

OSAWATOMIE CITY COUNCIL  
AGENDA

February 9, 2023

6:30 p.m. | Memorial Hall | 411 11th Street

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda

*Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*

  - A. February 9, 2023 Agenda
  - B. Meeting Minutes
    - January 26, 2023
    - February 2, 2023
  - C. Pay Application(s)
    - Western Consultants (WWTP Grant Administration) - \$3,514.00
    - BG Consultants (WWTP – Construction Observation) - \$13,097.99
    - BG Consultants (Water Distribution Design) - \$69,750.00
    - BG Consultants (Water Treatment Design) - \$71,071.00
    - BG Consultants (2022/2023 Street Design) - \$58,558.50
  - D. Special Event Permit(s) - Play Street
6. Comments from the Public

*Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Public Hearing
8. Presentations, Proclamations, and Appointments
9. Unfinished Business
10. New Business
  - A. Resolution 1096 – WWTP CO #3 – Adds/Deducts to Scope of Work
  - B. Resolution 1097 – WWTP Request for Extension of Time to CDBG
  - C. Resolution 1104 – Updating the List of Streets Scheduled for Replacement in 2024
11. Executive Session – Acquisition of Real Property
12. Council Report
13. Mayor’s Report
14. City Manager & Staff Report
15. Adjourn

*NEXT REGULAR MEETING – FEBRUARY 23, 2023*

Osawatomie, Kansas. **January 26, 2023.** The Council Meeting was held at Memorial Hall located at 411 11<sup>th</sup> Street. Mayor Nick Hampson called the meeting to order at 6:30 p.m. Council members present were: Macek, Diehm, Dickinson, LaDuex, Bratton, Filipin and Caldwell. City Staff present at the meeting were City Manager Mike Scanlon, Deputy City Manager Bret Glendening, City Clerk Tammy Seamands, City Attorney Jeff Deane, Police Chief David Stuteville, Deputy Police Chief William Bradshaw, Fire Chief Brian Love, Public Works Director Michele Silsbee, Fire Fighter Michael Kriesel, Fire Fighter Michael Kriesel, Fire Fighter Justin Browning, Public Safety Officer Scott Polster, Public Safety Officer John Johnson, Public Safety Officer Paris Sills, Public Safety Officer Grant Sparks, Public Safety Officer Nick Gazzano and Business Liaison Kari Bradley. Members of the public were: Robin Stuteville, Erica Kriesel, Joshua Blick, Keven Schasteen, Loree Love, Justin Browning, and Father Barry Clayton.

**INVOCATION.** – Father Barry Clayton, St. Philip Neri Church

**CONSENT AGENDA.** Approval of January 26<sup>th</sup> Agenda, January 12<sup>th</sup> Council Meeting Minutes, Pay Application Crossland Heavy Contractors –\$660,938.75- WWTP, 2022-12 Council Report **Motion** made by LaDuex, seconded by Bratton to approve the consent agenda as presented. Yeas: All.

**COMMENTS FROM THE PUBLIC.** – Father Barry Clayton – The Ministerial Association Group hopes to be an added support to the community. They met this week and are continuing to discuss how they can coordinate and structure the best way to better facilitate their helping and offering assistance. They are making progress and it is coming along. They also discussed having a Good Friday service again this year.

**PUBLIC HEARINGS.** – None.

**PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS.** – The mayor presented awards to staff for their selection in the 2022 “Best of Miami County” contest sponsored by the Miami County Republic. Mike Kriesel – Osawatomie Fire – Gold for Best Emergency Responder, Justin Browning-Osawatomie Fire – Silver for Best Emergency Responder, and Chief David Stuteville – Osawatomie Police Department – Silver for Best Law Enforcement Agent.

**UNFINISHED BUSINESS.**

**RESOLUTION 1080 – ANNUAL REVIEW OF THE CITY COUNCIL POLICIES 101-109** – Council policies should be reviewed at the end of every calendar year so that the City Council has an opportunity to review, amend, or rescind previously passed policies. The routine we have set is to start review at the First December meeting take and recommended changes and comments and bring suggested changes back for City Council consideration at the first meeting in January of the following year. **Motion** made by Dickinson, seconded by LaDuex to approve Resolution 1080 – Relating to the review and acceptance of city council policies 101 through 109 as presented. Yeas: All.

**NEW BUSINESS.**

ORDINANCE 3822 – AMENDING THE CITY CODE TO CAP COURT APPOINTED ATTORNEY FEES – On January 24, 2008, the city council adopted Ordinance 3636 which capped court appointed attorneys to a rate of \$50/hr. or \$500 in total if the case went to trial. While the city had at some point entered into a contractual relationship with Geri Hartley to be retained on a monthly stipend to provide these services, this cap has not been updated and is now grossly behind what surrounding municipal and district courts are paying attorneys to take on indigent defense. Ordinance 3822 increases the hourly rate to \$85 and the cap for trials at \$850. It also codifies the rates in Chapter IX Municipal Court. **Motion** made by LaDuex, seconded by Dickinson to approve Ordinance 3822 –Amending Chapter IX of the Osawatomie Municipal Code to limit fees charged by court appointed attorneys in the City of Osawatomie, Kansas as presented. Yeas: All

RESOLUTION 1098 – AUTHORIZING THE EXECUTION OF A MUTUAL AIDE AGREEMENT THROUGH MARC - This mutual aid agreement provides for interstate aid and is authorized under KSA 12-16,117 . This statute states that any governing body of any municipality may establish a policy by adoption of an ordinance OR resolution. As this effort is being put forth by MARC, there is a possibility that we could be asked to provide assistance if we are able to do so, to Missouri members of MARC, and as with all mutual aid agreements, providing assistance to any signatory to the agreement is not binding. Upon adoption, this agreement will need to be filed with Miami County’s Emergency Management Coordinator. **Motion** made by Caldwell, seconded by Filipin to approve Resolution 1098 – Authorizing participation in the Regional Resource Sharing Agreement through the Mid-America Regional Council as presented. Yeas: All.

ORDINANCE 3823- FINALIZING THE DEANNEXATION OF THE NORTHLAND PROPERTIES – (to be considered 02/02/23)

RESOLUTION 1099 – SUPPORTING MOU WITH KANSAS DEPARTMENT OF WILDLIFE AND PARKS FOR MARC– (to be considered 02/02/23).

RESOLUTION 1100– RESOLUTION APPOINTING \_\_\_\_\_ TO FILL THE UNEXPIRED TERM OF COUNCILMEMBER KIRK WRIGHT (to be considered 02/02/23) and Oath of office for\_\_\_\_\_.

RESOLUTION 1101 – ENTERING INTO A PREDEVELOPMENT AGREEMENT WITH WRIGHT WAY LLC TO CONSIDER RESIDENTIAL PROPERTY DEVELOPMENT ON OTHER NORTHLAND PROPERTIES (to be considered 02/02/23)

RESOLUTION 1102 – SUPPORTING THE DEVELOPMENT OF THE ALWAYS AND FUREVER PROJECT IN SPRING HILL, KS (to be considered 02/02/23)

RESOLUTION 1103 – ADOPTING THE “LIST OF 55 PROJECTS” FOR 2023 (to be considered on 02/02/23)

**EXECUTIVE SESSION** – **Motion** made by Lawrence, seconded by Bratton that the City Council recess into closed, executive meeting for the purpose of discussing personnel matters of nonelected

personnel pursuant to the exception in K.S.A. 75-4319(b)(1). The closed meeting will last 20 minutes and will resume here in Memorial Hall at 7:05 p.m. Also attending will be City Manager Mike Scanlon, Deputy City Manager Bret Glendening and City Attorney Jeff Deane. Yeas: All.

The council meeting resumed to open session at 7:05 p.m. with no action taken

**Motion** made by Lawrence, seconded by LaDuex to recess into closed, executive session for the purpose of discussing of company recruitment pursuant to the financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships exception in K.S.A. 75-4319 (b)(4). The closed meeting will last 20 minutes and will resume here in Memorial Hall at 7:25 p.m. Also attending will be City Manager Mike Scanlon, Deputy City Manager Bret Glendening, City Clerk Tammy Seamands, Business Liaison Kari Bradley and City Attorney Jeff Deane. Yeas: All.

The council meeting resumed to open session at 7:25 p.m. with no action taken.

## **COUNCIL REPORTS**

Cathy Caldwell ~ Asked who took care of the snow removal in the Northland?

Dan Macek ~ the fireworks show is 95% done by using a computer. There is a convention in May in Indiana that I am going to attend to learn more about putting music to the fireworks.

**MAYOR'S REPORT** – Thank you to Bret, Kari, Michele and Janet McCrae and anyone else that had a part in getting ready for the visit and for presenting today.

Thank you again to everyone that recognized in the Best of Miami County awards.

As a reminder, this council meeting will be continued until next Thursday.

We have two interviews set up for the vacant council seat. We should be able to make a recommendation next Thursday to fill that spot.

## **CITY MANAGER & STAFF REPORTS.**

Mike Scanlon – On Tuesday the Kansas Department of Commerce toured 525 and 545 Main for the blight grant and bring jobs to Kansas grant. The Wrights and Teri Auten did a great job presenting their buildings and their vision for the buildings.

I also have a call with the Kansas Department of Commerce tomorrow related to getting their support for the Flint Hills to Katy connection.

Monday is Trails Day at the State Capital and we have four tables. We have the Kansas Association of Trail Towns, City of Osawatimie, Jeff from Ottawa Bike, and the trail commission.

We are getting a lot of attention. If you go to page 22 in the Kansas Government Journal, I coauthored an article with Jenna Znamena from Metropolitan Energy Center on Building an Electric Vehicle Strategy for your city.

We will be applying for more residential, solar and EV piolet projects.

I will be in Austin, Texas tomorrow and Saturday. I have been invited by ICMA to set on a conference planning committee.

You might not realize you have some great staff doing some amazing things.

Bret Glendening – The base grant is half way completed.

Kari Bradley – February 11<sup>th</sup> is the Osawatomie Legislative Breakfast.

#### **OTHER DISCUSSION/MOTIONS.**

**Motion** made by Dickinson seconded by Macek that the governing body adjourn the January 26, 2023 meeting until February 2, 2023, at 6:30 p.m. here in Memorial Hall to take up the action on the items identified with “(to be considered on 02/02/23).” Yeas: All.

/s/ Tammy Seamands  
Tammy Seamands, City Clerk

Osawatomie, Kansas. **February 2, 2023.** The Council Meeting was held at Memorial Hall located at 411 11<sup>th</sup> Street. Mayor Nick Hampson called the meeting to order at 6:33 p.m. this was the continuation of the January 26, 2023 meeting. Council members present were: Macek, Diehm, Dickinson, LaDuex, Bratton, Filipin and Caldwell. City Staff present were Public Works Director Michele Silsbee, and Business Liaison Kari Bradley. Members of the public were: Kevin Schasteen, Deana B., Wendy Curry and Derek Henness.

## **NEW BUSINESS.**

**ORDINANCE 3823 – FINALIZING THE DEANNEXATION OF THE NORTHLAND PROPERTIES**– In June of 2022 the City of Osawatomie received de-annexation petition(s) from the Northland Neighborhood and other property owners. Those petitions are in the packet and are dated 6/21/2022 and 6/23/2022. The City Council held conversations in June and a final Special City Council Meeting with affected property owners on 9/1/2022. On 9/7/2022 the City Council passed Resolution 1046 and staff began the process of de-annexation. This ordinance is the last step in the process with the county assuming responsibility for the area on March 1, 2023. **Motion** made by Dickinson, seconded by Caldwell to approve Ordinance 3823 – conditioned on the City Manager including the most complete parcel description, that accurately reflect the intentions of the city council to remove the Northland Neighborhood from the City of Osawatomie as presented. Yeas: All

**RESOLUTION 1100 – APPOINTING \_\_\_\_\_ TO FILL THE UNEXPIRED TERM OF COUNCIL MEMEBER KIRK WRIGHT** – Council President Dickinson - the nominating committee interviewed two candidates for the council position. The committee recommended Kevin Schasteen to replace Kirk Wright. **Motion** made by LaDuex, seconded by Caldwell to approve Resolution 1100 – Appointing Mr. Kevin Schasteen to fill the unexpired term of city council member Kirk Wright who resigned his position as Ward II city council member in December of 2022 as presented. Yeas: All.

**OATH OF OFFICE - KEVIN SCHASTEEN, COUNCIL MEMBER WARD II,** - was giving the oath of office by City Clerk Tammy Seamands. Schasteen took his seat at the council table at 6:42 p.m.

**RESOLUTION 1103 – ADOPTING THE “LIST OF 55 PROJECT” FOR 2023**– One of the most effective and easiest ways to manage the work of the City is to on an annual basis agree to the work that is currently underway or proposed to be undertaken by staff. This List of 55 is only finalized after review by the City Council. City Staff will use this list to prioritize our work and make sure these 55 items get priority to other items that some people in the community might bring up or want us to consider. This List of 55 also updates the community on items undertaken that they might not be aware of. In larger organizations, with much larger staffs these often appear as department workplans that are then “rolled-up” into organization workplans. We are using our List of 55 as a simple planning and priority tool that. This is the beginning for what one day will become a more formalized and build-out workplan built our five community goals. This is the beginning of organizational and community alignment. **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 1103 –Adopting the list of 55 projects for 2023 as presented by City Staff. Yeas: All.

**MAYOR'S REPORT** – Thank you Kevin for your willingness to serve and to help out the community. We are glad to have you on board.

**COUNCIL REPORT-** Karen LaDuex welcomed Kevin Schasteen to the council and is glad to see that the seat is filled. We had a good Trail Appreciation Day at the Capital. Thank you to Kari and Sam for putting together the display. They did a great job. Thank the trail commission members that came – Jeff Dorsett and Kevin Stone. They both are great ambassadors for our community. Also, Thanks to Mike he is great at networking. Also thank you to Michele and Trevor for attending.

**CITY MANAGER & STAFF REPORTS.**

Kari Bradley – the tourism committee is working hard on the third Saturday events. We would close the streets downtown and have some entertainment. Jeff Dorsett has gone a great job getting all of the business owners informed.

**OTHER DISCUSSION/MOTIONS.**

**Motion** made by Dickinson seconded by Filipin to adjourn. Yeas: All. The mayor declared the meeting adjourned at 6:54 p.m.

/s/ Tammy Seamands  
Tammy Seamands, City Clerk

## Western Consultants

PO Box 187  
Lawrence, KS 66044  
816.805.9183

Date: 1/1/23 – 1/31/23

**Bill To: City of Osawatomie**  
**439 Main St**  
**Osawatomie, KS 66064**

**For: Wastewater Treatment Plant Improvements  
CDBG 21-PF-027**

DESCRIPTION	AMOUNT
Continual Correspondence with general contractor regarding payrolls	
Review of sub contractor payrolls and correspondence	
Resolved issues with Triangle Builders – sent to KDOC for approval - received	
File Updates & Section 3 labor tracking hours logged	
Bookkeeping updates	
Prepared time extension request – sent to city for Feb agenda	
Weekly payroll review and tabulations	
Misc. tasks	
<b>28 hrs @ \$125.50 per hour</b>	<b>\$3,514.00</b>
<b>TOTAL</b>	<b>\$3,514.00</b>

**\*Please make check payable to Western Consultants**



**INVOICE NO. 27**

February 3, 2023

Bret Glendening, Deputy City Manager  
City of Osawatomie, Kansas  
439 Main Street  
Osawatomie, KS 66064

Re: 20-1414L - Osawatomie WWTP Improvements

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of **January** as follows:**Engineering Services:**

<b><u>Task</u></b>	<b><u>Lump Sum Amount</u></b>	<b><u>Completion Progress</u></b>	<b><u>Total</u></b>
1. Preliminary Design Phase	\$117,000.00	100.0%	\$117,000.00
2. Final Design Phase*	\$92,000.00	100.0%	\$92,000.00
3. Bidding and Negotiating Phase	\$20,000.00	100.0%	\$20,000.00
4. Approvals and Permitting	\$15,000.00	100.0%	\$15,000.00
5. Construction Substantial Completion	\$5,000.00	0.0%	\$0.00

\*Updated, refer to Contract Amendment 01

**Subtotal Amount Due: \$0.00**  
Total Completed to date: \$244,000.00  
Prior Billings to Date: \$244,000.00

**Resident Project Observation**

<b>Contract Amount</b>	<b>\$ 234,000.00</b>	
Work Completed to Date	\$ 104,366.96	45%
Work Previously Billed	\$ 91,268.97	
<b>Subtotal</b>	<b>\$13,097.99</b>	

**Additional Services**

<b>Contract Amount</b>	<b>\$ 5,000.00</b>	
Work Completed to Date	\$ 5,000.00	100%
Work Previously Billed	\$ 5,000.00	
<b>Subtotal</b>	<b>\$0.00</b>	

**Total Amount Due: \$13,097.99**

Sincerely,

BG CONSULTANTS, INC.



Paul Owings, P.E.  
Project Engineer

**Construction Administration and Observation**

Position	Hours/Miles/Units	Hourly Rate	Total Cost	
Principal		\$	222.00	\$ -
Project Engineer 4	28.5	\$	177.00	\$ 5,044.50
Project Engineer 3	12.5	\$	167.00	\$ 2,087.50
Project Engineer 1		\$	135.00	\$ -
Design Engineer		\$	128.00	\$ -
Architect		\$	185.00	\$ -
Design Architect		\$	117.00	\$ -
Technician II		\$	99.50	\$ -
Senior Construction Observer	36.5	\$	140.00	\$ 5,110.00
Certified Construction Observer	6.0	\$	114.00	\$ 684.00
Drexel Planroom Expense		\$	201.56	\$ -
Mileage	273.0	\$	0.63	\$ 171.99
		Total	\$	13,097.99

**Additional Services**

Position	Hours	Hourly Rate	Total Cost	
Principal		\$	222.00	\$ -
Project Engineer 4		\$	177.00	\$ -
Project Engineer 3		\$	167.00	\$ -
Project Engineer 1		\$	135.00	\$ -
Architect		\$	185.00	\$ -
Design Architect		\$	117.00	\$ -
Technician II		\$	99.50	\$ -
Senior Construction Observer		\$	140.00	\$ -
Certified Construction Observer		\$	114.00	\$ -
Mileage		\$	0.63	\$ -
		Total	\$	-

## Notes:

Construction phase services.

\* **by email only** \*

City of Osawatomie  
 Attn: Bret Glendening, Deputy City Manager  
 439 Main Street  
 Osawatomie, KS 66064

February 4, 2023

**INVOICE #10**

Re: 2023 Osawatomie WTP Improvements  
 Osawatomie, Kansas

BG Project No. 22-1194L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of January 2023 as follows:

	Lump Sum	% Complete	
	Amount	Progress	Subtotal
<b>Basic Services</b>			
Preliminary Design.....	\$ 1,015,300.00	62.00%	\$ <b>629,486.00</b>
Final Design.....	\$ 835,700.00	0.00%	\$ -
Bidding.....	\$ 25,000.00	0.00%	\$ -
Construction Phase.....	\$ 532,500.00	0.00%	\$ -
Post-Construction.....	\$ 7,500.00	0.00%	\$ -
		<b>Subtotal #1 =</b>	<b>\$ 629,486.00</b>

**Resident Project Representative (RPR)**

RPR Services (Not to Exceed).....	\$ 980,000.00		
Engineer IV.....	0.0 hrs @ \$ 144.00 /hr	\$	-
Engineer II.....	0.0 hrs @ \$ 130.00 /hr	\$	-
Senior Construction Observer.....	0.0 hrs @ \$ 120.00 /hr	\$	-
Certified Construction Observer.....	0.0 hrs @ \$ 103.00 /hr	\$	-
	<b>Subtotal #2 =</b>	<b>\$</b>	<b>-</b>
Total Construction Observation Services Billed Thru this Invoice.....		\$	-
Contract Value of Construction Observation Services Remaining.....		\$	980,000.00

Total Amount of Services Complete (Subtotals #1 + #2).....	\$ 629,486.00
Less Previous Amount Billed (Thru Invoices: #9).....	\$ 558,415.00
Total Amount Owed this Invoice.....	\$ 71,071.00
Plus Previous Invoices Unpaid ( <i>none</i> ).....	\$ -
Total Amount Owed to Date.....	\$ 71,071.00

<b>TOTAL AMOUNT DUE THIS INVOICE</b>	<b>\$ 71,071.00</b>
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For questions, please contact me at 785-749-4474 or [paul.owings@bgcons.com](mailto:paul.owings@bgcons.com).

Sincerely,



Paul Owings, P.E.  
 Project Manager

\* **by email only** \*

City of Osawatomie  
 Attn: Bret Glendening, Deputy City Manager  
 439 Main Street  
 Osawatomie, KS 66064

February 4, 2023

**INVOICE #7**

Re: 2023 Osawatomie Water Distribution Improvements  
 Osawatomie, Kansas

BG Project No. 22-1195L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of January 2023 as follows:

	Lump Sum	% Complete	
	Amount	Progress	Subtotal
<b>Basic Services</b>			
Preliminary Design.....	\$ 613,800.00	66.00%	\$ <b>405,108.00</b>
Final Design.....	\$ 502,200.00	15.00%	\$ <b>75,330.00</b>
Bidding.....	\$ 40,000.00	0.00%	\$ -
Construction Phase.....	\$ 229,000.00	0.00%	\$ -
Post-Construction.....	\$ 15,000.00	0.00%	\$ -
		<b>Subtotal #1 =</b>	<b>\$ 480,438.00</b>

**Resident Project Representative (RPR)**

RPR Services (Not to Exceed).....	\$ 974,000.00		
Engineer IV.....	0.0 hrs @ \$ 144.00 /hr	\$	-
Engineer II.....	0.0 hrs @ \$ 130.00 /hr	\$	-
Senior Construction Observer.....	0.0 hrs @ \$ 120.00 /hr	\$	-
Certified Construction Observer.....	0.0 hrs @ \$ 103.00 /hr	\$	-
	<b>Subtotal #2 =</b>	<b>\$</b>	<b>-</b>
Total Construction Observation Services Billed Thru this Invoice.....		\$	-
Contract Value of Construction Observation Services Remaining.....		\$	974,000.00

Total Amount of Services Complete (Subtotals #1 + #2).....	\$ 480,438.00
Less Previous Amount Billed (Thru Invoices: #6).....	\$ 410,688.00
Total Amount Owed this Invoice.....	\$ 69,750.00
Plus Previous Invoices Unpaid ( <i>none</i> ).....	\$ -
Total Amount Owed to Date.....	\$ 69,750.00

<b>TOTAL AMOUNT DUE THIS INVOICE</b>	<b>\$ 69,750.00</b>
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For questions, please contact me at 785-749-4474 or [paul.owings@bgcons.com](mailto:paul.owings@bgcons.com).

Sincerely,



Paul Owings, P.E.  
 Project Manager

\* **by email only** \*

City of Osawatomie

February 6, 2023

Attn: Bret Glendening, Deputy City Manager

439 Main Street

**INVOICE #12**

Re: Brown Street Improvements (16th to 18th Street) BG Project No. 22-1139L  
 Main Street Terrace (18th Street to 16th Street) / Walnut Avenue (6th Street to 4th Street)  
 18th Street (Main Street to Brown Avenue) / Brown Avenue (12th Street to 7th Street)  
 6th Street (Lincoln Avenue to Kelly Avenue)  
 Osawatomie, Kansas

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of January 2023 as follows:

	Lump Sum Amount	% Complete Progress	Subtotal
<b><u>Design Phase Services</u></b>			
Design, Bid, and Const. Eng. Services (Lump Sum Fee).....	\$ 760,500.00	69.40%	\$ <b>527,787.00</b>
		<b>Subtotal #1 =</b>	<b>\$ 527,787.00</b>
Contract Value of Design Phase Services Remaining.....			\$ 232,713.00

**Construction Observation**

Observation Services (Not to Exceed).....	\$ 120,000.00		
Principal II.....	0.0 hrs @	\$ 226.00 /hr	\$ -
Engineer IV.....	0.0 hrs @	\$ 144.00 /hr	\$ -
Engineer II.....	0.0 hrs @	\$ 130.00 /hr	\$ -
Engineer I.....	0.0 hrs @	\$ 111.00 /hr	\$ -
Senior Construction Observer.....	0.0 hrs @	\$ 120.00 /hr	\$ -
Certified Construction Observer.....	0.0 hrs @	\$ 103.00 /hr	\$ -
		<b>Subtotal #2 =</b>	<b>\$ -</b>
Total Construction Observation Services Billed Thru this Invoice.....			\$ -
Contract Value of Construction Observation Services Remaining.....			\$ 120,000.00

**Reimbursable Expenses**

None this month.....	\$ -
	<b>Subtotal #3 = \$ -</b>

Total Amount of Services Complete (Subtotals #1 + #2 + #3).....	\$ 527,787.00
Less Previous Amount Billed (Thru Invoices: #11).....	\$ 469,228.50
Total Amount Owed this Invoice.....	\$ 58,558.50
Plus Previous Invoices Unpaid ( <i>none</i> ).....	\$ -
Total Amount Owed to Date.....	\$ 58,558.50

<b>TOTAL AMOUNT DUE THIS INVOICE</b>	<b>\$ 58,558.50</b>
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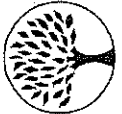
For questions, please contact me at 785-749-4474 or [diane.rosebaugh@bgcons.com](mailto:diane.rosebaugh@bgcons.com).

Sincerely,



Diane Rosebaugh, P.E.

Project Manager | Associate Principal



City of Osawatomie  
439 Main Street; P.O. Box 37  
Osawatomie, KS 66064  
(913) 755-2146

## SPECIAL EVENTS PERMIT APPLICATION

1. NAME OF APPLICANT AND/OR ORGANIZATION: <b>Osawatomie Public Library</b>		Department Use Only Date Filed: _____ Event Deposit _____ Date Paid: _____ \$50 Permit Fee _____ Date Paid: _____ \$25 State Permit _____ Date Paid: _____	
2. CONTACT PHONE # AND EMAIL (OPTIONAL): <b>913-755-2136; amurphy@osawatomieks.org</b>			
3. TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR: <b>Play Street</b>			
4. MAILING ADDRESS OF APPLICANT/ORGANIZATION: 527 Brown Osawatomie, Ks 66064	5. ADDRESS/LOCATION OF SPECIAL EVENT: Main Street between 5th and 6th streets		
6. DATE(S) AND TIME(S) FOR PERMIT, INCLUDING SET UP AND TEAR DOWN: 8:30am-11:30 on Saturday, July 15, 2023			
7. ENTRY TO EVENT: FEE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> PUBLIC _____ OR PRIVATE _____	8. STREET CLOSURE: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> IF YES, TIME OF CLOSURE REQUIRED: 8:30am-11:30 _____	9. # OF EXPECTED ATTENDING: 50-100 _____	
10. WILL ALCOHOL OR CMB FOR PERSONAL CONSUMPTION BE ALLOWED AT THE EVENT? YES _____ NO x _____ WILL CMB BE SOLD AT THE EVENT? YES _____ NO x _____ WILL THERE BE AN ENTRY FEE TO THE AREA WHERE CMB IS PROVIDED BY A THRID PARTY? YES _____ NO x _____ IF YES TO ANY OF THE ABOVE, APPLICANT DATE OF BIRTH IS REQUIRED _____			
11. IS THERE LIABILITY INSURANCE COVERAGE FOR THE EVENT: YES _____ NO x _____ IF YES, NAME OF INSURANCE COMPANY, AGENT AND AMOUNT OF COVERAGE: _____			
STATEMENT OF APPLICANT I HAVE REVIEWED THIS APPLICATION COMPLETELY AND EVERYTHING CONTAINED HEREIN IS TRUE AND CORRECT. I AGREE TO HOLD THE CITY OF OSAWATOMIE HARMLESS FROM AND AGAINST ANY LOSS, COST OR DAMAGE OF ANY NATURE ARISING OUT OF ANY ACTION OR CLAIM AGAINST THE CITY OF OSAWATOMIE OR ITS EMPLOYEES, IN CONNECTION WITH THE EVENT. I ACKNOWLEDGE THAT I HAVE RECEIVED A COPY OF ALL ORDINANCES AND ATTACHMENTS AND I FULLY UNDERSTAND THAT I WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF STATE LAWS, CITY OF OSAWATOMIE ORDINANCES, AND ANY RESTRICTIONS OR REQUIREMENTS ASSOCIATED WITH THIS PERMIT AT THE LOCATION AND TIME SPECIFIED ON THIS PERMIT.			
SIGNATURE <u><i>Amurphy</i></u>		DATE 2/6/2023	
PERMIT APPLICATION: _____		DENIED _____	
DECISION BY: _____		DATE OF DECISION: _____	
COMMENTS: _____ _____ _____			



ACTION ITEM SUMMARY	Item Number:	10.A.
	Date:	January 18, 2023
Deputy City Manager	From:	Bret Glendening

RE: Authorization of change order to the wastewater improvement contract

RECOMMENDATION: That the City Council approve Resolution 1096.

DETAILS:

Costs Associated with additional Electrical Supplemental Instructions. Additional control wiring and removal of existing salvage starters plus the removal of heat tracing requirements. Total Cost w/ Fees: \$1,598.00

Installation of switch for UV Building Lighting. Addition of switch. Total Cost w/ Fees: \$1,200.00

Removal of plug valves and demolition of old waste activated sludge (WAS) piping. Originally, we had intended to remove the entirety of the WAS line. During the course of construction, it was determined that removing the entire length of the line was unnecessary. Total Cost w/ Fees: (\$4,394)

**Total Change Order Proposal: (\$1,596)**

Related Statute / City Ordinances	N/A
Line-Item Code/Description	N/A
Available Budget:	N/A

**RESOLUTION NO. 1096**

**A RESOLUTION AUTHORIZING A CHANGE ORDER REQUEST TO MAKE  
CERTAIN CHANGES TO THE ELECTRICAL SCOPE OF WORK AND  
REMOVE WASTE ACTIVATED SLUDGE PIPING FOR THE 2022  
WASTEWATER TREATMENT PLANT PROJECT FOR THE CITY OF  
OSAWATOMIE**

**WHEREAS**, the City of Osawatomie, Kansas, owns and operates wastewater collections and treatment facilities; and

**WHEREAS**, the City of Osawatomie is currently under a consent decree from the Kansas Department of Health and Environment to make improvements to the wastewater treatment plant to improve the effluent being discharged into the Marais Des Cygnes River; and

**WHEREAS**, the city has entered into an agreement effective April 4, 2022 with Crossland Heavy Contractors to perform the work; and

**WHEREAS**, the city issued a Notice to Proceed (NTP) to Crossland Heavy Contractors on April 11, 2022.

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** The Governing Body of the City of Osawatomie, Kansas, hereby approves Change Order #3, effective January 10<sup>th</sup>, 2023, to remove a total of \$1,596 (One Thousand, Five Hundred, Ninety-Six Dollars) from the current contract value.

**Section 2.** No other terms or conditions of the contract, including changes to the schedule are included in this Change Order #3.

**PASSED AND ADOPTED** by the Governing Body of the City of Osawatomie, Kansas this 9<sup>th</sup> day of February, 2023, a majority being in favor thereof.

**APPROVED AND SIGNED** by the Mayor.

(SEAL)

---

Nick Hampson, Mayor

---

Tammy Seamands, City Clerk



### CHANGE ORDER NO.: 3

Owner: City of Osawatomie, Kansas Owner's Project No.: 20-1414L  
Engineer: BG Consultants, Inc. Engineer's Project No.: 20-1414L  
Contractor: Crossland Heavy Contractors Contractor's Project No.:  
Project: 2022 Wastewater Treatment Facility Improvements.  
Contract Name: 2022 Wastewater Treatment Facility Improvements.  
Date Issued: 1/10/2023 Effective Date of Change Order: 1/10/2023

The Contract is modified as follows upon execution of this Change Order:

Description:

**The quantity of waste activated sludge piping was reduced. See enclosed letter dated December 14, 2022 summarizing modifications. Additional control wiring and an additional switch were added. See the enclosed letter dated January 10, 2023 summarizing modifications.**

Attachments: Change proposals detailing work.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 2,538,564.00	Original Contract Times: Substantial Completion: 180 Calendar Days Ready for final payment: 210 Calendar Days
[Increase] from previously approved Change Orders No. 1 to No. [2]: \$ 17,707.00	[Increase] from previously approved Change Orders No. 1 to No. [2]: Substantial Completion: 98 Calendar Days Ready for final payment: 98 Calendar Days
Contract Price prior to this Change Order: \$ 2,556,271.00	Contract Times prior to this Change Order: Substantial Completion: 278 Calendar Days Ready for final payment: 308 Calendar Days
[Decrease] this Change Order: \$ 1,596.00	[Increase] this Change Order: Substantial Completion: 0 Calendar Days Ready for final payment: 0 Calendar Days
Contract Price incorporating this Change Order: \$ 2,554,675.00	Contract Times with all approved Change Orders: Substantial Completion: 278 Calendar Days Ready for final payment: 308 Calendar Days

Recommended by Engineer (if required)

By: Paul C Owings

Title: Paul Owings, P.E. Project Manager

Date: January 13, 2023

Authorized by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted by Contractor

Brett Shelton

Brett Shelton, Project Manager

1/13/2023

Approved by Funding Agency (if applicable)

# CROSSLAND

## HEAVY CONTRACTORS

3252 Roanoke Rd.  
Kansas City, MO 64111  
tel 816.960.4553  
fax 816.960.4590

January 10, 2023

Mr. Paul Owings  
BG Consultants  
1405 Wakarusa Dr.  
Lawrence, KS 66049

Mr. Owings,

Please see the below scope and pricing in response to the ESI RFP and RFI #8.

### **ESI RFP**

Additional Scope – Cost associated with ESI RFP.

**Total Cost w/ Fees: \$1,598.00**

### **RFI #8 Switch Add**

Additional Scope – Install a switch for lighting in UV Building. Provide PVC-coated rigid conduit, box and switch cover w/ switch per RFI #8.

**Total Cost w/ Fees: \$1,200.00**

**Total Change Order Proposal: \$2,798.00**

In addition to any specific subcontractor or supplier proposals, CHC has provided a price breakdown to show how the cost changes were accounted for and how all fees are included in the total CPR cost breakdown.

Please contact me with any questions regarding these items.

Respectfully,

Brett Shelton  
Crossland Heavy Contractors

**Project:** Osawatomie WWTF Improvements

**Description:** Cost associated with the additional Electrical Supplemental Instructions sent on 9/27/22

**Signature:** \_\_\_\_\_ **Date:** 1/10/2023

# Estimate Report

Estimate: OSOWATOMIE WWTP

10/13/22 3:08:55 PM

Estimated by: Shawn Baney

File: OSOWATOMIE WWTP.bhs

Page 1

Worksheet Location: ESI #1(Sheet 10)

DB #	Ph. Description	Quantity	Mat. Cost U	Tot. Mat. Lab. Hrs. U	Tot. Hrs.
	0 ESI #1				
	0 NOTE 1A				
	0 NOTE 1B				
I 8186	3 WC-THHN-STRA #14	210.00	130.18 M	27.34	4.50 M 0.94
I 6308	25 SIG-SHIELDED-18-2	70.00	189.95 M	13.30	2.50 C 1.75
F	0 MAKEUP	1.00	2.00 E	2.00	0.50 E 0.50
	0 NOTE 1C				
I 8186	3 WC-THHN-STRA #14	140.00	130.18 M	18.23	4.50 M 0.63
I 6308	25 SIG-SHIELDED-18-2	140.00	189.95 M	26.59	2.50 C 3.50
F	0 MAKEUP	1.00	2.00 E	2.00	0.50 E 0.50
	0 NOTE 1D-1				
I 8186	3 WC-THHN-STRA #14	140.00	130.18 M	18.23	4.50 M 0.63
F	0 MAKEUP	1.00	2.00 E	2.00	0.25 E 0.25
	0 NOTE 1D-2				
	0 NO CHARGE				
	0 NOTE 1E				
I 8186	3 WC-THHN-STRA #14	140.00	130.18 M	18.23	4.50 M 0.63
	0 NOTE 2				
	0 NO CHARGE				
F	0 PM TIME	1.00	0.00 E	0.00	0.50 E 0.50

0 LAST LINE

Regular Worksheet Page

Page Multiplier = 1

Material Multiplier = 1

Labor Multiplier = 1

Phase = 0 : Phase Multiplier = 1

Page is Active.

Raw Material Total = \$127.90  $\times 15\% = \$147$

Raw Labor Hours = 9.84 Hours  $\times 86.32 \times 15\% = \$977$

Total \$ 1,124

# Estimate Report

Estimate: OSOWATOMIE WWTP

10/13/22 1:40:14 PM

Estimated by: Shawn Baney

File: OSOWATOMIE WWTP.bhs

Page 1

Worksheet Location: ASI #5 (Sheet 15)

DB #	Ph. Description	Quantity	Mat. Cost U	Tot. Mat. Lab. Hrs. U	Tot. Hrs.
	0 ASI #5				
F	0 MOTOR STARTERS	2.00	675.00 E	1350.00	0.00 E 0.00

0 INSTALL LABOR FIGURED IN ORIGINAL JOB

0 LAST LINE

Regular Worksheet Page

Page Multiplier = 1

Material Multiplier = 1

Labor Multiplier = 1

Phase = 0 : Phase Multiplier = 1

Page is Active.

Raw Material Total = \$1,350.00  $\times 15\% = \$1552.50$   
Raw Labor Hours = 0.00 Hours

Total \$1,552.50

# Estimate Report

Estimate: OSOWATOMIE WWTP

11/30/2022 3:21:50 PM

Estimated by: Shawn Baney

File: OSOWATOMIE WWTP.bhs

Page 1

Worksheet Location: ESI 4 REVISED(Sheet 17)

DB #	Ph. Description	Quantity	Mat. Cost U	Tot. Mat. Lab. Hrs. U	Tot. Hrs.
	0 ESI 4 REVISED				
	0 HEAT TRACE DEDUCT				
	0 SHEET E1.0 NOTE 20 HEAT TRACE				
F	0 INSTALL HEAT TRACE	-1.00	686.00 E	-686.00	0.00 E 0.00
F	0 INSTALL HEAT TRACE AND CONTROLLER	-1.00	0.00 E	0.00	3.00 E -3.00
I 6154	1 SE-3/4 SEALTITE-EF	-6.00	195.95 C	-11.76	6.00 C -0.36
I 6186	1 SE-3/4 ST CONN	-2.00	4.21 E	-8.42	10.00 C -0.20
I 8188	3 WC-THHN-STRA #12	-15.00	212.97 M	-3.19	5.25 M -0.08

0 LAST LINE

Regular Worksheet Page

Page Multiplier = 1

Material Multiplier = 1

Labor Multiplier = 1

Phase = 0 : Phase Multiplier = 1

Page is Active.

Raw Material Total = (\$709.37)  $\times 15\% = \$815$

Raw Labor Hours = -3.64 Hours  $\times 86.32 \times 15\% = \$361$

Total Deduct-\$1,176

AMERICAN ELECTRIC COMPANY  
 4380-A BELGIUM BLVD  
 RIVERSIDE MO 64150  
 TEL: 816 587-4444 FAX: 816 587-4449

CONTACT: JESSE BROOKINS

QUOTE FOR: RL YATES ELECTRIC CONST CO  
 ACCT #: F5-94095 RL YATES ELECTRIC CONST. CO

1401 BURLINGTON  
 N. KANSAS CITY, MO 64116  
 TEL: (816) 421-8343

QUOTATION			PAGE
			001 OF 001
QUOTE #	DATE	REV #	REV DATE
1028352	11/30/22	001	11/30/22
QUOTE EXPIRES		PREPARED BY	
12/30/2022		JMB	
SLS		INSL	
7128		0118	
FOB		FREIGHT	
SHIPPING POINT		PREPAID	

CUS PO #:
RAYCHEM
JOB NAME:

LN	QTY	MFR	CATALOG #	DESCRIPTION	PRICE	UOM	EXT AMT
01	1	RAYC	4020I		0.00	E	.00
02	25	RAYC	BVT1-CT		0.00	E	.00
03	1	RAYC	LOT PRICE		686.00	E	686.00

TOTAL: 686.00

PLEASE NOTE: THIS IS NOT AN OFFER TO CONTRACT, BUT MERELY A QUOTATION OF CURRENT PRICES FOR YOUR CONVENIENCE AND INFORMATION. ORDERS BASED ON THIS QUOTATION ARE SUBJECT TO YOUR ACCEPTANCE OF THE TERMS AND CONDITIONS LOCATED AT SALES.OUR-TERMS.COM, WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE. WE MAKE NO REPRESENTATION WITH RESPECT TO COMPLIANCE WITH JOB SPECIFICATIONS.

# CROSSLAND HEAVY CONTRACTORS

Project: Osawatomie WWTF Improvements

PROJECT NAME

Description: Install a switch for lighting in UV Building. Provide PVC-coated rigid conduit, box and switch cover w/ switch per RFI #8.

Materials	Units	UOM	Unit Price	Extension
<u>Total Materials</u>				\$0.00
<u>Total Materials w/taxes</u>				\$0.00
<u>Overhead &amp; Profit</u>				15% \$0.00
<u>Total Materials w/O&amp;P</u>				<u>\$0.00</u>

Labor	Avg. Hourly \$	Units	MH/U	Total MH	Extension
<u>Total Direct Cost Labor</u>					\$0.00
<u>Labor Burden</u>					40% <u>\$0.00</u>
<u>Total w/Labor Burden</u>					\$0.00
<u>Overhead &amp; Profit</u>					15% <u>\$0.00</u>
<u>Total Labor w/O&amp;P</u>					<u>\$0.00</u>

Equipment	Units	UOM	Unit Price	Extension
<u>Total Equipment</u>				<u>\$0.00</u>
<u>Overhead &amp; Profit</u>				15% <u>\$0.00</u>
<u>Total Equipment w/O&amp;P</u>				<u>\$0.00</u>

Subcontractor	Units	UOM	Unit Price	Extension
Yates	1	LS	\$1,127.00	\$1,127.00
<u>Total Direct Cost</u>				\$1,127.00
<u>Overhead &amp; Profit</u>				5% <u>\$56.35</u>
<u>Total Subcontractor w/O&amp;P</u>				<u>\$1,183.35</u>

<u>Total Proposal Amount</u>			\$1,183.35
<u>Bonds &amp; Insurance</u>	1.4%		<u>\$16.57</u>
<u>Total Proposal Amount w/Bond</u>			<u>\$1,199.92</u>
<u>Total Proposal Amount w/Bond (Whole Number)</u>			<u>\$1,200</u>
<u>Days Requested to extend Contract Time</u>			<u>0</u>

Signature: \_\_\_\_\_ Date: 11/9/2022





**R.L. Yates Electric Construction Co., Inc.**

1401 Burlington

North Kansas City, MO. 64116

Ph. 816.421.8343

Fx. 816.421.1863

## CONTRACTOR'S REQUEST FOR QUOTE RESPONSE

To: Crossland Co.

Request for Quotation

Requested By: Yates Electric

Date: 11/04/2022

RE: RFI #8

Specification Reference: NA

Drawing Reference: E3.0

Subject: ☐ Discrepancy ☐ Clarification ☒ Pricing

**REQUEST:**

Install a switch for lighting in UV building. Provide pvc-coated rigid conduit, box and switch cover w/ switch.

Price: \$1,127.00

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Architect's Response:** This information is provided as an interpretation of the Contract Documents for implementation. It shall not be authorization for change to the Contract Sum or Completion Date. Should this information result in a claim for a change, the contractor will notify the Architect prior to implementation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# Estimate Report

Estimate: OSOWATOMIE WWTP

11/4/2022 11:11:29 AM

Estimated by: Shawn Baney

File: OSOWATOMIE WWTP.bhs

Page 1

Worksheet Location: RFI #8(Sheet 15)

DB #	Ph. Description	Quantity	Mat. Cost U	Tot. Mat. Lab. Hrs. U	Tot. Hrs.
	0 RFI #8				
I 10299	1 PB-3/4" PRC FS-2 BDY	1.00	116.50 E	116.50	0.63 E 0.63
I 10323	1 PB-FS/FD COVERS DS-128	1.00	146.05 E	146.05	0.63 E 0.63
I 952	6 DE2-20A SP SWITCH BR-LEV	1.00	5.00 E	5.00	20.00 C 0.20
I 10201	1 PB-3/4 PRC CONDUIT	20.00	788.95 C	157.79	7.75 C 1.55
I 10213	1 PB-3/4 PRC COND ELLS	2.00	29.92 E	59.84	0.35 E 0.70
I 10237	1 PB-3/4" PRC COND COUP	2.00	8.41 E	16.82	0.00 E 0.00
I 476	1 BL-3/4 CONDUIT STRAP	4.00	169.07 C	6.76	2.50 C 0.10
I 3817	1 GR-3/4 CUT AND THREAD	2.00	0.00 E	0.00	0.10 E 0.20
I 8188	3 WC-THHN-STRA #12	60.00	192.38 M	11.54	5.25 M 0.32
F	0 PM TIME	1.00	0.00 E	0.00	1.00 E 1.00

0 LAST LINE

Regular Worksheet Page

Page Multiplier = 1

Material Multiplier = 1

Labor Multiplier = 1

Phase = 0 : Phase Multiplier = 1

Page is Active.

Raw Material Total = \$520.31

Raw Labor Hours = 5.33 Hours

$\times 15\% = \$598.00$   
 $\times 86.3\% \times 15\% = \$529.00$

Total = \$ 1127.00

# CROSSLAND

## HEAVY CONTRACTORS

3252 Roanoke Rd.  
Kansas City, MO 64111  
tel 816.960.4553  
fax 816.960.4590

December 14, 2022

Mr. Paul Owings  
BG Consultants  
1405 Wakarusa Dr.  
Lawrence, KS 66049

Mr. Owings,

Please see the below scope and pricing in response to the request to remove the remainder of the 4" WAS Forcemain from scope of work.

### **4" WAS Forcemain Removal**

Additional Scope – Cost to remove the remainder of the 4" WAS Forcemain from scope of work.

**Total Cost w/ Fees: \$(4394.00)**

**Total Change Order Proposal: \$(4394.00)**

In addition to any specific subcontractor or supplier proposals, CHC has provided a price breakdown to show how the cost changes were accounted for and how all fees are included in the total CPR cost breakdown.

Please contact me with any questions regarding these items.

Respectfully,

Brett Shelton  
Crossland Heavy Contractors

# CROSSLAND HEAVY CONTRACTORS

Project: Osawatometie WWTF Improvements

PROJECT NAME

Description: Cost to be returned to City of Osawatometie for removing remainder of 4" WAS Forcemain from scope of work

Materials	Units	UOM	Unit Price	Extension
AIS Plug Valves	2.00	EA	(\$1,805.00)	(\$3,610.00)
<u>Total Materials</u>				(\$3,610.00)
<u>Total Materials w/taxes</u>				(\$3,610.00)
<u>Overhead &amp; Profit</u>				5% (\$180.50)
<u>Total Materials w/O&amp;P</u>				<u>(\$3,790.50)</u>

Labor	Avg. Hourly \$	Units	MH/U	Total MH	Extension
<u>Demo WAS Line to Basin 1</u>					
Laborer	\$40.39	1.00	(2.00)	(2)	(\$80.78)
Pipe Fitter	\$72.72	1.00	(2.00)	(2)	(\$145.44)
<u>Remove New WAS Line and Valves</u>					
Laborer	\$40.39	1.00	3.00	3	\$121.17
Pipe Fitter	\$72.72	1.00	3.00	3	\$218.16
<u>WAS Line Through Basin Wall</u>					
Laborer	\$40.39	1.00	(3.00)	(3)	(\$121.17)
Pipe Fitter	\$72.72	1.00	(3.00)	(3)	(\$218.16)
<u>Total Direct Cost Labor</u>					(\$226.22)
<u>Labor Burden</u>					40% (\$90.49)
<u>Total w/Labor Burden</u>					(\$316.71)
<u>Overhead &amp; Profit</u>					5% (\$15.84)
<u>Total Labor w/O&amp;P</u>					<u>(\$332.54)</u>

Equipment	Units	UOM	Unit Price	Extension
<u>Total Equipment</u>				\$0.00
<u>Overhead &amp; Profit</u>				5% \$0.00
<u>Total Equipment w/O&amp;P</u>				<u>\$0.00</u>

Subcontractor	Units	UOM	Unit Price	Extension
Coring Sub	1	LS	(\$200.00)	(\$200.00)
<u>Total Direct Cost</u>				(\$200.00)
<u>Overhead &amp; Profit</u>				5% (\$10.00)
<u>Total Subcontractor w/O&amp;P</u>				<u>(\$210.00)</u>

<u>Total Proposal Amount</u>			-	\$4,333.04
<u>Bonds &amp; Insurance</u>			1.4%	-\$60.66
<u>Total Proposal Amount w/Bond</u>				-
<u>Total Proposal Amount w/Bond (Whole Number)</u>				<u>-\$4,394</u>
<u>Days Requested to extend Contract Time</u>				<u>0</u>

Signature: \_\_\_\_\_ Date: 12/14/2022

## CREDIT

# Bazin

# Sawing & Drilling, LLC

30790 Switzer, Louisburg, Kansas 66053

Telephone (913) 764-0843 Cell (913) 406-9749 Fax (913) 837-5616

PROJECT: OSAWATTOMIE

LOCATION: 29366 W. 347TH STREET OSAWATTOMIE KS

OWNER/G.C.: CROSSLAND HEAVY

DATE: October 20, 2022

DESCRIPTION	APPROXIMATE QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
10" DIA. X 12" DEPTH HOLES	2	EA.	-\$100.00	-\$200.00
<b>TOTAL</b>				<b>-\$200.00</b>

All pricing is subject to a minimum trip charge.

All unit prices are based upon information supplied by the customer, given in the geotechnical information or estimated from projects of a similar nature. Asphalt, concrete and rock thicknesses encountered in the performance of the work will determine the actual unit cost invoiced.



3939A NE 33rd Terr.  
Kansas City, MO 64117  
816-459-8600  
Fax – 816-459-8622  
[eaulmer@winwaterworks.com](mailto:eaulmer@winwaterworks.com)

**Job:** 2022 WWTF Improvements  
**Location:** Osawatamie, KS  
**Bid Date:** 02/21/22

<u>Qty.</u>	<u>Material Description</u>	<u>UOM</u>	<u>Price Ea.</u>	<u>Ext. Price</u>
<b><u>UV Building Yard Pipe</u></b>				
	Note: Plans Call Out 15" DIP – This Does Not Exist			
28	15" GJ SDR26 Sewer PVC Pipe	FT		
18	18" CL250 TJ DIP w/401 <b>Have to use CL250</b>	FT		
1	15" GJ SDR26 22.5 Bend	EA		
	Note: Plans Say MJ 22.5 Bend But, Is Not Available			
14	12" SDR26 GJ Sewer PVC Pipe	FT		
1	12" SDR26 GJ Wye	EA		
2	1056-1212RC Fernco	EA		
<b>Subtotal:</b>				
<b><u>Effluent Flume</u></b>				
1	Plasti-Fab 15x18 Flume	EA		
<b>Subtotal:</b>				
<b><u>Yard Hydrant Line</u></b>				
	Note: Materials Needed TBD			
1	1" 4758-22 CTS Cplg	EA		
1	1" CTS SS Stiffener	EA		
60	1"x60' K Copper	FT		
1	1" CTS PJ 90 Bend	EA		
<b>Subtotal:</b>				
<b><u>Chemical Feed Lines</u></b>				
	Note: Only Quoting 2" Conduit. 3/8" Chem Feed Tube And Other Chemical Equipment By Others			
260	2" SCH40 Conduit PVC Pipe	FT		
8	2" Conduit Long Sweep 90 Bend	EA		
12	LS300S Link Seal	EA		
2	3/8"x2" Rubber End Seal w/Bands	EA		
1	8"x3/4" Dbl Strap Saddle Domestic	EA		

Sheet1

Note: End Seals And Saddle TBD. Material May Vary

**Subtotal:**

**Sludge Basin 4" Yard Pipe**

1	4" C153 MJ Tee w/401 Domestic	EA
1	4" C153 MJ Long Sleeve w/401 Domestic	EA
1	4" C153 MJ 22.5 Bend w/401 Domestic	EA
1	4" C153 MJ 11.25 Bend w/401 Domestic	EA
2	4" C153 MJ 90 Bend w/401 Domestic	EA
2	4" MJ Plug Valve w/Gear Box & Op Nut AIS	EA
2	562S Adj. Valve Box w/Sewer Lid Domestic	EA
40	4" SDR21 GJ IPS CL200 PVC Pipe	FT
1	4"x2'-6" MJ x WC x FL 401/PC/TC Wall Pipe Domestic	EA
3	4" Epoxy Foster Adapt. w/Cor-Blue MJ Acc. Domestic	EA
12	4" PVC Megalug Domestic	EA
12	4" IPS Trans Gskt	EA
48	3/4"x3-1/2" MJ T-Bolt Domestic	EA

**Subtotal:**

**WAS Yard Pipe Modifications**

1	4" C153 MJ Tee w/401 Domestic	EA		
2	4" MJ Plug Valve w/Gear Box & Op Nut AIS	EA	\$1,805.00	\$3,610.00
2	562S Adj. Valve Box w/Sewer Lid Domestic	EA		
1	4" C153 MJ Long Sleeve w/401 Domestic	EA		
1	4" C153 MJ 22.5 Bend w/401 Domestic	EA		
1	4" C153 MJ 11.25 Bend w/401 Domestic	EA		
1	4" MJ Foster Adapt. Epoxy Coat/Blue Hardware Domestic	EA		
2	4" C153 MJ 90 Bend w/401 Domestic	EA		
1	4"x4'-0" FL x PE 401/TC Spool Domestic	EA		
1	4" Megaflange w/SS Hardware AIS	EA		
1	4" FLG 90 Bend 401/PC Domestic	EA		
1	4"x8'-0" FL x PE 401/PC Spool Domestic	EA		
Note: 4" Downpipe In Basin Length May Vary				
40	4" SDR21 GJ IPS CL200 PVC Pipe	FT		
7	LS410S Link Seal	EA		
14	4" PVC Megalug Domestic	EA		
14	4" IPS Trans Gskt	EA		
1	4" DI Megalug w/Std. MJ Acc. Domestic	EA		
56	3/4"x3-1/2" MJ T-Bolt Domestic	EA		
2	4" 150# 316SS B8M FLG PK w/FF RR Gskt AIS	EA		

**Subtotal:**

**Sludge Loadout Modification**

Note: Plans Say Galv. Pipe But, Also Calls For It To Be Painted. Quoting Plain Steel To Be Painted

1	6" C153 MJ Long Sleeve w/401 Domestic	EA
1	6"x2'-0" FL x PE 401/TC Spool Domestic	EA
1	6" FLG 90 Bend w/401 Domestic	EA
21	6" SCH40 Steel Pipe Domestic	FT
4	6" Steel Slip-On Weld Flange Domestic	EA
2	6" Steel Weld 90 Bend Domestic	EA



ACTION ITEM SUMMARY	Item Number:	10.B.
	Date:	January 18, 2023
Deputy City Manager	From:	Bret Glendening

RE: Authorizing Mayor to Sign Request for Extension of Time to CDBG

RECOMMENDATION: That the City Council approve Resolution 1097.

DETAILS:

All projects that are funded with CDBG monies must be completed within the initial time frame as described in the application for the grant as well as that grant's agreement. Due to the ongoing and previously discussed delays to equipment deliveries (see Change Order #1 to this project) our project which is currently scheduled for completion on 2/28, will not be completed by this date.

In my report on operations this month, I mentioned that these delays will require an additional change order for additional time at the end of the project. Please note that this is NOT a change order. It is only a request to one of the funding agencies to extend the window of time we have in order to request reimbursement from the CDBG program that is administered by the Kansas Department of Commerce.

Related Statute / City Ordinances	N/A
Line-Item Code/Description	N/A
Available Budget:	N/A



**RESOLUTION NO. 1097**

**A RESOLUTION AUTHORIZING A REQUEST TO THE COMMUNITY  
DEVELOPMENT BLOCK GRANT PROGRAM REQUESTING AN EXTENSION  
OF TIME TO COMPLETE THE WASTEWATER TREATMENT PLANT  
PROJECT FOR THE CITY OF OSAWATOMIE**

**WHEREAS**, the City of Osawatomie, Kansas, owns and operates wastewater collections and treatment facilities; and

**WHEREAS**, the City of Osawatomie is currently under a consent decree from the Kansas Department of Health and Environment to make improvements to the wastewater treatment plant to improve the effluent being discharged into the Marais Des Cygnes River; and

**WHEREAS**, the city has entered into an agreement effective April 4, 2022 with Crossland Heavy Contractors to perform the work; and

**WHEREAS**, the city issued a Notice to Proceed (NTP) to Crossland Heavy Contractors on April 11, 2022.

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** The Governing Body of the City of Osawatomie, Kansas, hereby authorizes the mayor to sign the request for an extension of time to the CDBG program.

**Section 2.** The Governing Body also authorizes staff to complete any other administrative documents directly related to this request for an extension of time.

**PASSED AND ADOPTED** by the Governing Body of the City of Osawatomie, Kansas this 9<sup>th</sup> day of February, 2023, a majority being in favor thereof.

**APPROVED AND SIGNED** by the Mayor.

(SEAL)

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Nick Hampson, Mayor

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Tammy Seamands, City Clerk

## CONTRACT AMENDMENT/REQUEST #1

Date of Request: 2/9/23  
Contract Award Date: 3/1/21  
Current Completion Date: 2/28/23

Check as Applicable:  
Time Extension ☒  
Budget Amendment ☐

For budget change(s), enter each line item -- **regardless of whether budget item changed or not.**  
If approved, this new project budget will supersede any previous budget(s).

The amendment shall become effective on \_\_\_\_\_, 20\_\_\_\_. All other terms and conditions of the contract or any amendments thereto, shall remain unchanged. IN WITNESS WHEREOF, the parties hereto execute this agreement.

Date \_\_\_\_\_

**City Manager's Office**  
439 Main Street  
PO Box 37  
Osawatomie, Kansas 66064  
(913) 755 - 2146  
info@osawatomieks.org



**City Hall**  
439 Main Street  
PO Box 37  
Osawatomie, Kansas 66064  
(913) 755 - 2146  
info@osawatomieks.org

February 9, 2023

Ginny Eardley  
Kansas Department of Commerce  
1000 SW Jackson St  
Suite 100  
Topeka, KS 66612

RE: CDBG WWTP Improvements 21-PF-027 Time Extension Request

Ms. Eardley,

The City of Osawatomie, Kansas is requesting a 6-month time extension for our CDBG Wastewater Treatment Plant improvements project No. 21-PF-027.

Unfortunately, construction was delayed due to supply chain issues, which was beyond the control of the city and the contractor. More specifically, there have been equipment and material delays. Critical equipment for the plant has been delayed during the manufacturing process causing delivery dates to be pushed back. Additionally, some materials for completion of the project have a longer lead time than initially quoted. However, the city has been assured by the contractor that the project will be completed by the newly requested completion date of 8/31/23.

Thank you for your consideration.

Nick Hampson, Mayor  
Osawatomie, Kansas



<b>ACTION ITEM SUMMARY</b>	Item Number:	10.C.
	Date:	February 6, 2023
Deputy City Manager	From:	Bret Glendening

RE: Updating the List of Streets to be designed and constructed for 2024.

RECOMMENDATION: That the city council authorize updating the listed streets as priorities for 2024.

DETAILS: On 11/10/2022 the council adopted Resolution 1067 which called out the streets below, minus Pacific from 4<sup>th</sup> to 6<sup>th</sup>. After having cost estimates developed, it was determined that would could add this segment of street to the 2024 plan and complete the replacement of all streets around and leading up to, the Osawatomie Middle School. Additionally, 4<sup>th</sup> Street could also be replaced up to Chestnut, which makes sense to do since Chestnut from 4<sup>th</sup> to 6<sup>th</sup> is also scheduled for 2024 and that intersection will need to be removed (at least in part) anyway, and would save money in the long term by avoiding the removal of new construction. Also of note, 4<sup>th</sup> Street from Main St. to Brown Ave. will be a mill and overlay project only.

2024 Full Replacement  
4<sup>th</sup> Street – Parker to Brown  
1<sup>st</sup> - Main to North Levee  
5<sup>th</sup> - Alley to Chestnut  
Pacific – 4<sup>th</sup> to 6<sup>th</sup>  
Chestnut- 4<sup>th</sup> to 6<sup>th</sup>  
4<sup>th</sup> Street – Brown to Chestnut

Total cost estimate for these streets (design, construction and construction observation) will be at, or slightly below, \$4,300,000 based on current bid lettings and provided that costs do not increase exponentially. Our Director of Public Works could perform most of the construction observation with the exception of materials testing and density testing, which would save us approximately \$350,000. These funds could be used for mill and overlay projects that have already been identified.

Related Statute / City Ordinances	N/A
Line Item Code/Description	N/A
Available Budget:	TBD – Engineers' Estimate / Next Bond Issue

**RESOLUTION NO. 1104**

**A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS DIRECTING  
CITY STAFF UPDATE THE STREET PRIORITY PLAN PRESENTED FOR  
THE 2024 AND 2025 CALENDAR YEARS**

**WHEREAS**, the City of Osawatomie, Kansas has identified maintaining and rebuilding streets has one of five important goals for the community; and

**WHEREAS**, City staff has identified street priorities for future years; and

**WHEREAS**, upon review of cost estimates for the 2024 streets it was determined that additional work could be achieved; and

**WHEREAS**, it is the intention of the Governing Body to accept staff's recommendation and to update the list of streets for replacement in the 2024 and 2025 calendar years which the council previously adopted under Resolution 1067.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:**

**SECTION ONE:** The Governing Body of the City of Osawatomie, Kansas directs the City Staff to work with BG Consultants to develop budgets for design and construction for the following streets in 2024 and 2025:

2024: 4<sup>th</sup> Street – Parker to Brown  
2024: 1<sup>st</sup> Street – Main to North Levee  
2024: 5<sup>th</sup> Street – Alley to Chestnut  
2024: Chestnut – 4<sup>th</sup> to 6<sup>th</sup>  
2024: 4<sup>th</sup> Street – Brown to ~~Walnut~~ Chestnut  
**2024: Pacific Ave. 4<sup>th</sup> to 6<sup>th</sup>**  
2025: 8<sup>th</sup> Street – Main to Pacific  
2025: 9<sup>th</sup> Street – Main to Pacific  
2025: 3<sup>rd</sup> Street – Main to Mill St.  
2025: Brown Ave. – O'Neal to 1<sup>st</sup>  
2025: Parker Ave. – 8<sup>th</sup> to John Brown Park

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas, this 9<sup>th</sup> day of February, 2023, a majority voting in favor of.

**APPROVED** and signed by the Mayor.

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L. Mark Govea, Mayor

(SEAL)

ATTEST:

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Tammy Seamands, City Clerk

**2024 STREET PROJECTS**

<b>4TH STREET (PARKER TO BROWN) (MAIN TO BROWN M&amp;O ONLY)</b>		<b>PACIFIC (4TH TO 6TH)</b>	
EST. CONSTRUCTION COSTS: \$	299,115.00	EST. CONSTRUCTION COSTS: \$	970,702.00
EST. DESIGN: \$	33,650.44	EST. DESIGN: \$	109,203.98
EST. CONSTRUCTION ENG.: \$	7,477.88	EST. CONSTRUCTION ENG.: \$	24,267.55
EST. OBSERVATION: \$	29,911.50	EST. OBSERVATION: \$	97,070.20
<b>EST. PROJECT COSTS: \$</b>	<b>370,154.81</b>	<b>EST. PROJECT COSTS: \$</b>	<b>1,201,243.73</b>
PROJECT TYPE:	RESIDENTIAL	PROJECT TYPE:	RESIDENTIAL
PROJECT LENGTH:	417 FT.	PROJECT LENGTH:	1187 FT.
STREET WIDTH:	28.0 FT.	STREET WIDTH:	39.6 FT.
NO. OF SIDES W/SIDEWALK:	2	NO. OF SIDES W/SIDEWALK:	2

<b>1ST STREET (LEVEE TO MAIN)</b>	
EST. CONSTRUCTION COSTS: \$	782,167.00
EST. DESIGN: \$	87,993.79
EST. CONSTRUCTION ENG.: \$	19,554.18
EST. OBSERVATION: \$	78,216.70
<b>EST. PROJECT COSTS: \$</b>	<b>967,931.66</b>
PROJECT TYPE:	RESIDENTIAL
PROJECT LENGTH:	1319 FT.
STREET WIDTH:	26.0 FT.
NO. OF SIDES W/SIDEWALK:	1

<b>CHESTNUT (4TH TO 6TH)</b>	
EST. CONSTRUCTION COSTS: \$	681,732.00
EST. DESIGN: \$	76,694.85
EST. CONSTRUCTION ENG.: \$	17,043.30
EST. OBSERVATION: \$	68,173.20
<b>EST. PROJECT COSTS: \$</b>	<b>843,643.35</b>
PROJECT TYPE:	RESIDENTIAL
PROJECT LENGTH:	1044 FT.
STREET WIDTH:	26.0 FT.
NO. OF SIDES W/SIDEWALK:	2

<b>4TH STREET (BROWN TO CHESTNUT)</b>	
EST. CONSTRUCTION COSTS: \$	765,969.00
EST. DESIGN: \$	86,171.51
EST. CONSTRUCTION ENG.: \$	19,149.23
EST. OBSERVATION: \$	76,596.90
<b>EST. PROJECT COSTS: \$</b>	<b>947,886.64</b>
PROJECT TYPE:	RESIDENTIAL
PROJECT LENGTH:	1173 FT.
STREET WIDTH:	26.0 FT.
NO. OF SIDES W/SIDEWALK:	2

4,330,860