															
Totals	55	\$185,700.00	\$3,236.20	60	\$181,086.00	\$1,800.00	63	\$553,782.00	\$3,428.44	19	\$965,370.00	\$15,983.00	197	\$1,885,938.00	\$24,447.64

CITY OF OSAWATOMIE



MEMORANDUM

DATE: January 6, 2017
TO: Don Cawby, City Manager
FROM: Ted Bartlett, Animal Shelter Manager
RE: 2016 Year End Report

Paola

Dogs 42
Cats 37
Total 79

Osawatomie

Dogs 63
Cats 47
Total 110

\$4,528 collected

Miami County

Dogs 42

\$2,332 collected

KDWP

Dogs 1

\$144 collected

Total = 232 \$7,004 collected

Disposition

Rescued	102
Owner claimed	85
PTS	35
Died	2
Escaped	1
At the pound	7

Out of the 225 animals that entered and left the pound in 2016, 187 animals were either rescued or returned to the owner.

Golf Course Superintendent Report

1st Quarter plus April

January –All cutting units (21) tore down, bearings replaced as needed, new bedknives installed and ready for annual grinding.

February- New driving range yardage posts made, painted and installed on driving range.

- continued with cutting unit work, sent units off to be ground mid- month.

- serviced two pieces of equipment

March- New flower bed installed on 6 Tee

- all cutting units installed back on machines

- put out pre-emerge on fwys, tees, and some rough areas

- laid 270 of road rock on the cart paths. Holes 7, 17, 10, part of 9, part of 18 and half of 3.

- serviced three pieces of equipment

- removed two dead hazardous trees on course

April- Normal golf course maintenance started full swing in April

- 4 irrigation leaks fixed

- several decoders on irrigation system replaced

- Aerated and topdressed greens

- broadleaf weeds sprayed in fairways and rough areas

- split rail fence repaired

2nd quarter report

May- Greens get treated every two weeks,

- typical application is fungicide, wetting agent, fertilizer and turf growth regulator

- Green banks and Tee banks get treated once a month with growth regulator

- tees are treated with fertilizer and growth regulator once a month

The use of growth regulator helps keep the turf dense and holds the cut longer, allowing us to only need to mow these areas once a week.

- greens are topdressed with sand every two weeks

- by being on a regular topdressing program we are able to keep the greens mower from scalping the turf, turf stays more level, and firmer

June – all maintenance practices are continued, along with all the mowing

Fairways are sprayed with fertilizer every two weeks. We spray .3# of actual nitrogen/1000 sq ft.
Greens mower had roller bearings replaced and installed on 3 of the rollers,
Rough mower had 3 belts replaced
Surrounds mower (trim mower 2653) broke down and is currently in shop. Awaiting pricing on used piece of equipment to fit the need versus fixing the one that is in shop

July- all maintenance practices and mowing continue

Idler arm and pulley replaced on rough mower
Roller bearing replace and installed on the collar mower
New tubing installed on sprayer foamer assembly
One tier of driving range sprayed with roundup, will be sodded with zoysia from areas on course
Spot spraying of goosegrass and nutsedge in fairways
Flapper valve installed on intake of irrigation pump
Hand watering as needed on greens. We hand water so we can place the water where it is needed instead of watering the entire green we can control the amount of water that is being applied

Growth regulator applied to zoysia fairways, with all the fertilizer and warmer weather we use the regulator to help control the clippings. The fairways still need to be mowed 2x a week

August- All maintenance practices continue

John Deere greens mower two cuttings units needed new bedknives and reels ground. We had Mowed over a coin or piece of wire, it nicked the blade and required a grind to cut evenly
Rough mower needed belt installed
Collar mower hydraulic leak in the steering cylinder, as it is non-essential will repair in winter.
We were able to make due by switching cutting units on the Toro greens mower
Last app of fertilizer was made to fairways made first week
Upper tier of driving range sodded

September- all maintenance continues

Two irrigation leaks were fixed
Sodded the bad areas of 3&4 green with bentgrass that was removed from 9 collar. Zoysia
Replaced the bentgrass

October- rough mowing is slowing down, fairway mowing is down to 1x week

Tees and green surrounds mowed 1x week

Four sprinkler heads were fixed, either with a new switch or a decoder
One spray application done on the greens
Tees fertilized and sprayed with broadleaf weed herbicide

November –

Two irrigation leaks fixed, and one sprinkler head repaired
Leaf mulching begins
Final greens application of fungicide and fertilizer is made
Split rail fence repair is underway, removing broken rails and replacing with actual logs.
Mowing greens every 3-4 days
Last seasonal employee is let go the week of Thanksgiving

December

Attended the yearly turf conference in Topeka
Irrigation system is drained and blown out.
All mowing has ceased for the year.
Continue to move hole locations on greens until the soil freezes
Tee markers and ball washers removed from course for winter refurbish
Begin tearing apart cutting units and getting them ready for service in late January or early Feb

Normal scope of maintenance per week

- 30 hrs to mow rough 1x
- 10 hrs to mow fairways 1x
- 1.5 hrs to mow greens 1x
- 3 hrs to mow tees 1x
- 3.5 hrs to mow tee and green banks
- 1.5 hrs to move pins on greens 1x
- 2 hours to hand water greens 1x
- 10 hours to spray fairways 1x
- 3 hours to topdress and drag greens (2 men) 1x
- 8 – 10 hours spot spraying fairways 1x
- 3 hours to spray greens 1x
- 3 hours to spray green and tee surrounds and tee boxes 1x

John Brown Museum State Historic Site

Annual Report for 2016

Grady Atwater, Site Administrator

Visitor Count

This census of the visitors to the John Brown Museum State Historic Site consists of those visitors who signed the register. Some visitors do not sign the register, especially during big events such as the John Brown Jamboree, normally, for every one visitor who signs the register, two do not.

January

Walk In Visitors: 71

Tours

Trojan Elementary School Second Grade, Osawatomie, Kansas: 80 students and teachers

Total January Visitors: 151

February

Walk In Visitors: 85

Tours

Osawatomie Middle School 7th Grade “No Place Like Home” Class: 20 students

Total February Visitors: 105

March

Walk In Visitors: 159

Total March Visitors: 159

April

Walk In Visitors: 162

Tours

Washburn University: 31 Students and Professors

Village Tours, Hill City, Kansas 45 Senior Citizens

Jayhawk Elementary School 5th Grade, La Cygne, Kansas: 45 students and teachers.

Total April Visitors: 283

May

Walk In Visitors: 148

Tours

Village Tours: Wichita, Kansas: 52 Senior Citizens

Roving Volunteers in Christs Service Tour (Christian Service Organization): 6 Senior Citizens

Elizabeth Layton Center: 9 Adults and Staff

Total May Visitors: 215

June

Walk In Visitors: 185

Tours

Veteran's Auto Club Tour: 30 Senior Citizens

John Brown Jamboree: Mary Buster gave Special tours: 57 of all ages

Village Tours, Lincoln County, Kansas: 31 Senior Citizens

Total June Visitors: 303

July

Walk In Visitors: 131

Total June Visitors: 131

August

Walk In Visitors: 191

Total June August Visitors: 191

September

Walk In Visitors: 157

Kansas Historical Society "On the Trail of John Brown" Tour: 65 Adults

Freedom Festival: Special Tours by Mary Buster: 206 visitors of all ages.

Total September Visitors: 428

October

Walk In Visitors: 157

Border War BBQ: 57 visitors of all ages

Total October Visitors: 214

November

Walk In Visitors: 97

Total November Visitors: 97

December

Walk In Visitors: 74

Christmas at the Adair Cabin: 55 Adults and Children

Total December Visitors: 129

Total Registered Visitors for 2017: 2,215 Visitors

Museum Events

Old Stone Church Gospel Concert: February 27, 2017

Featured Gospel Music performed by Asylum Bridge, a local band, the Band of Oz, and vocalists and musicians from Osawatomie's Churches. The free will offering went to the John Brown Museum Educational Garden Fund.

Old Stone Church Spring Gospel Concert: April 23, 2017

Featured a performance by Phil and Pam Morgan, who performed gospel music at the Old Stone Church. A networking event to draw the John Brown Museum State Historic Site and Osawatomie's Church's to work together to promote and preserve the community's history.

"Florella Brown Adair, Living in the Shadow of John Brown" a presentation by Mary Buster, the great, great, granddaughter of Florella Adair, John Brown's half-sister at the Old Stone Church on June 4, 2017. Educated the public about the Osawatomie's nationally and internationally important history.

Special Tours of the John Brown by Mary Buster, the great, great, granddaughter of Florella Brown Adair, the half-sister of John Brown, during the John Brown Jamboree at the John Brown Museum State Historic Site on June 18, 2016.

Freedom Festival: Living history event that features a reenactment of the Battle of Osawatomie. John Brown Memorial Park, September 17-18, 2016.

Christmas at the Adair Cabin: The John Brown Museum was decorated for a Frontier Christmas and Santa Claus visited from the North Pole on December 3, 2016

Old Stone Church Vespers Service: Featured sacred Christmas music performed by the Band of Oz and Osawatomie churches musicians and vocalists on December 10, 2016

Promotional Activities

Speech on John Brown at the First United Methodist Church of Paola's Men's Bible Study Group on January 16, 2016

Represented the John Brown Museum State Historic Site and Osawatomie Historical Sites at the Miami County Third Annual Tourism Networking Dinner at La Hacienda in Osawatomie on February 24, 2016.

Speech on John Brown at the Spring Hill Historical Society on April 12, 2016.

Speech on John Brown at the Four Winds Chapter of the Daughters of the American Revolution Chapter in Garnett, Kansas on May 5, 2016.

Information Booth, Kansas Sampler Festival in Winfield, Kansas on May 7th and 8th, 2016.

Miami County Best of Reception: The John Brown Museum State Historic Site was voted the “Best Tourism Location by the readers of the Miami County Republic. Grady Atwater, John Brown Museum State Historic Site Administrator represented the museum and Osawatomie at the reception.

History and Heritage Column: Grady Atwater, Site Administrator of the John Brown Museum State Historic Site writes a weekly column about Osawatomie history in the Miami County Republic titled “History and Heritage,” which educates the public about Osawatomie’s nationally important history.

Osawatomie Ministerial Association: Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, Representing the Old Stone Church as an historic church, is the President of the Osawatomie Ministerial Association. This effort serves to network with Osawatomie’s churches to help educate Osawatomie’s citizens about their spiritual history.

John Brown Foundation: Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, is the Vice President of the John Brown Foundation, which works to educate the public about Osawatomie’s rich John Brown related history, and to preserve Osawatomie’s John Brown related historic sites.

Osawatomie Historical Society: Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, is the President of the Osawatomie Historical Society, which works to educate the public about Osawatomie’s history and heritage.

Adjunct History Instructor, Miami County Campus of Fort Scott Community College: Grady Atwater, Site Administrator of the John Brown Museum State Historic Site is an adjunct history/sociology instructor at the Miami County Campus of Fort Scott Community College, working to educate the public about the importance of history in their daily lives.

Osawatomie Museum Foundation: Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, works with the Osawatomie History Museum Foundation to promote Osawatomie’s nationally important history and heritage.

Osawatomie Chamber of Commerce: Grady Atwater, Site Administrator of the John Brown Museum State Historic Site, works with the Osawatomie Chamber of Commerce to promote economic growth in Osawatomie.

2016 Nuisance Summary					
	Yard Nuisances	Health Nuisances	Yard Nuisances (Grass Only)	Other	Total
Resolved	82		114	12	208
Unresolved	3		0	3	6
Citations	0		0	1	1
Total	85	0	114	16	215

Monthly Library Report - 2016

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2015 Total
Adult Books Purchased	18	93	35	61	56	20	18	10	71	53	8	6	449
Adult Books Donated	11	16	19	19	11	17	7	11	11	6	16	2	146
Adult CD/Audio Books Purchased	3	4	6	7	3	3	4	7	6	4	4	3	54
Adult DVD's Purchased	20	17	11	19	1	1	11	4	22	7	7	7	127
Adult DVD's Donated	1	0	0	0	0	0	65	0	0	0	0	0	66
Adult Total	53	130	71	106	71	41	105	32	110	70	35	18	842
Juvenile Books Purchased	33	24	67	38	9	24	18	3	31	15	3	11	276
Juvenile Books Donated	0	3	2	0	0	0	2	0	3	17	0	0	27
Juvenile CD/Audio Books Purchased	12	11	7	0	0	0	0	0	0	2	0	0	32
Juvenile DVD's Purchased	8	11	7	4	9	6	6	33	2	3	1	4	94
Juvenile DVD's Donated	0	2	1	1	0	0	7	1	0	0	0	0	12
Juvenile Total	53	51	84	43	18	30	33	37	36	37	4	15	441
Total Acquisitions	106	181	155	149	89	71	138	69	146	107	39	33	1283
Fiction	1055	991	1236	1162	1036	1127	811	1283	1213	1008	985	944	12851
Non Fiction	134	119	114	109	112	98	143	130	110	127	88	98	1382
Paperbacks	22	26	23	32	22	21	37	47	23	12	19	21	305
Laptops	11	13	2	7	11	12	11	15	6	14	3	13	118
DVD Movies	1054	952	964	836	961	948	1183	1077	789	758	888	1011	11421
Audio CD's - Books	68	51	61	96	56	63	49	77	78	67	61	63	790
Magazines	0	0	1	1	0	1	0	0	0	4	3	0	10
Audio CD's - Music	0	17	6	60	4	4	7	41	6	12	2	3	162
Microfilm Readers	1	7	6	2	1	2	1	2	2	4	3	1	32
ILL Microfilm	0	0	0	1	0	0	0	0	0	0	0	0	1
Adult Total	2345	2176	2413	2306	2203	2276	2242	2672	2227	2006	2052	2154	27072
Juvenile Fiction	553	572	718	606	656	832	676	557	538	425	478	406	7017
Juvenile Non Fiction	67	59	67	74	75	71	87	77	66	69	72	56	840
Video Games	34	32	49	31	19	30	29	30	39	20	15	25	353
Juvenile Total	654	663	834	711	750	933	792	664	643	514	565	487	8210
Interlibrary Books Borrowed	1083	1067	1429	1466	974	1041	1083	1212	1146	1184	887	1032	13604
Interlibrary Books Loaned	628	615	577	582	701	864	640	749	752	653	667	593	8021
Internet Users	483	524	444	422	436	563	566	551	412	413	497	420	5731
Total Circulation	0	5193	5045	5697	5487	5064	5677	5323	5848	5180	4770	4668	62638

Monthly Library Report - 2016

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	nov	Dec	2015
Children's Programs	26	25	26	28	0	63	51	1	8	7	17	9	261
Attendance	235	223	367	418	0	1988	1133	37	104	46	95	70	4716
Adult Programs	0	1	1	1	4	1	1	0	2	1	1	6	25
Attendance	0	37	16	13	32	3	2	0	38	3	68	46	258
Library Visitors	1967	1683	2202	2168	2003	3132	2950	1987	1691	1552	2653	1470	25458
Days Open	24	24	27	26	25	26	25	27	24	25	23	24	300

CITY OF OSAWATOMIE - BUDGET REPORT

DATE: December 2016	BUDGETED	REIMBS	EXPENDITURES	UNEN BALANCE
GENERAL				
Administration	543,507.00	75.00	494,744.15	48,837.85
Codes Enforcement	158,772.00		123,682.08	35,089.92
Police	872,693.00	23,578.67	899,960.10	(3,688.43)
John Brown Cabin	37,388.00		35,518.08	1,869.92
Public Works	230,694.00		173,089.20	57,604.80
Swimming Pool	-		-	-
Properties & Maintenance	299,614.00	895.30	283,940.75	16,568.55
Fire	63,210.00	1,800.00	67,712.68	(2,702.68)
Municipal Court	175,338.00		169,962.43	5,375.57
Levees & Storm Water	36,950.00		34,815.11	2,134.89
Library	142,092.00	2,409.79	139,886.15	4,615.64
TOTAL	2,560,258.00	28,758.76	2,423,310.73	165,706.03
WATER				
Administration	289,341.00		276,081.69	13,259.31
Water Treatment	330,275.00		297,669.94	32,605.06
Water Distribution	271,201.00		233,499.82	37,701.18
TOTAL	890,817.00	-	807,251.45	83,565.55
ELECTRIC				
Administration	1,445,476.00		1,441,500.37	3,975.63
Electric Production	1,799,890.00		1,762,189.23	37,700.77
Elect Transmission	574,524.00		539,174.98	35,349.02
TOTAL	3,819,890.00	-	3,742,864.58	77,025.42
EMPLOYMENT BENEFIT	745,687.00	140,213.83	878,947.71	6,953.12
REFUSE	431,500.00		401,001.08	30,498.92
LIBRARY	11,000.00		13,341.96	(2,341.96)
RECREATION	2,000.00		223.85	1,776.15
RURAL FIRE	20,250.00		17,846.77	2,403.23
INDUSTRIAL	20,500.00		15,988.32	4,511.68
REVOLVING LOAN	-		-	-
SPECIAL PARKS & REC	40,300.00		33,015.24	7,284.76
ST IMPROVEMENT	178,024.00		137,439.36	40,584.64
BOND & INTEREST	751,020.00		799,514.58	(48,494.58)
PUBLIC SAFETY EQUIP.	47,100.00		142,135.65	(95,035.65)
FIRE INS PROCEEDS	-		-	-
SEWER	973,126.00		946,247.22	26,878.78
REC EMP BENEFITS	1,000.00		28.04	971.96
GOLF COURSE	300,619.00	49.68	297,578.26	3,090.42
SPECIAL REV (FIRE EQUIP)	-		-	-
SPECIAL REVENUE (911)	-		-	-
LLEBG GRANT	-		-	-
TOURISM	58,082.00	1,060.00	63,811.11	(4,669.11)
EVIDENCE LIABLITIY	2,000.00		-	2,000.00
CAPITAL - GENERAL	123,150.00		42,475.92	80,674.08
CAPITAL IMP. - STREET	1,618,426.00		1,458,652.04	159,773.96
CAPITAL IMP - SEWER	10,000.00	-	(368.00)	10,368.00
CAPITAL IMP - GRANTS	822,113.00		424,897.96	397,215.04
CAPITAL IMP - WATER	569,576.00		569,576.78	(0.78)
ELECTRIC REVENUE BOND	3,504,054.00		926,512.49	2,577,541.51
ELECTRIC UTILITY DEBT SER	287,290.00		287,291.60	(1.60)
CAFETERIA 125 #50	47,500.00		35,463.31	12,036.69
COURT ADSAP #51	-		-	-
COURT BONDS #52	15,000.00		15,457.54	(457.54)
FOREITURES #53	-		2,850.00	(2,850.00)
PAY PAL #55	-		-	-
GRAND TOTAL	17,850,282.00	170,082.27	14,483,355.55	3,537,008.72

CITY OF OSAWA TOMIE - CASH FLOW REPORT

Date: December 2016	BEGINNING BALANCE	REVENUE	EXPENDITURES	CASH BALANCE	ENCUMBRANCES (ORD.)	CASH BALANCE 12/31/2016
GENERAL OPERATING	422,151.52	2,399,961.52	2,394,551.97	427,561.07		427,561.07
WATER	179,812.64	870,627.93	807,251.45	243,189.12		243,189.12
ELECTRIC	581,707.49	3,677,452.87	3,742,864.58	516,295.78		516,295.78
EMPLOYEE BENEFIT	69,806.10	752,634.59	738,733.88	83,706.81		83,706.81
REFUSE	4,941.92	403,818.76	401,001.08	7,759.60		7,759.60
LIBRARY	106,246.95	15,425.37	13,341.96	108,330.36		108,330.36
RECREATION	-	223.85	223.85	-		-
RURAL FIRE	7,399.18	10,447.59	17,846.77	-		-
INDUSTRIAL	60,641.06	26,260.00	15,988.32	70,912.74		70,912.74
REVOLVING LOAN	-	-	-	-		-
SPECIAL PARKS & REC	94,867.01	38,231.94	33,015.24	100,083.71		100,083.71
STREET IMPROVEMENTS	111,836.75	173,786.23	137,439.36	148,183.62		148,183.62
BOND & INTEREST	156,240.81	845,815.37	799,514.58	202,541.60		202,541.60
PUBLIC SAFETY EQUIP.	3,673.08	153,545.68	142,135.65	15,083.11		15,083.11
FIRE INS PROCEEDS	0.84	-	-	0.84		0.84
SEWER	245,326.31	854,173.69	946,247.22	153,252.78		153,252.78
RECREATION BENEFIT	-	28.04	28.04	(0.00)		(0.00)
GOLF COURSE	5,600.86	293,327.07	297,528.58	1,399.35		1,399.35
SPECIAL REVENUE (911)	9,897.41	-	-	9,897.41		9,897.41
LLEBG GRANT	-	-	-	-		-
TOURISM	39,737.00	59,475.73	62,751.11	36,461.62		36,461.62
EVIDENCE LIABILITY	12,899.79	-	-	12,899.79		12,899.79
CAPITAL - GENERAL	41,003.09	140,011.39	42,475.92	138,538.56		138,538.56
CAPITAL IMP. - STREETS	913,026.66	662,219.36	1,458,652.04	116,593.98		116,593.98
CAPITAL IMP - SEWER	(368.00)	4,000.00	(368.00)	4,000.00		4,000.00
CAPITAL IMP - GRANTS	121,346.09	377,694.00	424,897.96	74,142.13		74,142.13
CAPITAL IMP - WATER	569,576.78	-	569,576.78	-		-
ELECTRIC REVENUE BONDS	3,858,287.35	98,063.25	926,512.49	3,029,838.11		3,029,838.11
ELECTRIC BOND RESERVE	95,766.45	339,393.96	287,291.60	147,868.81		147,868.81
CAFETERIA 125 # 50	32,174.07	47,116.08	35,463.31	43,826.84		43,826.84
COURT ADSAP # 51	7,401.00	-	-	7,401.00		7,401.00
COURT BONDS # 52	13,666.54	15,060.54	15,457.54	13,269.54		13,269.54
FORFEITURES # 53	2,928.42	900.00	2,850.00	978.42		978.42
PAYPAL # 55	0.01	-	-	0.01		0.01
TOTALS	7,767,595.18	12,259,694.81	14,313,273.28	5,714,016.71	-	5,714,016.71

CITY OF OSAWATOMIE
SUMMARY OF STANDING COMMITTEES

Public Safety Committee - It shall be the mission of the Committee to provide a forum for residents, schools, the Osawatomi State Hospital, and the City of Osawatomi to share information and concerns about the safety of life and property in Osawatomi and to promote and improve public safety operations in the City of Osawatomi. (Res. 670)

1. Assist the Police and Fire Departments in developing long-range planning for the improvements of services and programs offered by the Osawatomi Police and Fire Departments
2. Make recommendations to the City Council or City Manager on planning or proposed changes to traffic signage, parking, pedestrian walkways or other modes of transportation through the community;
3. Review emergency management preparedness plans and coordination of the City of Osawatomi with Miami County Emergency Management.
4. Assist the Police and Fire Department staff in developing a comprehensive safety program for City functions and personnel. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.

Planning Commission - It shall be the mission of the Committee to provide a forum for the community to share information, ideas and concerns about Osawatomi's comprehensive plan, long term planning strategies, zoning and subdivision regulations. Serve as City's Board of Zoning appeals. (City Code Chapter 16)

1. Adopt a comprehensive plan for the physical development of land within the City and any unincorporated areas outside of the city which together are considered to form the "planning area."
 - Before adopting or amending the Comprehensive Plan hold a public hearing.
 - After adoption, certify a copy of the adopted plan to the City Council and City Clerk.
 - Record a copy of the adopted comprehensive plan in the Office of the County Register of Deeds office.
2. Serve as an advisory body to the City Council.
 - Hold public hearings to obtain public opinion regarding each rezoning and special use permit application and proposed text amendment.
 - Adopt a recommendation to the City Council on each rezoning and special use permit application and proposed text amendment.
3. Approve or disapprove both preliminary plats and final plats.

4. Approve or disapprove site plans.
 - Review and approve or disapprove site plans for all development except single-family and two-family residential development.

5. Serve as the City’s Board of Zoning Appeals (K.S.A. 12-759). Planning Commission also serves as the city’s board of zoning appeals. Board of Zoning Appeals conducts appeals of zoning issues, including variances.
 - The board shall adopt rules in the form of bylaws for its operation which shall include hearing procedures.
 - The board of zoning appeals shall administer the details of appeals from or other matters referred to it regarding the application of the zoning ordinance or resolution as hereinafter provided.
 - The board shall have power to hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by an administrative official in the enforcement of the zoning ordinance or resolution.
 - When deemed necessary by the board of zoning appeals, the board may grant variances and exceptions from the zoning regulations

Parks and Trees Committee - It shall be the mission of the Committee to provide a forum for the community to share information, ideas and concerns about the parks, landscapes and trees in Osawatomie and to promote and improve the overall health, beauty and maintenance standards of parks, trees and plants within the City of Osawatomie. The Parks and Tree Committee is a replacement of the Parks and Recreation Committee. (Res. 732)

1. Developing and maintaining a Parks Master Plan for the City of Osawatomie.
2. Act as the official Tree Board for the City of Osawatomie and to engage in activities required to maintain the City’s designation as a Tree City USA
3. Develop guidelines for trees maintenance in the City’s public parks and rights of way; and (4) make any other recommendations to assist in operation and planning of parks and trees maintenance.

Golf Course Advisory Board - The Committee advises the City Manager on Golf Course operations as requested by the City Manager and to assist in developing recommendations for Council approval. (Res. 546)

Building Code Board of Appeals- Serves as an appeals board for any decision of the building inspector; “shall be the final determiner of the scope and meaning of all provisions of the building code which may be unclear, ambiguous, or requiring interpretation” (City Code 4-210); appeals board for any builder’s license suspension and are the only body that can revoke a license (City Code 4-220).

Library Board - To make and adopt rules and regulations for the administration of the library (other duties listed in K.S.A 12-2225) (Res. 617).

Tourism Committee - It shall be the mission of the Committee to promote tourism, attract visitors, and market the community to increase the public awareness of Osawatomie within the county, region and state. (Charter Ordinance No. 7) (Res. 669)

1. Make recommendations to the Governing Body on tourism and marketing policies
2. Assist in developing a strategic tourism and marketing plan for the City
3. Review and make recommendations on the expenditure of transient guest tax revenues collected by the City.
4. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.

Housing Authority - Delegated the power to plan, construct, maintain, operate and manage any housing projects of the City of Osawatomie (Res 68). Authority has not met since June 2011.

Housing Rehabilitation Advisory Committee - Serve as an advisory group for community development activities related to housing rehabilitation and serve as an operating board for a Community Development Block Grant project from the State of Kansas (Ord. 3340).

Neighborhood Improvement Advisory Committee - Explore courses of action to increase the appeal of, improve the appearance of, and enhance the quality of life in the established neighborhoods of the City of Osawatomie and to make recommendations to that end. The committee is to serve at the pleasure of the City Council and engage in projects that the City Council or City Manager may assign to it. The Committee is to be reviewed on an annual basis (Res 578).

1. Review all neighborhoods in all zoning classifications of the City of Osawatomie and make recommendations to the City Council for ways in which to improve these neighborhoods. Such recommendations shall be accompanied by any recommended changes in the zoning and subdivision regulations or other city ordinances to effect these changes.
2. Assess the availability of grant programs which may be available to aid the city in achieving any recommendations made which may have a financial impact on the city and assist in compiling any grant applications as needed.
3. Serve at the pleasure of the City Council and engage in any other project that the City Council or City Manager may assign to it, provided however, that said project promotes the mission of the Neighborhood Improvement Advisory Committee.

Economic and Community Development Committee - It shall be the mission of the Committee to develop policies and strategies which will improve local business retention, develop an environment which attracts new business development, identify and develop community needs that directly impact economic growth, and improve the condition and appearance of neighborhoods and buildings (Res 666).

1. Conduct research, gather data, advise City officials, assist in developing policies, and make recommendations regarding strategic planning, business development and recruitment, or any other economic or community development initiatives.
2. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.
3. The Committee should seek to develop written development policies to be adopted by the City Council and to annually review the City's development policies.

Historic Preservation Committee – It shall be the mission of the Committee to promote and protect the history of Osawatomie through the preservation of Osawatomie's historical landmarks, areas, artifacts and structures (Res. 665).

1. Develop and recommend policies and strategies which will protect the history of the community.
2. Make recommendations to the Governing Body and Planning Commission to support designations of historic and architecturally important structures, properties and districts.
3. Review and comment on any construction or demolition within landmark districts.
4. Make recommendations for the maintenance or improvement of historic structures owned or maintained by the City of Osawatomie. When assigned a specific issue by the City Council or City Manager, the Committee will develop a report and recommendation to the requesting entity on a time table to be coordinated by the City Manager.