



OSAWATOMIE CITY COUNCIL  
AGENDA

June 9, 2022

6:30 p.m. | Memorial Hall | 411 11th Street

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Invocation
5. Consent Agenda
  - Consent Agenda items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.*
  - A. June 9<sup>th</sup>, 2022 Agenda
  - B. Meeting Minutes
  - C. Pay Application(s)
    - Western Consultants – WWTP – \$4,392.50
    - BG Consultants
      - o Water Treatment Plant - \$28,328.10
      - o Wastewater Treatment Plant - \$3,331.50
      - o Street Improvements - \$71,021.25
  - D. Special Event Permit(s)
  - E. Fireworks Stand Permit – Eddie’s Fireworks
6. Comments from the Public
  - Citizen participation will be limited to 5 minutes. Stand & be recognized by the Mayor.*
7. Public Hearing
  - A. Application to USDA for New Water Treatment Plant & Distribution System Improvements
8. Presentations, Proclamations, and Appointments
9. Unfinished Business
10. New Business
  - A. Resolution 1013 – Setting the 2023 Budget Calendar (Glendening)
  - B. Resolution 1014 – PSP Implementation Grant Application (Scanlon)
  - C. Resolution 1015 – Election Box Mini-Dome Cameras (Justesen)
11. Council Report
12. Mayor’s Report
13. City Manager & Staff Report
14. Adjourn

*NEXT REGULAR MEETING – JUNE 23, 2022*

Osawatomie, Kansas. **May 26, 2022.** The Council Meeting was held at Memorial Hall located at 411 11<sup>th</sup> Street. Mayor Nick Hampson called the meeting to order at 6:30 p.m. Council members present were Wright, Bratton, LaDuex, Dickinson, Diehm, Caldwell and Filipin. Council member Macek was absent. City Staff present at the meeting were City Manager Mike Scanlon, Deputy City Manager Bret Glendening, City Clerk Tammy Seamands, Assistant to the City Manager Samantha Moon, City Attorney Jeff Deane, Police Chief David Stuteville, Assistant Police Chief William Bradshaw, Public Safety Officer Nick Gazzano, Public Safety Officer John Johnson, Public Safety Officer Kyle Hurt, Public Safety Officer Nina Coleman, Public Safety Officer Christopher Perkins, Public Safety Officer Michael Huggins, Public Safety Officer Curtis Isele, Police Clerk Misty Ballard, Court Clerk Lisa Hastings, Water Crew Bryce Ackerson and Business Liaison Kari Bradley. Members of the public were: Kristi Huggins, Tim Hill, Mitch Talley, Robin Stuteville, Dale Samuels, Dylan Shelton, Preston Dees, Ruth Dees, Amanda Isele, and Richard Stookey.

**INVOCATION.** – Dale Samuels, Faith Community Church

**CONSENT AGENDA.** Approval of May 26<sup>th</sup> Agenda, May 12<sup>th</sup> Council Minutes, Special Use Permit – John Brown Jamboree 2.0 Special Event Permit **Motion** made by Dickinson, seconded by Diehm to approve the consent agenda with the correction to the May 12<sup>th</sup> council minutes to reflect that Deputy City Manager Bret Glendening was present at the meeting. Yeas: All.

**COMMENTS FROM THE PUBLIC.** – Dale Samuels – Glad to be in Osawatomie and in our new building. Looking forward to this summer. Find us at Lights on the Lake and try out our smoothie bike. You peddle the bike and it blends the smoothie for you.

**PUBLIC HEARINGS.** – None

**PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS.**

**POLICE DEPARTMENT AWARDS** – Public Safety Officer Nick Gazzano presented the following awards: Sergeant Nina Coleman - Officer of the Year; Detective Curtis Isle - Police Commendation; Officers Michael Huggins and Christopher Perkins - Life Saving Awards. Osawatomie citizens Bryce Ackerson and Richard Stookey - Citizens Meritorious Service Award. Officer Tim Hill of the Paola Police Department and Sergeant Mitch Talley of the Miami County Kansas Sheriff's Department - Certificates of Appreciation from the Osawatomie Police Department.

**UNFINISHED BUSINESS.** -None.

**NEW BUSINESS.**

**ORDINANCE 3809 – EXTENDING CAMPING TIME LIMIT IN JOHN BROWN PARK TO FOURTEEN (14) CONSECUTIVE DAYS**– Over the years, the city has received requests to extend the permitted camping duration to 14 days in John Brown Park. The most recent request came from Dr. Jeff Dorsett on behalf of a couple from Lawrence who are working at the state

hospital (one is a traveling nurse) for the summer. They are alternating between camping in John Brown Park and in Paola. The couple has purchased a membership at the Ozone and frequent it daily and are utilizing the trail as well. With the emphasis on selling our community's history as well as Mile Zero on the Flint Hills Trail, we believe the time has come for the council to consider a minor modification to the municipal code and allow for 14-day camping permits in the park. All other areas where camping is permitted on city property will remain at 7 days. **Motion** made by Bratton, seconded by Filipin to approve Ordinance 3809 – Amending Chapter 12 Article 4 of the code for the City of Osawatomie, Kansas regarding camping in John Brown Park and durations thereof as presented. Yeas: All.

**RESOLUTION 1010 – AUTHORIZING AGREEMENT FOR CLEANUP OF NORTHLAND PROPERTY**– This issue arose during the May 12<sup>th</sup> council meeting regarding past city use of the northland property as a place to take demolition debris. If the debris had been properly disposed of at the time, this would not be an issue. City crews could clean this up, but with the amount of work that is on our plates with utility relocations and pothole patching, doing so only pushes these other activities further into the future and they need to be addressed as soon as possible or we risk putting other projects on hold. **Motion** made by LaDuex, seconded by Dickinson to approve Resolution 1010 – Authorizing staff to enter into an agreement to clean up northland property next to Shoot House Paintball, LLC with Gowing's Construction, LLC in the amount of \$21,500 as presented. Yeas: All.

**RESOLUTION 1011 – JUDGE SCHULTZ PAY RAISE** – Judge Schultz was hired in 2007 at a rate of \$2,000 a month. Compensation was increased by \$30 a month in 2013 and an additional \$30 per month in 2014. We request that council authorize an increase for 2022 of \$4,000 and an additional \$4,000 in the 2023 budget. This change will take Judge Schultz's compensation to \$32,720. **Motion** made by LaDuex seconded by Filipin to approve Resolution 1011 – Approving pay raise for Judge Schultz as presented. Yeas: All.

**RESOLUTION 1012 – ESTABLISHING CALENDAR FOR WORK SESSIONS**-This resolution establishing a series of work sessions to discuss the possible annexation and de-annexation of properties to be considered. **Motion** made by Dickinson, seconded by Diehm to approve Resolution 1012 – Establishing a work session calendar to discuss with the public possible annexations and de-annexations to be considered by the City of Osawatomie as presented. Yeas: All.

**EXECUTIVE SESSION** – **Motion** made by Dickinson, seconded by Wright that the City Council recess into closed, executive meeting, for the purpose of discussing personnel matters of nonelected personnel pursuant to the exception in K.S.A. 75-4319(b)(1). The closed meeting will last 15 minutes and will resume here in Memorial Hall at 7:30 p.m. Also attending will be City Manager Mike Scanlon, Deputy City Manager Bret Glendening and City Attorney Jeff Deane. Yeas: All.

The council meeting resumed to open session at 7:30 p.m. with no action taken.

## **COUNCIL REPORTS**

Cathy Caldwell ~ 10 Acres is bad and needs mowed soon.

Tammy Filipin ~ asked what are the plans for the land office building.

Dale Bratton ~ downtown looks really sharp.

Karen LaDuex ~ has 6 tickets left for the biscuits and gravy feed.

Kenny Diehm ~ this is alumni weekend. This is my 50<sup>th</sup>.

**MAYOR'S REPORT** – I want to congratulate Bill Roseberry upon his retirement from the city effective next Tuesday. Bill has been a constant in our community and organization and we are so lucky to have had him. Tomorrow we will be having a small cookout and celebration for Bill at the public works barn and the city council is encouraged to attend if you can. We will start serving at 11:30 and have remarks at 12:00.

I look forward to the alumni being back – and want to thank public works, pride and our utility guys and our mowing contractor for getting the downtown ready and hope everybody has a wonderful Memorial Day weekend and stay safe.

**CITY MANAGER & STAFF REPORTS.** – Scanlon said that we are working on a new nuisance section of code – Chapter 19 will contain two sections regarding buildings that are not maintained. Sunflower Foundation has agreed to donate \$50,000 to help organize the Kansas Rail Towns and would be willing to give grants to communities along the trail.

Glendening – we did not get the KDOT cost share grant but we will put in another application and we will keep looking for grants. We have been talking with Evergy about taking over the dedicated line at the state hospital and some of the houses in the northland. Power outages that were experienced on Tuesday were caused because our feed was coming from a different section than usual because Evergy had taken down a line. We usually have two sources from Evergy and when we lose the feed Terry calls them to find out what is going on. Evergy has committed to having better communication with us.

#### **OTHER DISCUSSION/MOTIONS.**

**Motion** made by LaDuex, seconded by Diehm to adjourn. Yeas: All. The mayor declared the meeting adjourned at 7:55 p.m.

/s/ Tammy Seamands  
Tammy Seamands, City Clerk

June 3, 2022

Bret Glendening, Deputy City Manager  
City of Osawatomie, Kansas  
439 Main Street  
Osawatomie, KS 66064

Re: 20-1414L - Osawatomie WWTP Improvements

-----Invoice for Consulting Services-----

This invoice is for services which were performed during the month of **May** as follows:

**Engineering Services:**

<b><u>Task</u></b>	<b><u>Lump Sum Amount</u></b>	<b><u>Completion Progress</u></b>	<b><u>Total</u></b>
1. Preliminary Design Phase	\$117,000.00	100.0%	\$117,000.00
2. Final Design Phase*	\$92,000.00	100.0%	\$92,000.00
3. Bidding and Negotiating Phase	\$20,000.00	100.0%	\$20,000.00
4. Approvals and Permitting	\$15,000.00	100.0%	\$15,000.00
5. Construction Substantial Completion	\$5,000.00	0.0%	\$0.00

\*Updated, refer to Contract Amendment 01

**Subtotal Amount Due: \$0.00**  
Total Completed to date: \$244,000.00  
Prior Billings to Date: \$244,000.00

**Resident Project Observation**

<b>Contract Amount</b>	<b>\$</b>	<b>234,000.00</b>	
Work Completed to Date	\$	7,348.46	3%
Work Previously Billed	\$	4,016.96	
<b>Subtotal</b>		<b>\$3,331.50</b>	

**Additional Services**

<b>Contract Amount</b>	<b>\$</b>	<b>5,000.00</b>	
Work Completed to Date	\$	5,000.00	100%
Work Previously Billed	\$	5,000.00	
<b>Subtotal</b>		<b>\$0.00</b>	

**Total Amount Due: \$3,331.50**

Sincerely,

BG CONSULTANTS, INC.



Paul Owings, P.E.  
Project Engineer

**Construction Administration and Observation**

Position	Hours/Miles/Units	Hourly Rate	Total Cost	
Principal		\$	222.00	\$ -
Project Engineer 4	7.5	\$	177.00	\$ 1,327.50
Project Engineer 3	12.0	\$	167.00	\$ 2,004.00
Project Engineer 1		\$	135.00	\$ -
Architect		\$	185.00	\$ -
Design Architect		\$	117.00	\$ -
Technician II		\$	99.50	\$ -
Senior Construction Observer		\$	140.00	\$ -
Certified Construction Observer		\$	114.00	\$ -
Drexel Planroom Expense		\$	201.56	\$ -
Mileage		\$	0.58	\$ -
		Total	\$	3,331.50

**Additional Services**

Position	Hours	Hourly Rate	Total Cost	
Principal		\$	222.00	\$ -
Project Engineer 4		\$	177.00	\$ -
Project Engineer 3		\$	167.00	\$ -
Project Engineer 1		\$	135.00	\$ -
Architect		\$	185.00	\$ -
Design Architect		\$	117.00	\$ -
Technician II		\$	99.50	\$ -
Senior Construction Observer		\$	140.00	\$ -
Certified Construction Observer		\$	114.00	\$ -
Mileage		\$	0.58	\$ -
		Total	\$	-

**Notes:**

Prepared for construction phase services.



**BG CONSULTANTS**  
ENGINEERS • ARCHITECTS • SURVEYORS

**INVOICE NO. 4**

Bret Glendening  
Deputy City Manager  
439 Main Street  
Osawatomie, Kansas 66064

2022.06.03

RE: Water Treatment Plant Waste Stream Summary  
22-1138L

<b>Design Lump Sum Contract</b>	\$	8,000.00	
Work Completed to Date	\$	7,349.00	92%
Work Previously Billed	\$	6,434.00	
		<hr/>	
Subtotal	\$	915.00	
 <b>Total Amount Due</b>	 \$	 <b>915.00</b>	

If you have any questions regarding this statement please contact me at (785) 727-1694 or my personal cell phone (785) 737-7121

Sincerely,

Paul Owings, PE  
Project Manager

\* **by email only** \*

City of Osawatomie  
 Attn: Bret Glendening, Deputy City Manager  
 439 Main Street  
 Osawatomie, KS 66064

June 4, 2022

**INVOICE #2**

Re: 2023 Osawatomie WTP Improvements  
 Osawatomie, Kansas

BG Project No. 22-1194L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of May 2022 as follows:

	Lump Sum Amount	% Complete Progress	Subtotal
<b>Basic Services</b>			
Preliminary Design.....	\$ 1,015,300.00	5.10%	\$ <b>51,780.30</b>
Final Design.....	\$ 835,700.00	0.00%	\$ -
Bidding.....	\$ 25,000.00	0.00%	\$ -
Construction Phase.....	\$ 532,500.00	0.00%	\$ -
Post-Construction.....	\$ 7,500.00	0.00%	\$ -
		<b>Subtotal #1 =</b>	<b>\$ 51,780.30</b>

**Resident Project Representative (RPR)**

RPR Services (Not to Exceed).....	\$ 980,000.00		
Engineer IV.....	0.0 hrs @ \$ 144.00 /hr	\$	-
Engineer II.....	0.0 hrs @ \$ 130.00 /hr	\$	-
Senior Construction Observer.....	0.0 hrs @ \$ 120.00 /hr	\$	-
Certified Construction Observer.....	0.0 hrs @ \$ 103.00 /hr	\$	-
	<b>Subtotal #2 =</b>	<b>\$</b>	<b>-</b>
Total Construction Observation Services Billed Thru this Invoice.....		\$	-
Contract Value of Construction Observation Services Remaining.....		\$	980,000.00

Total Amount of Services Complete (Subtotals #1 + #2).....	\$ 51,780.30
Less Previous Amount Billed (Thru Invoices: #1).....	\$ 24,367.20
Total Amount Owed this Invoice.....	\$ 27,413.10
Plus Previous Invoices Unpaid ( <i>none</i> ).....	\$ -
Total Amount Owed to Date.....	\$ 27,413.10

<b>TOTAL AMOUNT DUE THIS INVOICE</b>	<b>\$ 27,413.10</b>
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For questions, please contact me at 785-749-4474 or [paul.owings@bgcons.com](mailto:paul.owings@bgcons.com).

Sincerely,



Paul Owings, P.E.  
 Project Manager



\* **by email only** \*

City of Osawatimie  
 Attn: Bret Glendening, Deputy City Manager  
 439 Main Street  
 Osawatimie, KS 66064

June 6, 2022

**INVOICE #4**

Re: Brown Street Improvements (16th to 18th Street)  
 Main Street Terrace (18th Street to 16th Street)  
 Walnut Avenue (6th Street to 4th Street)  
 18th Street (Main Street to Brown Avenue)  
 Brown Avenue (12th Street to 7th Street)  
 6th Street (Lincoln Avenue to Kelly Avenue)  
 Osawatimie, Kansas

BG Project No. 22-1139L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of May 2022 as follows:

	Lump Sum	% Complete	
	Amount	Progress	Subtotal
<b>Design Phase Services</b>			
Design, Bid, and Const. Eng. Services (Lump Sum Fee).....	\$ 760,500.00	13.00%	\$ <b>98,865.00</b>
		<b>Subtotal #1 =</b>	<b>\$ 98,865.00</b>

**Construction Observation**

Observation Services (Not to Exceed).....	\$ 120,000.00		
Engineer IV.....	0.0 hrs @	\$ 144.00 /hr	\$ -
Engineer II.....	0.0 hrs @	\$ 130.00 /hr	\$ -
Senior Construction Observer.....	0.0 hrs @	\$ 120.00 /hr	\$ -
Certified Construction Observer.....	0.0 hrs @	\$ 103.00 /hr	\$ -
		<b>Subtotal #2 =</b>	<b>\$ -</b>
Total Construction Observation Services Billed Thru this Invoice.....			\$ -
Contract Value of Construction Observation Services Remaining.....			\$ 120,000.00

**Reimbursable Expenses**

None this month.....	\$ -
	<b>Subtotal #3 =</b> <b>\$ -</b>

Total Amount of Services Complete (Subtotals #1 + #2 + #3).....	\$ 98,865.00
Less Previous Amount Billed (Thru Invoices: #3).....	\$ 28,518.75
Total Amount Owed this Invoice.....	\$ 70,346.25
Plus Previous Invoices Unpaid ( <i>none</i> ).....	\$ -
Total Amount Owed to Date.....	\$ 70,346.25

<b>TOTAL AMOUNT DUE THIS INVOICE</b>	<b>\$ 70,346.25</b>
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For questions, please contact me at 785-749-4474 or [diane.rosebaugh@bgcons.com](mailto:diane.rosebaugh@bgcons.com).

Sincerely,



Diane Rosebaugh, P.E.  
 Project Manager | Associate Principal

\* **by email only** \*

City of Osawatomie  
 Attn: Bret Glendening, Deputy City Manager  
 439 Main Street  
 Osawatomie, KS 66064

June 6, 2022

**INVOICE #5**

Re: Brown Street Improvements (16th to 18th Street)  
 Osawatomie, Kansas

BG Project No. 22-1115L

-----**Invoice for Consulting Services**-----

This Invoice is for services performed during the month of May 2022 as follows:

	Lump Sum	% Complete	
	Amount	Progress	Subtotal
<b><u>Design Phase Services</u></b>			
Design, Bid, and Const. Eng. Services (Lump Sum Fee).	\$ 15,000.00	80.50%	<b>\$ 12,075.00</b>
		<b>Subtotal #1 =</b>	<b>\$ 12,075.00</b>

**Construction Observation**

Observation Services (Not to Exceed).....	\$ 34,200.00		
Engineer IV.....	0.0 hrs @	\$ 144.00 /hr	\$ -
Engineer II.....	0.0 hrs @	\$ 130.00 /hr	\$ -
Senior Construction Observer.....	0.0 hrs @	\$ 120.00 /hr	\$ -
Certified Construction Observer.....	0.0 hrs @	\$ 103.00 /hr	\$ -
		<b>Subtotal #2 =</b>	<b>\$ -</b>
Total Construction Observation Services Billed Thru this Invoice		\$	-
Contract Value of Construction Observation Services Remaining		\$	34,200.00

**Reimbursable Expenses**

None this month.....	\$ -
	<b>Subtotal #3 = \$ -</b>

Total Amount of Services Complete (Subtotals #1 + #2 + #3).....	\$ 12,075.00
Less Previous Amount Billed (Thru Invoices: #4).....	\$ 11,400.00
Total Amount Owed this Invoice.....	\$ 675.00
Plus Previous Invoices Unpaid ( <i>none</i> ).....	\$ -
Total Amount Owed to Date.....	\$ 675.00

<b>TOTAL AMOUNT DUE THIS INVOICE</b>	<b>\$ 675.00</b>
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For questions, please contact me at 785-749-4474 or [diane.rosebaugh@bgcons.com](mailto:diane.rosebaugh@bgcons.com).

Sincerely,



Diane Rosebaugh, P.E.  
 Project Manager | Associate Principal

## Western Consultants

PO Box 187  
Lawrence, KS 66044  
816.805.9183

Date: 4/1/22 – 5/31/22

**Bill To: City of Osawatomie  
439 Main St  
Osawatomie, KS 66064**

**For: Wastewater Treatment Plant Improvements  
CDBG 21-PF-027**

DESCRIPTION	AMOUNT
Submitted 3/31 QRP Correspondence with contractor and additional pre-construction conference Submitted Notice to Start Work Correspondence regarding new section 3 info Bookkeeping updates Misc. tasks	
<b>15 hrs @ \$125.50 per hour</b>	<b>\$1,882.50</b>
<b>Balance carried from 3/31/22 Invoice</b>	<b>\$2,510.00</b>
<b>TOTAL</b>	<b>\$4,392.50</b>

**\*Please make check payable to Western Consultants**

# CITY OF OSAWATOMIE



439 Main Street  
P.O. Box 37  
Osawatomie, Kansas 66064

913.755.2146 (p)  
913.755.4146 (f)  
ozcity@osawatomieks.org  
www.osawatomieks.org

Nick Hampson, Mayor

2022

## APPLICATION FOR FIREWORKS STAND PERMIT

Name of Stand: Eddie's Fireworks  
Location of Stand: 504 Oscar St of Storage: 24566 Hedge Ln Paola  
504 Oscar St OZ  
Applicant's Name: Adam and or Karyn Shay  
Address: 24566 Hedge Ln Paola Ks. 66071  
Home #: 913 206 2823 Cell #: 913 472 2513 Email: eddie's fireworks 76@gmail.com  
Adam Karyn  
Fed ID #: \_\_\_\_\_ State of KS Tax ID #: 81-2706598

I understand and agree to follow the laws of the State of Kansas and the Ordinances of the City of Osawatomie. I have received a copy of the City of Osawatomie Code 2010, Chapter 7, Article 3. The application fee does not guarantee issuance of a permit. Final approval is subject to inspection approval at the time of setup.

Applicant's Signature: Karyn Shay Date: 5-27-22

Applications for the sale of fireworks shall be filed with the City Clerk between January 1 & May 31 of the year in which the permit is to be effective. Upon submittal of the application with the permit fee, the City Council will consider the application for approval at their next regularly scheduled meeting. However, all necessary documents must be received by the Deputy City Clerk at least 5 working days before a Council meeting if wanting approval before the May 31<sup>st</sup> deadline. Those documents are listed below in bold.

FOR OFFICE USE ONLY (Stand Fee \$1,000)

Date of Application: 5/27/22 Receipt #: 69157 Check #: 1384

☒ Drawing  
☒ Certificate of Insurance - City of Osawatomie MUST be named as ADDITIONAL INSURED ✓  
☒ If located in a tent, proof of flame retardant.  
☒ Letter of permission from property owner (if applicable). ✓  
☒ Letter of permission from property owner of structures, etc. within 50' (if applicable).  
☒ Electricity Temporary Hookup Rcpt #: 69160 Check #: 1349  
\_\_\_\_ Council Approval Date  
\_\_\_\_ Endorsement of Chief of Police, Fire Chief, Utility Distribution Supervisor & Building Official  
(Inspection sheet attached)  
\_\_\_\_ Permit Approved by Clerk Signature: \_\_\_\_\_





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/12/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114		<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> 216-658-7100 <b>FAX (A/C, No):</b> 216-658-7101 <b>E-MAIL ADDRESS:</b> info@brittongallagher.com	
<b>INSURED</b> Ingram Enterprises, Inc. dba Fireworks Over America 1100 West 40 Highway Odessa MO 64076		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Everest Indemnity Insurance Co. <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 10851	

**COVERAGES****CERTIFICATE NUMBER:** 620111934**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2500 Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC			SI8GL00655-211	12/31/2021	10/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Stand Owner, Property Owner and Others listed below are named additional insured's.

Stand Owner: Eddie's Fireworks, LLC; Adam and Karyn Shay

Property Owner: Teri Auten

Other: City of Osawatomie, KS

Location: 504 Oscar Street, Osawatomie, KS (corner of Main and Oscar, on south side)

Effective Dates: June 20, 2022 through July 10, 2022

**CERTIFICATE HOLDER****CANCELLATION**

Eddie's Fireworks  
Adam Shay  
24566 Hedge Lane  
Paola KS 66071

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Division of Taxation  
915 SW Harrison St  
Topeka KS 66612-1588  
Samuel M. Williams  
Secretary of Revenue



Phone: 785-368-8222  
FAX: 785-296-2073  
www.ksrevenue.org  
Sam Brownback, Governor

May 16, 2017

EDDIE'S FIREWORKS LLC  
24566 HEDGE LN  
PAOLA, KS 66071-5444

Attached is your Kansas Retailers' Sales tax registration certificate. Refer to the next page to see how to use your certificate. If you close or sell your business, please return this certificate along with a Discontinuation of Business form, which can be found on our web site.

You are required by Kansas law to file returns electronically. To do so or make payments electronically, visit our web site at <http://www.ksrevenue.org/eservices.htm> or [www.webtax.org](http://www.webtax.org). See the next page for more details.

**KANSAS DEPARTMENT OF REVENUE**  
*Division of Taxation*

[www.ksrevenue.org](http://www.ksrevenue.org)

**RETAILERS' SALES TAX REGISTRATION CERTIFICATE**



Eddie's Fireworks LLC  
504 Oscar St  
Osawatomie, KS 66064

Tax Account Number: 004-XXXXX6598F-01

Inception Date: 06/29/2016

Filing Frequency: Annual

This Registration Certificate is valid until canceled and is not transferable.



LEASE AGREEMENT

THIS AGREEMENT is made this <sup>17</sup>~~May 22~~, 2022 ("Effective Date"), by and between  
\_Terri Auten\_ ("the Landlord") and \_Eddie's Fireworks LLC Adam & Karyn Shay\_  
("the Tenant").

WHEREAS, the parties hereto desire to enter a commercial lease agreement for real  
property at 504 Oscar St. Osawatomie, KS. 66064

LEASE TERMS

Tenant agrees to all terms as set before this lease agreement.

1. We keep liability insurance in the amount of \$1,000,000 during the business  
months of June and July.
2. We maintain and keep clean during weeks of use.
3. Tenants agree to release, irrevocably the forever, Landlord, and will defend, pay all  
judgments, expenses, and costs including reasonable attorney fees and generally  
indemnify, defend and hold Landlord harmless from all liability, suit, claim, or  
proceedings ("claims") arising out of or resulting from the performance or  
nonperformance of this Agreement brought against Landlord by any person or entity for  
personal injury, including, without limitation, death, defamation and invasion of privacy,  
to any person, if the loss, destruction, injury or death results or allegedly results, in  
whole or in part, from the act, negligence, error, omission, or willful misconduct or  
breach of this Agreement by Tenant.

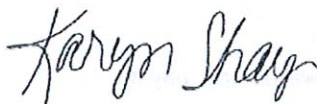
4. Entire Agreement

Both Landlord and Tenant expressly recognize that this Agreement constitutes the entire Agreement between Landlord and Tenants with respect to the subject matter contained and supersedes all inquiries, proposals, agreements, negotiations, representations or commitments, whether written or oral prior to the Effective Date This Agreement may not be amended or modified except by written documentation signed by both parties, Tenants and Landlord.

**THIS IS A LEGALLY BINDING DOCUMENT, PLEASE SEEK COMPETENT  
LEGAL ADVICE IF YOU ARE UNCERTAIN OF ITS BINDING EFFECT**

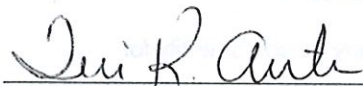
Adam Shay and or Karyn Shay

Tenant's Printed Name



Date: 5-10-22

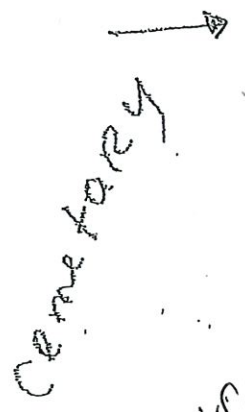
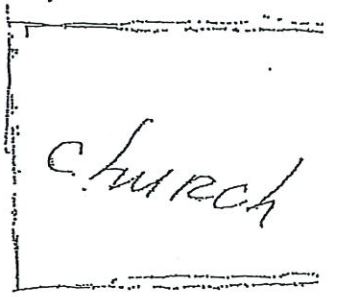
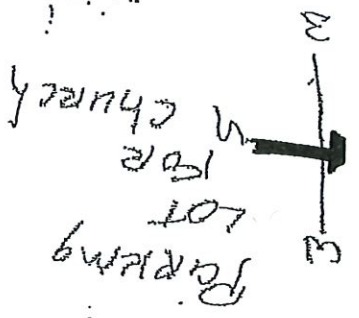
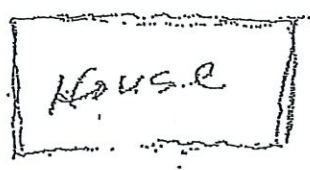
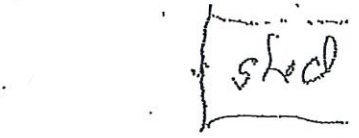
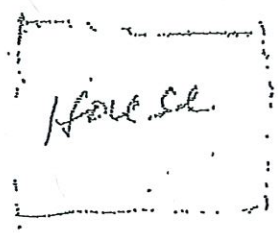
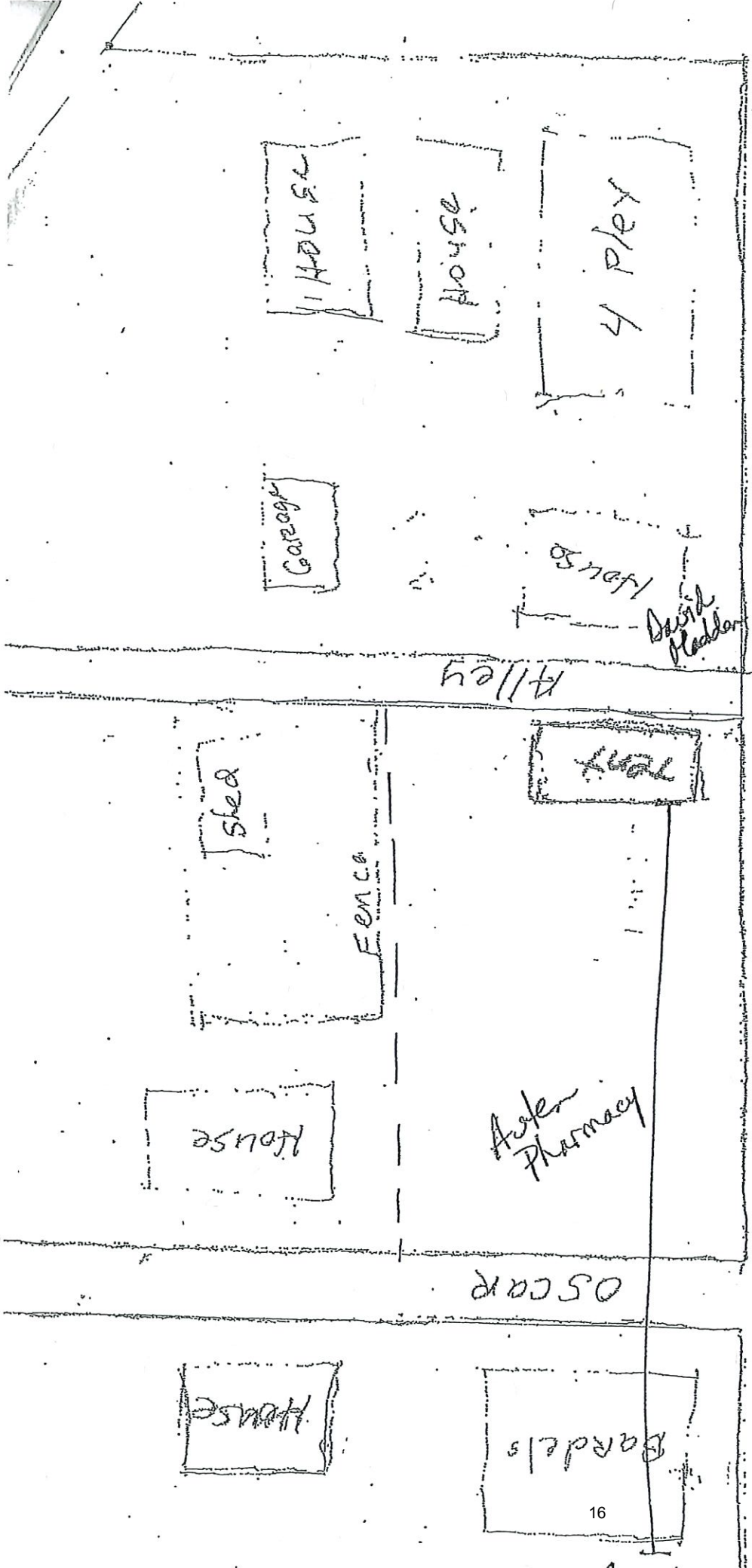
Tenant's Signature



Date: \_\_\_\_\_

Landlord's Signature (Authorized Agent)





10/10/00



<b>ACTION ITEM SUMMARY</b>	Item Number:	10.A.
	Date:	May 24, 2022
City Manager	From:	Bret Glendening

**RE:** Resolution 1013 – Establishing the 2023 Budget Calendar

**RECOMMENDATION:** That the City Council approve Resolution 1013 establishing the 2023 budget calendar for the City of Osawatomie.

**DETAILS:** I've shared the tentative budget calendar with County Clerk, Janet White as well as Mike and Tammy. While it is an aggressive calendar, we can accomplish all that needs to be accomplished in order to adopt a budget in accordance with the recently revised state budget laws.

June 23rd - COUNCIL ACTION - Adopt resolution setting a PAIR of sequential public hearings:

- 1.) to exceed the RNR; and
- 2.) the 2023 budget hearing.

June 24th - City provides resolution adopted on June 23 to County Clerk (last day to do so is July 20) and to the Miami County Republic for publication in the following week's newspaper.

June 24th - City also provides the Notice of Public Hearing from the state budget form to the County Clerk and the Miami County Republic for publication in the following week's newspaper.

August 25th - Hearing to exceed the RNR, followed by hearing prior to adoption of the 2023 budget.

August 25th - Adoption of 2023 budget.

August 26th - Provide ordinance adopting the 2023 budget and the signed budget to the county clerk and the Director of Accounts and Reports within the Kansas Department of Administration.

Related Statute / City Ordinances	N/A
Line Item Code/Description	N/A
Available Budget:	N/A

**RESOLUTION 1013**

**CITY OF OSAWATOMIE, KANSAS**

**A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS  
ESTABLISHING THE 2023 BUDGET CALENDAR.**

**WHEREAS**, the City of Osawatomie is required to adopt its budget annually; and

**WHEREAS**, K.S.A. 79-2988 requires the Governing Body of each taxing subdivision to follow certain processes and procedures in order to pass a budget that complies with the State of Kansas' budget laws.

**NOW, THEREFORE**, be it resolved by the Governing Body of the City of Osawatomie:

**Section 1.** The Governing Body hereby sets the following dates and times for holding the required public hearings prior to adopting its 2023 budget:

Item	Date	Time	Location
Establish two public hearings to exceed revenue neutral rate and hold the budget hearing	June 23, 2022	6:30 p.m.	Memorial Hall
Resolution from June 23 provided to County Clerk and Official Newspaper	June 24, 2022	N/A	N/A
Hearing held regarding the RNR and subsequent hearing held regarding the 2023 Budget	August 25, 2022	6:30 p.m.	Memorial Hall
Ordinance adopting 2023 Budget and the signed budget provided to County Clerk and State of Kansas	August 26, 2022	N/A	N/A

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas, this 9<sup>th</sup> day of June, 2022, a majority voting in favor of.

**APPROVED** and signed by the Mayor.

---

Nick Hampson, Mayor

(SEAL)

ATTEST:

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Tammy Seamands, City Clerk



<b>ACTION ITEM SUMMARY</b>	Item Number:	10.B
	Date:	June 7, 2022
City Manager	From:	Mike Scanlon

**RE:** Resolution 1014 – Applying for PSP – Implementation grant through the Mid-America Regional Council (MARC)

**RECOMMENDATION:** That the City Council approve Resolution 1014 directing the City Manager to apply for a Planning Sustainable Places (PSP) Implementation grant through MARC.

**DETAILS:** The City completed a Planning Sustainable Places (PSP) study that was funded in part by MARC. That study was submitted to the City Council in the form of a final report on October 14, 2021. City staff is asking the City Council to support an application for another grant from MARC through their PSP program. The city is working to develop several of the elements shown in the PSP plan. This grant has a 20% match. We anticipate the maximum project cost to be \$75,000 with the City then required to match \$15,000 and MARC granting us \$60,000 for the project.

Related Statute / City Ordinances	Resolutions 836, 863 and 948
Line-Item Code/Description	102-700.257 Planning & Management
Available Budget:	Code Enforcement (Reallocation of 102-700-292) -- \$68,000

**RESOLUTION NO. 1014**

**A RESOLUTION OF THE CITY OF OSAWATOMIE, KANSAS  
DIRECTING THE CITY MANAGER TO APPLY FOR A  
PLANNING SUSTAINABLE PLACES (PSP) IMPLEMENTATION  
GRANT FOR THE CONTINUED PLANNING AND  
REDEVELOPMENT OF THE DOWNTOWN DISTRICT.**

**WHEREAS**, the City of Osawatomie has received a Planning Sustainable Places grant through the Mid-America Regional Council (MARC); and

**WHEREAS**, this planning grant led to the completion of the OZ Commons downtown plan; and

**WHEREAS**, there are elements of that plan that the city wishes to further investigate; and

**WHEREAS**, the Mid-America Regional Council (MARC) has another grant available through their PSP program to fund the implementation of ideas shown in earlier planning studies.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF OSAWATOMIE, KANSAS:**

**SECTION ONE:** The Governing Body directs the City Manager to apply for a Planning Sustainable Places (PSP) Implementation Grant for the continued planning and redevelopment of the downtown district.

**PASSED AND APPROVED** by the Governing Body of the City of Osawatomie, Kansas this 9<sup>th</sup> day of June 2022, a majority being in favor thereof.

**APPROVED AND SIGNED** by the Mayor.

---

Nick Hampson, Mayor

(SEAL)

ATTEST:

---

Tammy Seamands, City Clerk



<b>ACTION ITEM SUMMARY</b>	Item Number:	10.C
Resolution 1015	Date:	06/09/2022
Director of Information Technology	From:	Bill Justesen

**RE:** Authorizing Agreement with ISG Technology, LLC.

**RECOMMENDATION:** Osawatomie City Council approve the purchase of two mini-dome cameras and a 3-year license agreement for video hosting, sharing, and retrieval.

**DETAILS:** The City relocated the dropbox for utility payments from the post office to the alley behind City Hall and near 5th Street. Janet White from Miami County contacted the City asking if we could put an election box in the same location, and if so, whether we could maintain at least two security cameras on it at all times as per requirements from the Kansas Secretary of State. After looking at various vendors and solutions, we concluded that the recommended vendor's video retention, live streaming, motion-sensing, software updating, and other features would not only be the easiest, but also the least-expensive, way to share with the county. Both the City dropbox and election box would be under the purview of the cameras.

It appears that a 3-year license agreement is the sweet spot in terms of cost per month without too long of a commitment.

License Length (in months)	Cost Per Month (Per Camera)
12	\$11.11
36	\$10.22
60	\$10.04
120	\$10.05

Related Statute / City Ordinances	N/A
Line-Item Code / Description	01.135.700.259 OTHER PROFESSIONAL SERVICES
Available Budget	0

**RESOLUTION NO. 1015**

**A RESOLUTION DIRECTING CITY STAFF TO ENTER INTO A CONTRACT WITH  
ISG TECHNOLOGY, LLC**

**WHEREAS**, the City of Osawatomie, Kansas owns land at the alley behind City Hall and near 5th Street; and

**WHEREAS**, the City maintains a dropbox at that location; and

**WHEREAS**, Miami County plans to place an election box next to the dropbox; and

**WHEREAS**, the election box must be monitored at all times with two security cameras as per requirements from the Kansas Secretary of State.

**NOW, THEREFORE**, be it resolved by the Governing Body of the City of Osawatomie, Kansas, in regular meeting duly assembled this 9th day of June, 2022, that the Governing Body authorizes staff to enter into an Agreement with ISG Technology, LLC for the purchase of two mini dome cameras and a 3-year license for each camera.

PASSED AND ADOPTED by the Governing Body of the City of Osawatomie, Kansas this 9<sup>th</sup> day of June, 2022, a majority being in favor of.

APPROVED AND SIGNED by the Mayor.

---

Nick Hampson, Mayor

(SEAL)

ATTEST:

---

Tammy Seamands, City Clerk



# Osawatome Municipality - Verkada Mini Dome Solution - CM41E

#TO-MR-172035 Ver1

Thursday, May 26, 2022

## ISG Technology, LLC

400 SE Jefferson St  
Topeka, KS 66607  
www.isgtech.com

Michael Reece

Phone: 785.266.2585

Fax: 7852662675

mreece@isgtech.com

### Customer Information

Bill Justesen  
City of Osawatome  
439 Main Street, PO Box 37  
Osawatome, KS 66064  
bjjustesen@osawatomeks.org  
Phone: (913) 755-2146

### Shipping Information

Bill Justesen  
City of Osawatome  
509 5th Street  
Osawatome, KS 66064  
bjjustesen@osawatomeks.org  
Phone: (913) 755-2146

Mfr. Part	Description	Price	Qty.	Extended
<b>Verkada Mini Dome CM41 - 1YR</b>				
CM41-30E-HW	CM41-E Outdoor Mini Dome Camera, 128GB, 30 Days Max <b>Mfr: Other</b>	\$669.35	2	\$1,338.70
LIC=1YR	1-Year Camera License	\$133.35	2	\$266.70
<b>Verkada Mini Dome CM41 - 1YR Subtotal:</b>				<b>\$1,605.40</b>
<b>Verkada Mini Dome CM41 - 3YR</b>				
CM41-30E-HW	CM41-E Outdoor Mini Dome Camera, 128GB, 30 Days Max <b>Mfr: Other</b>	\$669.35	2	\$1,338.70
LIC=3YR	3-Year Camera License	\$367.85	2	\$735.70
<b>Verkada Mini Dome CM41 - 3YR Subtotal:</b>				<b>\$2,074.40</b>
<b>Verkada Mini Dome CM41 - 5YR</b>				
CM41-30E-HW	CM41-E Outdoor Mini Dome Camera, 128GB, 30 Days Max <b>Mfr: Other</b>	\$669.35	2	\$1,338.70
LIC=5YR	5-Year Camera License	\$602.35	2	\$1,204.70
<b>Verkada Mini Dome CM41 - 5YR Subtotal:</b>				<b>\$2,543.40</b>
<b>Verkada Mini Dome CM41 - 10YR</b>				
CM41-30E-HW	CM41-E Outdoor Mini Dome Camera, 128GB, 30 Days Max <b>Mfr: Other</b>	\$669.35	2	\$1,338.70
LIC=1YR	10-Year Camera License	\$1,205.35	2	\$2,410.70
<b>Verkada Mini Dome CM41 - 10YR Subtotal:</b>				<b>\$3,749.40</b>
<b>Configuration Totals</b>				
			<b>Quote Total:</b>	<b>\$0.00</b>

### Terms & Conditions

**Amounts quoted do not include any taxes. Applicable taxes will be included on the invoice unless a valid exemption certificate is on file. Shipping, handling, and other fees may also apply. We reserve the right to cancel orders arising from pricing or other errors. Product invoiced upon shipment. Services invoiced as performed.**



CITY OF OSAWATOMIE  
YTD TREASURERS REPORT  
AS OF: APRIL 30TH, 2022

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES W/ACCRUAL	Y-T-D EXPENSES W/ACCRUAL	ACCRUAL ENDING CASH BALANCE	NET CHANGE OTHER ASSETS	NET CHANGE LIABILITIES	ENDING CASH BALANCE
01 -GENERAL OPERATING	760,097.03	1,100,627.74	1,106,833.65	753,891.12	0.00	( 5,070.71)	748,820.41
02 -WATER	56,598.44	325,797.87	366,161.07	16,235.24	0.00	( 545.26)	15,689.98
03 -ELECTRIC	661,818.85	1,403,980.27	1,138,266.78	927,532.34	0.00	( 57,765.78)	869,766.56
04 -SEWER	105,840.60	332,798.14	277,347.06	161,291.68	0.00	( 12,999.99)	148,291.69
05 -REFUSE	6,902.64	210,824.59	124,951.00	92,776.23	0.00	0.00	92,776.23
06 -LIBRARY	113,332.56	19,358.55	8,727.24	123,963.87	0.00	0.02	123,963.89
07 -RECREATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08 -RURAL FIRE	1,385.00	0.00	16,135.06	( 14,750.06)	0.00	0.00	( 14,750.06)
09 -INDUSTRIAL PROMOTION	12,548.42	20,557.90	13,366.83	19,739.49	0.00	( 1,435.00)	18,304.49
10 -REVOLVING LOAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11 -SPECIAL PARK & RECREATION	159.99	10,992.24	10,316.62	835.61	0.00	0.00	835.61
12 -STREET IMPROVEMENTS	105,915.44	80,949.43	35,576.70	151,288.17	0.00	( 1,452.25)	149,835.92
13 -TOURISM	48,591.23	54,627.41	59,821.52	43,397.12	0.00	( 3,600.00)	39,797.12
14 -PUBLIC SAFETY EQUIPMENT	1,470.98	124,984.75	51,251.91	75,203.82	0.00	0.00	75,203.82
15 -POLICE SEIZURES	0.00	1,019.00	0.00	1,019.00	0.00	0.00	1,019.00
17 -RECREATION EMPLOYEE BENEF	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18 -GOLF COURSE	142,584.28	148,954.53	86,287.92	205,250.89	0.00	( 2,693.28)	202,557.61
21 -CIP - GENERAL	155,212.81	75,000.00	0.00	230,212.81	0.00	0.00	230,212.81
22 -CIP -WATER	51,235.20	0.00	16,853.19	34,382.01	0.00	0.00	34,382.01
23 -CIP - ELECTRIC	33,294.86	4.02	0.00	33,298.88	0.00	0.00	33,298.88
24 -CIP - SEWER	157,128.86	83,240.00	39,124.62	201,244.24	0.00	0.00	201,244.24
25 -CIP - STREET PROJECT	223,796.76	5,242,891.83	79,137.93	5,387,550.66	0.00	0.00	5,387,550.66
27 -CIP - GRANTS	3,556.79	0.00	0.00	3,556.79	0.00	0.00	3,556.79
29 -CIP - SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31 -EMPLOYEE BENEFITS	78,035.92	297,282.94	260,008.26	115,310.60	0.00	( 8,195.93)	107,114.67
32 -CAFETERIA 125	88,906.32	5,401.38	10,773.88	83,533.82	0.00	0.00	83,533.82
35 -TECHNOLOGY FUND - CIP	28,849.87	17,023.22	23,350.42	22,522.67	0.00	0.00	22,522.67
41 -BOND & INTEREST	309,904.70	559,133.48	212,063.75	656,974.43	0.00	0.00	656,974.43
43 -ELECTRIC DEBT SERVICE	164,634.73	150,000.00	0.00	314,634.73	0.00	0.00	314,634.73
51 -COURT ADSAP	7,401.00	0.00	0.00	7,401.00	0.00	0.00	7,401.00
52 -COURT BONDS	21,890.08	12,273.00	8,598.00	25,565.08	0.00	0.00	25,565.08
53 -FORFEITURES	26,466.76	669.00	500.00	26,635.76	0.00	0.00	26,635.76
54 -EVIDENCE LIABILITY	12,899.79	0.00	0.00	12,899.79	0.00	0.00	12,899.79
57 -FIRE INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58 -MAYOR'S CHRISTMAS TREE FU	2,780.01	0.00	0.00	2,780.01	0.00	0.00	2,780.01
93 -CREDIT CARD CLEARING FUND	13,637.46	( 6,364.87)	0.00	7,272.59	0.00	0.00	7,272.59
95 -CLEARING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	3,396,877.38	10,272,026.42	3,945,453.41	9,723,450.39	0.00	( 93,758.18)	9,629,692.21
	=====	=====	=====	=====	=====	=====	=====

\*\*\* END OF REPORT \*\*\*