



CITY OF OSAWATOMIE PLANNING AND ZONING COMMISSION
MEETING AGENDA

April 9, 2024 | 5:00 pm | Memorial Hall 411 11th Street, Osawatomie KS 66064

1. Roll Call (Mike Scanlon).
2. Adoption of the Agenda (Chairman Cutburth) **Action Required.**
3. Approval of Minutes:
 - 3a. Minutes from the Planning Commission Meeting on March 12, 2004 (Chairman Cutburth) **Action Required.** Following action forward to the City Council for update and change in calendar.
4. Recommended changes in Comprehensive Plan - 2040 Calendar (Mike Scanlon) **Action Required.**
5. Other Special Districts (Planning Commission Discussion) **(20 minutes)**
6. City / City Council Update (City Manager Glendening) **(10 minutes)**
7. Adjournment (Motion of the Body). **Action Required.**

City of Osawatomie – Planning and Zoning Commission Minutes of the March 12, 2024

Osawatomie, Kansas. **March 12, 2024.** Planning Commission Meeting was held at Memorial Hall located at 411 11th Street, Osawatomie, KS 66064. Chairperson Will Cutburth called the meeting to order at 5:00 pm. Planning Commissioners present were: Mr. Brian King, Ms. Denise Bradley, Mr. Tyler Wright, Mr. Mike Moon, Ms. Teresa Whitaker, Ms. Amy Barenklau and Mr. Dale Samuels. Absent: Tyler Wright. Also attending were Mr. Michael Scanlon, Our City Planning LLC, Mr. Bret Glendening, City Manager, and Ms. Tammy Seamands (City Clerk / Finance Officer). Public present, Ms. Karen LaDuex.

OATH OF OFFICE FOR PLANNING COMMISSIONERS. Ms. Tammy Seamands administered the oath of office for members of the Planning Commission. The oath of office was administered by Ms. Seamands and the following terms set.

Name	To serve the term	Term
Mr. Dale Samuels	With	Term Expiring 12/31/2024
Mr. Tyler Wright	With	Term Expiring 12/31/2024
Mr. John Wastlund	With	Term Expiring 12/31/2024
Ms. Teresa Whitaker	With	Term Expiring 12/31/2025
Mr. Michael Moon	With	Term Expiring 12/31/2025
Ms. Amy Barenklau	With	Term Expiring 12/31/2025
Mr. Brian King	With	Term Expiring 12/31/2026
Mr. Will Cutburth	With	Term Expiring 12/31/2026
Ms. Denise Bradley	With	Term Expiring 12/31/2026

ADOPTION OF THE AGENDA. Approval of March 12, 2024 Agenda. Chairman Cutburth asked the Agenda be approved as presented. **Motion** made by Ms. Barenklau, seconded by Mr. Samuels to approve the Agenda. Yeas: All.

APPROVAL OF THE MINUTES. The minutes of the meeting of February 27, 2024 were made available to the Planning Commission in their packet and considered for approval. Motion made by Ms. Whitaker, seconded by Mr. Moon to approve the minutes of the meeting of February 27, 2024. Yeas: All.

ESTABLISHMENT OF HISTORIC DISTRICT IN THE COMPREHENSIVE PLAN 2040 (PLANNING COMMISSION DISCUSSION)

Mr. Scanlon introduced this item and asked the Planning Commission how many Historic Designations do you think exist in the environs (area around) Osawatomie? Ms Barenklau prior to the meeting had shared there are more than 80+ designations. Mr. Scanlon stated that if you simply took the Wikipedia answer there are 16 National Register of Historic Places in Miami County and half of those are in Osawatomie (8). Mr. Scanlon stated that the history of Osawatomie and the development of the community over the last 175 years is probably one of the most significant pieces of US and Kansas history. Mr. Scanlon quickly reviewed the efforts underway to help preserve and invest in Osawatomie's History.

Mr. Scanlon then posed the question "How should we develop our Comprehensive Plan and ultimately our Zoning Regulations to account for this history?"

Ms. Barenklau and Ms. Whitaker both spoke to the consideration of "Overlay Districts" and the roles they could plan in both supporting existing historic areas and those yet to be identified. Ms. Barenklau touched on the various set-asides that Lenexa, KS has for some of their historic areas. The consensus of the Planning Commission was that we needed to both identify (both those existing and those yet to be identified) historic areas and contemplate how Zoning Regulations might be altered to both protect and promote historic areas. At this point in the Comprehensive Plan Development – it seemed appropriate to both identify historic areas and then suggest options the community might want to consider going forward.

CITY/CITY COUNCIL UPDATE. Chairman Cutburth asked Mr. Scanlon if he had any updates for the Commission. Mr. Scanlon updated the commission on the upcoming trip to Washington DC to secure federal funding for infrastructure upgrades to John Brown Park and the addition of a Visitor's Center. As well as updates in regards to 6th Street.

There being no further action required.

ADJOURNMENT. **Motion** made by Ms. Whitaker was seconded by Mr. Wastlund to adjourn. Yeas: All. The chairperson declared the meeting adjourned at 6:10 p.m.

/s/ Michael Scanlon
Michael Scanlon, Our City Planning LLC



COMPREHENSIVE PLAN 2040 UPDATE

ITEM	DATE
Feedback from Public Input – Integrating it into the Plan	February 13, 2024
Future Land Use Map (second public version)	February 27, 2024
Historic District (Planning Commission discussion)	March 12, 2024
Other Special Districts (Planning Commission discussion)	April 9, 2024
Lands to be considered for Annexation (at property owner’s discretion)	April 23, 2024
Draft 1 – Comprehensive Plan 2024	May 14, 2024
Public Input Session #1	May 28, 2024
Public Input Session #2	June 13, 2024
Public Input Session #3 (added)	June 27, 2024
Comprehensive Plan submitted to City Council for review	July 11, 2024, City Council
Comments back from City Council (for Planning Commission discussion)	July 25, 2024, City Council
Comprehensive Plan set for Recommendation to City Council	August 13, 2024
ADOPTION OF THE COMPREHENSIVE PLAN 2024	August 15, 2024