

OSAWATOMIE CITY COUNCIL

AGENDA

January 14, 2021

6:30 p.m., Memorial Hall

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
  - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
  - A. January 14th Agenda
  - B. Meeting Minutes – December 10th, 2020
  - C. Special Session Minutes – December 29<sup>th</sup>, 2020
  - D. Pay Application – BG Consultants – WWTP - \$6,903.00
6. Comments from the Public
  - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Presentations, Proclamations, and Appointments
8. Unfinished Business
  - A. Resolution 831 – A Resolution Accepting the Revised Bid of Triangle Construction, LLC for the Walker Station Kiosk and Facility – Mike Scanlon
  - B. Ordinance No. 3791 – An Ordinance Amending Chapter 2 of the City Code of the City of Osawatomie, Kansas Amending Existing Section 2-101 and Adding a New Section 2-105 to Permit the Keeping of Certain Fowl in the City of Osawatomie, Kansas – Ed Beaudry
9. New Business
  - A. Resolution 838 – A Resolution Permitting the Donation of Unused Construction Culverts to the Kanza Rail-Trails Conservancy – Mike Scanlon
  - B. Resolution 839 – A Resolution accepting the City of Osawatomie’s 2021 Work Plan – Mike Scanlon
10. Council Report
  - A. Fund Report 2020-11
  - B. Cash Balance 2020-11
11. Mayor’s Report
12. City Manager & Staff Report
13. Executive Session
  - A. Discussion of Matters Relating to Non-Elected Personnel Pursuant to K.S.A. 75-439 (b)(1). to include the City Manager, City Attorney, City Council and the Mayor.
14. Other Discussion/Motions
15. Adjourn

*NEXT REGULAR MEETING – January 28, 2021*

Osawatomie, Kansas. **December 10 2020.** The Council Meeting was held at Memorial Hall. Mayor Mark Govea called the meeting to order at 6:30 p.m. Council members present were Caldwell, Dickinson, Diehm, LaDuex, Macek, Hampson and Wright. Council member Walmann was absent. City Staff present at the meeting were: City Manager Mike Scanlon, Assistant to the City Manager Sam Moon, City Clerk Tammy Seamands, Building Official Ed Beaudry, Nuisance Officer David Ellis and City Attorney Richard Wetzler. Members of the public were: Virginia Adams, Doug Smith, Donna Koontz, Dale Koontz, John Wastlund, and Alan Hire.

**INVOCATION.** John Wastlund, The Well Wesleyan Church

**CONSENT AGENDA.** Approval of December 10th Agenda; November 12<sup>th</sup> Council Minutes, Pay Application – BG Consultants - \$936.00 – WWTP, 2021 Cereal Malt Beverage Applications and 2020-11 Council Report **Motion** made by LaDuex, seconded by Dickinson to Approve the Consent Agenda without the November 12<sup>th</sup> Council Minutes. Yeas: All. **Motion** made by LaDuex, seconded by Dickinson to approve the November 12<sup>th</sup> Council Minutes with the correction that the meeting was held at Memorial Hall. Yeas: All.

**COMMENTS FROM THE PUBLIC.**

John Wastlund, Pastor of the Well Wesleyan Church – wanted to thank the City and the community for the Chili Feed Fundraiser that raised \$503.00. This was really needed because they have not been able to do the fund raising that they usually do and demands have been higher this year. Ministerial Alliance also had another fundraiser concert located at 15<sup>th</sup> and Main that raised about \$500.00 also. This time of year, there are more suicides and providing hope is a good way to reduce those suicide numbers. If anyone is looking for year-end contributions, he would strongly recommend donating to the Ministerial Alliance. This group provides financial assistance for families by helping with utility assistance, rent assistance, and medical assistance. Also, thank you to the council for all you have done.

Virginia Adams – helped to unload the truck at the food pantry this morning and was pleased to see a new freezer and 2 new refrigerators. Thank you for that gift.

**PRESENTATIONS & PROCLAMATIONS.** – None.

**PUBLIC HEARINGS.**

**PROPOSED IMPROVEMENTS AND ALTERNATIVES FOR THE WASTEWATER TREATMENT PLANT IMPROVEMENTS PROJECT** – A public hearing was held to discuss the proposed improvements and alternatives for the Wastewater Treatment Plant Improvements Project. Mayor L. Mark Govea opened the public hearing at 6:41 p.m. for discussion on the proposed improvements or alternatives for the Wastewater Treatment Project. Hearing no further comments Govea closed the public hearing at 6:42 p.m.

**UNFINISHED BUSINESS.**

BIKE/PEDESTRIAN WALK BRIDGE – OSAWATOMIE TRAIL – This is a change order from Dondlinger Construction to upgrade to vertical pickets on the handrail of the “Arched” bike/pedestrian bridge that will be located on the Flint Hill Trail. **Motion** made by Hampson, seconded by LaDuex to accept the change order from Dondlinger Construction in the amount of \$2,008.65 to upgrade to vertical pickets on the handrail of the “Arched” bike/pedestrian bridge located at the Flint Hill Trail.

### **NEW BUSINESS.**

RESOLUTION 825 -SALE OF CITY PROPERTY – The City has accumulated residential property through condemnation and abandonment. These lots need to be packaged for sales back to builders for single-family and multi-family construction. **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 825 – Authorizing the City to develop a process for the sale and redevelopment of vacated city owned residential and commercial lots. Yeas: All. Wright abstained due to conflict of interest.

RESOLUTION 826 – DIRECTING THE CITY MANAGER TO DEVELOP AN AGREEMENT WITH ALWAYS & FUREVER MIDWEST ANIMAL SANTUARY TO OPERATE AS CONTRACTOR OF OSAWATOIE MUNICIPAL ANIMAL SHELTER– **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 826 – Directing the City Manager to develop an agreement with Always and Furever Midwest Animal Shelter to operate as contractor of the Osawatomie Animal Shelter. Yeas: (6) Macek, LaDuex, Dickinson, Diehm, Hampson and Caldwell. Nays: (1) Wright

RESOLUTION 827 – AUTHORIZING FILING OF APPLICATION WITH THE KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT FOR A LOAN UNDER THE KANSAS WATER POLLUTION CONTROL REVOLVING FUND ACT (K.S.A. 1988 Supp. 65-3321 through 65-3329) - **Motion** made by LaDuex, seconded by Macek to approve Resolution 827 – Authorizing filing of application with the Kansas Department of Health and Environment for a loan under the Kansas Water Pollution Control Revolving Fund Act (K.S.A. 1988 Supp. 65-3321 through 65-3329). Yeas: All.

ORDINANCE 3791 - PERMITTING OF CERTAIN FOWL WITHIN CITY LIMITS – City Manager Scanlon recommended that council take a little more time to review this Ordinance and then look to see how it will impact themselves and their neighbors. This Ordinance will be brought back on the next agenda.

ORDINANCE 3792 – ADOPTING THE 2021 BUDGET FOR THE CITY OF OSAWATOMIE, KANSAS. **Motion** made by LaDuex, seconded by Wright to approve Ordinance 3792 – Adopting the 2021 Budget for the City of Osawatomie, Kansas. Yeas: All.

ORDINANCE 3793 – AUTHORIZATION TO SPEND ACCORDING TO THE 2021 ANNUAL BUDGET. **Motion** made by LaDuex, seconded by Diehm to approve Ordinance 3793 – Authorizing Expenditures by the City Manager from the 2021 Budget. Yeas: All

RESOLUTION 828 –DIRECTING STAFF TO APPLY FOR CDBG FUNDS TO ASSIST IN REMOVING DILAPIDATED AND DANGEROUS RESIDENTIAL PROPERTIES– **Motion** made by Hampson, seconded by Caldwell to approve Resolution 828 – Directing staff to apply for CDBG funds to assist in removing dilapidated and abandoned residential structures. Yeas: All.

RESOLUTION 829 – ACCEPTING BIDS ON A SET OF TEMPORARY NOTES TO REPLACE NOTES ISSUED LAST YEAR FOR THE REPLACEMENT OF FAILED/BROKEN SEWER LINES ACROSS MARAIS DES CYGNES. **Motion** made by LaDuex, seconded by Wright to approve Resolution 829 – Authorizing and directing the issuance, sale and delivery of general obligation temporary notes, series 2020-1 of the City of Osawatomie, Kansas; providing for the levy and collection of an annual tax, if necessary, for the purpose of paying the principal of and interest on said notes as they become due; making certain covenants and agreements to provide for the payment and security thereof; and authorizing certain other documents and actions connected therewith and awarding the bid to First National Bank of Louisburg with an interest rate of 1.1% . Yeas: All.

RESOLUTION 830 – DIRECTING THE CITY MANAGER TO BEGIN WORK ON IDENTIFYING REPAIR/REPLACE/RETHINKING OPTIONS OF THE CITY’S WATER/ELECTRIC PLANT - **Motion** made by Macek, seconded by Diehm to approve Resolution 830 – Directing Staff to begin work on identifying repair/replace/rethink options for the City’s water and electric plant. Yeas: All.

RESOLUTION 831 – ACCEPTING BIDS ON WALKER STATION KIOSK/SHELTER/BATHROOM FACILITIES AND UPDATING THE CONSTRUCTION SCHEDULE AND BUDGET FOR THE FLINT HILLS TRAIL WALKER STATION TRAILHEAD. The Architect’s estimated cost for this project is \$80,500.00. Five bids were received on this project with the lowest bidder coming in at \$96,300.00. The council recommended that this needs to go back to the Trail Taskforce to come up with alternatives to lower the cost.

RESOLUTION 832 – DIRECTING STAFF TO CALL FOR A SPECIAL CITY COUNCIL MEETING TO AMEND THE 2020 BUDGET RELATED TO THE RECEIPT OF CARE AND SPARK MONEY FLOWING INTO THE CITY’S GENERAL FUND. **Motion** made by Macek, seconded by Dickinson to approve Resolution 832 – Directing staff to call for a special city council meeting to amend the 2020 budget related to the receipt of CARE and SPARK money flowing into the City’s General Fund. Yeas: All.

RESOLUTION 833 – LICENSING AGREEMENT WITH USD 367 FOR LAND ON THE FLINT HILLS TRAIL. **Motion** made by Hampson, seconded by Caldwell to approve Resolution 833 – Directing Staff to complete a licensing agreement with USD 367 (Osawatomie School District) for the use of their land where the Flint Hills Trails crosses. Yeas: All.

RESOLUTION 834 – ANNUAL REVIEW OF THE CITY COUNCIL POLICIES – 101 THROUGH 107. Council policies will be reviewed at the end of every calendar year so that City Council has an annual opportunity to review, amend or rescind previously passed policies. **Motion**

made by LaDuex, seconded by Dickinson to approve Resolution 834 – Relating to the Review and acceptance of City Council Policies 101 through 107. Yeas: All.

RESOLUTION 835 – SETTING THE FLOATING HOLIDAY FOR 2021 PER CITY PERSONNEL POLICIES. **Motion** made by LaDuex, seconded by Hampson to approve Resolution 835 – Designating the floating holiday for 2021 to be December 24, 2021. Yeas: All.

RESOLUTION 836 – SELECTING COUNCILMEMEMBERS FOR OZCOMP AND UPDATING THE PSP CALENDAR. **Motion** made by Hampson, seconded by Wright to approve Resolution 836 – Establishing the Planning Sustainable Places Calendar and selecting Karen LaDuex and Cathy Caldwell to serve on the Osawatomie Community Planning Group (OZCOMP). Yeas: All.

RESOLUTION 837 – DIRECTING THE CITY MANAGER TO EXTEND THE SOLAR ORIGINATION AGREEMENT WITH POW SOLAR, LLC FOR AN ADDITIONAL 120 DAYS COMMENCING ON THE EXPIRATION OF THE ORIGINAL PRELIMINARY DEVELOPMENT AGREEMENT. **Motion** made by Macek, seconded by Hampson to approve Resolution 837 – Directing the City Manager to extend the solar Origination Agreement with POW Solar, LLC for an additional 120 – days commencing on the expiration of the 60 – day extension to the original preliminary development agreement. Yeas: All.

### **COUNCIL REPORTS.**

Karen LaDuex ~ Thank you Sam Moon and Kari Bradley for the work they did on Miracle on Main Street. LaDuex attended in person and the tree lighting was good. News from the library board is that the Library Director Elizabeth Trigg has resigned and they will be in the process of finding a replacement Director. Trigg will serve in person through the end of the year and will then work via zoom for a while.

**MAYOR’S REPORT** – Secretary of Commerce David Toland was very excited about some of our projects and what we are doing with the trails and the state hospital. We had a virtual meeting with the Secretary of Commerce, Secretary of Administration, and Department of Aging and Disability. Janet McRae and Mike Scanlon gave a presentation about the mountain bike trails on the west side of the hospital and some other ideas that had been discussed. The Secretary of Commerce has been here three times in the last two months. David Toland is a big bike, trail, eco-tourism person.

Sam Moon and Kari Bradley did a great job putting the virtual Miracle on Main Street together. There was well over a 1,000 views and some people came out in person. They make a great team.

**CITY MANAGER & STAFF REPORTS.** – Scanlon played a video that each year he uses to summarize the year. Scanlon also thanked Council for their time.

**EXECUTIVE SESSION.** Acquisition of Real Property – **Motion** made by LaDuex, seconded by Hampson to go into executive session for the purpose of preliminary discussions relating to the acquisition of real property pursuant to K.S.A. 75-439 (b)(1) until 8:48 p.m. to

include the Council, the Mayor, the City Manager, the City Attorney and the Building Official.  
Yeas: All.

The Mayor called the Council bank into open session at 8:48 p.m. with no action taken.

**OTHER DISCUSSION/MOTIONS.**

**Motion** made by LaDuex, seconded by Wright to finalize the purchase of two vacant lots located at 530 Main Street in the amount of \$8,300.00 and 534 Main Street in the amount of \$9,000.00 to be paid from the general fund.

**Motion** made by Hampson, seconded by Diehm to adjourn. Yeas: All. Mayor declared the meeting adjourned at 8:50 p.m.

*/s/ Tammy Seamands*  
Tammy Seamands, City Clerk

Osawatomie, Kansas. **December 29, 2020.** The Special Council Meeting was held at Memorial Hall. Mayor Mark Govea called the meeting to order at 6:30 p.m. Council members present were Caldwell, Dickinson, Diehm, LaDuex, Macek, Walmann, Hampson and Wright. City Staff present at the meeting were: City Manager Mike Scanlon, City Clerk Tammy Seamands and Nuisance Officer David Ellis.

**INVOCATION.** Lawrence Dickinson

**COMMENTS FROM THE PUBLIC.** – None.

**PUBLIC HEARINGS.**

**BUDGET AMENDMENT HEARING** – A public hearing was held for the purpose of hearing and answering objections of taxpayers relating to the proposed amended use of funds. Mayor L. Mark Govea opened the public hearing at 6:32 p.m. for discussion and objections of taxpayers relating to the proposed amended use of funds. Scanlon stated that to account for the COVID dollars that was received and spent the budget will need to be amended. Govea asked for comments from the public three times. Hearing no further comments Govea closed the public hearing at 6:38 p.m.

**CONSENT AGENDA.** Budget Amendment, Pay Application – Zingre and Associates - \$1090.25 **Motion** made by LaDuex, seconded by Dickinson to Approve the Consent Agenda as presented. Yeas: All

**OTHER DISCUSSION/MOTIONS.**

**Motion** made by LaDuex, seconded by Macek to adjourn. Yeas: All. Mayor declared the meeting adjourned at 6:39 p.m.

*/s/ Tammy Seamands*  
Tammy Seamands, City Clerk

January 6, 2021

Mike Scanlon, City Manager  
 City of Osawatomie, Kansas  
 439 Main Street  
 Osawatomie, KS 66064

Re: 20-1414L - Osawatomie WWTP Improvements

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of **December** as follows:

**Engineering Services:**

<u>Task</u>	<u>Lump Sum Amount</u>	<u>Completion Progress</u>	<u>Total</u>
1. Preliminary Design Phase	\$117,000.00	6.7%	\$7,839.00
2. Final Design Phase	\$77,000.00	0.0%	\$0.00
3. Bidding and Negotiating Phase	\$20,000.00	0.0%	\$0.00
4. Approvals and Permitting	\$15,000.00	0.0%	\$0.00
5. Construction Substantial Completion	\$5,000.00	0.0%	\$0.00

**Subtotal Amount Due: \$6,903.00**  
 Total Completed to date: \$7,839.00  
 Prior Billings to Date: \$936.00

**Resident Project Observation**

<b>Contract Amount</b>	<b>\$ 234,000.00</b>	
Work Completed to Date	\$0.00	0%
Work Previously Billed	\$0.00	
<b>Subtotal</b>	<b>\$0.00</b>	

**Additional Services**

<b>Contract Amount</b>	<b>\$ 234,000.00</b>	
Work Completed to Date	\$0.00	0%
Work Previously Billed	\$0.00	
<b>Subtotal</b>	<b>\$0.00</b>	

**Total Amount Due: \$6,903.00**

Sincerely,

BG CONSULTANTS, INC.



Paul Owings, P.E.  
 Project Engineer





City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	8.A
	Date:	January 8, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 831 – A Resolution accepting the revised bid of Triangle Construction, LLLC for the Walker Station Kiosk and Facility.

**RECOMMENDATION:** Approve Resolution 831 a Resolution accepting the revised bid for the Walker Station Kiosk and Facility and directing the City Manager to complete the necessary construction contract documents.

**DETAILS:** On December 10, 2020 the City Council considered the original bids that were received and directed that the low bid be taken back to the Trail Taskforce to get the cost down to the Architects estimate of \$80,500. The Trail Taskforce met on December 16<sup>th</sup> to consider both changes suggested by the Architect and brainstorm other cost saving measures. In that meeting a number of topics were discussed with the following direction provided to the Architect.

1. Reduce the number of bays in the Walker Station Kiosk structure. The configuration bid was for a station that contained 5 bays which measured 40 feet long (roughly 8 feet per bay). The idea put forth was, How much cost savings could we generate by shrinking the length of the station down? It was felt by the Architect that this is where the greatest level of savings would come.
2. Change to a simpler roof structure with different materials but maintaining the same look. The idea put forth was, How much savings could we generate by a change in the design/sub-structure of the roof and the materials used? It was felt by the Architect that this is where the second greatest level of savings could be generated.

Other ideas were also considered – but the overall feeling was that Taskforce wanted to maintain the “feel” of a railroad station/landing and that any further changes introduced would take away from what the Trail Taskforce original goals were. Overall the Taskforce felt the Architects estimate needed to be respected and asked that one of the goals of the Architect in working with Triangle Construction was to bring this into budget.

What we’ve received back is a revised bid that reduces the length of the station by one bay (8ft) changes the roof design/sub-structure and comes in below the Architects estimate. Included is the latest budget for this project and funding sources that will be tapped.

**RESOLUTION NO. 831**

**BY THE CITY OF OSAWATOMIE, KANSAS**

**A RESOLUTION ACCEPTING THE REVISED BID FOR THE WALKER STATION KIOSK AND FACILITY LOCATED ON THE CITY'S PORTION OF THE FLINT HILLS TRAIL.**

**WHEREAS**, the City of Osawatomie took bids for the construction of the Walker Station Kiosk; and

**WHEREAS**, the City of Osawatomie will be responsible for that portion of the trail that extends from John Brown Highway (347<sup>th</sup> Street) to Karl E. Cole Sports Complex; and

**WHEREAS**, its' the desire of the City Council that we continue to invest in the vitality of the Flint Hills trail.

**NOW, THEREFORE**, be it resolved by the Governing Body of the City of Osawatomie:

Section 1: That the City Council accept the revised bid of Triangle Construction LLC in the amount of \$80,300 for the construction of Walker Station Kiosk and Facility located at the Flint Hills Trailhead roughly located at the Karl E. Cole Sports Complex.

Section 2: The City Manager has identified the additional funds necessary to complete the work outlined in this Resolutoin as well as the funds to complete the collateral materials that will be posted in the Kiosk.

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas, this 14<sup>th</sup> day of January, 2021, a majority voting in favor of.

\_\_\_\_\_  
L. Mark Govea, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Tammy Seamands, City Clerk

# FLINT HILLS TRAIL FUNDING -- OVERVIEW

<b>REVENUES AND EXPENSES TO DATE (October 22, 2020)</b>		
<b>Revenues</b>		
Greater Osawatomie, Inc.	60,000.00	
Hawkins Grant	55,731.00	
First Option Bank	50,000.00	
Attractions Grant	35,500.00	
Baehr Foundation	31,435.00	
City of Osawatomie	25,000.00	
Velma Kelly Charitable Trust	25,000.00	
Sunflower Grant	28,188.00	
Private Individuals	10,050.00	
Miami County	10,000.00	
Miami County Medical	5,100.00	
Kanza Rail-Trails	9,000.00	
<b>Total</b>	<b>345,004.00</b>	
<b>Expenses</b>		
Trail Construction	245,511.62	
Survey Work	7,710.38	
Property Acquisition	20,468.00	
Bridge Engineering/Construction	18,140.00	
Architecture Services	8,190.00	
All Other	74.28	
<b>Total</b>	<b>300,094.28</b>	
<b>Current Remaining Funds</b>	<b>44,909.72</b>	

<b>Funding and Expenses Going Forward</b>			
<b>Additional Funds</b>	Sunflower Grant	26,812.00	Remaining
	Hawkins Grant	25,000.00	Awarded
	<i>General Fund -- Contribution</i>	<i>10,000.00</i>	<i>Available</i>
	<i>Tourism Fund -- Contribution</i>	<i>17,500.00</i>	<i>Available</i>
<i>Reimbursement</i>	<i>Miami County Medical -- Future</i>	<i>20,000.00</i>	<i>FUTURE</i>
	Special Parks and Recreation	25,000.00	Budgeted
	<i>Special Parks and Recreation -- Additional</i>	<i>15,000.00</i>	<i>Available</i>
	Total	139,312.00	
	<b>Available Funds</b>	<b>184,221.72</b>	
	<b>Expected Expenses -- Current and Future</b>		<b>CO</b>
	Construction of Bridge	88,255.65	Bid +CO
	Construction of Kiosk / Bathroom	9,500.00	Contracted/Arch
	Kiosk/Bathroom Bid (Original Estimate)	80,300.00	Bid
	Signage / Information on Kiosk	5,000.00	
	<b>Expense Totals</b>	<b>183,055.65</b>	
	<b>Projected Ending Balance</b>	<b>1,166.07</b>	



**TRIANGLE**  
BUILDERS, L.L.C.

401 West Wea - P.O. Box 345  
Paola, Kansas 66071-0345  
www.trianglebuilders.com

Phone: 913-294-2525  
Fax: 913-294-8125

# PROPOSAL

PROPOSAL SUBMITTED TO <b>City of Osawatomie</b>		PHONE 913-755-2146	FAX	DATE 1/6/2021
STREET <b>439 W Main</b>		JOB NAME location		
CITY, ST, ZIP <b>Osawatomie, Ks. 66071</b>		JOB LOCATION Karl E Cole Sports Complex West Parking lot		JOB PHONE
ARCHITECT Zingre & Associates	DATE OF PLANS 11/1/2020			JOB FAX

**We Propose** hereby to furnish material and labor - complete in accordance with specifications below, for the sum of: \$ \_\_\_\_\_

Payment to be made as follows: **Monthly Progress Payments**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge overhand above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.

Our workers are fully covered by Workmen's Compensation insurance.

AUTHORIZED SIGNATURE

by:

TITLE: President

Note: This proposal may be withdrawn by us if not accepted within 30 days.

We hereby submit specification and estimates for:

New Trailway Station for the Flint Hills Trail "Walker Station" at the Karl E Cole Sports Complex \$ 78,000

Trailhead Building 32' x 10" 4 bay

- 1 Site work; Clearing and Excavation, and gravel fill 4"
- 2 Concrete; Floor slab 42' x 10' per Sheet A1 Section 7 / A1
- 3 Framing Revised framing plans 4 bay 32' x 10'
  - a. Below 9'-0" ceiling the framing will remain the same per 7 / A1
  - b. Above 9'-0 the Roof framing will have the same shape and Characteristics on the exterior surfaces
    - a. Roofing material will be changes to a 3 ply Architectural shingle Owens Corning or CertainTeed.
    - c. Open rafter section will be changed to a Engineered roof truss per sketch pages 1, 2, and 3 of 3.
    - d. Bracing item E 4 / A1 to be included and run up through the ceiling and bolt to truss framing.
    - d. Ceiling will be Porch Ceiling Bead Board 5/8" x 3 1/4", Yellow pine.
      - a. Attic ventilation 2 ea. gable end vents, 2 ea. ceiling vents,
      - b. Attic access hatch 24 x24 with torque wrench operated latches
- 4 Painting
  - a. Exterior roof section above 9'-0, Fascia, trim and siding painted
  - b. Ceiling to be stained with exterior transparent stain.
  - c. All beams and framing below 9-0 to be natural, no stain or paint.
- 5 Design; Sealed drawings of truss design.

Restroom Building No changes per plans page A2

- 1 Site work; Clearing, excavation and gravel fill 4"
- 2 Concrete; Floor slab 21' x 8' per Sheet A2
- 3 Framing per Sheet A2.
- 4 Painting
  - a. Exterior and Interior Painted
  - b. Ceiling to be stained with exterior transparent stain.

Bond Cost

	\$	2,300
Total	\$	<u>80,300</u>

Excludes;  
Building Permit, Additional design work, Sales Tax, ( Provide Exemption Certificate )

**Acceptance of Proposal**

The above prices, specifications and conditions are satisfactory and are hereby accepted. Triangle Builders, L.L.C. is authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

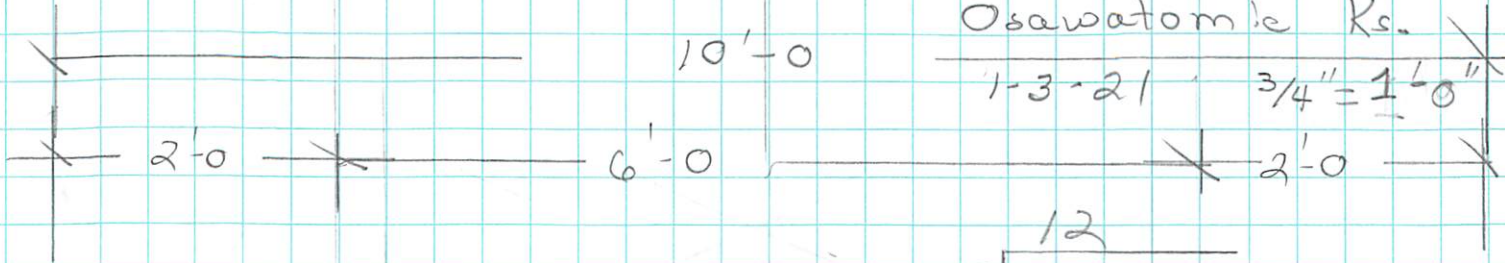
City of Osawatomie

# Triangle Builders

## Plan

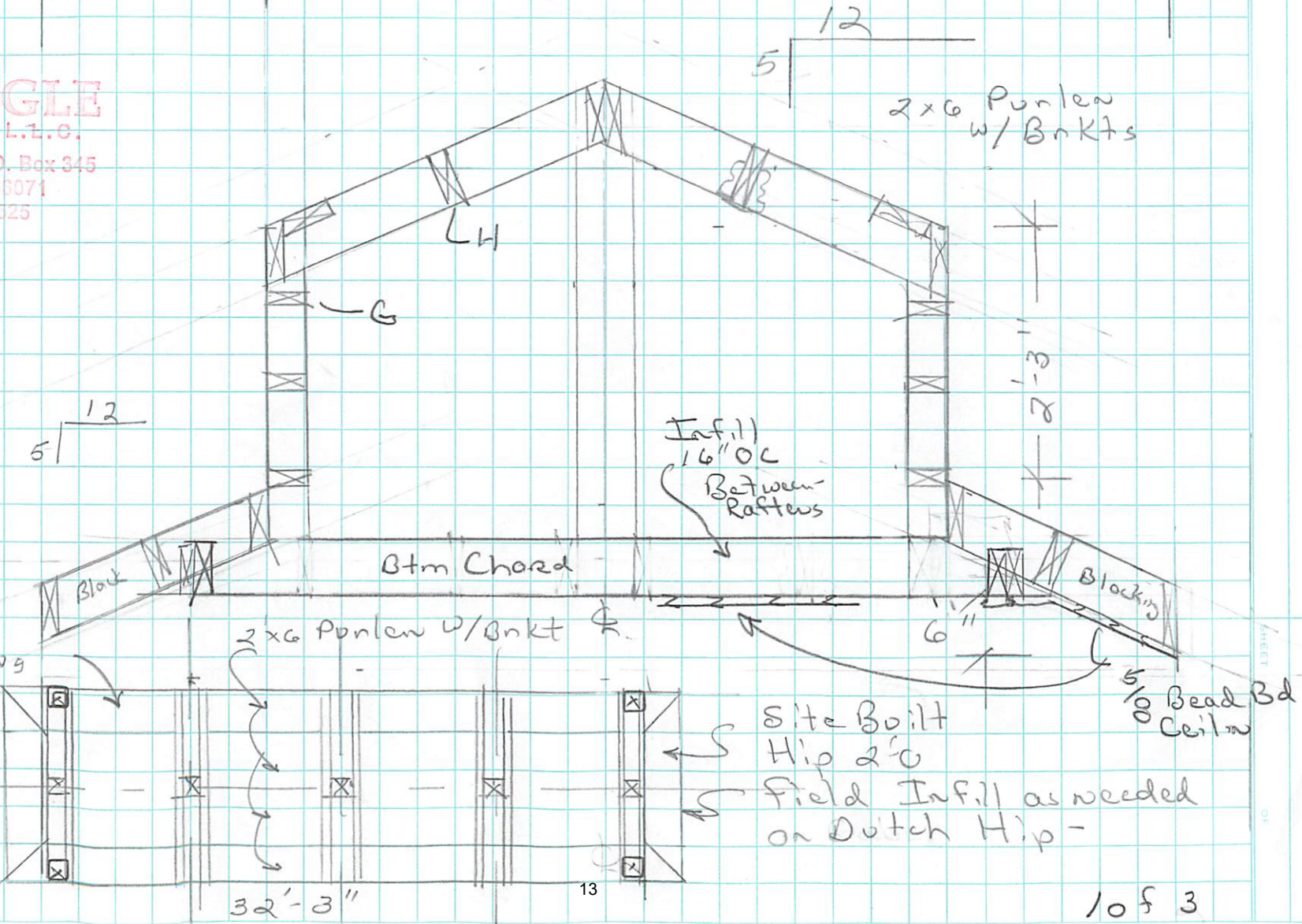
Flat Hills Trail  
Walker Station  
Trailhead -  
Osawatomie Ks.

1-3-21 3/4" = 1'-0"



**TRIANGLE**  
BUILDERS, L.L.C.

401 W. Wea • P.O. Box 345  
Paola, KS 66071  
913-294-2525



CALCULATIONS AND DESIGN DATA

PREPARED BY  
DATE

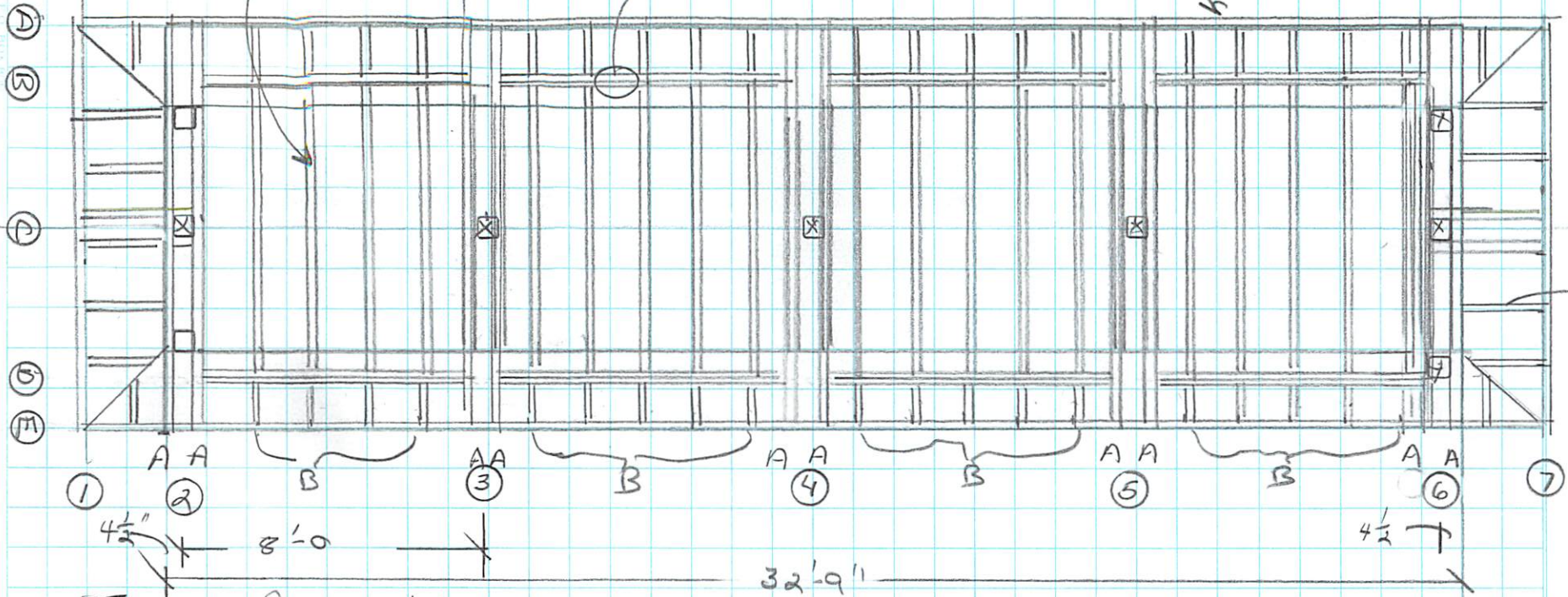
SHEET  
OF

Note

Ceiling Chord Plan

Beam E

Rim F 2x6



Truss A - 10 ea

CJ-B 2x6 + 1- 2'-0" - 18 ea Joint Hange to Beam E & Sub Fascia-F

CJ-C 5/12 + 1- 7'-10" 18 ea Joint Hanger to Beam E

CJ/Rafter-D Infill Ends - Centw Rafter Bolt to Column @ Grid 2 & 6

Beam-E 2x8 or 9" LVL + 1- 7'-6" Double Bracke/Hanger to Truss A

Sub Fascia-F 2x6 w/ 1x8 Fascia  
Punter-G 2x4 6x60 = 400'  
Column-H 2x6 6x60 = 500'  
Column 6x6 Treated 9 ea

Note - Between Line 3 + 4  
over Build Gable Roof - 8'-10" @ Base

TRIMBLE  
BUILDERS, L.L.C.  
401 W. Main P.O. Box 345  
Pocahontas, MS 38071  
918-234-2025

3 of 3

PREPARED BY	
DATE	
SHEET	OF





City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	8.B
	Date:	January 14, 2021
Building Official / Director of Community Development	From:	Ed Beaudry

**RE:** Ordinance No. 3791 – Ordinance amending Chapter 2 of the City Code of the City of Osawatomie, Kansas amending existing Section 2-101 and adding a new section 2-105 to permit the keeping of certain fowl in the City of Osawatomie, Kansas.

**RECOMMENDATION:** That the City Council give their feedback regarding the proposed Ordinance so that City Staff may make any necessary changes or adjustments to the Ordinance before presenting it for final review and vote at a future meeting.

**DETAILS:** At the November 12, 2020 City Council meeting there was a request by a resident to revisit allowing chickens to be raised within the city limits and City Staff prepared an Ordinance, presented at the December 10<sup>th</sup>, 2020, meeting, for City Council to review and discuss. It was requested the Council take time to review the proposed Ordinance and think about how it would work within their own neighborhoods, and make suggestions on how it could be improved or altered to better fit the needs of our community.

Related Statute / City Ordinances	
Line Item Code/Description	N/A
Available Budget:	N/A

**ORDINANCE NO. 3791**

**AN ORDINANCE AMENDING CHAPTER 2 OF THE CITY CODE OF THE CITY OF OSWATOMIE, KANSAS AMENDING EXISTING SECTION 2-101 AND ADDING A NEW SECTION 2-105 TO PERMIT THE KEEPING OF CERTAIN FOWL IN THE CITY OF OSAWATOMIE, KANSAS**

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: Section 2-101 of the City Code of the City of Osawatomie, Kansas is hereby amended to read as follows:

**2-101. Definitions.**

(l) "Fowl" means those animals in the zoological class aves, which can be generally defined as domestic birds commonly kept for the production of meat, eggs or feathers, which shall include, but not be limited to, chickens, ducks, geese, swans, turkeys, pigeons, pea fowl, guinea fowl, ostriches and emus.

SECTION TWO: Article 1 of Chapter 2 of the City Code of the City of Osawatomie, Kansas is hereby amended by adding a new Section 2-105, to read as follows:

**2-105 Exception; Fowl**

The provisions of this article are not applicable to owners, keepers, or harborers of permitted fowl which may be maintained within the city limits, subject to the requirements of this section:

**(a) Definitions.**

(1) Permittee means a person to whom a permit has been issued by the city under this section.

(2) Chicken means an individual animal of the species gallus domesticus,

(3) Hen means the female.

(4) Rooster means a male.

(5) Drake means a male duck.

(6) "Fowl" means those animals in the zoological class aves, which can be generally defined as domestic birds commonly kept for the production of meat, eggs or feathers, which shall include, but not limited to, chickens, and ducks.

**(b) Annual permit required.** No person shall own, keep, or harbor a chicken within the

city limits without a permit issued pursuant to this section.

(c) **Locations permitted.** Only persons residing in zoning districts allowing for residential uses shall be eligible for a permit under this section. **Anyone wanting to raise chickens in the city limits shall: First have a signed letter of approval from the property owner; Second they shall have a signed approval letter from ALL properties with a common physical border. These approval letters can be acquired from the Codes Department located at City Hall. These approval letters will be valid for the calendar year and SHALL BE RENEWED ANNUALLY.**

(d) **Number allowed.** A permittee shall not own, keep, or harbor more than five (5) hens, unless the permittee's dwelling is situated upon more than one (1) acre, in which case the permittee shall be allowed to own, keep, and harbor an additional five (5) hens for each full additional one (1) acre of property that is under the permittee's control and possession up to two (2) acres. No permittee shall be allowed to own, keep, or harbor more than fifteen (15) hens on any one parcel.

< 1 Acre	5 Chickens
1 - 2 Acres	10 Chickens
2+ Acres	15 Chickens

(e) **Roosters prohibited.** It shall be unlawful to own, keep, or harbor a rooster within the city limits. Ducks, geese, swans, turkeys, pigeons, pea fowl, guinea fowl, ostriches, emus and peacocks SHALL NOT BE PERMITTED. Per city code 2-116

(f) **Setbacks.** Coops and cages housing hens shall not be located within:

- (1) Twenty-five (25) feet from the door or window of any dwelling or occupied structure other than the permittee's dwelling;
- (2) Five (5) feet of a side or rear yard lot line;
- (3) In a front yard; or
- (4) Ten (10) feet of the permittee's principal dwelling.

(g) **Enclosures.** Per Osawatomie City Code 2-120, The coop shall be constructed in a similar style and building materials as the principal structure, and no part of such structure shall be located in the front yard setback. (NO GALVANIZED METAL ROOFING MATERIAL WILL BE ALLOWED). The coop shall be built to withstand all weather elements for the region. Hens shall be provided with a covered, predator-proof coop or cage that is well ventilated and designed to be easily accessed for cleaning. The coop or cage shall allow at least two (2) square feet of space

per hen. Any coop or cage exceeding 100 square feet in size shall be considered an accessory structure as defined in the Zoning Regulations and must meet all standards outlined therein. Hens shall have access to an outdoor enclosure (yard) that is adequately fenced to contain the birds on the permittee's property and to prevent predators from accessing the birds. All fowl must be kept in a fenced and secured area no larger than 625 square feet. **ALL coop design plans shall be approved by the Chief Building Official before any construction may begin.**

(h) **Sanitation.** The coop or cage, and the outdoor enclosure, must be kept in a sanitary condition and free from offensive odors. The coop or cage, and the outdoor enclosure, shall be cleaned at least once each week to prevent the accumulation of waste. If waste accumulates and a nuisance complaint is filed, the homeowner will get One warning to remedy the situation. One warning will be given per calendar year, if a Second complaint is received the permit will be nullified and the homeowner shall be required to rehome the fowl.

(i) **Slaughtering.** No person shall engage in the outdoor slaughtering of chickens. The remnants from slaughtering shall be properly disposed of, in accordance with applicable laws.

(j) **Animals at large.** No fowl will be allowed to run free. All fowl shall have clipped wings as to not allow for flight.

Any person found guilty of animal at large as defined herein shall be fined as follows: \$30.00 for the first offense within a twelve (12) month period; \$40.00 for the second offense within a twelve (12) month period; \$60.00 for the third offense within a twelve (12) month period; and \$100.00 for the fourth and subsequent offense(s) within a twelve (12) month period. The Municipal Judge shall have no authority to suspend the fine or any portion thereof of fine established by this Section. The fine shall be in addition to any applicable court costs or impoundment fees. The animal control officer, other City employee, or employees or custodians of an impoundment facility where such impounded is held shall not release an animal to an owner if the owner has failed to pay a fine or has failed to appear in municipal court for the adjudication of a violation of this section. Per city code 2-305 (e)

(k) **Permit applications.**

(1) Each applicant seeking to obtain a permit under this section shall apply for a permit in writing on such form as the Code Official may prescribe, and shall pay a non-refundable fee to the City according to our Fee Schedule. The initial permit fee shall be \$250.00. The annual renewal fee shall be \$25.00

(2) Each application for a permit shall be signed by the applicant, who shall be at

least eighteen (18) years old, and who shall be in actual control or possession of the dwelling on the subject property. The application shall include or be accompanied by the following information:

(A) The name, address, telephone number, and date of birth of the applicant.

(B) A description of the location and size of the subject property.

(C) The number of hens the applicant proposes to keep on the subject property.

(D) A description and precise dimensions of the coop(s) or cage(s) and outdoor enclosure(s) to be maintained on the subject property, along with a description or depiction of the precise location(s) of these enclosures in relation to the property lines and adjacent properties.

(E) If the applicant proposes to keep hens in the yard of a multi-family dwelling, the applicant must include a signed statement from the owner(s) and all tenants of the multi-family dwelling, indicating their consent to the applicant's proposal for keeping hens on the premises.

(F) Such other information as is required by this chapter or reasonably required by the city to determine the applicant's eligibility and qualifications for a permit in accordance with the criteria, standards, and qualifications set forth in this section.

(l) Issuance or denial of permit.

(1) The City Clerk shall process each valid and administratively complete application for a permit within ten (10) business days.

(2) No permit shall be approved for any person ineligible pursuant to the provisions of this section.

(3) No permit shall be approved for any person who has been convicted, or who resides with any person in the subject property who has been convicted, of a crime related to maltreatment, mistreatment, neglect, or cruelty to any animal.

(m) **Duration of initial permit; renewal.**

(1) Any permit issued pursuant to this article shall be for a term of the remainder of the calendar year in which the permit is issued. A permit may be renewed by making a timely payment of an annual renewal fee located in the Fee Schedule, to the city on or before December 31<sup>st</sup> of each calendar year. If the annual renewal fee is not made during the time provided herein, the permit shall expire on December 31<sup>st</sup> and a new application shall be required.

(2) A permit issued under this section may be revoked or temporarily suspended by the City Manager or his/her designee for any of the following reasons:

(A) Violation of or failure to comply with any provision of this section, or any other provision in this code or applicable city ordinances; or

(B) Fraud, misrepresentation, or false statement contained in the application for the permit.

(n) **Appeal.** Any person aggrieved by the Codes Official's denial of an initial permit application, or a decision of the City Manager or his/her designee to suspend or revoke a permit, shall have the right to appeal such decision to the City Council within ten (10) days after the notice of the action or decision has been mailed to the applicant or the permittee, as applicable. An appeal to the City Council shall be taken by filing with the City Clerk a written statement setting forth the grounds for the appeal. An appeal shall be considered by the City Council at the next regular meeting. The City Council may affirm, overrule, or modify the decision. Any person aggrieved by the City Council's decision on appeal may seek judicial review in a manner provided by law.

(o) **Inspection.** As a condition of the permit, the permittee agrees to the entry and inspection of any premises, building, enclosure, or other premises where the hens are kept or allowed to inhabit. Such inspection shall be conducted at reasonable times, with or without notice, by such city representatives designated by the city manager as being responsible for administration of this section.

(p) **Transferability.** A permit issued under this section shall not be assignable or transferable under any circumstances from one person to another person.

(q) **Penalty.** A violation of this section shall constitute a class C violation. Any person who shall be convicted in municipal court of violating any provision of this section shall be punished by a fine of not more than \$500.00. Each day that a violation occurs shall constitute a separate offense and shall be punishable hereunder as a separate violation.

SECTION THREE: This ordinance shall take effect and be in force from and after its passage, approval, and publication in the Official City Newspaper.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, a majority being in favor thereof, this 12<sup>th</sup> day of December 2020,

APPROVED AND SIGNED by the Mayor

---

L. Mark Govea  
Mayor

(SEAL)

ATTEST:

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Tammy Seamands  
City Clerk

**ALLOWANCE OF FOWL ADJOINING PROPERTY AFFIDAVIT**

\_\_\_\_\_, 2021

To the City of Osawatomie:

My property ( \_\_\_\_\_ ) shares a common physical border with the  
property ( \_\_\_\_\_ ) in the City of Osawatomie, Kansas.

I APPROVE / DO NOT APPROVE of their petition to raise chickens on the property in question. (Circle One)

Disapproval of this petition dissolves their application and they will not be permitted to own, keep, or harbor fowl on said property.

*The fowl owner shall comply with the City Ordinance 3791. If the owner/s do not comply, this affidavit will become null and void, and the fowl shall be removed at the owner's expense along with all buildings and fencing pertaining to the fowl.*

The undersigned acknowledge this and understands that this affidavit is valid for the calendar year.

\_\_\_\_\_  
Signature of Property Owner/s

\_\_\_\_\_  
Date



APPLICATION FOR ANNUAL FOWL PERMIT

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Description of the location and the size of the subject property: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Total number of hens proposed to be kept on the property: \_\_\_\_\_

5 hens < 1 acre, 10 hens 1-2 acres, 15 hens 2+ acres MAXIMUM.

A description and precise dimensions of the coop or cage and the outdoor enclosure to be maintained on the property, along with a description or depiction of the precise location of the enclosure in relation to the property lines and adjacent properties: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have a signed approval letter from the property owner, and all physically adjoining property owners? \_\_\_\_\_

Initial processing fee \$ 250.00 \_\_\_\_\_

Annual renewal fee \$ 25.00 \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALLOWANCE OF FOWL ON RENTAL PROPERTY AFFIDAVIT**

\_\_\_\_\_, 2021

To the City of Osawatomie:

My property ( \_\_\_\_\_ ) is currently being occupied by

\_\_\_\_\_ (tenant) in the City of Osawatomie, Kansas.

I APPROVE / DO NOT APPROVE of their petition to raise chickens on the property in question. (Circle One)

Disapproval of this petition dissolves their application and they will not be permitted to own, keep, or harbor fowl on said property.

*The fowl owner shall comply with the City Ordinance 3791. If the owner/s do not comply, this affidavit will become null and void, and the fowl shall be removed at the owner's expense along with all buildings and fencing pertaining to the fowl.*

The undersigned acknowledge this and understands that this affidavit is valid for the calendar year.

\_\_\_\_\_  
Signature of Property Owner/s

\_\_\_\_\_  
Date



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	9.A
	Date:	January 14, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 838 – A Resolution Permitting the Donation of Unused Construction Culverts to the Kanza Rail-Trails Conservancy.

**RECOMMENDATION:** That the City Council approve Resolution 838 – A Resolution Permitting the Donation of Unused Construction Culverts to the Kanza Rail-Trails Conservancy.

**DETAILS:** The construction of the Flint Hills Trail Walker Station trailhead is nearing completion, and construction of the trail itself has been completed. There are several pieces of leftover/unused equipment from the trail construction, and the Kanza Rail-Trails Conservancy has submitted a request for donation of two specific pieces that will greatly aid in their development of the Landon Trail:

- two 20' ABS plastic culverts with endcaps

These pieces were purchased for the trail project but were unused and the City has no immediate use for them. Considering KRTC’s involvement with our trail project and their continued support, including financial support, we would like to honor their request and donate the unused culverts to their Landon Trail effort.

Related Statute / City Ordinances	
Line Item Code/Description	N/A
Available Budget:	N/A

**CITY OF OSAWATOMIE, KANSAS**

**RESOLUTION No. 838**

**A RESOLUTION PERMITTING THE DONATION OF UNUSED CONSTRUCTION  
CULVERTS TO THE KANZA RAIL-TRAILS CONSERVANCY**

**WHEREAS**, the Kanza Rail-Trails Conservancy was an early and ardent proponent of the construction of the Flint Hills Trail and its connection into Osawatomie; and

**WHEREAS**, Kanza Rail-Trails Conservancy contributed \$12,000 for the railbanking of the last half mile of the Flint Hills Trail and donated \$9,000 for the purchase of the Ross property to make the connector trail possible; and

**WHEREAS**, the Osawatomie Trail Task Force and the City of Osawatomie are nearing completion on the trailhead and associated amenities at the Walker Station trailhead of the Flint Hills Trail; and

**WHEREAS**, Kanza Rail-Trails Conservancy, being a not-for-profit trail manager currently owns the right of way to the Flint Hills Trail and is in the process of developing the Landon Trail,

**NOW, THEREFORE**, be it resolved by the Governing Body of the City of Osawatomie:

The Governing Body hereby directs the City Manager to undertake the actions necessary to donate two 20' ABS plastic culverts with endcaps, which were purchased for the Flint Hills Trail project but were unused, to the Kanza Rail-Trails Conservancy for its use in the development of the Landon Trail.

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas, this 14th day of January, 2021, a majority voting in favor of.

**APPROVED** and signed by the Mayor.

---

L. Mark Govea, Mayor

(SEAL)  
ATTEST:

---

Tammy Seamands, City Clerk



**P.O. Box 3863**  
**Topeka, Kansas 66604-0863**  
**[www.kanzatrails.org](http://www.kanzatrails.org)**

December 21, 2020

Mike Scanlon  
City Manager  
City of Osawatomie

Dear Mr. Scanlon,

With the completion of the extension trail connecting the Flint Hills Trail State Park and the Karl Cole Sports complex there are two 20' ABS plastic culverts with endcaps which were purchased for the project but were unused. Kanza Rail Trails Conservancy contributed \$12,000 for the railbanking of the last half mile of the Flint Hills Trail and donated \$9,000 for the purchase of the Ross property to make the connector trail possible. KRTC, being a not-for-profit trail manager currently owns the right of way to the Flint Hills Trail and is in the process of developing the Landon Trail. As such, KRTC is asking the city donate the unused tubes and end caps to KRTC to be used on the development of the Landon Trail.

Thank- you very much.

Sincerely,

Doug Walker  
Vice President  
Kanza Rail Trails Conservancy Inc.



City of Osawatomie

<b>ACTION ITEM SUMMARY</b>	Item Number:	9.B
	Date:	January 8, 2021
City Manager	From:	Mike Scanlon

**RE:** Resolution 839 – A Resolution accepting the City of Osawatomie’s 2021 Work Plan.

**RECOMMENDATION:** Approve Resolution 839 a Resolution accepting the City of Osawatomie’s 2021 Work Plan.

**DETAILS:** On an annual basis the City of Osawatomie develops a Work Plan that directs the work of the City Council, Staff and Community. This Work Plan is used to evaluate the performance of the City Manager on an annual basis and is made part of his annual review. This Work Plan also serves as an historical reference for future councils and staffs on the work that was contemplated and/or completed in any given year. It is the hope of staff that this development of work plan will continue for the decades to come and serve as both a reminder and motivator for future work that will span decades and generations.

The finalized work plan will be provided to the City Council on Monday, January 11<sup>th</sup> for their review and contemplation. **It’s important to note if there are projects/issues that particular City Council members want addressed that have not been included in the Work Plan, that we add them to plan at the January 14, 2021 meeting.**

**RESOLUTION NO. 839**

**BY THE CITY OF OSAWATOMIE, KANSAS**

**A RESOLUTION OF THE CITY COUNCIL OF OSAWATOMIE, KANSAS,  
ACCEPTING THE 2021 WORK PLAN.**

**WHEREAS**, the City of Osawatomie provides many basic services that promote the health, safety, and welfare of the citizens of the community; and

**WHEREAS**, the City of Osawatomie believes that a necessary component in delivering these services is the development of a Work Plan that addresses the goals and aspirations of the community; and

**WHEREAS**, the City of Osawatomie believes that the annual Work Plan and Budget are companion documents that both direct the work to be done in the coming year and the funding for that work.

**NOW, THEREFORE**, be it resolved by the Governing Body of the City of Osawatomie:

Section 1: That the City Council recommends adoption of the 2021 Work Plan for approval.

Section 2: That the City Council directs the City Manager to begin the implementation of the 2021 Work Plan.

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas, this 14th day of January, 2021, a majority voting in favor of.

\_\_\_\_\_  
L. Mark Govea, Mayor

(SEAL)

ATTEST:

\_\_\_\_\_  
Tammy Seamands, City Clerk

CITY OF OSAWATOMIE  
 YTD TREASURERS REPORT  
 AS OF: NOVEMBER 30TH, 2020

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES W/ACCRUAL	Y-T-D EXPENSES W/ACCRUAL	ACCRUAL ENDING CASH BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ENDING CASH BALANCE
01 -GENERAL OPERATING	372,201.09	2,482,789.72	2,369,257.64	485,733.17	0.00	( 109,203.12)	376,530.05
02 -WATER	264,404.21	936,787.34	909,619.26	291,572.29	0.00	( 32,773.59)	258,798.70
03 -ELECTRIC	542,929.30	3,372,639.02	3,091,808.53	823,759.79	0.00	( 144,762.29)	678,997.50
04 -SEWER	141,028.42	855,414.57	703,737.58	292,705.41	0.00	( 35,057.77)	257,647.64
05 -REFUSE	1,000.30	901.76	405.00	1,497.06	0.00	0.00	1,497.06
06 -LIBRARY	103,858.16	21,625.01	10,684.40	114,798.77	0.00	( 433.56)	114,365.21
07 -RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08 -RURAL FIRE	( 5,299.73)	0.00	11,710.08	( 17,009.81)	0.00	0.00	( 17,009.81)
09 -INDUSTRIAL PROMOTION	62,247.43	58,476.43	12,755.93	107,967.93	0.00	( 66,550.00)	41,417.93
10 -REVOLVING LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11 -SPECIAL PARK & RECREATION	41,502.19	19,037.17	21,636.70	38,902.66	0.00	0.00	38,902.66
12 -STREET IMPROVEMENTS	204,953.25	216,363.21	295,773.33	125,543.13	0.00	( 3,812.54)	121,730.59
13 -TOURISM	58,995.41	32,970.53	11,457.86	80,508.08	0.00	( 2,371.31)	78,136.77
14 -PUBLIC SAFETY EQUIPMENT	57,251.96	59,080.89	95,013.17	21,319.68	0.00	( 770.48)	20,549.20
15 -SPECIAL 911 REVENUE	9,897.41	0.00	0.00	9,897.41	0.00	0.00	9,897.41
17 -RECREATION EMPLOYEE BENEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18 -GOLF COURSE	6,689.51	333,204.27	252,481.24	87,412.54	0.00	( 3,763.58)	83,648.96
21 -CIP - GENERAL	155,303.47	102,750.00	55,911.20	202,142.27	0.00	( 4,732.09)	197,410.18
22 -CIP -WATER	75,000.00	60,000.00	2,372.81	132,627.19	0.00	0.00	132,627.19
23 -CIP - ELECTRIC	102,222.68	100,018.51	45,570.00	156,671.19	0.00	( 77,759.12)	78,912.07
24 -CIP - SEWER	150,392.00	56,250.00	48,223.00	158,419.00	0.00	( 9,097.39)	149,321.61
25 -CIP - STREET PROJECT	82,400.50	155,000.00	69,949.44	167,451.06	0.00	0.00	167,451.06
27 -CIP - GRANTS	3,556.79	0.00	0.00	3,556.79	0.00	0.00	3,556.79
29 -CIP - SPECIAL PROJECTS	31,096.32	144,980.00	106,046.85	70,029.47	0.00	( 16,663.05)	53,366.42
31 -EMPLOYEE BENEFITS	252,300.07	695,243.90	644,189.33	303,354.64	0.00	( 729.00)	302,625.64
32 -CAFETERIA 125	89,113.40	20,388.40	16,560.69	92,941.11	0.00	0.00	92,941.11
35 -TECHNOLOGY FUND - CIP	35,624.10	56,662.25	72,760.95	19,525.40	0.00	0.00	19,525.40
41 -BOND & INTEREST	180,405.32	687,472.58	771,564.25	96,313.65	0.00	0.00	96,313.65
43 -ELECTRIC DEBT SERVICE	149,988.47	397,925.00	434,101.25	113,812.22	0.00	0.00	113,812.22
51 -COURT ADSAP	7,401.00	0.00	0.00	7,401.00	0.00	0.00	7,401.00
52 -COURT BONDS	18,877.04	20,667.00	23,815.50	15,728.54	0.00	0.00	15,728.54
53 -FORFEITURES	13,596.85	7,413.69	400.00	20,610.54	0.00	0.00	20,610.54
54 -EVIDENCE LIABILITY	12,899.79	0.00	0.00	12,899.79	0.00	0.00	12,899.79
57 -FIRE INSURANCE PROCEEDS	0.84	26,989.04	0.00	26,989.88	0.00	0.00	26,989.88
58 -MAYOR'S CHRISTMAS TREE FU	0.00	0.01	0.00	0.01	0.00	0.00	0.01
93 -CREDIT CARD CLEARING FUND	0.01	18,661.54	0.00	18,661.55	0.00	0.00	18,661.55
95 -CLEARING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	3,221,837.56	10,939,711.84	10,077,805.99	4,083,743.41	0.00	( 508,478.89)	3,575,264.52

\*\*\* END OF REPORT \*\*\*



**City of Osawatomie  
Year to Date Fund Report  
As of November 30, 2020**

	<b>General (1)</b>	<b>Water</b>	<b>Electric</b>	<b>Sewer</b>	<b>Refuse</b>	<b>Library</b>	<b>Rural Fire</b>
Beginning Cash Balances	372,201.09	264,404.21	542,929.30	141,028.42	1,000.30	103,858.16	(5,299.73)
YTD Revenue	2,482,789.72	936,787.34	3,372,639.02	855,414.57	901.76	21,625.01	-
YTD Expense	2,369,257.64	909,619.26	3,091,808.53	703,737.58	405.00	10,684.40	11,710.08
Total Increase/ (Decrease)	113,532.08	27,168.08	280,830.49	151,676.99	496.76	10,940.61	(11,710.08)
Ending Cash Balance	485,733.17	291,572.29	823,759.79	292,705.41	1,497.06	114,798.77	(17,009.81)
Budgeted Expenses	2,775,171.00	1,131,959.00	4,042,279.00	896,898.00	430,000.00	110,500.00	77,067.00
Percent of Budget	85.37%	80.36%	76.49%	78.46%	0.09%	9.67%	15.19%
	<b>Industrial (1)</b>	<b>SP&amp;R</b>	<b>Street Imp</b>	<b>Tourism</b>	<b>Pub Safety (1)</b>	<b>Special 911</b>	<b>Golf</b>
Beginning Cash Balances	62,247.43	41,502.19	204,953.25	58,995.41	57,251.96	9,897.41	6,689.51
YTD Revenue	58,476.43	19,037.17	216,363.21	32,970.53	59,080.89	-	333,204.27
YTD Expense	12,755.93	21,636.70	295,773.33	11,457.86	95,013.17	-	252,481.24
Total Increase/ (Decrease)	45,720.50	(2,599.53)	(79,410.12)	21,512.67	(35,932.28)	-	80,723.03
Ending Cash Balance	107,967.93	38,902.66	125,543.13	80,508.08	21,319.68	9,897.41	87,412.54
Budgeted Expenses	58,050.00	54,345.75	268,820.00	78,744.00	148,765.00	-	316,261.01
Percent of Budget	21.97%	39.81%	110.03%	14.55%	63.87%	0.00%	79.83%

**City of Osawatomie  
Year to Date Balance Sheet  
As of November 30, 2020**

	<b>CIP-Gen</b>	<b>CIP- Water</b>	<b>CIP-Electric</b>	<b>CIP-Sewer</b>	<b>CIP-Street</b>	<b>CIP-Grants</b>	<b>CIP-Special</b>
Beginning Cash Balances	155,303.47	75,000.00	102,222.68	150,392.00	82,400.50	3,556.79	31,096.32
YTD Revenue	102,750.00	60,000.00	100,018.51	56,250.00	155,000.00	-	144,980.00
YTD Expense	55,911.20	2,372.81	45,570.00	48,223.00	69,949.44	-	106,046.85
Total Increase/ (Decrease)	46,838.80	57,627.19	54,448.51	8,027.00	85,050.56	-	38,933.15
Ending Cash Balance	202,142.27	132,627.19	156,671.19	158,419.00	167,451.06	3,556.79	70,029.47
Budgeted Expenses	140,000.00	70,000.00	85,000.00	2,270,000.00	95,000.00	-	10,000.00
Percent of Budget	39.94%	3.39%	53.61%	2.12%	73.63%	0.00%	1060.47%
	<b>EE Benefits (1)</b>	<b>Cafeteria 125</b>	<b>CIP-Tech</b>	<b>Bond &amp; Int (1)</b>	<b>Elec Debt</b>	<b>Court Adasp</b>	<b>Court Bonds</b>
Beginning Cash Balances	252,300.07	89,113.40	35,624.10	180,405.32	149,988.47	7,401.00	18,877.04
YTD Revenue	695,243.90	20,388.40	56,662.25	687,472.58	397,925.00	-	20,667.00
YTD Expense	644,189.33	16,560.69	72,760.95	771,564.25	434,101.25	-	23,815.50
Total Increase/ (Decrease)	51,054.57	3,827.71	(16,098.70)	(84,091.67)	(36,176.25)	-	(3,148.50)
Ending Cash Balance	303,354.64	92,941.11	19,525.40	96,313.65	113,812.22	7,401.00	15,728.54
Budgeted Expenses	891,920.00	40,000.00	72,038.00	890,451.00	444,100.00	-	26,000.00
Percent of Budget	72.23%	41.40%	101.00%	86.65%	97.75%	0.00%	91.60%

**City of Osawatomie  
Year to Date Balance Sheet  
As of November 30, 2020**

	<b>Forfeitures</b>	<b>Evidence Liab</b>	<b>Fire Proceeds</b>	<b>Mayor's Chris</b>	<b>CC Clearing</b>	<b>Total</b>
Beginning Cash Balances	13,596.85	12,899.79	0.84	-	0.01	3,221,837.56
YTD Revenue	7,413.69	-	26,989.04	0.01	18,661.54	10,939,711.84
YTD Expense	400.00	-	-	-	-	10,077,805.99
Total Increase/ (Decrease)	7,013.69	-	26,989.04	0.01	18,661.54	861,905.85
Ending Cash Balance	20,610.54	12,899.79	26,989.88	0.01	18,661.55	4,083,743.41
Budgeted Expenses	-	-	-	-	-	15,423,368.76
Percent of Budget	0.00%	0.00%	0.00%	0.00%	0.00%	65.34%

(1) Property tax received from Miami County in January, March, June and September.