

OSAWATOMIE CITY COUNCIL
AGENDA

February 23, 2023

6:30 p.m. | Memorial Hall | 411 11th Street

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda

Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.

 - A. February 23, 2023 Agenda
 - B. February 9, 2023 Meeting Minutes
 - C. Pay Application(s)
 - Crossland Heavy Contractors WWTP Improvements - \$108,426.35
 - Western Consultants – WWTP Improvements - \$6,000.00
 - D. Special Event Permit(s)
 - E. Council Report 2023-01
6. Comments from the Public

Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.
7. Public Hearing
8. Presentations, Proclamations, and Appointments
 - A. Appointment of Patty Henness Marquez to Tourism Committee
9. Unfinished Business
 - A. Resolution 1105 – Adopting Procurement Regulations for USDA Loan/Grant
 - B. Resolution 1112 - Authorizing a (15) Fifteen Day Extension for Resolution 1063 for the Demolition of 1103 Chestnut Avenue
10. New Business
 - A. Resolution 1099 - Resolution Authorizing a Memorandum of Understanding (MOU) with Kansas Department of Wildlife and Parks for MARC - Supplemental PSP Grant (Pending Grant Award)
 - B. Resolution 1106 – Authorizing Application to Kansas MIH Grant Program for Proposed 10-Acres Development
 - C. Resolution 1107 - Resolution Authorizing Application for a State Park Revitalization and Investment in Notable Tourism (SPRINT) Grant from Kansas Department of Commerce (Due March 14, 2023)
 - D. Resolution 1108 - Resolution Authorizing Application for an Attraction Development Grant from Kansas Tourism (Due March 31, 2023)
 - E. Resolution 1109 - Resolution Appointing Mayor Hampson and a Member of City Council to the OzCOMP Interview Panel and Advisory Group for the 2022/2023 Planning Sustainable Places Project Known as “The Hub” in Downtown Osawatomie
 - F. Resolution 1110 – Budget Calendar
 - G. Resolution 1111 - Resolution Authorizing Improvements to the City Public Water Supply System and Providing for the Payment of the Costs Thereof
11. Council Report
12. Mayor’s Report
13. City Manager & Staff Report
14. Adjourn

NEXT REGULAR MEETING – March 9, 2023

Osawatomie, Kansas. **February 9, 2023.** The Council Meeting was held at Memorial Hall located at 411 11 Street. Mayor Nick Hampson called the meeting to order at 6:30 p.m. Council members present were: Schasteen, Macek, Diehm, Dickinson, LaDuex, Bratton, Filipin and Caldwell. City Staff present at the meeting were City Manager Mike Scanlon, Deputy City Manager Bret Glendening, City Clerk Tammy Seamands City Attorney Jeff Deane, Utilities Director Terry Upshaw, Public Works Director Michele Silsbee and Business Liaison Kari Bradley. Members of the public were: Jeff Yelton.

INVOCATION. – Jeff Yelton, Osawatomie State Hospital

CONSENT AGENDA. Approval of February 9th Agenda, January 26th Council Meeting Minutes, February 2nd Council Meeting Minutes, Pay Application – Western Consultants – WWTP Improvements - \$3,514.00, Pay Application – BG Consultants – WWTP Improvements - \$13,097.99, Pay Application – BG Consultants – Water Distribution Design - \$69,750.00, Pay Application – BG Consultants – Water Treatment Design - \$71,071.00, Pay Application – BG Consultants – 2022/2023 Street Design - \$58,558.50, Special Event Permit – Play Street. **Motion** made by Caldwell, seconded by Bratton to approve the consent agenda without the Special Event Permit – Play Street. Yeas: All. **Motion** made by Caldwell, seconded by LaDuex to approve the Special Event Permit – Play Street. Yeas: All.

COMMENTS FROM THE PUBLIC. – None.

PUBLIC HEARINGS. – None.

PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS. – None.

UNFINISHED BUSINESS. - None.

NEW BUSINESS.

RESOLUTION 1096 –WWTP CHANGE ORDER #3 – ADDS/DEDUCTS TO SCOPE OF WORK - Additional control wiring and removal of existing salvage starters plus the removal of heat tracing requirements. Total Cost w/ Fees: \$1,598.00

Installation of switch for UV Building Lighting. Addition of switch. Total Cost w/ Fees: \$1,200.00

Removal of plug valves and demolition of old waste activated sludge (WAS) piping. Originally, we had intended to remove the entirety of the WAS line. During the course of construction, it was determined that removing the entire length of the line was unnecessary. Total Cost w/ Fees: (\$4,394). Total Change Order Proposal: (\$1,596)

Motion made by LaDuex, seconded by Dickinson to approve Resolution 1096– Authorizing a change order request to make certain changes to the electrical scope of work and remove waste activated sludge piping for the 2022 wastewater treatment plant project for the City of Osawatomie as presented. Yeas: All

RESOLUTION 1097 – WWTP REQUEST FOR EXTENSION OF TIME TO CDBG– All projects that are funded with CDBG monies must be completed within the initial time frame as described in the application for the grant as well as that grant’s agreement. Due to the ongoing and previously discussed delays to equipment deliveries (see Change Order #1 to this project) our project which is currently scheduled for completion on 2/28, will not be completed by this date. **Motion** made by Dickinson, seconded by LaDuex to approve Resolution 1097 –Authorizing a request to the community development block grant program requesting an extension of time to complete the wastewater treatment plant project for the City of Osawatomie as presented. Yeas: All.

RESOLUTION 1104 – UPDATING THE LIST OF STREETS SCHEDULED FOR REPLACEMENT IN 2024 – On 11/10/2022 the council adopted Resolution 1067 which called out the streets below, minus Pacific from 4th to 6th. After having cost estimates developed, it was determined that we could add this segment of street to the 2024 plan and complete the replacement of all streets around and leading up to, the Osawatomie Middle School. Additionally, 4th Street could also be replaced up to Chestnut, which makes sense to do since Chestnut from 4th to 6th is also scheduled for 2024 and that intersection will need to be removed (at least in part) anyway, and would save money in the long term by avoiding the removal of new construction. Also of note, 4th Street from Main St. to Brown Ave. will be a mill and overlay project only.

2024 Full Replacement
4th Street – Parker to Brown
1st - Main to North Levee
5th - Alley to Chestnut
Pacific – 4th to 6th
Chestnut- 4th to 6th
4th Street – Brown to Chestnut

Total cost estimate for these streets (design, construction and construction observation) will be at, or slightly below, \$4,300,000 based on current bid lettings and provided that costs do not increase exponentially. Our Director of Public Works could perform most of the construction observation with the exception of materials testing and density testing, which would save us approximately \$350,000. These funds could be used for mill and overlay projects that have already been identified

Motion made by Dickinson, seconded by Schasteen to approve Resolution 1104 – Directing city staff to update the street priority plan presented for the 2024 and 2025 calendar years as presented. Yeas: All.

EXECUTIVE SESSION – Motion made by Dickinson, seconded by Schasteen that the City Council recess into closed, executive session for the purpose of discussing acquisition of real property pursuant to the exception in K.S.A. 75-4319 (b)(6). The closed meeting will last 15 minutes and will resume here in City Hall at 7:00 p.m. Also attending will be City Manager Mike Scanlon, Deputy City Manager Bret Glendening, City Attorney Jeff Deane and City Clerk Tammy Seamands. Yeas: All.

The council meeting resumed to open session at 7:00 p.m. with no action taken.

COUNCIL REPORTS

Lawrence Dickinson ~ The Legislative breakfast is Saturday at 7:00 a.m. in the high school auditorium.

Kevin Schasteen ~ I want to say thanks to Tammy and Sam for getting me setup. I also want to thank Michele and her crew. Osawatomie had the best roads to drive on today. I woke up hearing the snow plows going down my street.

MAYOR'S REPORT – I want to thank staff for all their work on grants – Mike was telling me there's something like 6 in the queue and several we will be administering and working on through the summer.

I want to thank Kari for getting the Legislative Breakfast put together. These breakfasts can be hard to schedule given all the elected officials she's trying to corral.

Somebody that I appreciate and her work goes unnoticed is Tammy. Tammy always has everything I need ready to sign and she's always available for any questions I have and I know that other City Councilmembers have – Thank you Tammy.

There's lots of stuff coming up in the weeks/months ahead so I've asked Mike to put a calendar out through June that we can look at.... including

- a. Groundbreaking on sixth
- b. Ribbon cutting at the Wastewater Plant
- c. Stan Heard art unveiling in Brown Park on June 17th at John Brown Park
- d. Easter Egg hunts / Alumni Weekend / John Brown Jamboree / Lights on the Lake
- e. Arbor Day and Hot Dog Festival at the Elementary School (Something we are expanding from last year).
- f. Ribbon Cuttings on building remodels downtown.
- g. Ground breaking for 10-Acres.

Just to name a few....

CITY MANAGER & STAFF REPORTS.

Mike Scanlon ~ Today we had a visit from the interim director of the Kansas State Historical Society. We caught their interest because we have been working with our legislators, state senators and local representors to get a bill introduced. Chad Tenpenny got a bill written that would take back the cabin and the battlefield and give it back to the City of Osawatomie. That has generated a lot of interest from the Kansas State Historical Society. Caryn Tyson would be the one that would present the bill.

Bret Glendening ~ Michele has been working diligently to get a lot of information put into Pubworks. She is the first department head to be able to create charts like the one I am passing

Contractor's Application for Payment

Owner: <u>City of Osawatomie, KS</u>	Owner's Project No.: _____
Engineer: <u>BG Consultants</u>	Engineer's Project No.: <u>20-1414L</u>
Contractor: <u>Crossland Heavy Contractors</u>	Contractor's Project No.: <u>22K05SP</u>
Project: <u>2022 Osawatomie WWTF Improvements</u>	
Contract: _____	
Application No.: <u>5</u>	Application Date: <u>2/1/2023</u>
Application Period: From <u>1/1/2023</u>	to <u>1/31/2023</u>

1. Original Contract Price	\$ 2,538,564.00
2. Net change by Change Orders	\$ 17,707.00
3. Current Contract Price (Line 1 + Line 2)	\$ 2,556,271.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,405,768.00
5. Retainage	
a. <u>5%</u> X <u>\$ 780,264.00</u> Work Completed	\$ 39,013.20
b. <u>5%</u> X <u>\$ 625,504.00</u> Stored Materials	\$ 31,275.20
c. Total Retainage (Line 5.a + Line 5.b)	\$ 70,288.40
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,335,479.60
7. Less previous payments (Line 6 from prior application)	\$ 1,227,053.25
8. Amount due this application	\$ 108,426.35
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 1,150,503.00

Contractor's Certification


The undersigned Contractor certifies, to the best of its knowledge, the following:


(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Crossland Heavy Contractors

Signature:  **Date:** 2/1/2023

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>02/10/2023</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	City of Osawatomie, KS	Owner's Project No.:	
Engineer:	BG Consultants	Engineer's Project No.:	20-1414L
Contractor:	Crossland Heavy Contractors	Contractor's Project No.:	22K05SP
Project:	2022 Osawatomie WWTF Improvements		
Contract:			

Application No.: 5 **Application Period:** From 01/01/23 to 01/31/23 **Application Date:** 02/01/23

A	B	C	D		E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous Application (\$)	This Period (\$)					
Change Orders									
14	CO-02 Clarifier Wall Demo	6,574.00	6,574.00	-	-	6,574.00	100%	-	
15	CO-02 12" Overflow Line	11,133.00	-	11,133.00	-	11,133.00	100%	-	
Change Order Totals		\$ 17,707.00	\$ 6,574.00	\$ 11,133.00	\$ -	\$ 17,707.00	100%	\$ -	
Original Contract and Change Orders									
Project Totals		\$ 2,556,271.00	\$ 666,131.00	\$ 114,133.00	\$ 625,504.00	\$ 1,405,768.00	55%	\$ 1,150,503.00	

Osawatomie WWTF Improvements Schedule of Values

ITEM	DESCRIPTION	QTY	CONTRACT ITEMS		Work Previous Applications	Work Completed this Period	Material Presently Stored	Completed and Stored to Date		Balance to Finish	Retention to Date	
			UNIT	TOTAL PRICE				Amount	%			Amount
General Conditions												
001	Mobilization/Bonds/Insurance	1	LS	\$ 107,542.00	\$ 107,542.00	\$ 107,542.00	\$ -	\$0	100%	\$107,542	\$0.00	\$5,377
General Conditions Total				\$ 107,542.00	\$ 107,542.00	\$ 107,542.00	\$ -	\$0	100%	\$107,542	\$0.00	\$ 5,377.10
Division 02 - Sitework												
002	Bypass Pumping	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	100%	\$ 4,000.00	\$ -	\$ 200.00
003	UV Structure Demo	1	LS	\$ 2,700.00	\$ 2,700.00	\$ 1,300.00	\$ -	\$ -	48%	\$ 1,300.00	\$ 1,400.00	\$ 65.00
004	SBR Basin Demo	1	LS	\$ 11,000.00	\$ 11,000.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 11,000.00	\$ -
005	Sludge Basin Demo	1	LS	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ -	\$ -	100%	\$ 3,100.00	\$ -	\$ 155.00
006	Grit Classifier Demo	1	LS	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 2,500.00	\$ -
007	SWPPP	1	LS	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 1,200.00	\$ -
Sitework Total				\$ 24,500.00	\$ 24,500.00	\$ 8,400.00	\$ -	\$ -	34%	\$ 8,400.00	\$16,100.00	\$ 420.00
Division 03 - Concrete												
008	UV Structure Concrete	1	LS	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ -	\$ -	100%	\$ 33,000.00	\$0.00	\$ 1,650.00
009	Chemical Feed Concrete	1	LS	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00	\$ -	\$ -	100%	\$ 6,200.00	\$0.00	\$ 310.00
010	Sludge Basin Concrete	1	LS	\$ 4,100.00	\$ 4,100.00	\$ 4,100.00	\$ -	\$ -	100%	\$ 4,100.00	\$0.00	\$ 205.00
Concrete Total				\$ 43,300.00	\$ 43,300.00	\$ 43,300.00	\$ -	\$ -	100%	\$ 43,300.00	\$0.00	\$ 2,165.00
Division 05 - Metals												
011	Install UV Structure Metals	1	LS	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 5,000.00	\$ -
012	Install Sludge Basin Metals	1	LS	\$ 8,800.00	\$ 8,800.00	\$ 5,800.00	\$ 3,000.00	\$ -	100%	\$ 8,800.00	\$ -	\$ 440.00
013	UV Building Complete	1	LS	\$ 354,000.00	\$ 354,000.00	\$ 179,420.00	\$ 60,000.00	\$ 34,000.00	77%	\$ 273,420.00	\$ 80,580.00	\$ 13,671.00
Metals Total				\$ 367,800.00	\$ 367,800.00	\$ 185,220.00	\$ 63,000.00	\$ 34,000.00	77%	\$ 282,220.00	\$85,580.00	\$ 14,111.00
Division 07 - Thermal & Moisture Protection												
014	Joint Sealants Complete	1	LS	\$ 4,100.00	\$ 4,100.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 4,100.00	\$ -
Thermal & Moisture Protection Total				\$ 4,100.00	\$ 4,100.00	\$ -	\$ -	\$ -	0%	\$ -	\$4,100.00	\$ -
Division 08 - Openings												
015	Install Overhead Door	1	LS	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	100%	\$ 15,000.00	\$ -	\$ 750.00
Openings Total				\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	100%	\$ 15,000.00	\$0.00	\$ 750.00
Division 09 - Coatings												
016	Coatings	1	LS	\$ 14,000.00	\$ 14,000.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 14,000.00	\$ -
Coatings Total				\$ 14,000.00	\$ 14,000.00	\$ -	\$ -	\$ -	0%	\$ -	\$14,000.00	\$ -
Division 26 - Electrical												
017	Electrical Work Complete	1	LS	\$ 345,000.00	\$ 345,000.00	\$ 46,000.00	\$ 25,000.00	\$ -	21%	\$ 71,000.00	\$ 274,000.00	\$ 3,550.00
Electrical Total				\$ 345,000.00	\$ 345,000.00	\$ 46,000.00	\$ 25,000.00	\$ -	21%	\$ 71,000.00	\$274,000.00	\$ 3,550.00
Division 31 - Earthwork												
018	UV Structure Earthwork	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	100%	\$ 4,000.00	\$ -	\$ 200.00

019	Chemical Feed Earthwork	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	100%	\$ 4,000.00	\$ -	\$ 200.00
020	Final Clean & Grading	1	LS	\$ 6,122.00	\$ 6,122.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 6,122.00	\$ -
021	SBR Sludge Transfer	1	LS	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 5,000.00	\$ -
022	Sludge Removal & Disposal	1	LS	\$ 103,500.00	\$ 103,500.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 103,500.00	\$ -
Earthwork Total				\$ 122,622.00	\$ 8,000.00	\$ -	\$ -	7%	\$ 8,000.00	\$114,622.00	\$ 400.00	

Division 33 - Utilities												
023	UV Structure Piping Complete	1	LS	\$ 51,000.00	\$ 51,000.00	\$ 51,000.00	\$ -	\$ -	100%	\$ 51,000.00	\$ -	\$ 2,550.00
024	Sludge Basin Piping Complete	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	100%	\$ 30,000.00	\$ -	\$ 1,500.00
025	WAS Piping Complete	1	LS	\$ 30,000.00	\$ 30,000.00	\$ 25,606.00	\$ -	\$ -	85%	\$ 25,606.00	\$ 4,394.00	\$ 1,280.30
026	Chemical Feed Piping	1	LS	\$ 39,000.00	\$ 39,000.00	\$ 37,000.00	\$ -	\$ -	95%	\$ 37,000.00	\$ 2,000.00	\$ 1,850.00
027	Pipe Testing	1	LS	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ -	\$ -	100%	\$ 2,600.00	\$ -	\$ 130.00
Utilities Total				\$ 152,600.00	\$ 146,206.00	\$ -	\$ -	96%	\$ 146,206.00	\$6,394.00	\$ 7,310.30	

Division 41 - Conveying Systems												
028	Install Motorized Hoist	1	LS	\$ 10,100.00	\$ 10,100.00	\$ -	\$ -	\$ 2,353.00	23%	\$ 2,353.00	\$ 7,747.00	\$ 117.65
Conveying Systems Total				\$ 10,100.00	\$ -	\$ -	\$ 2,353.00	23%	\$ 2,353.00	\$7,747.00	\$ 117.65	

Division 43 - Process Gas & Liquid Handling Equipment												
029	Install SBR Basin Blowers	1	LS	\$ 112,000.00	\$ 112,000.00	\$ -	\$ -	\$ 89,839.00	80%	\$ 89,839.00	\$ 22,161.00	\$ 4,491.95
030	Install Sludge Basin Blowers	1	LS	\$ 156,000.00	\$ 156,000.00	\$ -	\$ -	\$ 109,803.00	70%	\$ 109,803.00	\$ 46,197.00	\$ 5,490.15
031	Install Chemical Feed Equipment	1	LS	\$ 82,000.00	\$ 82,000.00	\$ 68,739.00	\$ -	\$ -	84%	\$ 68,739.00	\$ 13,261.00	\$ 3,436.95
Process Gas & Liquid Handling Equipment Total				\$ 350,000.00	\$ 68,739.00	\$ -	\$ 199,642.00	77%	\$ 268,381.00	\$81,619.00	\$ 13,419.05	

Division 46 - Water & Wastewater Equipment												
032	Install Grit Equipment	1	LS	\$ 91,000.00	\$ 91,000.00	\$ -	\$ -	\$ -	0%	\$ -	\$ 91,000.00	\$ -
033	SBR Basin 1 Equipment Install	1	LS	\$ 302,000.00	\$ 302,000.00	\$ -	\$ -	\$ 100,000.00	33%	\$ 100,000.00	\$ 202,000.00	\$ 5,000.00
034	SBR Basin 2 Equipment Install	1	LS	\$ 302,000.00	\$ 302,000.00	\$ -	\$ -	\$ 99,959.00	33%	\$ 99,959.00	\$ 202,041.00	\$ 4,997.95
035	Install UV Equipment	1	LS	\$ 252,000.00	\$ 252,000.00	\$ 11,150.00	\$ -	\$ 189,550.00	80%	\$ 200,700.00	\$ 51,300.00	\$ 10,035.00
036	Install Parshall Flume	1	LS	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ -	\$ -	100%	\$ 35,000.00	\$ -	\$ 1,750.00
Water & Wastewater Equipment Total				\$ 982,000.00	\$ 46,150.00	\$ -	\$ 389,509.00	44%	\$ 435,659.00	\$546,341.00	\$ 21,782.95	

Change Orders												
037	CO-02 Clarifier Wall Demo	1	LS	\$ 6,574.00	\$ 6,574.00	\$ 6,574.00	\$ -	\$ -	100%	\$ 6,574.00	\$ -	\$ 328.70
038	CO-02 12" Overflow Line	1	LS	\$ 11,133.00	\$ 11,133.00	\$ -	\$ 11,133.00	\$ -	100%	\$ 11,133.00	\$ -	\$ 556.65
Water & Wastewater Equipment Total				\$ 17,707.00	\$ 6,574.00	\$ 11,133.00	\$ -	100%	\$ 17,707.00	\$0.00	\$ 885.35	

Project Totals				\$ 2,556,271.00	\$ 666,131.00	\$ 114,133.00	\$ 625,504.00	55%	\$ 1,405,768.00	\$ 1,150,503.00	\$ 70,288.40
-----------------------	--	--	--	------------------------	----------------------	----------------------	----------------------	------------	------------------------	------------------------	---------------------

Activity ID	Activity Name	Original Duration	Remaining Duration	Schedule % Complete	Start	Finish	Classic Schedule Layout														
							Qtr 2, 2022			Qtr 3, 2022			Qtr 4, 2022			Qtr 1, 2023			Qtr 2, 2023		
							Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
22K05SP Update 2.3 Osawatomi WWTP Improvements U							24-May-23														
22K05SP Update 2.3.1 Baseline Construction Schedule							24-May-23														
22K05SP Update 2.3.1.5 MILESTONES							24-May-23														
A1000	Notice to Proceed - Submittals	0	0	100%	11-Apr-22A		◆ Notice to Proceed - Submittals, 11-Apr-22A														
A1030	Mobilization	0	0	100%	29-Aug-22A		◆ Mobilization, 29-Aug-22A														
A1160	Notice to Proceed - Calendar Days	0	0	100%	29-Aug-22A		◆ Notice to Proceed - Calendar Days, 29-Aug-22A														
A1040	Substantial Completion	0	0	0%		26-Apr-23	◆ Substantial Completion, 26-Apr-23														
A1050	Final Completion	0	0	0%		24-May-23	◆ Final Completion, 24-May-23														
22K05SP Update 2.3.1.2 CRITICAL SUBMITTALS							12-Oct-22A, 22K05SP Update 2.3.1.2 CRITICAL SUBMITTALS														
A1010	Rotary Lobe Blowers - Atlas Copco	50	0	100%	11-Apr-22A	12-Jul-22	Rotary Lobe Blowers - Atlas Copco														
A1060	Chemical Feed Equipment - Fluid Equipment	40	0	100%	11-Apr-22A	13-Jun-22	Chemical Feed Equipment - Fluid Equipment														
A1070	Grit Dewatering Equipment - Smith & Loveless	50	0	100%	11-Apr-22A	21-Jun-22	Grit Dewatering Equipment - Smith & Loveless														
A1080	SBR Equipment - Xylem	90	0	100%	11-Apr-22A	12-Oct-22	SBR Equipment - Xylem														
A1090	UV Equipment - Suez	67	0	100%	11-Apr-22A	12-Jul-22	UV Equipment - Suez														
22K05SP Update 2.3.1.3 MATERIAL PROCUREMENT							07-Apr-23, 22K05SP Update 2.3.1.3 MATERIAL PROCUREMENT														
A1100	Chem Feed Equipment - Fluid Equipment	65	0	100%	13-Jun-22A	28-Sep-22	Chem Feed Equipment - Fluid Equipment														
A1110	Grit Dewatering Equipment - Smith & Loveless	110	10	100%	21-Jun-22A	16-Feb-23	Grit Dewatering Equipment - Smith & Loveless														
A1020	Rotary Lobe Blowers - Atlas Copco	110	0	100%	12-Jul-22A	14-Dec-22	Rotary Lobe Blowers - Atlas Copco														
A1130	UV Equipment - Suez	90	0	100%	12-Jul-22A	14-Nov-22	UV Equipment - Suez														
A1640	Siemens Electrical Panelboards - AWAITING CONFIRMATION OF DELM	50	39	100%	12-Jul-22A	29-Mar-23	Siemens Electrical Panelboards														
A1120	SBR Equipment - Xylem (Mechanical Equipment Pre-Released)	60	20	6.67%	27-Sep-22A	02-Mar-23	SBR Equipment - Xylem (Mechanical Equipment Pre-Released)														
A1630	SBR Equipment - Xylem ELECTRICAL SCOPE	60	46	100%	12-Oct-22A	07-Apr-23	SBR Equipment - Xylem ELECTRICAL SCOPE														
22K05SP Update 2.3.1.4 CONSTRUCTION PHASE							24-May-23														
22K05SP Update 2.3.1.4.0 Sludge Removal - PFHB							06-Mar-23, 22K05SP Update 2.3.1.4.0 Sludge Removal - PFHB														
A1420	Sludge Removal - Peak Flow Holding Basin	5	5	0%	28-Feb-23	06-Mar-23	Sludge Removal - Peak Flow Holding Basin														
22K05SP Update 2.3.1.4.6 Site Piping							24-Nov-22A, 22K05SP Update 2.3.1.4.6 Site Piping														
A1470	Install Chemical Feed Piping and Manhole	5	0	100%	03-Oct-22A	07-Oct-22	Install Chemical Feed Piping and Manhole														
A1460	Install 4" WAS Piping	5	0	100%	21-Nov-22A	24-Nov-22	Install 4" WAS Piping														
22K05SP Update 2.3.1.4.1 U.V. Building							12-Apr-23, 22K05SP Update 2.3.1.4.1 U.V. Building														
A1380	Excavate & Install Flume Structure & Manhole	10	0	100%	30-Aug-22A	15-Sep-22	Excavate & Install Flume Structure & Manhole														
A1500	**SET-UP BYPASS PUMPING**	2	0	100%	08-Sep-22A	09-Sep-22	**SET-UP BYPASS PUMPING**														
A1480	Install New UV Effluent Piping	2	0	100%	16-Sep-22A	20-Sep-22	Install New UV Effluent Piping														
A1490	Tie-In to Existing Effluent Line	1	0	100%	21-Sep-22A	22-Sep-22	Tie-In to Existing Effluent Line														
A1150	Excavate Building Footings	2	0	100%	23-Sep-22A	26-Sep-22	Excavate Building Footings														
A1140	Form, Reinforce, Pour U.V. Foundation & Slab	10	0	100%	27-Sep-22A	31-Oct-22	Form, Reinforce, Pour U.V. Foundation & Slab														
A1510	Install Metal Building & Roof	20	10	100%	24-Oct-22A	16-Feb-23	Install Metal Building & Roof														
A1220	Install Overhead Door	2	0	0%	23-Jan-23A	24-Jan-23	Install Overhead Door														
A1180	Install Doors & Window	2	0	0%	25-Jan-23A	27-Jan-23	Install Doors & Window														
A1190	Interior Electrical Work	15	15	0%	30-Jan-23A	23-Feb-23	Interior Electrical Work														
A1210	Install Jib Crane	2	0	0%	30-Jan-23A	01-Feb-23	Install Jib Crane														
A1540	Install Duct Bank	15	5	0%	30-Jan-23A	09-Feb-23	Install Duct Bank														
A1200	Install UV Equipment & Accessories	30	30	0%	10-Feb-23	23-Mar-23	Install UV Equipment & Accessories														
A1250	Handrail Modifications	2	2	0%	17-Feb-23	20-Feb-23	Handrail Modifications														
A1650	Install Control Panels	5	5	0%	30-Mar-23	05-Apr-23	Install Control Panels														
A1240	Start-Up & Commissioning U.V. Equipment	5	5	0%	06-Apr-23	12-Apr-23	Start-Up & Commissioning U.V. Equipment														
22K05SP Update 2.3.1.4.2 SBR Treatment Basins							26-Apr-23, 22K05SP Update 2.3.1.4.2 SBR Treatment Basins														
A1520	Pump MLSS to FEQ Basin	2	2	0%	24-Feb-23	27-Feb-23	Pump MLSS to FEQ Basin														

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	INVALID	**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>2,537,693.45</u>
			TOTAL:	2,537,693.45
NON-DEPARTMENTAL	GENERAL OPERATING	OSAWATOMIE GOLF COURSE	JAN 2023 - CM MEMBERSHIP	<u>120.00</u>
			TOTAL:	120.00
ADMINISTRATION	GENERAL OPERATING	TYLER TECHNOLOGIES INC	SOFTWARE MAINTENANCE FEES	585.02
			UTIITIES 2023 ANNUAL FEES	1,102.58
		ICMA	B - GLENDENING 2023 MEMBER	628.00
		KANSAS GAS SERVICE	GAS SERVICES	5,587.12
		LEAGUE OF KS MUNICIPALITIES	2023 CITY DUES	2,345.14
			MTI HR 101 - SEAMANDS	50.00
		KANSAS MAYORS ASSOCIATION	2023 MEMBERSHIP DUES	50.00
		KSGFOA	T SEAMANDS 2023 MEMBERSHIP	75.00
			GLENDENING - 2023	75.00
		QUILL CORPORATION	CR1099MISC SET 50PK	21.39
			AP VOUCHER PAPER	14.38
			9X11 PLANNER, DESK PAD, 10	22.97
			9X11 PLANNER, DESK PAD, 10	8.56
			9X11 PLANNER, DESK PAD, 10	21.39
			BATTERYS, HI-LITERS, TAPE,	68.83
			BATTERYS, HI-LITERS, TAPE,	81.81
		MISCELLANEOUS KS HUMANE SOCIETY	KS HUMANE SOCIETY: ELLIS M	75.00
		TALLEY, DEBBIE	JAN 2023 MEM HALL CUSTODIA	375.00
		OSAWATOMIE ROTARY CLUB	JAN/JUN 2023 DUES - MOON	120.00
		LAW OFFICE OF SHEILA M.SCHULTZ	JANUARY 2023 - MUNICIPAL C	2,727.00
		REDISHRED KANSAS INC.	EXECUTIVE CONSOLE 64 GALLO	33.99
		EVERGY	UTILITY BILLS	33.45
			UTILITY BILLS	18.87
		ADCOMP SYSTEMS, INC.	KIOSK FAN GUARDS & POWER A	39.00
		KANSAS ASSOCIATION OF CITY/COUNTY MANA	2023 MEDIUM CITY DUES	200.00
			2023 KACM DUES - SAM MOON	75.00
		KAPIO	2023 MEMBERSHIP DUES MOON	50.00
		PAYCHEX	PAYROLL SERVICES	1,725.45
			PAYROLL SERVICES	712.21
			PAYROLL SERVICES	247.46
		NPG NEWSPAPERS - SUBSCRIPTION	12 MONTH SUB - 2023	52.66
		KANSAS DEPT OF REVENUE - ALCOHOLIC BEV	KS CMB 2023 LICENSE	125.00
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	82.00
			FUEL CHARGES	770.47-
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>999,056.65</u>
			TOTAL:	1,015,715.46
CODES ENFORCEMENT	GENERAL OPERATING	ADVANCED ENVIRONMENTAL	ASBESTOS INSPECTION	740.00
		METROPOLITAN KANSAS CITY CHAPTER OF IC	2023 MEMBERSHIP BEAUDRY	30.00
		EVERGY	UTILITY BILLS	400.21
		WATERS HARDWARE	SAND CLOTH, ADAP, STICKS,	135.47
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	87.89
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>273,332.05</u>
			TOTAL:	274,725.62
POLICE	GENERAL OPERATING	KANSAS GAS SERVICE	GAS SERVICES	144.71
		REDISHRED KANSAS INC.	EXECUTIVE CONSOLE 64 GALLO	68.99
		TUMMINIA MAZDA	MAZDA CAR SERVICE & REPAIR	373.22
		OPTIMUM	CABLE SERVICES	14.86
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	2,277.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>1,971,570.96</u>
			TOTAL:	1,974,450.14
CABIN	GENERAL OPERATING	KANSAS GAS SERVICE	GAS SERVICES	943.89
		QUILL CORPORATION	9X11 PLANNER, DESK PAD, 10	8.56
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>68,998.80</u>
			TOTAL:	69,951.25
STREETS & ALLEYS	GENERAL OPERATING	KC BOBCAT	WIPER ARM	38.15
			GREASE ZERK-5	14.20
		FAMILY CENTER FARM & HOME	BOOT - 11"WRND TLX WST WRK	178.99
			RED SPRAY RUST STOP & BOOT	25.56
			RED SPRAY RUST STOP & BOOT	189.99
		KANSAS GAS SERVICE	GAS SERVICES	939.75
		PAT'S SIGNS	5 REFLECTIVE ST SIGNS	262.50
		TOMO DRUG TESTING	2023 ADMIN FEE	46.43
		KASPER AUTO PARTS	MINIATURE BULB	19.90
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	805.03
		HOOP BUILDINGS	25' L FABRIC WALL COVER WH	1,424.96
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>291,072.70</u>
			TOTAL:	295,018.16
PARKS & CEMETERIES	GENERAL OPERATING	O'REILLY AUTO PARTS	AIR FILTER	31.83
		KANSAS CITY WILBERT SI FUNERAL SERVIC	FULL CAP BLOCK	80.00
		KC BOBCAT	GLOW PLUG, JOINT, BALL JOI	189.75
		FAMILY CENTER FARM & HOME	CHAIN CR-40	29.44
			SMALL ENGINE PARTS	51.98
			SOCK-M RT PANTS	133.95
			CHAINSAW	379.99
			GLOVES, BOOTS, OIL GAS CAN	27.98
			GLOVES, BOOTS, OIL GAS CAN	54.99
			GLOVES, BOOTS, OIL GAS CAN	153.37
		WYCOFF'S LOCKSMITHING	KEY BLANKS MADE FOR LEVEE	27.60
		SPRAYER SPECIALTIES INC	GUNJET SPRAY & BRASS SWIVE	100.82
		TOMO DRUG TESTING	2023 ADMIN FEE	46.43
		EVERGY	UTILITY BILLS	18.32
		THE GROUND GUYS OF OLATHE	JAN 2023 MONTHLY CONTRACT	13,762.55
		MCCREA MANAGEMENT LLC	JANUARY 2023 CONSULTING	500.00
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	466.59
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>446,320.33</u>
			TOTAL:	462,375.92
FIRE	GENERAL OPERATING	KANSAS GAS SERVICE	GAS SERVICES	1,097.23
		FAMILY MEDICINE CLINICS OF MCMC	PRE EMPLOYMENT PHYSICALS	47.00
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>143,104.20</u>
			TOTAL:	144,248.43
MUNICIPAL COURT	GENERAL OPERATING	KANSAS MUNICIPAL JUDGES ASSOC.	SCHULTZ 2023 MEMBERSHIP	25.00
		MIAMI COUNTY MEDICAL CENTER	INMATE HEALTHCARE	73.71
			INMATE HEALTHCARE	90.35
			INMATE HEALTHCARE	45.45
		QUILL CORPORATION	9X11 PLANNER, DESK PAD, 10	22.97
		WELLPATH LLC	INMATE HEALTHCARE REPRICIN	54.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>94,612.29</u>
			TOTAL:	94,923.77
LIBRARY	GENERAL OPERATING	KANSAS GAS SERVICE	GAS SERVICES	389.36
		BAKER & TAYLOR	BOOKS	415.40
			BOOKS	279.47
			BOOKS	76.71
		DEMCO INC	PROTECTORS & BOOK TAPE	80.75
		SCHINDLER ELEVATOR CORPORATION	ANNUAL INSPECTION SERVICES	1,940.87
		WASTE MANAGEMENT	RECYCLING SERVICES	10.61
		KWIKOM COMMUNICATIONS	INTERNET SERVICES	95.00
		EMPORIA STATE UNIVERSITY	SPRING 2023 TUITION - MENE	2,264.12
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>240,826.47</u>
			TOTAL:	246,378.76
TECHNOLOGY	GENERAL OPERATING	KSFIBERNET	PHONE & INTERNET - JAN 202	411.44
		KWIKOM COMMUNICATIONS	INTERNET SERVICES	90.00
		RICOH USA, INC.	PRINTER RENTAL	260.47
		RICOH USA, INC.	PRINTER RENTAL	82.66
			PRINTER RENTAL	128.31
		SCHNEIDER GEOSPATIAL, LLC	2023 BEACON MAPPING SERVIC	6,460.00
		NITEL, INC.	PHONE & INTERNET SERVICES	1,177.02
		NEXTIVA, INC.	PHONE & INTERNET SERVICES	1,147.74
		BRIGHTSPEED	TELEPHONE SERVICES	<u>326.09</u>
			TOTAL:	10,083.73
WATER ADMINISTRATION	WATER	TYLER TECHNOLOGIES INC	SOFTWARE MAINTENANCE FEES	877.53
			UTIITIES 2023 ANNUAL FEES	1,653.87
		KANSAS MUNICIPAL UTILITIES INC	2023 KMU ELECTRIC DUES	1,940.75
		KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	2,250.97
		KPERS	KPERS & AFTER 01/13/23	151.54
			KPERS - 01/27/23	167.43
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	12.76
			01/13/23 - ICMA	10.34
		EFTPS	FED W/H - 01/13/23	113.79
			FED W/H - 01/27/2023	126.47
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	651.60
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	24.96
			JANUARY 2023 - LIFE, DENTA	7.22
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>7,446.94</u>
			TOTAL:	15,436.17
WATER TREATMENT	WATER	FAMILY CENTER FARM & HOME	GLOVES, DRIVER, ADAPTERS	9.99
			GLOVES, DRIVER, ADAPTERS	9.99
			GLOVES, DRIVER, ADAPTERS	3.99
			JEANS & BOOTS	352.45
			BOOTS & JEANS	194.97
			BOOTS & JEANS	243.70
			BOOTS	142.49
		KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	9,873.59
		USA BLUE BOOK	10ML SAMPLE TEST,GLOVES, L	136.25
			10ML SAMPLE TEST,GLOVES, L	142.75
			10ML SAMPLE TEST,GLOVES, L	476.13
			CLARION FOOD MACHINERY	597.12
			BUFFER / YELLOW BLUE 4 LIT	83.62
			7.00 BUFFER YELLOW 4 LITER	79.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			PVC BALL VALVE & SEALS, HO	137.03
		TOMO DRUG TESTING	2023 ADMIN FEE	46.43
		FAMILY MEDICINE CLINICS OF MCMC	PRE EMPLOYMENT PHYSICALS	47.00
		KPERS	KPERS & AFTER 01/13/23	1,018.04
			KPERS - 01/27/23	906.43
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	26.13
			01/13/23 - ICMA	25.78
		EFTPS	FED W/H - 01/13/23	793.89
			FED W/H - 01/27/2023	705.43
		LLOYD HAROLD	WEST TOWER TRANSDUCER DECT	864.00
		KEY	PERF COMFORT DENIM DUNGARE	67.47
		WATERS HARDWARE	CREDIT	25.19-
			COPPER TUBE, COMP SLEEVE,	50.90
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	2,751.62
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	21.00
			JANUARY 2023 - LIFE, DENTA	123.68
			JANUARY 2023 - LIFE, DENTA	35.72
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>203,264.92</u>
			TOTAL:	223,206.92
WATER DISTRIBUTION	WATER	O'REILLY AUTO PARTS	IDLER ARM	163.30
			IDLER ARM	163.30
		FAMILY CENTER FARM & HOME	GARDEN HAND TOOL & BOOTS	144.99
			GARDEN HAND TOOL & BOOTS	24.98
			AIR GAUGE NIPPLE GAV TEE G	18.96
		KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	6,808.99
		GERKEN RENT-ALL INC	AIR COMPRESSOR 375 CFM	275.00
		TOMO DRUG TESTING	2023 ADMIN FEE	46.42
		CORE & MAIN LP	CPLG ANG BMV PLATE SRII	956.04
			IPERL TRPL 6' 2W 100G	484.42
		POMP'S TIRE SERVICE INC	LT235/80R17/10 TRANSFORCE	305.68
		KPERS	KPERS & AFTER 01/13/23	264.73
			KPERS - 01/27/23	327.60
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	84.38
			01/13/23 - ICMA	6.25
		EFTPS	FED W/H - 01/13/23	209.35
			FED W/H - 01/27/2023	265.62
		PENNY'S AGGREGATES, INC.	FLOWABLE CONCRETE SHORT LO	965.70
		KEY	ANSI CLASS 3 T-SHIRTS	257.61
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	375.90
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	10.50
			JANUARY 2023 - LIFE, DENTA	53.20
			JANUARY 2023 - LIFE, DENTA	13.32
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	301.57
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>269,862.72</u>
			TOTAL:	282,390.53
NON-DEPARTMENTAL	ELECTRIC	ADCOMP SYSTEMS, INC.	TECHNOLOGY FEES	<u>52.50</u>
			TOTAL:	52.50
ELECTRIC ADMINISTRATIO	ELECTRIC	TYLER TECHNOLOGIES INC	SOFTWARE MAINTENANCE FEES	3,510.14
			UTIITIES 2023 ANNUAL FEES	6,615.46
		KANSAS MUNICIPAL UTILITIES INC	KMU LEVEL 1 - GROUP 4 1ST	2,709.12
			2023 KMU ELECTRIC DUES	3,881.50
		KPERS	KPERS & AFTER 01/13/23	173.66
			KPERS - 01/27/23	189.72

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	12.76
			01/13/23 - ICMA	10.34
		EFTPS	FED W/H - 01/13/23	128.70
			FED W/H - 01/27/2023	141.46
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	793.92
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	34.92
			JANUARY 2023 - LIFE, DENTA	9.66
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>11,561.96</u>
			TOTAL:	29,773.32
ELECTRIC PRODUCTION	ELECTRIC	FAMILY CENTER FARM & HOME	JEANS & BOOTS	117.49
			BOOTS & JEANS	65.00
			BOOTS & JEANS	81.24
			BOOTS	47.50
		KANSAS MUNICIPAL UTILITIES INC	BURKHART - 1ST QTR PP TEC	500.00
		KMEA	GRDA POWER SUPPLY JAN 2023	139,772.96
			GRDA - FEBRUARY 2023	130,820.72
		KANSAS GAS SERVICE	GAS SERVICES	72.45
			GAS SERVICES	6,812.71
		KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	874.94
		TOMO DRUG TESTING	2023 ADMIN FEE	46.43
		KPERS	KPERS & AFTER 01/13/23	121.23
			KPERS - 01/27/23	107.17
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	3.73
			01/13/23 - ICMA	3.68
		EFTPS	FED W/H - 01/13/23	94.16
			FED W/H - 01/27/2023	83.40
		EVERGY	UTILITY BILLS	23.22
			UTILITY BILLS	23.76
		KEY	PERF COMFORT DENIM DUNGARE	22.49
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	351.38
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	16.16
			JANUARY 2023 - LIFE, DENTA	4.68
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	220.19
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>180,256.80</u>
			TOTAL:	460,543.49
ELECTRIC DISTRIBUTION	ELECTRIC	FAMILY CENTER FARM & HOME	NUTS, BOLTS, MISC HARDWARE	81.00
		KANSAS MUNICIPAL UTILITIES INC	ADVERTISING - LINEMAN JOB	25.00
		KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	3,347.03
		TOMO DRUG TESTING	2023 ADMIN FEE	46.43
		ANIXTER INC	1/2" SS BANDIT BANDEDP	381.94
			WIRE 4 CU SOL BARE & GUY S	804.49
		KPERS	KPERS & AFTER 01/13/23	1,208.16
			KPERS - 01/27/23	1,200.79
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	145.00
			01/13/23 - ICMA	57.50
		EFTPS	FED W/H - 01/13/23	904.96
			FED W/H - 01/27/2023	939.99
		CCL SUPPLY, LLC	ZEP ULTRA DRY BRAKE WASH	261.57
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	4,582.40
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	16.80
			JANUARY 2023 - LIFE, DENTA	264.86
			JANUARY 2023 - LIFE, DENTA	66.00
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	294.92
		HALL, HARRY W	PURCHASE OF SUPPLIES	10,000.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CFS INSPECTIONS	HOT STICKS LIVE LINE & VER	2,020.00
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>549,628.70</u>
			TOTAL:	576,277.54
SEWER ADMINISTRATION	SEWER	TYLER TECHNOLOGIES INC	SOFTWARE MAINTENANCE FEES	877.54
			UTIITIES 2023 ANNUAL FEES	1,653.87
		KANSAS MUNICIPAL UTILITIES INC	2023 KMU ELECTRIC DUES	1,940.75
		KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	269.00
		TOMO DRUG TESTING	2023 ADMIN FEE	46.43
		KPERS	KPERS & AFTER 01/13/23	106.21
			KPERS - 01/27/23	106.84
		EFTPS	FED W/H - 01/13/23	78.78
			FED W/H - 01/27/2023	79.02
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	506.12
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	23.76
			JANUARY 2023 - LIFE, DENTA	6.40
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>259,946.09</u>
			TOTAL:	265,640.81
WWTP OPERATIONS	SEWER	FAMILY CENTER FARM & HOME	BUCKET PAINT GREASE GUN MI	88.95
			PLUG - MALE 20 A	5.99
			GREASE GUN EXCHANGE	7.00-
		KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	1,090.78
		OIL PATCH PUMP & SUPPLY INC	BRUSHING, BRASS, NIP/ BRAS	35.61
			BRUSHING, NIP BRASS	16.16
		KPERS	KPERS & AFTER 01/13/23	250.37
			KPERS - 01/27/23	249.88
		EFTPS	FED W/H - 01/13/23	192.41
			FED W/H - 01/27/2023	193.25
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	844.86
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	53.78
			JANUARY 2023 - LIFE, DENTA	<u>15.52</u>
			TOTAL:	3,030.56
SEWER COLLECTION	SEWER	KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	813.73
		KEY EQUIPMENT & SUPPLY CO.	NITROGEN CANISTER	113.97
		KPERS	KPERS & AFTER 01/13/23	262.92
			KPERS - 01/27/23	325.77
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	9.37
			01/13/23 - ICMA	6.25
		EFTPS	FED W/H - 01/13/23	208.09
			FED W/H - 01/27/2023	258.66
		KEY	ANSI CLASS 3 T-SHIRTS	257.62
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	364.82
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	52.00
			JANUARY 2023 - LIFE, DENTA	13.02
		WEX BANK - ENTERPRISE P66	FUEL CHARGES	191.41
FIRE	RURAL FIRE	**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>102,585.41</u>
			TOTAL:	105,463.04
NON-DEPARTMENTAL	INDUSTRIAL PROMOTI	SKEENS, WILLIAM ALLEN	APPRAISAL SERVICES	2,750.00
		HERD, STANLEY J	CONTRACT PAYMENT 1 - ART	<u>14,000.00</u>
			TOTAL:	16,750.00
CABIN	TOURISM	OSAWATOMIE CHAMBER OF COMMERCE	TOURISM DINNER	25.00
		KANSAS GAS SERVICE	GAS SERVICES	53.40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MISCELLANEOUS JOHNSON'S COUNTY GAZET	JOHNSON'S COUNTY GAZETTE:A	30.00
		MIAMI COUNTY KANSAS	VISIT KC MEMBERSHIP	200.00
		TENPENNY LAW LLC	JAN 2023- GOVERNMENT AFFA	4,166.00
		EAGLE SECURITY SOLUTIONS, INC.	ALARM MONITORING 2023	<u>300.00</u>
			TOTAL:	4,774.40
LIGHTS ON THE LAKE	TOURISM	ASCAP	2023 MUSIC LICENSE	<u>420.00</u>
			TOTAL:	420.00
COURSE OPERATIONS	GOLF COURSE	FIRST OPTION BANK	JAN 2023 GOLF CART LOAN	3,167.57
			JAN 2023 GOLF CART LOAN	885.47
		FAMILY CENTER FARM & HOME	PCPT DPLX GFCI & COVER	51.75
			SMALL ENG PARTS	41.98
			ENGINE PARTS, CHAINSAW, OI	22.49
			ENGINE PARTS, CHAINSAW, OI	359.99
			ENGINE PARTS, CHAINSAW, OI	13.49
		MIDWEST DISTRIBUTORS	BEER - 01/04/23	168.45
			BEER - 01/18/23	168.45
		VAN WALL	AIR FILTERS, OIL FILTERS,	586.17
		KGCSA	2023 DRAPER MEMBERSHIP	80.00
		CRAWFORD SALES COMPANY	BEER - 01/18/2023	302.80
			BEER - 01/04/23	240.95
		EPOCH EYEWEAR	PRO SHOP MERCH	378.97
		KASPER AUTO PARTS	AIR FILTER, OIL FILTER, TR	96.70
		KPERS	KPERS & AFTER 01/13/23	384.29
			KPERS - 01/27/23	380.30
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	6.25
			01/13/23 - ICMA	6.25
		EFTPS	FED W/H - 01/13/23	415.63
			FED W/H - 01/27/2023	426.23
		EVERGY	UTILITY BILLS	18.14
			UTILITY BILLS	624.26
			UTILITY BILLS	89.44
			UTILITY BILLS	217.71
			UTILITY BILLS	194.19
		USGA	2023 MEMBERSHIP	45.00
		WATERS HARDWARE	RED LED EXIT COMBO WHT PLA	87.37
			4PL 72W HAL BULB	52.97
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	1,616.24
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	4.20
			JANUARY 2023 - LIFE, DENTA	12.60
			JANUARY 2023 - LIFE, DENTA	119.40
			JANUARY 2023 - LIFE, DENTA	30.44
		**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>254,704.35</u>
			TOTAL:	266,000.49
CLUB HOUSE	GOLF COURSE	**PAYROLL EXPENSES	0/00/0000 - 99/99/9999	<u>15,270.00</u>
			TOTAL:	15,270.00
WWTP OPERATIONS	CIP - SEWER	CROSSLAND HEAVY CONTRACTORS	APPLICATION NO 4: 01/01/20	<u>660,938.75</u>
			TOTAL:	660,938.75
INVALID DEPARTMENT	CIP - SEWER	FIRST NATIONAL BANK	SEWER TEMP NOTE	<u>4,934.34</u>
			TOTAL:	4,934.34
NON-DEPARTMENTAL	EMPLOYEE BENEFITS	CITY OF OSAWATOMIE	JAN 2023 - FLEX SPENDING	1,229.16

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		KANSAS DEPT OF REVENUE	STATE W/H - 01/13/23	5,168.28
			KS W/H - 01/27/2023	5,296.00
		KANSAS PAYMENT CENTER	GARNISHMENT 01/13/23	1,856.61
			GARNISHMENTS - 01/27/23	1,856.61
		KPERS	KPERS KP&F 01/13/2023	2,650.22
			KPERS & AFTER 01/13/23	5,287.74
			KPERS - 01/27/2023	2,569.21
			KPERS - 01/27/23	5,338.76
			KPERS LIFE	159.43
			KPERS LIFE	48.80
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	1,542.82
			01/13/23 - ICMA	1,378.25
		EFTPS	FED W/H - 01/13/23	18,997.96
			FED W/H - 01/27/2023	19,284.19
			FED W/H - 01/27/2023	717.07
		IL STATE DISBURSEMENT	GARNISHMENT - 01/13/23	88.15
			GARNISHMENT - 01/27/23	88.15
		MISSOURI CHILD SUPPORT	GARNISHMENT 01/13/23	311.54
			GARNISHMENT - 01/17/23	311.54
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	18,195.00
			BLUE CROSS & BLUE SHIELD	4,619.31
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	573.36
			JANUARY 2023 - LIFE, DENTA	491.89
		AMERICAN PUBLIC LIFE	JAN 2023 - ACC,CR ILL, DIS	1,155.02
		RALPH & LEWIS II	GARNISHMENT - 01/13/23	161.55
			GARNISHMENT - 01/27/23	210.49
		ARNOLD SCOTT HARRIS, P.C.	GARNISHMENT 01/13/23	<u>946.09</u>
			TOTAL:	91,294.58
NON-DEPARTMENTAL	EMPLOYEE BENEFITS	KS MUNICIPAL INS. TRUST	2023 WORKERS COMP QUOTE	110,243.97
		KPERS	KPERS KP&F 01/13/2023	8,444.95
			KPERS & AFTER 01/13/23	4,589.09
			KPERS - 01/27/2023	8,214.26
			KPERS - 01/27/23	4,650.31
		VANTAGEPOINT TRANSFER	ICMA - 01/27/23	626.57
			01/13/23 - ICMA	633.73
		EFTPS	FED W/H - 01/13/23	6,458.71
			FED W/H - 01/27/2023	7,232.13
		VAUGHANFIRE LLC	JANUARY 2023 SERVICES	2,500.00
		BLUE CROSS & BLUE SHIELD	BLUE CROSS & BLUE SHIELD	32,593.82
		PRINCIPLE LIFE INSURANCE COMPANY	JANUARY 2023 - LIFE, DENTA	174.28
			JANUARY 2023 - LIFE, DENTA	1,952.72
			JANUARY 2023 - LIFE, DENTA	<u>490.80</u>
			TOTAL:	188,805.34
POLICE	FORFEITURES	PAOLA VETERINARY CLINIC	DRUG DOG EXAM	<u>340.98</u>
			TOTAL:	340.98
NON-DEPARTMENTAL	MAYOR'S CHRISTMAS	CITY OF OSAWATOMIE	MAYORS CHRISTMAS TREE FUND	<u>236.81</u>
			TOTAL:	236.81

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
***	***	INVALID FUND	***	2,537,693.45
01		GENERAL OPERATING		4,587,991.24
02		WATER		521,033.62
03		ELECTRIC		1,066,646.85
04		SEWER		271,549.00
08		RURAL FIRE		102,585.41
09		INDUSTRIAL PROMOTION		16,750.00
13		TOURISM		5,194.40
18		GOLF COURSE		281,270.49
24		CIP - SEWER		665,873.09
31		EMPLOYEE BENEFITS		280,099.92
53		FORFEITURES		340.98
58		MAYOR'S CHRISTMAS TREE FU		236.81

		GRAND TOTAL:		10,337,265.26

TOTAL PAGES: 9

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-OSAWATOMIE KS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 1/01/2023 THRU 1/31/2023
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T - 2 0 2 3 - 0 1
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



Public Service Application

(one application per committee)

Name: Patty Hennes-Marquez

Physical Address: _____

Mailing Address (if different): _____

City, State, Zip: Osawatomie, KS 66064

Cell: _____ Work: _____ E-Mail: _____

Place of Employment: USD #367 Position: IPS Coordinator

Product or services rendered by employer: Public Service - Education

Brief description of job duties/responsibilities: Work with students and staff on post-secondary planning and career exploration

Spouse's place of employment: Self-employed Position: Painter

Product or Service rendered by spouse's employer: Home improvement

Committee, Board, Commission, Task Force or other position to which you wish to be appointed:

Tourism Committee

Why do you wish to serve in this position? Civic engagement opportunity to help encourage visitors to Osawatomie, as well as provide family activities for community

Have you served on any other board, committee, commission or in an elected position with the City? If yes, please state your experience as a member: No

Do you or your spouse have any monetary interest, direct or indirect, in any pending or incomplete transaction or contract to which the City is, or is to be, a party? If yes, please explain: No

By signing below, I understand that the above information I have voluntarily provided is to be used solely for the purpose of the background check. I do hereby affirm that I am currently a registered voter in the city of Osawatomie, Kansas. I reside in Ward No. 3.

Patty Hennes-Marquez
Signature

02/07/2022

Date

PLEASE RETURN TO CITY OFFICES

439 Main Street

PO Box 37, Osawatomie, KS 66064

info@osawatomieks.org

--- OFFICE USE ONLY ---

Received: _____
Scanned: _____

Council Approval Date: _____
Term Expiration Date: _____

Letter of Approval: _____
Letter of Non- Approval: _____



ACTION ITEM SUMMARY	Item Number:	9.A.
	Date:	February 16, 2023
Deputy City Manager	From:	Bret Glendening

RE: Adoption of procurement regulations for USDA Loan/Grant for Water Project

RECOMMENDATION: That the City Council approve Resolution 1105.

DETAILS:

As we move through the underwriting process with the USDA, they identify items that they require to have in their file prior to approving the loan and issuing the letter of conditions which KDHE needs in order to finalize their review of the state revolving loan fund application and issue the loan documents for us to execute. The procurement procedures detailed in Resolution 1105 are an example of this.

Related Statute / City Ordinances	N/A
Line-Item Code/Description	N/A
Available Budget:	N/A

RESOLUTION NO. 1105

RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS ADOPTING AND PROVIDING FOR STANDARDS FOR PROCUREMENT, BIDDING, AND CONTRACT AWARDS

WHEREAS, the City of Osawatomie, Miami County, Kansas, has applied for a loan to be made or insured by the United States of America acting through the USDA Rural Development (herein called the Government) for the construction of facilities to be owned and operated by the City of Osawatomie and the Government's regulations require that the City of Osawatomie adopt standards (a) relating to the conduct of its officers, employees, and agents in contracting and in expending loan funds and (b) establishing procurement and contracting procedures; and

WHEREAS, these procurement regulations are adopted for the sole and specific purpose of expending funds applicable for the water treatment and distribution project.

NOW, THEREFORE BE IT RESOLVED that the City of Osawatomie, Miami, County, Kansas does hereby adopt the standards of conduct and procurement set forth in those regulations of the USDA Rural Development appearing in RUS Instruction 1780 Section 1780.70 thru 1780.72, provided however that in those instances where funds derived from loans made or insured by, or grants made by, the Government are not involved, prior consent or approval of the Government as provided in such regulations shall not be required.

THIS RESOLUTION adopted by the Governing Body of the City of Osawatomie, Miami County, Kansas this 23rd day of February, 2023.

APPROVED AND SIGNED by the Mayor.

Nick Hampson, Mayor

CERTIFICATE

I, Tammy Seamands, City Clerk of the City of Osawatomie, Miami County, Kansas hereby certify that the foregoing resolution was adopted by the Governing Body of the City of Osawatomie, Miami County, Kansas on the date stated above at a meeting duly held.

SEAL

Tammy Seamands, City Clerk

Attach Section 1780.70 thru 1780.72, RD Instruction 1780

§1780.70 Owner's procurement regulations.

Owner's procurement requirements must comply with the following standards:

(a) *Code of conduct.* Owners shall maintain a written code or standards of conduct which shall govern the performance of their officers, employees or agents engaged in the award and administration of contracts supported by Agency funds. No employee, officer or agent of the owner shall participate in the selection, award, or administration of a contract supported by Agency funds if a conflict of interest, real or apparent, would be involved. Examples of such conflicts would arise when: the employee, officer or agent; any member of their immediate family; their partner; or an organization which employs, or is about to employ, any of the above; has a financial or other interest in the firm selected for the award.

(1) The owner's officers, employees or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subagreements.

(2) To the extent permitted by State or local law or regulations, the owner's standards of conduct shall provide for penalties, sanctions, or other disciplinary actions for violations of such standards by the owner's officers, employees, agents, or by contractors or their agents.

(b) *Maximum open and free competition.* All procurement transactions, regardless of whether by sealed bids or by negotiation and without regard to dollar value, shall be conducted in a manner that provides maximum open and free competition. Procurement procedures shall not restrict or eliminate competition. Examples of what are considered to be restrictive of competition include, but are not limited to: placing unreasonable requirements on firms in order for them to qualify to do business; noncompetitive practices between firms; organizational conflicts of interest; and unnecessary experience and bonding requirements. In specifying materials, the owner and its consultant will consider all materials normally suitable for the project commensurate with sound engineering practices and project requirements. The Agency shall consider fully any recommendation made by the owner concerning the technical design and choice of materials to be used for a facility. If the Agency determines that a design or material, other than those that were recommended should be considered by including them in the procurement process as an acceptable design or material in the water or waste disposal facility, the Agency shall provide such owner with a comprehensive justification for such a determination. The justification will be documented in writing.

(c) *Owner's review.* Proposed procurement actions shall be reviewed by the owner's officials to avoid the purchase of unnecessary or duplicate items. Consideration should be given to consolidation or separation of procurement items to obtain a more economical purchase. Where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine which approach would be the most economical. To foster greater economy and efficiency, owners are encouraged to enter into State and local intergovernmental agreements for procurement or use of common goods and services.

(d) Solicitation of offers, whether by competitive sealed bid or competitive negotiation, shall:

(1) Incorporate a clear and accurate description of the technical requirements for the material, product or service to be procured. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equal" description may be used to define the performance or other salient requirements of a procurement. The specific feature of the name brands which must be met by the offeror shall be clearly stated; and

(2) Clearly specify all requirements which offerors must fulfill and all other factors to be used in evaluating bids or proposals.

(e) Affirmative steps should be taken to assure that small, minority, and women businesses are utilized when possible as sources of supplies, equipment, construction and services.

(f) *Contract pricing.* Cost plus a percentage of cost method of contracting shall not be used.

(g) *Unacceptable bidders.* The following will not be allowed to bid on, or negotiate for, a contract or subcontract related to the construction of the project:

(1) An engineer as an individual or firm who has prepared plans and specifications or who will be responsible for monitoring the construction;

(2) Any firm or corporation in which the owner's engineer is an officer, employee, or holds or controls a substantial interest;

(3) The governing body's officers, employees, or agents;

(4) Any member of the immediate family or partners in the entities referred to in paragraphs (g)(1), (g)(2) or (g)(3) of this section; or

(5) An organization which employs, or is about to employ, any person in the entities referred to in paragraphs (g)(1), (g)(2), (g)(3) or (g)(4) of this section.

(h) *Contract award.* Contracts shall be made only with responsible parties possessing the potential ability to perform successfully under the terms and conditions of a proposed procurement. Consideration shall include but not be limited to matters such as integrity, record of past performance, financial and technical resources, and accessibility to other necessary resources. Contracts shall not be made with parties who are suspended or debarred by any Agency of the United States Government.

[↑ Back to Top](#)

§1780.71 [Reserved]

[↑ Back to Top](#)

§1780.72 Procurement methods.

Procurement shall be made by one of the following methods: Small purchase procedures; competitive sealed bids (formal advertising); competitive negotiation; or noncompetitive negotiation. Competitive sealed bids (formal advertising) is the preferred procurement method for construction contracts.

(a) *Small purchase procedures.* Small purchase procedures are those relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies or other property, costing in the aggregate not more than \$100,000. If small purchase procedures are used for a procurement, written price or rate quotations shall be requested from at least three qualified sources.

(b) *Competitive sealed bids.* In competitive sealed bids (formal advertising), an invitation for sealed bids is publicly advertised and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is lowest, price and other factors considered. When using this method the following shall apply:

(1) The invitation for bids shall be publicly advertised at a sufficient time prior to the date set for opening of bids. The invitation shall comply with the requirements in §1780.70(d). Bids shall be solicited from an adequate number of qualified sources;

(2) All bids shall be opened publicly at the time and place stated in the invitation for bids;

(3) A firm-fixed-price contract award shall be made by written notice to that responsible bidder whose bid, conforming to the invitation for bids, is lowest. When specified in the bidding documents, factors such as discounts and transportation costs shall be considered in determining which bid is lowest; and

(4) Any or all bids may be rejected by the owner when it is in its best interest.

(c) *Competitive negotiation.* In competitive negotiations, proposals are requested from a number of sources and the Request for Proposal is publicized. Negotiations are normally conducted with more than one of the sources submitting offers. Competitive negotiation may be used if conditions are not appropriate for the use of formal advertising and where discussions and bargaining with a view to reaching agreement on the technical quality, price, other terms of the proposed contract and specifications may be necessary. If competitive negotiation is used for a procurement, the following requirements shall apply:

(1) Proposals shall be solicited from an adequate number of qualified sources to permit reasonable competition consistent with the nature and requirements of the Procurement. The Request for Proposal shall be publicized and reasonable requests by other sources to compete shall be honored to the maximum extent practicable;

(2) The Request for Proposal shall identify all significant evaluation factors and their relative importance;

(3) The owner shall provide mechanisms for technical evaluation of the proposals received, determination of responsible offerors for the purpose of written or oral discussions, and selection for contract award; and

(4) Award may be made to the responsible offeror whose proposal will be most advantageous to the owner. Unsuccessful offerors should be promptly notified.

(d) *Noncompetitive negotiation.* Noncompetitive negotiation is procurement through solicitation of a proposal from only one source, or after solicitation of a number of sources, competition is determined inadequate. Noncompetitive negotiation may be used when the award of a contract is not feasible under small purchase or competitive sealed bids. Circumstances under which a contract may be awarded by noncompetitive negotiations are limited to the following:

- (1) The item is available only from a single source; or
- (2) There exists a public exigency or emergency and the urgency for the requirement will not permit a delay incident to competitive solicitation; or
- (3) After solicitation of a number of sources, competition is determined inadequate; or
- (4) No acceptable bids have been received after formal advertising; or
- (5) The procurement is for professional services; or
- (6) The aggregate amount does not exceed \$100,000.



ACTION ITEM SUMMARY	Item Number:	9.B
	Date:	2/23/2023
	From:	Ed Beaudry

RE: Resolution 1112 - AUTHORIZING A (15) FIFTEEN DAY EXTENSION FOR RESOLUTION 1063, FOR THE DEMOLITION OF 1103 CHESTNUT AVENUE.

RECOMMENDATION: Staff recommends that City Council approve Resolution 1112, providing an additional 15 days to the owner to complete the remodel.

DETAILS: The City of Osawatomie identified 1103 Chestnut Avenue as a candidate for condemnation and demolition in October of 2022. A hearing date for the property was set for October 13th, 2022. At that hearing, the owner on record, Michael Olsen, presented his plan for the complete remodel of the structure and asked for the Council to consider granting a delay in condemnation. Council approved this request with stipulations, as stated in Resolution 1063.

Mr. Olsen has made significant progress on this property including appropriate permitting and inspections through City officials. He is requesting an additional 15 days to complete the remodel due to unforeseen delays in supplies and utility connections (see attached letter). City staff estimates that the remodel is approximately 85-90% completed as of February 23, 2023. Mr. Olsen reaffirmed to City staff that he would have the entire project completed within the 15-day extension, if granted.

Related Statute / City Ordinances	Resolution 1042 and Resolution 1063
Line Item Code/Description	
Available Budget:	

RESOLUTION NO. 1112

A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS AUTHORIZING A (15) FIFTEEN DAY EXTENSION FOR RESOLUTION 1063, FOR THE DEMOLITION OF 1103 CHESTNUT AVENUE.

WHEREAS, the Governing Body passed Resolution 1042 setting a condemnation hearing which was held on the 13th day of October, 2022; and

WHEREAS, Mike Olsen, the owner of 1103 Chestnut Avenue, appeared and asked for an extension so that he might remodel the house to live in; and

WHEREAS, City Council voted and approved a suspension of condemnation (Resolution 1063) for 1103 Chestnut Avenue until March 1, 2023, with certain stipulations;

1. An Irrevocable Letter of Credit to be given to the City by November 10, 2022, in the amount of \$10,000.
2. All Real Property taxes must be current by December 31, 2022, on the property located at 1103 Chestnut Avenue.
3. An Occupancy Permit to be issued no later than March 1, 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

SECTION ONE: The Governing Body authorizes the fifteen (15) day extension, with stipulations:

1. On or before March 16, 2023 an Occupancy Permit must be issued.
2. If no Occupancy Permit is issued by March 17, 2023, City Staff will block off the site.
3. The site will be posted with a stop work order, a condemned property placard, and a no trespassing placard.
4. Legal action will be taken on all trespassers.

SECTION TWO: This Resolution shall be in full force and effect from and after its adoption.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas this 23rd day of February, 2023, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

Nick Hampson, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk

February 23, 2023

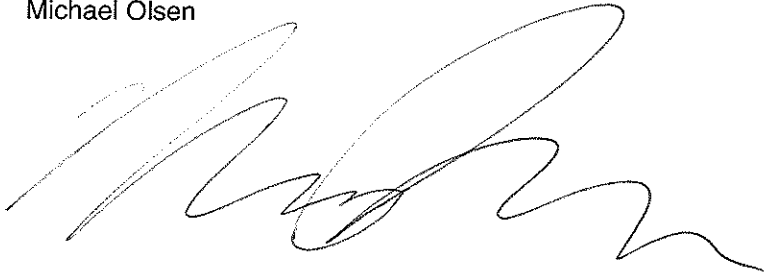
Michael Olsen
1103 Chestnut Ave
Osawatomie, KS 66064

Dear Mayor, City Council members and City Manager,

This is Michael Olsen, Owner of 1103 Chestnut Ave. I am requesting a 15 day extension in regards to Resolution 1063 and the March 1st deadline set in that Resolution to have a permanent Occupancy Permit. I have made great progress and the house is still on my timeline to be completed by March 1st. However, a 15 day extension would provide a little breathing room as we have encountered some difficulties with materials due to supply chain issues, as well as a few setbacks while hooking up utilities. Any consideration from Council Members, the Mayor and the City Manager would be greatly appreciated.

Sincerely yours,

Michael Olsen

A handwritten signature in black ink, appearing to read 'Michael Olsen', written in a cursive style.

cc: Mayor, City Council Members, City Inspector, City of Osawatomie.



ACTION ITEM SUMMARY	Item Number:	10.A
Resolution 1099	Date:	02/21/2023
City Manager	From:	Michael Scanlon

RE: Authorizing a Memorandum of Understand (MOU) with Kansas Department of Wildlife and Parks (KDWP) for MARC – Supplemental PSP Grant

RECOMMENDATION: That the Osawatomie City Council approve Resolution 1099 authorizing a Memorandum of Understanding (MOU) with Kansas Department of Wildlife and Parks (KDWP) for MARC – Supplemental PSP Grant.

DETAILS: The City working with the KDWP has submitted a grant application for a PSP grant to study three possible connection corridors from Osawatomie to the Katy Trail. KDWP would like to have a MOU in place should we receive the grant outlining their contribution and role in administering the grant.

Related Statute / City Ordinances	N/A
Line-Item Code / Description	N/A
Available Budget	N/A

RESOLUTION NO. 1099

A RESOLUTION AUTHORIZING STAFF TO FINALIZE A MEMORANDUM OF UNDERSTANDING WITH THE KANSAS DEPARTMENT OF WILDLIFE AND PARKS (KDWP) FOR THE FUNDING OF A PLANNING SUSTAINABLE PLACES GRANT WITH THE MID-AMERICA REGIONAL COUNCIL(MARC).

WHEREAS, the City desires to increase the economic vitality of the community through strategic investments in the Flint Hills trail; and

WHEREAS, MARC has made available \$159,000 in supplemental funds for the Kansas Planning Sustainable Places program; and

WHEREAS, the City of Osawatomie through various Resolutions has both applied for and received Planning Sustainable Places grant funding; and

WHEREAS, city staff working with the KDWP has submitted a project for consideration to MARC; and

WHEREAS, KDWP has agreed to help fund and support the application under consideration titled “Corridor Planning for a Flint Hills to Katy Trail Connection; and

WHEREAS, KDWP has asked the City to finalize a Memorandum of Understanding (MOU) should the city receive the grant.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Osawatomie, Kansas:

Section 1. The Governing Body hereby directs staff to put together the appropriate MOU for City Council consideration pending receipt of the PSP grant

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 23rd day of February, 2023, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

(SEAL)

Nick Hampson, Mayor

ATTEST:

Tammy Seamands, City Clerk



ACTION ITEM SUMMARY	Item Number:	10.B
Resolution 1106	Date:	02/21/2023
City Manager	From:	Michael Scanlon

RE: Authorizing application for the Kansas Moderate Income Housing (MIH) Grant program – 10 Acres.

RECOMMENDATION: That the Osawatomie City Council approve Resolution 1106 Authorizing application for the Kansas MIH Grant program – 10 Acres.

DETAILS: This Resolution continues our search for MIH grant dollars to help fund the overall development of the 10-Acre housing project. The current grant request we are asking the Kansas Housing Resource Center to consider is for \$1.3 million and would allow for up to 26 homes to be built with the funds. The project being proposed also includes a down payment assistance program that would help those in our community that might not have the resources available to make a down payment.

Related Statute / City Ordinances	N/A
Line-Item Code / Description	N/A
Available Budget	N/A

CITY OF OSAWATOMIE, KANSAS

RESOLUTION No. 1106

A RESOLUTION RATIFYING THE CITY OF OSAWATOMIE’S APPLICATION TO THE KANSAS MODERATE INCOME HOUSING GRANT FOR THE PROPOSED DEVELOPMENT OF THE 10-ACRES SITE

WHEREAS, the City of Osawatomie is responding to the Request for Proposal for Kansas Moderate Income Housing (MIH) – American Rescue Plan (ARPA) funds to be submitted to the Kansas Housing Resources Corporation through the State Housing Trust Fund (SHTF) and the proposed housing development’s scope of work will be initiated at the “10 Acres” site within the city limits of Osawatomie; and

WHEREAS, the governing body of the City of Osawatomie, Kansas, previously approved by Resolution No. 929 the purchase of a tract of land commonly known as “10 Acres” in Osawatomie, Kansas and, in Resolution 1003, the governing body approved a predevelopment agreement for the 10 Acres property with local developer Wright Way Homes (SSGK); and

WHEREAS, August 25, 2022, the governing body of Osawatomie, Kansas adopted Charter Ordinance No. 21, setting out rules for Osawatomie’s Rural Housing Incentive District Policy; and

WHEREAS, at the September 22, 2022 regular city council meeting, the City Manager presented to the governing body staff’s intention to make application to the Moderate-Income Housing Grant program and, as part of the City Manager’s presentation, it was explained that part of that application would include an in-kind, city utility contribution that would not exceed \$225,000 to help offset a portion of the infrastructure costs associated with the 10 Acres development; and

WHEREAS, the units will be targeted to households between 60 and 150 percent of HUD’s state non-metro area median income, and the development will be infill development as the City of Osawatomie recognizes the need for housing in our community and by creating a landbank we are looking to provide housing opportunities for vacant lots to be recycled and replenish the housing stock; and

WHEREAS, the City of Osawatomie understands that the land bank program is intended to cover other properties in the City of Osawatomie over time and beyond the initial project for the MIH grant application; and

WHEREAS, the administration of the project will be carried out by the City of Osawatomie.

NOW, THEREFORE, be it resolved by the Governing Body of the City of Osawatomie:

Section 1. the Governing Body hereby concurs, supports and approves of staff’s application on behalf of the City of Osawatomie, Kansas to the MIH Grant fund administered by the Kansas Housing Resources Corporation through the State Housing Trust Fund (SHTF)

Section 2. The proposed housing development’s scope of work will be initiated at 439 Main Street; Osawatomie, KS 66064 and the development known as “10 acres” is forecasted to have between 22 and 24 single family residential properties built upon it and will target between 60 and 150 percent of the area’s median household income level.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, this 23rd day of February, 2023, a majority voting in favor of.

APPROVED and signed by the Mayor.

Nick Hampson, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk



ACTION ITEM SUMMARY	Item Number:	10.C
Resolution 1107	Date:	02/21/2023
City Manager	From:	Michael Scanlon

RE: Authorizing application for a State Park Revitalization and Investment in Notable Tourism (SPRINT) Grant from Kansas Department of Commerce.

RECOMMENDATION: That the Osawatomie City Council approve Resolution 1107 authorizing application for a State Park Revitalization and Investment in Notable Tourism (SPRINT) Grant from Kansas Department of Commerce.

DETAILS: The City desires to increase the economic vitality of the community through strategic investments in the Flint Hills trail. In 2022 working with the City’s Architect for the Flint Hills Trail station the City designed a set of cabins that could be considered for a campsite at Mile Zero. Last year the City Council through Resolution 983 supported a similar grant application in 2022 for the Tourism Attraction Sub-grants for Kansas (TASK) for camp MOPAC. We have expanded on the idea and are submitting it for SPRINT grant consideration. Additionally, city staff has been contacted by an interested developer who is willing to consider an investment in building out camp MOPAC. This resolution also authorizes city staff to work with the current developer on a Predevelopment Agreement.

Related Statute / City Ordinances	N/A
Line-Item Code / Description	N/A
Available Budget	N/A

RESOLUTION NO. 1107

A RESOLUTION DIRECTING STAFF TO COMPLETE THE APPLICATION FOR A STATE PARK REVITALIZATION AND INVESTMENT IN NOTABLE TOURISM (SPRINT) GRANT FOR 2023 FOR CAMP MOPAC.

WHEREAS, the City desires to increase the economic vitality of the community through strategic investments in the Flint Hills trail; and

WHEREAS, in 2022 working with the City’s Architect for the Flint Hills Trail station the City designed a set of cabins that could be considered for a campsite at Mile Zero; and

WHEREAS, the City Council through Resolution 983 supported a similar grant application in 2022 for the Tourism Attraction Sub-grants for Kansas (TASK) for camp MOPAC; and

WHEREAS, city staff has been contacted by an interested developer who is willing to consider an investment in building out camp MOPAC.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Osawatomie, Kansas:

Section 1. The Governing Body hereby concurs, supports and approves of staff’s application on behalf of the City of Osawatomie, Kansas to the State Park Revitalization and Investment in Notable Tourism (SPRINT) grant.

Section 2. The Governing Body directs the City Manager to prepare a Predevelopment Agreement for the City Council to consider at a future meeting for the development of Camp MOPAC.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 23rd day of February, 2023, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

(SEAL)

Nick Hampson, Mayor

ATTEST:

Tammy Seamands, City Clerk



ACTION ITEM SUMMARY	Item Number:	10.D
Resolution 1108	Date:	02/21/2023
City Manager	From:	Michael Scanlon

RE: Authorizing application for an Attraction Development Grant

RECOMMENDATION: That the Osawatomie City Council approve Resolution 1108 authorizing application for an Attraction Development Grant from Kansas Tourism.

DETAILS: In 2021 the City began working with OSH on a possible mountain bike course on their campus. It's taken 2 years and moving the course once but we have a final location and late in 2022 we submitted the project for grant consideration through the Recreation Trails Program (RTP) at KDWP. City staff believes this project qualifies under both programs (Attraction Development and Recreation Trails Program) and is deserving of consideration when viewed in a larger trail context. We believe this Mountain Bike course will create an amenity that supports the Flint Hills trail and increase our chances of getting the Asylum Bridge replaced as part of a larger regional trail and connectivity plan.

Related Statute / City Ordinances	N/A
Line-Item Code / Description	N/A
Available Budget	N/A

RESOLUTION NO. 1108

A RESOLUTION DIRECTING STAFF TO COMPLETE THE APPLICATION FOR THE ATTRACTION DEVELOPMENT GRANT FOR 2023 FOR OSAWATOMIE STATE HOSPITAL (OSH) MOUNTAIN BIKE COURSE.

WHEREAS, the City desires to increase the economic vitality of the community through strategic investments in the Flint Hills trail and associated cycling venues; and

WHEREAS, in 2021 the City began working with OSH on a possible mountain bike course on their campus; and

WHEREAS, the City has developed a proposed course and has submitted the project for grant consideration through the Recreation Trails Program (RTP) at KDWP; and

WHEREAS, city staff believes this project qualifies under both programs and is deserving of consideration when viewed in a larger trail context.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Osawatomie, Kansas:

Section 1. The Governing Body hereby concurs, supports and approves of staff's application on behalf of the City of Osawatomie, Kansas to the Attractions Development Grant for the benefit of the Osawatomie State Hospital Mountain Bike Course.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 23rd day of February, 2023, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

(SEAL)

Nick Hampson, Mayor

ATTEST:

Tammy Seamands, City Clerk



ACTION ITEM SUMMARY	Item Number:	10.E
	Date:	February 21, 2023
Assistant City Manager	From:	Sam Moon

RE: Resolution 1109 - Resolution Appointing Mayor Hampson and a Member of City Council to the OzCOMP Interview Panel and Advisory Group for the 2022/2023 Planning Sustainable Places Project Known as “The Hub” in Downtown Osawatomie

RECOMMENDATION: Staff recommends that City Council identify an additional member of the body to serve on the reformed OzCOMP interview panel and advisory group for the 2022/2023 Planning Sustainable Places downtown development project

DETAILS: In the fall of 2022, staff submitted and was awarded an “Implementation” phase grant through Mid-America Regional Council’s Planning Sustainable Places program to build on the success of 2021’s first round project “Oz Commons.” The second-round project, known as “The Hub,” narrows focus to the empty lots in the downtown district and will utilize many of the same successful engagement techniques and exercises to gather resident input and preferences for a transportation-based community hub in the heart of downtown. Select members of OzCOMP will serve on the interview panel, and the full OzCOMP group will be tasked with advisory elements and assisting staff with coordinating community engagement exercises as laid out in the following calendar published by MARC:

<u>Milestone</u>	<u>Date</u>
RFP Released	January 3, 2023
Pre-Bid Workshop	January 11, 2023, at 10 am CST
Questions Due:	January 18, 2023, noon CST
Q&A Posted	January 20, 2023, EOB
Proposals Due	January 27, 2023, 3 pm CST
Review of Proposals	January 30 – February 8, 2023
Interviews	Week of February 27, 2023
Negotiate Scope	March 6 – 10, 2023
MARC Board Authorization	March 27, 2023
Execute Contract	March 28 – April 7, 2023
Notice to Proceed	Within two weeks after receipt of signed contract
Kick Off Meeting w/ Consultant, City Staff, MARC	Week of April 26, 2023
Review Concepts with City Staff / OZCOMP	Week of May 24, 2023
Public Input Meetings	June 9, 2023 and June 16, 2023
Additional Community Listening/Idea Sessions (OzCOMP)	July 7, 2023 and July 14, 2023
Reviews by City Staff/Planning Commission/City Council of OzCOMP Listening/Idea Sessions	August 2, 2023 and August 16, 2023
Reviews by City Staff/Planning Commission/City Council/OZCOMP	Month of September
Third Public Meeting to Present the Final Report	Week of October 11, 2023

CITY OF OSAWATOMIE, KANSAS

RESOLUTION No. 1109

A RESOLUTION APPOINTING MAYOR HAMPSON AND A MEMBER OF CITY COUNCIL TO THE OZCOMP INTERVIEW PANEL AND ADVISORY GROUP FOR THE 2022/2023 PLANNING SUSTAINABLE PLACES PROJECT KNOWN AS “THE HUB” IN DOWNTOWN OSAWATOMIE

WHEREAS, the City of Osawatomie applied for and was awarded a second round of Planning Sustainable Places funding through the Mid-America Regional Council to further investigate and plan transportation-based downtown development; and

WHEREAS, the Request for Proposals submitted by MARC on behalf of the City of Osawatomie yielded three (3) responses from professional architecture and design firms which necessitates a panel interview on March 3rd, 2023; and

WHEREAS, to better facilitate the interviews and include a variety of community representatives in the project progress, the City of Osawatomie is reforming the OzCOMP advisory group with a combination of returning and new members.

NOW, THEREFORE, be it resolved by the Governing Body of the City of Osawatomie:

Section 1. The Governing Body hereby appoints Councilmember _____ and Mayor Nick Hampson to serve on the 2023 OzCOMP Interview Panel and Advisory Group.

PASSED AND APPROVED by the Governing Body of the City of Osawatomie, Kansas, this 23rd day of February, 2023, a majority voting in favor of.

APPROVED and signed by the Mayor.

Nick Hampson, Mayor

(SEAL)

ATTEST:

Tammy Seamands, City Clerk



ACTION ITEM SUMMARY	Item Number:	10.F
Resolution 1110	Date:	02/21/2023
City Manager	From:	Michael Scanlon

RE: Establishing a Budget Calendar for the 2023 Budget Year.

RECOMMENDATION: That the Osawatomie City Council approve Resolution 1110 setting a Budget Calendar for the 2024 Budget Year.

DETAILS: Setting a Budget Calendar for 2024 based on what is displayed in Exhibit 1 of the Resolution 1110.

Related Statute / City Ordinances	N/A
Line-Item Code / Description	N/A
Available Budget	N/A

RESOLUTION NO. 1110

A RESOLUTION ESTABLISHING A 2024 BUDGET CALENDAR FOR THE CITY OF OSAWATOMIE, KANSAS.

WHEREAS, the City desires to expand the amount of time the City Council and citizens have to review the City Capital Investment Plan (CIP) and Annual Operating Budgets; and

WHEREAS, in 2022 the City began working to establish processes and procedures to assist in the development of the CIP and annual budgets through establishment of a city-wide pay plan, ongoing utility rate studies and conversion of some employee-centered operations to contractual services; and

WHEREAS, it is fitting that the calendar be established early in the calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Osawatomie, Kansas:

Section 1. The Governing Body hereby approves the Capital Investment Program and Annual Budget Calendar for the City of Osawatomie as shown in Exhibit 1 (attached).

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 23rd day of February, 2023, a majority being in favor thereof.

APPROVED AND SIGNED by the Mayor.

(SEAL)

Nick Hampson, Mayor

ATTEST:

Tammy Seamands, City Clerk

Exhibit 1
2024 Budget Calendar
for the City of Osawatomie, Kansas

DATE	ACTIVITY
March 23, 2023	Capital Improvement Plan Submitted for City Council Consideration (Plan Overview)
April 10, 2023	Budget Working Papers to Departments
April 14, 2023	Capital Improvement Plan Submitted for Final City Council Action (Adoption)
May 8, 2023	Department Budgets Due
May 22 - 24th, 2023	Department Head / City Manager presentations to City Council members (groups of two)
June 8, 2023	City-Wide Budget Policies presented to the City Council for consideration (options)
July 13 / July 27, 2023	Budget Discussions at City Council meetings
August 10 / August 24, 2023	Publication requirements and public hearings both RNR and State Budget Hearings FINAL ACTION 8/24/2023
September 14 / September 28, 2023	2024 Budget Followup



ACTION ITEM SUMMARY	Item Number:	10.G
	Date:	February 21, 2023
Deputy City Manager	From:	Bret Glending

RE: Authorizing Resolution to Issue \$2.5M in Temporary Notes for Water Project

RECOMMENDATION: Adopt Resolution 1111

DETAILS: In January of 2022, the council accepted the recommendation of the Water Study Committee. In March/April of 2022, the council entered into an agreement with BG Consultants to design a new water treatment plant and make certain improvements to the distribution system.

Over the course of the summer, application was made to the State of Kansas Revolving Loan Fund for interim financing of the costs associated with the design and construction of the project. We have also applied to USDA for a partial loan and grant for permanent financing.

The need for the temporary notes is twofold. First, we need to pay ourselves back for the \$1.2M in design costs that we have incurred since March of last year. These costs will be reimbursed by the SRF ONCE that loan application is completed and approved. The second reason for the temporary notes is to finance the construction of the new water mains on 6th Street and Brown Avenue from 7th to 12th. These lines need to be replaced prior to construction beginning on the streets themselves. These costs can also be rolled into the SRF loan once that loan agreement is in place.

The SRF loan is still a couple of months out from getting approved. USDA is in the process of underwriting the permanent financing and the SRF loan cannot be approved until the USDA has completed their letter of conditions which is also a couple of months out.

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF OSAWATOMIE, KANSAS
HELD ON FEBRUARY 23, 2023**

The governing body met in regular session at the usual meeting place in the City, at 6:30 P.M., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

Thereupon, there was presented a Resolution entitled:

**A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS, AUTHORIZING
IMPROVEMENTS TO THE CITY PUBLIC WATER SUPPLY SYSTEM AND
PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.**

Thereupon, Councilmember _____ moved that said Resolution be adopted. The motion was seconded by Councilmember _____. Said Resolution was duly read and considered, and upon being put, the motion for the adoption of said Resolution was carried by the vote of the governing body, the vote being as follows:

Yea: _____.

Nay: _____.

Thereupon, the Mayor declared said Resolution duly adopted and the Resolution was then duly numbered Resolution No. _____ and was signed by the Mayor and attested by the Clerk.

* * * * *

(Other Proceedings)

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Osawatomie, Kansas held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

RESOLUTION NO. 1111

A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS, AUTHORIZING IMPROVEMENTS TO THE CITY PUBLIC WATER SUPPLY SYSTEM AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.

WHEREAS, K.S.A. 65-163d through 65-163u, as amended (the “Act”), authorizes any municipality to acquire, construct, reconstruct, improve, equip, rehabilitate or extend all or any part of a public water supply system and to issue general obligation bonds to pay all or part of any costs thereof; and

WHEREAS, the City of Osawatome, Kansas (the “City”) is a municipality within the terms of the Act and operates a public water supply system, as said term is defined in the Act (the “System”); and

WHEREAS, the governing body of the City hereby finds and determines that it is necessary and advisable to improve the System and to provide for the payment of the costs thereof by the issuance of general obligation bonds.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:

Section 1. Project Authorization. It is hereby authorized, ordered and directed that the System be improved by the design and construction of certain water treatment and distribution facilities, installation of water mains, and all improvements related thereto (collectively the “Project”).

Section 2. Project Financing. The estimated costs of the Project, including construction, engineering fees, acquisition of right-of-way and easements, contingencies and administrative expenses is \$2,500,000. All or a portion of the costs of the Project, interest on interim financing and associated financing costs, shall be payable from the proceeds of general obligation bonds of the City issued under authority of the Act (the “Bonds”). The City may also issue temporary notes to provide interim construction financing for the Project, which temporary notes may be retired by the Bonds or financing agreements with the United States Department of Agriculture – Rural Development or the Kansas Department of Health and Environment.

Section 3. Reimbursement. The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation § 1.150-2.

Section 4. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the governing body of the City.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED AND APPROVED by the governing body of the City of Osawatomie, Kansas, on February 23, 2023.

(Seal)

Mayor

ATTEST:

Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. _____ of the City of Osawatomie, Kansas adopted by the governing body on February 23, 2023 as the same appears of record in my office.

DATED: February 23, 2023.

Clerk



CITY OF OSAWATOMIE

DEPUTY CITY MANAGER'S REPORT ON OPERATIONS

February 23, 2022

Water Treatment Plant Status:

The latest update (as of January 17, 2023) is that KDHE has completed their review of the loan application. They requested no additional information and confirmed that the final step is now under way which is the financial review which is being conducted by a contracted third party (which is their normal procedure). They also confirmed that upon completion of the project, the City of Osawatomie will receive \$1,000,000 in loan forgiveness prior to the temporary state revolving loan fund rolls over into permanent financing through USDA Rural Development. USDA is still in the underwriting process and we are awaiting loan documents from KDHE SRF.

Wastewater Treatment Plant Status:

We have received our fifth invoice from Crossland Construction. The State of Kansas (KDHE), Terry, myself and our engineers have reviewed the invoice and are in acceptance of their charges. Lastly, we will need to request from KDHE, an extension of the compliance deadline in the consent decree for the treatment plant. Material supply issues continue to be a struggle and deliveries of critical components are not going to occur until after the expiration of the existing compliance date of February 28, 2023. We have been in contact with KDHE and they are aware of the issues surrounding the supply chain and the impact it is having on our completion of this project. Additionally, we have submitted the extension request to CDBG as it was approved at the February 9 city council meeting.

Our ongoing battle with inflow and infiltration (I&I) continues to be an issue. BG Consultants issued an RFP for CCVT companies to bid to in order to identify sewer lines in the city that have not been part of the previous sewer main rehabilitation phases 1, 2 or 3. Unfortunately, we only received one bid, but they are the most reputable firm that provides this kind of service. Their price was \$110,250. This covers approximately 60,000 LF (<11 miles) of sewer mains. Once the Sewer Rate study is complete, we will be in a better position to make a recommendation as to what the best path forward is to address the balance of the collections system.

Evergy Solar Array Development:

At this point, the only remaining item to address is the land lease with Evergy. Additionally, the solar panels have been ordered and Evergy has scheduled a meeting with their project management team for March 16th. Due to the Inflation Reduction Act, additional monies have been made accessible so Evergy is ordering the most technologically advanced panels available on the market and the footprint of the array on the selected site can be reduced. It's rated output however will still be 5MW.

Levee Certification / Flood Insurance Rate Map Revisions – Status Update:

The Consultation Coordination Officer (CCO) Meeting was held at Memorial Hall on January 24 at 1:00 PM. It was well attended by city officials as well as Miami County and the regulatory agencies, FEMA and the Kansas Department of Agriculture. If anyone would like a copy of the PowerPoint presentation from the CCO meeting, please let me know and I will get it sent to you. Finalizing the new maps will take about 18 months in order to get through the regulatory requirements and I’ll continue to keep the council updated on where we are at.

Anyone who would like to view the PDFs of the preliminary digital flood rate maps and the FIS report can do so by coming to city hall to view a paper copy OR you may download them from this link:

<https://sftp.kda.ks.gov/public/folder/xvdXx667k0iAeqqUBJ2-Mw/Osawatomie>

August 8, 2022	Kickoff Meeting
September 8, 2022	Provide Review Comments to Certification Data
November 29, 2022	Distribute Preliminary Flood Insurance Rate Maps (FIRMs)
January/February 2023	Community Coordination & Outreach (CCO) meetings
February 2023	End CCO Meetings
Spring 2023	Appeals Period
Winter 2023	Letter of Final Determination
Summer 2024	Final FIRMs established and effective

2022 and 2023 Street Improvements:

Preconstruction on the carried over streets from the 2022 street improvement project is currently scheduled for February 21 at 11 a.m. As a reminder, these streets are: 18th Street, Main Street Terrace, and Walnut from 4th to 6th. These streets will get underway as soon as the weather breaks this coming spring.

In the meantime, design on 6th Street from Kelly Ave. to Lincoln Ave. as well as Brown Ave. from 7th to 12th will continue. Brown Ave. is ready to go to bid. Stormwater design on 6th Street is underway. As soon as the stormwater system is designed, it will be reviewed for any conflicts with other utilities as well as any changes that may be necessary. The water lines for Brown Ave. and 6th Street will need to be permitted through the State of Kansas prior to being installed, and they need to be installed at the same time as the existing streets are getting removed.

In reviewing the cost share agreement with KDOT, we must have the 6th street project under contract within 6 months of March 2023 (Section V. para.1) and then complete it within 2 years from the NTP date from KDOT which was issued on 1/27/2023. If need be, we can continue (and complete) design on 6th street, bid it this summer and then award the contract with an early start/late start NTP date.

With regard to Brown Avenue, we will likely end up bidding Brown this spring in the hopes that we can move to the construction phase either during, or right after construction is complete on 18th Street, Main St. Terrace and Walnut. Keep in mind that with the Brown and 6th street projects, we need to time the water line replacement to happen before actual construction on the streets begins and the time it takes to get the permits issued for the water lines from KDHE is likely going to push 6th Street into 2023. That would hopefully give us adequate time to get the water lines permitted through KDHE and the line built on Brown and still have a productive year of street replacement this summer. I would much rather prefer to take our time on the preconstruction activities for 6th Street and get it right as opposed to rushing through design and risk having issues during the construction phase and it is less than ideal to start a street project of this magnitude and not get it finished in one construction season. We do not want to have the project paused while we wait for the spring of 2024 to resume construction.

Extension of Electric Service to the Osawatomi State Hospital:

Resolution 1021 was adopted on July 14th, 2022. The resolution directed staff to complete the transfer of the Osawatomi State Hospital from Evergy to the City no later than November 1, 2022 and authorized up to \$200,000 to cover costs associated with the transfer. Due to lead times on equipment and material, the date of transfer is now planned for April 1, 2023. The transformer is scheduled for delivery in March. All other materials have been received and construction of the new line is underway. The only outstanding issue is to obtain a permit from the railroad for a new crossing which will take 30-60 days. Expenditures associated with transferring the state hospital are as follows:

Transformer:	\$	27,536.00
Poles, Insulators, Wire:	\$	78,481.13
UPRR Permit:	\$	775.00
<u>Midstates Subcontract:</u>	<u>\$</u>	<u>41,000.00</u>
TOTAL:		\$147,792.13

The Midstates subcontract will cover Midstates Energy Works (a division of KMEA) to string the new static wire and three phase power lines. The reason staff wishes to contract this work is to allow our crews to get caught up on the distribution system upgrade.