

OSAWATOMIE CITY COUNCIL
REVISED AGENDA
January 25, 2018
6:30 p.m., Memorial Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
 - A. January 25th Agenda
 - B. Appropriations Ordinance 2017-12 **and 2017-12.1**
6. Comments from the Public
 - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Presentations & Proclamations
8. Public Hearings
9. Unfinished Business
 - A. 2018 Employee Pay Increases
 - B. City Hall Remodel Bids – Flooring and HVAC
10. New Business
 - A. Enterprise Software Proposal
 - B. Lease Purchase Financing Options for Fire Truck and Enterprise Software
 - C. Street Lighting for Main Street Phase II
 - D. Temporary Stop Signage for Main Street Project Detours
11. Council Report
12. Mayor's Report
13. City Manager & Staff Reports
 - A. Department 2017 Annual Reports
14. Executive Session – Non-Elected Personnel
15. Other Discussion/Motions
16. Adjourn

NEXT REGULAR MEETING – February 8, 2018

RECORD OF ORDINANCES

Date Warrants Issued:
December 31, 2017

Page No. 1

ORDINANCE NO. 2017-12

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

Claimant	Nature of Claim or Service	Claim Number	Amount
KMEA	GRDA ELECTRICITY	1950	76,727.64
KMEA	WAPA ELECTRICITY	1951	7,852.89
KMEA	SPA ELECTRICITY	1952	3,674.30
KMEA	EMP ELECTRICITY	1953	26,583.29
KMEA	SPA ELECTRICITY	1954	1,247.22
KMEA	WAPA ELECTRICITY	1955	8,294.07
KANSAS DEPT OF REVENUE	SALES TAX	1956	10,184.16
KANSAS DEPT OF REVENUE	COMPENSATING USE TAX	1957	646.65
KANSAS DEPT OF REVENUE	SALES TAX	1958	268.02
UNITED HEALTHCARE	HEALTH INSURANCE	1959	39,415.03
UNITED HEALTHCARE	HEALTH INSURANCE	1960	28,286.74
CITY OF OSAWATOMIE	PETTY CASH REIMBURSMENT	1961	7,554.84
WEX BANK	FUEL	1962	4,075.15
	Void Check	50630	0.00
HOME DEPOT CREDIT SERVICES	ROPE LIGHTS	50663	609.43
CENTURYLINK	SERVICES	50664	750.82
CENTURYLINK	LONG DISTANCE	50665	50.41
WAL-MART COMMUNITY BRC	DVDS, PAINT, POP, SOAP, GLUE	50666	985.02
KANSAS CITY WILBERT	LATE FEE	50668	2,472.43
DOUG'S BODY REPAIR	REPAIR LEFT DOOR HINGES, BUSHI	50669	400.00
DISH NETWORK	SERVICES	50671	109.02
R & J TRUCKING	LIMESTONE HAULING	50672	16,286.33
TEKSUPPLY	FABRIC BUILDING	50673	32,076.38
MIAMI COUNTY TREASURER	PROPERTY TAXES	50674	2,176.07
RICOH AMERICAS CORP.	COPIES	50675	353.28
RURAL WATER DIST. #1	SERVICES	50676	136.40
SUDDENLINK COMMUNICATIONS	INTERNET	50677	468.62
FIRST OPTION BANK	SPLITTER, HARD DRIVE	50678	776.99
FIRST OPTION BANK	LABELS, BATTERIES, SHIRT, POU	50679	221.37
FIRST OPTION BANK	CHRISTMAS TREE, LIGHTS, PIPE	50680	796.33
FIRST OPTION BANK	LODGING, POSTAGE, CHRISTMAS DE	50681	2,553.94
FIRST OPTION BANK	CANDY, BOW, BOOKS, CLEANING SU	50682	779.99
CENTURYLINK	RTU'S	50683	236.56
WANDA CHISAM	CLEANING OF OLD STONE CHURCH	50684	481.00
CITY OF OSAWATOMIE	UTILITIES	50685	11,676.10
DEFFENBAUGH INDUSTRIES	SLUDGE HAUL OFF	50686	2,709.54
DELTA DENTAL OF KANSAS, INC.	DENTAL INSURANCE	50687	3,080.25
GOVERNMENTAL ASSISTANCE	ADMINISTRATIVE SERVICES	50688	5,065.70
HALL'S BOBCAT SERVICE	TOP SOIL	50689	48.60
HEAVENLY HOTDOG	CATERING	50690	975.00
IES COMMERCIAL INC.	9TH STREET SUBSTATION	50691	362,397.58
L & K SERVICES, INC.	REFUSE	50692	32,661.35
PACE ANALYTICAL SERVICES,	ANALYTICAL CHARGES	50693	404.00
PAOLA DO IT BEST HARDWARE	SPRAY PAINT	50694	17.46
PEPSI	POP	50695	356.57
POSTMASTER	UTILITY BILLING	50696	1,194.00
PREMIER CONTRACTING, INC.	ROOF REPAIR	50697	4,460.00
PRO-VISION	SD CARD	50698	329.55

RECORD OF ORDINANCES

Date Warrants Issued:
December 31, 2017

Page No. 2

Claimant	Nature of Claim or Service	Claim Number	Amount
PROTECTIVE EQUIP. TESTING	GLOVE TESTING	50699	281.54
QUILL CORPORATION	COFEE, BATTERIES	50700	420.28
R & J TRUCKING	HAUL CONCRETE BLOCKS	50701	2,413.50
RAY'S LAWN & GARDEN	OIL CAP	50702	52.68
REJIS COMMISSION	LEWEB SUBSCRIPTION	50703	34.07
RICOH AMERICAS CORP.	COPIER LEASE	50704	316.14
RICOH AMERICAS CORP.	COPIER LEASE	50705	280.78
SCARECROW FARM LAWN CARE	LAWNCARE	50706	1,296.00
SCOTT MERRIMAN INC.	CITATIONS	50707	728.75
GLENN E. SHARP, II	MUNICIPAL JUDGE PRO - TEM	50708	100.00
SILBER SPOONS	EMPLOYEE BREAKFAST	50709	521.50
SUDDENLINK COMMUNICATIONS	INTERNET	50710	74.95
SYNERGY	BOILER WATER TREATMENT	50711	475.00
T2 HOLDINGS, LLC	SHREDDING	50712	70.00
TFMCOM, INC	REPAIR SIREN SPEAKER	50713	45.00
TRAINING @ YOUR PLACE	FIX ISSUES	50714	190.00
TRIPLETT, WOOLF & GARETSON	BOND COUNSEL	50715	5,238.99
UNUM LIFE INSURANCE	LIFE INSURANCE - BASIC LIFE	50716	178.85
UPS STORE	WATER SAMPLES	50717	10.19
USA BLUE BOOK	FILTER, BUFFER	50718	1,155.25
USD 367 SPORT & FITNESS ZONE	MEMBERSHIP	50719	40.00
VERIZON WIRELESS	INTERNET	50720	80.02
VIKING INDUSTRIAL SUPPLY	PAPER PRODUCTS	50721	437.59
VIRGINIA TRANSFORMER CORP.	TRANSFORMER	50722	241,697.95
WADE QUARRIES	LIMESTONE SCREENINGS	50723	4,956.70
WESTFALL GMC TRUCK, INC.	SENSOR	50724	40.59
WINKLER, DOMONEY & SCHULTZ	MUNICIPAL COURT JUDGE	50725	2,060.00
WINPRO SOLUTIONS, INC.	TOWELS	50726	238.75
WITMER PUBLIC SAFETY GROUP	DECALS	50727	68.48
ZEP SALES & SERVICE	DUAL FORCE TWIST	50728	651.98
KANSAS CITY POWER & LIGHT	SERVICE	50729	1,316.27
6TH STREET AUTO	REPLACE STARTER RELAY	50730	475.77
ACE PEST CONTROL LLC	PEST CONTROL	50731	475.00
AFFINITY APPAREL	JEANS	50732	399.75
ALTEC INDUSTRIES, INC.	REPLACED FILTER AND O RING	50733	617.92
AMERICAN EQUIPMENT CO.	DRAG CHAIN, SPINNER DISC	50734	1,172.04
AMERICAN SAFETY UTILITY COR	MOUNTED WIRE HOLDER	50735	539.44
ANIXTER, INC.	BLANKET PIN	50736	5,706.30
APPLIED MAINTENANCE	LOCKWASHERS, BATTERIES, SPOT L	50737	259.79
ARROWHEAD SCIENTIFIC, INC.	EVIDENCE BAG, MARKERS	50738	337.75
ASPHALT SALES COMPANY	ASPHALT	50739	191.76
AT&T	RTU'S	50740	222.67
ATCO INTERNATIONAL	POP UP SWIPES	50741	245.00
BAKER & TAYLOR	BOOKS	50742	1,247.58
BEARING HEADQUARTERS	LOVEJOY	50743	280.77
BG CONSULTANTS, INC.	CONSULTING SERVICES	50744	507.50
BOUNDTREE MEDICAL	DEFIB PADS, BATTERY	50745	267.28
BREWER'S AUTOMOTIVE REPAIR	TIRE DISPOSAL	50746	2.00
PAUL BURGESS	UBIQUITI M900 STATIONS AND DIS	50747	60.00
C & G MERCHANTS SUPPLY	CHIPS	50748	86.45
CENTURYLINK	LONG DISTANCE	50749	47.31
CHAMPION BRANDS, LLC	WIPERS, BRAKE PARTS CLEANER	50750	965.31
CITY ELECTRICAL SUPPLY	FUSE	50751	13.04
CITY OF OSAWATOMIE	CMB LICENSE - GOLF COURSE	50752	75.00

RECORD OF ORDINANCES

Date Warrants Issued:
December 31, 2017

Page No. 3

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CIVIC PLUS	SSL CERTIFICATE ANNUAL FEE	50753	25.00
CONRAD FIRE EQUIPMENT, INC.	HANDLE KIT	50754	166.67
CORE & MAIN LP	WIRE	50755	1,069.70
DESIGN MECHANICAL, INC.	INSTALL PIPE INSULATION	50756	1,055.05
EMG, INC.	CONSULTING SERVICES	50757	1,860.82
ENVIRONMENTAL COMPLIANCE	AUDIT & CONSULTATION RETAINER	50758	885.00
EVCO WHOLESALE FOOD CORP.	HOT DOGS, BRATWURST, TENDERLOI	50759	296.07
FAMILY CENTER FARM & HOME	HERBICIDE	50760	403.33
FOLEY INDUSTRIES	REGULATOR, GASKET	50761	33.59
GALLAGHER BENEFIT SERVICES	ADMINISTRATIVE FEES	50762	861.75
GEARZONE PRODUCTS	SHIRT	50763	1,019.78
GEORGE K BAUM & COMPANY	FINANCIAL ADVISOR FEE	50764	9,900.00
GERKEN RENT-ALL, INC.	PORTABLE TOILET RENTAL	50765	183.60
W.W. GRAINGER INC	BULB	50766	104.20
HANES FLORIST & GREENHOUSE	FLOWERS	50767	55.00
HAWKINS, INC.	AQUA HAWK	50768	11,824.78
HEATH SALES AND SERVICE, INC.	M18 ACSR JAW	50769	2,418.00
HUBER & ASSOCIATES, INC.	ENTERPOL TO KLER INTERFACE	50770	1,500.00
JAY'S UNIFORMS, LLC	UNIFORM	50771	47.97
JEO CONSULTING GROUP, INC.	CONSULTING SERVICES	50772	15,925.50
JIVE COMMUNICATIONS, INC.	SERVICE	50773	914.85
K & M TIRES	TIRES	50774	552.96
K&T AUTO, INC.	SHAKE DOWN FRONT END VIBRATION	50775	38.06
KANSAS DEPT OF COMMERCE	JTC OIL LEASE	50776	1,000.00
KANSAS GAS SERVICE	SERVICES	50777	5,312.77
KANSAS ONE CALL SYSTEM, INC	LOCATES	50778	42.00
KANSAS STATE TREASURER	REGISTRAR AND TRANSFER AGENT F	50779	630.00
KANSAS STATE TREASURER	TRAINING FUNDS	50780	702.00
KEY EQUIPMENT & SUPPLY CO.	PRESSURE GAUGE	50781	66.53
KILLOUGH CONSTRUCTION, INC	ASPHALT	50782	382.00
KINCAID READY MIX	BLOCKS	50783	3,488.51
KRIZ-DAVIS COMPANY	LANDIS, PREWIRE METER SKT	50784	431.75
LANG CHEVROLET BUICK GMC,	LOCK	50785	141.98
LIGHT BULBS ETC, INC.	BULBS	50786	44.98
LOGAN CONTRACTORS SUPPLY,	2 RADIUS EDGER, 8' SNAP HANDLE	50787	134.00
LYBARGER OIL, INC.	DYED DIESEL	50788	819.38
MARTIN, PRINGLE, OLIVER,	CITY PROSECUTOR	50789	4,971.52
MIAMI COUNTY HEALTH DEPT.	TDAP	50790	46.00
MIAMI COUNTY SHERIFF'S DEPT	PRISONER CARE	50791	18,729.74
MIAMI LUMBER INC.	LUMBER, SCREWS, BIT	50792	60.23
NAPA AUTO PARTS	CLAMPS, FITTINGS	50793	1,156.68
NATIONAL SIGN COMPANY, INC.	TRAFFIC CONES, PAINT	50794	253.25
NAVRAT'S OFFICE PRODUCTS,	UTILITY BILLS	50795	1,527.80
NEKLS	THERMAL PRINTER ROLLS	50796	22.00
NICHOLSON, DASENBROCK &	ATTORNEY FEE	50797	1,510.00
NPG NEWSPAPERS, INC.	ORDINANCES, BUDGET HEARING	50798	776.26
O'REILLY AUTO PARTS	SAFETY FLARES	50799	14.98
MICHAEL OHRT	TRAVEL EXPENSES	50800	300.00
OIL PATCH PUMP & SUPPLY, INC.	GLOVES	50801	69.60
OSAWATOMIE CHAMBER OF	HOLIDY TURKEY/HAM SPONSORSHIP	50802	20.00
PALACE HARDWARE	BATTERIES	50803	553.36
PAOLA DO IT BEST HARDWARE	HOSE BARB	50804	3.29
PITNEY BOWES INC.	POSTAGE METER LEASE	50805	189.50
QUILL CORPORATION	CD, CD ENVELOPES, TAPE	50806	78.78

RECORD OF ORDINANCES

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December 31, 2017

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R&L FIRE & SECURITY	INSTALL MINI RADIO CELL	50807	689.50
REJIS COMMISSION	LEWEB SUBSCRIPTION	50808	34.07
RICOH AMERICAS CORP.	COPIES	50809	301.98
SUDDENLINK COMMUNICATIONS	INTERNET	50810	144.90
DEBBIE TALLEY	MEMORIAL HALL JANITORIAL	50811	375.00
TFMCOM, INC	COMMUNICATION EQUIPMENT	50812	1,905.50
USA BLUE BOOK	EAR PLUGS, GLOVES	50813	273.82
WAL-MART COMMUNITY BRC	BUNS, CUPS, DVD'S BOOKS	50814	328.10
ZEP SALES & SERVICE	ZEP DZ 7 4 1 GALLON	50815	91.99
Payroll 12/06/17			106,502.72
Fica 12/06/17			7555.37
Payroll 12/22/17			102963.79
Fica 12/22/17			7282.79
KPERS			17902.77
			1,323,546.19
		GO	212,355.14
		WTR	42,237.23
		EL	197,520.61
		EMP BEN	94,165.65
		RF	32,761.35
		IND	3,176.07
		ST IMP	2,628.02
		PUB SFTY	1,905.50
		SEWER	19,637.66
		GOLF	11,915.63
		TRSM	1,578.98
		CIP-GEN	4,460.00
		CIP-ST	21,342.19
		EL BOND	677,000.41
		CAF	861.75
			1,323,546.19

RECORD OF ORDINANCES

Date Warrants Issued:
December 31, 2017

Page No. 1

ORDINANCE NO. 2017-12.1

AN ORDINANCE MAKING APPROPRIATION FOR THE PAYMENT OF CERTAIN CLAIMS.

Be it ordained by the Governing Body of the City of Osawatomie, Kansas

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the city treasury the sum required for each claim.

Claimant	Nature of Claim or Service	Claim Number	Amount
KMEA	SPA ELECTRICITY	1963	2,628.33
KMEA	EMP ELECTRICITY	1964	44,650.47
KANSAS DEPT OF REVENUE	SALES TAX	1965	9,000.05
KANSAS DEPT OF REVENUE	COMPENSATING USE TAX	1966	3,912.83
KANSAS DEPT OF REVENUE	SALES TAX	1967	162.44
CENTURYLINK	SERVICES	50816	838.76
PREMIER CONTRACTING, INC.	ROOF REPAIR	50822	7,299.90
IES COMMERCIAL INC.	9TH STREET SUBSTATION	50823	240,828.71
MOON'S HOMETOWN MARKET	DEC 2017 STORAGE PAYMENT	50824	1,000.00
AES LAWN PARTS	ALTERNATOR, HARNESS	50830	82.18
ANIXTER, INC.	COPPER 15 KV CABLE FOR SUBSTAT	50831	17,081.00
ANTHRACITE FILTER MEDIA, CO.	FILTER MEDIA	50832	9,339.12
APPARATUS SERVICES LLC	ADJUSTED PACKING	50833	97.50
ASPHALT SALES COMPANY	ASPHALT	50834	176.60
AT&T	RTU'S	50835	222.67
BAKER & TAYLOR	BOOKS	50836	433.74
BREWER'S AUTOMOTIVE REPAIR INC	TOW, BATTERY	50837	206.97
CITY OF OSAWATOMIE	UTILITIES	50838	10,721.57
CONRAD FIRE EQUIPMENT, INC.	BOOTS	50839	271.05
CORE & MAIN LP	METER BOX	50840	2,441.23
DEFFENBAUGH INDUSTRIES	SLUDGE HAUL OFF	50841	1,078.59
DEMCO, INC.	CD ALBUM, JACKET COVERS	50842	312.82
DAVID DOSSEY	WORK ON SERVER	50843	5,665.00
EMG, INC.	CONSULTING SERVICES	50844	1,574.78
EUDORA PUBLIC LIBRARY	DVD REPLACEMENT	50845	21.36
EXTREME COLLISION & CUSTOM	REPLACE R HORIZONTAL DOOR	50846	1,449.16
FAMILY CENTER FARM & HOME	PUMP	50847	524.18
FIRST OPTION BANK	INK, MUGS, MEAL, VINYL, BOOKS	50848	574.76
FIRST OPTION BANK	AWARDS, FUEL, GLOVES	50849	267.09
FIRST OPTION BANK	LODGING, BLEACH, BATTERY CHARG	50850	1,009.01
FIRST OPTION BANK	MICROSOFT OFFICE, DOMAIN RENEW	50851	216.95
FIRST PLACE TROPHIES	NAMEPLATES	50852	12.00
GALL'S, INC.	LEATHER RESTRAINT BELT	50853	259.27
GARNETT FLOWERS	PLANT	50854	32.55
GOLDEN WEST INDUSTRIAL SUPPLY	SAFETY VEST, GLASSES	50855	405.77
W.W. GRAINGER INC	DRILL BIT SET	50856	222.00
HANES FLORIST & GREENHOUSE	FLOWER ARRANGEMENTS	50857	90.00
HAWKINS, INC.	AQUA HAWK, AZONE	50858	6,489.10
INLAND TRUCK PARTS CO.	SEAL	50859	525.69
JEO CONSULTING GROUP, INC.	CONSULTING SERVICES	50860	565.20
KANSAS CITY WILBERT	GRAVE OPENING - ROBERT HAWKINS	50861	3,255.00
KANSAS DEPT OF REVENUE	WATER PROTECTION & CLEAN WATER	50862	1,525.95
KANSAS ONE CALL SYSTEM, INC	LOCATES	50863	25.20
KANSAS STATE ATTORNEY GENERAL	TEMPORARY NOTE REVIEW	50864	195.00
KANSAS STATE TREASURER	TRAINING FUNDS	50865	1,196.00
KEY EQUIPMENT & SUPPLY CO.	DIRT SHOE RUNNER	50866	566.10
KNAPHEIDE TRUCK EQUIP. CO	SHOE KIT, STAND ASSEMBLY PASSE	50867	322.73
L & K SERVICES, INC.	REFUSE	50868	32,836.76
LASER SPECIALISTS, INC.	LASER	50869	199.00

RECORD OF ORDINANCES

Date Warrants Issued:
December 31, 2017

Page No. 2

Claimant	Nature of Claim or Service	Claim Number	Amount
MARTIN, PRINGLE, OLIVER,	CITY PROSECUTOR	50870	4,500.52
MIAMI COUNTY SHERIFF'S DEPT	PRISONER CARE	50871	2,500.49
MID STATES ENERGY WORKS, INC	WORK ON 38KV BREAKER	50872	1,690.50
MIDWAY FORD TRUCK CENTER, INC.	PRESSURE SWITCH	50873	135.58
MIDWEST PUMP & MECHANICAL LLC	TROUBLESHOOT PUMP STATION	50874	295.00
MIDWEST TAPE	DIGITAL EBOOK	50875	5.47
NAPA AUTO PARTS	LIGHTS	50876	418.77
NAVRAT'S OFFICE PRODUCTS, INC.	RUBBER STAMP	50877	3.15
NEKLS	ALBUM	50878	57.50
NPG NEWSPAPERS, INC.	VISITORS GUIDE, CALENDAR	50879	935.00
O'DONNELL & SONS CONSTRUCTION	ASPHALT	50880	199.98
O'REILLY AUTO PARTS	USB ADAPTOR	50881	14.99
MICHAEL OHRT	AUDIT	50882	4,000.00
OIL PATCH PUMP & SUPPLY, INC.	COUPLING, SOCKET, TEE	50883	63.57
OLATHE WINWATER WORKS	METER PIT, Lid	50884	4,509.50
PALACE HARDWARE	BOLTS	50885	851.69
PAT'S SIGNS	NO GUN STICKERS	50886	106.25
PROTECTIVE EQUIP. TESTING LAB.	HOODIE	50887	192.42
QUILL CORPORATION	CALENDAR	50888	111.30
R & J TRUCKING	HAUL SCREENINGS	50889	9,167.16
REEVES WIEDEMAN COMPANY	BUSHING, CHECK VALVE, NIPPLE	50890	1,315.28
RON'S SMALL ENGINE	KEYS	50891	3.85
RURAL WATER DIST. #1	SERVICES	50892	110.74
SMITH & LOVELESS	ELEMENT FILTER	50893	82.13
TFMCOM, INC	PROGRAM RADIOS	50894	126.76
USA BLUE BOOK	EXPANSION JOINT	50895	537.51
WADE QUARRIES	SCREENINGS	50896	5,072.84
WEX BANK	FUEL	50897	3,965.25
WHISTLE REDI-MIX, INC.	CONCRETE BLOCKS	50898	1,245.00
WINDTRAX, INC.	CREDIT SWITCH, QUARTER ONLY CO	50899	41.25
WITMER PUBLIC SAFETY GROUP	RADIO HOLDERS	50900	770.85
			455,842.44
		GO	34,624.76
		WTR	26,217.85
		EL	66,325.06
		RF	32,836.76
		ST IMP	199.98
		PUB SAF	628.86
		SEWER	7,209.61
		GOLF	466.41
		TRSM	1,057.72
		CIP-GEN	7,299.90
		CIP-ST	195.00
		EL BOND	278,780.53
			455,842.44

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 25, 2018

AGENDA ITEM: 2018 Employee Increases

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: As in the past, during the budget process, on my recommendation, the City Council did not set aside any funding for raises in 2018. The primary reasons were unexpected expenses in the General Fund for 2017, issues with estimate in the Employee Benefits Fund, and low sales for all utilities. Based on current projections, the General Fund ending balance should increase by at least \$70,000 over the revised budgeted amount and all the primary fund balanced increased over the revised estimates. My only concern is that balances are down year over year, but in all but the General Fund, I think we have rectified those issues.

At the December 28 meeting, the Council went ahead and approved a \$500 annual bonus for staff. The all funds cost of that bonus was around \$34,000. The reason for holding off on the rest of the increase was uncertain financial numbers and questions about a pay study.

COUNCIL ACTION NEEDED: Review and discuss.

STAFF RECOMMENDATION TO COUNCIL: Staff recommends an additional 1.0% COLA and a \$0.10 an hour increase over 2017. This is in addition to the \$500 increase already provided by the Council. The additional all funds cost would be \$47,264. An employee making \$15.50 an hour will see a \$.26 per hour increase, or about a 1.7% increase. An employee making \$27.50 an hour will see a \$.37 per hour increase, or about a 1.4% increase. Overall, it has the effect of the entire packet has an average impact of a 2.5% increase on salaries (including the bonus) for 2017.

The justification for the COLA/rate increase is that the Consumer Price Index for 2017 increased 1.7% year over year. Given that both insurance and utilities have risen more than the CPI, I would feel guilty if we didn't at least give an increase close to CPI. The combination of the rate and COLA helps the lower end employees a little more than a straight 1.5% COLA. The impact will be slightly less than stated for a whole year, because, if approved, the increases would be reflected on the next paycheck and wouldn't be retroactive to January 1.

2018-01-25 SAM Employee Increases.docx

2018 Pay Increase Scenarios
No Increases in Approved Budget

	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6
Current	.50 Rate Inc	\$1,000 Bonus	3.0% COLA	1.00% COLA, & \$.25 Rate Inc	1.5% COLA & \$500 Bonus	1.0% COLA, \$.10 Rate Inc & 500 Bonus
Salaries	2,724,727	2,781,677	2,800,422	2,784,035	2,790,986	2,792,130
Benefits	871,576	884,288	886,116	882,786	884,334	884,481
Total	3,596,303	3,664,253	3,686,538	3,666,820	3,675,319	3,676,610
2018 Increase	80,813	67,950	90,235	70,517	79,016	80,307
<i>Salaries Only</i>	2.5%	2.1%	2.8%	2.2%	2.4%	2.5%
<i>w/ Benefits</i>	2.2%	1.9%	2.5%	2.0%	2.2%	2.2%
2019 Increase	80,813	-	90,235	70,517	45,973	47,264

	Emp Ben	Water	Electric	Sewer	Golf	TOTAL
Option 1	46,414	9,380	7,061	9,132	3,938	80,813
Option 2	38,200	8,118	6,055	7,537	3,591	67,950
Option 3	49,841	10,201	7,814	13,569	4,824	90,235
Option 4	39,797	8,087	6,151	9,119	3,593	70,517
Option 5	44,013	9,157	6,912	10,509	4,212	79,016
Option 6	45,023	9,341	7,060	10,148	4,207	80,307

Cash Report - All Funds

No.	Fund	Beginning Balance	Budget Revenues	Budget Expend	Proj. End Balance	YTD Revenues	YTD Expend	YTD End Balance	Est Change in Balance
1	General Operating Fund	\$ 431,993	\$ 2,443,136	\$ 2,579,633	\$ 295,495	\$ 2,462,510	\$ 2,530,656	\$ 363,848	\$ 68,352
2	Water Fund	243,189	921,197	1,018,834	145,552	903,284	932,007	214,466	68,914
3	Electric Fund	427,571	3,757,170	3,885,556	299,184	3,664,640	3,745,170	347,040	47,856
4	Employee Benefit Fund	83,707	812,923	739,063	157,568	817,973	734,387	167,293	9,726
5	Refuse Fund	7,760	430,500	431,000	7,260	403,132	397,074	13,818	6,558
6	Library Fund	108,330	41,000	7,000	142,330	43,939	9,349	142,920	589
7	Recreation Fund	-	-	-	-	1	1	-	-
8	Rural Fire Fund*	-	-	-	-	-	-	-	-
9	Industrial Fund	70,913	84,860	78,138	77,635	235,203	214,446	91,670	14,035
10	Revolving Loan Fund*	-	-	-	-	-	-	-	-
11	Special Parks and Recreation Fund	100,084	24,830	90,290	34,623	26,316	44,062	82,338	47,715
12	Street Improvements Fund	148,184	120,100	141,980	126,304	119,818	82,858	185,143	58,840
13	Bond & Interest Fund	202,542	781,101	799,069	184,574	791,374	800,019	193,896	9,323
14	Public Safety Equipment Fund	15,083	105,845	117,063	3,865	116,225	108,866	22,443	18,577
15	Insurance Proceeds Fund*	1	-	-	1	-	-	1	-
16	Sewer Fund	153,253	897,320	877,043	173,529	904,347	834,739	222,860	49,331
17	Recreation Employee Benefits Fund	-	-	-	-	0	0	-	-
18	Golf Course Fund	1,399	302,049	301,563	1,885	304,222	294,586	11,035	9,150
19	Special Revenue - Fire Equipment	-	-	-	-	-	-	-	-
20	Special Revenue - 911 Fund	9,897	-	-	9,897	-	-	9,897	-
21	LLEBG Grant*	-	-	-	-	-	-	-	-
22	Tourism Fund	36,462	47,758	53,374	30,846	50,377	51,066	35,772	4,926
23	Evidence Liability*	12,900	-	-	12,900	-	-	12,900	-
24	Capital Improvements - General*	138,539	130,000	197,116	71,423	130,000	135,893	132,646	61,223
25	Capital Improvements - Streets*	116,594	2,200,000	2,228,290	88,304	1,659,450	45,421	1,730,623	1,642,319
26	Capital Improvements - Sewer*	4,000	-	-	4,000	-	-	4,000	-
27	Capital Improvements - Grants*	74,142	272,306	346,448	-	272,306	77,425	269,023	269,023
28	Capital Improvements - Water*	-	-	-	-	-	-	-	-
33	Capital Improvements - Electric*	3,029,841	-	2,579,841	450,000	17,001	2,095,207	951,635	501,635
43	Electric Debt Service	147,866	435,725	433,600	149,991	435,725	433,601	149,990	(1)
50	Cafeteria 125*	43,827	60,000	52,500	51,327	59,016	40,323	62,520	11,193
51	Court ADSAP*	7,401	-	-	7,401	-	-	7,401	-
52	Court Bonds*	13,270	20,000	20,000	13,270	26,292	24,310	15,252	1,982
53	Forfeitures*	978	-	-	978	2,440	1,500	1,918	940
	* Non-Budgeted Funds	\$ 5,629,724	\$ 13,887,820	\$ 16,977,403	\$ 2,540,141	\$ 13,445,590	\$ 13,632,966	\$ 5,442,348	\$ 2,902,207
	Budgeted Funds Only	\$ 2,040,366	\$ 10,769,789	\$ 11,119,608	\$ 1,690,547	\$ 10,843,361	\$ 10,779,287	\$ 2,104,440	\$ 413,893

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 25, 2018

AGENDA ITEM: Enterprise Software Proposal

PRESENTER: Don Cawby, City Manager
Tammy Seamands, City Clerk

ISSUE SUMMARY: City Staff has asked Tyler Technologies, our current accounting and utility billing software provider, for a quote to update and replace some of our current software capabilities to include new modules for City Hall, the Police Department, Municipal Court and Public Works. The attached quote details costs for one-time licensing fees, conversion, training and installation fees, as well as annual fees for maintenance and support.

Currently, City Hall, the Police Department, and Municipal Court use software from different companies. Tyler Tech provides the utility billing and accounting software for City Hall, Training @ Your Place provides the court software and Huber & Associates provides the software for the police department. If the City were to purchase all of the new systems, the maintenance and licensing fees we are currently being charged for would be replaced by the quoted figure of \$35,960 for every module in all four departments.

2017 Annual Fees and Maintenance

City Hall	\$ 6,500.00
Court	527.50
Police	<u>8,957.00</u>
Total	\$ 15,984.50

City Hall Modules

The largest expense and biggest improvement in efficiency will be seen at City Hall. Tyler Tech has provided a quote for multiple modules the city may benefit from utilizing including an updated accounting software module, personnel management, utility billing, project tracking, building permits,

business licensing, call centers, work order tracking, and human resources base management. Including installation and the initial license, the City would have to lease purchase the modules for a total of \$102,894 with an approximate annual cost of \$18,702 thereafter.

The primary concern at the moment is the ineffectiveness of our current accounting and personnel management software. Adding these two modules would greatly improve city hall's efficiency and customer service as well as help to limit oversights in the day to day operations.

The new system will also: (a) offer a budgeting module for better department input and management, (b) reduce duplicative work (and paper) and provide more updated financials with electronic purchase orders, and (c) provide integrated project management accounting, reducing the need for manual creation of project budget updates.

The benefits to citizens would be:

- Online Bill Payment with a \$1.25 fee per payment.
- Online Account Access to look at billing history and usage.
- Ability to offer level payments.
- Work order tracking and notification via email.
- Ability to do phone call notifications to customers (such as before shutoff).

Public Works Modules

The quoted software module for Public Works includes an asset management module and an inventory management module. Including installation fees and licensing costs, the two modules would cost \$8,600 with an annual cost of \$1,651 thereafter.

The Fixed Asset module allows public works to track, manage, account and report on assets throughout the life cycle of the asset. The inventory module allows the department to track inventory from the various facilities and track usage, costs, reorder points. These two modules will make it easier to keep track of maintenance and expenses on equipment, enabling the City to better plan for replacement of equipment based on a cost/benefit method. Also, it will allow for us to better track our supplies and inventory so that replacement and reordering of smaller equipment and materials are better tracked.

Police Department Modules

The Public Safety module quote includes costs for a computer-aided dispatch (CAD) system, record and case management system, personnel training, evaluation and certifications, and jailing and booking tracking. The quote breaks down costs for implementation and one year of maintenance for \$57,000 prior to the optional services and projects and potential travel expenses for implementation.

The optional services and products offered include project management services, configuration services, and extra equipment such as mobile citation computers and printers for every officer vehicle (6) totaling \$31,007. Altogether the Public Safety Incode modules license and installation fees are \$87,735 with an annual cost of \$11,397. It is possible that some of the vehicle equipment could be hardwired into the vehicles, saving some on this quote and adding an extra expense later on.

A few benefits from this software are:

- We would be on the same platform as the Miami County Sheriff, allowing for the possibility of allowing periodic dispatching through MISO.
- The ability of officers to write e-tickets and eliminate the duplication of ticket entry. This would significantly reduce the workload of the Court Clerk, allowing for more time to provide other needed administrative tasks.
- Creating better accountability for reports and an easier ability to manage workload issues.
- Replacing a current RMS system that operates on 20th century technology with limited integration abilities.

Municipal Court Modules

Incode's Court Module offers criminal case court management, document processing, cash bond management, and probation tracking. This software would give our court the ability to more efficiently share information and improve communication between the municipal judge, city attorney, and public defenders. This quote also includes an additional cost for an online component. Including project management and installation costs, the modules total \$18,667.

Similar to the Police Department quote, the court module offers additional optional equipment and services that can make the court process more efficient for citizens, court officers, and staff. The optional printers, scanners and signature pad equipment totals an additional \$15,300 and brings the total for the entire module and all equipment to \$33,967 with up to \$4,210 in annual fees thereafter for all the incode court modules and signature pad.

With this software we will provide a secure environment to share work information between the prosecutor, judge and clerk, who are all located in different cities. It will also provide real-time updates of information on payments, warrants, and bonds. Also, it will allow for less paper and real-time access to information in Court.

COUNCIL ACTION NEEDED: Review and Consider Project

STAFF RECOMMENDATION TO COUNCIL: Approve staff to solicit lease/purchase financing bids to upgrade all of the quoted city software.

Tyler Tech Quote

	Fixed Costs / License	One-time Costs: Installation & Training	Recurring Costs: Annual Fees	Total Cost	Lease- Purchase Finance
City Hall					
Current Product Additions					
Financial Management Suite	7,238	5,600	1,810	14,648	12,838
Incode Personnel Management Suite	5,500	3,200	1,375	10,075	8,700
Customer Relationship Mgmt Suite	24,210	12,400	6,051	42,661	36,610
Purchase Order	5,500	1,500	1,375	8,375	7,000
Conversion Services		3,200		3,200	3,200
Project Management Services		4,000		4,000	4,000
Preferred Customer Discount		(11,081)		(11,081)	(11,081)
Subtotal - Software Updates	42,448	18,819	10,611	71,878	61,267
Optional Product Additions					
Online Utility Billing	0	800	1,008	1,808	800
Project Accounting	4,125	1,000	1,031	6,156	5,125
Building Projects	3,850	5,000	963	9,813	8,850
Business License	2,750	3,000	688	6,438	5,750
Call Center	4,950	3,000	1,238	9,188	7,950
Work Orders	4,400	5,000	1,100	10,500	9,400
Human Resource Base Package	8,250	4,000	2,063	14,313	12,250
Discount		(8,498)		(8,498)	(8,498)
Subtotal - Optional Software Updates	28,325	13,302	8,091	49,718	41,627
Total City Hall Software	70,773	32,121	18,702	121,596	102,894
Public Works					
Software Additions					
Fixed Assets	2,750	1,000	688	4,438	3,750
Inventory Control	3,850	1,000	963	5,813	4,850
Total Public Works Software	6,600	2,000	1,651	10,251	8,600

Tyler Tech Quote

	Fixed Costs / License	One-time Costs: Installation & Training	Recurring Costs: Annual Fees	Total Cost	Lease- Purchase Finance
Police Department					
Software Additions					
Computer Aided Dispatch (CAD) Base Record Management System (RMS)	11,000	3,000	2,750	16,750	14,000
Case Management	13,200	4,000	3,300	20,500	17,200
Personnel	6,600	2,000	1,650	10,250	8,600
Property Room	2,200	1,000	550	3,750	3,200
Brazos Tech Citation Interface	3,300	500	825	4,625	3,800
System Administration Training	0	0	0	0	0
Tyler Court Case Mgmt Interface	0	2,000	0	2,000	2,000
Dispatcher (additional seats)	0	500	0	500	500
Pet Registration	2,200	0	550	2,750	2,200
Tyler Incode Court Case Mgmt eCitation - Brazos Rapid Extension Framework	1,375	125	344	1,844	1,500
Discount	0	0	0	0	0
Subtotal - Software Updates	44,975	12,025	11,397	68,397	57,000
Optional Services and Software					
Project Management Services		2,500		2,500	2,500
Set-Up and Configuration		9,000		9,000	9,000
Brazos Project Mgmt Training		1,000		1,000	1,000
Zebra EVM Ethernet Cradle 5 Bays		2,000		2,000	2,000
Zebra EVM Auto Charger - Cigarette Adapter (6)		419		419	419
Zebra EVM Cord, Multi Slot CRD (6)		408		408	408
Zebra EVM (6)		90		90	90
Zebra Mobile Printer Battery (6)		6,588		6,588	6,588
Zebra Mobile PrinterCharger (6)		384		384	384
Zebra Printer Paper -36 rolls		180		180	0
Zebra ZQ520 Mobile Printer		92		92	0
Zebra EVM Warranty - 5 year		3,528		3,528	3,528
Zebra ZQ500 Warranty		3,030		3,030	3,030
Subtotal - Opt. Services & Software	0	31,007	0	31,007	30,735
Total Police Department Software	44,975	43,032	11,397	99,404	87,735

Tyler Tech Quote

	Fixed Costs / License	One-time Costs: Installation & Training	Recurring Costs: Annual Fees	Total Cost	Lease- Purchase Finance
Municipal Court					
Software Additions					
Incode Court	14,121	8,800	3,530	26,451	22,921
Discount	(6,254)			(6,254)	(6,254)
Incode Court Online			600	600	0
Project Management Services		2,000		2,000	2,000
Subtotal - Software Updates	7,867	10,800	4,130	22,797	18,667
Optional Services and Software					
Topaz Signature pad		400	80	480	400
Court Case Mgmt Conversion Services		5,800		5,800	5,800
Warrants & Judgements Conversion		1,900		1,900	1,900
Incode Court Conversion		5,300		5,300	5,300
Caseless Warrant Conversion		1,900		1,900	1,900
Subtotal - Opt. Services & Software	0	15,300	80	15,380	15,300
Total Municipal Court Software	7,867	26,100	4,210	38,177	33,967
TOTAL INCODE SOFTWARE	130,215	103,253	35,960	269,428	233,196

Incode Online Utility Account Management

Tyler's Incode online utility billing application boosts efficiency in your organization while improving customer services by placing the power of account management in the hands of your customers. Real-time account data provides customers with instant access to accurate billing and account information that's automatically integrated with your Incode Utility CIS Software.

Customers can access and pay their bill online 24 hours a day, 365 days a year, resulting in reduced waiting lines and increased customer satisfaction. Your agency will benefit from increased collection rates, minimal payment paperwork and improved productivity.

Agency Benefits

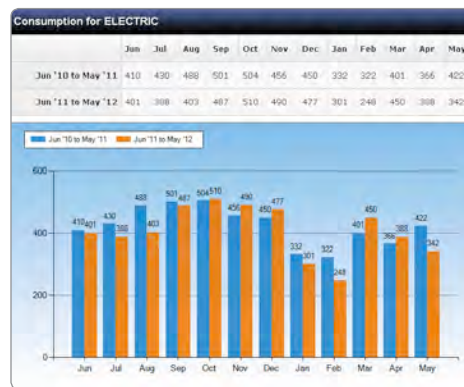
- Real-time integration offers automatic, live updates to accounts, with no 3rd party interference.
- Online accessibility leads to increased collection rates and decreased office foot traffic
- Eliminate data entry duplication and errors
- Minimize need for paper statements
- History site displays graphs of payments and payees for your site from the past 12 months
- Customized portal offers extensive customization of your site, including coloring, background, links and images
- Security control available with the addition of application-specific roles

IT Friendly

- Provides Secure Socket Layer (SSL)
- Web site is hosted by Tyler Technologies
- Uses ASP.NET

Citizen Benefits

- Pay bills by credit card or e-check
- Reduced waiting lines
- Application is optimized for mobile devices to offer quick and easy account access for payments on the go
- View last payment date, payment amount and bill due date
- View real-time balances
- View graphs detailing consumption history



Incode Online Utility Account Management Key Features:

- Automatic, live updates to all utility accounts
- Eliminate data entry errors
- Minimize need for paper statements
- Customers have instant access to accurate billing and account information
- Customers can pay bills online by credit card or e-check 24 hours a day, 365 days a year
- Online accessibility leads to increased collection rates and decreased foot traffic
- Data is automatically integrated with Incode Utility CIS software
- IT friendly application provides a Secure Socket Layer, is hosted by Tyler Technologies and uses ASP.NET

Check out our demo site - <https://demo.municipalonlinepayments.com/tylerdemo>

Incode Call Center

Tyler's INCODE Call Center module records and tracks incoming calls, complaints, notifications, and resolutions to citizen requests. This module enables efficient management of staff notification, issue tracking, and statistical data reporting related to incidents.

The Call Center module provides detailed user-defined workflows for resolution of issues, including automatic generation of letters and notifications to citizens or contacts associated with an incident. Call Center interfaces with Tyler's INCODE Building Permits and Contact and Property Management modules.

Transaction Efficiency

- Automatic assignment of due dates and status based on workflow and code set-up parameters
- Automatic notification of past-due tasks to staff or group
- Specialized console programs for incident entry to increase operator efficiency
- Support for user-defined data elements
- Automatic creation of next task in workflow
- Independent task processing

User Friendly

- Fast access to incident and task information to facilitate citizen requests
- Reduction of data entry duplication through contact and property associations
- Filtering of data views by property, citizen, incident type, dates, staff, group, priority, and user-defined data
- Full audit trail for creation, editing, and resolution
- Simplified reporting using saved report filtering and formatting settings
- Full integration to INCODE Mapping

Information & Reports

- Complete information on incident status, task status, and resolution actions performed
- Set-up of user-defined codes for incident types, statuses, task groups, and priorities
- Tasks based on user-defined resolution
- Closing of incidents or generation of new tasks upon completion
- Defines employee groups which can be assigned to incidents and tasks
- Full complement of reports, including detailed reports for statistical analysis on call volume, statuses, staff or group workload, and resolutions
- Integration with Microsoft® Office for letter generation
- Set-up and processing of user-defined workflows for incident resolution



Incode Work Orders

The Incode[®] Work Orders module gives clients the ability to enter and maintain labor hours, material costs and equipment usages against issued work orders. This module efficiently creates general ledger transactions for interdepartmental charges. Work Orders integrates with Accounts Payable, Fixed Assets, Inventory, Project Accounting and General Ledger.

Work Order Management

- Preventative maintenance tracks usage based on hours or mileage and creates a work order based on that usage.
- Allows users to initiate work orders from user-defined estimates.
- Calculates overhead, which can be a flat rate or a percentage of user-specified costs
- Quickly creates work orders from user-defined templates.
- Supports workflow by providing work requests that can be approved, rejected or used to initiate work orders.
- Allows for effortless interdepartmental setup to create charges between departments.
- Provides a convenient calendar view to display the user's assigned work orders.
- Tracks equipment used for work orders and displays the equipment information, maintenance history and usage.

Integrations

Accounts Payable

- Assigns a work order number to an invoice for materials, supplies or other expenses. The invoice amount posts to the work order as an expense.

General Ledger

- Integrates at the transaction level so that both General Ledger and Work Orders remain in balance.
- Charges the costs of the work order to the department that requested the work.
- Records revenue for the cost of the work order to the department that performed the work.
- Automatically creates interfund balancing entries when posting work order transactions across multiple funds.

Inventory

- Creates requests for inventory items that may be disbursed to complete the work order.
- Updates inventory based on the number of units disbursed.
- Assigns material costs of inventory items to the work order.

Fixed Assets

- Work orders may be created to track improvements to an asset. All work order costs post to the asset as an improvement.
- Work order equipment may be linked to an asset. Work orders are tracked on the asset for historical purposes.

Project Accounting

- Work order costs may post to a specific project account.

For more information, visit

www.tylertech.com

or email info@tylertech.com

For more information, visit www.tylertech.com

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CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 25, 2018

AGENDA ITEM: Funding Options for Lease Purchase

PRESENTER: Don Cawby, City Manager

ISSUE SUMMARY: We have previously discussed funding options for the lease-purchase (non-bond credit purchase) of the new-to-us Fire Truck we will be receiving in 2018. Soon, we will be taking bids for at least the truck and possibly the Enterprise Software proposal. Following this memo are 2 scenarios for funding this project.

Public Safety/Fire Truck. Originally, we assumed the need for a 10-year lease-purchase and we felt a sales tax was the best way to accomplish this funding. Based on a \$0.25 sales tax (going from 9% to 9.25%), we would generate approximately \$75,000 per year. That amount is enough to pay off the fire truck within 4 years if the sales tax is solely dedicated to the Truck. In the attached proposal, we show the truck at an 8-year term, allowing for the other half of the funds to be used for financing the Police Department and Court Software for 4-5 years.

If the Council pursues the sales tax route, the vote would need to be on the ballot in August in order to put the tax into effect January 1, 2019. Should the council not decide to put the issue on the ballot, or should the ballot initiative fail, the City would have to raise property taxes by approximately 3.75 mills for the 2019 budget to replace the \$75,000 that would be generated by the sales tax.

Enterprise Software. Financing for the software is for a shorter term and proposed from 3 different sources. First, it is proposed that the Police and Court portions of the software payments come from a portion of the sales tax. That amount would vary based upon the length of term for the debt. Scenarios for 4-year and 5-year terms are included in the packet.

Second, the proposal includes a \$1.50 fee to be attached to the court costs, which will go into a dedicated court technology fund. The fee needs to be increased by \$0.50 in order to make it an even amount, so the scenario recommends a total court costs of \$85 (of which the state gets \$23.50) instead of the current \$83.50. This means our rate would need to be increased from \$60 to \$61.50.

Finally, the scenario is built on the presumption of adding a monthly \$1.50 technology fee to every utility bill. We estimate this would generate approximately \$32,000 per year, which would be enough to cover the administrative and utility billing portions of the new software. Since much of the system is necessary because of the utility nature of our business, we believe this is a fair manner in which to cover the costs associated with this system. Furthermore, because we are still facing the need for major upgrades to the metering system, this fee would generate some excess revenue and future revenue, to help with the anticipated costs of the new metering system. It will also serve as a source to keep these systems current, which hasn't happened in the past and it is why we find ourselves in this position now, to have to spend so much at one time to upgrade our technology.

COUNCIL ACTION NEEDED: Review and discuss the following: (a) term of lease-purchases, (b) sales tax vs. property tax funding, (c) new fees, and (d) dedication of funds.

STAFF RECOMMENDATION TO COUNCIL:

1. Approve the City Manager to seek bids for lease purchase financing of the fire truck for 8 years and enterprise software for 4 years, in a principal amount not to exceed \$515,000 plus any financing costs.
2. Approve the City Manager to begin the creation of a ballot question for a quarter-cent sales tax dedicated to both public safety technology and equipment and court technology, which will need to be approved by the Council and submitted to the County Clerk by June 1.

FINANCING SCENARIO FOR LEASE-PURCHASES

Enterprise Software

	Total	City Hall/PW	Police	Court
Principal	\$ 233,196	\$ 111,494	\$ 87,735	\$ 33,967
Years	4	4	4	4
Est. Rate	4.00%	4.00%	4.00%	4.00%
	<u>Payment</u>			
Annual	\$64,243.18	\$30,715.49	\$24,170.12	\$9,357.57
Avg. Principal	58,299.00	27,873.50	21,933.75	8,491.75
Avg. Interest	5,944.18	2,841.99	2,236.37	865.82
Bill Fee/Court Cost		\$ 1.50		\$ 1.50
Bills/Cases		21,600		800
New Fee Revenue	\$ 33,600.00	\$ 32,400.00		\$ 1,200.00
New Sales Tax	32,327.69	-	24,170.12	8,157.57
Total	\$ 65,927.69	\$ 32,400.00	\$ 24,170.12	\$ 9,357.57
Above/Below	\$ 1,684.51	\$ 1,684.51	\$ -	\$ -

Fire Truck

			<u>Payment</u>
Principal	\$ 270,000.00	Annual	\$40,102.51
Years	8	Avg. Principal	33,750.00
Rate	4.00%	Avg. Interest	6,352.51

Sales Tax Proposal

0.25% For Public Safety/Court Equipment & Technology

Current Rate	9.00%
New Rate	9.25%

Tax Base	\$ 30,000,000	<u>Property Tax Option</u> 3.75 Mill Levy Increase
New Tax Generated	\$ 75,000	

<u>Annual Fund Uses</u>	2019-2022	2023-2026	2027-2028
Truck	\$ 40,102.51	\$ 40,102.51	\$ -
Software	33,527.69	-	-
More \$ for PD Cars	-	20,000.00	-
Equipment/New Truck	1,369.80	14,897.49	35,000.00
Reduce GF Transfer (opt)	-	-	40,000.00
Total	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00

FINANCING SCENARIO FOR LEASE-PURCHASES

Enterprise Software

	Total	City Hall/PW	Police	Court
Principal	\$ 233,196	\$ 111,494	\$ 87,735	\$ 33,967
Years	5	5	5	5
Est. Rate	4.00%	4.00%	4.00%	4.00%
	<u>Payment</u>			
Annual	\$52,382.14	\$25,044.58	\$19,707.66	\$7,629.91
Avg. Principal	46,639.20	22,298.80	17,547.00	6,793.40
Avg. Interest	5,742.94	2,745.78	2,160.66	836.51
Bill Fee/Court Cost		\$ 1.50		\$ 1.50
Bills/Cases		<u>21,600</u>		<u>800</u>
New Fee Revenue	\$ 33,600.00	\$ 32,400.00		\$ 1,200.00
New Sales Tax	<u>26,137.57</u>	<u>-</u>	<u>19,707.66</u>	<u>6,429.91</u>
Total	\$ 59,737.57	\$ 32,400.00	\$ 19,707.66	\$ 7,629.91
Above/Below	\$ 7,355.42	\$ 7,355.42	\$ -	\$ -

Fire Truck

			<u>Payment</u>
Principal	\$ 270,000.00	Annual	\$40,102.51
Years	8	Avg. Principal	33,750.00
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Sales Tax Proposal

0.25% For Public Safety/Court Equipment & Technology

Current Rate	9.00%
New Rate	9.25%

Tax Base	\$ 30,000,000	<u>Property Tax Option</u> 3.75 Mill Levy Increase
New Tax Generated	\$ 75,000	

<u>Annual Fund Uses</u>	2019-2023	2024-2026	2027-2028
Truck	\$ 40,102.51	\$ 40,102.51	\$ -
Software	27,337.57	-	-
More \$ for PD Cars	-	20,000.00	-
Equipment/New Truck	7,559.92	14,897.49	35,000.00
Reduce GF Transfer (opt)	-	-	<u>40,000.00</u>
Total	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 25, 2018

AGENDA ITEM: **Street Lighting for the Main Street Improvements Project – Phase II**

PRESENTER: Blake Madden, Director of Public Works and Utilities

ISSUE SUMMARY: With Phase II of the Main Street Improvements Project anticipated to begin in the coming weeks, City staff was asked to evaluate a couple of options for replacing the street lighting along this stretch of roadway. The first option is to install post-top lighting similar to that installed along Main Street from 1st Street to 4th Street in Phase I of this project. The second option is to install cobra head luminaires on 30-foot aluminum poles. Luminaires for either option would have LED fixtures.

Since the post-top lighting mounted on shorter poles does not cast the light as far, this option would require a greater number of poles and luminaires. If this option is selected, poles would be installed on both sides of the street, staggered with a 75-foot spacing. This option would require approximately 40 poles and luminaires.

All poles for the cobra head lighting would all be installed along the south side of the street only and be spaced at approximately 230 feet. This option would require approximately 15 poles and luminaires.

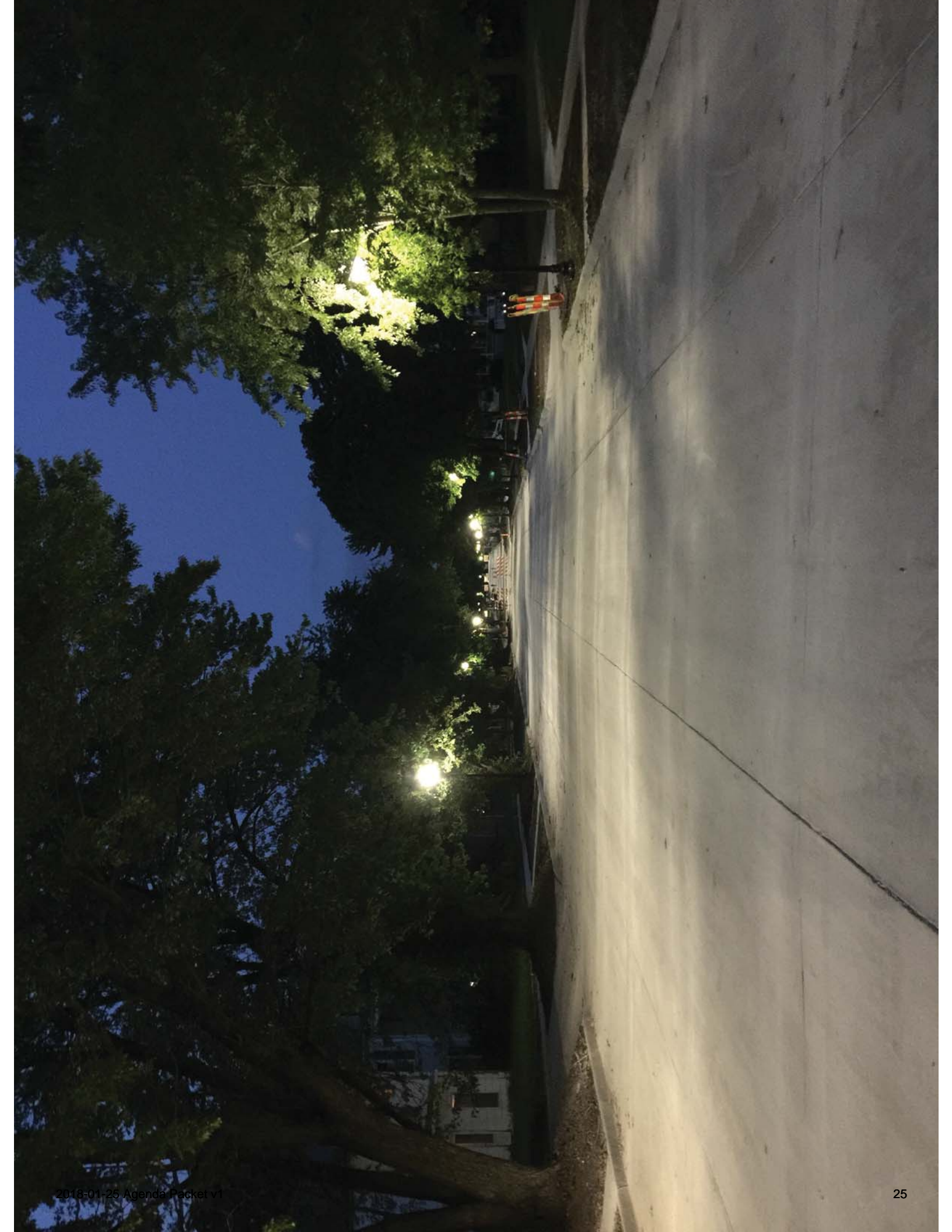
The tables on the next page summarize the approximate cost of each option.

Post-Top Option				
Item Description	Quantity	Unit	Unit Cost	Total Cost
Street Light Control Center	1	EA	\$3,500	\$3,500
Screw-In Foundations	40	EA	\$300	\$12,000
12-Foot Poles	40	EA	\$1,100	\$44,000
Luminaire Fixtures and Globes	40	EA	\$1,500	\$60,000
Junction Boxes	41	EA	\$200	\$8,200
Conduit	6,000	LF	\$0.30	\$1,800
Wire	7,200	LF	\$0.50	\$3,600
TOTAL				\$133,100

Cobra Head Option				
Item Description	Quantity	Unit	Unit Cost	Total Cost
Street Light Control Center	1	EA	\$3,500	\$3,500
Screw-In Foundations	15	EA	\$400	\$6,000
30-Foot Poles with Luminaire Arm	15	EA	\$1,200	\$18,000
Luminaires	15	EA	\$400	\$6,000
Junction Boxes	16	EA	\$200	\$3,200
Conduit	3,000	LF	\$0.30	\$900
Wire	4,200	LF	\$0.50	\$2,100
TOTAL				\$39,700

COUNCIL ACTION NEEDED: Review, discuss, and determine which option to approve.

STAFF RECOMMENDATION TO COUNCIL: None.







Main Street Improvements - Phase 2

Main Street from 7th to 12th, 12th from Main to Parker

Budget - Concrete Reconstruction

	BG Estimate
25-Jan-18	Jan-17
EXPENSES	
Contractor	
<u>CDBG</u>	
General Items	\$ 132,500
Excavation & Dirt Work	385,400
Reset Manholes and Meters	5,000
Pavement - Driveways & Aprons	229,500
Pavement - Street	720,000
Curb & Gutter	153,750
Storm Water	117,250
Pavement Markings & Signage	15,000
Subtotal - CDBG	<u>\$ 1,758,400</u>
<u>Sidewalks</u>	
Sidewalks	<u>\$ 90,500</u>
Subtotal Contractor	\$ 1,848,900
Other Costs	
Contingency	<u>\$ 231,389</u>
Subtotal - Construction Cost	<u>\$ 2,080,289</u>
<u>CDBG</u>	
Design Engineering	\$ 143,900
Construction Observation	107,900
Grant Administration	25,000
Subtotal - CDBG Other	<u>276,800</u>
<u>Sidewalk</u>	
Design Engineering - Sidewalk	\$ 28,200
Construction Observation	21,100
Subtotal - Storm/Sidewalk	<u>\$ 49,300</u>
Street Lighting - By City	-
Geology	5,000
Temporary Financing	30,000
Subtotal Other Costs	\$ 592,489
TOTAL EXPENSES	\$ 2,441,389
FINANCING	
Grant Funds	\$ 400,000
County Sales Tax*	500,000
Funds Already Borrowed	241,389
Funds From Other Projects	
New Permanent Notes	<u>1,300,000</u>
TOTAL FINANCING	\$ 2,441,389
Over/(Under) Needed	\$ -

* Borrowed with Temp Notes, Not available until Dec 2018

CITY OF OSAWATOMIE



STAFF AGENDA MEMORANDUM

DATE OF MEETING: January 25, 2018

AGENDA ITEM: **Temporary Change in Stop Conditions at Intersection of 14th and Main Streets**

PRESENTER: Blake Madden, Director of Public Works and Utilities

ISSUE SUMMARY: While 12th Street is being reconstructed during the Main Street Improvements Project – Phase II, traffic will be detoured along 14th Street. It is anticipated that the traffic on 14th Street will be much greater than traffic on Main Street. With the closure of the 12th Street and Main Street intersection: 1) all westbound traffic entering the 14th Street and Main Street intersection will be only that which originates from residences along Main Street between 12th Street and 14th Street, and 2) all eastbound traffic on Main Street will need to turn at 14th Street.

COUNCIL ACTION NEEDED: Determine whether to authorize the proposed temporary change in stop conditions.

STAFF RECOMMENDATION TO COUNCIL: In order to provide more efficient traffic flow, staff proposes that the stop signs for north-south traffic on 14th Street be covered or removed and new, temporary stop signs be installed for east-west traffic on Main Street. When construction of 12th Street is completed and open to traffic, the stop conditions at the 14th Street and Main Street intersection will be restored to its current configuration.

2017 OPD ACTIVITY	1st Qtr Totals	2nd Qtr Totals	3rd Qtr Totals	4nd Qtr Totals	2017 Yr End Totals	2016 Yr End Totals	Change
Warrant Arrests	71	64	75	78	288	170	118
Other Arrest / Charges filed	94	115	91	77	377	481	(104)
Traffic Stops	407	625	482	518	2032	1449	583
Suspicious Activ., Inv. Persons, Ped Checks, Prowlers	253	341	394	488	1476	1000	476
Traffic Accidents	36	45	31	51	163	178	(15)
Assist EMS	154	140	194	134	622	517	105
Fights , Disturbance, Assaults, Domestic, Harras, Violation of Protection Orders	66	138	130	93	427	464	(37)
Sex crimes	3	12	5	7	27	20	7
Damage to Prop., thefts, Burglarys,	74	103	104	68	349	515	(166)
Drug Cases Dispatched	6	14	12	7	39	74	(35)
Drug Cases Cleared					72	64	8
Animal calls	124	175	183	88	570	616	(46)
Child in Need of Care, Runaways, Missing Children	11	27	19	12	69	93	(24)
Vehicle Lock outs	61	56	59	55	231	240	(9)
Escorts, Civil Stand-bys, 911 Misdials, Motor Assist, X-Patrol, Alarm Calls, Welfare Checks	147	202	210	163	722	1022	(300)
Citizen Inquires	165	229	272	207	873	660	213
Calls for service otherwise not classified	271	316	381	215	1183	1205	(22)
Assist Out Side Agency, Loud Music, , Traffic Haz, Driving Complaints, Drug Testing Finger Printing, Open Doors, Follow-ups, Found Property, etc...	212	287	301	229	1029	980	49
Calls handled by Officers	2061	2830	2852	2413	10156	9203	953
*Total requests for service	3001	2612	3913	3091	12617	11553	1064
Actual Reports Taken by Officer					1701	1770	(69)
Traffic Citations	155	334	232	218	939	622	317
Other Citations	38	135	65	30	268	189	79
Total Citations	193	469	297	248	1207	811	396

Osawatomie Municipal Court			
Year	Revenue	Change from PY	% Increase
2014	\$104,456	-	-
2015	\$112,641	\$8,185	8%
2016	\$122,701	\$10,060	9%
2017	\$146,864	\$24,163	20%

Osawatomie Fire Department

Osawatomie, KS

This report was generated on 1/2/2018 9:24:20 PM



Incident Type Count per Station for Date Range

Start Date: 10/01/2017 | End Date: 12/31/2017

INCIDENT TYPE	# INCIDENTS
Station: CIT - STATION CIT	
100 - Fire, other	1
111 - Building fire	3
112 - Fires in structure other than in a building	1
118 - Trash or rubbish fire, contained	1
142 - Brush or brush-and-grass mixture fire	3
143 - Grass fire	2
311 - Medical assist, assist EMS crew	6
321 - EMS call, excluding vehicle accident with injury	3
412 - Gas leak (natural gas or LPG)	1
413 - Oil or other combustible liquid spill	1
500 - Service Call, other	1
550 - Public service assistance, other	1
561 - Unauthorized burning	1

Incidents for CIT - Station CIT: 25

Station: COU - STATION COU	
100 - Fire, other	1
111 - Building fire	3
118 - Trash or rubbish fire, contained	1
138 - Off-road vehicle or heavy equipment fire	2
143 - Grass fire	2
311 - Medical assist, assist EMS crew	2
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	3
444 - Power line down	1
611 - Dispatched & cancelled en route	1
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	3
700 - False alarm or false call, other	1

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
745 - Alarm system activation, no fire - unintentional	1
# Incidents for COU - Station COU:	
	28

Station: DIV - DIVE	
342 - Search for person in water	2
# Incidents for DIV - DIVE:	
	2

Only REVIEWED incidents included.

2017 Osawatomie Pound Annual Summary

	Dogs	Cats
City		
Osawatomie	63	25
Fontana	1	0
Miami County	43	0
Paola	39	38
Total	146	63
Disposition		
Claimed	78	0
Put to Sleep	5	14
Rescued	54	44
Adopted	4	0
Remain	5	5
Total	146	63

Building Permits						
Category	4th Quarter			2017 Total		
	Total Permits	Total Value	Building permit, plan review and equipment purchase fees collected	Total Permits	Total Value	Building permit, plan review and equipment purchase fees collected
New SFD				1	\$60,000.00	\$466.80
Residential remodel	2	\$67,000.00	\$778.50	6	\$129,500.00	\$1,036.50
Res. addition	1	\$45,000.00	\$178.50	1	\$45,000.00	\$178.50
New commercial				1	\$750,000.00	\$2,880.00
Commercial remodel	1	\$55,000.00	\$30.00	6	\$385,500.00	\$435.80
Comm. Addition				1	\$285,000.00	\$30.00
Re-Roofs	10	\$69,794.00	\$300.00	30	\$141,992.00	\$900.00
Demo				7		
Accessory Structures	2	3000+2000	\$0.00	8	\$43,350.00	\$426.00
Deck/porch/ramp	1	\$10,000.00	\$30.00	10	\$38,800.00	\$390.00
Fence	2	\$3,050.00	\$0.00	21	\$21,300.00	\$0.00
Siding/door/window				3	\$7,100.00	\$30.00
Concrete	2	\$8,000.00	\$60.00	3	\$11,000.00	\$60.00
HVAC	5	\$10,725.00	\$150.00	23	\$76,741.00	\$720.00
Other mechanical				1	\$1,100.00	\$30.00
Gas-pressure test	7	\$0.00	\$210.00	15	\$0.00	\$450.00
Hot water tank	1	\$300.00	\$30.00	2	\$800.00	\$60.00
Sewer repairs	1	\$500.00	\$30.00	14	\$98,177.29	\$330.00
Water service	8	\$6,250.00	\$240.00	21	\$15,187.00	\$630.00
Other plumbing	1	\$500.00	\$30.00	4	\$8,800.00	\$150.00
Elect. Serv. upgrade	1	\$300.00	\$30.00	11	\$8,450.00	\$300.00
Other Elect	3	\$230.00	\$90.00	4	\$1,430.00	\$120.00
Ag. Building						
Miscellaneous	2	\$0.00	\$60.00	6	\$32,500.00	\$120.00
Play review (out)						
Sign				4	\$12,750.00	\$90.00
Water meter						
Electric meter				1		\$5,179.00
Sewer tap						
Fire suppression						
Foundation repair						
Solar, Net meter	1	\$44,000.00	\$30.00	3.00	\$88,356.00	90
Totals	51	\$320,649.00	\$2,277.00	\$207.00	\$2,262,833.29	15102.6

Monthly Library Report - 2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2017 Total
Adult Books Purchased	51	9	43	62	47	40	36	42	8	37	83	21	479
Adult Books Donated	7	7	11	8	6	0	7	16	11	3	16	4	96
Adult CD/Audio Books Purchased	3	4	16	7	7	3	4	3	3	6	9	3	68
Adult DVD's Purchased	13	6	6	17	21	7	5	11	11	7	11	18	133
Adult DVD's Donated	0	0	4	0	0	0	0	0	0	0	0	0	4
Adult Total	74	26	80	94	81	50	52	72	33	53	119	46	780
Juvenile Books Purchased	24	65	3	33	64	0	0	22	17	44	32	33	337
Juvenile Books Donated	1	11	0	0	0	0	0	2	2	0	2	0	18
Juvenile CD/Audio Books Purchased	0	0	0	1	0	0	0	0	0	0	0	1	2
Juvenile DVD's Purchased	5	0	7	7	11	4	3	10	4	3	9	4	67
Juvenile DVD's Donated	0	0	0	0	0	0	0	0	39	0	0	0	39
Juvenile Total	30	76	10	41	75	4	3	34	62	47	44	37	463
Total Acquisitions	104	102	90	135	156	54	55	106	95	100	163	83	1243
Fiction	1075	939	1036	968	1049	1087	901	1104	1227	1136	984	1011	12517
Non Fiction	106	137	177	124	117	111	97	114	118	169	132	111	1513
Paperbacks	17	36	36	14	17	18	21	19	33	12	30	13	266
Laptops	7	2	7	4	4	2	9	2	4	4	2	0	47
DVD Movies	874	852	916	768	846	913	934	921	806	849	716	727	10122
Audio CD's - Books	67	72	62	85	87	73	66	65	71	75	72	78	873
Magazines	0	0	0	0	0	0	0	3	0	0	0	4	7
Audio CD's - Music	7	11	9	24	2	1	2	15	12	5	14	5	107
Microfilm Readers	0	0	1	3	0	1	1	2	2	0	1	0	11
ILL Microfilm	2	0	0	0	0	0	0	0	0	0	0	0	2
Adult Total	2155	2049	2244	1990	2122	2206	2031	2245	2273	2250	1951	1949	25465
Juvenile Fiction	454	423	942	448	718	877	651	392	432	622	497	286	6742
Juvenile Non Fiction	64	43	161	71	70	50	44	82	42	81	61	39	808
Video Games	16	28	39	24	37	22	13	6	11	16	17	14	243
Juvenile Total	534	494	1142	543	825	949	708	480	485	719	575	339	7793
Interlibrary Books Borrowed	1092	1071	1288	1113	806	792	813	1131	1052	997	951	910	12016
Interlibrary Books Loaned	534	674	723	641	796	826	823	774	690	620	525	521	8147
Internet Users	290	255	458	474	396	344	349	362	374	411	301	261	4275
Total Circulation	4605	4543	5855	4761	4945	5117	4724	4992	4874	4997	4303	3980	57696

Monthly Library Report - 2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	nov	Dec	2015	
Children's Programs	14	15	20	18	3	71	12	0	18	23	23	29	246	
Attendance	162	132	141	188	27	1642	213	0	149	218	230	229	3331	
Adult Programs	6	6	9	10	6	7	3	2	4	9	8	5	75	
Attendance	186	137	131	232	76	217	41	27	22	51	43	24	1187	
Library Visitors	1594	1577	1879	2007	1711	2015	2120	1760	1698	1772	1559	1363	21055	
Days Open	25	24	28	28	25	24	25	27	27	25	26	23	25	304

Information Technology – Q4

Finish server migration

Set up web-based portal

Fix issues with Outlook web-based e-mail

Various tech support issues

- Outdated drivers

- Microsoft Windows not starting

- Phone stopped working

- E-mail not arriving

Renew security certificates

Update spam filter service with e-mail addresses

Osawatomie Golf Course Year End report
Eric Draper
Golf Course Superintendent

October- By mid-month the turf had slowed down and we started to lessen our mowing frequency.

- Normal mowing maintenance decreased by half. We mowed greens every other to every third day depending on growth and weather.
- One application of fungicide/fertilizer was made to greens and tees.
-

November- Sod project in front of four green completed. A portion of this fairway had eroded during the sprigging process. We cut zoysia sod from different locations in the rough to raise and level this area to increase playability in front of the green. In addition to the fairway, we also sodded a portion of the collar on four green.

- The last fungicide and fertilizer application was made to the greens
- Mowed greens and tees as needed
- Mulched leaves most of the month

December – The beginning of the month the last hourly employee was laid off for the winter. Greens were mowed twice during the month.

- Water leak on 3 green was fixed.
- Irrigated as needed until Christmas
- Drained system and prepped for blowout

Overall the golf course continued to improve throughout the year. We did incur some minor turf loss on 3, 4 and 12 green. All areas have been seeded and had sparse growth this fall. They will be seeded again later winter or early spring.

The only zoysia fairway that has not fully grown together is hole 12. I am hopeful that aggressive fertilizing next summer in addition to selective spraying out the bluegrass will allow for full zoysia coverage by the end of the season next year. There are a few select areas course wide that will need to be fixed like hole 4 was. While these areas are small they are intensive. As time allows we will begin these in June.

The street department completed cart path project on the back nine. Whistles were installed on 12, 13, and 14 paths. In addition to adding these, the paths themselves were raised and graveled to allow for better drainage. Because of the poor drainage, we would have to close half the course after a rain event. Now with elevated paths, we are able to keep the course open even if it is cart path only. We still have three more paths to complete, 8, 9, and 15.

Breakdowns continued to an item we had to work through. We had to send 6 different cutting units off for a mid-season grind. This was mainly to do hitting items golfers either dropped or left behind that was

not noticed by the operator. We spent a total of 89 hours by the golf staff working on repairs to equipment. I did not include normal maintenance of cutting units, such as adjusting height, cut, backlapping etc. In addition to these hours spent by the golf staff, we had a total of 22 days during the season that a piece of equipment was not available because of breakdowns. Breakdowns that the city mechanic fixed would be represented in this number. This is the first year I have tracked hours spent on breakdowns and will continue for the next season.

There were also 23 hours spent on irrigation wiring issues. Our irrigation system does not handle lightning well and typically after a large storm there are shorts in the wiring that will need to be found and fixed. Time spent on wiring is the only item represented in this number.

The next project that will be completed in-house will be transitioning all tee boxes to warmseason grass. We started experimenting with different methods in late summer. Depending on staffing size I am hoping to accomplish this over the next two seasons.

Normal scope of maintenance

-30 hrs to mow rough 1x

-10 hrs to mow fairways 1x – we mow 2x week

1.5 hrs to mow greens 1x- we mow 7x week

3 hrs to mow tees 1x

3.5 hrs to mow tee and green banks

1.5 hrs to move pins on greens 1x – done 4x week

2 hours to hand water greens 1x- as needed

10 hours to spray fairways 1x

3 hours to topdress and drag greens (2 men) 1x-

8 – 10 hours spot spraying fairways 1x – done as needed

3 hours to spray greens 1x

3 hours to spray green and tee surrounds and tee boxes 1x

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17 Totals
WAPA Admin Fee												
Admin Charge	\$ 2,688.13	\$ 2,463.23	\$ 2,003.29	\$ 1,245.38	\$ 1,274.07	\$ 2,058.99	\$ 2,104.75	\$ 1,757.29	\$ 1,105.49	\$ 1,414.98	\$ 1,930.64	\$ 2,328.97
Admin True Up	\$ 2,126.17	\$ -	\$ -	\$ 1,243.54	\$ -	\$ -	\$ 64.20	\$ -	\$ -	\$ 410.76	\$ -	\$ -
Other	\$ 738.46	\$ 566.76	\$ 416.89	\$ 277.38	\$ 265.36	\$ 322.59	\$ 429.59	\$ 269.82	\$ 240.90	\$ 305.96	\$ 403.66	\$ 553.87
Agency Allocation	\$ 533.35	\$ 534.13	\$ 533.16	\$ 525.77	\$ 525.96	\$ 496.41	\$ 524.99	\$ 523.82	\$ 526.35	\$ 534.91	\$ 534.91	\$ 535.49
Allocation True Up	\$ -	\$ (92.50)	\$ -	\$ -	\$ (194.75)	\$ -	\$ -	\$ 105.43	\$ -	\$ -	\$ (75.00)	\$ -
GRDA Admin	\$ 3,313.00	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27	\$ 3,261.27
GRDA Admin True Up	\$ -	\$ (51.73)	\$ (1,155.64)	\$ -	\$ -	\$ (473.74)	\$ -	\$ -	\$ (161.81)	\$ -	\$ -	\$ (688.56)
SPA Admin	\$ 244.48	\$ 244.48	\$ 244.48	\$ 244.49	\$ 244.49	\$ 244.48	\$ 244.49	\$ 244.49	\$ 244.48	\$ 244.49	\$ 232.26	\$ 233.30
SPA Admin True Up	\$ 120.94	\$ -	\$ -	\$ 118.93	\$ -	\$ -	\$ 733.49	\$ -	\$ -	\$ 649.16	\$ -	\$ -
SPRA Membership	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49	\$ 13.49
KMEA Admin/Other	\$ 9,778.02	\$ 6,939.13	\$ 5,316.94	\$ 6,880.25	\$ 5,389.89	\$ 5,923.49	\$ 7,376.27	\$ 6,175.61	\$ 5,230.17	\$ 6,835.02	\$ 6,301.23	\$ 6,237.83

Energy Source	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17 Cost/kwh
KCPL LF	\$ 17,517.84	\$ 8,476.02	\$ 5,353.08	\$ 3,163.64	\$ 4,727.32	\$ 6,537.52	\$ 16,072.04	\$ 5,907.16	\$ 6,508.79	\$ 4,264.58	\$ 4,867.61	\$ 16,315.50
KCPL Energy kW	540,624	254,918	160,995	95,147	142,175	196,617	486,787	186,207	195,753	128,258	144,433	492,437
DA/RT SPP Int Market	\$ 13,586.29	\$ 4,263.45	\$ (2,733.29)	\$ (5,048.89)	\$ 6,691.15	\$ 14,362.39	\$ 20,898.63	\$ 12,377.82	\$ 6,121.35	\$ (7,956.80)	\$ 1,456.69	\$ 5,465.67
DA/RT SPP Energy kW	728,466	490,422	414,875	153,833	225,245	369,483	658,234	309,393	159,874	330,356	421,956	577,423
WAPA Energy/Demand	\$ 7,648.90	\$ 6,789.74	\$ 7,074.30	\$ 8,248.92	\$ 8,450.00	\$ 9,089.80	\$ 10,351.12	\$ 9,089.80	\$ 7,761.90	\$ 7,392.98	\$ 7,392.98	\$ 7,758.58
WAPA kW	224,000	177,000	192,567	228,000	239,000	274,000	343,000	274,000	201,358	210,000	210,000	230,000
GRDA	\$ 75,580.89	\$ 71,306.23	\$ 77,927.35	\$ 75,264.63	\$ 75,282.63	\$ 98,041.83	\$ 98,760.15	\$ 99,375.03	\$ 95,749.83	\$ 74,713.47	\$ 72,390.44	\$ 74,154.93
GRDA kW	1,674,000	1,512,000	1,671,750	1,620,000	1,676,250	2,160,000	2,232,000	2,232,000	2,160,000	1,674,000	1,622,250	2,190,825
SPA	\$ 2,551.68	\$ 2,405.62	\$ 2,405.62	\$ 3,087.19	\$ 3,963.87	\$ 4,258.87	\$ 4,346.84	\$ 4,399.62	\$ 3,256.83	\$ 2,767.16	\$ 2,313.01	\$ 2,381.54
SPA kW	48,842	33,684	33,684	112,000	198,316	178,105	200,211	205,685	116,210	74,106	56,000	64,400
Total	\$ 116,886	\$ 93,241.06	\$ 90,027.06	\$ 84,715.49	\$ 99,114.97	\$ 132,290.41	\$ 150,428.78	\$ 131,149.43	\$ 119,398.70	\$ 81,181.39	\$ 88,420.73	\$ 106,076.22

Column1	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17 Total
Transmission	\$ 18,231.35	\$ 17,087.46	\$ 16,250.07	\$ 15,586.50	\$ 15,426.06	\$ 15,450.51	\$ 15,614.76	\$ 16,324.08	\$ 16,443.66	\$ 17,614.37	\$ 17,924.69	\$ 19,986.46

Total Data	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Total/Average
Total kWh	3,215,932	2,468,024	2,473,871	2,208,980	2,480,986	3,178,205	3,920,232	3,207,285	2,833,195	2,416,720	2,454,639	3,038,260	33,896,329
Total Cost	\$ 144,894.97	\$ 117,267.65	\$ 111,594.07	\$ 107,182.24	\$ 119,930.92	\$ 153,664.41	\$ 173,419.81	\$ 153,649.12	\$ 141,072.53	\$ 105,630.78	\$ 112,646.65	\$ 132,300.51	\$ 1,573,253.66
Energy \$/kWh	\$ 0.03635	\$ 0.03778	\$ 0.03639	\$ 0.03835	\$ 0.03995	\$ 0.04162	\$ 0.03837	\$ 0.04089	\$ 0.04214	\$ 0.03359	\$ 0.03602	\$ 0.03491	\$ 0.03814
Transmission \$/kWh	\$ 0.00567	\$ 0.00692	\$ 0.00657	\$ 0.00706	\$ 0.00622	\$ 0.00486	\$ 0.00398	\$ 0.00509	\$ 0.00580	\$ 0.00729	\$ 0.00730	\$ 0.00658	\$ 0.00596
Admin \$/kWh	\$ 0.00304	\$ 0.00281	\$ 0.00215	\$ 0.00311	\$ 0.00217	\$ 0.00186	\$ 0.00188	\$ 0.00193	\$ 0.00185	\$ 0.00283	\$ 0.00257	\$ 0.00205	\$ 0.00231
Cost/kWh	\$ 0.04506	\$ 0.04751	\$ 0.04511	\$ 0.04852	\$ 0.04834	\$ 0.04835	\$ 0.04424	\$ 0.04791	\$ 0.04979	\$ 0.04371	\$ 0.04589	\$ 0.04354	\$ 0.04370

CITY HALL

	4th Quarter	2017 Total
Utility Transfers	19	215
New Deposits	84	281
Camping Permits	6	44
Cemetery spaces	10	64
Setoff collected	\$ 2,983.29	\$ 25,487.98
Total Funds Received	\$ 3,554,842.24	\$ 11,422,253.86
Auditorium used	34	198
Memorial hall used	69	246
Old stone church used	5	12
Animal tags purchased	20	159

