

OSAWATOMIE CITY COUNCIL
AGENDA

September 11, 2025

6:00 p.m. | Memorial Hall | 411 11th Street

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
 - A. September 11, 2025 Agenda
 - B. August 28, 2025 Meeting Minutes
 - C. Pay Application(s)
 - Killough Construction – 5th Street Terrace Pay App #2 - \$101,437.65
 - Pro Design Contractors, LLC – Northland Interceptor Sewer Pay App #4 - \$528,492.32
 - BG Consultants – Water Treatment Plant - \$5,914.00
 - BG Consultants – Water Distribution Project - \$64,200.00
 - BG Consultants – KDOT/TA Grant - \$9,172.00
 - BG Consultants – Northland Interceptor Sewer - \$18,544.50
 - BG Consultants – City Engineer – CMAR Selection - \$1,505.00
 - BG Consultants – Golf Course Clubhouse Design - \$6,000.00
 - Govt. Asst. Services – Grant Administration Services – KDHE - \$1,430.00
 - D. Special Event Permit(s)
 - Porchfest 2025; October 5, 2025
 - Halloween Parade; October 31, 2025
 - Second Wind Foundation Fundraiser; November 2, 2025
6. Comments from the Public
 - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Public Hearing
8. Presentations, Proclamations, and Appointments
9. Unfinished Business
10. New Business
11. Council Report
12. Mayor's Report
13. City Manager & Staff Report
14. Adjourn

NEXT REGULAR MEETING – September 25, 2025

OSAWATOMIE CITY COUNCIL
AGENDA

September 25, 2025

6:00 p.m. | Memorial Hall | 411 11th Street

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
 - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
 - A. September 25, 2025 Agenda
 - B. September 11, 2025 Meeting Minutes
 - C. Pay Application(s)
 - D. Special Event Permit(s)
6. Comments from the Public
 - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Public Hearing
8. Presentations, Proclamations, and Appointments
9. Unfinished Business
10. New Business
11. Council Report
12. Mayor's Report
13. City Manager & Staff Report
14. Adjourn

NEXT REGULAR MEETING – October 9, 2025

Osawatomie, Kansas. **August 28, 2025.** The Council Meeting was held at Memorial Hall located at 411 11th Street. Mayor Nick Hampson called the meeting to order at 6:00 p.m.

Council members present: Schasteen, Macek, Diehm, Henness, Bratton, Filipin and Caldwell.

Council members absent: Dickinson.

City Staff present: City Manager Bret Glendening, Deputy City Manager Michele Silsbee, City Attorney Jeff Deane, City Clerk Tammy Seamands, Director of Utilities Terry Upshaw, Deputy Police Chief William Bradshaw, Public Safety Officer Grant Sparks, Fire Chief Aaron Sharp and Deputy Fire Chief Lance Kerr.

Members of the public present: Brad Ryckert, Gary Stevenson, Laci Stevenson, Oliver Tanner, Brian McCauley, Nicole Henness, Jacki Glendening, Robert Duval, Kevin Thomas, Renee Slinkard, Gary Price, Chris Blanton, Sarah Marwell, Brandon Willey, Michael McCoy, Cletus Hampson Jr., Michael Wright, Kelly Wright, Sam Clinton, Jillie Powell, Nikki Chambers, Sam Inscore, Father Barry Clayton, Dean Inscore, Polly Inscore, Christian McCall, Gregory Tarvin, Peggy Patterson, Nancy Thompson, Alan Hire, Larry Gibbons, Ronald Crisalli, Kimi Wilson, Jamie Wilson, Anactacia Sherman and a couple of unidentified attendees.

INVOCATION. – Father Barry Clayton ~ St. Philip Neri Church

CONSENT AGENDA.

- A. August 28, 2025 Agenda
- B. August 14, 2025 Meeting Minutes
- C. Pay Application(s)
 - Killough Construction – 5th Street Terrace Pay App #1 - \$192,749.17
- D. Special Event Permit(s)
 - Bikes, BBQ & John Brown; October 11
- E. AP Council Report – July 2025

Motion made Schasteen, seconded by Macek to approve the consent agenda as presented. Yeas: All.

PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS.

CONSTITUTION WEEK PROCLAMATION – Renee Slinkard with the Daughters of the American Revolution gave a brief history on how constitution week came about. Council member Filipin read the proclamation. **Motion** made by Henness, seconded by Filipin to accept the Constitution Week Proclamation as presented. Yeas: All.

LKM ANNUAL CONFERENCE APPOINTMENT OF DELEGATES - The League of Kansas Municipalities conference is October 9-11th this year. The governing body of each member city may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League of Kansas Municipalities.

Based on the population, we need to elect two voting delegates and two alternate voting delegates. In 2024, our voting delegates were 1) Nick Hampson and 2) Bret Glendening. The Alternate voting delegates were 1) Kevin Schasteen 2) Tammy Filipin. The conference will be in Overland Park this year. We need to know who would like to attend so we can get registrations made. Additionally, October 9th is a council meeting. **Motion** made by Schasteen, seconded by Caldwell to appoint Bret Glendening and Tammy Seamands as voting delegates and Nick Hampson and Dale Bratton as alternate voting delegates for the LKM Annual Conference. Yeas: All.

COMMENTS FROM THE PUBLIC.

Pastor Barry Clayton, St. Philip Neri Church, The Osawatomie Ministerial Association received some donations recently from the First Baptist Church Clothes Closet. The funds that they have provided has been able to help us to continue to support people in the community who has some requests for needs with bills or other assistance. I just wanted to offer a word of gratitude to the First Baptist Church Clothes Closet for the support that they have offered. There is also a new group in the community called Osawatomie House Church and they want to meet with us in September to see how we can collaborate for some positive ways to help in the community.

Gary Stevenson, 401 15th St, Osawatomie, I came here today to talk about city code violations. My property is not perfect but I keep it more-or-less maintained. I have lived at my current residence for over 15 years without any issues. Now, suddenly I have received two violations and then a bill for a 3rd that I was not notified of. I am not saying they were not invalid but why am I suddenly a target for violations the very moment I run afoul while there are far more egregious examples going unchecked year after year! After talking to the nuisance officer, the bill was forgiven because the contractor did not do enough. Some tree branches were “mowed.” The city code specifically says grass and weeds will only get one notice per 12-month period. Trees are neither. I should have been notified and was not. That is a definite problem that you need to address. How many others have received similar erroneous treatment?

The notices are front and back paper in tiny print that are copy and paste of the city code book. It tells you nothing about what is actually wrong and why you received the notice or how you can fix it. They included a tiny picture printed on the backside of the notice. The code enforcer that determined there is a violation already knows everything about what, where, why and how. So not put that in the notices so everyone is not guessing at what was found to be wrong. Give the code enforcer a computer and a laser printer to keep in the vehicle so they can print the notices immediately and tape them on the front door. We are reasonable adults, treat us like it. By putting the notices on the front doors, we as a community can even come together to help that elderly neighbor, the family that is out of town or help someone that lacks tools to fix the problem themselves. Let's work together to improve the system.

Brad Ryckert, 14713 W. 311th St., Paola, I am here tonight to talk about reconsidering building the water plant. I have asked several folks to explain to me what the logic is for spending the amount of money they want to spend on this plant. I could not get the numbers so I put these numbers together. The city makes \$142,464 per month in water revenue. After you subtract the loan payment of \$111,000 the city makes \$31,464 per month if you build the plant. You also pay

\$23 Million in interest over the 40 years on that loan. With your current water sales over the course of the 40 years you are going to make about \$15 Million in profit.

I am on the board for Rural Water 2. I am not here to tell you to connect to RWD 2. You can also connect to the PUA. Because I know some of the things that were spoken to the team, I sort of know what was offered to the city and I wish you would reconsider. You can connect to RWD 2 for \$7 Million. If you borrowed money at 3.5% for 20 years your monthly payment would be \$40,600. The city would be making about \$57,700 per month buying water from RWD 2.

You are going to make \$37 Million if you hook up to RWD 2 and you will have water in a year. You are only going to make \$15 Million if you decide to build a plant. If something happens to your plant tomorrow, you have no other source for water. What would you do for water? If you build a plant, you are three years away from having that plant. You are also spending \$30-43 Million to get that plant. I say you can get water in a year for a whole lot less for \$23 Million.

Bret Glendenning ~ Brad's numbers do not include the cost of replacing the distribution system. Part of the \$48 Million water treatment plant and distribution system project is a \$30 Million loan for the plant and \$18 Million in grants to replace the distribution system. Brad's numbers indicate what our costs would be to build a transmission line between us and RWD 2 and to purchase water. It does not add the costs for the distribution system that still needs to be replaced. They also do not include storage or capacity in Hillsdale which also needs to be purchased for operation and maintenance for that Corp of Engineers project. We currently pay O&M in both Melvern and Pomona. Brad is asking us to give up our water production capacity and capability to buy water from RWD 2 so that they can fill a hole that was left when Spring Hill left RWD 2 and started buying water from Johnson County Water One. It is not saving Osawatomie citizens money. This council's charge is to do what is in the best interest of this community and not the best interest of RWD 2.

Oliver Tanner, 1119 Brown Ave, Osawatomie, Over the last couple of months, I have been learning a lot of the things that are going on behind the scenes here in Osawatomie. I had not really paid attention to the water plant and the cost associated with it, what has been going on with building a walking trail, or rising property taxes. The government of the city is not working for the citizens of this city. All the government solutions involve grabbing more land to incorporate into the city and to appeal to the interests of big business and big money players elsewhere to come in and take over our local economy. All with the benefit for them to skirt the very property taxes that are now going up again and becoming overly burdensome to the people living here. When big businesses come into small towns small businesses die because they cannot compete.

Even if I manage to start a small business that is not directly competing with one of the big businesses that is being courted to come in here, I will still be forced to face the property taxes and other expenses that continue to rise. It will only make it harder to keep any business that I may attempt open. If the government of Osawatomie continues in the direction that they have been, then I am almost guaranteed to be put out of business with the rising cost of doing business here. I find that the only path that I have in succeeding here is the changing of who is running this government. I am stepping forward to run a write in campaign for the position of Mayor.

PUBLIC HEARINGS.

HEARING TO EXCEED REVENUE NEUTRAL RATE FOR 2026 BUDGET – The mayor opened the public hearing at 6:30 p.m. The mayor asked if there were any comments.

Polly Inscore, 20925 W. 287th, Paola stated that you have all the money you need and you do not need to raise taxes. You are giving the money away to places that I do not think the people agree with. I think if we open the books in Osawatomie and show where that money is going, I think that people will be horrified. So that is what we are going to do in KORA reports and get the transparency so the people can see what is happening. You are driving the low-income people out. You are crushing this town with the regulations and the wasteful spending. Osawatomie has the highest cost of water anywhere. I am on Rural Water 2 and pay a fraction of what you pay for water. The water plant is going to go over price and over time. Why does the city manager need a deputy city manager and so many consultants. If he cannot do the job of the city manager at the pay he has then why do we have him here?

Micheal McCoy, 612 Leroy St., Osawatomie, I took ownership of my house in 2019. My appraisal and taxes on my house has tripled. I have been overtaxed. I am trying to raise two kids here and it is hard and then you want more money. We do not need any more taxes; you are affecting the way I live. We have to live within our means of living.

Oliver Tanner, 1119 Brown Ave, Osawatomie – We bought our ½ acre parcel of land in 2021 for about \$7,000. According to the appraisals it is now worth \$17,000. I have not made any permanent improvements or permanent changes to the land so I do not know how over four years the value nearly doubles. That does not seem right. It has not put a penny in my pocket or done anything to benefit me. It has allowed more taxes to be charged to me. If I make any permanent improvements, what is going to happen then?

Ronald Crisalli, 920 Brown Ave, Osawatomie, I have been there about a 1 /12 years and my taxes have been raised twice. I had to refinance the house to pay the taxes and now you are going to raise taxes again. I am paying more taxes here than I did in Kansas City and I had a big house there. What do I get for those taxes here? Kansas City has everything there. They have stores and everything that you need. I am in a small town and paying big city prices. I do not think that is fair. The utilities have gone up. I am going to be priced out of my house.

Chris Blanton, 1012 South St, Osawatomie, My parents moved into town four years ago and the payment on their house was about \$1,100 per month. Now it is about \$1,500 per month. They are on a fixed income and you are squeezing them out. I do not know how they are going to continue to live here on Social Security and a small pension. They have worked their whole lives and all they want is to set at home, relax and not worry about where are we going to live tomorrow.

The mayor asked a second time if there were any comments.

Brad Ryckert, 14713 W. 311th St, Paola, I do own a couple of homes in Osawatomie and the taxes are high. You have the highest rate in any city in Miami County with the least amount of stuff. I do not know what the deal is with this city, you seem to want to spend and indebt

yourself to death. The only way you are going to pay for it is by raising taxes. We are spending money over here on things like the northland sewer interconnect that goes nowhere. What is the purpose of borrowing all this money and then piling it on all the people's property taxes. We really need to think about how we spend money over here and do we really need to take on all the debt just because we get some grant money.

The mayor asked a third time if there were any comments. **Motion** made by Schasteen, seconded by Macek to approve Resolution 1320 – Regarding the Governing Body Levying a property tax in excess of the revenue neutral rate as presented. Yeas: Schasteen, Macek, Diehm, Henness and Caldwell. Nays: Bratton and Filipin. Hearing no other comments, the mayor closed the hearing at 6:45 p.m.

BUDGET HEARING TO ADOPT THE 2026 BUDGET FOR THE CITY OF OSAWATOMIE, KANSAS – The mayor opened the public hearing at 6:45 p.m. The mayor asked if there were any comments regarding the 2026 Budget. The mayor asked a second time if there were any comments.

Polly Inscore, 20925 W. 287th, Paola, I think that having the numbers out there for the budget in the agenda is good. The money that we are spending on consultants and consulting firms need to go. If the city manager is incapable of doing the job without having so many consultants, then he needs to go. The city council is the one that put him there and the city council answers to the people. The people have clearly spoken today and it is just falling on deaf ears except for Tammy and Dale. I commend you for saying Nay. Shame on the rest of you that voted to increase the hardship on your town. I would be mad if this is the town that I lived in. I challenge you to start shaving things off this budget. You have heard from the people that you represent that this is not ok and if you can not represent them properly then you need to step down.

Jamie Wilson, 910 Brown Ave, Osawatomie, I want to tell you all that you understand your jobs and your job is to ensure that our streets are paved, we get water to our houses, our sewer goes out to the plant and that we have electricity. That takes money. You all know where the largest portions of where these budgets go and if you start cutting them we are going to lose those streets that we spent so much money on to put in, we lose those sidewalks and everything gets run down like it had been up until about five years ago when someone got a plan to start to improve things. Congratulations its hard but you guys are here to make hard decisions.

Oliver Tanner, 1119 Brown Ave, Osawatomie, – I sat in here when you were talking about building a ten-foot sidewalk for a hiking path through people's yards and you voted to approve that. There were a lot of people that opposed that. Nobody wants to comment because what is the point. It does not really seem like the representation of this town is really listening to the people. If the people here do not think that you care about them or listening to them then they are not going to comment. That is part of the problem here. I think that it would help if there were some discussions by the city council before the vote. There is nothing to show that you are listening. If we want to have faith in our government, we need to know that our government is listening.

The mayor asked a third time if there were any comments about the budget. Hearing no other comments the mayor closed the budget hearing at 6:55 p.m.

UNFINISHED BUSINESS.

ORDINANCE 3875 – ADOPTION OF THE 2026 BUDGET LEVING A TAX FOR THE PURPOSE THEREOF – Bret Glendening discussed the 2026 Budget Hearing presentation that he passed out. **Motion** made by Henness, seconded by Caldwell to approve Ordinance 3875 – Adopting the 2026 Budget of the City of Osawatomie, Kansas as presented. Yeas: All

RESOLUTION 1321 - AMENDING PERSONNEL POLICIES PERTAINING TO NEPOTISM - We received an application from LJ Kerr. He is Deputy Fire Chief Lance Kerr's son. The city's personnel policies have prohibited nepotism within departments for at least 20 years. We have had situations where family members have worked for the city in various capacities, but there has been only one instance that we can think of, where we had this happen within the same department. That issue was corrected. The biggest problem with that situation was that it does not appear that the council was ever brought into the discussion and asked to amend the personnel policies for that exception.

Our Fire Chief Aaron Sharp has requested that the council consider amending the city's personnel policies as it pertains to nepotism. We have interest by both Chief Sharp's son and Deputy Chief Kerr's son in serving on the department. **Motion** made by Macek, seconded by Caldwell to approve Resolution 1321 – Amending the City of Osawatomie's Comprehensive Personnel Policies to amend Chapter 6, Article X. pertaining to Nepotism and the Osawatomie Volunteer Fire Department with the exclusion of the immediate family of the Fire Chief and this policy will be reviewed at the second meeting of the Osawatomie City Council in August of 2026. Yeas: Macek, Diehm, Filipin and Caldwell. Nays: Schasteen, Henness and Bratton.

NEW BUSINESS – None.

EXECUTIVE SESSION – None.

COUNCIL REPORTS

Tammy Filipin ~ I have been seeing a couple of houses that have been sitting for quite a while that are finally getting work done on them.

Cathy Caldwell ~ I have been approached by a few people that do fundraisers and some residents that own side-by-sides. Fundraisers using side by sides are becoming more popular because I think that the motorcycle population is going down a little bit. They asked me to possibly change the side-by-side ordinance so I am going to look at that and then talk to them to see what ideas they might have. Then I will bring it back to the council. I have been talking to Bret about some of the water issues that we have in Ward 4 that hopefully we can get resolved. It has really showed up with all the rain.

MAYOR'S REPORT – I did see that we did some more ditch work down on Brown at the east end of town. We have the second set of culvert system kind of worked out and cleaned out to hopefully drain better to Oscar. I am glad we worked on that. I know we will keep an eye on it to see if we need to do anything else.

CITY MANAGER & STAFF REPORTS.

Michele Silsbee ~5th Street Terrace is moving forward. We are working on getting the soil tested to that it can get moved to the location it needs to go to and if it needs amendments to build the road.

The Main St. box culvert has been pushed to the week of September 8th. The rain and other issues have kept us from being able to get the equipment.

TA easement acquisition is about 85% complete so that is moving forward as well as the design on the park section that bypasses the south bridge

We had an issue at the 9th Street and Chestnut intersection with the street collapsing. We called in locates for that and we plan on moving the loose concrete so that we can see if we can find the issue that is causing it or if it is just deterioration and then build that back in. The long-term plan for that is that the TA comes through there and a portion of that intersection is in the plan to be rebuilt. So, we will look at designing and doing the other half of the intersection. This will not be done with the TA money but maybe with the state contractor or a subcontractor.

OTHER DISCUSSION/MOTIONS.

Motion made by Bratton, seconded by Schasteen to adjourn. Yeas: All. The mayor declared the meeting adjourned at 07:46 p.m.

/s/ Tammy Seamands
Tammy Seamands, City Clerk

KILLOUGH CONSTRUCTION, INC.
P.O. BOX 810
OTTAWA, KANSAS 66067

WORK PROGRESS ESTIMATE

ESTIMATE FOR: OSAWATOMIE

DATE: 08/31/2025

KILLOUGH JOB #: 22515

ESTIMATE #: 2

WORK THROUGH: 08/31/2025

PROJECT: 5TH STREET TERRACE ADDITION

ITEM #	PHASE	DESCRIPTION	ORIGINAL ESTIMATED QUANTITIES	QTY COMPLETE TO DATE	UNITS	UNIT PRICE	DOLLARS COMPLETE TO DATE	PREVIOUS AMOUNT	NEW AMOUNT
1	401	mobilization	1.00	0.50	lsum	78,214.00	39,107.00	19,553.50	19,553.50
2	111	clearing and grubbing	1.00	0.95	lsum	39,475.00	37,501.25	29,606.25	7,895.00
3	163	traffic control	1.00	0.50	lsum	3,500.00	1,750.00	875.00	875.00
4	162	erosion control	1.00	0.15	lsum	3,000.00	450.00	300.00	150.00
5	162	SWPPP	1.00	0.50	lsum	2,500.00	1,250.00	625.00	625.00
6	162	hydromulch	15,000.00		lbs	1.25			
7	112	excavation unclassified	4,615.00	600.00	cy	15.50	9,300.00		9,300.00
8	113	compaction of earthwork	13,030.00		cy	5.85			
9	115	embankment (contractor supplied)	2,500.00		cy	14.50			
10	121	subgrade stabilization 9" flyash or PC	4,669.00		sy	9.00			
11	121	agg base 6" AB-3 OP modified	4,669.00		sy	11.30			
12	137	curb and gutter type 1 KCMMB4K	3,003.00		lf	20.93			
13	137	valley gutter 8"	103.00		sy	103.92			
14	137	concrete flume 6"	21.00		sy	152.00			
15	137	trickle channel KCMMB4K	209.00		sy	96.87			
16	152	asphalt base 4"	3,405.00		sy	19.70			
17	152	Asphalt surface 2"	3,405.00		sy	12.50			
18	137	driveway 6"	635.00		sy	74.98			
19	137	sidewalk 4"	2,614.00		sf	7.82			
20	137	sidewalk ramp 6"	220.00		sf	28.74			
21	137	detectable warning surface	40.00		sf	55.00			
22	142	inlet 5'x5' curb	2.00		ea	6,470.00			
23	142	inlet 5'x4' curb	6.00		ea	6,255.00			
24	142	pipe 24"x38" HERCP storm	433.00		lf	147.30			
25	142	pipe 12"x18" HERCP storm	88.00		lf	115.50			
26	142	pipe 18" HDPE storm water tight	300.00		lf	82.00			
27	142	15" RCP storm	243.00		lf	87.20			
28	142	15" HDPE storm	113.00		lf	78.00			
29	142	end section with toe wall 24"x38"	1.00		ea	1,700.00			
30	142	end section with toe wall 12"x18"	2.00		ea	1,025.00			
31	142	end section with toe wall 15" RCP	2.00		ea	895.00			
32	142	swale underdrain 6"	1,025.00		lf	19.00			
33	142	manhole 4' sanitary	2.00	2.00	ea	6,000.00	12,000.00		12,000.00
34	142	pipe 8" PVC SDR-26 sanitary	485.00	485.00	lf	32.00	15,520.00		15,520.00
35	142	pipe 4" PVC sanitary	385.00	385.00	lf	24.00	9,240.00		9,240.00
36	142	sanitary sewer tee 8"x4"	7.00	7.00	ea	500.00	3,500.00		3,500.00
37	142	sanitary sewer saddle tee 8"x4"	16.00	16.00	ea	2,000.00	32,000.00		32,000.00
38	142	8" pvcw ater line	1,676.00	1,564.00	lf	79.00	123,556.00	123,556.00	
39	142	water line valves 8" gate valve	4.00	4.00	ea	2,500.00	10,000.00	10,000.00	
40	142	water line fittings w backing blocks	19.00	8.00	ea	200.00	1,600.00	1,600.00	
41	142	hfire hydrant assembly	2.00	2.00	ea	9,000.00	18,000.00	18,000.00	
42	142	connect to existing water	2.00	2.00	ea	4,000.00	8,000.00	8,000.00	
43	142	outfall structure stormwater basin	1.00		lsum	9,250.00			
44	162	permanent seeding	11.00		ac	2,350.00			

45 164 staking
46 152 force account

1.00	0.50	lsum	8,200.00	4,100.00	2,050.00	2,050.00
1.00		set	40,000.00			

CONTRACT EARNED TO DATE	326,874.25	214,165.75	112,708.50
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RETAINAGE	10.00%	32,687.43
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AMOUNT DUE TO DATE	294,186.82
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LESS PREVIOUS APPLICATIONS	192,749.17
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AMOUNT DUE THIS ESTIMATE	101,437.65
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Contractor's Application for Payment

Owner: <u>City of Osawatomie</u> Engineer: <u>BG Consultants, Inc.</u> Contractor: <u>Pro Design Contractors, LLC</u> Project: <u>Northland Interceptor Sewer Improvements</u> Contract: <u>Northland Interceptor Sewer Improvements</u>	Owner's Project No.: _____ Engineer's Project No.: <u>23-1404L</u> Contractor's Project No.: <u>92543</u>																								
Application No.: <u>4</u> Application Date: <u>8/28/2025</u>																									
Application Period: From <u>8/1/2025</u> to <u>8/28/2025</u>																									
<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 70%;">1. Original Contract Price</td><td style="width: 30%; text-align: right;">\$ 1,769,018.88</td></tr><tr><td>2. Net change by Change Orders</td><td style="text-align: right;">\$ -</td></tr><tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 1,769,018.88</td></tr><tr><td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td><td style="text-align: right;">\$ 1,188,655.66</td></tr><tr><td>5. Retainage</td><td></td></tr><tr><td> a. <u>5%</u> X <u>\$ 1,118,793.00</u> Work Completed</td><td style="text-align: right;">\$ 55,939.65</td></tr><tr><td> b. <u>5%</u> X <u>\$ 69,862.66</u> Stored Materials</td><td style="text-align: right;">\$ 3,493.13</td></tr><tr><td> c. Total Retainage (Line 5.a + Line 5.b)</td><td style="text-align: right;">\$ 59,432.78</td></tr><tr><td>6. Amount eligible to date (Line 4 - Line 5.c)</td><td style="text-align: right;">\$ 1,129,222.88</td></tr><tr><td>7. Less previous payments (Line 6 from prior application)</td><td style="text-align: right;">\$ 600,730.56</td></tr><tr><td>8. Amount due this application</td><td style="text-align: right;">\$ 528,492.32</td></tr><tr><td>9. Balance to finish, including retainage (Line 3 - Line 4)</td><td style="text-align: right;">\$ 580,363.22</td></tr></table>		1. Original Contract Price	\$ 1,769,018.88	2. Net change by Change Orders	\$ -	3. Current Contract Price (Line 1 + Line 2)	\$ 1,769,018.88	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,188,655.66	5. Retainage		a. <u>5%</u> X <u>\$ 1,118,793.00</u> Work Completed	\$ 55,939.65	b. <u>5%</u> X <u>\$ 69,862.66</u> Stored Materials	\$ 3,493.13	c. Total Retainage (Line 5.a + Line 5.b)	\$ 59,432.78	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 1,129,222.88	7. Less previous payments (Line 6 from prior application)	\$ 600,730.56	8. Amount due this application	\$ 528,492.32	9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 580,363.22
1. Original Contract Price	\$ 1,769,018.88																								
2. Net change by Change Orders	\$ -																								
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4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 1,188,655.66																								
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8. Amount due this application	\$ 528,492.32																								
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 580,363.22																								
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.																									
Contractor: <u>Pro Design Contractors, LLC</u>																									
Signature: <u></u> Date: <u>8/28/2025</u>																									
Recommended by Engineer By: <u></u> Title: <u>David Hamby, P.E., CFM</u> Date: <u>September 2, 2025</u>	Approved by Owner By: _____ Title: _____ Date: _____																								
Approved by Funding Agency By: _____ Title: _____ Date: _____	By: _____ Title: _____ Date: _____																								

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	City of Osawatomie											Owner's Project No.:	
Engineer:	BG Consultants, Inc.											Engineer's Project No.:	23-1404L
Contractor:	Pro Design Contractors, LLC											Contractor's Project No.:	92543
Project:	Northland Interceptor Sewer Improvements												
Contract:	Northland Interceptor Sewer Improvements												

Application No.:	4	Application Period:	From	08/01/25	to	08/28/25	Application Date:	08/28/25
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
1	Contractor Construction Staking	1.00	L.S.	17,600.00	17,600.00	0.95	16,720.00		16,720.00	95%	880.00
2	Mobilization	1.00	L.S.	80,000.00	80,000.00	0.75	60,000.00		60,000.00	75%	20,000.00
3	Clearing & Grubbing	1.00	L.S.	56,820.00	56,820.00	1.00	56,820.00		56,820.00	100%	-
4	Demolition & Removal	1.00	L.S.	1,500.00	1,500.00	1.00	1,500.00		1,500.00	100%	-
5	8" Force Main (PVC)(SDR 21)(In Place)	803.00	L.F.	61.39	49,296.17	518.00	31,800.02	4,320.60	36,120.62	73%	13,175.55
6	8" Force Main (PVC RJI)(HDD)(In Place)	207.00	L.F.	261.30	54,089.10	207.00	54,089.10	-	54,089.10	100%	-
7	8" Force Main (PVC RJI)(In Place)	700.00	L.F.	43.26	30,282.00	700.00	30,282.00	-	30,282.00	100%	-
8	18" Sanitary Sewer (PVC)(PS115)(In Place)	2,489.00	L.F.	195.36	486,251.04	939.00	183,443.04	51,208.59	234,651.63	48%	251,599.41
9	18" Sanitary Sewer (PVC RJI)(PS 115)(In Place)	65.00	L.F.	204.00	13,260.00	-	-	-	-	0%	13,260.00
10	Std. Manhole (0'-6' Deep)(4' Dia.)	4.00	EA	6,771.00	27,084.00	3.00	20,313.00	-	20,313.00	75%	6,771.00
11	Std. Manhole w/Bolted Lid (0'-6' Deep)(4' Dia.)	4.00	EA	7,283.00	29,132.00	1.00	7,283.00	14,333.47	21,616.47	74%	7,515.53
12	Extra Depth (4' Dia.)	73.50	V.F.	199.00	14,626.50	39.15	7,790.85		7,790.85	53%	6,835.65
13	Wetwell (LS #001)(10' Dia.)	1.00	L.S.	182,765.00	182,765.00	1.00	182,765.00		182,765.00	100%	-
14	Wetwell (LS #002)(10' Dia.)	1.00	L.S.	178,176.00	178,176.00		-		-	0%	178,176.00
15	8"x11.25 Degree MJ Bend	4.00	EA	1,400.00	5,600.00		-		-	0%	5,600.00
16	8"x22.5 Degree MJ Bend	3.00	EA	1,400.00	4,200.00		-		-	0%	4,200.00
17	8"x45 Degree MJ Bend	1.00	EA	1,400.00	1,400.00		-		-	0%	1,400.00
18	8" Plug	2.00	EA	1,000.00	2,000.00	2.00	2,000.00		2,000.00	100%	-
19	Connect to Existing Force Main	1.00	EA	4,000.00	4,000.00	1.00	4,000.00		4,000.00	100%	-
20	30" Steel Casing (In Place)(Boring)	65.00	L.F.	1,416.58	92,077.70	65.00	92,077.70		92,077.70	100%	-
21	14" Casing (HDPE)(In Place)(Boring)	680.00	L.F.	502.15	341,462.00	680.00	341,462.00	-	341,462.00	100%	-
22	30"x19" Entrance Pipe (RCPHE)	50.80	L.F.	161.42	8,200.14	50.80	8,200.14		8,200.14	100%	-
23	30"x19" Entrance Pipe (RCHE)	2.00	EA	2,000.00	4,000.00	2.00	4,000.00		4,000.00	100%	-
24	Excavation & Compaction for Access Road	1.00	L.S.	18,500.00	18,500.00		-		-	0%	18,500.00
25	Concrete Surfacing (8") (4K Reinf.)(KCMMB)	91.60	S.Y.	172.49	15,800.08		-		-	0%	15,800.08
26	Storm Water Pollution Prevention	1.00	L.S.	9,500.00	9,500.00	0.30	2,850.00		2,850.00	30%	6,650.00
27	Temporary Gravel Entrance Pad	1.00	EA	4,000.00	4,000.00	1.00	4,000.00		4,000.00	100%	-
28	Silt Fence	665.00	L.F.	5.71	3,797.15	665.00	3,797.15		3,797.15	100%	-
29	Rock Ditch Check	4.00	EA	900.00	3,600.00	4.00	3,600.00		3,600.00	100%	-
30	Seed, Fertilize and Mulch	1.00	L.S.	30,000.00	30,000.00		-		-	0%	30,000.00
					-		-		-		-
Original Contract Totals					\$ 1,769,018.88		\$ 1,118,793.00	\$ 69,862.66	\$ 1,188,655.66	67%	\$ 580,363.22

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Osawatomie										Owner's Project No.:		
Engineer:	BG Consultants, Inc.										Engineer's Project No.:	23-1404L	
Contractor:	Pro Design Contractors, LLC										Contractor's Project No.:	92543	
Project:	Northland Interceptor Sewer Improvements												
Contract:	Northland Interceptor Sewer Improvements												

Application No.:	4	Application Period:	From	08/01/25	to	08/28/25	Application Date:	08/28/25							
A	B	C	D	E	F	G	H	I	J	K	L				
Bid Item No.	Description	Item Quantity	Units	Contract Information		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)				
				Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)								
Change Orders															
					-		-		-		-				
					-		-		-		-				
					-		-		-		-				
Change Order Totals					\$	-	\$	-	\$	-	\$	-			
Original Contract and Change Orders															
Project Totals					\$	1,769,018.88	\$	1,118,793.00	\$	69,862.66	\$	1,188,655.66	67%	\$	580,363.22

Stored Materials Summary
Contractor's Application for Payment

Owner: City of Osawatomie						Owner's Project No.: Engineer's Project No.: 23-1404L Contractor's Project No.: 92543						
Engineer: BG Consultants, Inc.												
Contractor: Pro Design Contractors, LLC												
Project: Northland Interceptor Sewer Improvements												
Contract: Northland Interceptor Sewer Improvements												
Application No.: 4		Application Period:		From	08/01/25		to	08/28/25		Application Date: 08/28/25		
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Materials Stored			Incorporated in Work			Materials Remaining in Storage (I-L) (\$)
						Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	
5	204339 01		285' 8" SDR-21 PVC200 GJx20'	On Site	2	4,320.60	-	4,320.60	-	-	-	4,320.60
8	204339 01		518'18"x14 PVC SDR26 Gasket Pipe	On Site	2	19,751.34	-	19,751.34	-	19,751.34	19,751.34	-
8	204339 03		84' 18x14 PVC SDR26 Gasket Pipe	On Site	2	3,202.92	-	3,202.92		3,202.92	3,202.92	-
8	204724 01		840' 18x14 PVC SDR26 Gasket Pipe (leaves 503')	On Site	2	32,029.20	-	32,029.20		12,849.81	12,849.81	19,179.39
10	31490932		Std. MH-006	On Site	2	5,030.96	-	-	-	5,030.96	5,030.96	-
11	31490932		Std. MH-005 /with bolt down lid	On Site	2	5,254.34	-	5,254.34			-	5,254.34
21	204678 01		16" DIPS SDR11 HDPE Pipex40'	On Site	2	24,737.00	-	24,737.00	-	24,737.00	24,737.00	-
7	204110 01		700' 8x20 SDR-21 Yelomine	On Site	2	16,590.00	-	16,590.00		16,590.00	16,590.00	-
11	31692711		Std. MH-003&004/with bolt down lid	On Site	3	-	9,079.13	9,079.13			-	9,079.13
8	205155 01		840' 18x14 PVC SDR26 Gasket Pipe	On Site	3	32,029.20	-	32,029.20			-	32,029.20
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-
								-			-	-

STANDARD WAIVER & RELEASE OF LIEN

PROJECT: Northland Interceptor Sewer Improvements
OWNER: City of Osawatomie
Contract or Reference No: 23-14041

WHEREAS THE UNDERSIGNED ☒ Contractor, ☐ Subcontractor, ☐ Supplier, ☐ Architect or Engineer, or ☐
has provided labor, services, materials or equipment, for the above project, under an agreement with:
Pro Design Contractors, LLC.

in its capacity as ☐ Owner or Owner's agent, ☒ Contractor, ☐ Subcontractor, ☐ Architect or Engineer.

Section A: (check and initial only one of the following)

☒ ^{Initial} PS PARTIAL WAIVER AND RELEASE: IN CONSIDERATION OF PARTIAL PAYMENT for labor, services, materials
Five Hundred Twenty-Elght Thousand Four Hundred Ninety-Two dollars and Thirty-two cents
or equipment provided in the amount of: Dollars (\$ 528,492.32)
covering the following Partial Payment Request(s) or Invoice(s): (attach additional pages if necessary)

DATE: 08/28/25 PAY REQUEST or INVOICE NUMBER 4 AMOUNT: 528,492.32

together with any previous payment(s) already received, but excluding any retainage or any labor, services, materials or equipment provided after the
date of: 08/31 2025.

☐ ^{Initial} FINAL WAIVER AND RELEASE: IN CONSIDERATION OF FINAL PAYMENT for all labor, services, materials or equipment
provided in the amount of: Dollars (\$)

THE UNDERSIGNED DOES HEREBY WAIVE AND RELEASE all bond claims, liens, or claims or right of lien, statutory or
otherwise, against the property, project, Owner and any sureties, for labor, services, materials or equipment, as provided by the Undersigned and
subcontractors and agents, as indicated above and as limited below:

Section B: (check and initial only one of the following)

☒ ^{Initial} PS CONDITIONAL RELEASE: THIS WAIVER AND RELEASE IS CONTINGENT UPON RECEIPT OF PAYMENT
and final bank clearance of said remittance in the above amount. The remittance identified as payment and endorsed by the Undersigned marked
"paid" or otherwise canceled by the bank against which said remittance was drawn, shall constitute conclusive proof that said invoice or pay request
was paid and that payment thereof was received by the Undersigned, and thereupon, this waiver and release shall become effective automatically
without the requirement of any further act, acknowledgment or receipt on the part of the Undersigned.

ADDITIONALLY, THE UNDERSIGNED ACKNOWLEDGES RECEIPT of the total amount of \$ \$600,730.56 in previous payment and
does hereby grant unconditional release of all above described claims for that amount.

OR

☐ ^{Initial} UNCONDITIONAL RELEASE: THE UNDERSIGNED ACKNOWLEDGES RECEIPT OF PAYMENT in the above
amount for labor services, materials or equipment as described herein, and does hereby grant this release unconditionally.

THE PERSON SIGNING below does hereby certify that he or she is
fully authorized and empowered to execute this instrument and to bind
the Undersigned hereto, and does in fact so execute this instrument.

COMPANY NAME: Pro Design Contractors, LLC.

ADDRESS: 918 E Warren St.
Gardner, KS 66030

SIGNED: [Signature]

TITLE: Owner

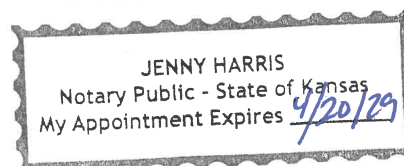
State of: Kansas
County of: Johnson) SS

Subscribed and sworn before me this
28 day of August, 20 25

NOTARY PUBLIC:

SIGNED: [Signature]

My Commission Expires: 4/20/29



* **by email only** *

City of Osawatomie
Attn: Bret Glendening, Deputy City Manager
439 Main Street
Osawatomie, KS 66064

September 5, 2025

INVOICE #19

Re: 2023 Osawatomie WTP Improvements
Osawatomie, Kansas

BG Project No. 22-1194L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of August 2025 as follows:

Basic Services	Lump Sum Amount	% Complete Progress	Subtotal
Preliminary Design.....	\$ 1,075,328.00	74.80%	\$ 804,345.00
Final Design.....	\$ 915,000.00	0.00%	\$ -
Bidding.....	\$ 46,000.00	0.00%	\$ -
Construction Phase.....	\$ 590,000.00	0.00%	\$ -
Post-Construction.....	\$ 28,000.00	0.00%	\$ -
Subtotal #1 =			\$ 804,345.00

Resident Project Representative (RPR)


RPR Services (Not to Exceed).....	\$ 1,058,400.00		
Engineer IV.....	0.0 hrs @ \$ 144.00 /hr	\$	-
Engineer II.....	0.0 hrs @ \$ 130.00 /hr	\$	-
Senior Construction Observer.....	0.0 hrs @ \$ 120.00 /hr	\$	-
Certified Construction Observer.....	0.0 hrs @ \$ 103.00 /hr	\$	-
Subtotal #2 =			\$ -
Total Construction Observation Services Billed Thru this Invoice.....			\$ -
Contract Value of Construction Observation Services Remaining.....			\$ 1,058,400.00

Total Amount of Services Complete (Subtotals #1 + #2).....	\$ 804,345.00
Less Previous Amount Billed (Thru Invoices: #18).....	\$ 798,431.00
Total Amount Owed this Invoice.....	\$ 5,914.00
Plus Previous Invoices Unpaid (none).....	\$ -
Total Amount Owed to Date.....	\$ 5,914.00

TOTAL AMOUNT DUE THIS INVOICE **\$ 5,914.00**

For questions, please contact me at 785-537-7448 or brian.foster@bgcons.com.

Sincerely,



Brian J. Foster
Project Manager

* **by email only** *

City of Osawatomie
Attn: Bret Glendening, Deputy City Manager
439 Main Street
Osawatomie, KS 66064

September 5, 2025

INVOICE #26

Re: 2023 Osawatomie Water Distribution Improvements
Osawatomie, Kansas

BG Project No. 22-1195L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of August 2025 as follows:

Basic Services	Lump Sum Amount	% Complete Progress	Subtotal
Preliminary Design.....	\$ 650,000.00	100.00%	\$ 650,000.00
Final Design.....	\$ 535,000.00	49.00%	\$ 262,150.00
Bidding.....	\$ 50,000.00	20.00%	\$ 10,000.00
Construction Phase.....	\$ 250,000.00	10.99%	\$ 27,480.00
Post-Construction.....	\$ 23,000.00	0.00%	\$ -
			\$ 949,630.00

Resident Project Representative (RPR)

RPR Services (Not to Exceed).....	\$ 1,051,920.00		
Engineer IV.....	0.0 hrs @	\$ 144.00 /hr	\$ -
Engineer II.....	0.0 hrs @	\$ 130.00 /hr	\$ -
Senior Construction Observer.....	0.0 hrs @	\$ 120.00 /hr	\$ -
Certified Construction Observer.....	0.0 hrs @	\$ 103.00 /hr	\$ -
		Subtotal #2 =	\$ -
Total Construction Observation Services Billed Thru this Invoice.....		\$	-
Contract Value of Construction Observation Services Remaining.....		\$	1,051,920.00

Total Amount of Services Complete (Subtotals #1 + #2).....	\$ 949,630.00
Less Previous Amount Billed (Thru Invoices: #25).....	\$ 885,430.00
Total Amount Owed this Invoice.....	\$ 64,200.00
Plus Previous Invoices Unpaid (<i>none</i>).....	\$ -
Total Amount Owed to Date.....	\$ 64,200.00

TOTAL AMOUNT DUE THIS INVOICE	\$ 64,200.00
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For questions, please contact me at 785-537-7448 or brian.foster@bgcons.com.

Sincerely,



Brian J. Foster
Vice President

* **by email only** *

City of Osawatomie
 Attn: Bret Glendening, City Manager
 439 Main Street
 Osawatomie, KS 66064

September 6, 2025

INVOICE #23

Re: John Brown and South Levee Loop
 Osawatomie, Kansas

BG Project No. 23-1109L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of August 2025 as follows:

	Lump Sum Amount	% Complete	Subtotal
<u>Design Phase Services</u>			
Design Services (Lump Sum Fee).....	\$ 247,200.00	97.00%	\$ 239,784.00
Property Acquisition Services (Lump Sum Fee).....	\$ 26,000.00	97.00%	\$ 25,220.00
		Subtotal #1 =	\$ 265,004.00
Professional Services Billed this Invoice.....			\$ 9,172.00
Total Professional Services Billed Thru this Invoice.....			\$ 265,004.00
Contract Value of Professional Services Remaining.....			\$ 8,196.00

Reimbursable Expenses

N/A.....	\$ -
	Subtotal #2 =
	\$ -
Total Reimbursable Expenses Billed Thru this Invoice.....	\$ 1.00

Total Amount of Services Complete (Subtotals #1 + #2).....	\$ 9,172.00
Less Previous Amount Billed (Thru Invoices: #22).....	\$ -
Total Amount Owed this Invoice.....	\$ 9,172.00
Plus Previous Invoices Unpaid (<i>none</i>).....	\$ -
Total Amount Owed to Date.....	\$ 9,172.00

TOTAL AMOUNT DUE THIS INVOICE	\$ 9,172.00
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For questions, please contact me at 785-749-4474 or diane.rosebaugh@bgcons.com.

Sincerely,



Diane Rosebaugh, P.E.
 Project Manager | Associate Principal



INVOICE

September 3, 2025

City of Osawatomie
Attn: Bret Glendening
439 Main Street
Osawatomie, KS 66064

Re: Northland Interceptor Sewer Improvements
Osawatomie, Kansas
23-1404L

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of August 2025 as follows:

<u>Contract Amount - Design, Property Acquisition, and Bid Phases</u>	\$146,000.00
100% of Project Complete	\$146,000.00

-Previous Invoices: \$146,000.00

Subtotal: \$0.00

Construction Phase Services (Hourly)

Principal III	8	hrs @	\$262.00	per hour	\$2,096.00
Certified Construction Observer II	122.75	hrs @	\$134.00	per hour	\$16,448.50
				Subtotal:	\$18,544.50

Construction Phase Services Billed to Date: \$34,217.50

<u>SA#1 - Phase 2 Concept, Easements</u>	\$5,400.00
100% of Project Complete	\$5,400.00

-Previous Invoices: \$5,400.00

Subtotal: \$0.00

<u>SA#2 - Flag Sewer Alignment</u>	\$3,600.00
100% of Project Complete	\$3,600.00

-Previous Invoices: \$3,600.00

Subtotal: \$0.00

Total Amount Due: \$18,544.50

Sincerely,

BG CONSULTANTS, INC.

David J. Hamby, P.E., CFM
Principal



BG CONSULTANTS

ENGINEERS · ARCHITECTS · SURVEYORS

September 5, 2025

City of Osawatomie
c/o Bret Glendening, City Manager
439 Main Street
Osawatomie, KS 66064

Re: City Engineering Duties
25-1022L

-----Invoice for Consulting Services-----

This invoice is for services which were performed through the month of **August** as follows:

Development Review

WTP CMAR Procurement

PRINCIPAL (Foster)	7	hrs @	\$215.00	per hour	\$1,505.00
ASSOCIATE (A. Mills)	0	hrs @	\$209.00	per hour	\$0.00

Subtotal: \$1,505.00

Total Amount Due \$1,505.00

Sincerely,

BG CONSULTANTS, INC.

Brian P. Kingsley, P.E.
Principal



BG CONSULTANTS
ENGINEERS · ARCHITECTS · SURVEYORS

MONTHLY INVOICE

Attn: Brett Glendening, City Manager
bglendening@osawatomieks.org

Bill To: City of Osawatomie
439 Main Street

Arch Invoice No	6
Invoice Date	9/4/2025
Arch Project No	251166
Client Project No	0
Please Remit By	10/4/2025
Payment Terms (days)	30
Balance Due	\$6,000.00

Re: **Municipal Golf Course Clubhouse and Cart Barn Improvements**

Invoice for Professional Services

Description

This Invoice is for professional architectural and engineering services performed as follows:

Preliminary Architectural Report	\$4,200.00
Topographic and Utility Surveying Services	\$8,000.00
Architectural and Engineering Services	\$150,908.00
Construction Administration	\$37,728.00
Fee Summary	\$200,836.00
Total Services Previously Invoiced	\$29,272.00
Total Expenses Previously Invoiced	\$0.00
Current Services Fees	\$6,000.00
Current Expenses	\$0.00
Pre-Payment Applied	\$0.00
Total Due (Current Invoice-Outstanding)	\$6,000.00
Remaining Contract Balance	\$165,564.00

Invoice Total	\$6,000.00
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We appreciate the opportunity to be of service. Please make payments to BG Consultants, Inc.

Thank you.

Issued: BG Consultants, Inc.
By: Clint Hibbs AIA, Principal

Professional Services Rendered

Position	Hours	Rate	Amount (\$)
Engineer/Architect V	0.00	\$198.00	\$0.00
Engineer/Architect IV	0.00	\$173.00	\$0.00
Engineer/Architect III	0.00	\$162.00	\$0.00
Engineer/Architect II	0.00	\$146.00	\$0.00
Engineer/Architect I	0.00	\$125.00	\$0.00
Graduate Engineer/Architect IV	0.00	\$151.00	\$0.00
Graduate Engineer/Architect III	0.00	\$141.00	\$0.00
Graduate Engineer/Architect II	0.00	\$131.00	\$0.00
Graduate Engineer/Architect I	0.00	\$112.00	\$0.00
Technician IV	0.00	\$129.00	\$0.00
Technician III	0.00	\$119.00	\$0.00
Technician II	0.00	\$101.00	\$0.00
Technician I	0.00	\$88.00	\$0.00
Technician	0.00	\$61.00	\$0.00
Senior Construction Observer	0.00	\$117.00	\$0.00
Certified Construction Observer	0.00	\$105.00	\$0.00
Construction Observer	0.00	\$94.00	\$0.00
Senior Project Surveyor	0.00	\$196.00	\$0.00
Project Surveyor	0.00	\$146.00	\$0.00
Assistant Project Surveyor	0.00	\$123.00	\$0.00
Field Supervisor	0.00	\$113.00	\$0.00
Field Surveyor II	0.00	\$83.00	\$0.00
Field Surveyor I	0.00	\$70.00	\$0.00

Hourly Subtotal \$0.00

Fixed Fee Subtotal \$6,000.00

Percentage Complete: 17.56%

Services & Expenses Rendered This Invoice: \$6,000.00

Expenses

Expense Category	Qty	Rate	
Mileage	0.00	\$0.5750	\$0.00

Project Expenses This Invoice \$0.00

Western Consultants

PO Box 187
Lawrence, KS 66044
816.805.9183

Date: 9/10/25

Bill To: City of Osawatometie
439 Main St
Osawatometie, KS 66064

**For: Water Improvements
KDHE Project #3117
Administration Invoice #3**

DESCRIPTION	AMOUNT
Prepared Disbursements #5 & #6 Bookkeeping updates and ledger entries; progress update Misc. tasks	
11 hrs @ \$130.00 per hour	\$1,430.00
TOTAL	\$1,430.00

***Please make check payable to Western Consultants**



Osawatomie
KANSAS

439 Main Street | P.O. Box 37
Osawatomie, KS 66064
(913) 755-2146

SPECIAL EVENT PERMIT APPLICATION

Office Use Only
Date Record

Submitted _____

Tourism Approved _____

Council Approved _____

1. NAME OF APPLICANT AND/OR ORGANIZATION

2. EVENT CONTACT INFORMATION INCLUDING PHONE NO., ADDRESS, AND EMAIL

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR (DESCRIBE YOUR EVENT)

4. ROAD CLOSURES YES NO
LOCATION AND TIMING OF BARRICADES

5. LOCATION OR ADDRESS OF SPECIAL EVENT

6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN

7. ENTRY TO EVENT: FEE YES ____ NO ____
PUBLIC ____ OR PRIVATE ____

8. TRAFFIC OR POLICE ASSISTANCE REQUESTED?
YES NO
IF YES, TIMEFRAME AND NUMBER OF OFFICERS REQUESTED _____

9. # OF EXPECTED
ATTENDEES: _____

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES ____ NO ____
WILL CMB BE SOLD AT THE EVENT? YES ____ NO ____
WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THIRD PARTY? YES ____ NO ____
IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED _____

11. APPLICANT AGREES TO ABIDE BY ANY RULES OF CONDUCT AND OPERATIONS POLICIES FOR THE
DURATION OF THEIR EVENT, OR RISKS PENALTY AND FORFEITURE OF ANY DEPOSITS YES NO

12. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT YES NO
IF YES, NAME OF INSURANCE COMPANY, AGENT _____
AMOUNT OF COVERAGE: _____

STATEMENT OF APPLICANT

I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE _____ DATE _____

PERMIT APPLICATION: APPROVED _____ DENIED _____

DECISION BY: _____ DATE OF DECISION: _____

COMMENTS: _____



Osawatomie
KANSAS

439 Main Street | P.O. Box 37
Osawatomie, KS 66064
(913) 755-2146

SPECIAL EVENT PERMIT APPLICATION

Office Use Only
Date Record

Submitted _____

Tourism Approved _____

Council Approved _____

1. NAME OF APPLICANT AND/OR ORGANIZATION

Osawatomie Chamber of Commerce

2. EVENT CONTACT INFORMATION INCLUDING PHONE NO., ADDRESS, AND EMAIL

913-755-4114 chamber@osawatomiechamber.com

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR (DESCRIBE YOUR EVENT)

Halloween Parade on Main Street

4. ROAD CLOSURES ☒ YES ☐ NO

LOCATION AND TIMING OF BARRICADES

Blocking 5th Street and 6th Street at Main

5. LOCATION OR ADDRESS OF SPECIAL EVENT

Starting outside City Hall and moving along Main

6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN
October 31. Set up baracades at 4:30pm. Parade starts at 5pm. Remove baracades at 6:30pm.

7. ENTRY TO EVENT: FEE YES ☐ NO ☒

PUBLIC ☒ OR PRIVATE ☐

8. TRAFFIC OR POLICE ASSISTANCE REQUESTED?

YES ☐ NO ☒

IF YES, TIMEFRAME AND NUMBER OF OFFICERS REQUESTED

9. # OF EXPECTED

ATTENDEES:

200

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES ☐ NO ☒

WILL CMB BE SOLD AT THE EVENT? YES ☐ NO ☒

WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THIRD PARTY? YES ☐ NO ☒

IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED _____

11. APPLICANT AGREES TO ABIDE BY ANY RULES OF CONDUCT AND OPERATIONS POLICIES FOR THE DURATION OF THEIR EVENT, OR RISKS PENALTY AND FORFEITURE OF ANY DEPOSITS

☒ YES

☐ NO

12. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT ☒ YES ☐ NO

IF YES, NAME OF INSURANCE COMPANY, AGENT _____

AMOUNT OF COVERAGE: _____

STATEMENT OF APPLICANT

I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE _____

DATE **8/20/25**

PERMIT APPLICATION: APPROVED _____

DENIED _____

DECISION BY: _____

DATE OF DECISION: _____

COMMENTS: _____



Osawatomie
KANSAS
439 Main Street | P.O. Box 37
Osawatomie, KS 66064
(913) 755-2146

SPECIAL EVENTS PERMIT APPLICATION for MILE ZERO TRAILHEAD

Office Use Only
Date Record

Submitted 8/13/25

Tourism Approved _____

KDWP Approved _____
(If Applicable)

Council Approved _____

1. NAME OF APPLICANT AND/OR ORGANIZATION

Second Wind Foundation jackiedoyel@gmail

2. CONTACT PHONE NO., ADDRESS, AND EMAIL 913-638-8630

Jackie Doyel 6324 Lakecrest, Shawnee, K66218

3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR (RACE, FUNDRAISER WALK, BIKE EVENT, ETC.)

Fundraiser Race

4. REQUESTING ACCESS TO

- ☐ ELECTRIC HOOKUP
☐ WATER HOOKUP
☐ TABLE/CHAIR/TENT STORAGE BOX

5. WILL EVENT REQUIRE ACCESS TO STATE PORTION OF
FLINT HILLS TRAIL? ☒ YES ☐ NO

IF YES, HAS A STATE PERMIT BEEN COMPLETED AND
APPROVED? ☐ YES ☒ NO

6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN:

11/2/2025 7AM-12pm

7. ENTRY TO EVENT: FEE YES ☒ NO ☐
PUBLIC ☒ OR PRIVATE ☐

8. TRAFFIC OR POLICE ASSISTANCE REQUESTED? YES ☐ NO ☒
IF YES, TIMEFRAME AND NUMBER OF OFFICERS REQUESTED

9. # OF EXPECTED
ATTENDEES:
35-50

10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES ☐ NO ☒
WILL CMB BE SOLD AT THE EVENT? YES ☐ NO ☒
WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THIRD PARTY? YES ☐ NO ☒
IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED _____

11. APPLICANT AGREES TO ABIDE BY THE ATTACHED RULES OF CONDUCT AND OPERATIONS POLICY FOR THE
DURATION OF THEIR EVENT, OR RISKS PENALTY AND FORFEITURE OF ANY DEPOSITS ☒ YES ☐ NO

12. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT ☒ YES ☐ NO
IF YES, NAME OF INSURANCE COMPANY, AGENT American Family Insurance Gindy Jarvis
AMOUNT OF COVERAGE: _____

STATEMENT OF APPLICANT

I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.

SIGNATURE Raquelyn Doyel DATE 8-8-25

PERMIT APPLICATION: APPROVED _____
DECISION BY: _____

DENIED _____
DATE OF DECISION: _____

COMMENTS: _____



CITY OF OSAWATOMIE

CITY MANAGER'S REPORT

September 11, 2025

BASE Grant Interceptor Sewer Progress:

Work continues on this project and it is on schedule to be completed by the end of 2025.

AMI Meter Update:

Installation of the new water meters has begun and will continue throughout the summer. Our goal is to have all residential meters installed by the end of the year. As of September 5, there are 764 of 1,680 meters installed.

500/510 Main – Negotiated Sale:

The development agreement is being negotiated. Once it is completed, I will walk the council through that agreement as I did with the 5th Street Terrace Agreement and the council will be asked to sign off on its execution.

Water Treatment Plant Status:

Contracts with Bowen Engineering (CMAR) are being routed for signature. We will have our kickoff meeting with them next week, at which point we will have their estimate of the cost to construct the plant. The Guaranteed Maximum Price (GMP) will not be set until next summer, after KDHE has reviewed and approved the design and construction plans.

2025 Street Improvements:

We are going to hold off on designing the next round of streets until next year. While we have plenty of room to issue bonds to build these streets, I would prefer to get our temporary notes from 2023 paid off (water notes and part of the trail notes) and rolled into a longer-term issue (6th Street temp note) that would provide the funds to build this project.

5th Street Terrace RHID:

Clearing and grubbing is nearly complete. The water line is installed and tested. Sanitary sewer is installed and each tap has been made and is stubbed up. Installation of the stormwater system as well as the detention pond will be next, along with tilling in either fly ash or portland cement as a soil amendment to aid in solidifying the base.

KDOT Transportation Alternatives Grant:

We have acquired all but six of the easements we need. As we finalize design of this project through the park, we will begin preparations for the bidding process which will be led by KDOT (as all KDOT Transportation Alternative grants are).

Agreement with Osawatomie State Hospital for Fire Protection Services:

I believe I've mentioned this to the council in the past, but with the dissolution of the state hospital's fire department, they have relied on our fire department to provide coverage. We typically responded previously, but on a mutual aid type basis. Now that they've done away with their department, I requested an agreement with the city to offset the costs of covering the state hospital grounds. Once we've reviewed the agreement I will be in front of you requesting final approval.

Hickory Valley and Indian Ridge RFPs:

I anticipate issuing these for bid again next year.

Library Updates:

The Library Board has been presented with the Phase II expansion plans from 2010. They have been tasked with determining what the needs of the library are and how those needs can be met with an expansion of the existing facility. I have explained to them that we will need to engage an architect to evaluate options for a Phase II Library Expansion project. That architect will likely be the same architect that assisted us in 2010. Because those reports still exist in City Hall, I expect the cost to be fairly minimal. This is really an update of those plans from 2010 that will include the needs of the library today, as defined by the Library Board.

2025 Golf Course Clubhouse and Community Facility Project:

The design project is quickly approaching the 50% mark. Currently, we are looking at having a final set of plans ready to review towards the middle of November. As a reminder, our assumed annual debt payments of ~\$140,000 (\$122,000 if design is paid for up front and with cash on hand) is contingent on receiving a \$650,000 CDBG Grant. In the event we do not get a preliminary approval to apply for the CDBG Grant, we will scale back the construction plans in order to keep the project within course's ability to pay off the debt. This will be done by eliminating the cart storage.